



Council Subcommittee on Boards, Commissions, and Committees
Avondale Civic Center, 11465 West Civic Center Drive, Mesquite Conference Room
Wednesday, March 27, 2019 at 6:00 P.M.

REGULAR MEETING AGENDA

CALL TO ORDER
ROLL CALL

SUMMARY OF ACTION

NEW BUSINESS

1. Selection of Chair - Subcommittee Member Dennis Selected as Chair

The Council Subcommittee on Boards, Commissions, and Committees will consider the selection of Subcommittee Chair and establish a term length.

2. Approval of Minutes - Approved

The Council Subcommittee on Boards, Commissions, and Committees will consider the approval of the March 27, 2018, June 6, 2018, and December 19, 2018 Meeting Minutes

3. Board, Commission and Committee Applications for Appointment - Recommendations Made

The Council Subcommittee on Boards, Commissions, and Committees will recommend appointment, reappointment, schedule interviews, or continue recruitment for various City Boards, Commissions, and Committees including, but not limited to:

- A. Municipal Art Committee
- B. Parks, Recreation and Libraries Advisory Board
- C. Capital Improvement Plan Citizens Committee
- D. Judicial Advisory Board
- E. Municipal Development Corporation
- F. Risk Management Trust Fund Board
- G. Volunteer Fire Fighter Pension Board

4. Board, Commission and Committee Appreciation Event - Discussed

The Council Subcommittee on Boards, Commissions, and Committees will discuss the Boards, Commission, and Committee Member Appreciation Event and direct staff as necessary.

5. Adjournment

Council Members of the City of Avondale will attend either in person or by telephone conference call.

Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

**MINUTES OF THE AVONDALE COUNCIL SUBCOMMITTEE ON
BOARDS, COMMISSIONS, AND COMMITTEES
CITY OF AVONDALE, ARIZONA
MESQUITE CONFERENCE ROOM
March 27, 2019**

A **Regular Meeting** of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale, Arizona was convened at 11465 West Civic Center Drive in open and public session at 6:01 p.m.

Members Present: Subcommittee Chair Pat Dennis and Subcommittee Members Bryan Kilgore and Mike Pineda.

Members Absent: None.

Other Municipal Officials Present: Marcella Carrillo, City Clerk and Charity Callahan, City Clerk Specialist.

**CALL TO ORDER
ROLL CALL**

NEW BUSINESS

1. Selection of Chair

Subcommittee Chair Dennis asked if anyone wished to submit a nomination for chair. Subcommittee Member Pineda made a motion to nominate Subcommittee Chair Dennis to serve an additional one-year term; seconded by Subcommittee Member Kilgore.

Upon vote, the motion carried unanimously 3 to 0.

2. Approval of Minutes

Subcommittee Member Kilgore made a motion to approve the March 27, 2018, June 6, 2018, and December 19, 2018 Meeting Minutes; seconded by Subcommittee Member Pineda.

Upon vote, the motion carried unanimously 3 to 0.

3. Board, Commission and Committee Applications for Appointment

The Council Subcommittee on Boards, Commissions, and Committees recommended appointment and reappointment for various City Boards, Commissions, and Committees.

A. Municipal Art Committee

Subcommittee Member Chair Dennis acknowledged the current vacancy on the Municipal Art Committee as a vacancy for a representative from the Western Avenue Business and Arts District. Marcella Carrillo, City Clerk, advised the group that there are no eligible applicants at this time. Subcommittee Member Chair Dennis requested staff reach out to Christopher Lopez, Neighborhood and Family Services Director, to assist with applicant outreach.

Subcommittee Member Kilgore expressed interest in having the bylaws of the Municipal Art Committee modified to allow for an art teacher in lieu of a representative from the Western Avenue Business and Arts District.

Subcommittee Member Chair Dennis echoed Subcommittee Member Kilgore's comments and stated the bylaws could provide for a representative from the Western Avenue Business and Arts District or an art teacher.

Ms. Carrillo stated she will relay the information to Pier Simeri, Community Relations Director, to make the appropriate revisions to the bylaws and bring the item back to either the Subcommittee or City Council.

In response to a question by Subcommittee Member Chair Dennis, Ms. Carrillo explained the Municipal Art Committee member Bernadette Mills attended three out of the four meetings last year. Ms. Carrillo also explained that staff mentioned Ms. Mills may not attend every meeting, but she is still a huge resource to the committee.

B. Parks, Recreation and Libraries Advisory Board

Discussion ensued regarding the pending applicants.

Subcommittee Member Chair Dennis explained her top candidate was Jerome Brownlee Jr. based on the recreational activities listed on his application and Janet Beason as her second option.

Ms. Carrillo advised the group that Janet Beason and Alejandro Arreguin did not apply for any additional boards.

Subcommittee Member Kilgore explained his top candidates was Alejandro Arreguin based on his initiative to be the first to apply, showing that he had the motivation to put their foot forward as well as wait patiently.

Subcommittee Member Chair Dennis explained why Alejandro Arreguin was not one of her top candidates, stating he did not include more verbiage related to parks on his application.

Subcommittee Member Chair Dennis requested staff reach out to Alejandro Arreguin to

see his interest in other boards. Ms. Carrillo responded that an email was sent to both Alejandro Arreguin and Janet Beason to see if they were interested in being considered for any additional boards, but responses were not received.

Ms. Carrillo advised the group that interviews can be schedule if the group is undecided.

Subcommittee Member Chair Dennis moved to appoint Arrajanee Rivera as a Regular Member for a partial term to expire on December 31, 2012 and Janet Beason as an Alternate Member for a partial term to expire on December 31, 2019; seconded by Subcommittee Member Pineda.

Subcommittee Chair Pat Dennis	Aye
Subcommittee Member Bryan Kilgore	Nay
Subcommittee Member Mike Pineda	Aye

Upon vote, the motion carried 2 to 1.

C. Capital Improvement Plan Citizens Committee

Ms. Carrillo explained the EENRC Representative item was presented to the EENRC but only one member expressed interest in serving. Maureen Wilson inquired about serving as both the At-Large Member and the EENRC Representative but was advised that she can not serve in both capacities. Ms. Carrillo advised the group that it is her recommendation to move Ms. Wilson into the EENRC Representative position to allow an additional citizen to serve in the At-Large position.

Subcommittee Member Chair Dennis presented the question of having Council Member Curtis Nielson sit as a member on the board or have a member of the public.

Subcommittee Member Kilgore stated Council Member Curtis Nielson should stay as a member on the board if he is still interested.

Ms. Carrillo advised the Subcommittee that Council Member Curtis Nielson was approached in December and he expressed interest in staying on the board and he inadvertently did not receive notification of the most recent CIP Committee meeting as staff was under the impression City Council was not permitted on Boards, Commissions, or Committees.

Subcommittee Member Chair Dennis requested staff reach out to Council Member Curtis Nielson to inquire if he wishes to step down to allow a citizen the opportunity to serve.

Discussion ensued regarding the pending applicants.

Subcommittee Member Chair Dennis moved to appoint Maureen Wilson as the Alternate EENRC representative, Lisa Osborne as the Alternate Planning Commission representative, Dana Arviso as a Regular At-Large Member for a partial term to expire on December 31, 2018, and Eddie James as Regular Member for a partial term to expire on December 31, 2021 if Council Member Nielson choses to step down as a member of the board; seconded by Subcommittee Member Kilgore.

Upon vote, the motion carried 3 to 0.

Subcommittee Chair Pat Dennis	Aye
Subcommittee Member Bryan Kilgore	Aye
Subcommittee Member Mike Pineda	Aye

D. Judicial Advisory Board

Subcommittee Member Chair Dennis moved to appoint Michael Kielsky; Seconded by Subcommittee Member Kilgore.

Upon vote, the motion carried 3 to 0.

Subcommittee Chair Pat Dennis	Aye
Subcommittee Member Bryan Kilgore	Aye
Subcommittee Member Mike Pineda	Aye

E. Municipal Development Corporation

Ms. Carrillo advised the group that this board is the only board that applicant Michelle Gale is qualified for as she is a not a resident of the City of Avondale.

Subcommittee Member Chair Dennis moved to appoint Eddie James for a partial-term to expire on December 31, 2020 and re-appoint Michael Long for a full-term to expire on December 31, 2020; Seconded by Subcommittee Member Kilgore.

Upon vote, the motion carried 3 to 0.

Subcommittee Chair Pat Dennis	Aye
Subcommittee Member Bryan Kilgore	Aye
Subcommittee Member Mike Pineda	Aye

F. Risk Management Trust Fund Board

Subcommittee Member Kilore moved to appoint Angela Medina for a partial-term to expire on December 31, 2020; seconded by Subcommittee Member Chair Dennis.

Upon vote, the motion carried 3 to 0.

Subcommittee Chair Pat Dennis	Aye
Subcommittee Member Bryan Kilgore	Aye
Subcommittee Member Mike Pineda	Aye

G. Volunteer Fire Fighter Pension Board

Ms. Carrillo provided a historical background on the Volunteer Fire Fighter Pension Board and explained the four vacancies were due to correcting the board membership to align with state statute.

Subcommittee Member Chair Dennis moved to appoint Eddie James, Angela Medina, Jerome Brownlee, and Bobby Jones; seconded by Subcommittee Member Kilgore.

Upon vote, the motion carried 3 to 0.

Subcommittee Chair Pat Dennis	Aye
Subcommittee Member Bryan Kilgore	Aye
Subcommittee Member Mike Pineda	Aye

4. Board, Commission and Committee Appreciation Event

The Council Subcommittee on Boards, Commissions, and Committees discussed the Boards, Commission, and Committee Member Appreciation Event.

Ms. Carrillo explained the City Clerk's Office does intend on inviting the Youth Advisory Commission to the event, to help increase the attendance and changing the event venue to provide dinner and a show.

Charity Callahan, City Clerk Specialist, provided information on using Estrella Mountain Community College as a venue for next year's event, and explained staff intends on moving the date from December to February/March.

Subcommittee Member Chair Dennis suggested the idea of utilizing a comedian as a type of entertainment.

In response to a request of Subcommittee Member Kilgore, Ms. Carrillo explained staff will bring this agenda item back to the next meeting and provide the layout of the facility and a more detailed plan for the event.

Ms. Carrillo explained the City Clerk's Office staff will select a date and bring the item back for a vote.

5. Adjournment

Being no further business to come before the Subcommittee, Subcommittee Member Kilgore moved to adjourn the meeting; seconded by Subcommittee Member Pineda.

Upon vote, the motion carried 3 to 0.

Subcommittee Chair Pat Dennis	Aye
Subcommittee Member Bryan Kilgore	Aye
Subcommittee Member Mike Pineda	Aye

The meeting was duly adjourned at 6:42 p.m.

Chair Pat Dennis, Subcommittee Member

Marcella Carrillo
City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale held on the 27th day of March 2019. I further certify that the meeting was duly called and held and that the quorum was present.

Marcella Carrillo
City Clerk