



**Parks, Recreation and Library Advisory Board Meeting
Avondale Civic Center, 11465 West Civic Center Drive, Mojave Conference Room
Wednesday, February 13, 2019 at 6:30 P.M.**

Summary of Actions

1. Roll Call by Staff Liaison

2. Approval of Minutes – Approved

The Parks, Recreation and Library Advisory Board approved of the January 9, 2019 Meeting Minutes. The Board, Commission or Committee will take appropriate action.

3. Capital Improvement Projects (CIP) for 2020 – Discussion Item Only

Brief update on the Capital Improvement Projects for this upcoming fiscal year. The Capital Improvement Budget was shared with the Advisory Board. This item is for discussion only, no action is required at this time.

4. Parks, Recreation and Library Master Plan Recommendations – Discussion Item Only

This item is for discussion only, no action is required at this time.

5. Park Presentation by Representative- Discussion Item Only

Representative from Grijalva's office to introduce resources made available for municipalities and local parks. This item is for discussion only, no action is required at this time.

6. Adjournment

Members will attend either in person or by telephone conference call.

Los miembros asistirán en persona o vía teleconferencia.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta.



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Wednesday, February 13, 2019 at 6:30 P.M.

Minutes

1. Roll Call by Staff Liaison

Members Present: Chair Glen Hein, Vice Chair Katherine Hall, Oscar DeAlba, Dan Rauscher, Glenn Coleman arrived moments after the start of the meeting.

Members Absent: none

Other Municipal Officials Present: Director Kirk Haines, Assistant Director Christina Underhill, Library Manager Ava Gutwein, Representative from Grijalva's office.

2. Approval of Minutes

Motion was made by Chair Glen Hein, seconded by Vice Chair Katherine Hall, to approve the January 9, 2019 Meeting minutes.

Upon vote, the motion carried unanimously 4 to 0.

Chair Hein	Aye
Vice Chair Hall	Aye
Rauscher	Aye
DeAlba	Aye

3. Capital Improvement Projects (CIP) for 2020: For Discussion

Kirk Haines, Assistant Director, provided an update regarding the Capital Improvement Projects for this upcoming fiscal year. Slight adjustments were made but generally all items are intact. Festival Fields has been added to the CIP program to finish out phase 2 of the project. The Capital Improvement Budget was shared with the Advisory Board. Haines reviewed spreadsheet with the board and highlights the larger scale items:

- Sustaining the building infrastructure: facility maintenance division to keep current building structure in place
- Friendship Park Enhancements: restrooms around the parks- west end and center of the park, basketball court, and lighting, etc.



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*What resources are available publicly that agencies could benefit from, grants online?
What is the success rate with the office willing to help?
What could we do to help support you guys in any way to provide grants, etc? What
guidance could you give?*

Representative Luis Falcon mentioned that reaching out and letting the office know what is being worked on within the community is important. He is also willing to meet monthly with the Advisory Board to stay updated on all present and future projects.

5. Future Agenda Items

- Open Meeting Law Requirements: How to NOT violate the open meeting law when meeting as a group

6. Parks, Recreation and Library Master Plan Recommendations Update: For Discussion

Kirk Haines shared handouts of the Master Plan Recommendations and highlighted some of the things that the department has worked on. The Advisory Board was involved with bringing the Master Plan to completion over the years until it was approved in November 2017. It's a nice snap shot to see the accomplishments that have been guided by the community and the Council. The Council has been very receptive to the Department and is looking forward to all the accomplishments as well. The Parks Maintenance crew has made huge impacts. The quality of the parks has been approved with keeping it clean and safe for the community.

7. Adjournment

There being no further business, meeting adjourned at 7:30 p.m.

A handwritten signature in black ink, appearing to be "RJ", written over a horizontal line.

Parks, Recreation, and Library Board Chair or Designated Representative

A handwritten signature in blue ink, appearing to be "Elisia Daniels", written over a horizontal line.

Elisia Daniels
Administrative Assistant as Staff Liaison

CERTIFICATION