

Judicial Advisory Board

01/26/2026

Meeting Date

02/23/2026

Date Minutes Were Approved

John Burkholder

John Burkholder (Mar 9, 2026 17:09:07 PDT)

Chair

CERTIFICATION AND ATTESTATION

I hereby certify that the accompanying document is a true and correct copy of the minutes of the aforementioned meeting. I further certify that the meeting was duly called and held, and that the quorum was present.

Emily Soria

Emily Soria (Mar 9, 2026 16:19:18 PDT)

Staff Liaison





City of Avondale

Judicial Advisory Board Meeting

Board Members

John Burkholder, Board Member

Danielle Brown, Board Member

Ashley Fitzwilliams, Board Member

David Garrison, Board Member

Paul Lemmon, Board Member

Michael Kielsky, Board Member

Michelle Molina, Board Member

Frank Moskowitz, Board Member

Human Resources Department

Andrew Mesquita, Director

Ted Flores, Assistant Director



Judicial Advisory Board

Monday, January 26, 2026

MINUTES

The following Board Members were in attendance:

John Burkholder
Danielle Brown
David Garrison
Paul Lemmon
Michael Kielsky
Frank Moskowitz

The following staff members were in attendance:

Liana Bell, Organizational Development & Training Manager
Natalie Lopez, Talent Acquisition Supervisor
Ted Flores, HR Assistant Director

1. CALLED TO ORDER @ 5:34 PM

2. ROLL CALL BY THE STAFF LIAISON

Ted Flores took roll call.

3. MINUTES

Board Member Lemmon motioned to approve the minutes, Board Member Moskowitz seconded, and the motion carried unanimously.

4. SELECTION OF CHAIR AND VICE CHAIR

Board Member Lemmon motioned to appoint Board Member Burkholder as Chair, Board Member Moskowitz seconded, and the motion carried unanimously.

Chair Burkholder nominated Board Member Moskowitz as Vice Chair, Board Member Lemmon seconded, and the motion carried unanimously.

5. OVERVIEW OF PROCESS AND BOARD MEMBER RESPONSIBILITIES

Staff provided the board with an overview of the reappointment process. Staff provided the board with their responsibilities per the City of Avondale Ordinance, Article II, Judicial Advisory Board. Staff also provided the board with an overview of their role and how they will support the board throughout the process.

6. OVERVIEW OF PREVIOUS RE-APPOINTMENT PROCESS

Staff discussed the 2024 reappointment process, including sharing that the board received survey data from staff of the Avondale City Court, Attorneys, and Litigants. Staff included the board, which requested public feedback through a public meeting notice, and in closing, interviewed the Presiding Judge Jennings for reappointment.

7. TIMELINE OF RE-APPOINTMENT PROCESS

Staff provided an overview of the tentative schedule. Staff disclosed the intent to have the recommendation of the Judicial Advisory Board for the reappointment of the Presiding Judge to the Avondale City Council by June 1, 2026.

8. CALENDAR

The Board discussed the next meeting, scheduled for February 23, 2026. The Board discussed remote options and agreed that conducting the meetings remotely would be beneficial, but agreed the interview for the Presiding Judge would occur in person.

The Board agreed to meet virtually on February 23, 2026, at 6:00 p.m.

Board Member Kielsky recommended the Board block out future dates. The Board agreed. Chair Burkholder recommended the first week of April 2026, so that March could be used for data collection on surveys. The Board collectively discussed April 6, 2026, as the next meeting date to discuss survey results and finalize interview questions. The Board agreed to meet virtually on April 6, 2026, at 5:30 p.m.

Chair Moskowitz recommended the Board interview the Presiding Judge for reappointment on May 4, 2026, at 6:00 p.m. The Board tentatively agreed with the 4th as a meeting date, so long as it was open and available to Judge Jennings.

9. ADJOURNMENT

Board Member Lemmon motioned to adjourn the meeting, Vice Chair Moskowitz seconded the motion, and the motion carried unanimously. The meeting adjourned at 6:02 p.m.