



Audit Committee Meeting Agenda

Wednesday, December 6, 2023

CITY HALL - SONORAN ROOM | 11465 W. CIVIC CENTER DR. | AVONDALE, 85323

REGULAR MEETING

12:00 PM

Physical Access to the conference room will be available 10 minutes prior to the meeting.

CALL TO ORDER

1. Roll Call

2. Introductions

3. Approval of Audit Committee Vice Chair

The Audit Committee will consider a request to nominate and appoint a Vice Chair. The Audit Committee will take appropriate action.

4. Approval of Audit Committee Minutes

The Audit Committee will consider approval of the September 28, 2023, and the October 23, 2023 minutes. The Audit Committee will take appropriate action.

5. External Auditor Discussion

The external auditors from HeinfeldMeech will present the status on the Annual Consolidated Financial Report, the Single Audit Report and other related audits in progress. Milestones and the importance of each audit will also be discussed. This item is for discussion only. No action is required at this time.

6. Integrity Line Transfer

The City Attorney will present the recent City Council action that moved the Integrity Line to the City Auditor. No action is required at this time.

7. Audit Status Report and Report Discussion

The City Auditor will present an overview of completed projects. A status report will be presented for all projects currently in progress. This item is for discussion only. No action is required at this time.

8. Audit Foundation/Sustainability Focus

The City Auditor will discuss a plan that incorporates the approved change of priorities to focus on foundational documents and internal processes. This plan includes a program charter, a strengths, weaknesses, opportunities, and threats (SWOT) analysis, and a timeline with milestones. The Audit Committee will take appropriate action.

9. Calendar

A proposed 2024 Audit Committee calendar will be presented. The Audit Committee will take action.

- Thursday, January 25, 2024 - 2:00 p.m. to 3:30 p.m.
- Thursday, April 25, 2024 - 2:00 p.m. to 3:30 p.m.
- Thursday, July 25, 2024 - 2:00 p.m. to 3:30 p.m.
- Thursday, October 24, 2024 - 2:00 p.m. to 3:30 p.m.

Subsequent Audit Committee meetings will take place in accordance with the approved 2024 calendar.

10. Adjournment

Members will attend by telephone conference call. Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Los miembros asistirán vía teleconferencia. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.