

MINUTES OF THE AVONDALE CITY COUNCIL
CITY OF AVONDALE, ARIZONA
CITY COUNCIL CHAMBER
April 11, 2022

A **Work Session** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 5:30 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Veronica Malone; Council Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Note: Council Member Solorio attended the meeting by telephone.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting City Manager; Tracy Stevens, Deputy City Manager; Marcella Carrillo, City Clerk; Kirk Beaty, Public Works Director; Ken Chapa, Economic Development Services Director; Andrea Dumbrell, Human Resources Director; Steve Kemp, Attorney II; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Jodie Novak, Development and Engineering Services Assistant Director; Marshall Pimentel, Intergovernmental Affairs Administrator; Abril Ruiz-Ortega, Court Administrator; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Approximately five members of the public were present.

1. ROLL CALL BY THE CITY CLERK

2. APS UPDATE ON NEW TRANSMISSION LINES

Jessica Perry and Stephen Eich, representatives from Arizona Public Service (APS), provided an update to City Council on potential alignments of new transmission lines. This item was for discussion only.

Ms. Perry stated that the new 230KV line project will connect the runway substation in Goodyear into existing power lines running along the Agua Fria riverbed. Mr. Eich stated the line will connect to the Microsoft Data Center facility and will also support growth in the West Valley. He provided an overview of the line siting study as well as the public outreach process. Potential route and link options were discussed.

Mayor Weise asked whether APS has issues with building an alternative route, as opposed to going along the south side of a new park or an area that already has a number of existing lines. Mr. Eich confirmed that these considerations are part of the process.

Council Member Conde inquired about noise studies. Mr. Eich stated that such studies are typically conducted as the process moves closer to identifying the final route. Council Member Conde concurred with Mayor Weise's comments about placing the lines away from new park or community developments. Mr. Eich stated that the process often

includes identification of a preferred route as well as an alternative. An application for environmental compatibility will be drafted as a requirement for construction to begin. It is likely that the application would be filed toward the end of this year or early next year, depending upon availability of the siting committee.

In response to a question by Council Member Nielson, Mr. Eich provided clarification as to the location of the proposed lines and notifications to the public.

Council Member Pineda inquired about the benefits to running the line along Lower Buckeye Road. Mr. Eich stated that it is difficult to say whether there are any direct benefits. Indirectly, it may bolster the economic impacts to the community at large. The 230 KV level does not serve homes but serves substations directly. At the substation sites, it transforms energy to a usable level for the customer. Council Member Pineda asked for clarification that residents along lower Buckeye Road would not be the customer for the new line. Mr. Eich confirmed that the customer is the Microsoft Data Center in Goodyear. Council Member Pineda commented that community members do not often provide feedback until they see the poles being installed and that such lines should be installed where they will have the least impact to residents.

Vice Mayor Malone suggested removal of Alternative 1 for the reasons already articulated, in that it will not serve the community in the area. Mr. Eich noted that the City Council's input will be heavily considered.

Mayor Weise referenced the Broadway Substation and the existing line and asked if APS would consider attaching to the 230 KV line. Mr. Eich clarified that the identified line is a Tucson Electric Power line.

Mayor Weise concurred with the comments by Council Member Pineda and Vice Mayor Malone regarding removing the option for the lines along Lower Buckeye Road.

3. PRESENTATION AND DISCUSSION OF RECOMMENDED FY2023 BUDGET

City Council received an overview of department budget supplemental requests and capital improvement plan for the fiscal year (FY) 2023 budget. This item was for discussion only.

Keith Fallstrom, Finance & Budget Assistant Director, presented the department budget supplemental requests. January's budget forecast totaled \$86.2 million for the General Fund. The current estimate is \$94.6 million. For Fiscal Year 2022, the adopted budget had an ending fund balance of \$24.5 million. The current forecast is an ending balance of \$95.9 million. Economic stats for the local area were reviewed, including: Unemployment: 3.18 percent; Inflation: 9.7 percent; Median home price: 27 percent increase; Gas price per gallon: \$4.71.

Current pending state legislation includes potential for eliminating city residential rental sales tax, a flat income tax, and a proposed calculation for vehicle license tax. Focus areas for the 2023 budget include: Investment in City staff; public safety; maintenance of City facilities; recreation facilities; keeping pace with inflation. The overall recommended

budget for expenses is \$457.7 million, transfers out of \$124 million, and total uses of \$581.7 million. By comparison, the adopted budget last year was \$336.1 million. Expenses are increasing by \$121.6 million (36%) and several budgeted items reflected the increases.

Citywide uses by category, sources, and functions were reviewed. Discretionary funding is primarily being dedicated to public safety. Other categories include general government, community services, community development, public works and contingency. There is a supplemental recommendation for 79 full time employees (FTE), with \$9.7 million ongoing, \$4.6 million one-time with \$14.4 million total in expense. The City continues to ensure that ongoing revenues are greater than ongoing expenses. In the past couple years, ongoing revenues have remained higher than ongoing expenses.

The capital budget includes \$138.6 million in new projects and \$95.7 million in carryover projects approved in previous years. The five-year budget totals \$353.7 million. Capital project categories include transportation; utilities; parks and recreation; public safety, asset replacement; general government and BLVD. Capital sources include: General Fund; other operating; utilities; bonds; impact fees and grants. Other budget actions include: Adoption of financial policies; naming Chief Fiscal Officer of; Annual Expenditure Limitation Report; adoption of a Pension Funding Policy; and adoption of changes to City fees and charges.

In response to a question from Mayor Weise, Mr. Fallstrom stated that the Pension Funding Policy is applicable to only public safety.

Mayor Weise called a recess at 6:26 p.m. and the City Council reconvened the Work Session at 6:32 p.m.

Mr. Fallstrom prefaced the individual department presentations by noting that the budget includes a 5 percent range adjustment for a salary increase. There are additional funds for a comprehensive class and compensation study and targeted compensation increases for certain staff.

Office of Public Safety

Mr. Fallstrom stated that the Office of Public Safety is a new department created partially through Fiscal Year 2022. The recommendations for supplementals are to assist with the review and audit of compliance with policies and procedures; providing support staff and resources for the new department and; providing high quality code compliance services. The list of supplementals includes three FTEs, including administrative support, accountability inspection officer, and a code compliance officer. In addition to the FTEs, there is a contracted hearing officer/emergency demolition code compliance; funding for training, overtime, and printing services.

Vice Mayor Malone asked about the proposed location of the hearing officer. Dale Nannenga, Public Safety Chief, stated that the position is designed to handle the notice

of violations in conjunction with the hearing process. This will be a contracted position and the City already has a vendor under contract.

Police Department

Mr. Fallstrom cited the Police Department's expansion which is based on population growth and demand for services. The Department has grown from 220 FTEs in 2021 to a recommended total of 241 FTEs. Current objectives include: Implementation of a 10th patrol beat for the south portion of Avondale; develop strategies to address the homeless population; keeping staffing levels on pace to meet growth and development. An overview of requested positions was provided.

Mayor Weise noted the decline in crime over the years. The City is coming to a place where quality of life issues come into play. This includes cars noise issues and racing. He asked for Chief Espinoza's thoughts on the Department's handling quality of life issues. Memo Espinoza, Police Chief stated that this is a Department model. The Department operates under the philosophy of, "To protect and serve and to improve the quality of life for residents." All calls for services are responded to, including noise disturbances from vehicles or dog barking. Mayor Weise stated that in the next six months, he would like to have a work session on quality of life issues in the Department, to allow Council to discuss ideas.

Council Member Kilgore said he is interested in the mobile crash reporting software, which would be beneficial in freeing up officers. He asked about the quality of the software in comparison to others available in the market. Chief Espinoza stated that it is the best software available at this time. Most local agencies utilize the program, which assists in completing accident reports more quickly and efficiently.

Council Member Nielson inquired about the methods of installation of software programs for the various departments. Jeffrey Scheetz, Chief Information Officer, stated that IT worked with all the departments prior to the proposed budgets. This included reviewing software from a functionality standpoint. IT is actively involved in updates. Once the budgets are approved, IT will assist in the purchase, installation and implementation of the software.

Fire and Medical Department

Mr. Fallstrom stated that the Department added firefighters over the past year. No new positions are recommended for 2023. The budget amount is slightly lower as a result of receiving a one-time Safer grant for establishment of the new fire station, which covered some one-time costs. Recommendations for the Department include: Improve data analytics; training for new staff; funding increased costs and demand for EMS supplies; additional safety equipment to accommodate growth and current safety standards. An overview of specific funding requests was reviewed, which includes a second fire station at the Phoenix Raceway for both races.

Mayor Weise said he was in favor of increasing the fire stations at Phoenix Raceway.

Vice Mayor Malone asked about fixing the floors at the Durango station. Mr. Fallstrom stated that the Facilities department is looking into this and options will be presented to Council next week. Joel Evans, Facilities Director, added that they are currently in the bidding process. He believes it can be included in the operating budget for next year.

Vice Mayor Malone also requested a training facility for Fire and Police. Mr. Fallstrom stated that this will be addressed during the capital portion of the presentation.

City Court

Mr. Fallstrom stated that City Court has had a very stable budget for quite some time. An additional FTE is being recommended. The goal is to provide adequate staffing and supervision as well as enhancing livestreaming service. An overview of specific funding requests was reviewed.

Mayor Weise asked whether livestreaming will help to slow in-court traffic. Judge Craig Jennings said there was the potential for this; however, the Chief Justice was strong on keeping courts open during COVID-19 and available to the public. The livestreaming option will allow observation of courtroom proceedings offsite. There is a slight possibility that this will cut down traffic in the court, but parties will still be present in court. There are two courtrooms, which provides adequate space but no extra space for staff. The approved funding for the lobby expansion and security office should be helpful to increase functionality and security in the lobby area. In the future, they would like to address the need for space in the training area for jury selection.

Public Works

Mr. Fallstrom stated that the Public Works department has seen budget increases in conjunction with the overall growth of the City. This includes moving the sustainability office to Public Works from DES. It also moves new vehicle purchases from individual departments to centralize purchase within Public Works, where the fleet is maintained. Recommended objectives include provide staffing, resources and infrastructure to keep pace with City growth and inflation; creative solutions to improve transit and sustainability; solid waste route optimization. An overview of specific funding requests was reviewed, which includes an Engineering Project Manager position.

Council Member Nielson asked for clarification on the microtransit pilot and budget. Kirk Beaty, Public Works Director, stated that after the pilot funding is expended, the City will be utilizing federal transit funds until those are exhausted, at which time funding will again be the City's responsibility. Council Member Nielson noted the addition of two street maintenance positions and asked how this will affect the timeline for street repairs. Mr. Beaty stated funding will address all the streets being added concurrent with development. Additionally, the streets group currently spends significant time on projects not related to streets, such as homeless camp cleanups. The goal is to remain up to date with street repairs and sweeping.

Vice Mayor Malone asked about the possibility of the City adding its own fuel station for City vehicles at the new fire station location. Mr. Beaty said staff can look into this. They will have to work with DES regarding authorization and requirements.

In response to a question from Council Member Kilgore regarding the Streets Department taking responsibility for homeless camp cleanup and other tasks, Mr. Beaty stated that because such tasks are not included in the departmental budget, they requested funding of approximately \$25,000 from the General Fund to pay contractors to complete the work. In response to a question from Council Member Kilgore regarding the responsibility of cleaning up certain areas in the City of Avondale, Mr. Beaty explained various departments work together to ensure the cleanup issues are completed. Council Member Kilgore asked if the funding for the cleanup was taken from the streets maintenance budget. He suggested a contingency fund for completion of projects such as this. Chris Lopez, Neighborhood and Family Services Director, confirmed the \$25,000 budget is adequate and a mid-year supplemental request will be submitted if additional funding is needed.

Vice Mayor Malone inquired if the number of requested positions was enough. Mr. Beaty stated he was confident in his team's evaluation of new positions needed.

Mayor Weise asked for clarification on the costs and scope of the solid waste roll off services. Mr. Beaty stated that the City uses an outside hauler, who takes the material to its own private landfill. The cost to the City is substantially more than what it pays through its contract with the City of Glendale. As such, the material will be dumped via agreement with the City of Glendale. This will save the City money in lieu of using the contractor as well as savings in tipping fees. It will increase operating capacity, as roll off bins will be available for other uses.

Development and Engineering Services

Mr. Fallstrom stated that some of the budget increase is due to the addition of four positions. There is also additional funding for increased costs of street maintenance supplies and updating the City General Plan. An overview of specific funding requests was provided.

In response to a comment from Mayor Weise, Jodie Novak, Development and Engineering Services Assistant Director, confirmed that staffing is challenging, given the lack of interested candidates. Mayor Weise noted all the upcoming major projects and challenges and stressed the importance of adequate staffing. Ms. Novak provided an overview of the requested positions and expectations.

Vice Mayor Malone asked about the potential to tap a staffing agency for qualified building inspectors and plan examiners. Ms. Novak stated that there are significant challenges for staffing in this industry. The City does use some contracting services for building inspection and engineering inspection. Vice Mayor Malone questioned the budget amount of \$175,000 for completing the General Plan via contractor, noting that other cities are spending over \$300,000. She suggested increasing the budget to the consultant, to free

up staff from any potential overflow work for the General Plan. Ms. Novak concurred that \$300,000 is the going rate for a complete rewrite; however, staff are proposing a lighter update to needed sections. She acknowledged that the smaller budget may require some work in-house. Mayor Weise agreed with Vice Mayor Malone's suggestion to increase the budget and asked Ms. Novak to provide a maximum budget request amount.

Council Member Pineda commented that all departments should consider what steps will help them be as efficient as possible, while not overworking staff and being mindful of potential future economic downturns.

Council Member Nielson asked for clarification on the street maintenance supplies budget. Ms. Novak stated that this request is to increase inventory of supplies for maintenance of street light poles, light fixtures and other equipment required for traffic signal operations and lighting to prevent delays in obtaining supplies.

Mayor Weise inquired if various requests are overlapped between departments. Mr. Beaty stated both Public Works and Development & Engineering Services do a great job at communicating with each other and coordinating the overlaps.

Council Member Kilgore suggested the potential for a mentorship program, where staff can cross-train and be able to step into multiple roles as needed within the department. Ms. Novak cited the challenge with various certifications and training required by each of the various disciplines. Council Member Kilgore expressed a desire to see some type of mentoring program sometime in the future. Ms. Novak spoke about possibly bringing in inexperienced staff and training them in the specialized fields.

Mr. Fallstrom commented that the department's request was very well put together and included detailed metrics to allow for data-driven decisions.

Economic Development

Mr. Fallstrom stated that the department received a couple of new positions in 2022. The decrease in funding is due to a one-time mid-year supplemental funding for the Economic Opportunities Fund at \$1.6 million. The primary objective is to continue funding the Economic Opportunities Fund, which is \$2 million.

Neighborhood and Family Services

Mr. Fallstrom noted that the department's budget has continued to increase, due to the growth of the City. Recommended objectives include: Expand programs and services related to the homeless population; library collections management; education support funding. An overview of specific funding requests was provided, including two additional positions.

Mayor Weise requested more information on the education support funding category. Chris Lopez, Neighborhood and Family Services Director, stated that this was a Council-driven initiative to support the academic success of children in the community as well as

teachers in creative ways. The program has evolved over the years, particularly in response to the pandemic. The programs have been well-received by the educational community and parents and includes STEM programming, instrument lending, and scholarships.

Parks and Recreation

Mr. Fallstrom noted the large increase in 2023, as a result of funding the aquatic center and improvements to the community center, staffing and maintenance. The aquatic center will have 38 full-time positions. While the ongoing costs for the FTEs is \$1 million, the aquatic center will not be operational for the full year. The same applies to the sand volleyball complex, which will not be operational for the full year.

Vice Mayor Malone asked about the demographics for staffing the aquatic center. Bryan Hughes, Parks and Recreation Director, confirmed that they will be hiring some teen employees and have been working with Human Resources to determine work levels and descriptions. Vice Mayor Malone asked whether this would involve policy changes. Mr. Hughes confirmed that a policy change is required, as the City does not currently hire staff under the age of 18.

Mayor Weise inquired as to staffing levels at Alamar and ongoing costs for the aquatic center. Mr. Hughes stated that yearly operation of the aquatic park is estimated to be approximately \$1 million. The department plans to add to the park staff for Alamar.

Facilities

Mr. Fallstrom stated that this is a new department to the City; the budget will be significantly increased as a result of new facilities coming onboard. The primary objective is to increase staff and services to accommodate the growth. The budget includes two additional staff as well as a day porter position. The budget also reflects inflationary increases for existing services and services for new facilities. Another intent is to enhance cleaning and janitorial services.

Mayor Weise stated that he favors the idea of a day porter, as a position with eyes on the property during busy times. They can relieve heavy duty tasks for the nighttime crew and can report on important conditions.

Finance and Budget

Mr. Fallstrom noted that Finance and Budget has been steady. There is a small request for increase in staff, including the addition of a procurement buyer. There is also \$10,000 inflation adjustment request, relating to the processing of credit card fees and other items.

Mayor Weise referenced contracts and asked how many are cooperative agreements with the State of Arizona versus how many the City has solicited bids and awarded contracts. Mr. Fallstrom stated that he could provide that statistic after the meeting. The City endeavors to utilize cooperative agreements when it is in Avondale's best interests.

Human Resources

Mr. Fallstrom stated that commensurate with the City's growing staff, a budget increase for this department is also recommended. The increased budget is largely as a result of the self-funded employee benefit trust. They would like to add an organizational development/training manager to enhance training and onboarding. An overview of other requests was provided.

Council Member Conde stated that based on her research, providing childcare services to employees reduces absences and reduces job turnover. Mayor Weise said that with staff levels increasing to over 800 employees, it is worthwhile to look at this option. Andrea Dumbrell, Human Resources Director, stated that she would be interested in collecting data related to childcare.

Council Member Kilgore suggested a room at the aquatic center dedicated to childcare, similar to what you find at a gym.

Vice Mayor Malone suggested partnering with the local schools, similar to what was done in the past to provide childcare.

Council Member Nielson asked for clarification on the role of the organizational development/training manager. Ms. Dumbrell stated that there are several roles of the position, including employment engagement, succession planning and team building.

Information Technology

Mr. Fallstrom noted that the department received a couple extra positions in FY 2022 with another position recommended for 2023. An outline of other requests was discussed.

Marketing and Public Relations

Mr. Fallstrom stated that there is a significant increase in the budget, largely due to carryover of the public art fund. Objectives include enhancing the City's online and digital presence to maintain innovation standards as well as ensuring successful launch of the Visitor Center. Other budget items relate to department growth with rising inflation, upgrading the broadcast server and funding visitor center merchandise and continuing the Avondale EDGE TV series.

In response to a question from Mayor Weise, Pier Simeri, Marketing and Public Relations Director, stated that the City will continue to use Carey Pena's services for Avondale EDGE. It was helpful to use the outside agency because of its connections with social media platforms. Mayor Weise said he would like to see department heads and other personnel highlighted in upcoming videos. Ms. Simeri stated that this is one of the goals of the program's expansion.

Council Member Nielson said he would like to see funding for the Citizens Academy. Ms. Simeri stated that the Citizens Academy was begun by her department many years

ago, when it was still Community Relations and Public Affairs. The Public Affairs portion has now moved to the City Manager's Office and will be taking place in the fall.

Council Member Conde and Council Member Solorio concurred with Council Member Nielson's request for funding for the Citizen Academy program.

City Attorney's Office

Mr. Fallstrom noted a small budget increase, consisting of administrative items such as the integrity hotline and a contracted increase for the prosecutor.

City Clerk's Office

Mr. Fallstrom said that the budget has been stable. There is an increase in the recommended budget for Fiscal Year 2023 associated with the elections and postage increases.

City Administration

Mr. Fallstrom stated that the budget reflects goals of positive employee engagement opportunities, providing employee growth and development and making sure that the City's needs are represented at the state and federal level. This includes ongoing increases to lobbyist contracts and internal audit support services.

Mayor Weise addressed the lobbyist budget, noting that the City has great relationships with legislative personnel. He asked for input regarding the value of the lobbyist services in relation to the budget. Marshall Pimentel, Intergovernmental Affairs Administrator, stated that the firm has been helpful this year in the Prop 400 effort; however, Council Members certainly have a great relationship with the district representatives. Mayor Weise surmised that the D.C. lobbying budget should continue but eliminate the local contract. In response to a question from Mayor Weise, Mr. Pimentel stated that Prop 400 remains at a stalemate at this time.

There was no opposition from Council Members to Mayor Weise's suggestion to eliminate the local contract.

Unfunded Requests

Mr. Fallstrom noted the requests not included in the recommended budget.

In response to a question from Mayor Weise, Mr. Fallstrom confirmed a total of \$1.2 million in unfunded requests. Funding has since been identified for some of the items.

In response to a question from Council Member Kilgore, Police Chief Espinoza provided an explanation on the electronic fingerprint scanner.

Capital Improvement Plan

Mr. Fallstrom prefaced the presentation by identifying key terminology. The total recommended funding for CIP projects in Fiscal Year 2023 is \$234.2 million, spanning various categories. Capital changes are pending for Fire Station 171, the Police Detention Center and Substation, and the wall at Avondale Visitor and Conference Center.

Transportation

Mr. Fallstrom stated the recommendation for funding for the transportation CIP is \$49.4 million (including \$26.1 million in carryover). The planned expenditures are at \$20 million with \$21.6 million unfunded. A brief overview of projects recommended for funding was provided.

Council Member Nielson questioned whether the City will have sufficient staffing to complete the projects. Mr. Fallstrom acknowledged the labor shortage and stated that the City is being proactive in soliciting for the work. Jodie Novak, Development and Engineering Services Assistant Director, stated that they have not had any challenges in hiring contractors.

Council Member Nielson asked about the budget distinction between the traffic signal and intersection improvements at Avondale and Lower Buckeye for \$4.6 million versus the traffic signal at Harbor Shores and McDowell at \$0.7 million. Mr. Fallstrom stated that the Avondale and Lower Buckeye location includes traffic lanes for the intersection. Ms. Novak confirmed that the total includes design and construction for the intersection.

Vice Mayor Malone said she would like to see a crosswalk in the area of Western and Central adjacent to an existing trailer park. Children who live in the park need a safe way to cross the street between Holly and Aragon on Central Avenue. Ms. Novak stated that staff can do an evaluation of the location.

Council Member Conde suggested the possibility of fast-tracking the traffic signal at Thomas Road and Avondale Boulevard ahead of the Harbor Shores project, in order to mitigate issues regarding the school, the traffic backups and the number of illegal turns. Ms. Novak noted that both projects are scheduled for Fiscal Year 2023.

Vice Mayor Malone asked for clarification on the study for the roundabout at Western and Dysart, noting that one such study was previously authorized. Ms. Novak confirmed that one study has been completed, with the roundabout plan originating from the Old Town Specific Plan. Since then a study has been completed to identify available options. A roundabout may be more challenging than other options. The goal is to improve traffic and accessibility at the intersection with a nice design and streetscape. Vice Mayor Malone requested a copy of the study and an outline of the options being considered.

Mr. Fallstrom addressed planned projects. Vice Mayor Malone cited the Traffic signal and roadway improvements at El Mirage & Lower Buckeye and asked whether sidewalks will be included. Ms. Novak said she will look into this further and provide clarification.

Mr. Fallstrom stated that for some unfunded projects, there is the potential for developer obligations to improve roadways.

4. ADJOURNMENT

There being no further business before the Council, Council Member Kilgore moved to adjourn the Work Session meeting; Vice Mayor Malone seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Meeting adjourned at 8:57 p.m.


Kenn Weise (Jun 7, 2022 11:10 PDT)

Kenn Weise, Mayor

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the Council of the City of Avondale held on the 11th day of April 2022. I further certify that the meeting was duly called and held, and that the quorum was present.



Marcella Carrillo, City Clerk

06.06.2022

Date Approved by City Council