Audit Committee
Meeting Agenda
Wednesday, February 15, 2023

CITY HALL - SONORAN ROOM | 11465 W. CIVIC CENTER DR. | AVONDALE, 85323

REGULAR MEETING

11:00 AM

CALL TO ORDER

1. **Roll Call**

2. **Introductions**

3. **Approval of Audit Committee Chair and Vice Chair**

Agenda item 3 is to nominate and appoint a Chair and Vice Chair Voting for the Audit Committee. Because we are starting the Audit Committee in the middle of a fiscal year, the first appointment will be for a term ending June 30, 2024. Subsequent appoints will be for terms ending June 30 to coincide with the end of every fiscal year. The Audit Committee will take appropriate action.

4. **Approval of Audit Committee Bylaws**

Agenda item 4 is to approve the Audit Committee Bylaws that were previously provided to the Audit Committee members. Any proposed edits by the Committee members will be discussed. The Audit Committee will take appropriate action.

5. **Avondale Audit History**

Agenda item 5 is a brief history describing the establishment of the City of Avondale audit history. Presentation will also include an overview of the City Auditor reporting structure and authority, an overview of the Audit Committee's purpose and responsibilities. This item is for discussion only, no action is required at this time.

6. **Audit Overview**

Agenda item 6 is a presentation on the overall audit process including the audit report distribution process. This item is for discussion only, no action is required at this time.

7. **Avondale Integrity Line**

Agenda item 7 is a presentation on the brief history of the Avondale Integrity Line and how information is collected and reported. The presentation will include a status update in summary form of the reports received to date. This item is for discussion only, no action is required at this time.

8. Avondale Audit Certification

Agenda item 8 is to provide the Audit Committee with insight to overall activities the City Auditor is working on in addition to conducting audits. This item is for discussion only, no action is required at this time.

9. Project Status Report and Approval of the FY23 Audit Plan

Agenda item 9 is to present the status of each audit project currently in progress and to present the proposed audits that will be opened for the remaining fiscal year. The Audit Committee will take appropriate action.

10. Future Agenda Items

Agenda item 10 is to discuss agenda items for the next meeting. This item is for discussion only, no action is required at this time.

11. Adjournment

Next scheduled Audit Committee meeting is **Thursday, April 27, 2023 @ 10:00 – 11:30.**

Members will attend by telephone conference call. Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Los miembros asistiran via teleconferencia. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.