



MEETING MINUTES
CITY OF AVONDALE, ARIZONA

Risk Management/Worker's Compensation Board

January 23, 2024

Meeting Date

April 1, 2025

Date Minutes Were Approved

Julia Jewell Jones
Chair

CERTIFICATION AND ATTESTATION

I hereby certify that the accompanying document is a true and correct copy of the minutes of the aforementioned meeting. I further certify that the meeting was duly called and held, and that the quorum was present.

Andrew Mesquita
Andrew Mesquita (Apr 1, 2025)
Staff Liaison

**MINUTES OF THE AVONDALE
RISK MANAGEMENT & WORKERS' COMPENSATION TRUST FUND BOARD**

CITY OF AVONDALE, ARIZONA
OCOTILLO CONFERENCE ROOM
JANUARY 23, 2024

A **Regular Meeting** of the Risk Management & Workers' Compensation Trust Fund Board of the City of Avondale, Arizona was convened at 11465 West Civic Center Drive in open and public session at 5:30 P.M.

Voting Members Present: Chair Warren, Julia Jewell, Hector Arrellano, Eddie James (Zoom)

Other Municipal Officials Present: Ron Corbin, City Manager; Andrew Mesquita, HR Director; Renee Weatherless, Finance Director; Phillip Cundiff, Risk Manager; Robert Baer, Budget Manager; Nikki Cross, Safety Officer; Aaron White, Budget Analyst.

1. Call to Order

Chair Warren called the meeting to order at 5:39 P.M.

2. Introductions

Chair Warren asked all attendees to introduce themselves and welcomed them to the meeting.

3. Review and approval of prior year's minutes

Chair Warren moved to approve the April 18, 2023, Risk Management & Workers' Compensation Trust Fund Board meeting minutes; Board Member Jewell seconded the motion.

Upon vote, the motion was carried unanimously 4 to 0.

Chair Warren	Aye
Board Member Jewell	Aye
Board Member Arrellano	Aye
Board Member James	Aye

4. Review of Risk Management & Workers' Compensation data and reports

Phillip Cundiff, Risk Manager, provided a presentation on the prior three years of risk management and workers' compensation claim and insurance information. Board Member Arrellano asked about fiscal year dates. Mr. Cundiff clarified that fiscal year is from July 1st through June 30th. Chair Warren inquired about a pending lawsuits slide that was included in the prior year's presentation. Mr. Cundiff advised that the pending lawsuit amounts were included in the actuarial report details. Chair Warren asked if the information could be included in next year's presentation. Mr. Cundiff indicated he would include the information in next year's presentation.

5. Review budget proposal for Risk Management & Worker’s Compensation Fund

Mr. White presented the 8-year budget forecast for both the Risk Management and Workers’ Compensation Funds. Board Member Arrellano asked about the increase in the fund balance to \$6 million. Mr. White explained that the amount was to cover potential future losses.

Chair Warren asked if the increase in the fund balance caused an increase in taxes. Mr. Baer explained how the increase did not raise taxes.

Board Member Arrellano asked if the fund money was invested. Mr. Baer explained how the fund money was invested.

6. Recommendations

Chair Warren made a motion to approve recommendation of the FY2025 budget as presented; Board Member Jewell seconded the motion.

Upon vote, the motion was carried unanimously 4 to 0.

Chair Warren	Aye
Board Member Jewell	Aye
Board Member Arrellano	Aye
Board Member James	Aye

Chair Warren made a motion to approve recommendation of the proposed supplement to the FY2025 budget for a new Risk Management vehicle; Board Member Arrellano seconded the motion.

Upon vote, the motion was carried unanimously 4 to 0.

Chair Warren	Aye
Board Member Jewell	Aye
Board Member Arrellano	Aye
Board Member James	Aye

7. Adjournment

There being no further business before the Board, Chair Warren moved to adjourn the Regular Meeting; Board Member Jewell seconded the motion.

Upon vote, the motion was carried unanimously 4 to 0.

Chair Warren	Aye
Board Member Jewell	Aye
Board Member Arrellano	Aye
Board Member James	Aye

Meeting adjourned at 6:45 P.M.