

Energy, Environment and Natural Resources Commission

January 23, 2019

6:30 p.m.

**Mojave Conference Room, Avondale City Hall
11465 W Civic Center Dr.**

SUMMARY OF ACTIONS

The meeting was called to order at **6:30 PM**.

1. Roll Call and Member Introductions.

Members Present: Albrigo, Kovach, Irakoze, Lemmon, Valencia, Hernandez, Wilson, Upshaw.

Not Present: Member Darden, Rauscher, Jones

2. Unscheduled Public Appearances. NONE

3. Meet and Greet new members. DISCUSSED

**4. Capital Improvement Plan Committee Member Nominations (Marcella Carrillo, City Clerk).
DISCUSSED**

5. EENRC Bylaws (Marcella Carrillo, City Clerk). DISCUSSED

6. Review of the 2019 Goals. DISCUSSED

7. Approval of the November 28, 2018 Minutes and 2019 Goals (For Action). APPROVED

8. MSP Update (Hether Krause, Environmental & Sustainability Program Manager). DISCUSSED

9. Green Business Program Update (Hether Krause, Environmental & Sustainability Program Manager). DISCUSSED

10. Discussion of Future Agenda Items. DISCUSSED

11. Election of Chair and Vice Chair (For Action). APPROVED

Kovach Elected Chair

Hernandez Elected Vice Chair

12. Adjournment.

The meeting adjourned at **8:10 PM**.

Respectfully submitted,

Hether Krause,
Environmental & Sustainability Program Manager

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.



Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, impresión grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta.

Energy, Environment and Natural Resources Commission

January 23, 2019

6:30 p.m.

**Mojave Conference Room, Avondale City Hall
11465 W Civic Center Dr.**

MINUTES

The meeting was called to order at 6:30 PM.

1. Roll Call and Member Introductions.

Members Present: Albrigo, Kovach, Irakoze, Lemmon, Valencia, Hernandez, Wilson, Upshaw.

Not Present: Member Darden, Rauscher, Jones

Members discussed their backgrounds

2. Unscheduled Public Appearances. None

3. Meet and Greet new members.

Five new members joined the Commission – (Jones, Valencia, Upshaw, Hernandez and Wilson).

Light refreshments and Avondale welcome bags were offered to the Commission Members.

4. Capital Improvement Plan Committee Member Nominations (Marcella Carrillo, City Clerk).

City Clerk presented on new Capital Improvement Plan (CIP) bylaws from Council – Two members of this Board shall sit on the CIP Committee – one as a regular member, and one as an alternate member. Member Wilson is already an at-large member and Member Upshaw is also on the CIP Citizen Committee. City Clerk read the goals of the CIP Citizen Committee which meets roughly twice a year (February and March). Member Lemmon volunteered as the regular member. City Clerk will decide later if an alternate member is needed since Member Wilson and Member Upshaw are already involved in the committee.

5. EENRC Bylaws (Marcella Carrillo, City Clerk).

City Clerk discussed the EENRC bylaws, and stated that this Commission is advisory to Council consisting of nine voting members, five of which must be present to have a voting meeting. There is three-year membership term to the Commission. If three consecutive meetings are missed (unexcused), that member will be removed from the Commission.

The Chair is elected at the 1st regular meeting of each year. The elected Chair has a term of one year as Chair. A member cannot serve as Chair for more than two (full) terms. A partial term does not count towards this requirement. One meeting quarterly is a minimum requirement for the Commission. Meeting dates and times should be reviewed at the 1st meeting to set for the year. This Commission does allow for ad-hoc committees, that work on a specific project until completion, which meet separately from the full Commission. This Commission oversees Environmental Policy, Environmental Operations and Environmental Education. There were no questions from the Commission.

6. Review of the 2019 Goals.

The 2019 Draft Goals were reviewed by the Commission. The Chair gave a brief synopsis of each of the goals for the benefit of the new members present. Recycling education efforts (bi-monthly agenda item), zero waste days – concept put in place in other communities, conservation of recycling, refillable water bottles/containers for City personnel, water conservation – Homebuilders and Businesses - partnership with community and businesses, MSP (Municipal Sustainability Plan) updates – Staff Liaison pulled together the Green Team at the City, MSP progress reports to be given monthly along with the Green Business update. Other updates include: Legislative Update, Wastewater in the City, Tours of City Facilities (wastewater). Chair would like to tour the Wolf WRF as a group with the Commission members.

7. Approval of the November 28, 2018 Minutes and 2019 Goals (For Action).

Motion to Approve minutes made by Member Lemmon

Seconded by Member Kovach

Passed unanimously

Chair stated that extra goals can be added later if so desired.

Motion to approve goals made by Member Kovach

Seconded by Member Irakoze

Passed unanimously

8. MSP Update (Hether Krause, Environmental & Sustainability Program Manager).

Hether Krause presented the Municipal Sustainability Plan Update (Progress Report). Benchmark from 2013 statistics, covers 2013 through 2018. Green Team consisting of Department Directors will be meeting in the City to see where they are at with their goals. The Progress Report highlights the City's successes which covers the 11 impact areas in the Sustainability Plan. Ms. Krause is still calculating energy numbers based on utility data. Once updates are made, the new version of the Progress Report will be sent out via email to the Commission Members for review. Feedback is appreciated and will be incorporated. Member Kovach asked about the status of the LEED Certification letter. The Resource Center was discussed, Janover stated that LEED Certification equivalent was being sought, even if the official certification is not granted due to cost. Chair would like staff to find out about whether the new High School is designing to LEED standards. Chair recommended that Hether's photo appear in the MSP Update.

Chair discussed revisions to the current Progress Report format. Chair stated that for Strategic Planning, there are goals, actions, measurements of the actions, and results. Chair mentioned that there should be a link provided to the MSP goals. Goals should tie in clearly in the MSP, and that might be a challenge with the current layout in the MSP update. Hether stated there was only some data available for certain goals, more data available for others, and tried to rise to the challenge with the current narrative format. Chair stated we might need to re-baseline the MSP goals.

9. Green Business Program Update (Hether Krause, Environmental & Sustainability Program Manager).

Hether Krause discussed the Green Business Program, and explained that we now have six green businesses. The program brochure showing the certification process was shared with the members, the same information is also available online. Farmers, We Olive, Hilton Garden Inn, Homewood Suites, Stotz Equipment (John Deere) & King Coil have all been certified through the City at Green Businesses. Ms. Krause explained what criteria needs to be met to be certified a Green Business and that she provides training, a window decal, framed certificate, and recognition on the City's website for the businesses. Ms. Krause stated that she is working on recognition for the current Green Businesses for the next State of the City and is going to work with ISM & St. John Paul II on certification. Member Wilson suggested contacting Sam's Club about the program. The Chair suggested sending out a list of businesses to the Commission for them to approach and speak with to assist in the certification process.

10. Discussion of Future Agenda Items.

The Chair mentioned the Tres Rios and Kids Fest functions. Member Kovach had previous experience with Tres Rios Festival. Chair suggested possible teaming up with the City's Water Conservation Specialist (Esmie Avila) for the Tres Rios Festival on March 2-3, 2019. Member Kovach agreed that the Commission should have a presence with Esmie and spoke about what goes on at the Festival-activities, booths, music, etc. Esmie discusses water quality and recycling. Members discussed how the EENRC could contribute and what information could be provided: highlight sustainability website, recycling guidelines and how they vary from City to City. Chair asked if anything needed to be done before the next meeting regarding the Tres Rios Festival, it was decided to invite Esmie to the next meeting and brainstorm participation ideas at the next meeting.

Member Hernandez suggested a future agenda item regarding the Youth Commission Community Recycle Challenge – the Youth Commission worked with Public Works to develop a recycling logo. The Youth Commission developed an easy to understand the recycling process by creating stickers with the 5 categories that can be recycled. Youth Commission will probably have a table at Tres Rios and Kids Fest with the 5 types of items that can be recycled on display. Youth Commission is starting at the school level, but is being upgraded to the City level. The City will be changing from the smiley face to the 5 category hand logo.

Member Lemmon asked if Esmie could attend the next EENRC meeting to discuss the Tres Rios to coordination efforts.

Member Wilson suggested approaching HOAs about water conservation (including in greenbelt areas) as a future agenda item. Member Wilson discussed how Garden Lakes HOA hired a Landscape Architect to remove trees that do not adapt to low water use and replace with low water adaptive trees and xeriscape plantings. Garden Lakes HOA will be removing trees against the walls – removing about 1/3 of grass along the parkways. Moving water out of the South lake and pumping it out into the grass. Garden Lakes HOA will be recycling the water in the lake, keeping it from getting stale and stagnant by using the water from the lake (that took stormwater runoff oils, etc) to water the grass which naturally filters the water as it enters the soil.

11. Election of Chair and Vice Chair (For Action).

Member Kovach self-nominated as Chair.

Seconded by Member Irakoze

Passed Unanimously

Member Lemmon nominated Member Hernandez as Vice Chair

Seconded by Member Kovach

Passed Unanimously

12. Adjournment.

Member Lemmon moved to adjourn the meeting and Member Hernandez seconded. The meeting adjourned at 8:10 PM.

Respectfully submitted,

Hether Krause,
Environmental & Sustainability Program Manager

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, impresión grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta.