

Energy, Environment and Natural Resources Commission
May 23, 2018
6:00 p.m.
Sonoran Conference Room, Avondale City Hall
11465 W Civic Center Dr.

SUMMARY OF ACTIONS

1. Roll Call and Commissioner Introductions. **6:52 PM**
2. Unscheduled Public Appearances. **None.**
3. Approval of the April 25, 2018 Minutes. **Approved.**
4. Review Draft Letter to Council regarding LLED Certification on City Structures. **Discussed- Not for action.**
5. Review MSP and Discuss Updates. **Discussed- Not for action.**
6. Adjournment. **7:28 PM- Next Meeting June 27 2018**

Energy, Environment and Natural Resources Commission

May 23, 2018

6:30 p.m.

**Sonoran Conference Room, Avondale City Hall
11465 W Civic Center Dr.**

MINUTES

The meeting was called to order at 6:52 PM.

1. Roll Call and Commissioner Introductions.

Members Present: Jo Schrepfer, Troy Timmons, Tom Albrigo, Dan Rauscher and Karl Darden.
Members Excused: Member Merritt, Member Irakoze and Member Kovach.

2. Unscheduled Public Appearances.

There were no unscheduled public appearances.

3. Approval of the April 25, 2018 Minutes (For Action).

Member Schrepfer noted a misspelling in her name and asked for correction. Member Rauscher moved to approve the minutes with the amendment of Member Schrepfer's name and Member Darden seconded. The motion passed unanimously.

4. Review Draft Letter to Council regarding LEED Certification on City Structures.

The Commissioners reviewed the letter drafted by Vice-Chair Kovach and agreed that the content and flow of the letter was well-organized. Minor technical revisions were provided to Ms. Copp. Ms. Copp stated she would make those modifications and also format the letter and place it on letterhead. She will distribute one final time for review by the Commissioners prior to sending to the Mayor and Council.

5. Review Municipal Sustainability Plan and Discuss Updates.

It was decided to distribute the 11 sections of the MSP among the Commissioners based on their areas of expertise/interest for review and editing. Ms. Copp stated she would send the Commissioners their sections for review in Word so they could easily track changes to bring back to the group for discussion. Chairman Albrigo provided three additional sources of reference material which were emailed to the group for review in conjunction with the MSP.

Chairman Albrigo pointed out that the MSP references status reports as a deliverable item resultant from the creation of the MSP, but that the EENRC has never received those reports. Ms. Copp will look into the matter and report back to the group.

Chairman Albrigo proposed bringing staff in to workshop the various portions of the MSP with EENRC members. Ms. Copp agreed to find out which staff might be available for this and report back to the group.

When discussing the challenges of the Community Engagement section of the MSP, Chairman Albrigo asked whether or not the Commission has the authority to bring in volunteer speakers to do presentations or workshops for the benefit of the public. Ms. Copp stated that could be arranged if willing teachers/trainers were known in the community who would be interested in hosting such a workshop to educate the public.

6. Adjournment.

Prior to adjournment, the issue of obtaining a refresher/training on open meetings law was discussed, based on an email reminder from Ms. Copp to the Commission. Ms. Copp will reach out to the City Clerk's Office or Legal Department to coordinate such a training for the group.

Ms. Copp also distributed a calendar which summarized the tentative dates to address the EENRC goals for the remainder of the year. Chairman Albrigo inquired about summer vacations and requested a poll of the Commissioners present to see if there would be a need to postpone any of the summer meetings as a result of vacations. Members Rauscher and Schrepfer stated they are both unavailable for the July meeting. Ms. Copp agreed to send out an email inquiring about attendance conflicts for the next three months.

Member Schrepfer moved to adjourn the meeting and Member Timmons seconded. The meeting adjourned at 7:28 PM.

Respectfully submitted,

Tiffany Copp
Management Analyst

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