



Audit Committee Meeting
Public Notice
Special Meeting
October 23, 2023 at 1:30 PM

**NOTICE OF PUBLIC MEETING
OF THE AUDIT COMMITTEE FOR THE PURPOSE OF RATIFYING
PAST ACTION TAKEN IN VIOLATION OF OPEN MEETING LAW**

It has been brought to the attention of the City Clerk that the Audit Committee meeting agenda for the September 28, 2023 Regular Meeting was not properly posted in accordance with Open Meeting Law due to an administrative error noting the incorrect meeting start time. Therefore, the meeting occurred in violation of Open Meeting Law.

Pursuant to A.R.S. §38-431.05, notice is hereby given to the members of the Audit Committee and to the general public that the Audit Committee will hold a Special Meeting open to the public on **Monday, October 23, 2023 at 1:30 PM**, virtually through Zoom (link below). The purpose of the meeting is to ratify prior actions of the meeting that was not properly noticed under the Open Meeting Law.

To join the meeting and view presentations, visit <https://avondaleaz.zoom.us/j/81223423069>

Using a Mobile Device? Download the Zoom Cloud Meeting App

To join the meeting with audio only (no presentations), call 301-715-8592 (meeting ID: 812 2342 3069)

The public may obtain a detailed written description of the action to be ratified, and all deliberations, consultations, and decisions by members of the public body that preceded and relate to this action to be ratified, at least 72-hours in advance of the meeting. The aforementioned detailed written description will be included in the **October 23, 2023 Special Meeting** agenda packet and can be accessed online at: www.avondaleaz.gov/boards.

The actions to be ratified involved:

1. Roll Call

2. Introductions

3. Approval of Audit Committee Minutes

The Audit Committee will consider approval of the May 25, 2023 minutes. The Audit Committee will take appropriate action.

4. Audit Status Report and Report Discussion

The City Auditor will present an overview of completed projects. A status report will be presented for all projects currently in progress. This item is for discussion only. No action is required at this time.

5. Risk Presentation

Mr. McGee, Audit Committee Vice Chair, will provide a presentation on risk, how risk influences the internal audit function, and why internal audit performs risk assessments. This item is for discussion only. No action is required at this time.

6. Audit Foundation/Sustainability Focus

The City Auditor will present a proposal to change priorities to focus on foundational documents and internal processes to create long term sustainability of the Office of the City Auditor. The Audit Committee will take appropriate action.

7. City Auditor Website

The City Auditor will present a draft of the public facing Office of the City Auditor website. This item is for discussion only. No action is required at this time.

8. Peer Review Lessons

The City Auditor will follow-up with the Audit Committee on a recently completed peer review and the lessons learned from this experience. This item is for discussion only.

9. Calendar

The Audit Committee will decide if there are any specific items they would like included on the next agenda.

The Next scheduled Audit Committee meeting is Wednesday, **December 6, 2023 @ 12:00pm – 1:30pm.**

10. Adjournment

Posted: October 12, 2023



Audit Committee Meeting Agenda Monday, October 23, 2023

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SPECIAL MEETING

1:30 PM

Virtual Access to the meeting room will be available 15 minutes prior to the meeting.

CALL TO ORDER

1. Roll Call

2. Ratification of past action that have been taken in violation of the Open Meeting Law

Pursuant to A.R.S. § 38-431.05, discussion and possible action to ratify the actions of the meeting that was not properly noticed under the Open Meeting Law. These actions occurred on September 28, 2023 at the Avondale City Hall, Sonoran Conference Room, located at 11465 West Civic Center Drive, Avondale, Arizona 85323.

A detailed written description of the action to be ratified, and all deliberations, consultations, and decisions by members of the public body that preceded and relate to this action to be ratified are available within the meeting agenda packet that is posted online at www.avondaleaz.gov/boards.

3. Adjournment

Members will attend by telephone conference call. Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Los miembros asistirán via teleconferencia. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.