

### Judicial Advisory Board

2/23/2026

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Meeting Date

4/27/2026

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Date Minutes Were Approved

*John Burkholder*

John Burkholder (Apr 28, 2026 09:36:27 PDT)

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Chair

### CERTIFICATION AND ATTESTATION

I hereby certify that the accompanying document is a true and correct copy of the minutes of the aforementioned meeting. I further certify that the meeting was duly called and held, and that the quorum was present.

*Ted Flores*

Ted Flores (Apr 28, 2026 07:47:11 PDT)

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Staff Liaison





## **City of Avondale**

### Judicial Advisory Board Meeting

#### **Board Members**

John Burkholder, Board Member

Danielle Brown, Board Member

Ashley Fitzwilliams, Board Member

David Garrison, Board Member

Paul Lemmon, Board Member

Michael Kielsky, Board Member

Michelle Molina, Board Member

Frank Moskowitz, Board Member

#### **Human Resources Department**

Andrew Mesquita, Director

Ted Flores, Assistant Director



# Judicial Advisory Board

## Monday, February 23, 2026

### MINUTES

#### **The following Board Members were in attendance:**

John Burkholder  
Danielle Brown  
David Garrison  
Paul Lemmon  
Michael Kielsky  
Frank Moskowitz

#### **The following staff members were in attendance:**

Ted Flores, HR Assistant Director

#### **1. CALLED TO ORDER @ 6:00 PM**

#### **2. ROLL CALL BY THE STAFF LIAISON**

Ted Flores took roll call.

#### **3. MINUTES**

Board Member Lemmon motioned to approve the minutes, Board Member Brown seconded, and the motion carried unanimously.

#### **4. REVIEW AND FINALIZE SURVEY QUESTIONS AND PROCESS**

Chair Burkholder recommended the board utilize the same survey questions used during the 2022 reappointment process to get a historical comparison. The board agreed with the approach.

Staff provided an overview of the process to obtain surveys including an advertised QR code and paper surveys for litigants. Staff explained surveys will be available for collection from March 1, 2026, through the first week of April.

Board Member Kielsky motioned to approve the survey process, Board Member Lemmon seconded, and the motion carried unanimously.

#### **5. REVIEW INTERVIEW QUESTIONS**

Chair Burkholder recommended the board finalize the interview questions at the next meeting. Chair Burkholder recommended to the board they think about questions asked previously and provide recommendations at the next meeting. The board agreed and decided to send recommended interview questions to staff so a list of questions can be evaluated and finalized at the April 6, 2026 meeting.

Staff recommended limiting question to approximately thirteen (13) to ensure the allotted time of ninety (90) minutes is upheld.

#### **6. CALENDAR**

The Board agreed to meet virtually on April 6, 2026, at 5:30 p.m. to finalize interview questions and review survey results.

**7. ADJOURNMENT**

Board Member Lemmon motioned to adjourn the meeting, Board Member Kielsky seconded the motion, and the motion carried unanimously. The meeting adjourned at 6:21 p.m.