



## **City of Avondale**

### Judicial Advisory Board Meeting

#### **Board Members**

John Burkholder, Board Member

Danielle Brown, Board Member

Ashley Fitzwilliams, Board Member

David Garrison, Board Member

Paul Lemmon, Board Member

Michael Kielsky, Board Member

Michelle Molina, Board Member

Frank Moskowitz, Board Member

#### **Human Resources Department**

Andrew Mesquita, Director

Ted Flores, Assistant Director



Judicial Advisory Board  
Online Meeting  
Notice & Agenda  
Monday, January 26, 2026

[HTTPS://TEAMS.MICROSOFT.COM/MEET/29086556526621?P=9MPO2I5CEI9DEUOMX9](https://teams.microsoft.com/meet/29086556526621?P=9MPO2I5CEI9DEUOMX9)

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**Request to Speak:** Anyone wishing to speak regarding items listed on the agenda should submit a Request to Speak online at <http://www.avondaleaz.gov/requesttospeak> prior to consideration of that agenda item.

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**ONLINE MEETING  
5:30 PM**

*Virtual access to the meeting will be available 15 minutes prior to the meeting start time.*

**1. CALL TO ORDER**

**2. ROLL CALL BY THE STAFF LIAISON**

**3. MINUTES**

The Board will consider the approval of the June 5, 2024 meeting minutes. The Board will take appropriate action.

**4. SELECTION OF CHAIR AND VICE CHAIR**

The Board will select a Chair and Vice Chair for the remainder of the 2026 calendar year. The Board will take appropriate action.

**5. OVERVIEW OF PROCESS AND BOARD MEMBER RESPONSIBILITIES**

Staff will provide an overview of the responsibilities of the Board. This item is for discussion only.

**6. OVERVIEW OF PREVIOUS RE-APPOINTMENT PROCESS**

Staff will provide an overview of the previous re-appointment process. This item is for discussion only.

**7. TIMELINE OF RE-APPOINTMENT PROCESS**

Staff will provide a timeline for the re-appointment process. This item is for discussion only.

**8. CALENDAR**

The Board will consider the approval of the upcoming meeting schedule. The Board will take appropriate action.

**9. ADJOURNMENT**

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Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1000 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1000 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.



**CITY OF AVONDALE**

**JUDICIAL ADVISORY BOARD**

**Wednesday, June 5, 2024**

**5:30 p.m.**

*Physical Access to the Sonoran Conference Room will be available thirty (30) minutes prior to the meeting.*

**Avondale Visitor & Conference Center (Mesquite Conference Room)**

**11465 W. Civic Center Dr. Avondale, AZ 85323**

## **Minutes**

### **The following Board Members were in attendance:**

Ashley Fitzwilliams  
Danielle Brown  
Frank Moskowitz  
John Burkholder  
Michael Kielsky  
Paul Lemmon  
David Garrison

### **The following staff members were in attendance:**

Ted Flores, HR Assistant Director

### **Public Session**

Called to order: 5:31 PM

#### **1. Approve minutes from May 15, 2024, JAB Meeting**

Board Member Lemmon motioned to approve the minutes, Board Member Brown seconded, and the motion was carried unanimously.

#### **2. Interview of the Honorable Judge Jennings**

The board interviewed the Honorable Judge Jennings with the pre-approved interview questions selected by the board during the May 15, 2024, meeting.

#### **3. Move to Executive Session**

Board Member Brown motioned to move to executive session. Board Member Garrison seconded, and the motion carried unanimously.



#### **4. Move to Open Session**

Board Member Lemmon motioned to move to open session. Vice Chair Moskowitz seconded, and the motion carried unanimously.

#### **5. Vote on Reappointment**

Board Member Garrison motioned to reappoint the Honorable Judge Jennings as the Presiding Judge of the Avondale City Court. Board Member Brown seconded, and the motion carried unanimously.

#### **6. Discuss Next Meeting**

The board discussed members who would be in attendance as the Avondale City Council considered the board's recommendation to reappoint the Honorable Judge Jennings as the Presiding Judge of the Avondale City Court.

#### **The meeting adjourned at 7:00 p.m.**

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**Avondale City Court**

11325 W Civic Center Drive  
Avondale, AZ 85323  
(623) 333-5800  
Fax: (623) 333-0580  
[www.AvondaleAZ.gov](http://www.AvondaleAZ.gov)

December 30, 2025

Avondale Judicial Advisory Board  
11465 West Civic Center Drive  
Avondale, Arizona 85323

Dear Judicial Advisory Board Members,

I am honored to submit this letter to request re-appointment as the Presiding Judge of the Avondale City Court. The time since my last re-appointment has gone by very quickly. I met with you during the re-appointment interview on June 5, 2024. I was re-appointed by the Avondale City Council on July 8, 2024, and my sixth term began August 14, 2024.

During the last year and six months, I have grown as a person and as a judge. I look forward to meeting with you and discussing my work and growth during this previous term. Please let me know what I can provide you to assist you in this process.

Sincerely,

Hon. Craig L. Jennings  
Presiding Judge