


Neighborhood and Family Services Commission

February 22, 2023

Meeting Date

June 28, 2023

Date Minutes Were Approved


Fabian Prado (Aug 22, 2023 11:56 PDT)

Chair

CERTIFICATION AND ATTESTATION

I hereby certify that the accompanying document is a true and correct copy of the minutes of the aforementioned meeting. I further certify that the meeting was duly called and held, and that the quorum was present.

Alisa M Chavez
Alisa M Chavez (Jun 28, 2023 19:08 PDT)

Staff Liaison





Neighborhood and Family Services Commission Meeting
Wednesday, February 22, 2023, 6:00 p.m.
AZ Complete Health Avondale Resource Center, Avondale, AZ 85323
Aravaipa Conference Room
MEETING MINUTES

Commission Members in Attendance: Jerome Brownlee Jr, Hilary McKillip, Dawn Gerundo, Michelle McMullen, Oliver Morrison

Commission Members Absent: Nellie Goetz, Fabian Prado

City Staff and Guests in Attendance: Neighborhood & Family Services Director Chris Lopez, Assistant NFS Director Edith Baltierrez, Housing and Community Development Manager Regina Marette, Administrative Assistant Alisa Chavez

1. Call to Order

The Neighborhood and Family Services Commission meeting was called to order by Jerome Brownlee Jr at 6:05 p.m.

2. Review and Approval of the November 9, 2022 Meeting Minutes

Ms. McKillip made a motion to accept the minutes as written. Ms. Gerundo seconded the motion. The minutes were approved unanimously with an Aye by Members present.

3. Election of 2023 Officers:

Discussion on options of nominations of Chairperson & Vice Chairperson. Ms McKillip nominated Mr. Brownlee as Chairperson

Ms. McKillip made a motion to elect Mr. Brownlee as Chairperson. Ms. Gerundo seconded the motion. The election was approved unanimously with an Aye by Members present.

Mr. Brownlee made a motion to elect Ms. Gerundo as Vice Chairperson. Ms. McMullen seconded the motion. The election was approved unanimously with an Aye by Members present.

4. Draft 2023 Annual Action Plan:

Mr Brownlee states: This is a Public Hearing at approximately 6:11 p.m. February 22, 2023. This agenda is a Public Hearing to submit a public comment please email cityclerk@avondaleaz.gov.

Ms. Regina Marette Presents.

- The 2023 AAP is in Year four of the City's 5-Year Consolidated Plan (Needs Assessment). AAP assigns funding to specific Activities based on the estimated HUD allocation of entitlement funds.
- **5-Year Con Plan Priorities**
 - Preserve and expand affordable housing inventory
 - Fund necessary public infrastructure and facilities
 - Support vital community services
 - Encourage business development and growth
 - Support efforts to prevent homelessness
 - Promote Fair Housing in Avondale
 - Reduce residential lead-based hazards
- **Community Development Block Grant (CDBG)**
 - Administration and Planning
 - Capital Improvements
 - 2022 Mountain View Park
 - 2023 Sam Garcia Library/Sernas Plaza
 - Youth Services
 - Home Repair Program
 - Workforce Development
- **Recommended Activities and Estimated Funding-HOME Investment Partnership (HOME)**
 - Administration
 - Down Payment Assistance
- **City of Avondale Home Repair Program**
 - The Home Repair Program grants funds to eligible low-income homeowners to resolve health and safety issues.
- **Next Steps:**
 - Draft Plan Open for Public Comment
 - City Council Work Session/Public Hearing on draft AAP
 - Possible City Council Action to approve funding at Regular Meeting
 - Submission to HUD (Concurrent with Maricopa County)
 - Funding Agreement and Availability of Funds

Questions and Comments:

- Ms. McMullen questioned that there was no fundings amount proposed for the 2023 Home Repair Program.

Ms. Marette verified that there are rollover funds from the previous year's needing to be spent.

- Mr. Brownlee asked specifically how Youth Services is impacted and if the \$40,000 will go towards the 7-week internship.

Mr. Lopez explained, yes, and how AviTemp program works as an internship, mentorship, and shows youth how to recognize teachable moments. Youth that have participated in the program have moved into City positions.

- Ms. McMullen asked how youth are selected for the AviTemp Program
Mr. Lopez states it is an Open Application process that is offered to Avondale Residents. HUD income requirements are the standard guidelines used.

- Mr. Browlee asked the aged of the youth eligible for the program.
Mr. Lopez advised youth are ages 16-24

- Ms. Marrette stated that all the programs mentioned are based off HUD income guidelines

- Mr. Brownlee inquired the easiest way to access and find out about the programs.
Ms. Marett advised all publications are by flyers, community outreach, information at the Avondale Resource Center, social media, newspaper advertisements, the RAVE, and libraries.

Discussion on scope of work for the home at hand and how much each home can utilize.

- Mr Brownlee requested a Motion to approve draft.

Ms. Gerundo made a motion to approve the Draft 2023 Annual Action Plan. Ms. McMullen seconded the motion. The draft was approved unanimously with an Aye by Members present.

Mr Brownlee states: This Public Hearing Closed at 6:37 p.m. February 22, 2023

5. Future Agenda Items

- Ms Baltierrez provided options for the next meeting: Transportation and Water Sustainability

6. Announcements

Ms. Baltierrez announced that the Senior Services program is hosting a Mardi Gras Masquerade on February 24th at 5:00 p.m., presale of tickets is \$8.. Dinner will be served along with music and dancing. A New Leaf, VITA Free tax processing assistance program on site Tuesday's 2:00-5:00 and Saturdays 8:30-11:30. Read Across America Day is City sponsored and seeking participates to read various schools March 2nd. Mr. Lopez announced SONAR Outreach Team Vehicle wrap completed and PIT Count was a success.

7. Call to the Public

None

8. Adjournment

Ms. McKillip made a motion to adjourn; the motion was seconded by Ms. McMullen. The motion passed unanimously with an Aye by Members present. The meeting adjourned at 6:42 p.m.

Next meeting, 6:00 p.m. – AZ Complete Health Avondale Resource Center – June 28, 2023