



City of Avondale

Council Subcommittee on
Boards, Commissions, and Committees

Tuesday, August 26, 2025

Subcommittee Members

Gloria Solorio, Councilmember (Chair)

Shari Weise, Councilmember

Max White, Councilmember

Administration

Marcella Sarmiento, City Clerk

Julie Knoll, Deputy City Clerk

Emily Soria, City Clerk Specialist

City Hall – Mojave Conference Room

11465 West Civic Center Drive

Avondale, AZ 85323



Council Subcommittee on Boards, Commissions, and Committees Meeting Notice & Agenda

Tuesday, August 26, 2025

CITY HALL – MOJAVE CONFERENCE ROOM
11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

REGULAR MEETING

4:30 PM

CALL TO ORDER BY CHAIR (COUNCILMEMBER SOLORIO)
ROLL CALL NOTED BY CLERK

1. MINUTES

City Council Subcommittee will consider a request to approve the August 6, 2025 meeting minutes. The Subcommittee will take appropriate action.

2. PLANNING COMMISSION INTERVIEWS

The Council Subcommittee on Boards, Commissions, and Committees will interview the following individuals for the position of Planning Commissioner:

- Kristopher Ortega - Date Applied: 11/14/2024
- Hector Arellano - Date Applied: 9/25/2024
- Brian Carrillo - Date Applied: 9/17/2024
- Crystal Lopez-Davey - Date Applied: 10/11/2024
- Cindy de la Riva - Date Applied: 10/28/2024

3. PLANNING COMMISSION APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees will recommend appointments, schedule interviews, or continue recruitment for the Planning Commission. The Subcommittee will take appropriate action.

4. ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone conference call. Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

**MINUTES OF THE AVONDALE
COUNCIL SUBCOMMITTEE ON BOARDS, COMMISSIONS, AND COMMITTEES
CITY OF AVONDALE, ARIZONA
MICROSOFT TEAMS MEETING PLATFORM
August 06, 2025**

A **Regular Meeting** of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale, Arizona was convened using the Microsoft Teams Meeting platform in open and public session at 5:32 p.m.

Members Present: Subcommittee Chair Gloria Solorio, and Subcommittee Members Shari Weise and Max White.

Other Municipal Officials Present: Marcella Sarmiento, City Clerk; Julie Knoll, Deputy City Clerk; and Emily Soria, City Clerk Specialist

Audience: No members of the public were present.

1. APPROVAL OF MINUTES

Subcommittee Member White made a motion to approve the meeting minutes of March 03, 2025, seconded by Subcommittee Member Weise.

Upon vote, the motion carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

2. BOARDS, COMMISSIONS, AND COMMITTEES APPLICATIONS FOR APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees recommended appointments for the following Boards and Commissions.

a. MUNICIPAL ART COMMITTEE

Subcommittee Member White made a motion to recommend the appointment of Yulio Valdes Cascales as a Regular Member and Jacqueline Nicole Garcia as an Alternate Member to the Municipal Art Committee; seconded by Subcommittee Chair Solorio.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

b. PLANNING COMMISSION

Subcommittee Chair Solorio made a motion to interview Brian Carrillo, Hector Arellano, Crystal Lopez-Davey, Cindy de la Riva, and Kristopher Ortega for the appointment of Alternate Member to the Planning Commission; seconded by Subcommittee Member White.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

c. BOARD OF ADJUSTMENT

Subcommittee Member White made a motion to recommend the appointment of Sheri Fields as a Regular Member to the Board of Adjustment; seconded by Subcommittee Member Solorio.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

d. SUSTAINABILITY COMMISSION

Subcommittee Member Weise made a motion to recommend the appointment of Amanda Duncan-Billiman as an Alternate Member to the Sustainability Commission; seconded by Subcommittee Member White.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

4. ADJOURNMENT

There being no further business before the Council Subcommittee, Subcommittee Chair Solorio moved to adjourn the meeting; seconded by Subcommittee Member White.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

The meeting adjourned at 5:56 P.M.

Subcommittee Chair

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale held on the 6th day of August 2025. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Sarmiento, City Clerk

Date Approved by the Subcommittee

ITEM NUMBER: 3.

PLANNING COMMISSION APPOINTMENT

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Catherine Lorbeer, Deputy Director of Planning
- Meetings: Monthly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 vacancy for an Alternate Member for a partial term to expire on 12/31/2027

APPLICANT(S):

- Hector Arellano - Date Applied: 9/25/2024 - **Cover Letter Submitted**
- Brian Carrillo - Date Applied: 9/17/2024 - **Cover Letter Submitted**
- Cindy de la Riva - Date Applied: 10/28/2024 - **Cover Letter Submitted**
- Crystal Lopez-Davey - Date Applied: 10/11/2024 - **Cover Letter Submitted**
- Kristopher Ortega - Date Applied: 11/14/2024

CURRENT MEMBERS:

Name	Term End Date	Role
Larry White	12/31/2025	Chair
Alex McBurney	12/31/2026	Vice Chair
Julia Jewell	12/31/2026	Regular Member
Ryan Benson	12/31/2027	Regular Member
Mary Guzman	12/31/2027	Regular Member
Olivia Pineda	12/31/2026	Regular Member
Shaun Grimm	12/31/2026	Regular Member
VACANT	12/31/2027	Alternate Member



City Clerk's Office

11465 W. Civic Center Dr.,
Avondale, AZ 85323
(623) 333-1215
CityClerk@AvondaleAZ.gov

Applicant's Name: _____

How many years have you lived in Avondale? _____

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.


Describe your understanding and knowledge of a City's General Plan and Zoning Ordinance.

I am no longer interested in serving on the Planning Commission, please withdraw my application.





City Clerk's Office
11465 W. Civic Center Dr.,
Avondale, AZ 85323
(623) 333-1215
CityClerk@AvondaleAZ.gov

Applicant's Name: Hector Arellano 

How many years have you lived in Avondale? 4

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

Describe your understanding and knowledge of a City's General Plan and Zoning Ordinance.

I am no longer interested in serving on the Planning Commission, please withdraw my application.





City Clerk's Office
11465 W. Civic Center Dr.,
Avondale, AZ 85323
(623) 333-1215
CityClerk@AvondaleAZ.gov

Applicant's Name: Brian Carrillo



How many years have you lived in Avondale? 3

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

Describe your understanding and knowledge of a City's General Plan and Zoning Ordinance.

I am no longer interested in serving on the Planning Commission, please withdraw my application.





City Clerk's Office
11465 W. Civic Center Dr.,
Avondale, AZ 85323
(623) 333-1215
CityClerk@AvondaleAZ.gov

Applicant's Name: Crystal Lopez-Davey

Crystal Lopez-Davey
Crystal Lopez-Davey (2017-2022) (6-28-2021)

How many years have you lived in Avondale? 6

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

Describe your understanding and knowledge of a City's General Plan and Zoning Ordinance.

I am no longer interested in serving on the Planning Commission, please withdraw my application.





City Clerk's Office
11465 W. Civic Center Dr.,
Avondale, AZ 85323
(623) 333-1215
CityClerk@AvondaleAZ.gov

Applicant's Name: Cindy Andrade

Cindy Andrade de la Riva
Cindy Andrade de la Riva, 2012-26-09 PST

How many years have you lived in Avondale? 46.5

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

Describe your understanding and knowledge of a City's General Plan and Zoning Ordinance.

I am no longer interested in serving on the Planning Commission, please withdraw my application.

