



City of Avondale

Council Subcommittee on Boards, Commissions, and Committees Online Meeting

Wednesday, August 6, 2025

Subcommittee Members

Gloria Solorio, Councilmember (Chair)

Shari Weise, Councilmember

Max White, Councilmember

Administration

Marcella Sarmiento, City Clerk

Julie Knoll, Deputy City Clerk

Emily Soria, City Clerk Specialist

Online Meeting

Join the meeting and view presentations:

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 280 705 003 301 8

Passcode: xf6hM2Hv

Using a Mobile Device? Download the Microsoft Teams Meeting App



**Council Subcommittee on
Boards, Commissions, and Committees
Online Meeting
Notice & Agenda
Wednesday, August 6, 2025**

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Virtual access to the meeting will be available 10 minutes prior to the meeting start time.

REGULAR MEETING

5:30 PM

CALL TO ORDER BY CHAIR (COUNCILMEMBER SOLORIO)

ROLL CALL NOTED BY CLERK

1. MINUTES

City Council Subcommittee will consider a request to approve the March 3, 2025 meeting minutes. The Subcommittee will take appropriate action.

2. BOARDS, COMMISSIONS, AND COMMITTEES APPLICATIONS FOR APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees will recommend appointments, schedule interviews, or continue recruitment for the following Boards and Commissions. The Subcommittee will take appropriate action.

a. MUNICIPAL ART COMMITTEE

b. PLANNING COMMISSION

c. BOARD OF ADJUSTMENT

d. SUSTAINABILITY COMMISSION

3. ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone or video conference call. Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica o por vídeo. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

**MINUTES OF THE AVONDALE
COUNCIL SUBCOMMITTEE ON BOARDS, COMMISSIONS, AND COMMITTEES
CITY OF AVONDALE, ARIZONA
March 03, 2025**

A **Regular Meeting** of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale, Arizona was convened at 11465 West Civic Center Drive in open and public session at 5:01 p.m.

Members Present: Subcommittee Chair Gloria Solorio, and Subcommittee Members Max White and Shari Weise.

Other Municipal Officials Present: Marcella Sarmiento, City Clerk and Chris Pierson, City Clerk Specialist

Audience: No members of the public were present.

1. APPROVAL OF MINUTES

Subcommittee Member White made a motion to approve the meeting minutes of November 4, 2024, seconded by Subcommittee Member Weise.

Upon vote, the motion carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

2. BOARDS AND COMMISSIONS MEMBER APPRECIATION

Staff gave an update regarding the 2025 Boards and Commissions member recognition. This item was for discussion only.

3. BOARDS, COMMISSIONS, AND COMMITTEES APPLICATIONS FOR APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees recommended appointments for the following Boards and Commissions.

a. MUNICIPAL ART COMMITTEE

Subcommittee Member White made a motion to recommend the appointment of Andy Avila and Gaven Mejia (Alt) to the Municipal Art Committee; seconded by Subcommittee Member Weise.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

b. RISK MANAGEMENT & WORKERS' COMPENSATION BOARD

Subcommittee Chair Solorio made a motion to recommend the appointment Nicole List to the Risk Management & Workers' Compensation Board; seconded by Subcommittee Member White.

Subcommittee Meeting Minutes

March 03, 2025

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Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

4. ADJOURNMENT

There being no further business before the Council Subcommittee, Subcommittee Chair Solorio moved to adjourn the meeting; seconded by Subcommittee Member White.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Shari Weise	Aye

The meeting adjourned at 5:08 P.M.

Subcommittee Chair

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale held on the 3rd day of March 2025. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Sarmiento, City Clerk

Date Approved by the Subcommittee

ITEM NUMBER: 2.a.

MUNICIPAL ART COMMITTEE

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Stacy Swainston, Parks, Recreation & Libraries Assistant Manager
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member
 - At least two members must meet special qualifications:
 - Representative from the West Valley Arts Council (non-Avondale resident permitted)
 - Representative from the Western Avenue Business and Arts District (non-Avondale resident permitted)
 - Current Art Teacher of a school within the City of Avondale. Art Teachers of schools outside of the City of Avondale may be considered upon approval by the Council Subcommittee for Boards, Commission and Committee

VACANCY INFORMATION:

- 1 vacancy for a Regular Member for a partial term to expire on 12/31/2025
- 1 vacancy for an Alternate Member for a partial term to expire on 12/31/2026

APPLICANT(S):

- Steven Smiley - Date Applied: 8/28/2024
- Nicole List - Date Applied: 9/19/2024
- Cindy de la Riva - Date Applied: 10/28/2024
- Jacqueline Nicole Garcia - Date Applied: 4/18/2025
- Ivan Carreno - Date Applied: 5/28/2025
- Yulio Valdes Cascales - Date Applied: 7/9/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Gaven Mejia	12/31/2025	Regular Member
Deanna Sapata	12/31/2025	Regular Member
VACANT	12/31/2025	Regular Member
Denise Thiel	12/31/2026	Regular Member
Rhonda Bell	12/31/2026	Regular Member
Janice Graham	12/31/2025	Regular Member - Special Qualifications
Sara Ivey	12/31/2025	Regular Member - Special Qualifications
VACANT	12/31/2026	Alternate Member

ITEM NUMBER: 2.b.

PLANNING COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Catherine Lorbeer, Deputy Director of Planning
- Meetings: Monthly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 vacancy for an Alternate Member for a partial term to expire on 12/31/2027

APPLICANT(S):

- Steven Smiley - Date Applied: 8/28/2024
- Brian Carrillo - Date Applied: 9/17/2024 - **Cover Letter Submitted**
- Nicole List - Date Applied: 9/19/2024
- Hector Arellano - Date Applied: 9/25/2024 - **Cover Letter Submitted**
- Amanda Duncan-Billiman - Date Applied: 10/10/2024 - **Cover Letter Submitted**
- Crystal Lopez-Davey - Date Applied: 10/11/2024 - **Cover Letter Submitted**
- Cindy de la Riva - Date Applied: 10/28/2024 - **Cover Letter Submitted**
- Kristopher Ortega - Date Applied: 11/14/2024
- Sheri Fields - Date Applied: 2/19/2025 - **Cover Letter Submitted**
- Ivan Carreno - Date Applied: 5/28/2025
- Yulio Valdes Cascales - Date Applied: 7/9/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Larry White	12/31/2025	Chair
Alex McBurney	12/31/2026	Vice Chair
Julia Jewell	12/31/2026	Regular Member
Ryan Benson	12/31/2027	Regular Member
Mary Guzman	12/31/2027	Regular Member
Olivia Pineda	12/31/2026	Regular Member
Shaun Grimm	12/31/2026	Regular Member
VACANT	12/31/2027	Alternate Member



City Clerk's Office
11465 W. Civic Center Dr.,
Avondale, AZ 85323
(623) 333-1215
CityClerk@AvondaleAZ.gov

Applicant's Name: _____

How many years have you lived in Avondale? _____

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

Describe your understanding and knowledge of a City's General Plan and Zoning Ordinance.

I am no longer interested in serving on the Planning Commission, please withdraw my application.





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Applicant's Name: Brian Carrillo



How many years have you lived in Avondale? 3

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Applicant's Name: Hector Arellano 

How many years have you lived in Avondale? 4

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Applicant's Name: Amanda Duncan-Billiman

Amanda Duncan-Billiman
Amanda Duncan-Billiman (A) 16, 2023 10:21 EST

How many years have you lived in Avondale? 4

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

Describe your understanding and knowledge of a City's General Plan and Zoning Ordinance.

I am no longer interested in serving on the Planning Commission, please withdraw my application.





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Applicant's Name: Crystal Lopez-Davey

Crystal Lopez-Davey
Crystal Lopez-Davey | 2025-06-25 PMT

How many years have you lived in Avondale? 6

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

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Applicant's Name: Cindy Andrade

Cindy Andrade de la Riva
Cindy Andrade de la Riva, 2012-26-09 PST

How many years have you lived in Avondale? 46.5

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

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Applicant's Name: _____

How many years have you lived in Avondale? _____

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Describe your understanding and knowledge of a City's General Plan and Zoning Ordinance.

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Applicant's Name: Sheri L. Fields


Sheri L. Fields, L14, 2025-10-13-10:11

How many years have you lived in Avondale? 3

Briefly summarize your educational and professional background and highlight any qualifications or qualities you feel would contribute to the Planning Commission.

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I am no longer interested in serving on the Planning Commission, please withdraw my application.





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Applicant's Name: _____

How many years have you lived in Avondale? _____

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ITEM NUMBER: 2.c.

BOARD OF ADJUSTMENT

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Catherine Lorbeer, Deputy Director of Planning
- Meetings: As-Needed
- Residency: Avondale Residency
- Required Members: 5 Regular Members

VACANCY INFORMATION:

- 1 vacancy for a Regular Member for a partial term to expire on 12/31/2026

APPLICANT(S):

- Cindy de la Riva - Date Applied: 10/28/2024
- Sheri Fields - Date Applied: 2/19/2025
- Ivan Carreno - Date Applied: 5/28/2025
- Yulio Valdes Cascales - Date Applied: 7/9/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Steven Smiley	12/31/2027	Regular Member
LaChrisha Dourisseau	12/31/2026	Regular Member
VACANT	12/31/2026	Regular Member
Kenneth Shoaff	12/31/2026	Regular Member
Nicole List	12/31/2027	Regular Member

ITEM NUMBER: 2.d.

SUSTAINABILITY COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Kimberly Anderson, Sustainability Manager
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 vacancy for an Alternate Member for a partial term to expire on 12/31/2027

APPLICANT(S):

- Steven Smiley - Date Applied: 8/28/2024
- Nicole List - Date Applied: 9/19/2024
- Amanda Duncan-Billiman - Date Applied: 10/10/2024
- Irene Abigail Rivas Barrera - Date Applied: 10/23/2024
- Cindy de la Riva - Date Applied: 10/28/2024
- Jacqueline Nicole Garcia - Date Applied: 4/18/2025
- Ivan Carreno - Date Applied: 5/28/2025
- Yulio Valdes Cascales - Date Applied: 7/9/2025

CURRENT MEMBERS:

Name	Term End Date	Role
Daniel Smith-Castillo	12/31/2025	Regular Member
Diana Estrada	12/31/2025	Regular Member
Ramon Sanchez	12/31/2025	Regular Member
Daniel Schuh	12/31/2026	Regular Member
Al Nunez	12/31/2026	Regular Member
Ben Ruoti	12/31/2026	Regular Member
Paul Lemmon	12/31/2027	Regular Member
VACANT	12/31/2027	Alternate Member