



City of Avondale

Council Subcommittee on
Boards, Commissions, and Committees

Monday, November 6, 2023

Subcommittee Members

Mike Pineda, Vice Mayor

Gloria Solorio, Council Member

Max White, Council Member

City Hall – Sonoran Conference Room

11465 West Civic Center Drive

Avondale, AZ 85323



Council Subcommittee on Boards, Commissions, and Committees Meeting Notice & Agenda

Monday, November 6, 2023

CITY HALL – SONORAN CONFERENCE ROOM
11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

REGULAR MEETING

Convene Immediately Following the 6:00 PM City Council Meeting

CALL TO ORDER BY CHAIR
ROLL CALL NOTED BY THE CLERK

1. MINUTES

The Council Subcommittee on Boards, Commissions, and Committees will consider a request to approve the August 16, 2023 Minutes. The Subcommittee will take appropriate action.

2. BOARDS, COMMISSIONS, AND COMMITTEES APPLICATIONS FOR APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees will recommend appointments, schedule interviews, or continue recruitment for the following Boards and Commissions. The Subcommittee will take appropriate action.

- a. **AUDIT COMMITTEE**
- b. **BOARD OF ADJUSTMENT**
- c. **MUNICIPAL ART COMMITTEE**
- d. **NEIGHBORHOOD AND FAMILY SERVICES COMMISSION**
- e. **PARKS AND RECREATION ADVISORY BOARD**
- f. **PLANNING COMMISSION**
- g. **RISK MANAGEMENT AND WORKERS' COMPENSATION BOARDS**
- h. **SUSTAINABILITY COMMISSION**
- i. **VOLUNTEER FIRE FIGHTER PENSION BOARD**

3. ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone conference call. Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

**MINUTES OF THE AVONDALE
COUNCIL SUBCOMMITTEE ON BOARDS, COMMISSIONS, AND COMMITTEES
CITY OF AVONDALE, ARIZONA
ONLINE MEETING
August 16, 2023**

A **Regular Meeting** of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale, Arizona was convened using the Zoom Cloud Meeting platform in open and public session at 6:16 p.m. All participants attended by phone or video.

Members Present: Subcommittee Chair Gloria Solorio, and Subcommittee Members Max White and Mike Pineda.

Members Absent: None.

Other Municipal Officials Present: Marcella Carrillo, City Clerk.

Audience: No members of the public were present.

1. APPROVAL OF MINUTES

The Council Subcommittee on Boards, Commissions, and Committees considered the approval of the February 6, 2023 Meeting Minutes.

Subcommittee Member White made a motion to approve the meeting minutes of February 6, 2023, seconded by Subcommittee Member Pineda.

Upon vote, the motion carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Mike Pineda	Aye

2. BOARDS, COMMISSIONS, AND COMMITTEES APPLICATIONS FOR APPOINTMENT

The Council Subcommittee on Boards, Commissions, and Committees will recommend appointments, schedule interviews, or continue recruitment for the following Boards and Commissions.

a. BOARD OF ADJUSTMENT

Subcommittee Member White moved to recommend LaChrisha Dourisseau as a Regular Member with a partial term to expire on 12/31/2023; seconded by Subcommittee Chair Solorio.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Mike Pineda	Aye

b. RISK MANAGEMENT AND WORKERS' COMPENSATION BOARDS

Subcommittee Member Pineda moved to recommend Julia Arnette as a Regular Member with a partial term to expire on 12/31/2023; seconded by Subcommittee Member White.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Mike Pineda	Aye

b. VOLUNTEER FIRE FIGHTER PENSION BOARD

Subcommittee Member White moved to recommend the following; seconded by Subcommittee Chair Solorio.

- Shari Weise as a Regular Member with a partial term to expire on 12/31/2025
- Margarita Barron as a Regular Member with a partial term to expire on 12/31/2026

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Mike Pineda	Aye

b. JUDICIAL ADVISORY BOARD

Subcommittee Member White moved to recommend the following; seconded by Subcommittee Chair Solorio.

- Ashley Fitzwilliams as a Regular Member with a partial term to expire on 06/30/2024 (member of the State Bar of Arizona)
- Danielle Brown as a Regular Member with a full term to expire on 07/26/2027

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Mike Pineda	Aye

5. ADJOURNMENT

There being no further business before the Council Subcommittee, Subcommittee Member White moved to adjourn the meeting; seconded by Subcommittee Member Pineda.

Upon vote, the motion was carried unanimously 3 to 0.

Subcommittee Chair Gloria Solorio	Aye
Subcommittee Member Max White	Aye
Subcommittee Member Mike Pineda	Aye

Meeting adjourned at 6:32PM.

Subcommittee Chair

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Council Subcommittee on Boards, Commissions, and Committees of the City of Avondale held on the 16th day of August 2023. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Carrillo, City Clerk

Date Approved by the Subcommittee

ITEM NUMBER: 2.a.

AUDIT COMMITTEE

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Barbara Coppage, City Auditor
- Meetings: As-Needed (at-least annually)
- Residency: Avondale Residency NOT Required
- Required Members: 7 Regular Members

The committee membership is made up as follows:

- 3 City Council meetings (Voting Members);
- 2 Public Members (Voting Members); AND
- 2 City staff member - Finance and Budget Director / City Manager (Non-Voting Member)

VACANCY INFORMATION:

- 1 Regular Member for a full term to expire on 12/31/2024
- 1 Council Member (Gloria Solorio) for a full term to expire on 12/31/2026 (renewal)

APPLICANT(S):

- Lindsay Kothe - Date Applied: 1/31/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Amy Soucinek - Date Applied: 10/17/2023
- Lisa Scott - Date Applied: 10/23/2023
- Mary Guzman - Date Applied: 10/23/2023
- Eddie James - Date Applied: 10/24/2023
- Gloria Solorio - Date Applied: n/a (Council Member)
- Aaron Cook - Date Applied: 11/02/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Curtis Nielson	12/31/2025	Council Member
Gloria Solorio	12/31/2023	Council Member
Max White	12/31/2024	Council Member
Norma Pacheco	12/31/2025	Regular Member
Vacant	12/31/2024	Regular Member
Ron Corbin	Follows employment	Staff Member
Renee Weatherless	Follows employment	Staff Member

ITEM NUMBER: 2.b.

BOARD OF ADJUSTMENT

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Catherine Lorbeer, Deputy Director of Planning
- Meetings: As-Needed
- Residency: Avondale Residency
- Required Members: 5 Regular Members

VACANCY INFORMATION:

- 3 Regular Members for full terms to expire on 12/31/2026

APPLICANT(S):

- LaChrisha Dourisseau - Interested in Reappointment
- Kenneth Shoaff - Interested in Reappointment
- Margarita Barron - Date Applied: 04/13/2023
- Daniel Smith-Castillo - Date Applied: 09/13/2023
- Amy Soucinek - Date Applied: 10/17/2023
- Eddie James - Date Applied: 10/24/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Carolyn Jones	12/31/2024	Regular Member
Frank Neuman	12/31/2024	Regular Member
Kenneth Shoaff	12/31/2023	Regular Member
LaChrisha Dourisseau	12/31/2023	Regular Member
Vanessa Cornejo (no reply)	12/31/2023	Regular Member

ITEM NUMBER: 2.c.

MUNICIPAL ART COMMITTEE

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Dominic DeCono, Senior Management Analyst
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member
 - At least 2 members must meet special qualifications:
 - Representative from the West Valley Arts Council (non-Avondale resident permitted)
 - Representative from the Western Avenue Business and Arts District (non-Avondale resident permitted)
 - Current Art Teacher of a school within the City of Avondale. Art Teachers of schools outside of the City of Avondale may be considered upon approval by the Council Subcommittee for Boards, Commission and Committee

VACANCY INFORMATION:

- 2 Regular Members for full terms to expire on 12/31/2026
- 1 Alternate Member for a full term to expire on 12/31/2026
- 1 Regular Member with Special Qualifications for a partial term to expire on 12/31/2025

APPLICANT(S):

- Janice Graham - Interested in Reappointment
- Jayaker Nagamalla - Interested in Reappointment
- Margarita Barron - Date Applied: 4/13/2023
- Timothy Kroll - Date Applied: 4/24/2023
- Christina Perez - Date Applied: 6/28/2023
- Mina Dao - Date Applied: 8/18/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Amy Soucinek - Date Applied: 10/17/2023
- Mary Guzman - Date Applied: 10/23/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Jim Painter	12/31/2025	Regular Member
Israel Rios Fregozo	12/31/2025	Regular Member
Denise Stanfield	12/31/2025	Regular Member
Janice Graham	12/31/2023	Regular Member
Gurjit Kaur (no reply)	12/31/2023	Regular Member

VACANT	12/31/2025	Regular Member - Special Qualifications
Sara Ivey	12/31/2025	Regular Member - Special Qualifications
Jayaker Nagamalla	12/31/2023	Alternate Member

ITEM NUMBER: 2.d.

NEIGHBORHOOD AND FAMILY SERVICES COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Alisa Chavez, Administrative Assistant
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 3 Regular Members for full terms to expire on 12/31/2026

APPLICANT(S):

- Dawn Gerundo - Interested in Reappointment
- Jerome Brownlee Jr - Interested in Reappointment
- Lindsay Kothe - Date Applied: 1/31/2023
- Ryan Benson - Date Applied: 2/21/2023
- Margarita Barron - Date Applied: 4/13/2023
- Timothy Kroll - Date Applied: 4/24/2023
- Christina Perez - Date Applied: 6/28/2023
- Carl McCrae - Date Applied: 7/5/2023
- Mina Dao - Date Applied: 8/18/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Amy Soucinek - Date Applied: 10/17/2023
- Mary Guzman - Date Applied: 10/23/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Jerome Brownlee Jr	12/31/2023	Regular Member
Hilary McKillip (no reply)	12/31/2023	Regular Member
Dawn Gerundo	12/31/2023	Regular Member
Fabian Prado	12/31/2025	Regular Member
Michelle McMullen	12/31/2024	Regular Member
Oliver Morrison	12/31/2024	Regular Member
Shari Weise	12/31/2025	Regular Member
Pearlette Ramos	12/31/2025	Alternate Member

ITEM NUMBER: 2.e.

PARKS AND RECREATION ADVISORY BOARD

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Dominic DeCono, Senior Management Analyst
- Meetings: At Least Monthly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 2 Regular Members for full terms to expire on 12/31/2026

APPLICANT(S):

- Lindsay Kothe - Date Applied: 1/31/2023
- Ryan Benson - Date Applied: 2/21/2023
- Margarita Barron - Date Applied: 4/13/2023
- Timothy Kroll - Date Applied: 4/24/2023
- LaChrisha Dourissuea - Date Applied: 05/04/2023
- Carl McCrae - Date Applied: 7/5/2023
- Thomas McMullen - Date Applied: 8/7/2023
- Mina Dao - Date Applied: 8/18/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Amy Soucinek - Date Applied: 10/17/2023
- Mary Guzman- Date Applied: 10/23/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Janet Beason	12/31/2025	Regular Member
Mayra Espino (not interested)	12/31/2023	Regular Member
Marie Arellano (not interested)	12/31/2023	Regular Member
Stephanie Rodriguez	12/31/2025	Regular Member
Lilly Lazo	12/31/2024	Regular Member
Patti Nielson	12/31/2024	Regular Member
Cecilia Lopez	12/31/2024	Regular Member
Vannesa Cornejo	12/31/2025	Alternate Member

ITEM NUMBER: 2.f.

PLANNING COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Catherine Lorbeer, Deputy Director of Planning
- Meetings: Monthly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 4 Regular Members for full terms to expire on 12/31/2026

APPLICANT(S):

- Alan Agundez Castillo - Interested in Reappointment
- Alisha Meginnis - Interested in Reappointment (updated 11.02.2023)
- Lindsay Kothe - Date Applied: 1/31/2023
- Ryan Benson - Date Applied: 2/21/2023
- Margarita Barron - Date Applied: 4/13/2023
- Timothy Kroll - Date Applied: 4/24/2023
- Thomas McMullen - Date Applied: 8/7/2023
- Mina Dao - Date Applied: 8/18/2023
- Hector Arellano - Date Applied: 8/30/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Amy Soucinek - Date Applied: 10/17/2023
- Mary Guzman - Date Applied: 10/23/2023
- Eddie James - Date Applied: 10/24/2023
- Al Nunez - Date Applied: 10/30/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Larry White	12/31/2025	Regular Member
Denise Stanfield	12/31/2024	Regular Member
Linda Warren	12/31/2024	Regular Member
Alan Agundez Castillo (interested)	12/31/2023	Regular Member
Alisha Meginnis (interested)	12/31/2023	Regular Member
Lisa Osborne (final term)	12/31/2023	Regular Member
Chris Thompson (not interested)	12/31/2023	Regular Member

Julia Arnette

12/31/2024

Alternate Member

ITEM NUMBER: 2.g.

RISK MANAGEMENT AND WORKERS' COMPENSATION BOARDS

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Phil Cundiff, Risk Manager
- Meetings: Monthly
- Residency: Avondale Residency
- Required Members: 5 Regular Members

VACANCY INFORMATION:

- 3 Regular Member for full terms to expire on 12/31/2026

APPLICANT(S):

- Angela Medina - Interested in Reappointment
- Julia Arnette - Interested in Reappointment
- Margarita Barron - Date Applied: 4/13/2023
- Timothy Kroll - Date Applied: 4/24/2023
- Thomas McMullen - Date Applied: 8/7/2023
- Mina Dao - Date Applied: 8/18/2023
- Hector Arellano - Date Applied: 8/30/2023
- Daniel Smith-Castillo - Date Applied: 9/13/2023
- Amy Soucinek - Date Applied: 10/17/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Angela Medina (interested)	12/31/2023	Regular Member
Thomas Albrigo (final term)	12/31/2023	Regular Member
Julia Arnette (interested)	12/31/2023	Regular Member
Eddie James	12/31/2024	Regular Member
Linda Warren	12/31/2025	Regular Member

ITEM NUMBER: 2.h.

SUSTAINABILITY COMMISSION

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Katrece Swenson, Senior Management Analyst
- Meetings: At Least Quarterly
- Residency: Avondale Residency
- Required Members: 7 Regular Members and 1 Alternate Member

VACANCY INFORMATION:

- 3 Regular Members for full terms to expire on 12/31/2026
- 1 Alternate Member for a partial term to expire on 12/31/2024

APPLICANT(S):

- Daniel Schuh - Interested in Reappointment
- Margarita Barron - Date Applied: 04/13/2023
- Carl McCrae - Date Applied: 07/05/2023
- Mina Dao - Date Applied: 08/18/2023
- Daniel Smith-Castillo - Date Applied: 09/13/2023
- Amy Soucinek - Date Applied: 10/17/2023
- Mary Guzman - Date Applied: 10/23/2023
- Al Nunez - Date Applied: 10/30/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Shaun Grimm	12/31/2025	Regular Member
Alejandro Arreguin	12/31/2025	Regular Member
Billy Vaughan	12/31/2025	Regular Member
Paul Lemmon	12/31/2024	Regular Member
Daniel Schuh (interested)	12/31/2023	Regular Member
Bernadette Barba (no reply)	12/31/2023	Regular Member
Thomas Albrigo (final term)	12/31/2023	Regular Member
VACANT	12/31/2024	Alternate Member

ITEM NUMBER: 2.i.

VOLUNTEER FIRE FIGHTER PENSION BOARD

ABOUT THE BOARD, COMMISSION OR COMMITTEE:

- Staff Liaison: Kelvin Johnson, City Clerk Specialist
- Meetings: As-Needed
- Residency: Avondale Residency
- Required Members: 7 Regular Members

VACANCY INFORMATION:

- 1 vacancy for a Regular Member for a full term to expire on 12/31/2027

APPLICANT(S):

- Kenneth Shoaff - Interested in Reappointment
- Mina Dao - Date Applied: 8/18/2023
- Amy Soucinek - Date Applied: 10/17/2023

CURRENT MEMBERS:

Name	Term End Date	Role
Kenneth Shoaff (interested)	12/31/2023	Regular Member
Eddie James	12/31/2024	Regular Member
Shari Weise	12/31/2025	Regular Member
Margarita Barron	12/31/2026	Regular Member
Bobby Jones	12/31/2026	Regular Member
Renee Weatherless	n/a	Mayor's Designee
Larry Rooney	n/a	Fire Chief