



## MINUTES

### CITY OF AVONDALE – EMPLOYEE BENEFITS TRUST BOARD

Tuesday, March 15, 2022 at 1:00 p.m.

City Hall Building – Mesquite Conference Room

11465 W Civic Center Drive, Avondale, AZ 85323

A scheduled meeting of the City of Avondale Employee Benefits Trust Board meeting was convened in person in open and public session at 1:00 p.m.

**Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.**

#### 1. Roll Call:

Member Present: Lisa Haid, Board Member  
Ronald Martin, Board Member  
Daniel Schuh, Board Member  
Keith Fallstrom, Board Member

Members Absent:

Staff Present: Kathy Reyes, Benefits Manager  
Kristen Venditte, Sr. HR Analyst  
Janet Jackson, HR Benefits Specialist  
Andrea Dumbrell, HR Director  
Aaron White (Finance Dept)  
Robert Baer (Finance Dept)

Others Present: Kathy Steadman, Benefits Trust Board Attorney

#### Disposition of Absence:

Minutes to note that Board Member, Lisa Haid (formerly Lisa Kelley) was absent at the June 29, 2021 board meeting.

#### Authorization to Hold Executive Session:

No executive session held during this meeting.

#### 2. Approval of Minutes:

Board Member Daniel Schuh made motion to approve the minutes from the June 29, 2021 meeting. Motion seconded by Board Member Ron Martin. Upon vote, the motion carried unanimously 4 to 0.

**3. Introductions:**

This being the second meeting of the Employee Benefits Trust Board, Kathy Reyes, Benefits Manager did a re-introduction of the Board Members and others present. Everyone in attendance introduced themselves & their role on the Board or at City of Avondale.

**4. Election of Board Chair:**

Kathy Reyes advised the Board that Nancy Fantasia, the initially elected Board Chair resigned her position on the Board, thus leaving a vacant Board Member and requiring the Board to nominate and elect a new Board Chair. There was discussion amongst the Board regarding nominations.

Board Member Lisa Haid made motion to nominate Daniel Schuh to serve as the Board Chair. Motion was seconded by Board Member Keith Fallstrom. Upon vote, the motion carried unanimously 4 to 0.

**5. Employee Benefits Trust Document:**

Kathy Reyes advised the Board that Kathy Steadman, Benefits Trust Board Attorney, was going to review some sections of the Trust document that would be of importance to the Board Members and their role on the Board and during meetings. Kathy Steadman also re-discussed the conflict of interest with the Board Members.

**6. Plan Enrollment Status:**

Kathy Reyes provided the Board with current plan enrollment status (numbers) for the medical and dental plans. Enrollment information was as of March 2022.

**7. Revenue Overview:**

Aaron White with the City's Finance and Budget Department provided the Board with a presentation of what types of reimbursements the City has or may see over the future regarding the Plan. This presentation included discussing surplus monies received such as Rx (pharmacy) rebates, surplus from the previous Trust plan (AZ Metropolitan Trust). Information provided was to then look for the Board to make a recommendation on where any surplus monies should be allocated as it applies to the Benefits Trust.

Board Member Lisa Haid made motion to recommend all pharmacy rebates and other reimbursements or other resources be put back into the Trust fund. Motion seconded by Board Member Keith Fallstrom. Upon vote, the motion carried unanimously 4 to 0.

8. Projected FY 2023 Rates:

Aaron White provided the Board with the recommended rates for medical and dental for the Fiscal Year 2023 (July 1, 2022 to June 30, 2023) plan year. He advised how these rates were determined and advised the Board that we would need a vote regarding the approval of the FY 2023 rates.

Board Member Ron Martin made motion to approve the medical and dental employee contribution rates for the FY 2023 as presented. Upon vote, the motion carried unanimously 4 to 0.

9. Call to the Board:

No discussion from Board members.

10. Staff Report:

No additional discussion from Staff.

11. Future Agenda Items:

None noted

12. Adjournment:

There being no further business to come before the Board, Board Member Lisa Haid made a motion to adjourn the meeting. Motion was seconded by Keith Fallstrom.

Meeting was duly adjourned at 1:45 p.m.

  
Daniel R Schuh (Aug 2, 2022 11:08 PDT)

Board Chair, Daniel Schuh

Certification and Attestation

I hereby certify the foregoing minutes are a true and correct copy of the minutes of the City of Avondale Employee Benefit Trust Board held on March 15, 2022. I further certify that the meeting was duly called and held, and that the quorum was present.

  
HR Staff Liaison, Kristen Venditte

  
Date Approved