



City of Avondale

Council Subcommittee on
Boards, Commissions, and Committees

Monday, November 3, 2025

Subcommittee Members

Gloria Solorio, Councilmember (Chair)

Shari Weise, Councilmember

Max White, Councilmember

Administration

Marcella Sarmiento, City Clerk

Julie Knoll, Deputy City Clerk

Emily Soria, City Clerk Specialist

City Hall – Mojave Conference Room

11465 West Civic Center Drive

Avondale, AZ 85323



Council Subcommittee on Boards, Commissions, and Committees Meeting Notice & Agenda

Monday, November 3, 2025

CITY HALL – MOJAVE CONFERENCE ROOM
11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

REGULAR MEETING
5:30 PM
CALL TO ORDER BY CHAIR
ROLL CALL NOTED BY THE CLERK

1. MINUTES

City Council Subcommittee will consider a request to approve the August 26, 2025 meeting minutes. The Subcommittee will take appropriate action.

2. BOARDS, COMMISSIONS, AND COMMITTEES APPLICATIONS FOR APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees will recommend appointments, schedule interviews, or continue recruitment for the following Boards and Commissions. The Subcommittee will take appropriate action.

- a. **AUDIT COMMITTEE**
- b. **CORRECTION OFFICERS RETIREMENT PENSION BOARD**
- c. **MUNICIPAL ART COMMITTEE**
- d. **NEIGHBORHOOD AND FAMILY SERVICES COMMISSION**
- e. **PARKS, RECREATION & LIBRARIES ADVISORY BOARD**
- f. **PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) BOARD - FIRE**
- g. **PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) BOARD - POLICE**
- h. **RISK MANAGEMENT & WORKER'S COMPENSATION BOARD**
- i. **SUSTAINABILITY COMMISSION**

3. ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone conference call. Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

**MINUTES OF THE AVONDALE
COUNCIL SUBCOMMITTEE ON BOARDS, COMMISSIONS, AND COMMITTEES
CITY OF AVONDALE, ARIZONA
August 26, 2025**

A **Regular Meeting** of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale, Arizona was convened using the Microsoft Teams Meeting platform in open and public session at 4:30 p.m.

Members Present: Subcommittee Chair Gloria Solorio*, and Subcommittee Members Shari Weise and Max White.

**Subcommittee Chair Solorio was present via Zoom.*

Other Municipal Officials Present: Katie Gregory, Assistant City Manager; Jodie Novak, Development Services Director; Catherine Lorbeer, Deputy Director of Planning; and Marcella Sarmiento, City Clerk.

Audience: 3 members of the public were present.

1. APPROVAL OF MINUTES

Chair Solorio made a motion to approve the meeting minutes of August 6, 2025, seconded by Subcommittee Member Weise.

Upon vote, the motion carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

2. PLANNING COMMISSION INTERVIEWS

The Council Subcommittee on Boards, Commissions, and Committees interviewed the following individuals for the position of Planning Commissioner:

- Kristopher Ortega - Date Applied: 11/14/2024
- Hector Arellano - Date Applied: 9/25/2024
- Brian Carrillo - Date Applied: 9/17/2024
- Crystal Lopez-Davey - Date Applied: 10/11/2024
- Cindy de la Riva - Date Applied: 10/28/2024

3. PLANNING COMMISSION APPOINTMENT

Subcommittee Member White made a motion to recommend appointment of Crystal Lopez-Davey, seconded by Subcommittee Member Weise.

Upon vote, the motion carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

Subcommittee Member White made a motion to recommend appointment of Kristopher Ortega for future vacancies, seconded by Subcommittee Member Weise.

Upon vote, the motion carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

4. ADJOURNMENT

There being no further business before the Council Subcommittee, Subcommittee Member White moved to adjourn the meeting; seconded by Subcommittee Member Weise.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

The meeting adjourned at 6:05 P.M.

Subcommittee Chair

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale held on the 26th day of August 2025. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Sarmiento, City Clerk

Date Approved by the Subcommittee

AUDIT COMMITTEE

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

Established by the City Council on September 6, 2022, the Audit Committee for the purpose of providing advice to City Council in respect to fulfilling its oversight responsibilities regarding the integrity of the City's annual comprehensive financial statement. This Board is under the authority of Resolution #2051-0922.

- Staff Liaison: Barbara Coppage, City Auditor
- Meetings: As-Needed (at least annually)
- Residency: Avondale Residency NOT Required
- Required Members: 7 Regular Members

The committee membership is made up as follows:

- 3 Councilmembers (Voting Members);
- 2 Public Members (Voting Members); AND
- 2 Staff Members - Finance and Budget Director / City Manager (Non-Voting Member)

VACANCY INFORMATION:

- 1 Councilmember for a full term to expire on 12/31/2028
- 1 Regular Member for a full term to expire on 12/31/2028

APPLICANT(S):

- Gloria Solorio — Interested in Reappointment
- Norma Pacheco — Interested in Reappointment

CURRENT MEMBERS:

Name	Term End Date	Role
Gloria Solorio (interested in reappointment)	12/31/2025	Regular Member
Norma Pacheco (interested in reappointment)	12/31/2025	Regular Member
Max White	12/31/2026	Regular Member
Curtis Nielson	12/31/2026	Regular Member
Aaron Cook	12/31/2027	Regular Member
Ron Corbin	Follows employment	Non-Voting Member
Renee Weatherless	Follows employment	Non-Voting Member

CORRECTION OFFICERS RETIREMENT PENSION BOARD

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

The Corrections Officers Retirement Pension Board has the authority to determine membership eligibility and payment of benefits, including eligibility for receipt of disability payments in accordance with the provisions of the retirement statutes. This board is under the authority of A.R.S. § 38-893; Resolution #2762-808. This board has 5 members to include a mayor's designee, two elected CORP employee members, and two citizens. Avondale residency is required, with exceptions.

VACANCY INFORMATION:

- 1 Regular Member for a full term to expire on 12/31/2029
- 1 Regular Member for a full term to expire on 12/31/2029
- 1 Regular Member for a full term to expire on 12/31/2029

APPLICANT(S):

Reappointment Applicant:

- Maria Aguilar — Interested in Reappointment

New Applicants:

- Kenneth Shoaff — Date Applied: 08/18/2025
- Ryan Von Burns — Date Applied: 08/23/2025
- Shqipe Hyseni — Date Applied: 08/25/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Megan Duarte (Not Interested)	12/31/2025	Employee
Maria Aguilar (Interested in Reappointment)	12/31/2025	Regular Member
Stephanie Robinson (Not Interested)	12/31/2025	Regular Member
Allison Vance	12/31/2027	Employee
Jeff Scheetz	12/31/2028	Employee

MUNICIPAL ART COMMITTEE

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

The Municipal Art Committee was established on July 18, 2005 to advise the City Council on matters regarding the acquisition, maintenance and disposition of works of art, public art displays, monuments and memorials. The membership includes 6 regular members and 1 alternate member (Avondale residency is required with exceptions). On December 13, 2021, City Council approved a bylaws amendment to reduce the board size, as members term-out, the seat will not be filled.

- Staff Liaison: Stacy Swainston, Parks, Recreation & Libraries Assistant Manager
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member
 - At least two members must meet special qualifications: Representative from the West Valley Arts Council (non-Avondale resident permitted); **and/or** Representative from the Western Avenue Business and Arts District (non-Avondale resident permitted); **and/or** Current Art Teacher of a school within the City of Avondale. Art Teachers of schools outside of the City of Avondale may be considered upon approval by the Council Subcommittee for Boards, Commission and Committee.

VACANCY INFORMATION:

- 1 Regular Member for a partial term to expire on 12/31/2027* (special qualifications)
- 1 Regular Member for a partial term to expire on 12/31/2027*
- 1 Regular Member for a full term to expire on 12/31/2028
- 1 Regular Member for a full term to expire on 12/31/2028
- 1 Regular Member for a full term to expire on 12/31/2028 (special qualifications)

**The noted terms will be reduced to allow for staggered terms.*

APPLICANT(S):

Reappointment Applicants:

- Gaven Mejia — Interested in Reappointment
- Deanna Sapata — Interested in Reappointment
- Sara Ivey — Interested in Reappointment

New Applicants:

- Ivan Carreno — Date Applied: 05/28/2025
- Kenneth Shoaff — Date Applied: 08/18/2025 (Serves on Board of Adjustment)
- Shqipe Hyseni — Date Applied: 08/25/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Gaven Mejia (interested in reappointment)	12/31/2025	Regular Member
Deanna Sapata (interested in reappointment)	12/31/2025	Regular Member
Vacant	12/31/2025	Regular Member
Janice Graham (final term)	12/31/2025	Regular Member - Art Teacher
Sara Ivey (interested in reappointment)	12/31/2025	Regular Member - Art Teacher
Denise Thiel	12/31/2026	Regular Member
Rhonda Bell	12/31/2026	Regular Member
Jacqueline Garcia	12/31/2026	Alternate Member

NEIGHBORHOOD AND FAMILY SERVICES COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

The Neighborhood and Family Services Commission was established in 2006 to serve as an advisory body to the City Council for the purpose of identifying neighborhood and family issues and strategies to meet these needs through collaboration with community groups, agencies, other cities and organizations. This commission is under the authority of Resolution #3382-617. Beginning in January 2022, membership includes 7 regular members and 1 alternate member (Avondale residency is required).

- Staff Liaison: Mayra Garibo-Davila, Administrative Assistant
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 Regular Member for a full term to expire on 12/31/2028
- 1 Regular Member for a full term to expire on 12/31/2028
- 1 Alternate Member for a full term to expire on 12/31/2028

APPLICANT(S):

Reappointment Applicants:

- Natosha Edmonds — Interested in Reappointment
- Louis Matamoros — Interested in Reappointment

New Applicants:

- Ivan Carreno — Date Applied: 05/28/2025
- Kenneth Shoaff — Date Applied: 08/18/2025 (Serves on Board of Adjustment)
- Ryan Von Burns — Date Applied: 08/23/2025
- Shqipe Hyseni — Date Applied: 08/25/2025
- Kim Lewis — Date Applied: 09/15/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Fabian Prado (final term)	12/31/2025	Regular Member
Natosha Edmonds (interested in reappointment)	12/31/2025	Regular Member
Louis Matamoros (interested in reappointment)	12/31/2025	Alternate Member
Jerome Brownlee Jr.	12/31/2026	Regular Member

Pearlette Ramos	12/31/2026	Regular Member
Dawn Gerundo	12/31/2026	Regular Member
Michelle McMullen	12/31/2027	Regular Member
Eddie James	12/31/2027	Regular Member

PARKS, RECREATION & LIBRARIES ADVISORY BOARD

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

The Parks, Recreation & Libraries Advisory Board advises the City Council on items such as the planning of future parks and the modification of existing parks. They play a key role in the planning of current and future recreation activities and provide input in the preparation of the Parks and Recreation Comprehensive Master Plan. This board is under the authority of Resolution 3369-217. The membership includes 7 regular members and 1 alternate member (Avondale residency is required).

- Staff Liaison: Brittany Garcia, Administrative Assistant
- Meetings: At Least Monthly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 Regular Member vacancy for a full term to expire on 12/31/2028
- 1 Regular Member vacancy for a full term to expire on 12/31/2028
- 1 Alternate Member vacancy for a full term to expire on 12/31/2028

APPLICANT(S):

Reappointment Applicants:

- Timothy Kroll — Interested in Reappointment

New Applicants:

- Ivan Carreno — Date Applied: 05/28/2025
- Kenneth Shoaff — Date Applied: 08/18/2025 (Serves on Board of Adjustment)
- Ryan Von Burns — Date Applied: 08/23/2025
- Shqipe Hyseni — Date Applied: 08/25/2025
- Kim Lewis — Date Applied: 09/15/2025
- Louis Matamoros — Date Applied: 10/15/2025 (Serves on NFS Commission)

CURRENT MEMBERS:

Name	Term End Date	Role
Timothy Kroll (interested in reappointment)	12/31/2025	Alternate Member
Janet Beason (final term)	12/31/2025	Regular Member
VACANT	12/31/2025	Regular Member
Amy Soucinek	12/31/2026	Regular Member
LaChrisha Dourisseau	12/31/2026	Regular Member

Lilly Lazo
Patti Nielson
Cecilia Lopez

12/31/2027
12/31/2027
12/31/2027

Regular Member
Regular Member
Regular Member

ITEM NUMBER: 2.g.

PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) BOARD - POLICE

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

The Police Public Safety Personnel Retirement System (PSPRS) Board has the authority to determine membership eligibility and payment of benefits, including eligibility for receipt of disability payments in accordance with the provisions of the retirement statutes. This board is under the authority of A.R.S. § 38-847; Resolution #980. The membership includes a mayor's designee, two elected benefited members, and two citizens. Avondale residency is required, with exceptions.

- Staff Liaison: Rosa Villasenor, Benefits Analyst
- Meetings: Unscheduled
- Required Members: 5 Regular Members

VACANCY INFORMATION:

- 1 Regular Member for a full term to expire on 12/31/2029

APPLICANT(S):

Reappointment Applicants:

- Paul Lemmon — Interested in Reappointment (Serves Sustainability Commission and the Judicial Advisory Board)

New Applicants:

- Kenneth Shoaff - - Date Applied: 08.18.2025 - (Serves on Board of Adjustment)
- Ryan Von Burns - Date Applied: 08.23.2025
- Shqipe Hyseni - Date Applied: 08.25.2025
- Shannon Fernandez - Date Applied: 08.26.2025
- Kim Lewis - Date Applied: 09.15.2025

CURRENT MEMBERS:

Name	Term End Date	Role
Ryan Myers	12/31/2025	Employee (Elected/Not appointed by Council)
Paul Lemmon	12/31/2025	Regular Member
Donald Foley	12/31/2026	Regular Member
Jeff Scheetz	12/31/2027	Employee
James Long	12/31/2027	Employee

RISK MANAGEMENT & WORKER'S COMPENSATION BOARD

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

The Risk Management Trust Fund Board meets once a year to review the City's risk management actuarial reports and recommends the funding level for the outstanding and future liability claims against the city. This board is under the authority of City Code Article IV, Section 2-70 through 2-78.

The Worker's Compensation Trust is established and shall provide for a worker's compensation trust board to administer the trust fund for the purpose of providing for payment of the city's worker's compensation obligations. This board is under the authority of City Code Article V, Section 2-91 through 2-96.

Both boards have 5 members to include 1 member of City Council, 1 city employee, and 3 trustees. Avondale residency required for all trustees (including employee).

- Staff Liaison: James Corlis, Risk Manager
- Meetings: Unscheduled
- Required Members: 5 Regular Members

VACANCY INFORMATION:

- 1 Regular Member for a partial term to expire on 12/31/2026
- 1 Regular Member for a full term to expire on 12/31/2028

APPLICANT(S):

- Kenneth Shoaff — Date Applied: 08/18/2025
- Shqipe Hyseni — Date Applied: 08/25/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Linda Warren (final term)	12/31/2025	Regular Member
Vacant	12/31/2026	Regular Member
Julia Jewell	12/31/2026	Regular Member
Hector Arellano	12/31/2026	Regular Member
Eddie James	12/31/2027	Regular Member

SUSTAINABILITY COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

Established by the City Council on October 6, 2008, the Sustainability Commission (formerly known as the Energy, Environment, and Natural Resources Commission) replaced the City's Water and Wastewater Advisory Committee. The Sustainability Commission advises City Council on matters of sustainability policy, operations, and education. Issues addressed may include water conservation, renewable energy, climate impacts, waste reduction, electric vehicles, local food systems, and more. The Commission plays a key role in the development and oversight of the Community Sustainability Plan.

This Commission is under the authority of Resolution #1107-1221. Avondale residency is required for appointed members. On December 13, 2021, City Council re-named the EENR Commission as the "Sustainability Commission" while also reducing the commission size.

- Staff Liaison: Kim Anderson, Sustainability Officer
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 Regular Member for a full term to expire on 12/31/2028
- 1 Regular Member for a full term to expire on 12/31/2028
- 1 Regular Member for a full term to expire on 12/31/2028

APPLICANT(S):

Reappointment Applicants:

- Daniel Smith-Castillo (interested in reappointment)
- Diana Estrada (interested in reappointment)

New Applicants:

- Ivan Carreno — Date Applied: 05/28/2025
- Kenneth Shoaff — Date Applied: 08/18/2025 (Serves on Board of Adjustment)
- Ryan Von Burns — Date Applied: 08/23/2025
- Shqipe Hyseni — Date Applied: 08/25/2025
- Shannon Fernandez — Date Applied: 08/26/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Daniel Smith-Castillo (interested in reappointment)	12/31/2025	Regular Member
Diana Estrada (interested in reappointment)	12/31/2025	Regular Member
Ramon Sanchez (not interested in reappointment)	12/31/2025	Regular Member
Daniel Schuh	12/31/2026	Regular Member
Al Nunez	12/31/2026	Regular Member
Ben Ruoti	12/31/2026	Regular Member
Paul Lemmon	12/31/2027	Regular Member
Amanda Duncan-Billiman	12/31/2027	Alternate Member