



# Audit Committee Meeting Agenda

Thursday, April 25, 2024

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CITY HALL - SONORAN ROOM | 11465 W. CIVIC CENTER DR. | AVONDALE, 85323

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## REGULAR MEETING

**2:00 PM**

*Physical Access to the conference room will be available 30 minutes prior to the meeting.*

### CALL TO ORDER

#### 1. Roll Call

#### 2. Introductions

#### 3. Approval of Audit Committee Minutes

The Audit Committee will consider approval of the December 6, 2023 minutes. The Audit Committee will take appropriate action.

#### 4. Integrity Line Update

The City Auditor will provide an update on the Integrity Line. This item is for discussion only. No action is required at this time.

#### 5. Status of Prior Audit Recommendations

The City Auditor will present the status of prior audit recommendations. This item is for discussion only. No action is required at this time.

#### 6. Audit Status Report and Report Discussion

The City Auditor will present an overview of completed projects. A status report will be presented for all projects currently in progress. This item is for discussion only. No action is required at this time.

#### 7. Citywide Risk Assessment and Approval of FY24/25 Audit Plan

The City Auditor will provide a presentation on the Citywide Risk Assessment and the Annual Audit Plan. The Audit Committee will consider a request to recommend approval of the proposed Annual Audit Plan for the fiscal year 2024/25. The Audit Committee will take appropriate action.

## **8. Audit Foundation/Sustainability Focus**

The City Auditor will discuss a plan that incorporates the approved change of priorities to focus on foundational documents and internal processes. This plan includes a strategic plan, strengths, weaknesses, opportunities, and threats (SWOT) analysis, a communication plan, and projects to create a sustainable foundation for the Office of the City Auditor. The Audit Committee will take appropriate action.

## **9. External Auditor Discussion**

The external auditors from HeinfeldMeech will present the status on the Annual Consolidated Financial Report, the Single Audit Report and other related audits in progress. This item is for discussion only. No action is required at this time

## **10. Calendar**

A proposed 2024 Audit Committee calendar will be presented. The Audit Committee will take appropriate action.

## **11. Adjournment**

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Members will attend by telephone conference call. Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Los miembros asistirán vía teleconferencia. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.