



City of Avondale

Parks and Recreation Advisory Board

 [**Link to Summary of Actions**](#)

 [**Link to Meeting Minutes**](#)



**Parks, Recreation and Library Advisory Board Meeting
Avondale Civic Center, 11465 West Civic Center Drive, Mojave Conference Room
Wednesday, September 11, 2019 at 6:30 P.M.**

Summary of Actions

1. Roll Call by Staff Liaison

2. Approval of Minutes – **Approved**

The Parks, Recreation and Library Advisory Board approved the September 11, 2019 Meeting Minutes. The Advisory Board took appropriate action.

3. Status of Festival Fields Park Improvements– **No Action Required**

4. Festival Fields Grand Opening Ideas/ Recommendations – **No Action Required**

5. Special Events Update– **No Action Required**

6. Update on Sales Tax Initiative- **No Action Required**

Item deferred until the next monthly meeting, October 9, 2019.

**7. Review and Approval of the Updated Parks and Recreation Bylaws 2019-
Appropriate Action Taken**

Advisory Board took appropriate action to approve current bylaws.

8. Updates from Parks, Recreation and Library Staff- **No Action Required**

9. Updates from Board Members- **No Action Required**

10. Future Agenda Items- **No Action Required**

11. Adjournment

Members will attend either in person or by telephone conference call.

Los miembros asistirán en persona o vía teleconferencia.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta.



**Parks and Recreation Advisory Board
Avondale Civic Center, 11465 West Civic Center Drive, Mojave Conference Room
Wednesday, September 11th, 2019 at 6:30 P.M.**

Minutes

1. Roll Call by Staff Liaison

Members Present: Chair Glen Hein, Dan Rauscher, Glenn Coleman, and Janet Beason

Members Absent: Katherine Hall, Oscar DeAlba, and Michelle Molina.

Other Municipal Officials Present: Director Kirk Haines, Assistant Director Christina Underhill, Library Manager Ava Gutwein, Recreation Supervisor Danielle Smith, and Administrative Assistant, Elisia Daniels.

2. Approval of Minutes

Motion was made by Chair, Glen Hein. Seconded by Dan Rauscher, to approve the May 8, 2019 meeting minutes.

Upon vote, the motion carried unanimously 4 to 0.

Chair Hein	Aye
Board Member Coleman	Aye
Board Member Beason	Aye
Board Member Rauscher	Aye

3. Status of Festival Fields Park Improvements, grand opening ideas, and updates on upcoming special events

Assistant Director, Christina Underhill, gave a brief presentation on Festival Fields and the progress the park is making. Pictures were viewed on a slideshow by the board, showing a preview of the new playground area, pickleball courts, additional softball fields, splashpad, and the finished racetrack. The Grand Opening will take place on November 30th, 2019 from 7pm-9pm. Demonstrations, fireworks, and food will be present.

The staff shared the upcoming special events. Avondale Cycle Event was explained by new staff member, Danielle Smith. Christina Underhill introduced the new Recreation Coordinator and the Board Members welcomed.



Avondale Cycle Event will take place October 6th, 7am to 12pm starting at Friendship Park. Advisory Board watched the promotional video, featuring Director, Kirk Haines at the ISM Raceway where some of the bike race course will take place.

- Billy Moore Days will take place October 17-20.
- Veterans Day Fitness Fun Run will take place November 11.
- WinterFest will take place December 7.

4. Update on Sales Tax Initiative

Update on Sales Tax will be deferred and revisited at a future meeting. Director, Kirk Haines will be delivering the update.

5. Review and Approval of Parks and Recreation Bylaws 2019

Staff began discussion to see if changes should be made by the Board. Board agreed with no changes needed. Chair, Glen Hein motioned to have the Parks and Recreation Bylaws 2019 approved. Dan Rauscher second and the board unanimously agreed.

6. Updates from Parks and Recreation Staff

Library Manager, Ava Gutwein, gave the updates for the Library Department.

The WOW! (Words on Wheels) Mobile Library had its first outing at the Las Ligas park for photos. Staff is waiting to hear if another grant will be awarded for an exterior wrap for the trailer.

The Library Department will be removing OverDrive as one of the digital products that Avondale offers. The Library will soon offer a new e-book and e-audiobook collection platform called CloudLibrary. This will give all users access to a wide range of available titles. Currently Avondale digital platform have about 9,000 titles available, soon the library will have about 45,000 titles available. This will increase as more libraries in different cities join the CloudLibrary platform.

Assistant Director, Christina Underhill gave the updates for the Parks. Recreation Supervisor, Danielle Smith gave the updates for Recreation.

20,000 new fish were introduced to their new home, Festival Fields new lake. Sunfish, blue gills and minnows were added to the lake. The lake fountain is now up and running to help aerate the pond for the fish.



Work continues at Festival Fields. The Grand Opening is in the planning stages but will commence on November 30th. More details will be sent out soon.

New Trashcans were added to Crystal Gardens HOA.

Danielle Smith highlighted the two-additional private and charter schools that will be a part of the Recreation's Field Allocation Program.

Upcoming Softball Tournaments were highlighted and the seasonal sport programming.

The Recreation Department hosted its first Nerf Battle of the year, geared towards teen focus.

Movie Nights in the park start back up in September and the next Teen Event will be held at the end of September.

7. Updates from Board Members

No Updates to report from the Board

8. Future Agenda Items

Sales Tax Initiative Update

9. Adjournment

There being no further business, meeting adjourned at 7:15 p.m.

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Elisia Daniels
Administrative Assistant as Staff Liaison

A handwritten signature in black ink, appearing to be "DZL", positioned above a horizontal line.
Chair or Board Representative



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting held on the 11th day of September 2019. I further certify that the meeting was duly called and held and that the quorum was present.



Elisia Daniels
Administrative Assistant as Staff Liaison