City of Avondale

City Council Meeting

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City of Avondale

City Council Meeting

Monday, June 3, 2019

Summary of Council Actions

Mayor and Council

Kenn Weise, Mayor

Pat Dennis, Vice Mayor

Tina Conde, Council Member | Bryan Kilgore, Council Member

Veronica Malone, Council Member | Curtis Nielson, Council Member

Mike Pineda, Council Member

Administration

Charles A. Montoya, City Manager

Gina Montes, Assistant City Manager

Michael Wawro, City Attorney

Marcella Carrillo, City Clerk

City Council Chambers

11465 West Civic Center Drive

Avondale, AZ 85323

Summary of Council Actions

City Council Meeting
Agenda
Monday, June 3, 2019

CITY COUNCIL CHAMBERS | 11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

WORK SESSION
6:00 PM

CALL TO ORDER BY MAYOR

1. **ROLL CALL BY THE CITY CLERK**
2. **SPECIAL EVENTS CALENDAR FISCAL YEAR 2019-2020**
   City Staff presented a recap of the Fiscal Year 2018-2019 Special Events, and request City Council to provide feedback and direction regarding the 2019-2020 special events program. This item is for information, discussion and direction.
3. **CIVIC CENTER OFFICE BUILDINGS**
   City Staff presented to Council, information on an opportunity to develop office buildings on the Civic Center campus. This item is for discussion only.
4. **RESOURCE CENTER SCHEMATIC DESIGN**
   City Staff presented to Council, the revised schematic design for the new Resource Center. This item is for discussion only.
5. **ADJOURNMENT**

Request to Speak: Anyone wishing to address the Council regarding items listed on the agenda or under unscheduled public appearance should fill out a card located at the back of the Council Chambers and hand it to the City Clerk prior to consideration of that agenda item.

REGULAR MEETING
7:00 PM

CALL TO ORDER BY MAYOR
PLEDGE OF ALLEGIANCE
MOMENT OF REFLECTION

1. **ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK**

2. **PRESENTATION ITEMS**

   a. **AGUA FRIA HIGH SCHOOL'S STOP THE BLEED PROGRAM**
   Ms. Crystal Mowbray, Sports Medicine Instructor and Advisor for Agua Fria High School, presented the Stop the Bleed Program to City Council.

3. **RECOGNITION ITEMS**

   a. **NEW EMPLOYEE INTRODUCTIONS - FINANCE AND BUDGET**
   Finance and Budget Director, Lindsey Duncan, introduced new employees of the Finance and Budget Department:
   - James Alcantar, Finance and Budget Assistant Director
   - Rob Baer, Budget Manager
   - Kevin Custer, Procurement Manager

4. **UNSCHEDULED PUBLIC APPEARANCES**
   (Limit three minutes per person. Please state your name.)

5. **CONSENT AGENDA**
   Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

   a. **PENSION FUNDING POLICY**
   City Council approved the Pension Funding Policy and authorize the Mayor or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

b. PROFESSIONAL SERVICE AGREEMENT WITH E-Z TOWING & RECOVERY, LLC FOR TOWING SERVICES

City Council approved a Professional Services Agreement with E-Z Towing & Recovery, LLC for towing services, which include but not limited to, police requested tows, private tows and city tows and authorize the Mayor, or City Manager and the City Clerk to execute the appropriate documents. The Council will take appropriate action.

c. COOPERATIVE PURCHASING AGREEMENT WITH SOUTHWEST WATERWORKS CONTRACTORS, INC. FOR WATER AND WASTEWATER EQUIPMENT MAINTENANCE AND REPAIR

City Council approved a Cooperative Purchasing Agreement with Southwest Waterworks Contractors, Inc. to provide water and wastewater equipment repair and maintenance services in an annual amount not to exceed $200,000 and a maximum aggregate amount not to exceed $600,000 over the term of the contract and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

d. FIRST AMENDMENT TO THE COOPERATIVE PURCHASING AGREEMENT WITH TITAN MACHINERY INC. FOR FLEET EQUIPMENT

City Council approved a First Amendment to the Cooperative Purchasing Agreement with Titan Machinery Inc. to purchase fleet equipment extending the contract term and increasing the maximum aggregate over the term of the contract from $206,000 to $606,0000 and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

e. CONSTRUCTION CONTRACT WITH TALIS CONSTRUCTION CORPORATION FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT MARICOPA STREET AND AVONDALE BOULEVARD

City Council approved a Construction Contract with Talis Construction Corporation to provide construction services for the Maricopa Street and Avondale Boulevard Traffic Signal Project in the amount of $426,997.00, and authorize the Mayor, or City Manager and City Clerk, to execute the necessary documents. The Council will take appropriate action.

f. CONSTRUCTION MANAGER AT RISK AGREEMENT WITH CORE CONSTRUCTION, INC. FOR THE POLICE PROPERTY AND EVIDENCE ROOM EXPANSION PROJECT

City Council approved a request to award a Construction Manager at Risk contract to Core Construction, Inc. for construction of the Police Property and Evidence Room expansion project, authorize payment in the amount of $77,968 for pre-construction services, and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

g. CONSTRUCTION MANAGER AT RISK AGREEMENT WITH HAYDON BUILDING CORP. FOR THE RESOURCE AND SENIOR CENTER

City Council approved a request to award a Construction Manager at Risk contract to Haydon Building Corp. for the construction of the co-located Resource and Senior Center, authorize payment in the amount of $101,981 for pre-construction services, and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

h. **RESOLUTION 3556-619 - AMENDMENT NO. TWO TO AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ARIZONA THROUGH THE DEPARTMENT OF TRANSPORTATION FOR THE AGUA FRIA MULTI-USE PATH**
City Council approved a request to adopt Resolution 3556-619 approving Amendment No. Two to the Intergovernmental Agreement with the State of Arizona through the Department of Transportation to designate the state as the City's agent to obtain federal funds for the construction of the Agua Fria Multi-Use Path, and authorize the Mayor, or City Manager and City Clerk to execute the appropriate documents. The Council will take appropriate action.

6. REGULAR AGENDA

a. **PUBLIC HEARING - FISCAL YEAR 2019-2020 BUDGET AND PROPERTY TAX LEVY**
City Council will held a public hearing to receive comment on the property tax levy and final budget for fiscal year 2019-2020 (FY2020) in the amount of $236,699,250. No Council action is required.

7. ADJOURNMENT

SPECIAL MEETING

Convene immediately following the Regular City Council Meeting

CALL TO ORDER BY MAYOR

1. ROLL CALL NOTED BY THE CITY CLERK

2. RESOLUTION 3557-619 - SETTING FORTH THE FINAL BUDGET, FEE SCHEDULE, AND FINANCIAL POLICIES FOR FISCAL YEAR 2019-2020
City Council approved a request to adopt Resolution 3557-619 approving the annual fee schedule, financial policies and final budget for fiscal year 2019-2020 (FY2020) in the amount of $236,699,250. The Council will take appropriate action.

3. ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone conference call.

Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

MINUTES OF THE AVONDALE CITY COUNCIL
CITY OF AVONDALE, ARIZONA
CITY COUNCIL CHAMBER
June 3, 2019

A **Work Session** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 6:07 p.m.

Members Present: Vice Mayor Pat Dennis; Council Members Tina Conde, Bryan Kilgore, Veronica Malone and Mike Pineda.

Members Absent: Mayor Kenn Weise and Council Member Curtis Nielson.

Other Municipal Officials Present: Charles Montoya, City Manager; Gina Montes, Assistant City Manager; Michael Wawro, City Attorney; Marcella Carrillo, City Clerk; Cindy Blackmore, Public Works Director; Jessica Blazina, Intergovernmental Affairs Administrator; Dan Davis, Economic Development Services Director; Lindsey Duncan, Finance and Budget Director; Kirk Haines, Parks and Recreation Director; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Police Chief ; Cherlene Penilla, Human Resources Director; Larry Rooney, Acting Fire Chief; Tracy Stevens, Development & Engineering Services Director; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Community Relations and Public Affairs Director.

Audience: Approximately ten members of the public were present.

1 ROLL CALL BY THE CITY CLERK

2. SPECIAL EVENTS CALENDAR FISCAL YEAR 2019-2020

Kirk Haines, Parks and Recreation Director, presented a recap of the Fiscal Year 2018-2019 Special Events, and requested City Council feedback regarding the 2019-2020 special events program.

Presentation by Mr. Haines included:

- Acknowledged the Police, Fire, Community Relations, and Public Works departments for their team efforts in special event programs.
- Recognized employees of the department:
    - Danielle Smith, Recreation Specialist, who will assist in overseeing event activities and is a significant part in organizing special activities.
    - Christina Underhill, Assistant Director, who is a driving force behind events and programs.
- Types of special events:
    - Signature events are larger events that are managed by a contract service provider, Goosebump Marketing and Events.

    - Specialty events are events within the neighborhoods. These events include movie nights in the parks, events at the American Sports Centers, and events at the Boys and Girls Clubs.
    - Affiliated events involve partnering with other agencies through resources, funding, and in-kind contributions.
- Over the past year, over 40,000 individuals participated in six signature events and sixteen specialty events, with an investment of nearly $450,000 and approximately $85,000 received in revenue from sponsorships.
- Signature Events:
    - In October, Billy Moore Days was held to include a carnival, a parade, water barrel wars, and stage entertainment.
    - In December, Winterfest was held at City Hall and included holiday lighting at the City Hall campus.
    - Culture Pop was very well organized but a cold night which resulted in limited participation. Next year the event will be held later in the year for better weather.
    - Tres Rios Nature Festival was a two-day festival near ISM Raceway. The event is a very popular event with outdoor activity and growing sponsorships.
    - KidFest was held at Friendship Park in early April and is close to maxing out the parking lot space but am looking at other transportation to bring people to the event.
    - Fiesta Avondale is a Cinco de Mayo festival held on Western Avenue.
- Specialty Events:
    - Veteran's Day Ceremony Event
    - Memorial Day Event
    - Avondale Cup Golf Tournament Fundraiser
    - New Year's Eve Festival with fireworks show
    - Waterpalooza on July 4th
- Affiliated Events:
    - Dio De Los Muertos with Ballet Folklorico Esperanza at Goodyear Farms Cemetery
    - Black History Month at Estrella Mountain Community College
- Next year's calendar includes the continuance of Billy Moore Days, the six signature events, and two new specialty events.
- Half-metric bike ride to occur in the fall. Staff are looking at partnering with the medical corridor and provide healthy activities. The event will be in city limits and are looking at partnering with ISM and using the racetrack in the course. The event will start and end at Friendship Park.
- The grand opening of the Festival Fields park is anticipated around Thanksgiving.
- The remaining events consist of additional movie nights in the parks and other opportunities as they arise.
- The contract amendment with Goosebump will be brought forward in July to cover the next few years. The organization has been a very good partner to the City of Avondale. The organization spends many hours planning, organizing, funding, and working with special interest groups.

Council Member Pineda expressed his appreciation for the information and commended Mr. Haines and his staff for their efforts. He stated his family looks forward to the upcoming events.

Council Member Malone thanked Mr. Haines for the report and expressed appreciation to the staff for coordinating the events. She inquired if Goosebump, the event coordinator, seeks community input with respect to the events. Mr. Haines stated that they do some organizing on some of the events and work with merchants in the historic area, which include routine monthly planning meetings. He added that based on feedback received from the community and merchants last year, some changes were made. Signature events were also streamlined. Council Member Malone inquired if businesses who are located outside of the fencing have been contacted, encouraging them to participate within the event. Mr. Haines said that approaching those vendors is a good idea and staff will conduct those conversations. He explained the fencing was originally placed for alcohol use control.

Council Member Conde also thanked Mr. Haines and inquired if the ice-skating rink would be continued at the upcoming Winterfest, as 2019 was the first year to have the ice-skating rink. Mr. Haines stated that the continuance of the ice-skating rink has not been discussed yet, but it seemed to be a popular and successful event. Council Member Conde commented on the success of the canoeing and paddle boarding at the Tres Rios Nature Festival. Additionally, she commented on the successful egg hunt at the KidFest event and suggested two different time frames for the egg hunt to manage the traffic safety. Mr. Haines agreed, noting that several people were frustrated with the traffic and missed the egg hunt. He said that other opportunities to address the issue would be explored. In response to Council Member Conde's question regarding the New Year's Eve event, Mr. Haines stated that the Festival Fields grand opening event would replace the New Year's Eve event. Council Member Conde expressed her appreciation for the Winterfest light show, mentioning how it brought the community together.

Council Member Kilgore thanked Mr. Haines for the wonderful presentation and commented on how residents are very happy to attend the events and never hears of complaints. He commented on the weather during Culture Pop, although it was cold, it was still a wonderful event. Council Member Kilgore also commended staff for their contribution to Black History Month and allocating funds for the event. He commented on risk management of the ice-skating rink and inquired if participants would be required to complete a liability form for future events. Mr. Haines clarified that participants were required to sign forms prior to participating in the activity and staff will look at the safety aspects of the activity. Council Member Kilgore noted the importance of risk management and commended staff for their quick response to an incident mentioned by Mr. Haines. He also commented that Phillip Cundiff, Risk Manager, would appreciate their risk management efforts. Council Member Kilgore noted on residents who have been driving by the Festival Fields Park, who are eager and excited for the grand opening.

Vice Mayor Dennis asked staff do appropriate coordination with respect to moving the date of Culture Pop as the event is normally held with the Community College, in honor of Black History Month. Mr. Haines stated the Black History Month event and the

naturalization ceremony are separate events which staff had concerns with overlapping in the past. These issues will no longer occur with the change in the date. Vice Mayor Dennis inquired on the transportation for the KidFest event. Mr. Haines stated that participants were bussed in from the elementary schools which was a successful coordinated effort to alleviate the parking issues. Vice Mayor Dennis suggested using similar type of resources for other events as they grow larger. Lastly, she thanked Mr. Haines and his staff for the programs that are brought to the community.

Council Member Conde thanked staff for being mindful and reaching out to HOAs for the neighborhood movie night events.

3. CIVIC CENTER OFFICE BUILDINGS

Dan Davis, Economic Development Services Director, presented information on an opportunity to develop office buildings on the Civic Center campus.

Presentation by Mr. Davis included:

- There is approximately one million square feet of office space available with a 2.7% vacancy rate, which is common for communities in the west valley.
- The rates within the Phoenix metro area are in the high teens with more space allowed within the older communities in Phoenix.
- A few months ago, staff began researching ways to change the dynamics of the environment. As a result, two PAD locations were located on Avondale Boulevard in front of City Hall.
- History of the locations:
    - When Civic Center was built in 2003/2004, the City bought the entire parcel and then sold three PAD locations and the scenic view corridor to Sun Construction. Sun construction, working with partners, developed the 31,000 square foot city-owned office building that currently houses ISM Raceway, three other businesses and the city emergency operations.
    - The two PAD sites are 1.54 acres and 2.9 acre along Avondale Boulevard.
    - A purchase agreement included a provision that allowed the city to purchase the two PAD sites back at a pre-determined price of $3/foot, if development was not accomplished within eight years. The sites are currently owned by Sun Construction and the eight years has passed.
- Opportunities for development are to encourage the private sector and gain additional office square footage for business attraction purposes.
- Consulted with LEA Architects, LLC to create preliminary conceptional drawings to see how buildings for office space could fit in the space, to include parking and building orientation.
- The conceptional drawings included the following:
    - One office building at 20,000 square feet
    - One office building at 40,000 square feet
- Staff are working to identify who would occupy the buildings. Initially, the private sector was considered but was then later identified for possible city purposes.

- The city could use the 20,000 square foot building for additional city-use and use the 40,000 square foot building for therapeutic recreation and physical therapy for University of Medical Sciences (UMS).
- This would allow USM to stay in the city rather than look elsewhere for a new home, allowing for business retention.
- Staff have worked regionally with partners through Westmark and other west valley cities to hold events to encourage private business investments.

Council Member Malone commented on the 2.7% office vacancy rate, inquiring how the city is encouraging businesses to move into the city. Specifically, she mentioned the green retail section on Van Buren. Mr. Davis stated that the current vacancy rate is consistently analyzed. He stated that the retail vacancy rate in the area of Elisio Felix Jr. Way and Van Buren Street has a higher vacancy rate at 5% but across the city, the vacancy rate is healthy and there would always be a churn rate. Staff work with the property owners to encourage occupancy.

Council Member Malone inquired on the land at ISM that Mr. Davis mentioned. To clarify, Mr. Davis explained UMS is located within the ISM building on the Civic Center complex. He also mentioned that through dialogue with UMS, it was brought to staff's attention that UMS loved their current location and did not express interest in moving to the new medical corridor.

In response to Council Member Conde's question about the current market price per square foot, Mr. Davis stated it is around $6 or $6.50 per square foot.

Council Member Pineda commented that the building looked nice the way it was situated. Additionally, he commented on the additional parking being a positive for future events at City Hall.

Vice Mayor Dennis asked if staff are moving one way or another with respect to using the building for city use or leasing the building to a business. Mr. Montoya stated staff are going to work more into the details, conduct an RFP, and bring the information back to City Hall with hard data. Vice Mayor Dennis suggested the city get out of the business of leasing space. Mr. Montoya agreed, the city does not want to compete with the marketplace in leasing their buildings and noted that the space would be well used for additional City staff.

Vice Mayor Dennis asked more information on possible utilization for Lot A.

Council Member Conde and Council Member Pineda were both in favor of utilizing the building for the future needs of the city.

4. RESOURCE CENTER SCHEMATIC DESIGN

Chris Lopez, Neighborhood and Family Services Director, presented the revised schematic design for the new Resource Center.

Presentation by Mr. Lopez included:

- Core values have been influential in decision making with respect to the layout of building and staff's priorities.
    - Create a welcoming and connected environment for individuals entering the facility, providing for a pronounce and grand presence.
    - Create a safe environment, including traffic within the parking lot and access throughout the building.
    - Facilitate the idea of community within the facility, to include interaction between seniors and youth.
    - Foster collaboration to be effective in delivering services to the community.
    - Flexible uses for senior services and the resource center needs. Supporting different size events and group meetings.

Rick Carr, Abacus Project Management, provided highlights of the master plan:

- The master plan for the full development is located between 9th Street and 10th Street and between Riley Drive and Western Avenue.
- The plan provided for additional expansion on the south side of the building.
- Additional parking between the Resource Center and the facilities to the south which will create a buffer zone.
- Proposed facilities to the south include fire station, police substation, and a detention facility.
- The proposed facilities were strategically moved to the west to ensure the view to the southeast was maximized.

Council Member Malone inquired on the mentioned proposed facilities. Charles Montoya, City Manager, responded that, as previously mentioned to City Council, the expansion of the site would include the additional detention facility and removing the facility from Western Avenue. The current detention facility will need significant repairs in the near future and the city will need to plan for the growth of the facility. The site can be used for any other purpose that City Council desires, but the detention facility was one of the items that was brought up to staff.

In response to a follow-up question by Council Member Malone, Mr. Montoya explained the additional site to the south is not within the CIP and is being presented as a conceptual design only at this time. At the time, staff are looking to use the site for the detention center only, but the additional facilities have been added to the design to provide for possible future uses of the space.

Mr. Lopez continued with the following presentation:

- A specified bus stop for the Zoom bus route.
- A vehicle speed table has been designed in front of the facility as a mechanism to ensure pedestrians can safely travel from the parking lot to the resource center. This area will be elevated to help draw drivers' attention to the area, enhancing safety.
- A loading zone for seniors was added to the right of the speed table in the front of the building.

- After feedback from Council, staff reworked the service yard area to minimize traffic through the parking lot. The service yard will provide access for meal deliveries off 110th Street, with parking spots for the delivery vehicles.
- A barbeque area, a denoted large garden area, and a walking path have been added to the design.
- Pedestrian access was presented through diagrams.
    - A pedestrian corridor, with possible seating and shade, was added as a safe way for pedestrians to enter the building.
    - Two major paths are being anticipated for pedestrians, one north of the facility and one along the sidewalk on 9th Street.
    - The Zoom Bus route was moved out of the parking lot and placed on Riley Drive to enhance the reliability of the bus and to minimize the traffic within the parking lot.
    - Staff reviewed how the senior buses will pick up and drop off passengers. Just prior to opening, the seniors will be delivered at the front of the building, minimizing the distance they are required to walk.
    - Food delivery area will be located off 10th Street with the semis parking on 10th Street and the meal delivery vehicles inside the service yard.
    - Adequate public parking in the front parking lot will be used daily and staff parking on the west side of the building. The staff parking will be a gated area, with the gates open during the day.
    - Trash will be collected on the north side of the parking lot, well before the center opens for the day.
    - The staff parking to the west of the building will be locked at night, securing city-owned and AAA vehicles.
- Program zones included the senior center, resource center, city program staff, community rooms, main lobby, and a shared break room for city staff and partners.
- Senior center utilizes the indoor/outdoor space with the patio area and barbeque.
- Senior dining area is connected to a classroom with a movable partition to enlarge the classroom space.
- A movable partition is planned for the two large classrooms to the south side of the building to host large group events.
- The building is designed for growth:
    - The partner workstations expanded from 15 to 32.
    - The staff workstations expanded from 11 to 16, providing for future growth.
    - The classroom space expanded from 2 to 5, providing for 10 to 150-person capacity.
    - Kitchen expanded from 750 square feet to 1250 square feet which will make the preparation of meals much more efficient.
- Best views of the Estrella Mountains are indicated in the plan.
    - View A. is the view from the dining room in the senior center which includes a clear view, with no future construction to the south.
    - View B. and view C. are views from the large classrooms / conference room.
- Next steps:
    - Currently asking for approval of the Construction Manager at Risk contract.
    - Design completion by December of 2019.
    - Begin construction in January of 2020.

    - Project completion in the fall of 2020.
- Designs and updates will be presented through the process.

Council Members Conde thanked Mr. Lopez for the presentation and expressed her appreciation for staff being mindful of Council's concerns, especially the traffic flow concerns presented by Council Member Malone. She looks forward to seeing the larger kitchen, the larger gathering spaces, and the end result.

Council Member Kilgore gave accolades to Mr. Lopez for the excellent presentation and commented that he was unable to give previous input due to being absent at the last City Council meeting. Council Member Kilgore remarked that this project has been a long time coming and he remembers discussions of combining both facilities prior to the current Council. He commented that Mr. Lopez now has the reins, as previously held by Stephanie Smalls, and the project looks very good. He stated the input that has been given on the building is phenomenal. Council Member Kilgore stated he is happy that a location has finally been identified that is feasible for the city. He stated he is glad staff listened to prior and current Council on bringing the facility to fruition.

Council Member Kilgore commented positively on the following items:

- Vehicle speed table
- Loading zone, utilizing 10th street
- Service yard
- Barbecue
- Walking path, although he preferred it indoors, he is glad one was added
- Designed for growth, extra workspaces for the classrooms
- Kitchen space, which will help during Thanksgiving and for the Tamales event
- Views

Council Member Kilgore inquired if the monument sign would be a digital sign. Mr. Lopez stated that staff are still working on the monument sign as they want to ensure it draws the attention to the front of the facility, making it special. He stated staff will bring concepts back to Council at a future date. Council Member Kilgore suggested the sign be digital to allow advertisings of city events, services at the resource center, businesses within Historic Avondale, and sports clubs. Lastly, Council Member Kilgore stated he liked the overall design and concept of the building.

Council Member Pineda thanked Mr. Lopez and his team for listening to the comments and suggested that were provided. Council Member Pineda inquired on the type of amenities that would be provided within the kids play area. Mr. Lopez explained the play area would be similar to the play area at the Care1st Resource Center to include play tables (Lego play table) and interactive tools that promote gross and fine motor skills. Mr. Lopez explained the kids play area will be center seating area to ensure it is in the heart of the building and a highly visible space for parent supervision. Council Member Pineda voiced concern that the kids play area may be too busy for the selected space. He recommended moving the play area away to minimize conflicts with the center's other users. Mr. Lopez explained that the floor plan presented was a result of similar discussions and modified the kids play area, moving it deeper into the resource center,

incorporating past comments from City Council. Although not depicted within the plan, there will be additional seating near the main entrance to provide a quieter seating area. Council Member Pineda recommended putting in a curved wall at the kids play area to separate the children's activity from people moving through the center.

Council Member Malone expressed her appreciation for adding the speed table, ensuring the safety of the visitors. To piggyback off Council Member Pineda's comments, Council Member Malone stated the kids play area welcomes a lot of activity within the central area of the facility. She suggested restructuring the area with the computers, providing for a quieter space for computer users. Council Member Malone inquired on the location of the conference room that will be utilized by the partners. Mr. Lopez explained one of the designated offices within the pink area is a smaller conference room that can be utilized by the partners, ideal for family discussions. He noted that partners would have access to all other conference rooms within the facility. In response to a question by Council Member Malone, Mr. Lopez explained growth was factored within the plan of the building, which includes city growth. Council Member Malone suggested there be a designated conference room for City staff and for the partners. Mr. Lopez stated staff would explore designating a conference room to the partners.

Vice Mayor Dennis inquired if trash pick-up could be facilitated through 10th Street, instead of through the parking lot, hiding the trash containers from public view. Mr. Carr stated they would look at the details again to ensure it is visually appealing, explaining that coming off 10th Street had not initially been considered but they will look at that option. Vice Mayor Dennis stated she liked Council Member Kilgore's suggestion regarding the digital sign as it is a great opportunity to advertise events and services. She inquired about flipping the senior center to the back of the building. Mr. Lopez stated that flipping the senior center did not provide the best accessibility for the seniors as well as provide the best views. Vice Mayor Dennis inquired on the programming within the senior center, such as pottery, wood working. Mr. Lopez stated that staff are excited for the building as it will provide more opportunities with the programming. The large classroom adjacent to the dining room would accommodate a variety of uses, such as the sewing club and arts and craft. The fitness and gaming room would include fitness equipment and be used for activities such as Wii bowling, as well as low-impact fitness classes, such as Zumba. He noted on the opportunity for teen programming at the facility. Vice Mayor Dennis voiced concern that the rooms might be overbooked and are not available for the senior programs.

Vice Mayor Dennis thanked staff for their time and hard work on this project. Council Member Kilgore expressed his excitement for the project, commenting on the time he has spent at both facilities, even prior to being elected. He noted that the plans are designed based on what staff see daily, with different needs at each location. He expressed his appreciation to the staff for including the stakeholders.

5 ADJOURNMENT

Motion was made by Council Member Pineda, seconded by Council Member Kilgore, to adjourn the work session meeting.

Upon vote, the motion carried unanimously 5 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye

Meeting adjourned at 7:36 p.m.

A **Regular Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 7:46 p.m.

Vice Mayor Dennis led the Pledge of Allegiance followed by a moment of silent reflection in remembrance of the families and responders of the City of Virginia Beach shooting.

Members Present: Vice Mayor Pat Dennis; Council Members Tina Conde, Bryan Kilgore, Veronica Malone and Mike Pineda.

Members Absent: Mayor Kenn Weise and Council Member Curtis Nielson.

Other Municipal Officials Present: Charles Montoya, City Manager; Gina Montes, Assistant City Manager; Michael Wawro, City Attorney; Marcella Carrillo, City Clerk; Cindy Blackmore, Public Works Director; Jessica Blazina, Intergovernmental Affairs Administrator; Dan Davis, Economic Development Services Director; Lindsey Duncan, Finance and Budget Director; Craig Jennings, Judge; Kirk Haines, Parks and Recreation Director; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Police Chief ; Cherlene Penilla, Human Resources Director; Larry Rooney, Acting Fire Chief; Tracy Stevens, Development and Engineering Services Director; and Jeffrey Scheetz, Chief Information Officer.

Audience: Approximately fifteen members of the public were present.

1 ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2 PRESENTATION ITEMS

a. AGUA FRIA HIGH SCHOOL'S STOP THE BLEED PROGRAM

Ms. Crystal Mowbray, Sports Medicine Instructor and Advisor for Agua Fria High School, presented the Stop the Bleed Program to City Council. Ms. Mowbray introduced Alicia Casanova who was also present to assist with the presentation.

Ms. Mowbray's presentation included:

- Brand-new program that was developed after the 2012 Sandy Hook school shooting.

- After the shooting, it was identified that about one-third of the individuals who could have survived perished due to the lack of knowledge on how to stop bleeding or use a tourniquet.
- The program was created to teach individuals how to recognize excessive bleeding and trauma, how to immediately respond to trauma, and the appropriate steps to save a life.
- In most shootings, professionals cannot get in fast enough, so the public are often required to take the appropriate steps.

Ms. Casanova's presentation included:
- The training is needed because tragedy can occur anywhere, and the overall goal of the program is to prevent casualties.
- The primary principles of immediate response include the A-B-Cs of bleeding:
    - **A**lert: Call 9-1-1
    - **B**leeding: Find the bleeding/injury
    - **C**ompress: Apply pressure by use of tourniquets

Ms. Mowbray's presentation continued:
- Local Elks will be assisting with a grant in order to create trauma kits for each of the lockdown buckets at the Agua Fria campus, with a bucket in each classroom.
- The Agua Fria Chapter will be training all staff members, including custodians, maintenance, and security staff.
- There will be on-going training for students through breakout sessions throughout the year.
- The Agua Fria Chapter would like to extend assistance for the Stop the Bleed training, if the city identifies a need for the training for employees.

Council Member Malone thanked Ms. Mowbray for bringing the issue to her attention. She commended Agua Fria School for their work on the program.

Council Member Kilgore gave accolades to Ms. Mowbray for the excellent presentation and expressed his appreciation for Ms. Mowbray previously reaching out to him. Council Member Kilgore was able to get Ms. Mowbray in contact with city staff to which he stated he was glad she was able to present to City Council. He mentioned a previous event that Ms. Mowbray held that Council Member Kilgore's daughter participated in. He stated it was a wonderful event that his daughter learned a lot from. Lastly, Council Member Kilgore expressed his appreciation for the initiative on bringing the information to the schools as well as the community.

Ms. Mowbray gave a brief update on the event Council Member Kilgore referenced. The event was a large healthcare event held at 35th Avenue and Bethany Home with an attendance of approximately 250 people, where a translator was available for the training.

Council Member Conde inquired on the lockdown buckets. Ms. Mowbray explained the buckets were developed with the idea that when a lockdown occurred, students would be able to use the bucket for bathroom uses. The buckets were donated by Home Depot and are supplied within every classroom in the Agua Fria school district. She noted additional

training and supplies are included within the buckets. Council Member Conde inquired on the frequency of the training. Ms. Mowbray explained the training is a three-to four-hour training. Council Member Conde commended those who worked on the program and for providing the training to all staff.

Council Member Pineda agreed with Ms. Mowbray that a shooting could happen anywhere. He commented that having the information and know-how makes individuals prepared, which is exactly what educators are doing. He stated he is glad to see them promoting the education, despite the topic.

Vice Mayor Dennis expressed her appreciation for the school on stepping up and addressing the needs based on issues around the country; and commented that it might be advisable to look at this information for the City and residents.

Council Member Malone inquired if Ms. Mowbray has reached out to neighboring school district. Ms. Mowbray stated that the elementary schools were also considered in the program, but at this point, she did not want to overwhelm the children, so reaching out to them was in the future.

3. RECOGNITION ITEMS

a. NEW EMPLOYEE INTRODUCTIONS - FINANCE AND BUDGET

Finance and Budget Director, Lindsey Duncan, introduced new employees of the Finance and Budget Department. Ms. Duncan provided a brief background of each of the following new employees:

- James Alcantar, Finance and Budget Assistant Director
- Rob Baer, Budget Manager
- Kevin Custer, Procurement Manager

Vice Mayor Dennis welcomed the new employees to the City of Avondale.

4 UNSCHEDULED PUBLIC APPEARANCES

None.

5 CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Vice Mayor Dennis asked if any Council Member wished to have an item removed from the Consent Agenda. Having no requests from Council, motion was made by Council Member Kilgore, seconded by Council Member Malone, to approve the Consent Agenda.

Upon vote, the motion carried unanimously 5 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye

a. PENSION FUNDING POLICY
City Council approved the Pension Funding Policy and authorized the Mayor or City Manager and City Clerk to execute the necessary documents.

b. PROFESSIONAL SERVICE AGREEMENT WITH E-Z TOWING & RECOVERY, LLC FOR TOWING SERVICES
City Council approved a Professional Services Agreement with E-Z Towing & Recovery, LLC for towing services, which include but not limited to, police requested tows, private tows and city tows and authorized the Mayor, or City Manager and the City Clerk to execute the appropriate documents.

c. COOPERATIVE PURCHASING AGREEMENT WITH SOUTHWEST WATERWORKS CONTRACTORS, INC. FOR WATER AND WASTEWATER EQUIPMENT MAINTENANCE AND REPAIR
City Council approved a Cooperative Purchasing Agreement with Southwest Waterworks Contractors, Inc. to provide water and wastewater equipment repair and maintenance services in an annual amount not to exceed $200,000 and a maximum aggregate amount not to exceed $600,000 over the term of the contract and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents.

d. FIRST AMENDMENT TO THE COOPERATIVE PURCHASING AGREEMENT WITH TITAN MACHINERY INC. FOR FLEET EQUIPMENT
City Council approved a First Amendment to the Cooperative Purchasing Agreement with Titan Machinery Inc. to purchase fleet equipment extending the contract term and increasing the maximum aggregate over the term of the contract from $206,000 to $606,0000 and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents.

e. CONSTRUCTION CONTRACT WITH TALIS CONSTRUCTION CORPORATION FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT MARICOPA STREET AND AVONDALE BOULEVARD
City Council approved a Construction Contract with Talis Construction Corporation to provide construction services for the Maricopa Street and Avondale Boulevard Traffic Signal Project in the amount of $426,997.00, and authorized the Mayor, or City Manager and City Clerk, to execute the necessary documents.

f. CONSTRUCTION MANAGER AT RISK AGREEMENT WITH CORE CONSTRUCTION, INC. FOR THE POLICE PROPERTY AND EVIDENCE ROOM EXPANSION PROJECT

City Council awarded a Construction Manager at Risk contract to Core Construction, Inc. for construction of the Police Property and Evidence Room expansion project, authorized payment in the amount of $77,968 for pre-construction services, and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents.

g. CONSTRUCTION MANAGER AT RISK AGREEMENT WITH HAYDON BUILDING CORP. FOR THE RESOURCE AND SENIOR CENTER

City Council awarded a Construction Manager at Risk contract to Haydon Building Corp. for the construction of the co-located Resource and Senior Center, authorize payment in the amount of $101,981 for pre-construction services, and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents.

h. RESOLUTION 3556-619 - AMENDMENT NO. TWO TO AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ARIZONA THROUGH THE DEPARTMENT OF TRANSPORTATION FOR THE AGUA FRIA MULTI-USE PATH

City Council adopted Resolution 3556-619 approving Amendment No. Two to the Intergovernmental Agreement with the State of Arizona through the Department of Transportation to designate the state as the City's agent to obtain federal funds for the construction of the Agua Fria Multi-Use Path, and authorized the Mayor, or City Manager and City Clerk to execute the appropriate documents.

6 REGULAR AGENDA

a. PUBLIC HEARING - FISCAL YEAR 2019-2020 BUDGET AND PROPERTY TAX LEVY

Lindsey Duncan, Finance and Budget Director, presented the property tax levy and final budget for fiscal year 2019-2020 (FY2020) in the amount of $236,699,250.

Ms. Duncan presented the following:

- There have been a few minor changes to the budget which will only change money between departments and not the total number for the budget overall or its funding.
    - Moved all of the technology budgets from other departments to the Information Technology Budget.
    - Incorporated three Police Department over-hire positions that are relying on vacancy savings to help the chief achieve full staffing.
    - Third and final change is a change to move the Glendale Regional Public Safety Training Center from the Fire and Medical Department to the Police Department for their participation in the training.
- Property tax levy and rate:
    - The property tax levy will be established at $1.7618 cents per $100 of assessed valuation, comprised of $.7318 cents for the primary tax and $1.03 cents for the secondary property tax.
    - The secondary property tax is used to pay for principal and interest on bonds.
    - This is a decrease from fiscal year 2019 to fiscal year 2020.
- Fees and rates:

  - Departments review fees annually and changes are adopted through the fiscal year budget process.
  - A 60-day notice was required, as required on the City's website.
  - Modest changes have been included, which most are technical in nature and have minimal increases within the budget.
  - There is an anticipated revenue increase of $6,000 to $8,000 for Development Services.
  - There is an anticipated revenue increase of $3,000 to $5,000 for Parks and Recreation.
  - Will perform a full cost study during the next fiscal year and provide further recommendations based on the study.
- Financial policies:
  - Staff has chosen to adopt the policy changes for this fiscal year within the budget adoption.
  - Previously, policy changes were presented to Council in a report compiled after the budget was adopted.
  - Making slight changes to the budget within the financial policies that are mostly technical in nature to include eliminating the Municipal Development Corporation, as it is no longer needed.
- Staff recommends that City Council hold a public hearing to receive comments on both the property tax levy and the final budget for fiscal year 2020.
- After the public hearing, City Council will conclude and convene into a special meeting to adopt the budget.
- On June 17, 2019 the property tax levy will be presented for adoption.

Vice Mayor Dennis opened the public hearing. Having no comments from the public, Vice Mayor Dennis closed the public hearing.

Council Member Malone clarified that the property tax levy rate would drop for the fiscal year of 2020 to $0.7 for the primary and $0.9 for the secondary, for a total of $1.65, and Ms. Duncan noted that was correct and the rates would go into effect on July 1, 2019.

Vice Mayor Dennis noted there would be no action on this item until the Special Session.

7 ADJOURNMENT

Motion was made by Council Member Kilgore, seconded by Council Member Malone, to adjourn the regular meeting.

Upon vote, the motion carried unanimously 5 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye

Meeting adjourned at 8:10 p.m.

A **Special Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 8:10 p.m.

Members Present: Vice Mayor Pat Dennis; Council Members Tina Conde, Bryan Kilgore, Veronica Malone and Mike Pineda.

Members Absent: Mayor Kenn Weise and Council Member Curtis Nielson.

Other Municipal Officials Present: Charles Montoya, City Manager; Gina Montes, Assistant City Manager; Michael Wawro, City Attorney; Marcella Carrillo, City Clerk; Cindy Blackmore, Public Works Director; Jessica Blazina, Intergovernmental Affairs Administrator; Dan Davis, Economic Development Services Director; Lindsey Duncan, Finance and Budget Director; Craig Jennings, Judge; Kirk Haines, Parks and Recreation Director; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Police Chief ; Cherlene Penilla, Human Resources Director; Larry Rooney, Acting Fire Chief; Tracy Stevens, Development & Engineering Services Director; and Jeffrey Scheetz, Chief Information Officer.

Audience: Approximately five members of the public were present.

1 ROLL CALL NOTED BY THE CITY CLERK

2. RESOLUTION 3557-619 - SETTING FORTH THE FINAL BUDGET, FEE SCHEDULE, AND FINANCIAL POLICIES FOR FISCAL YEAR 2019-2020

Lindsey Duncan, Finance and Budget Director, explained this item is the adoption of the final budget, annual fee schedule, and financial policies as previously presented.

Motion was made by Council Member Pineda to adopt Resolution 3557-619 approving the annual fee schedule, financial policies and final budget for fiscal year 2019-2020 in the amount of $236,699,250; seconded by Council Member Kilgore.

Upon vote, the motion carried unanimously 5 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye

3 ADJOURNMENT

Motion was made by Council Member Kilgore, seconded by Council Member Pineda, to adjourn the regular meeting.

Upon vote, the motion carried unanimously 5 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye

Meeting adjourned at 8:12 p.m.

_____
Mayor Kenn Weise

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session, Regular Meeting and Special Meeting of the Council of the City of Avondale held on the 3rd day of June 2019. I further certify that the meeting was duly called and held and that the quorum was present.

_____
Marcella Carrillo, CMC
City Clerk