



City of Avondale

Council Subcommittee on
Boards, Commissions, and Committees

Monday, December 4, 2023

Subcommittee Members

Mike Pineda, Vice Mayor

Gloria Solorio, Council Member

Max White, Council Member

City Hall – Sonoran Conference Room

11465 West Civic Center Drive

Avondale, AZ 85323



Council Subcommittee on Boards, Commissions, and
Committees Meeting Notice & Agenda
Monday, December 4, 2023

CITY HALL – SONORAN CONFERENCE ROOM
11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

REGULAR MEETING
4:30 PM

CALL TO ORDER BY CHAIR
ROLL CALL NOTED BY THE CLERK

1. MINUTES

The Council Subcommittee on Boards, Commissions, and Committees will consider a request to approve the November 6, 2023 Minutes. The Subcommittee will take appropriate action.

2. PLANNING COMMISSION INTERVIEWS

The Council Subcommittee on Boards, Commissions, and Committees will interview the following individuals for the position of Planning Commission Member:

- Ryan Benson - Date Applied: 2/21/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Eddie James - Date Applied: 10/24/2023
- Al Nunez - Date Applied: 10/30/2023

3. BOARDS, COMMISSIONS, AND COMMITTEES APPLICATIONS FOR APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees will recommend appointments, schedule interviews, or continue recruitment for the following Boards and Commissions. The Subcommittee will take appropriate action.

a. PLANNING COMMISSION

b. BOARD OF ADJUSTMENT

c. SUSTAINABILITY COMMISSION

d. NEIGHBORHOOD AND FAMILY SERVICES COMMISSION

4. ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone conference call. Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.

**MINUTES OF THE AVONDALE
COUNCIL SUBCOMMITTEE ON BOARDS, COMMISSIONS, AND COMMITTEES
CITY OF AVONDALE, ARIZONA
ONLINE MEETING
November 6, 2023**

A **Regular Meeting** of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale, Arizona was convened at 11465 West Civic Center Drive in open and public session at 6:30 p.m.

Members Present: Subcommittee Chair Gloria Solorio, and Subcommittee Members Max White and Mike Pineda.

Members Absent: None.

Other Municipal Officials Present: Marcella Carrillo, City Clerk; Chris Pierson, City Clerk Specialist; and Emily Soria, City Clerk Specialist.

Audience: No members of the public were present.

1. APPROVAL OF MINUTES

The Council Subcommittee on Boards, Commissions, and Committees considered the approval of the August 16, 2023 Meeting Minutes.

Subcommittee Member Pineda made a motion to approve the meeting minutes of August 16, 2023, seconded by Subcommittee Member White.

Upon vote, the motion carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Mike Pineda	Aye

2. BOARDS, COMMISSIONS, AND COMMITTEES APPLICATIONS FOR APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees recommended the following:

AUDIT COMMITTEE

- Council Member Gloria Solorio as a Regular Member with a full term to expire on 12/31/2026
- Aaron Cook as a Regular Member with a partial term to expire on 12/31/2024

BOARD OF ADJUSTMENT

- LaChrisha Dourisseau as a Regular Member for a full term to expire on 12/31/2026
- Kenneth Shoaff as a Regular Member for a full term to expire on 12/31/2026

MUNICIPAL ART COMMITTEE

- Janice Graham as a Regular Member for a full term to expire on 12/31/2026
- Jayaker Nagamalla moved from an Alternate Member to a Regular Member for a full term to expire on 12/31/2026
- Margarita Barron as an Alternate Member for a full term to expire on 12/31/2026

Subcommittee Member Pineda recommended staff reach out to Council Member Bryan Kilgore as he is an Avondale resident and Art Teacher.

NEIGHBORHOOD AND FAMILY SERVICES COMMISSION

- Dawn Gerundo as a Regular Member for a full term to expire on 12/31/2026
- Jerome Brownlee Jr as a Regular Member for a full term to expire on 12/31/2026
- Pearlette Ramos moved from an Alternate Member to a Regular Member for a full term to expire on 12/31/2026
- Lindsay Kothe as an Alternate Member for a partial term to expire on 12/31/2025

PARKS AND RECREATION ADVISORY BOARD

- LaChrisha Dourisseau as a Regular Member for a full term to expire on 12/31/2026
- Vannessa Cornejo moved from an Alternate Member to a Regular Member for a full term to expire on 12/31/2026
- Amy Soucinek as an Alternate Member for a partial term to expire on 12/31/2025

PLANNING COMMISSION

- Alan Agundez Castillo as a Regular Member for a full term to expire on 12/31/2026
- Alisha Meginnis as a Regular Member for a full term to expire on 12/31/2026
- Julia Arnette moved from an Alternate Member to a Regular Member for a full term to expire on 12/31/2026

The Subcommittee requested staff schedule interviews for the two additional seats. The interviewees are as follows:

- Al Nunez
- Daniel Smith-Castillo
- Eddie James
- Ryan Benson

RISK MANAGEMENT AND WORKERS' COMPENSATION BOARDS

- Angela Medina as a Regular Member for a full term to expire on 12/31/2026
- Julia Arnette as a Regular Member for a full term to expire on 12/31/2026
- Hector Arellano as a Regular Member for a full term to expire on 12/31/2026

SUSTAINABILITY COMMISSION

- Daniel Schuh as a Regular Member for a full term to expire on 12/31/2026
- Mina Dao as a Regular Member for a full term to expire on 12/31/2026

The Subcommittee requested staff bring the two remaining seats at a future meeting.

VOLUNTEER FIRE FIGHTER PENSION BOARD

- Kenneth Shoaff as a Regular Member for a full term to expire on 12/31/2027

5. ADJOURNMENT

There being no further business before the Council Subcommittee, Subcommittee Member White moved to adjourn the meeting; seconded by Subcommittee Member Pineda.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Mike Pineda	Aye

Meeting adjourned at 6:48PM.

Subcommittee Chair

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale held on the 7th day of November 2023. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Carrillo, City Clerk

Date Approved by the Subcommittee

ITEM NUMBER: 3.a.

PLANNING COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Catherine Lorbeer, Deputy Director of Planning
- Meetings: Monthly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 Regular Member for full terms to expire on 12/31/2026
- 1 Alternate Member for a partial term to expier on 12/31/2024

APPLICANT(S):

- Ryan Benson - Date Applied: 2/21/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Eddie James - Date Applied: 10/24/2023
- Al Nunez - Date Applied: 10/30/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Larry White	12/31/2025	Regular Member
Denise Stanfield	12/31/2024	Regular Member
Linda Warren	12/31/2024	Regular Member
Alan Agundez Castillo	12/31/2026	Regular Member
Alisha Meginnis	12/31/2026	Regular Member
Julia Arnette	12/31/2026	Regular Member
Vacant	12/31/2026	Regular Member
Vacant	12/31/2024	Alternate Member

ITEM NUMBER: 3.b.

BOARD OF ADJUSTMENT

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Catherine Lorbeer, Deputy Director of Planning
- Meetings: As-Needed
- Residency: Avondale Residency
- Required Members: 5 Regular Members

VACANCY INFORMATION:

- 1 Regular Members for full terms to expire on 12/31/2026

APPLICANT(S):

- Margarita Barron - Date Applied: 04/13/2023
- Daniel Smith-Castillo - Date Applied: 09/13/2023
- Amy Soucinek - Date Applied: 10/17/2023
- Eddie James - Date Applied: 10/24/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Carolyn Jones	12/31/2024	Regular Member
Frank Neuman	12/31/2024	Regular Member
Kenneth Shoaff	12/31/2026	Regular Member
LaChrisha Dourisseau	12/31/2026	Regular Member
Vacant	12/31/2026	Regular Member

ITEM NUMBER: 3.c.

SUSTAINABILITY COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Katrece Swenson, Senior Management Analyst
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 Regular Member for full term to expire on 12/31/2026
- 1 Alternate Member for a partial term to expire on 12/31/2024

APPLICANT(S):

- Carl McCrae - Date Applied: 07/05/2023
- Daniel Smith-Castillo - Date Applied: 09/13/2023
- Mary Guzman - Date Applied: 10/23/2023
- Al Nunez - Date Applied: 10/30/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Shaun Grimm	12/31/2025	Regular Member
Alejandro Arreguin	12/31/2025	Regular Member
Billy Vaughan	12/31/2025	Regular Member
Paul Lemmon	12/31/2024	Regular Member
Daniel Schuh	12/31/2026	Regular Member
Mina Dao	12/31/2023	Regular Member
Vacant	12/31/2026	Regular Member
Vacant	12/31/2024	Alternate Member

ITEM NUMBER: 3.d.

NEIGHBORHOOD AND FAMILY SERVICES COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Alisa Chavez, Administrative Assistant
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 1 Alternate Member for a partial term to expire on 12/31/2025 (previously offered to Lyndsay Kothe; however, she declined the opportunity).

APPLICANT(S):

- Ryan Benson - Date Applied: 2/21/2023
- Timothy Kroll - Date Applied: 4/24/2023
- Christina Perez - Date Applied: 6/28/2023
- Carl McCrae - Date Applied: 7/5/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Mary Guzman - Date Applied: 10/23/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Jerome Brownlee Jr	12/31/2026	Regular Member
Pearlette Ramos	12/31/2026	Regular Member
Dawn Gerundo	12/31/2026	Regular Member
Fabian Prado	12/31/2025	Regular Member
Michelle McMullen	12/31/2024	Regular Member
Oliver Morrison	12/31/2024	Regular Member
Shari Weise	12/31/2025	Regular Member
Vacant	12/31/2025	Alternate Member