



City of Avondale

City Council Meeting

Monday, June 6, 2022

Mayor and Council

Kenneth Weise, Mayor

Veronica Malone, Vice Mayor

Tina Conde, Council Member | Bryan Kilgore, Council Member

Curtis Nielson, Council Member | Mike Pineda, Council Member

Gloria Solorio, Council Member

Administration

Cherlene Penilla, Acting City Manager | Tracy Stevens, Deputy City Manager

Nicholle Harris, City Attorney | Marcella Carrillo, City Clerk

City Council Chambers

11465 West Civic Center Drive

Avondale, AZ 85323



City Council Meeting
Notice & Agenda
Monday, June 6, 2022

CITY COUNCIL CHAMBERS | 11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

Note from the City Clerk: The Alamar CFD Board Meeting will occur prior to the City Council meeting.

**ALAMAR CFD DISTRICT BOARD
REGULAR MEETING
5:30 PM**

CALL TO ORDER BY DISTRICT CHAIR

1. ROLL CALL BY THE CITY CLERK

2. PUBLIC HEARING - PROPOSED FISCAL YEAR 2023 BUDGET AND TAX LEVY

The District Board will hold a public hearing to receive comments on the property tax levy and final budget for the fiscal year 2023 (FY2023). This item is for discussion only.

3. ADJOURNMENT

**ALAMAR CFD BOARD
SPECIAL MEETING**

Convene immediately following the Regular Alamar CFD Board Meeting

CALL TO ORDER BY DISTRICT CHAIR

1. ROLL CALL BY THE DISTRICT CLERK

2. CONSENT AGENDA

a. MINUTES

The District Board will consider a request to approve the May 2, 2022 City Council meeting minutes. The Board will take appropriate action.

b. CFD RESOLUTION 2-2022 - SETTING FORTH THE FINAL BUDGET FOR FISCAL YEAR 2023

The District Board will consider a request to adopt CFD Resolution 2-2022 approving the final budget for fiscal year 2023 (FY2023) and authorize the District Chair or District Manager and District Clerk to execute the necessary documents. The District Board will take appropriate action.

c. CFD RESOLUTION 3-2022 - SETTING THE PROPERTY TAX LEVY FOR THE FISCAL YEAR ENDING JUNE 30, 2023

The District Board will consider a request to adopt CFD Resolution 3-2022 levying upon the assessed valuation of the property within the Alamar Community Facilities District subject to ad valorem taxation a certain sum upon each one hundred (\$100.00) of valuation for the fiscal year ending June 30, 2023. The District Board will take appropriate action.

3. ADJOURNMENT

Request to Speak: Anyone wishing to address the Council regarding items listed on the agenda or under unscheduled public appearance should email a Request to Speak to PublicComment@AvondaleAZ.gov prior to consideration of that agenda item.

**CITY COUNCIL
REGULAR MEETING
6:00 PM**

CALL TO ORDER BY MAYOR

PLEDGE OF ALLEGIANCE & MOMENT OF REFLECTION

1. ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2. UNSCHEDULED PUBLIC APPEARANCES (Time is limited per person. Please state your name.)

3. PRESENTATION ITEMS

a. EMPLOYEE INTRODUCTIONS AND PROMOTIONS

The following employees will be introduced to the City Council. This item is for discussion only.

Fire and Medical Department

- Andrew Morales, Firefighter
- Jake Swartz, Firefighter
- Bryan Backeberg, Firefighter
- Timothy Blum, Firefighter
- David Santana, Captain (Promotion)

4. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. MINUTES

City Council will consider a request to approve the April 11, 2022, April 18, 2022, and May 2, 2022 City Council meeting minutes. The Council will take appropriate action.

b. SERIES 12 (RESTAURANT) LIQUOR LICENSE - BARRIO QUEEN

City Council will consider a request to recommend approval to the Arizona Department of Liquor License and Control of an application for a Series 12 (Restaurant) Liquor License submitted by Amy Nations for the sale of alcohol at Barrio Queen located at 10455 West McDowell Road in Avondale and authorize the City Clerk to execute the necessary documents. The Council will take appropriate action.

c. SERIES 12 (RESTAURANT) LIQUOR LICENSE - PIER 88 BOILING SEAFOOD & BAR

City Council will consider a request to recommend approval to the Arizona Department of Liquor License and Control of an application for a Series 12 (Restaurant) Liquor License submitted by Mei Chen for the sale of alcohol at Pier 88 Boiling Seafood & Bar located at 10040 West McDowell Road in Avondale and authorize the City Clerk to execute the necessary documents. The Council will take appropriate action.

d. AWARD AUTHORITY AMENDMENT FOR DEVELOPMENT & ENGINEERING SERVICES FY22 OPERATING AND CAPITAL BUDGET

City Council will consider a request to amend the Administrative Award Authority for the Development & Engineering Services Department's (DES) operating and capital budget for FY2021-2022 and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

e. ADOPTION OF THE FISCAL YEAR 2023 PENSION FUNDING POLICY

City Council will consider a request to adopt an updated Pension Funding Policy for Fiscal Year 2023 and authorize the Mayor or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

f. EMPLOYEE BENEFIT TRUST FUND BUDGET AMENDMENT

City Council will consider requests to approve a budget amendment increase for FY2022 in the amount of \$1,000,000 for the purpose of having sufficient budget capacity to pay costs and claims in the Employee Benefit Trust fund (6040), and to amend the requisite administrative award authority, and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

g. RESOLUTION 1038-0622 - DESIGNATION OF CHIEF FISCAL OFFICER FOR THE AELR

City Council will consider a request to adopt Resolution 1038-0622, designating Renee Weatherless as the Chief Fiscal Officer for the submittal of the annual expenditure limitation report and authorize the Mayor or City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

h. RESOLUTION 1039-0622 - FISCAL YEAR 2023 PROPOSED FEE CHANGES

City Council will consider a request to adopt Resolution 1039-0622, approving the Fiscal Year 2023 proposed fee changes and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

i. RESOLUTION 1040-0622 - COMPREHENSIVE FINANCIAL POLICIES

City Council will consider a request to adopt Resolution 1040-0622, adopting Comprehensive Financial Policies and authorize the Mayor or City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

j. RESOLUTION 1041-0622 - ADOPTION OF PROPERTY TAX LEVIES FOR MAINTENANCE IMPROVEMENT DISTRICTS (MIDS)

City Council will consider a request to adopt Resolution 1041-0622, adopting Property Tax Levies for Maintenance Improvement Districts (MIDs) and authorize the Mayor or City Manager, City Attorney, and City Clerk to execute the necessary documents. The Council will take appropriate action.

k. RESOLUTION 1042-0622- AMENDMENTS TO THE PERSONNEL POLICIES AND PROCEDURES FOR CHAPTER SIX EMPLOYEE BENEFITS

City Council will consider a request to adopt Resolution 1042-0622, approving proposed amendments to the following Personnel Policies and Procedures: Chapter 6 Employee Benefits and authorize the Mayor or City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

l. ORDINANCE 2037-0622 - CITY CODE AMENDMENT - CHAPTER 19, SECTION 19-19, RELATING TO PLANNING COMMISSION MEETINGS

City Council will consider a request to adopt Ordinance 2037-0622, approving changes to the City Code related to Planning Commission meetings and authorize the Mayor or City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

m. ORDINANCE 2038-0622 - ACQUISITION OF REAL PROPERTY LOCATED SOUTH OF VAN BUREN STREET AND WEST OF AVONDALE BOULEVARD

City Council will consider a request to adopt Ordinance 2038-0622 authorizing the acquisition by purchase, dedication or condemnation of real property for public use located south of Van Buren Street and west of Avondale Boulevard and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

n. ORDINANCE 2039-0622 - SRP POWER DISTRIBUTION EASEMENT FOR AVONDALE BOULEVARD WIDENING PROJECT

City Council will consider a request to adopt Ordinance 2039-0622, authorizing the granting of a power distribution easement to Salt River Project (SRP) in connection with the Avondale Boulevard Widening Project and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

o. AQUATICS CENTER - RE-PLAT OF AVONDALE CIVIC CENTER FINAL PLAT - APPLICATION PL-22-0143

City Council will consider a request by the City of Avondale for approval of a Re-Plat of Avondale Civic Center Final Plat lots 7 and 9. The approximately 22 acres is located at the southeast corner of Madison Street and Civic Center Drive. The Council will take appropriate action.

p. PIERCE 99 - RE-PLAT OF INTERSTATE COMMERCE CENTER AMENDED FINAL PLAT – APPLICATION PL-22-0023

City Council will consider a request by Helix Engineering, LLC, on behalf of the property owner WDP Brama Avondale, LLC, for approval of a Re-Plat of the Interstate Commerce Center Amended Final Plat to combine two (2) parcels. The Re-Plat would allow for the development of a new warehouse and distribution building. The approximately 7.96-acre site is located west of the northwest corner of Pierce Street and 99th Avenue. The Council will take appropriate action.

q. THE BLVD LOT B - RE-PLAT OF AVONDALE CITY CENTER PHASE 3 FINAL PLAT - APPLICATION PL-22-0144

City Council will consider a request by the City of Avondale, for approval of The BLVD Lot B - Re-Plat of Avondale City Center Phase 3 Final Plat which is located east of the southeast corner of Roosevelt Street and Avondale Boulevard. The Council will take appropriate action.

5. REGULAR AGENDA

a. PUBLIC HEARING - FISCAL YEAR 2023 FINAL BUDGET

City Council will hold a public hearing to receive comment on the final budget for fiscal year 2022-2023 (FY 2023). No Council action is required.

b. PUBLIC HEARING - TRUTH IN TAXATION HEARING AND RESOLUTION 1043-0622 SETTING FORTH THE INTENT TO RAISE THE PROPERTY TAX LEVY

City Council will hold a public hearing and consider a request to adopt Resolution 1043-0622 setting forth the city's intent to levy primary property taxes in the amount of \$0.6458 per hundred (\$100) of assessed valuation and secondary property taxes in the amount of \$0.9050 per hundred (\$100) of assessed valuation and set the property tax adoption for July 11, 2022 and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

c. INTERNAL AUDIT ROLES AND RESPONSIBILITIES

City Council will receive a presentation regarding the purpose and responsibility of the City's internal auditor. This item is for discussion and direction.

d. FIRE STATION #171 UPDATE

City Council will receive an update from staff regarding Fire Station #171. This item is for discussion only, no action will be taken.

6. ADJOURNMENT

**CITY COUNCIL
SPECIAL MEETING**

Convene immediately following the Regular City Council Meeting

CALL TO ORDER BY MAYOR

1. ROLL CALL BY THE CITY CLERK

2. RESOLUTION 1044-0622 - SETTING FORTH THE FINAL BUDGET FOR FISCAL YEAR 2022-2023

City Council will consider a request to adopt Resolution 1044-0622, approving the final budget for fiscal year 2022-2023 (FY2023) in the amount of \$457,106,600 and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

3. ADJOURNMENT INTO EXECUTIVE SESSION

City Council will consider a request to adjourn the Special Meeting and hold an executive session pursuant to (a) Ariz. Rev. Stat. § 38--431.03(A)(1) for discussion regarding the City Attorney's annual evaluation; and (b) Ariz. Rev. Stat. § 38-431.03(A)(4) for discussion or consultation with the City Attorney and attorneys for the City in order to consider its position and instruct the attorneys for the City regarding the City Council's position regarding negotiations related to the City Attorney's employment agreement.

Council Members of the City of Avondale will attend either in person or by telephone or video conference call. Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica o por vídeo. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaría de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.



AGENDA ITEM REPORT

SUBJECT: Public Hearing - Proposed Fiscal Year 2023 Budget and Tax Levy

MEETING DATE: 6/6/2022

TO: Board Members

FROM: Renee Weatherless, District Treasurer, (623) 333-2011

THROUGH: Cherlene Penilla, Acting District Manager, (623) 333-1015

PURPOSE:

The District Board will hold a public hearing to receive comments on the property tax levy and final budget for the fiscal year 2023 (FY2023). This item is for discussion only.

BACKGROUND:

The tentative budget for the district was adopted on May 2, 2022. A public hearing must be held before final adoption of the budget and notice of the public hearing must be published at least 10 days in advance of the public hearing. The public notice was published on May 19 edition of the Southwest Valley Republic, as required by A.R.S. 48-716. The final budget must be approved before October 1, per A.R.S. 48-716.

DISCUSSION:

The FY2023 budget will set the expenditure limit for the district. Community facility districts may levy secondary property taxes to pay general obligation debt incurred by the district and to pay for the operation and maintenance expenses of the district. Per A.R.S. 48-723 the secondary property tax attributable to the repayment of general obligation debt is \$3.85 per one-hundred dollars of assessed valuation and the property tax levy attributable to fund operation and maintenance expense of the district is limited to thirty cents (\$0.30) per one-hundred dollars of assessed valuation. Based on the net assessed valuation of the district, the combined rate of \$4.15 per \$100 of assessed value will raise \$286,313 in revenue.

The recommended expenditure limit for the district is \$4,486,313. Any expenses not covered by the property tax levy or general obligation bonds will need to be covered through developer contributions. Neither the property tax levy nor the expenditure limit has changed between the approved tentative budget and the final budget.

BUDGET IMPACT:

The public hearing is a required step in adopting the FY2023 budget for the Alamar CFD.

RECOMMENDATION:

Staff recommends the District Board hold a public hearing to receive public comment on the final budget and tax levy for FY2023.



AGENDA ITEM REPORT

SUBJECT: Minutes

MEETING DATE: 6/6/2022

TO: Board Members

FROM: Marcella Carrillo, District Clerk, (623) 333-1214

THROUGH: Cherlene Penilla, Acting District Manager, 623-333-1015

PURPOSE:

The District Board will consider a request to approve the May 2, 2022 City Council meeting minutes. The Board will take appropriate action.

BACKGROUND:

n/a

DISCUSSION:

n/a

BUDGET IMPACT:

This item has no budget impact.

RECOMMENDATION:

Staff recommends the District Board approve the May 2, 2022 City Council meeting minutes.

MINUTES OF THE ALAMAR COMMUNITY FACILITIES DISTRICT BOARD MEETING
CITY OF AVONDALE, ARIZONA
ONLINE MEETING
May 2, 2022

A **Regular Meeting** of the Alamar Community Facilities District Board of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 7:28 p.m.

Members Present: Chairperson Kenn Weise; Vice Chairperson Veronica Malone; Board Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting District Manager; Tracy Stevens, Deputy District Manager; Nicholle Harris, District Attorney; Marcella Carrillo, District Clerk; Kirk Beaty, Public Works Director; Tony Corsi, Fire & Medical Director; Cheryl Covert, Economic Development Assistant Director; Andrea Dumbrell, Human Resources Director; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Ken Gilliam, Fire Chief; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Jodie Novak, Acting Development and Engineering Services Director; Marshall Pimentel, Intergovernmental Affairs Administrator; Abril Ruiz-Ortega, Court Administrator; Jeffrey Scheetz, Chief Information Officer; Pier Simeri, Marketing and Public Relations Director; and Renee Weatherless, Finance and Budget Director.

Audience: Approximately five members of the public were present.

1. ROLL CALL BY THE DISTRICT CLERK

2. APPROVAL OF MINUTES

The District Board considered a request to approve the June 21, 2021 board meeting minutes.

Board Member Pineda moved to approve the June 21, 2021 Alamar Community Facilities District Board Meeting Minutes; Council Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Board Member Conde	Aye
Board Member Kilgore	Aye
Board Member Nielson	Aye
Board Member Pineda	Aye
Board Member Solorio	Aye
Vice Chairperson Malone	Aye
Chairperson Weise	Aye

3. CFD RESOLUTION 1-2022 - ADOPTION OF THE ALAMAR COMMUNITY FACILITIES DISTRICT FISCAL YEAR 2023 TENTATIVE BUDGET

The District Board considered a request to adopt CFD Resolution 1-2022, setting forth the fiscal year 2022-2023 tentative budget.

Renee Weatherless, Finance and Budget Director, presented the fiscal year 2023 tentative budget.

Board Member Pineda moved to adopt CFD Resolution 5-2021, setting the Fiscal Year 2022 Primary and Secondary Property Tax Levy; Board Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Board Member Conde	Aye
Board Member Kilgore	Aye
Board Member Nielson	Aye
Board Member Pineda	Aye
Board Member Solorio	Aye
Vice Chairperson Malone	Aye
Chairperson Weise	Aye

4. ADJOURNMENT

There being no further business before the Board, Vice Mayor Malone moved to adjourn the Regular Meeting; Board Member Pineda seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Board Member Conde	Aye
Board Member Kilgore	Aye
Board Member Nielson	Aye
Board Member Pineda	Aye
Board Member Solorio	Aye
Vice Chairperson Malone	Aye
Chairperson Weise	Aye

Meeting adjourned at 7:32 p.m.

Kenn Weise, Chairperson

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Alamar Communities Facilities District Board of the City of Avondale held on the 2nd day of May 2022. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Carrillo, District Clerk



AGENDA ITEM REPORT

SUBJECT: CFD Resolution 2-2022 - Setting forth the Final Budget for Fiscal Year 2023

MEETING DATE: 6/6/2022

TO: Board Members

FROM: Renee Weatherless, District Treasurer, (623) 333-2011

THROUGH: Cherlene Penilla, Acting District Manager, (623) 333-1015

PURPOSE:

The District Board will consider a request to adopt CFD Resolution 2-2022 approving the final budget for fiscal year 2023 (FY2023) and authorize the District Chair or District Manager and District Clerk to execute the necessary documents. The District Board will take appropriate action.

BACKGROUND:

The tentative budget for FY2023 was adopted on May 2, 2022. A notice of public hearing must be published at least 10 days in advance of the public hearing on the final adoption of the budget and tax levy. The public notice was published on May 19, 2022 in the Southwest Valley Republic as required by A.R.S. 48-716. A public hearing was held on June 6, 2022 to receive comment on the final District budget and tax levy. The final budget must be approved before October 1st, per A.R.S. 48-716.

DISCUSSION:

The FY2023 budget will set the expenditure limit for the district. Community facility districts may levy secondary property taxes to pay general obligation debt incurred by the district and to pay for the operation and maintenance expenses of the district. Per A.R.S. 48-723 the secondary property tax attributable to the repayment of general obligation debt is \$3.85 per one-hundred dollars of assessed valuation and the property tax levy attributable to fund operation and maintenance expense of the district is limited to thirty cents (\$0.30) per one-hundred dollars of assessed valuation. Based on the appraised value, the combined rate of \$4.15 per \$100 of assessed value will raise \$286,313 in revenue.

The recommended expenditure limit for the district is \$4,486,313. Any expenses not covered by the property tax levy or general obligation bonds will need to be covered through developer contributions. Neither the property tax levy or expenditure limit have changed between the approved tentative budget and final budget.

BUDGET IMPACT:

This action will set the expenditure limitation for the district for FY2023.

RECOMMENDATION:

Staff recommends the District Board adopt the resolution setting forth the District's final budget for FY2023.

RESOLUTION NO. 2-2022

A RESOLUTION OF THE DISTRICT BOARD OF THE ALAMAR COMMUNITY FACILITIES DISTRICT, SETTING FORTH THE FINAL BUDGET FOR FISCAL YEAR 2022-2023.

WHEREAS, pursuant to the provisions of the laws of the State of Arizona, the Alamar Community Facilities District Board (the “District Board”) is required to adopt an annual budget for the Alamar Community Facilities District (the “ACFD”); and

WHEREAS, on May 2, 2022, the District Board adopted Resolution 1-2022, setting the expenditure limitation for ACFD for the fiscal year beginning July 1, 2022 and ending June 30, 2023; and

WHEREAS, Resolution No. 1-2022 directed the District Manager or designee to: (i) hold a public hearing prior to final budget adoption and (ii) publish a notice of the public hearing of the District Board to hear taxpayers; and

WHEREAS, on June 6, 2022, the District Board held a public hearing on the final budget and proposed tax levy as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE ALAMAR COMMUNITY FACILITIES DISTRICT as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The statements and schedules attached hereto as Exhibit A and incorporated herein by reference are hereby adopted as the ACFD final budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of the statements and schedules incorporated herein by reference are for any reason to be held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 4. The District Board Chairman, the District Manager, the District Clerk and the District Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

[SIGNATURES ON FOLLOWING PAGE]

PASSED AND ADOPTED by the District Board of the Alamar Community Facilities District on June 6, 2022.

Kenneth N. Weise, Chairman District Board
Alamar Community Facilities District

ATTEST:

Marcella Carrillo, District Clerk
Alamar Community Facilities District

APPROVED AS TO FORM:

Nicholle Harris, District Attorney
Alamar Community Facilities District

EXHIBIT A
TO
RESOLUTION NO. 2-2022

[Statements and Schedules]

See following pages.

Alamar CFD
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2023

Fiscal Year	S c h		FUNDS							Total All Funds
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	
2022	Adopted/Adjusted Budgeted Expenditures/Expenses*	E 1	0	615,000	0	0	0	0	0	615,000
2022	Actual Expenditures/Expenses**	E 2	0	18,278	0	0	0	0	0	18,278
2023	Fund Balance/Net Position at July 1***	3	0	0	0	0	0	0	0	0
2023	Primary Property Tax Levy	B 4		20,697						20,697
2023	Secondary Property Tax Levy	B 5			265,616					265,616
2023	Estimated Revenues Other than Property Taxes	C 6	0	100,000	0	0	0	0	0	100,000
2023	Other Financing Sources	D 7	0	0	0	4,100,000	0	0	0	4,100,000
2023	Other Financing (Uses)	D 8	0	0	0	0	0	0	0	0
2023	Interfund Transfers In	D 9	0	0	0	0	0	0	0	0
2023	Interfund Transfers (Out)	D 10	0	0	0	0	0	0	0	0
2023	Reduction for Amounts Not Available:	11								
LESS:	Amounts for Future Debt Retirement:									0
	Future Capital Projects									0
	Maintained Fund Balance for Financial Stability									0
										0
										0
2023	Total Financial Resources Available	12	0	120,697	265,616	4,100,000	0	0	0	4,486,313
2023	Budgeted Expenditures/Expenses	E 13	0	120,697	265,616	4,100,000	0	0	0	4,486,313

EXPENDITURE LIMITATION COMPARISON

- 1 Budgeted expenditures/expenses
- 2 Add/subtract: estimated net reconciling items
- 3 Budgeted expenditures/expenses adjusted for reconciling items
- 4 Less: estimated exclusions
- 5 Amount subject to the expenditure limitation
- 6 EEC expenditure limitation

2022	2023
\$ 615,000	\$ 4,486,313
615,000	4,486,313
\$ 615,000	\$ 4,486,313
\$	\$

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.
 ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
 *** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Alamar CFD
Tax Levy and Tax Rate Information
Fiscal Year 2023

	<u>2022</u>	<u>2023</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u> </u>	\$ <u> </u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ <u> </u>	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u> 1,321 </u>	\$ <u> 20,697 </u>
B. Secondary property taxes	<u> 16,957 </u>	<u> 265,616 </u>
C. Total property tax levy amounts	\$ <u> 18,278 </u>	\$ <u> 286,313 </u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u> 1,321 </u>	
(2) Prior years' levies		
(3) Total primary property taxes	\$ <u> 1,321 </u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u> 16,957 </u>	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ <u> 16,957 </u>	
C. Total property taxes collected	\$ <u> 18,278 </u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u> 0.3000 </u>	<u> 0.3000 </u>
(2) Secondary property tax rate	<u> 3.8500 </u>	<u> 3.8500 </u>
(3) Total city/town tax rate	<u> 4.1500 </u>	<u> 4.1500 </u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u> one </u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**Alamar CFD
Revenues Other Than Property Taxes
Fiscal Year 2023**

SOURCE OF REVENUES	ESTIMATED REVENUES 2022	ACTUAL REVENUES* 2022	ESTIMATED REVENUES 2023
SPECIAL REVENUE FUNDS			
Contributions - Operations	\$ 34,000	\$	\$
Contributions - Capital			
Contributions - Debt	23,043		
Contingency	500,000		100,000
	\$ 557,043	\$	\$ 100,000
TOTAL ALL FUNDS	\$ 557,043	\$	\$ 100,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Alamar CFD
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2023

FUND	OTHER FINANCING 2023		INTERFUND TRANSFERS 2023	
	SOURCES	(USES)	IN	(OUT)
SPECIAL REVENUE FUNDS				
Bond Issuance	\$ 4,100,000	\$	\$	\$
Total Special Revenue Funds	\$ 4,100,000	\$	\$	\$
TOTAL ALL FUNDS	\$ 4,100,000	\$	\$	\$

Alamar CFD
Expenditures/Expenses by Fund
Fiscal Year 2023

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2022	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2022	ACTUAL EXPENDITURES/ EXPENSES* 2022	BUDGETED EXPENDITURES/ EXPENSES 2023
SPECIAL REVENUE FUNDS				
General Operations	\$ 35,000	\$	\$ 1,321	\$ 20,697
Capital	20,000			4,100,000
Capital - Finance	20,000			
Debt	40,000		16,957	265,616
Contingency	500,000			100,000
Total Special Revenue Funds	\$ 615,000	\$	\$ 18,278	\$ 4,486,313
TOTAL ALL FUNDS	\$ 615,000	\$	\$ 18,278	\$ 4,486,313

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Alamar CFD
Expenditures/Expenses by Department
Fiscal Year 2023**

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
DEPARTMENT/FUND	2022	2022	2022	2023
General Operations:				
Alamar CFD Operating	\$ 35,000	\$	\$ 1,321	\$ 20,697
Capital	40,000			4,100,000
Debt	40,000		16,957	265,616
Contingency	500,000			100,000
Department Total	\$ 615,000	\$	\$ 18,278	\$ 4,486,313

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



AGENDA ITEM REPORT

SUBJECT: CFD Resolution 3-2022 - Setting the Property Tax Levy for the Fiscal Year Ending June 30, 2023

MEETING DATE: 6/6/2022

TO: Board Members

FROM: Renee Weatherless, District Treasurer, (623) 333-2011

THROUGH: Cherlene Penilla, Acting District Manager, (623)-333-1015

PURPOSE:

The District Board will consider a request to adopt CFD Resolution 3-2022 levying upon the assessed valuation of the property within the Alamar Community Facilities District subject to ad valorem taxation a certain sum upon each one hundred (\$100.00) of valuation for the fiscal year ending June 30, 2023. The District Board will take appropriate action.

BACKGROUND:

As required by ARS 48- 723, the property tax levy must be adopted by the District Board before the third Monday in August.

DISCUSSION:

Community facility districts may levy secondary property tax to pay general obligation debt incurred by the district and to pay for the operation and maintenance expenses of the district. Per ARS 48-723, the property tax attributable to the operations and maintenance expenses of the district is limited to thirty cents per one hundred dollars of assessed valuation. The property tax attributable to the general obligation debt service is limited to \$3.85 per one hundred of assessed valuation. The district will vote on the issuance of bonds at the June 13 board meeting.

BUDGET IMPACT:

The property tax levies will raise resources to support the operations and maintenance of the district and to pay for outstanding debt. This is the final step in the Alamar CFD budget process.

RECOMMENDATION:

Staff is requesting that the District Board adopt a resolution setting the primary property tax levy in the amount of \$20,697 at a rate of \$0.30 per \$100 of assessed valuation and the secondary property tax levy in the amount of 265,616 at a rate of \$3.85 per \$100 of assessed valuation.

CFD RESOLUTION NO. 3-2022

A RESOLUTION OF THE DISTRICT BOARD OF THE ALAMAR COMMUNITY FACILITIES DISTRICT, ORDERING THAT AN AD VALOREM TAX BE FIXED, LEVIED AND ASSESSED ON THE ASSESSED VALUE OF ALL THE REAL AND PERSONAL PROPERTY WITHIN THE BOUNDARIES OF THE DISTRICT IN AMOUNTS SPECIFIED IN THE FILED STATEMENTS AND ESTIMATES; PROVIDING FOR CERTIFIED COPIES OF THIS RESOLUTION AND ORDER TO BE DELIVERED TO THE MARICOPA COUNTY BOARD OF SUPERVISORS AND THE ARIZONA DEPARTMENT OF REVENUE; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE AFTER ITS PASSAGE AND APPROVAL ACCORDING TO LAW.

WHEREAS, on May 21, 2018, the Mayor and Council of the City of Avondale, Arizona (the “City”), adopted Resolution 3453-518 forming Alamar (formerly Lakin) Community Facilities District (“ACFD”), a community facilities district in accordance with ARIZ. REV. STAT. § 48-701 et seq.; and

WHEREAS, ACFD is a special purpose district for purposes of Article IX, Section 19, of the Arizona Constitution, a tax-levying public improvement district for the purposes of Article XIII, Section 7, of the Arizona Constitution, and a municipal corporation for all purposes of ARIZ. REV. STAT. Title 35, Chapter 3, Articles 3, 3.1, 3.2, 4 and 5, as amended, and [expect as otherwise provided in ARIZ. REV. STAT. § 48-708(B), as amended] is considered to be a municipal corporation and political subdivision of the State of Arizona, separate and apart from the City; and

WHEREAS, a primary purpose for creating ACFD was to finance certain public infrastructure needed for the development known as “Alamar Park” through assessment of ad valorem taxes on all real and personal property within ACFD; and

WHEREAS, in accordance with ARIZ. REV. STAT. §§ 48-716 and 48-723, as amended, a special election was held and the qualified electors of ACFD voted to issue general obligation bonds to cover costs of public infrastructure purposes, and to levy and collect an annual ad valorem tax at a rate not to exceed thirty cents (\$0.30) per one hundred dollars (\$100) of assessed valuation for operation and maintenance expenses of ACFD; and

WHEREAS, on June 6, 2022, the District Board held a public hearing on the final budget and proposed tax levy as required by law; and

WHEREAS, in accordance with ARIZ. REV. STAT. § 48-716, at the conclusion of the public hearing held on June 6, 2022, the District Board adopted the final budget by Resolution No. 2-2022.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE ALAMAR COMMUNITY FACILITIES DISTRICT as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. It is hereby ordered that, in FY2023, an ad valorem tax be fixed, levied and assessed, based on the assessed value of all the real and personal property within the boundaries of ACFD, and in the amounts set forth in the statements and estimates attached hereto and expressly made a part hereof as Exhibit A.

SECTION 3. Certified copies of this Resolution and Order be delivered by U.S. Mail to the Maricopa County Board of Supervisors and to the Arizona Department of Revenue on or after July 1, 2022 (inasmuch as the tax levy must be filed by the Maricopa County Board of Supervisors on or before the third Monday in August).

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of the statements and schedules incorporated herein by reference are for any reason to be held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 5. The District Board Chairman, the District Manager, the District Clerk and the District Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the District Board of the Alamar Community Facilities District on June 6, 2022.

Kenneth N. Weise, Chairman District Board
Alamar Community Facilities District

ATTEST:

Marcella Carrillo, District Clerk
Alamar Community Facilities District

APPROVED AS TO FORM:

Nicholle Harris, District Attorney
Alamar Community Facilities District

EXHIBIT A
TO
CFD RESOLUTION NO. 3-2022

[Statements and Schedules]

See following pages.

Alamar CFD
Tax Levy and Tax Rate Information
Fiscal Year 2023

	<u>2022</u>	<u>2023</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u> </u>	\$ <u> </u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ <u> </u>	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u> 1,321 </u>	\$ <u> 20,697 </u>
B. Secondary property taxes	<u> 16,957 </u>	<u> 265,616 </u>
C. Total property tax levy amounts	\$ <u> 18,278 </u>	\$ <u> 286,313 </u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u> 1,321 </u>	
(2) Prior years' levies		
(3) Total primary property taxes	\$ <u> 1,321 </u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u> 16,957 </u>	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ <u> 16,957 </u>	
C. Total property taxes collected	\$ <u> 18,278 </u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u> 0.3000 </u>	<u> 0.3000 </u>
(2) Secondary property tax rate	<u> 3.8500 </u>	<u> 3.8500 </u>
(3) Total city/town tax rate	<u> 4.1500 </u>	<u> 4.1500 </u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u> one </u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY COUNCIL REPORT

SUBJECT: Minutes

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Marcella Carrillo, City Clerk, (623) 333-1214

THROUGH: Cherlene Penilla, Acting City Manager, 623-333-1015

STRATEGIC PLAN:

This agenda item supports the following Avondale Strategic Outcome Area: Connected Community - Avondale will work directly and closely with our communities to develop programs and infrastructure that connect residents to the city's resources, the region, and each other. The approval of this agenda item provides residents with access to a previous meeting's minutes, which includes a summary of the meeting. The minutes are posted online where residents can access and read the summary. The minutes provide another outlet for residents to connect with the City Council.

PURPOSE:

City Council will consider a request to approve the April 11, 2022, April 18, 2022, and May 2, 2022 City Council meeting minutes. The Council will take appropriate action.

BACKGROUND:

n/a

DISCUSSION:

n/a

BUDGET IMPACT:

This item has no budget impact.

RECOMMENDATION:

Staff recommends City Council approve the April 11, 2022, April 18, 2022, and May 2, 2022 City Council meeting minutes.

Contact person for document distribution: Citlaly Salas

MINUTES OF THE AVONDALE CITY COUNCIL
CITY OF AVONDALE, ARIZONA
CITY COUNCIL CHAMBER
April 11, 2022

A **Work Session** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 5:30 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Veronica Malone; Council Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Note: Council Member Solorio attended the meeting by telephone.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting City Manager; Tracy Stevens, Deputy City Manager; Marcella Carrillo, City Clerk; Kirk Beaty, Public Works Director; Ken Chapa, Economic Development Services Director; Andrea Dumbrell, Human Resources Director; Steve Kemp, Attorney II; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Jodie Novak, Development and Engineering Services Assistant Director; Marshall Pimentel, Intergovernmental Affairs Administrator; Abril Ruiz-Ortega, Court Administrator; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Approximately five members of the public were present.

1. ROLL CALL BY THE CITY CLERK

2. APS UPDATE ON NEW TRANSMISSION LINES

Jessica Perry and Stephen Eich, representatives from Arizona Public Service (APS), provided an update to City Council on potential alignments of new transmission lines. This item was for discussion only.

Ms. Perry stated that the new 230KV line project will connect the runway substation in Goodyear into existing power lines running along the Agua Fria riverbed. Mr. Eich stated the line will connect to the Microsoft Data Center facility and will also support growth in the West Valley. He provided an overview of the line siting study as well as the public outreach process. Potential route and link options were discussed.

Mayor Weise asked whether APS has issues with building an alternative route, as opposed to going along the south side of a new park or an area that already has a number of existing lines. Mr. Eich confirmed that these considerations are part of the process.

Council Member Conde inquired about noise studies. Mr. Eich stated that such studies are typically conducted as the process moves closer to identifying the final route. Council Member Conde concurred with Mayor Weise's comments about placing the lines away from new park or community developments. Mr. Eich stated that the process often

includes identification of a preferred route as well as an alternative. An application for environmental compatibility will be drafted as a requirement for construction to begin. It is likely that the application would be filed toward the end of this year or early next year, depending upon availability of the siting committee.

In response to a question by Council Member Nielson, Mr. Eich provided clarification as to the location of the proposed lines and notifications to the public.

Council Member Pineda inquired about the benefits to running the line along Lower Buckeye Road. Mr. Eich stated that it is difficult to say whether there are any direct benefits. Indirectly, it may bolster the economic impacts to the community at large. The 230 KV level does not serve homes but serves substations directly. At the substation sites, it transforms energy to a usable level for the customer. Council Member Pineda asked for clarification that residents along lower Buckeye Road would not be the customer for the new line. Mr. Eich confirmed that the customer is the Microsoft Data Center in Goodyear. Council Member Pineda commented that community members do not often provide feedback until they see the poles being installed and that such lines should be installed where they will have the least impact to residents.

Vice Mayor Malone suggested removal of Alternative 1 for the reasons already articulated, in that it will not serve the community in the area. Mr. Eich noted that the City Council's input will be heavily considered.

Mayor Weise referenced the Broadway Substation and the existing line and asked if APS would consider attaching to the 230 KV line. Mr. Eich clarified that the identified line is a Tucson Electric Power line.

Mayor Weise concurred with the comments by Council Member Pineda and Vice Mayor Malone regarding removing the option for the lines along Lower Buckeye Road.

3. PRESENTATION AND DISCUSSION OF RECOMMENDED FY2023 BUDGET

City Council received an overview of department budget supplemental requests and capital improvement plan for the fiscal year (FY) 2023 budget. This item was for discussion only.

Keith Fallstrom, Finance & Budget Assistant Director, presented the department budget supplemental requests. January's budget forecast totaled \$86.2 million for the General Fund. The current estimate is \$94.6 million. For Fiscal Year 2022, the adopted budget had an ending fund balance of \$24.5 million. The current forecast is an ending balance of \$95.9 million. Economic stats for the local area were reviewed, including: Unemployment: 3.18 percent; Inflation: 9.7 percent; Median home price: 27 percent increase; Gas price per gallon: \$4.71.

Current pending state legislation includes potential for eliminating city residential rental sales tax, a flat income tax, and a proposed calculation for vehicle license tax. Focus areas for the 2023 budget include: Investment in City staff; public safety; maintenance of City facilities; recreation facilities; keeping pace with inflation. The overall recommended

budget for expenses is \$457.7 million, transfers out of \$124 million, and total uses of \$581.7 million. By comparison, the adopted budget last year was \$336.1 million. Expenses are increasing by \$121.6 million (36%) and several budgeted items reflected the increases.

Citywide uses by category, sources, and functions were reviewed. Discretionary funding is primarily being dedicated to public safety. Other categories include general government, community services, community development, public works and contingency. There is a supplemental recommendation for 79 full time employees (FTE), with \$9.7 million ongoing, \$4.6 million one-time with \$14.4 million total in expense. The City continues to ensure that ongoing revenues are greater than ongoing expenses. In the past couple years, ongoing revenues have remained higher than ongoing expenses.

The capital budget includes \$138.6 million in new projects and \$95.7 million in carryover projects approved in previous years. The five-year budget totals \$353.7 million. Capital project categories include transportation; utilities; parks and recreation; public safety, asset replacement; general government and BLVD. Capital sources include: General Fund; other operating; utilities; bonds; impact fees and grants. Other budget actions include: Adoption of financial policies; naming Chief Fiscal Officer of; Annual Expenditure Limitation Report; adoption of a Pension Funding Policy; and adoption of changes to City fees and charges.

In response to a question from Mayor Weise, Mr. Fallstrom stated that the Pension Funding Policy is applicable to only public safety.

Mayor Weise called a recess at 6:26 p.m. and the City Council reconvened the Work Session at 6:32 p.m.

Mr. Fallstrom prefaced the individual department presentations by noting that the budget includes a 5 percent range adjustment for a salary increase. There are additional funds for a comprehensive class and compensation study and targeted compensation increases for certain staff.

Office of Public Safety

Mr. Fallstrom stated that the Office of Public Safety is a new department created partially through Fiscal Year 2022. The recommendations for supplementals are to assist with the review and audit of compliance with policies and procedures; providing support staff and resources for the new department and; providing high quality code compliance services. The list of supplementals includes three FTEs, including administrative support, accountability inspection officer, and a code compliance officer. In addition to the FTEs, there is a contracted hearing officer/emergency demolition code compliance; funding for training, overtime, and printing services.

Vice Mayor Malone asked about the proposed location of the hearing officer. Dale Nannenga, Public Safety Chief, stated that the position is designed to handle the notice

of violations in conjunction with the hearing process. This will be a contracted position and the City already has a vendor under contract.

Police Department

Mr. Fallstrom cited the Police Department's expansion which is based on population growth and demand for services. The Department has grown from 220 FTEs in 2021 to a recommended total of 241 FTEs. Current objectives include: Implementation of a 10th patrol beat for the south portion of Avondale; develop strategies to address the homeless population; keeping staffing levels on pace to meet growth and development. An overview of requested positions was provided.

Mayor Weise noted the decline in crime over the years. The City is coming to a place where quality of life issues come into play. This includes cars noise issues and racing. He asked for Chief Espinoza's thoughts on the Department's handling quality of life issues. Memo Espinoza, Police Chief stated that this is a Department model. The Department operates under the philosophy of, "To protect and serve and to improve the quality of life for residents." All calls for services are responded to, including noise disturbances from vehicles or dog barking. Mayor Weise stated that in the next six months, he would like to have a work session on quality of life issues in the Department, to allow Council to discuss ideas.

Council Member Kilgore said he is interested in the mobile crash reporting software, which would be beneficial in freeing up officers. He asked about the quality of the software in comparison to others available in the market. Chief Espinoza stated that it is the best software available at this time. Most local agencies utilize the program, which assists in completing accident reports more quickly and efficiently.

Council Member Nielson inquired about the methods of installation of software programs for the various departments. Jeffrey Scheetz, Chief Information Officer, stated that IT worked with all the departments prior to the proposed budgets. This included reviewing software from a functionality standpoint. IT is actively involved in updates. Once the budgets are approved, IT will assist in the purchase, installation and implementation of the software.

Fire and Medical Department

Mr. Fallstrom stated that the Department added firefighters over the past year. No new positions are recommended for 2023. The budget amount is slightly lower as a result of receiving a one-time Safer grant for establishment of the new fire station, which covered some one-time costs. Recommendations for the Department include: Improve data analytics; training for new staff; funding increased costs and demand for EMS supplies; additional safety equipment to accommodate growth and current safety standards. An overview of specific funding requests was reviewed, which includes a second fire station at the Phoenix Raceway for both races.

Mayor Weise said he was in favor of increasing the fire stations at Phoenix Raceway.

Vice Mayor Malone asked about fixing the floors at the Durango station. Mr. Fallstrom stated that the Facilities department is looking into this and options will be presented to Council next week. Joel Evans, Facilities Director, added that they are currently in the bidding process. He believes it can be included in the operating budget for next year.

Vice Mayor Malone also requested a training facility for Fire and Police. Mr. Fallstrom stated that this will be addressed during the capital portion of the presentation.

City Court

Mr. Fallstrom stated that City Court has had a very stable budget for quite some time. An additional FTE is being recommended. The goal is to provide adequate staffing and supervision as well as enhancing livestreaming service. An overview of specific funding requests was reviewed.

Mayor Weise asked whether livestreaming will help to slow in-court traffic. Judge Craig Jennings said there was the potential for this; however, the Chief Justice was strong on keeping courts open during COVID-19 and available to the public. The livestreaming option will allow observation of courtroom proceedings offsite. There is a slight possibility that this will cut down traffic in the court, but parties will still be present in court. There are two courtrooms, which provides adequate space but no extra space for staff. The approved funding for the lobby expansion and security office should be helpful to increase functionality and security in the lobby area. In the future, they would like to address the need for space in the training area for jury selection.

Public Works

Mr. Fallstrom stated that the Public Works department has seen budget increases in conjunction with the overall growth of the City. This includes moving the sustainability office to Public Works from DES. It also moves new vehicle purchases from individual departments to centralize purchase within Public Works, where the fleet is maintained. Recommended objectives include provide staffing, resources and infrastructure to keep pace with City growth and inflation; creative solutions to improve transit and sustainability; solid waste route optimization. An overview of specific funding requests was reviewed, which includes an Engineering Project Manager position.

Council Member Nielson asked for clarification on the microtransit pilot and budget. Kirk Beaty, Public Works Director, stated that after the pilot funding is expended, the City will be utilizing federal transit funds until those are exhausted, at which time funding will again be the City's responsibility. Council Member Nielson noted the addition of two street maintenance positions and asked how this will affect the timeline for street repairs. Mr. Beaty stated funding will address all the streets being added concurrent with development. Additionally, the streets group currently spends significant time on projects not related to streets, such as homeless camp cleanups. The goal is to remain up to date with street repairs and sweeping.

Vice Mayor Malone asked about the possibility of the City adding its own fuel station for City vehicles at the new fire station location. Mr. Beaty said staff can look into this. They will have to work with DES regarding authorization and requirements.

In response to a question from Council Member Kilgore regarding the Streets Department taking responsibility for homeless camp cleanup and other tasks, Mr. Beaty stated that because such tasks are not included in the departmental budget, they requested funding of approximately \$25,000 from the General Fund to pay contractors to complete the work. In response to a question from Council Member Kilgore regarding the responsibility of cleaning up certain areas in the City of Avondale, Mr. Beaty explained various departments work together to ensure the cleanup issues are completed. Council Member Kilgore asked if the funding for the cleanup was taken from the streets maintenance budget. He suggested a contingency fund for completion of projects such as this. Chris Lopez, Neighborhood and Family Services Director, confirmed the \$25,000 budget is adequate and a mid-year supplemental request will be submitted if additional funding is needed.

Vice Mayor Malone inquired if the number of requested positions was enough. Mr. Beaty stated he was confident in his team's evaluation of new positions needed.

Mayor Weise asked for clarification on the costs and scope of the solid waste roll off services. Mr. Beaty stated that the City uses an outside hauler, who takes the material to its own private landfill. The cost to the City is substantially more than what it pays through its contract with the City of Glendale. As such, the material will be dumped via agreement with the City of Glendale. This will save the City money in lieu of using the contractor as well as savings in tipping fees. It will increase operating capacity, as roll off bins will be available for other uses.

Development and Engineering Services

Mr. Fallstrom stated that some of the budget increase is due to the addition of four positions. There is also additional funding for increased costs of street maintenance supplies and updating the City General Plan. An overview of specific funding requests was provided.

In response to a comment from Mayor Weise, Jodie Novak, Development and Engineering Services Assistant Director, confirmed that staffing is challenging, given the lack of interested candidates. Mayor Weise noted all the upcoming major projects and challenges and stressed the importance of adequate staffing. Ms. Novak provided an overview of the requested positions and expectations.

Vice Mayor Malone asked about the potential to tap a staffing agency for qualified building inspectors and plan examiners. Ms. Novak stated that there are significant challenges for staffing in this industry. The City does use some contracting services for building inspection and engineering inspection. Vice Mayor Malone questioned the budget amount of \$175,000 for completing the General Plan via contractor, noting that other cities are spending over \$300,000. She suggested increasing the budget to the consultant, to free

up staff from any potential overflow work for the General Plan. Ms. Novak concurred that \$300,000 is the going rate for a complete rewrite; however, staff are proposing a lighter update to needed sections. She acknowledged that the smaller budget may require some work in-house. Mayor Weise agreed with Vice Mayor Malone's suggestion to increase the budget and asked Ms. Novak to provide a maximum budget request amount.

Council Member Pineda commented that all departments should consider what steps will help them be as efficient as possible, while not overworking staff and being mindful of potential future economic downturns.

Council Member Nielson asked for clarification on the street maintenance supplies budget. Ms. Novak stated that this request is to increase inventory of supplies for maintenance of street light poles, light fixtures and other equipment required for traffic signal operations and lighting to prevent delays in obtaining supplies.

Mayor Weise inquired if various requests are overlapped between departments. Mr. Beaty stated both Public Works and Development & Engineering Services do a great job at communicating with each other and coordinating the overlaps.

Council Member Kilgore suggested the potential for a mentorship program, where staff can cross-train and be able to step into multiple roles as needed within the department. Ms. Novak cited the challenge with various certifications and training required by each of the various disciplines. Council Member Kilgore expressed a desire to see some type of mentoring program sometime in the future. Ms. Novak spoke about possibly bringing in inexperienced staff and training them in the specialized fields.

Mr. Fallstrom commented that the department's request was very well put together and included detailed metrics to allow for data-driven decisions.

Economic Development

Mr. Fallstrom stated that the department received a couple of new positions in 2022. The decrease in funding is due to a one-time mid-year supplemental funding for the Economic Opportunities Fund at \$1.6 million. The primary objective is to continue funding the Economic Opportunities Fund, which is \$2 million.

Neighborhood and Family Services

Mr. Fallstrom noted that the department's budget has continued to increase, due to the growth of the City. Recommended objectives include: Expand programs and services related to the homeless population; library collections management; education support funding. An overview of specific funding requests was provided, including two additional positions.

Mayor Weise requested more information on the education support funding category. Chris Lopez, Neighborhood and Family Services Director, stated that this was a Council-driven initiative to support the academic success of children in the community as well as

teachers in creative ways. The program has evolved over the years, particularly in response to the pandemic. The programs have been well-received by the educational community and parents and includes STEM programming, instrument lending, and scholarships.

Parks and Recreation

Mr. Fallstrom noted the large increase in 2023, as a result of funding the aquatic center and improvements to the community center, staffing and maintenance. The aquatic center will have 38 full-time positions. While the ongoing costs for the FTEs is \$1 million, the aquatic center will not be operational for the full year. The same applies to the sand volleyball complex, which will not be operational for the full year.

Vice Mayor Malone asked about the demographics for staffing the aquatic center. Bryan Hughes, Parks and Recreation Director, confirmed that they will be hiring some teen employees and have been working with Human Resources to determine work levels and descriptions. Vice Mayor Malone asked whether this would involve policy changes. Mr. Hughes confirmed that a policy change is required, as the City does not currently hire staff under the age of 18.

Mayor Weise inquired as to staffing levels at Alamar and ongoing costs for the aquatic center. Mr. Hughes stated that yearly operation of the aquatic park is estimated to be approximately \$1 million. The department plans to add to the park staff for Alamar.

Facilities

Mr. Fallstrom stated that this is a new department to the City; the budget will be significantly increased as a result of new facilities coming onboard. The primary objective is to increase staff and services to accommodate the growth. The budget includes two additional staff as well as a day porter position. The budget also reflects inflationary increases for existing services and services for new facilities. Another intent is to enhance cleaning and janitorial services.

Mayor Weise stated that he favors the idea of a day porter, as a position with eyes on the property during busy times. They can relieve heavy duty tasks for the nighttime crew and can report on important conditions.

Finance and Budget

Mr. Fallstrom noted that Finance and Budget has been steady. There is a small request for increase in staff, including the addition of a procurement buyer. There is also \$10,000 inflation adjustment request, relating to the processing of credit card fees and other items.

Mayor Weise referenced contracts and asked how many are cooperative agreements with the State of Arizona versus how many the City has solicited bids and awarded contracts. Mr. Fallstrom stated that he could provide that statistic after the meeting. The City endeavors to utilize cooperative agreements when it is in Avondale's best interests.

Human Resources

Mr. Fallstrom stated that commensurate with the City's growing staff, a budget increase for this department is also recommended. The increased budget is largely as a result of the self-funded employee benefit trust. They would like to add an organizational development/training manager to enhance training and onboarding. An overview of other requests was provided.

Council Member Conde stated that based on her research, providing childcare services to employees reduces absences and reduces job turnover. Mayor Weise said that with staff levels increasing to over 800 employees, it is worthwhile to look at this option. Andrea Dumbrell, Human Resources Director, stated that she would be interested in collecting data related to childcare.

Council Member Kilgore suggested a room at the aquatic center dedicated to childcare, similar to what you find at a gym.

Vice Mayor Malone suggested partnering with the local schools, similar to what was done in the past to provide childcare.

Council Member Nielson asked for clarification on the role of the organizational development/training manager. Ms. Dumbrell stated that there are several roles of the position, including employment engagement, succession planning and team building.

Information Technology

Mr. Fallstrom noted that the department received a couple extra positions in FY 2022 with another position recommended for 2023. An outline of other requests was discussed.

Marketing and Public Relations

Mr. Fallstrom stated that there is a significant increase in the budget, largely due to carryover of the public art fund. Objectives include enhancing the City's online and digital presence to maintain innovation standards as well as ensuring successful launch of the Visitor Center. Other budget items relate to department growth with rising inflation, upgrading the broadcast server and funding visitor center merchandise and continuing the Avondale EDGE TV series.

In response to a question from Mayor Weise, Pier Simeri, Marketing and Public Relations Director, stated that the City will continue to use Carey Pena's services for Avondale EDGE. It was helpful to use the outside agency because of its connections with social media platforms. Mayor Weise said he would like to see department heads and other personnel highlighted in upcoming videos. Ms. Simeri stated that this is one of the goals of the program's expansion.

Council Member Nielson said he would like to see funding for the Citizens Academy. Ms. Simeri stated that the Citizens Academy was begun by her department many years

ago, when it was still Community Relations and Public Affairs. The Public Affairs portion has now moved to the City Manager's Office and will be taking place in the fall.

Council Member Conde and Council Member Solorio concurred with Council Member Nielson's request for funding for the Citizen Academy program.

City Attorney's Office

Mr. Fallstrom noted a small budget increase, consisting of administrative items such as the integrity hotline and a contracted increase for the prosecutor.

City Clerk's Office

Mr. Fallstrom said that the budget has been stable. There is an increase in the recommended budget for Fiscal Year 2023 associated with the elections and postage increases.

City Administration

Mr. Fallstrom stated that the budget reflects goals of positive employee engagement opportunities, providing employee growth and development and making sure that the City's needs are represented at the state and federal level. This includes ongoing increases to lobbyist contracts and internal audit support services.

Mayor Weise addressed the lobbyist budget, noting that the City has great relationships with legislative personnel. He asked for input regarding the value of the lobbyist services in relation to the budget. Marshall Pimentel, Intergovernmental Affairs Administrator, stated that the firm has been helpful this year in the Prop 400 effort; however, Council Members certainly have a great relationship with the district representatives. Mayor Weise surmised that the D.C. lobbying budget should continue but eliminate the local contract. In response to a question from Mayor Weise, Mr. Pimentel stated that Prop 400 remains at a stalemate at this time.

There was no opposition from Council Members to Mayor Weise's suggestion to eliminate the local contract.

Unfunded Requests

Mr. Fallstrom noted the requests not included in the recommended budget.

In response to a question from Mayor Weise, Mr. Fallstrom confirmed a total of \$1.2 million in unfunded requests. Funding has since been identified for some of the items.

In response to a question from Council Member Kilgore, Police Chief Espinoza provided an explanation on the electronic fingerprint scanner.

Capital Improvement Plan

Mr. Fallstrom prefaced the presentation by identifying key terminology. The total recommended funding for CIP projects in Fiscal Year 2023 is \$234.2 million, spanning various categories. Capital changes are pending for Fire Station 171, the Police Detention Center and Substation, and the wall at Avondale Visitor and Conference Center.

Transportation

Mr. Fallstrom stated the recommendation for funding for the transportation CIP is \$49.4 million (including \$26.1 million in carryover). The planned expenditures are at \$20 million with \$21.6 million unfunded. A brief overview of projects recommended for funding was provided.

Council Member Nielson questioned whether the City will have sufficient staffing to complete the projects. Mr. Fallstrom acknowledged the labor shortage and stated that the City is being proactive in soliciting for the work. Jodie Novak, Development and Engineering Services Assistant Director, stated that they have not had any challenges in hiring contractors.

Council Member Nielson asked about the budget distinction between the traffic signal and intersection improvements at Avondale and Lower Buckeye for \$4.6 million versus the traffic signal at Harbor Shores and McDowell at \$0.7 million. Mr. Fallstrom stated that the Avondale and Lower Buckeye location includes traffic lanes for the intersection. Ms. Novak confirmed that the total includes design and construction for the intersection.

Vice Mayor Malone said she would like to see a crosswalk in the area of Western and Central adjacent to an existing trailer park. Children who live in the park need a safe way to cross the street between Holly and Aragon on Central Avenue. Ms. Novak stated that staff can do an evaluation of the location.

Council Member Conde suggested the possibility of fast-tracking the traffic signal at Thomas Road and Avondale Boulevard ahead of the Harbor Shores project, in order to mitigate issues regarding the school, the traffic backups and the number of illegal turns. Ms. Novak noted that both projects are scheduled for Fiscal Year 2023.

Vice Mayor Malone asked for clarification on the study for the roundabout at Western and Dysart, noting that one such study was previously authorized. Ms. Novak confirmed that one study has been completed, with the roundabout plan originating from the Old Town Specific Plan. Since then a study has been completed to identify available options. A roundabout may be more challenging than other options. The goal is to improve traffic and accessibility at the intersection with a nice design and streetscape. Vice Mayor Malone requested a copy of the study and an outline of the options being considered.

Mr. Fallstrom addressed planned projects. Vice Mayor Malone cited the Traffic signal and roadway improvements at El Mirage & Lower Buckeye and asked whether sidewalks will be included. Ms. Novak said she will look into this further and provide clarification.

Mr. Fallstrom stated that for some unfunded projects, there is the potential for developer obligations to improve roadways.

4. ADJOURNMENT

There being no further business before the Council, Council Member Kilgore moved to adjourn the Work Session meeting; Vice Mayor Malone seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Meeting adjourned at 8:57 p.m.

Kenn Weise, Mayor

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the Council of the City of Avondale held on the 11th day of April 2022. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Carrillo, City Clerk

Date Approved by City Council

MINUTES OF THE AVONDALE CITY COUNCIL
CITY OF AVONDALE, ARIZONA
CITY COUNCIL CHAMBER
April 18, 2022

A **Special Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 5:30 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Veronica Malone; Council Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, City Attorney; Marcella Carrillo, City Clerk; Kirk Beaty, Public Works Director; Ken Chapa, Economic Development Services Director; Tony Corsi, Fire & Medical Director; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Bryan Hughes, Parks and Recreation Director; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Abril Ruiz-Ortega, Court Administrator; Jodie Novak, Development and Engineering Services Interim Director; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Approximately ten members of the public were present.

1. ROLL CALL BY THE CITY CLERK

2. EXCEPTIONAL STUDENT OF AVONDALE RECOGNITION (AVI STAR STUDENT)

City Council recognized Avondale students from schools located in Avondale for their character and achievement. Donna Gardner, Community Engagement Manager, presented the Exceptional Student of Avondale nominations: Kebron Bekele, Arizona Agribusiness and Equine Center (AAEC)- Estrella Mountain; Daphne Cadena-Harwell, Avondale Elementary School District; Patrick Edminson, Littleton Elementary School District; and Kiemora Browning, Tolleson Union High School District.

3. PUBLIC WORKS DEPARTMENT AWARDS

Jeremy Abbott, Public Works Assistant Director, presented to City Council two AZ Water Association's 2022 Awards received. Water System Project of the Year for its North Avondale Water Supply Project and Operations Supervisor of the Year.

4. NEW EMPLOYEE INTRODUCTIONS

Ken Chapa, Economic Development & Tourism Director, introduced the following employees: Jaime Gonzales, Business Development Manager; Liesl Limburg, Business Development Manager; Stephanie Hippen, Resource Specialist; Sussely Morales-Chmielewski, Brand Specialist; and Nikki Taylor, Destination Sale Manager. Jeff Scheetz, Chief Information Officer, introduced the following employees: Austen Fortenberry, IT Desktop Technician I and Robert Douglas, IT Desktop Technician II.

5. ADJOURNMENT

There being no further business before the Council, Council Member Nielson moved to adjourn the Special Meeting; Council Member Conde seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Meeting adjourned at 5:55 p.m.

A **Regular Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 6:02 p.m.

Mayor Kenn Weise led the Pledge of Allegiance, followed by a moment of silent reflection.

Members Present: Mayor Kenn Weise; Vice Mayor Veronica Malone; Council Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, City Attorney; Marcella Carrillo, City Clerk; Kirk Beaty, Public Works Director; Ken Chapa, Economic Development Services Director; Tony Corsi, Fire & Medical Director; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Jodie Novak, Development and Engineering Services Interim Director; Abril Ruiz-Ortega, Court Administrator; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Approximately ten members of the public were present.

1. ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2. UNSCHEDULED PUBLIC APPEARANCES

None.

3. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Mayor Weise asked if any Council Member wished to have an item removed from the Consent Agenda. Council Member Pineda requested Agenda Item 3j be pulled from the Consent Agenda to be considered separately. Motion was made by Council Member Conde, seconded by Council Member Solorio, to approve the Consent Agenda with the exception of Agenda Item 3j.

Upon vote, the motion carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

a. MINUTES

City Council approved the February 22 and March 7, 2022 City Council meeting minutes.

b. SERIES 12 (RESTAURANT) LIQUOR LICENSE - NEW PENNY CAFE

City Council recommended approval to the Arizona Department of Liquor License and Control of an application for a Series 12 (Restaurant) Liquor License submitted by Brittany Lee Salazar for the sale of alcohol at New Penny Cafe located at 735 North 114 Avenue in Avondale and authorized the City Clerk to execute the necessary documents.

c. SERIES 12 (RESTAURANT) LIQUOR LICENSE - PARRY'S PIZZERIA AND TAPHOUSE

City Council recommended approval to the Arizona Department of Liquor License and Control of an application for a Series 12 (Restaurant) Liquor License submitted by Andrea Dahlman Lewkowicz for the sale of alcohol at Parry's Pizzeria and TapHouse, located at 10485 West McDowell Road #107 in Avondale and authorized the City Clerk to execute the necessary documents.

d. WIRED TELECOMMUNICATIONS LICENSE AND RIGHT-OF-WAY USE AGREEMENT WITH BIF IV INTREPID OPCO LLC

City Council approved the Wired Telecommunications License Agreement with Intrepid OpCo LLC and authorized the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents.

e. RESOLUTION 1024-0422- 5TH AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY FOR JURY SERVICES

City Council adopted Resolution 1024-0422, authorizing the 5th Amendment to the Intergovernmental Agreement (IGA) with the Maricopa County Superior Court to extend the IGA for an additional two-year term to provide jury services for the Avondale City Court, and authorized the Municipal Judge, City Attorney and City Clerk to execute the necessary documents.

f. ORDINANCE 2024- 0422 - ACCEPTING A DONATION OF REAL PROPERTY FOR A PUBLIC SEWER LIFT STATION AT ALAMAR

City Council adopted Ordinance 2024-0422, authorizing the acceptance of real property for a public sewer lift station located on El Mirage Road, approximately 2,800 feet south of Broadway Road in the Alamar development and authorized the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents.

g. ORDINANCE 2025-0422 – INDIAN SPRINGS ROAD ANNEXATION

City Council adopted Ordinance 2025-0422, approving a request by city staff, to annex approximately 15.3 acres of Indian Springs Road Right-of-Way from the existing City limits to 143rd Avenue and authorized the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents.

h. ORDINANCE 2026-0422 - ORDINANCE FOR RIGHT OF WAY ABANDONMENT ALONG ROOSEVELT STREET

City Council adopted Ordinance 2026-0422, authorizing the abandonment of right of way along Roosevelt Street between North 114th Avenue and North Park Avenue and authorized the Mayor or Acting City Manager, City Attorney and the City Clerk to execute the necessary documents.

i. ORDINANCE 2027-0422 - GRANTING A TEMPORARY CONSTRUCTION EASEMENT TO BROOKFIELD LAKIN, LLC

City Council adopted Ordinance 2027-0422 granting a Temporary Construction Easement to Brookfield Lakin, LLC, and authorized the Mayor or Acting City Manager, City Attorney, and City Clerk to execute the necessary documents.

j. ORDINANCE 2028-0422 - AMENDING CHAPTER 13 OF THE AVONDALE CITY CODE RELATING TO LIQUOR LICENSE FEES

This item was pulled from the consent agenda for further discussion. Item is listed below in more detail.

THE FOLLOWING ITEM WAS PULLED FROM THE CONSENT AGENDA TO BE VOTED ON SEPARATELY:

j. ORDINANCE 2028-0422 - AMENDING CHAPTER 13 OF THE AVONDALE CITY CODE RELATING TO LIQUOR LICENSE FEES

City Council adopted Ordinance 2028-0422, amending Chapter 13 of the Avondale City Code, removing the annual renewal requirements for businesses within the City of Avondale and authorized the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents.

Council Member Pineda commended staff for making this change for the small business community in terms of relief of fees and helping them to be successful.

Council Member Pineda moved to adopt Ordinance 2028-0422, amending Chapter 13 of the Avondale City Code, removing the annual renewal requirements for businesses within the City of Avondale and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents; Council Member Solorio seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

4. REGULAR AGENDA

a. FISCAL YEAR 2023 CONTRIBUTIONS ASSISTANCE PROGRAM

City Council received a presentation from staff regarding an update on the Contributions Assistance Program, including an overview of eligibility requirements, funding levels and evaluation criteria for the Fiscal Year 2022-2023 Contributions Assistance Program. This item was for discussion only.

Edith Baltierrez, Neighborhood & Family Services Assistant Director, provided a brief background of the program, which allocates funding to eligible nonprofit agencies with 501(3)(c) status that provide health and human services to Avondale residents. Level funding for Fiscal Year 2023 in the amount of \$200,000 is included in the proposed departmental budget. Funding increases are supported by the American Rescue Plan Act (ARPA) grant. For Fiscal Year 2023 and 2024, there will be a temporary increase of \$200,000 in funding each year. Due to the increase, staff will request a recommendation to increase the maximum award from \$10,000 to \$20,000 per project proposal for the next

two fiscal years. In Fiscal Year 2022, 25 agencies were funded, providing a wide range of services. Of the \$113,300 awarded funding, 84 percent of funds have been expended to date. All recipients are on track to expend funds on or before June 30th, 2022. The nine required criteria were briefly reviewed. The Council Subcommittee for the Contributions Assistance Program consists of Vice Mayor Malone, Council Member Conde and Council Member Nielson. The tentative timeline for the application and approval process was discussed, with final award presentations tentatively scheduled for July 2022. Staff recommends approval to increase the maximum amount of the award to \$20,000 per proposal.

Council Member Nielson stated that he was grateful for the increase, as it was difficult during the last round to determine which organizations received funding and how much each would receive.

In response to a question from Council Member Conde, Ms. Baltierrez confirmed that the mid-year reviews have been received. Council Member Conde said she would like to receive an update with detail how the funds are being spent and how successful the organizations have been with the funding awards. Ms. Baltierrez stated that in reviewing the reports, everyone seems to be on track with their spending and goals.

In response to a request from Mayor Weise, staff agreed to provide a report for Council review through the City Manager's Office.

Vice Mayor Malone commented that she loves the program and the opportunity to help nonprofits give back to the community.

Council Member Solorio asked whether organizations approved for one year are also eligible to apply the following year. Ms. Baltierrez confirmed that organizations are eligible to reapply.

Mayor Weise referred to Criteria Number 4: "Priority will be given to special projects, however, requests for operating support toward direct and measurable services will be considered." He asked if this would apply to an organization that wanted to do a special project in Avondale, but were in need of funding to get started. Ms. Baltierrez confirmed this understanding.

b. ORDINANCE 2029-0422 - PURCHASE AND SALE AGREEMENT BETWEEN THE CITY OF AVONDALE AND LEMONDS HOLDINGS, LLC

City Council considered a request to adopt Ordinance 2029-0422, approving the Purchase and Sale Agreement between the City of Avondale and LeMonds Holdings, LLC for the properties located at 745-775 N 114th Avenue, also known as 765 N 114th Avenue, Suites 101-104, and authorize the Mayor or City Manager, City Attorney, and City Clerk to execute the necessary documents. The council took appropriate action.

Ken Chapa, Economic Development & Tourism Director, stated that Council approved a lease agreement with the Aveda Institute for approximately 10,000 square feet of retail space at the City owned BLVD retail shops. Pursuant to the lease, the tenant and soon

to be purchaser had the option to purchase the entire BLVD retail area for \$5 million. LeMonds Holdings notified staff that they intended to exercise the purchase option in February of this year. The City Attorney's Office, Economic Development staff and the LeMonds team has been working for eight weeks in preparation for a late April close. A diagram of the retail space was reviewed. Major deal points include: License agreements as exhibits, tenant improvements and credit of abated rent. A net revenue to the City of approximately \$4.7 million is expected. The deal provides the City with an opportunity to achieve a long-term goal to lease out the entire BLVD retail center and sell to a private landlord. The purchaser will not only be a landlord but also a user of the shops. High tenant standards will be retained. It also helps to fulfill the City's long-term vision of making the BLVD an entertainment cluster. Staff recommends approval of the lease.

Mayor Weise said he was a fan of building the retail center as a way to drive new business into what was then the City Center. This was a short-term goal, as cities do not always do well with owning and leasing property. Bringing the Aveda name to the BLVD and allowing someone else to own and manage the property is a win. It makes sense for the City to divest itself of the property at this point.

Council Member Conde agreed with Mayor Weise's comments.

Council Member Kilgore stated this project site was before his time on City Council. He likes the concept behind the project and understanding the City is not in the leasing business.

Council Member Pineda commented that it will provides consistency in terms of ownership. It will allow City staff to once again become a third party resource to work with tenants and economic development away from a landlord relationship.

Council Member Conde moved to adopt Ordinance 2029-0422, approving the Purchase and Sale Agreement between the City of Avondale and LeMonds Holding, LLC. for the properties located at 745-775 N. 114th Avenue, also known as 765 N. 114th Avenue, Suites 101-104, and authorize the Mayor or Acting City Manager, City Attorney, and City Clerk to execute the necessary documents; Council Member Pineda seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

5. ADJOURNMENT

There being no further business before the Council, Council Member Nielson moved to adjourn the Regular Meeting; Council Member Conde seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Meeting adjourned at 6:28 p.m.

A **Work Session** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 6:39 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Veronica Malone; Council Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, City Attorney; Marcella Carrillo, City Clerk; Kirk Beaty, Public Works Director; Ken Chapa, Economic Development Services Director; Tony Corsi, Fire & Medical Director; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Jodie Novak, Development and Engineering Services Interim Director; Abril Ruiz-Ortega, Court Administrator; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Approximately five members of the public were present.

1. ROLL CALL BY THE CITY CLERK

2. PRESENTATION AND DISCUSSION OF RECOMMENDED FISCAL YEAR 2023 BUDGET

City Council received an overview of department budget supplemental requests and capital improvement plan for the fiscal year (FY) 2023 budget.

Keith Fallstrom, Assistant Finance and Budget Director, provided updates to follow up items from the last budget presentation:

- Fire Station 173 improvements: Staff is in the process of gathering quotes and will ensure available funding for needed repairs.
- Fuel pump at Fire Station 175: Public Works is actively working on exploring options and will provide an update when available.
- General Plan amount: In discussions with vendors and staff, it is believed that an amount of \$200,000 will meet Avondale's needs.
- Employee childcare: Human resources is looking into options regarding providing childcare and will report back to Council
- City administration lobbyist contract: This contract will not be included in the final budget.
- Police substation and detention center: Now that the fire station will not be there, there is discussion regarding training facilities.

Dale Nannenga, Public Safety Chief, addressed the proposed training facility or training room at the 10th and Western Location. Initial meetings occurred with the architects who are designing the location. There is room for additions to be made; however, this will double the size and cost of the building. Final numbers are not yet available. The project will have to go back to the design phase, which may extend the process by six months.

Mayor Weise asked the chiefs to comment on whether they need additional training space, including background on how the fire department and police departments are trained. Chief Nannenga stated that it depends on the needs. For example, Gilbert opened its training facility in 2021, which consists of 50 acres and a cost of \$84 million. Avondale has access to the driving track and firearm range. They remain partners with the Glendale training facility. The City departments have not lost accessibility to the driving track or any other fire equipment on the location. Avondale has its own training facility at the Municipal Operations Services Center (MOSC). The big items are covered, such as firearm range, driving track and burn towers. The plans for 12,000 square foot facility that would become available when the fire department moves to the Western location include training rooms. They are not needed at this time, but as the design phase progresses, they can reserve the location for these future items. Over the course of the next couple years, the departments request time to identify potential needs, such as kennels, kennel training area, virtual reality training and defensive tactics room.

Vice Mayor Malone stated that her ideas were based on the fire station location. If the City is not building a fire station on the property, it can remain vacant at this time with the potential for police and training facilities in the future. She would like to see about getting the fire training facility on the CIP. The substation and detention center should move forward and she suggested the possibility of adding the dog kennels into the design.

James Milanese, City Projects Administrator, stated that the main goals are to make the building cohesive to the site. One of the architect's concerns with attaching a kennel to the facility is to ensure proper flow and a redesign would be required. A kennel can also be considered as a separate building.

Mayor Weise summarized the two options: Add on a kennel facility to the building or construct the building as currently designed and take the next year to evaluate needs such as kennel facility and self-defense training. Final options can be added to a future CIP on 2024 or 2025.

Council Member Conde asked how much additional time would be needed in order to add a Kennel. Mr. Milanese stated that they did not ask for that level of breakdown on the estimate but were inquiring as to the details for the kennel as well as the fire site. The architects recommended adding approximately six months to the design time.

Council Member Kilgore asked for a cost estimate on the revisions. Mr. Milanese stated that they are estimating the cost to be approximately \$800 per square foot. Adding the kennel space and fire training space essentially doubled the cost of the facility. At 6,000 square feet, the kennels would cost approximately \$5 million. Chief Nannenga stated that this is on the wish list for the future; however, they are currently able to use resources at Luke Air Force Base. As the force grows, it will make more sense for handlers to have options closer to home.

In response to a question from Council Member Kilgore on funding availability, Ms. Penilla stated that funding is not readily available at this time. The recommendation from staff is to complete the site now. In considering input from the facilities director, the detention facility on Western is not in the best shape and needs to move. Delays may result in additional costs from the building, which is in poor shape and costing funds to maintain. The original intent was to move out of the building as quickly as possible. A new fire chief is coming on board on Monday and his input will be valuable in decisions regarding the facilities.

Council Member Nielson voiced the importance of sticking to a timeline, as delays typically grow longer over time. There will be opportunities in future CIPs to address additional needs. He inquired as to opportunities to partnerships that might benefit the City's budget. Chief Nannenga surmised that the Departments should be able to partner with other West Valley agencies and hopefully drive costs down.

Council Member Pineda commented that it makes sense to move ahead with the current plans and then consider needs for a new building on another CIP in the future.

Council Member Solorio commented that the Phoenix K-9 unit received its funding from an outside organization and suggested looking into this possibility. Chief Nannenga stated that they can explore looking at grant opportunities and nonprofits.

Vice Mayor Malone added that Goodyear also has a K-9 unit. he asked about the process for taking care of dogs when their handlers are unavailable and suggested providing a

stipend for this purpose. Chief Nannenga said that the department can look into this. Handlers do already receive a stipend for care and maintenance of the dogs.

Vice Mayor Malone asked whether the department has looked at Goodyear's facility. Chief Nannenga stated that he has been to the location but did not receive an in-depth tour of the facility. The facilities do allow the dogs to move from outdoors to indoors and provide helpful options. Vice Mayor Malone concurred with Council Member Solorio's suggestion to researching available grants.

Mr. Fallstrom continued with addressing the follow-ups from the previous meeting:

- Pedestrian crossing at Holly and Central Avenue: This was included in the Safe Routes to School Plan and the crosswalk will be installed before the new school year begins.
- Traffic signal at Avondale Boulevard and Thomas Road: The original recommendation had design being funded in Fiscal Year 2023 and construction in Fiscal Year 2024. It is planned to move the construction dollars to 2023 to ease the budget constraint.
- Sidewalk at El Mirage and Lower Buckeye: The traffic signal scope includes ADA ramps and concrete ramps. The scope does not include replacing temporary asphalt sidewalk.
- DES staffing: In consulting with DES staff, it is believed that the recommended staffing is sufficient. If there are issues with coverage, staff will return mid-year for further requests.
- Cooperative contracts: Currently, 37 percent of the City's contracts are cooperative contracts.

Vice Mayor Malone asked that the sidewalk additions at El Mirage and Lower Buckeye be added to the CIP. Jodie Novak, Development and Engineering Services Interim Director, stated that it is not a CIP item to provide sidewalks on undeveloped commercial property. The City placed the temporary asphalt in order to accommodate a request for sidewalk access. When the property is developed, the developer will be required to complete the offsite improvements. Vice Mayor Malone commented that the sidewalks are not on commercial property, but on the end-caps of each street on Rio Vista and Del Rio. Homes are already constructed in this area.

Mr. Fallstrom continued with the CIP presentation. General government includes \$10.5 million with approximately \$6 million in carryover. Following the last discussion, staff has attempted to simplify the presentation. Major projects were briefly discussed, including Park Avenue improvements and park-and-ride.

Mayor Weise commented that the standout projects include the Alamar Library Study. At some point Avondale will need to have a library in the southern portion. Buckeye is in a similar position with wanting to build a library in the northern part of their city and the issue for them is deciding on the appropriate size.

Mayor Weise also addressed the upgrades to the emergency operations center. He stressed the need for the facility to be state of the art and function well at all times. Public Wi-Fi enhancements on City property is important in terms of increasing availability for residents.

Mr. Fallstrom addressed Parks & Recreation, with the most significant project being the aquatic center at \$30 million, Civic Center library facility improvements and others.

Council Member Conde referred to the sport field lighting at Friendship conversion to LED and asked whether the City is receiving any reimbursements from SRP or APS for the conversion. Bryan Hughes, Parks and Recreation Director, stated that staff will look into this as the conversions are made. Considerable energy savings will result from switching to LED.

Mr. Fallstrom reviewed Public Safety projects, with the most significant being the Police Detention Center. Staff is working to modify this, based upon discussions with Council.

The Utilities CIP list consists of \$64.3 million recommended for funding and \$40.4 million planned. Mayor Weise commented that projects in 2025 that stand out include the design phase of the Water Reclamation Facility at \$6.3 million. Going forward, looking at the enterprise funds and water and sewer rates will be crucial. Mr. Fallstrom added that the actual cost for construction is significant.

Council Member Nielson asked for clarification on the Garden Lakes Second Reservoir Booster. Kirk Beaty, Public Works Director, stated that the location has the capacity to put in a second reservoir and additional booster pumps, if needed. It is slated for 2025 for design. Mayor Weise noted a steady amount going forward for water system line replacements and asked whether it is expected to continue at a consistent amount. Mr. Beaty stated that they have completed several system assessments of water and sewer lines. The rehabilitation plan is based on the outcomes of these assessments and staff is following those recommendations.

Council Member Conde asked for an update on the tilapia farm. Mr. Beaty stated that the fish are doing well and surviving.

Council Member Nielson asked about the number of abandoned wells. Mr. Beaty stated that there is a total of nine and they will be rehabilitated.

Mr. Fallstrom noted that the Alamar Public Safety Facility and the Water Reclamation Facility Expansion will be looked at in more detail over the five-year period in terms of funding.

3. ADJOURNMENT

There being no further business before the Council, Council Member Nielson moved to adjourn the Work Session meeting; Council Member Conde seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Meeting adjourned at 7:25 p.m.

Kenn Weise, Mayor

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting, Regular Meeting, and Work Session of the Council of the City of Avondale held on the 18th day of April 2022. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Carrillo, City Clerk

Date Approved by City Council

MINUTES OF THE AVONDALE CITY COUNCIL
CITY OF AVONDALE, ARIZONA
CITY COUNCIL CHAMBER
May 2, 2022

A **Special Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 5:35 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Veronica Malone; Council Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, City Attorney; Marcella Carrillo, City Clerk; Kirk Beaty, Public Works Director; Tony Corsi, Fire & Medical Director; Cheryl Covert, Economic Development Assistant Director; Andrea Dumbrell, Human Resources Director; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Ken Gilliam, Fire Chief; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Jodie Novak, Acting Development and Engineering Services Director; Marshall Pimentel, Intergovernmental Affairs Administrator; Abril Ruiz-Ortega, Court Administrator; Jeffrey Scheetz, Chief Information Officer; Pier Simeri, Marketing and Public Relations Director; and Renee Weatherless, Finance and Budget Director.

Audience: Approximately fifteen members of the public were present.

1. ROLL CALL BY THE CITY CLERK

2. PROCLAMATIONS RECOGNIZING CITY DEPARTMENTS

The City Council presented proclamations: (a) recognizing May 1 through May 7, 2022, as Professional Municipal Clerks Week; and (b) recognizing May 9 through May 13, 2022, as Economic Development Week. This item was for discussion only.

3. NEW EMPLOYEE INTRODUCTIONS

Nicholle Harris, City Attorney, introduced Lisa Maxie-Mullins, Deputy City Attorney. Ms. Maxie-Mullins provided a brief personal biography.

Memo Espinoza, Police Chief, invited new police officers to introduce themselves as follows:

- | | | | |
|-----------------------|-------------------|---------------------|------------------|
| · Alex Amaya | · Tommy Gates | · Anthony Kallai | · Nyasia Ramos |
| · Arianna Bartholomew | · Cesar Gherzi | · Gabriella Machuca | · Nathan Rojas |
| · Matthew Berger | · Andres Godinez | · Jordan Mamoe | · Jose Romero |
| · Dujhan Brown | · Benjamin Gomez | · Andrew Martin | · John Segler |
| · Tyler Davids | · Gloria Gonzalez | · Dennis Mercado | · Robert Tapling |
| · Marisa Espinoza | · Efrain Jaime | · Omar Monarrez | |

Aaron Glass, Fire Division Chief, presented Tony Corsi, Fire & Medical Director with a plaque on the announcement that he will be departing from the City. Council Members thanked him for his service.

Ken Gilliam was sworn in as the new Fire Chief for the City. Chief Gilliam said a few words of thanks and recognized his family, members of the Fire Department and Council Members.

4. MUNICIPAL COURT OPERATIONS UPDATE

City Council received an update from the Honorable Craig L. Jennings, Avondale Municipal Judge, on the most recent Administrative Order 2022-001; Modifying Health and Safety Protocols, Health and Safety Protocol Questions, and the implementation of new procedures due to the impact of COVID-19 on court operations. This item was for presentation only.

Judge Jennings provided an overview of Order 2022-001, which modifies health and safety protocols for court facilities. Health screening protocols were reviewed. Persons testing positive for COVID in the past five days or self-report fever will be barred entry. Persons with COVID-related symptoms will be refused access until they have tested negative in the past 48 hours. Persons with unexplained symptoms (other than a fever), who have tested negative for COVID will be allowed entry but required to wear a mask. Those exposed to COVID in the last ten days will be required to wear a mask at all times. Social distancing shall remain at six feet.

5. ADJOURNMENT

There being no further business before the Council, Council Member Nielson moved to adjourn the Work Session meeting; Council Member Pineda seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Meeting adjourned at 6:10 p.m.

A **Regular Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 6:18 p.m.

Mayor Kenn Weise led the Pledge of Allegiance, followed by a moment of silent reflection.

Members Present: Mayor Kenn Weise; Vice Mayor Veronica Malone; Council Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, City Attorney; Marcella Carrillo, City Clerk; Kirk Beaty, Public Works Director; Tony Corsi, Fire & Medical Director; Cheryl Covert, Economic Development Assistant Director; Andrea Dumbrell, Human Resources Director; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Ken Gilliam, Fire Chief; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Jodie Novak, Acting Development and Engineering Services Director; Marshall Pimentel, Intergovernmental Affairs Administrator; Abril Ruiz-Ortega, Court Administrator; Jeffrey Scheetz, Chief Information Officer; Pier Simeri, Marketing and Public Relations Director; and Renee Weatherless, Finance and Budget Director.

Audience: Approximately five members of the public were present.

1. ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2. UNSCHEDULED PUBLIC APPEARANCES

None.

3. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Mayor Weise asked if any Council Member wished to have an item removed from the Consent Agenda. Having no requests from Council, motion was made by Council Member Nielson, seconded by Council Member Solorio, to approve the Consent Agenda.

Upon vote, the motion carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

a. MINUTES

City Council approved the March 21, 2022 City Council meeting minutes.

b. APPOINTMENT OF MEMBERS TO THE CITY'S BOARDS AND COMMISSIONS

City Council approved the City Council Subcommittee recommendations for the appointment of Shaun Grimm to the Sustainability Commission and Julia Arnette to the Planning Commission.

c. AWARD AUTHORITY AMENDMENT FOR PUBLIC WORKS

City Council approved a request to increase the Administrative Award Authority for Rancho Santa Fe Reservoir Coating and Rehabilitation project (U0103) for FY2021-2022 by the amount of \$400,000 and authorized the Mayor, or Acting City Manager and City Clerk to execute the necessary documents.

d. RESOLUTION 1025-0522 - 2022 - 2023 HUD ANNUAL ACTION PLAN

City Council adopted Resolution 1025-0522 approving the City's 2022-2023 Annual Action Plan, identifying housing and community development needs and strategies and defining how Community Development Block Grant (CDBG) and HOME funds will be allocated next fiscal year and authorized the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents.

e. RESOLUTIONS 1026-0522 AND 1028-0522 - MAINTENANCE IMPROVEMENT DISTRICT NO. 30 FOR RIVER RUN FINAL PLAT

City Council approved a Petition for Formation, adopted Resolution 1026-0522 declaring its intention to form the City of Avondale Maintenance Improvement District No. 30, River Run Final Plat, providing for the assessment, adopted Resolution 1028-0522, declaring its intention to order the improvements within the newly established Maintenance Improvement District, providing for the assessment and declaring an emergency; and authorized the Mayor, City Attorney, and City Clerk to execute the necessary documents.

f. ORDINANCE 2030-0522 - ABANDONMENT OF A 14-FOOT SEWERLINE EASEMENT

City Council adopted Ordinance 2030-0522, authorizing the abandonment of a 14-foot Sewerline Easement and authorized the Mayor or Acting City Manager, City Attorney and the City Clerk to execute the necessary documents.

g. ORDINANCE 2031-0522 - ABANDONMENT OF A 12-FOOT SEWERLINE EASEMENT

City Council adopted Ordinance 2031-0522, authorizing the abandonment of a 12-foot Sewerline Easement and authorized the Mayor or Acting City Manager, City Attorney and the City Clerk to execute the necessary documents.

h. RESOLUTION 1029-0522 DECLARING AS A PUBLIC RECORD THE CITY OF AVONDALE ZONING ORDINANCE, MAY 2, 2022 AND ORDINANCE 2032-0522 - CODIFICATION OF THE ZONING ORDINANCE AS CHAPTER 28 OF THE MUNICIPAL CODE

City Council adopted Resolution 1029-0522 declaring as a public record the "City of Avondale Zoning Ordinance, May 2, 2022" and to adopt Ordinance 2032-0522 amending the Avondale City Code by adding Chapter 28 and adopting the document made public

by the resolution and authorized the Mayor, City Attorney, and City Clerk to execute the necessary documents.

i. ORDINANCE 2033-0522 - REPEAL AND REPLACE ORDINANCE 2042-1120 FOR ABANDONMENT OF A 30-FOOT INGRESS AND EGRESS EASEMENT

City Council approved a request to repeal and replace Ordinance 2042-1120 and adopted Ordinance 2033-0522 authorizing the abandonment of a 30-foot ingress and egress easement generally located 550 feet north of Van Buren Street and 1,150 feet east of Avondale Boulevard and authorized the Mayor, Acting City Manager, and City Clerk to execute the necessary documents.

4. REGULAR AGENDA

a. PUBLIC HEARING AND RESOLUTION 1027-0522 - UPDATED AVONDALE GENERAL PLAN 2030 – READOPTION – APPLICATION PL-22-0052

City Council held a public hearing and considered a request to adopt Resolution 1027-0522, approving a City-initiated Update to the Avondale General Plan 2030 Readoption application PL-22-0052 and submit the Updated Plan to the qualified electors for ratification. The updated version of the Avondale General Plan 2030 (“Updated 2030 Plan”) is an amended version of the Avondale General Plan 2030, which was ratified by the Avondale voters on August 28, 2012 (the “2030 Plan”).

Eric Fitzer, Planning Manager, Development and Engineering Services, provided a background of the General Plan, which was adopted by City Council on April 2, 2012 and ratified by the voters in on August 28, 2012. From 2021 to 2021, the City has approved 44 General Plan amendments, including one text amendment, with three additional amendments currently in review. Pursuant to Arizona statute, the General Plan is effective for up to ten years. After adoption and ratification, the General Plan may be readopted in accordance with the state statute. This requires a 60-day review, two Planning Commission public hearings, one City Council public hearing, and ratification by voters. The 60-day review began on February 16, 2022 and ended on April 17, 2022. The Planning Commission recommended approval of April 20, 2022. The General Plan consists of 8 themes and 19 elements. If approved, the election date will be set as August 2, 2022.

Mayor Weise opened the public hearing and did not receive any requests to speak. Mayor Weise closed the public hearing and opened the floor for comments from Council.

Mayor Weise thanked staff for their hard work on the General Plan.

Vice Mayor Malone moved to adopt Resolution 1027-0522, approving application PL-22-0052 Updated Avondale General Plan 2030 Readoption (Updated Plan) and submit the Updated Pan to qualified electors for ratification on August 2, 2022; Council Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Note from the City Clerk: Items 4b and 4c were presented together and voted on individually.

b. PUBLIC HEARING - RESOLUTION 1030-0522 - CITY OF AVONDALE BRIDGE HOUSING – MINOR GENERAL PLAN AMENDMENT - APPLICATION PL-22-0017

City Council held a public hearing and considered a City-initiated request to adopt Resolution 1030-0522, approving a request for a Minor Amendment to the General Plan 2030 Land Use Map for approximately 0.46 net acres of land located approximately 293 feet south of the southeast corner of Riley Drive and Eliseo C. Felix Jr. Way.

Michelle Simerdla, Senior Planner, Development and Engineering Services, provided an overview of the site details. The parcel was annexed in 1960 and created through an abandonment of the adjacent roadway. It is currently developed with a parking area for the former Coldwater Park, which is now a County-owned landfill. Surrounding uses were reviewed. The request allows detached apartment units to assist Avondale's residents to secure temporary housing. Bridge housing is often considered a missing link between the shelter system and permanent housing. The estimated completion date is summer of 2022. The project consists of three dwelling units with two bedrooms and one bathroom, a playground area, parking area and parking canopy. There will be two entrances to the site off Eliseo C. Felix Jr. Way.

The conceptual site plan was reviewed. The first request is to amend the General Plan Land Use Designation from Open Space and Parks to High Density Residential (HDR) to facilitate a multifamily development. HDR allows up to 30 dwelling units per acre and permits patio homes, apartments and townhomes. The requested density is 13.04 dwelling units per acre. Staff supports the request, as there is only a small percentage of land uses available for the HDR category. It provides for an infill opportunity and is close to the City's Resource Center. It furthers several goals in the General Plan, including promoting a variety of housing types.

Mayor Weise opened the public hearing and did not receive any requests to speak. Mayor Weise closed the public hearing and opened the floor for comments from Council.

Council Member Conde commented that she was excited to see this project moving forward and provided an overview of the impetus that led to its development. Housing needs are critical for those who are unsheltered. She thanked Mayor Weise, staff and other Council Members for supporting the project.

Council Member Kilgore commented that he was glad to see the City showing concern and acknowledgement for this population. He thanked Council Member Conde, Vice Mayor Malone, and the Neighborhood and Family Services department for their teamwork on making the project happen.

Council Member Nielson asked for clarification on safety for the minor residents. Chris Lopez, Neighborhood and Family Services Director, stated that each unit has a walled-off yard area, as safety has been of utmost concern.

Council Member Pineda commented that he looks forward to tracking the success of the program, which has the potential to be the recipe for success for similar developments in the future.

Council Member Solorio thanked staff and stressed the importance for transitional and bridge housing for the community.

Vice Mayor Malone thanked staff for listening to her and Council Member Conde's concepts and bringing them to fruition.

Mayor Weise stated that the program provides a much needed and sorely lacking resource for the community.

Council Member Conde moved to adopt Resolution 1030-0522 approving Application PL-22-0017 City of Avondale Bridge Housing, a request for a Minor Amendment of the General Plan 230 Land Use Map changing the land use designation of the subject property from Open Space and Parks to High Density Residential; Council Member Solorio seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

c. PUBLIC HEARING - ORDINANCE 2034-0522- CITY OF AVONDALE BRIDGE HOUSING - REZONING FROM GENERAL INDUSTRIAL (A-1) TO PLANNED AREA DEVELOPMENT (PAD) - APPLICATION PL-22-0018

City Council held a public hearing and considered a City-initiated request to adopt Ordinance 2034-0522, approving a request to rezone approximately 0.46 net-acres of City-owned land located approximately 293 feet south of the southeast corner of Riley Drive and Eliseo C. Felix Jr. Way. The proposed Rezone, if approved, will change the zoning from General Industrial (A-1) to Planned Area Development (PAD). The proposed Bridge Housing PAD would allow for three (3) to six (6) detached dwelling units. A

concurrent request to change the General Plan 2030 Land Use Map designation of the property from Open Space and Parks to High Density Residential will be considered separately.

Ms. Simerdla provided an overview of the request, which is to rezone the property from General Industrial (A-1) to City of Avondale Bridge Housing PAD, a multifamily development. Multi-Family Residential (R-2) will be the base zoning. Deviations are requested from the development standard due to the site's small size and constraints. Staff is in support of the PAD, as it will be in conformance with the requested HDR designation. It furthers several goals in the General Plan. The uses allowed in the PAD will be consistent with the R-2 Multifamily Zoning. The site development standards meet or exceed several of the zoning ordinance requirements. The project will result in compatible land use relationships. It will be a positive addition to the City and a needed service for residents of Avondale. All required notifications were completed. The neighborhood meeting was held via Zoom on February 28th. There were no attendees. There were three comments on the City's aVoice site. Two were not in support of additional high density residential in the City and one was in support of the project. The Planning Commission voted for approval of April 20, 2022.

Mayor Weise opened the public hearing and did not receive any requests to speak. Mayor Weise closed the public hearing and opened the floor for comments from Council.

Vice Mayor Malone moved to adopt Ordinance 2034-0522, approving Application PL-22-0018, a request to rezone approximately 0.46 net acres from General Industrial (A-1) to Planned Area Development (PAD), subject to one (1) condition listed in the staff report; Council Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

d. RESOLUTION 1031-0522 - ADOPTION OF THE FISCAL YEAR 2023 TENTATIVE BUDGET

City Council considered a request to adopt Resolution 1031-0522, setting forth the fiscal year (FY) 2023 tentative budget and establishing the City's annual expenditure limitation and authorize the Mayor or Acting City Manager, City Attorney, and City Clerk to execute the necessary documents.

Renee Weatherless, Finance and Budget Director, Finance & Budget, stated that the purpose of the item is to set the maximum expenditure limit. The amount may be reduced but cannot increase. It may also be amended throughout the fiscal year. Total

expenditures are \$574.9 million. There have been some changes since staff first brought forth the recommended budget, with the tentative budget decreasing by a total of \$6.8 million.

Notable changes that are included in the budget compared to the recommended budget include:

- Additional IT position
- Class and Compensation Study
- Increase in General Plan amount
- Moved traffic signal at Avondale Blvd and Thomas Road from Fiscal Year 2024 to Fiscal Year 2023
- Sidewalk at El Mirage and Lower Buckeye
- Bridge Housing Project increase
- Speed mitigation
- Noise mitigation at ViCC
- Pedestrian bridge at Indian Springs Road

There were technical changes, including adjustments to capital carryover, adjustments to position funding and updated revenue forecast. A brief review of next steps was provided, culminating in the adoption of the final budget on June 6th, 2022 and adoption of property tax levy on June 21st, 2022.

Vice Mayor Malone moved to adopt Resolution 1031-0522 setting forth the fiscal year (FY) 2023 tentative budget and establishing the City's annual expenditure limitation and authorize the Mayor or Acting City Manager, City Attorney, and City Clerk to execute the necessary documents; Council Member Solorio seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

e. SPEED MITIGATION

City Council received an update from staff and directed staff on three potential options for excessive speed mitigation. Memo Espinoza, Chief of Police, reviewed a list of City locations identified by residents as areas of concerns as well as an overview vehicular accident statistic over the last three years.

Aric Stewart, City Engineer, presented the strategies traffic engineers have developed. The traffic engineering approach involves studying volume and speed studies. Based on the data collected, feedback signs and pavement markings can be used for mitigation. In

a case study, staff has been looking at the local area of Avondale Boulevard south between Lower Buckeye and Broadway, an area known for excessive speeding. The volume on the roadway totals approximately 3,800 vehicles per day and an 85th percentile of volume at 52 miles per hour. This equates to travel at 12 miles per hour over the posted speed limit of 40 miles per hour. Speed feedback signs have tracked the data. During the next fiscal year, the City will hire a consultant to provide an overview of possible solutions. During the next one to two new years, two new traffic signals will be installed on Lower Buckeye.

Chief Espinoza reviewed Police Department traffic enforcement options:

- Option 1, continuing with the current strategy, consists of a traffic unit of six officers and one sergeant. Strategies used to deter speeding include: Traffic details; unmarked traffic vehicles; cover traffic boxes; speed trailers; traffic hotline. This is the least expensive option. Cons include that the Department would be unable to meet the increasing demand for speed mitigation with the current number of officers and equipment.
- Option 2, addition of a second traffic squad; however, this is the most expensive option at \$1.72 million per year and there will still be 24/7 coverage issues. This option will take the longest to implement, due to hiring and training timeframes.
- Option 3, implementation of a photo enforcement program, involves use of a camera system designed to capture and record speeding vehicles. Pros include 24/7 uninterrupted enforcement at certain locations. Most work would be done by a third-party vendor. The device is portable and can be moved from one problem area to the next. Cons include the ongoing cost of the devices at \$63,000 per year per device as well as potential community pushback. In addition, the coverage is limited to the number of devices.

Abril Ruiz-Ortega, Court Administrator, addressed additional issues and details with Option 3. This option will result in an increase of civil traffic cases. The court would need to add a new case category for photo enforcement. Photo radar tickets are more time-intensive to process and require monitoring. More steps will be required to manage photo radar tickets in the case management system. In addition, a higher volume of telephone inquiries is generated, which may require manual implementation of case events and management of reporting criteria. Other impacts include creation of case files, case sentencing, setting civil traffic hearings and assignment of defensive driving school (DDS). There will be an increase in the customer service level requirements in person and via email or telephone. There will also be an increase in receipting, mailing correspondence and court orders. The system will require implementation of new processes and procedures, including generation and submittal of monthly reporting. A list of potential citations and fines for speed limit infractions was reviewed.

Chief Espinoza stated that the Department recommendation is to proceed with Option 3, implementation of photo enforcement as a means to change driving behavior.

Mayor Weise referred to Option 2 and asked Chief Espinoza to expand on the statement about continuing to have issues with 24/7 coverage. Chief Espinoza said it would be impossible to have an officer at each of the problem locations for extended periods.

Mayor Weise referenced the potential for community pushback, surmising that it may be less than anticipated. Council Members consistently receive complaints about speeding, particularly on Avondale Boulevard and Broadway. There were five fatalities in 2021 alone. If the Court can handle the extra elements required to commence the program, City Council can handle any comments from the community.

Council Member Conde asked about the role of the third party vendor. Chief Espinoza stated that when a driver goes over the speed limit, the device will capture a photo of the vehicle. The data is sent to the third-party vendor for a review of accuracy. The data will be sent to the police department and a sworn officer will confirm accuracy. The data is returned to the third-party vendor to make notifications to the defendant, informing them that they are in violation of speed laws. If the defendant refuses to reply to the summons, the third party vendor will facilitate process service to serve the citation. The initial request is to deploy two devices. Ideally, each device would remain for at least two weeks in a specific location.

Council Member Conde asked about staffing requirements for the court. Ms. Ruiz-Ortega stated that during the initial photo enforcement program, the court added a part-time position. It might be helpful to begin the program as a pilot followed by an update in six months regarding progress and needs. It is difficult to determine specific needs until the program has been in place. In response to a comment from Council Member Conde, Chief Espinoza clarified that the device will not be City-owned and belongs to the third-party vendor. Any damage to the device is not the responsibility of the City. Council Member Conde asked whether the City is required to notify the community in advance of the program. Nicholle Harris, City Attorney, stated that while it not required, it would be good public relations to communicate the intent ahead of time.

Council Member Kilgore asked about the use of the devices by neighboring cities. Chief Espinoza said they have not been used in the West Valley; however, Scottsdale, Tempe and Paradise Valley have all used this type of program for many years. Chief Espinoza spoke about the intent to modify behavior from the cameras. Council Member Kilgore note that as a teacher, he understands the concept of modifying behavior.

In response to a question from Council Member Nielson, Chief Espinoza stated that the Department is asking for \$150,000, which would include the two devices for \$63,000 each as well as extra funding for modifications or hardware needs. In response to a question from Council Member Nielson, Ms. Ruiz-Ortega stated that the \$152.81 base fine goes into the General Fund. The \$48 flat fees and late surcharges go to different state agencies.

Mayor Weise noted that issuance of 981 tickets would pay for the camera fees.

Council Member Pineda stated that he supports the proposal; however, two cameras are insufficient to cover the problem area as 11 problem sites were identified by staff. He stressed the need to increase safety for all residents and suggested that the program be expanded to cover half or even all the problem locations in the City.

Council Member Solorio commented that even one life saved makes the program worthwhile. Vice Mayor Malone concurred that the point is to do whatever it takes to keep the community safe. She also concurred with the previous suggestion by Ms. Ruiz-Ortega to have an update in six months.

In response to a question from Mayor Weise on the timeline, Chief Espinoza stated that based on consultation with the vendor, it takes approximately six months to implement the program.

Vice Mayor Malone moved to direct staff to implement a photo enforcement program; Council Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

5. ADJOURNMENT

There being no further business before the Council, Council Member Pineda moved to adjourn the Regular Meeting; Council Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Meeting adjourned at 7:28 p.m.

A **Special Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 7:32 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Veronica Malone; Council Members Tina Conde, Bryan Kilgore, Curtis Nielson, Mike Pineda, and Gloria Solorio.

Members Absent: None.

Other Municipal Officials Present: Cherlene Penilla, Acting City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, City Attorney; Marcella Carrillo, City Clerk; Kirk Beaty, Public Works Director; Tony Corsi, Fire & Medical Director; Cheryl Covert, Economic Development Assistant Director; Andrea Dumbrell, Human Resources Director; Memo Espinoza, Police Chief; Joel Evans, Facilities Director; Ken Gilliam, Fire Chief; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Dale Nannenga, Public Safety Chief; Jodie Novak, Acting Development and Engineering Services Director; Marshall Pimentel, Intergovernmental Affairs Administrator; Abril Ruiz-Ortega, Court Administrator; Jeffrey Scheetz, Chief Information Officer; Pier Simeri, Marketing and Public Relations Director; and Renee Weatherless, Finance and Budget Director.

Audience: Approximately five members of the public were present.

1. ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2. ADJOURNMENT

There being no further business before the Council, Council Member Conde moved to adjourn the Special Meeting and hold an executive session pursuant to Ariz. Rev. Stat. § 38--431.03(A)(3) and (A)(4) for discussion with the City Attorney or attorneys for the City for legal advice concerning contemplated litigation with the former city manager and to instruct the City Attorney or attorneys for the City on such litigation; Council Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Council Member Solorio	Aye
Vice Mayor Malone	Aye
Mayor Weise	Aye

Meeting adjourned at 7:33 p.m.

Kenn Weise, Mayor

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting and Regular Meeting of the Council of the City of Avondale held on the 2nd day of May 2022. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Carrillo, City Clerk

Date Approved by City Council

CITY COUNCIL REPORT

SUBJECT: Series 12 (Restaurant) Liquor License - Barrio Queen

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Marcella Carrillo, City Clerk, (623) 333-1214

THROUGH: Cherlene Penilla Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports the following Avondale Strategic Outcome Area:

- Diverse Recreation and Entertainment Opportunities – Avondale provides residents with the ability to connect with amenities, businesses, and their community, enhancing the opportunity to live, work, and enjoy a healthy, active, and affordable lifestyle.

The approval of this agenda item will promote Avondale community's social connectivity by providing a new social environment for family and friends. This item will increase visitor traffic to Avondale's local businesses.

PURPOSE:

City Council will consider a request to recommend approval to the Arizona Department of Liquor License and Control of an application for a Series 12 (Restaurant) Liquor License submitted by Amy Nations for the sale of alcohol at Barrio Queen located at 10455 West McDowell Road in Avondale and authorize the City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

Barrio Queen is an existing establishment that is located at 10455 West McDowell Road in Avondale. Issuance of a Series 12 (Restaurant) liquor license is required to allow alcohol sales on the premises. Series 12 restaurant liquor licenses are exempt from the state-mandated 300-foot separation requirement from churches, schools, or fenced school recreational areas.

DISCUSSION:

As required by state law and city ordinance, the application was posted for the required period of time. The Police, Fire & Medical, Development & Engineering Services and Finance Departments have reviewed the application and are recommending approval.

BUDGET IMPACT:

The liquor license application fee of \$250 has been paid in full.

RECOMMENDATION:

Staff is recommending City Council recommend approval to the Arizona Department of Liquor License and

Control of an application for a Series 12 (Restaurant) Liquor License Submitted by Amy Nations for the sale of alcohol at Barrio Queen located at 10455 West McDowell Road in Avondale

Contact person for document distribution: Maria James

Name:
BBQ HOLDINGS INC

Title:
MEMBER

% Interest:
100.00

BQ CONCEPTS LLC - MEMBER

Name: BBQ HOLDINGS INC
Contact Name: AMY S NATIONS
Type: CORPORATION

AZ CC File Number: State of Incorporation:
Incorporation Date:
Correspondence Address:

Phone:
Alt. Phone:
Email:

BBQ HOLDINGS INC - CEO

Name: JEFFREY JOSEPH CRIVELLO
Gender: Female
Correspondence Address:

Phone:
Alt. Phone:
Email:

BBQ HOLDINGS INC - OFFICER

Name: JASON DANIEL SCHANNO
Gender: Male
Correspondence Address:

Phone:
Alt. Phone:
Email:

BBQ HOLDINGS INC - OFFICER

Name: MICHAEL GEORGE MEDVED
Gender: Male
Correspondence Address:

Phone:
Alt. Phone:
Email:

MANAGERS

Name: THOMAS DONALD JENKINS
Gender: Male
Correspondence Address: [REDACTED]
USA
Phone: [REDACTED]
Alt. Phone:
Email: TOM.JENKINS@BARRIOQUEEN.COM

APPLICATION INFORMATION

Application Number: 195264
Application Type: New Application ^{TA}
Created Date: 04/07/2022

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
Yes
A Document of type INTERIM PERMIT (INP) NOTARY PAGE is required.
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
Property Tenant
- 3) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
Still owe lease term
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
0
- 6) Is there a drive through window on the premises?
No
- 7) Does the establishment have a patio?
Yes
Is the patio contiguous or non-contiguous (within 30 feet)?
Contiguous
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No

DOCUMENTS

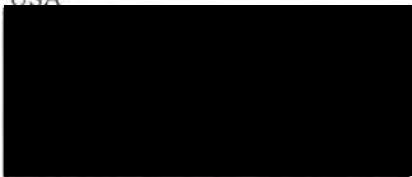
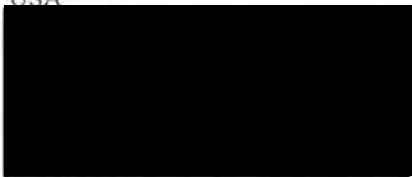
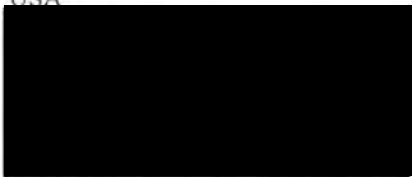
DOCUMENT TYPE	FILE NAME	UPLOADED DATE
QUESTIONNAIRE	BQ Avondale A. Nations.pdf	04/07/2022
DIAGRAM/FLOOR PLAN	BQ Avondale Diagram.pdf	04/07/2022
INTERIM PERMIT (INP) NOTARY PAGE	BQ Avondale IP.pdf	04/07/2022
RESTAURANT OPERATION PLAN	BQ Avondale ROP.pdf	04/07/2022
QUESTIONNAIRE	BQ Avondale J. Crivello.pdf	04/07/2022
QUESTIONNAIRE	BQ Avondale J. Schanno.pdf	04/07/2022
QUESTIONNAIRE	BQ Avondale M. Medved.pdf	04/07/2022
RECORDS REQUIRED FOR AUDIT	BQ Required Records.pdf	04/07/2022
ORGANIZATIONAL DOCUMENTS	BQ Concepts LLC Flow.pdf	04/07/2022
MENU	Bario Queen Menu.pdf	04/07/2022

State of Arizona
Department of Liquor Licenses and Control

Created 04/14/2022 @ 11:05:10 AM

Local Governing Body Report

LICENSE

Number:	INP070018303	Type:	INP INTERIM PERMIT
Name:	BARRIO QUEEN		
State:	Active		
Issue Date:	04/14/2022	Expiration Date:	07/28/2022
Original Issue Date:	04/14/2022		
Location:	10455 W MCDOWELL ROAD AVONDALE, AZ 85392 USA		
Mailing Address:			
Phone:			
Alt. Phone:			
Email:	LIQUORLICENSE@AZLIC.COM		

AGENT

Name:	AMY S NATIONS
Gender:	Female
Correspondence Address:	
Phone:	
Alt. Phone:	
Email:	LIQUORLICENSE@AZLIC.COM

OWNER

Name:	BQ CONCEPTS LLC		
Contact Name:	AMY S NATIONS		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23329813	State of Incorporation:	AZ
Incorporation Date:	02/08/2022		
Correspondence Address:			
Phone:			
Alt. Phone:			
Email:	LIQUORLICENSE@AZLIC.COM		

Officers / Stockholders

Name:
BBQ HOLDINGS INC

Title:
MEMBER

% Interest:
100.00

BQ CONCEPTS LLC - MEMBER

Name: BBQ HOLDINGS INC
Contact Name: AMY S NATIONS
Type: CORPORATION

AZ CC File Number:

State of Incorporation:

Incorporation Date:

Correspondence Address:

Phone:

Alt. Phone:

Email: LIQUORLICENSE@AZLIC.COM

BBQ HOLDINGS INC - CEO

Name: JEFFREY JOSEPH CRIVELLO
Gender: Female

Correspondence Address:

Phone:

Alt. Phone:

Email:

BBQ HOLDINGS INC - OFFICER

Name: JASON DANIEL SCHANNO
Gender: Male

Correspondence Address:

Phone:

Alt. Phone:

Email:

BBQ HOLDINGS INC - OFFICER

Name: MICHAEL GEORGE MEDVED
Gender: Male

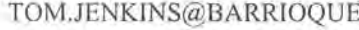
Correspondence Address:

Phone:

Alt. Phone:

Email:

MANAGERS

Name: THOMAS DONALD JENKINS
Gender: Male
Correspondence Address: 
Phone: 
Alt. Phone: 
Email: TOM.JENKINS@BARRIOQUEEN.COM

APPLICATION INFORMATION

Application Number: 195268
Application Type: New Application *TA*
Created Date: 04/07/2022

QUESTIONS & ANSWERS

INP Interim Permit

- 1) Enter License Number currently at location *01207001366*
- 2) Is the license currently in use? *Yes*
- 3) Will you please submit section 5, page 6, of the license application when you reach the upload page? *Yes*



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR LLC USE ONLY

INP number:	INP070018303
Date Approved:	4.14.22
Expiration:	7/28/22
CSR:	TA
Fee:	\$100.00

Interim Permit (INP) Notary Page

SECTION 5 page 2 of the license application

For approval of an interim permit:

- There **must** be a valid license of the same series issued to the current location you are applying for, OR
- A Hotel/Motel license is being replaced with a restaurant license pursuant to A.R.S. § 4-203.01(A)

1. Enter license number currently at the location: 012070013601

2. Is the license currently in use? ☒ Yes ☐ No If no, how long has it been out of use? _____

NOTARY

I (Print Full Name) Camila Alarcon hereby declare that I am the Individual Owner, Agent, or Controlling Person on the stated license and location.

Signature: _____

State of ARIZONA County of MARICOPA

The foregoing instrument was acknowledged before me this

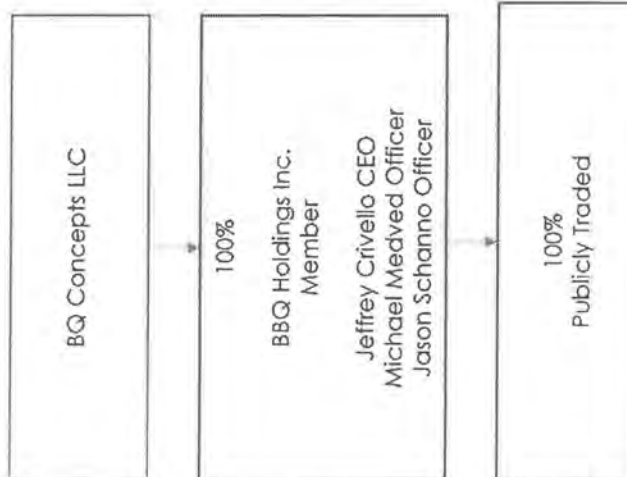
My Commission Expires on: 5/31/2023
Date

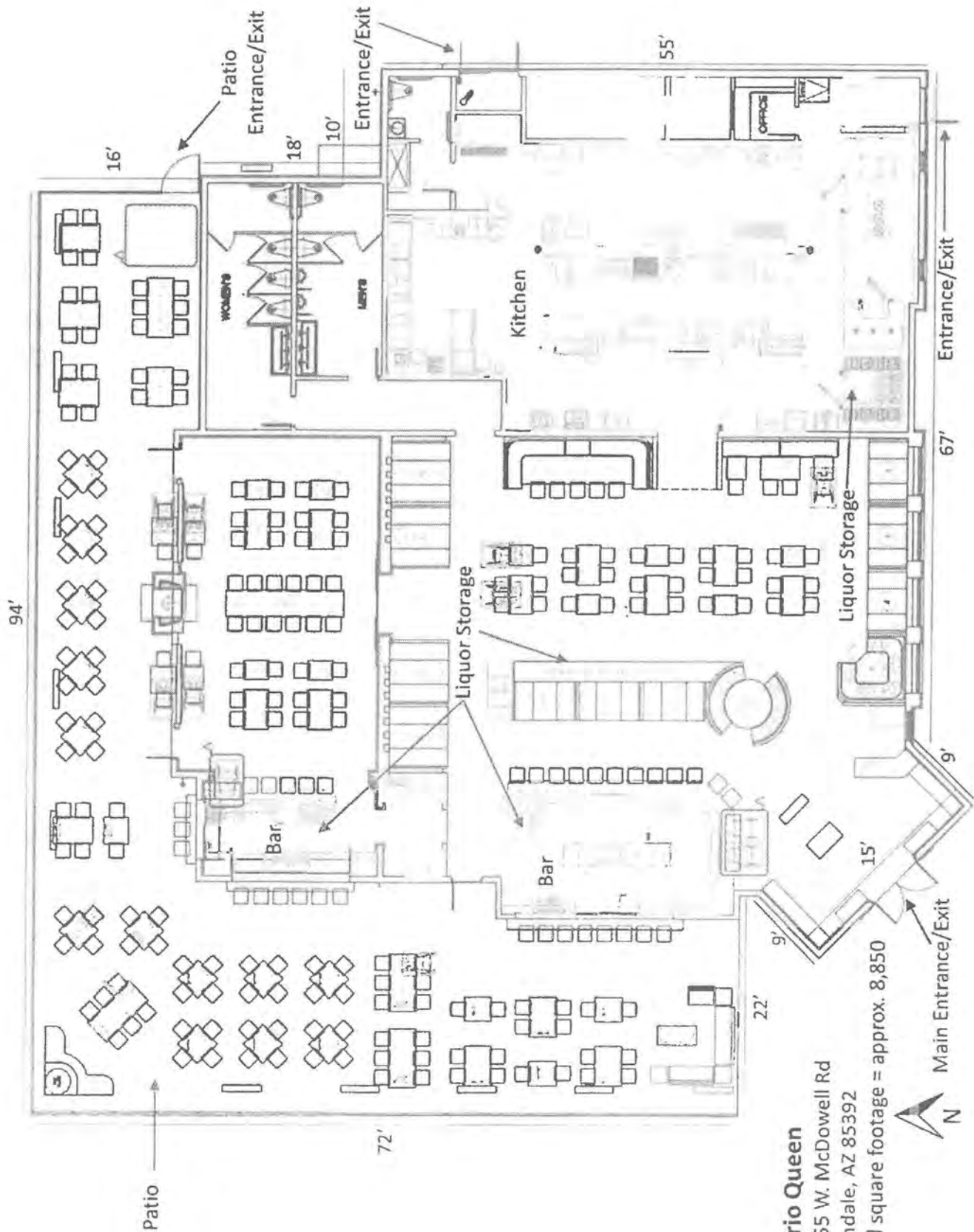
5th Day of APRIL, 2022
Day Month Year



SHERIDAN ROMINE
Notary Public - Arizona
Maricopa Co. / #566111
Expires 05/31/2023

Signature of Notary







Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ, 85007-2934
www.azliquor.gov
(602) 542-5141

DLLC USE ONLY
Job #: 195264

RESTAURANT OPERATION PLAN

- Name of restaurant (Please print): Barrio Queen
- List equipment below by Make, Model, and Capacity : **(PROVIDE THE FOLLOWING ITEMS ONLY, NO ATTACHMENTS)**

Grill	Imperial ITG-36 HD T-Stat Griddle Imperial IRB-60 HD Charbroiler w/3-Sided Splash
Oven	Blodgett BDO-100-G-ES-DBL Double Convection Oven
Freezer	Kolpak Custom Walk-In Freezer Quantum GY Series Freezer
Refrigerator	Kolpak Custom Walk-In Cooler Olympic J-K Series Cooler
Sink	John Boos PBHS-W-0909-SSLR Hand Sink
Dish Washing Facilities	CMA EST-44 Conveyor Dishmachine
Food Preparation Counter (Dimensions)	SS 26" Deep Prep Counters
Other	Pitco 65C+S Gas Fryer

- Attach a copy of your full menu **including prices** (examples: Breakfast, Lunch, Dinner, and Nonalcoholic beverages).
- List the **seating capacity** for:
 - Restaurant dining area of your premises: 132
(Do not include patio seating)
 - Bar area of your premises: 40
 - Total dining and bar seating capacity of your premises: 172
- What Type of dinnerware and utensils are utilized within your restaurant?
☒ Reusable ☐ Disposable ☐ Both
- Does your restaurant have a bar area that is distinct and separate from the dining area? ☒ YES ☐ No
(If yes, what percentage of the public floor space does this area cover?) 10 %
- What percentage of your public premises is used primarily for restaurant dining?
(Do not include kitchen, bar, hi-top tables, or game area.) 75 %

8. Does your restaurant contain any games, televisions, or any other entertainment? ☒ YES ☐ No
(If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

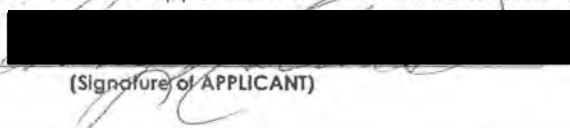
5 Televisions

9. Do you have live entertainment or dancing? ☐ YES ☒ No
(If yes, what type and how often 8.5
example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. Use space below to list how many employees for each position to fully staff your business.

Position	How many
Cooks	6
Bartenders	2
Hostesses	2
Managers	2
Servers	8
Other ()	
Other ()	
Other ()	

I, Amy S. Nations, hereby declare that I am the APPLICANT filing this application.
I have read this application and the contents and all statements true, correct and complete.

X 
(Signature of APPLICANT)

NOTARY

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this 4th day of April 2022
Day Month Year

My Commission Expires on:

Date


Signature of Notary Public



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Arizona Department of Liquor Licenses and
Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

RECORDS REQUIRED FOR AUDIT

Applies to Series 11 (Hotel/Motel W/Restaurant) & Series 12 (Restaurant) Only

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH YOUR DLLC RECORDS

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

1. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
2. A list of **all** food and liquor vendors
3. The restaurant menu used during the audit period
4. A price list for alcoholic beverages during the audit period
5. Mark-up figures on food and alcoholic products during the audit period
6. A recent, **accurate** inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
7. Monthly Inventory Figures - beginning and ending figures for food and liquor
8. Chart of accounts (copy)
9. Financial Statements-Income Statements-Balance Sheets
10. General Ledger
 - A. Sales Journals/Monthly Sales Schedules
 - 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
 - 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
 - 3) Dated Guest Checks
 - 4) Coupons/Specials/Discounts
 - 5) Any other evidence to support income from food and liquor sales
 - B. Cash Receipts/Disbursement Journals
 - 1) Daily Bank Deposit Slips
 - 2) Bank Statements and canceled checks
11. Tax Records
 - A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
 - B. Income Tax Return - city, state and federal (copies)
 - C. Any supporting books, records, schedules or documents used in preparation of tax returns
12. Payroll Records
 - A. Copies of all reports required by the State and Federal Government
 - B. Employee Log (A.R.S. §4-119)
 - C. Employee time cards (actual document used to sign in and out each work day)
 - D. Payroll records for all employees showing hours worked each week and hourly wages

13. Off-site Catering Records (must be complete and separate from restaurant records)

- A. All documents which support the income derived from the sale of food off the license premises.
- B. All documents which support purchases made for food to be sold off the licensed premises.
- C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

**REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH
A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).**

A.R.S. §4-210(A)7

The licensee fails to keep for two years and make available to the department upon reasonable request all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquors and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

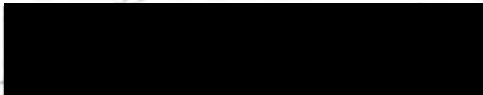
A.R.S. §4-205.02(G)

For the purpose of this section:

- 1. "Restaurant" means an establishment which derives **at least forty percent (40%)** of its gross revenue from the sale of food
- 2. "Gross revenue" means the revenue derived from all sales of food and spirituous liquor on the licensed premises, regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any other license that has been issued for the premises pursuant to this article.

NOTARY

I, (Print Full Name) Amy S. Nations, have read and understand all aspects of this statement

X (Signature) 

State of Arizona County of Maricopa
the foregoing instrument was acknowledged before me this

My commission expires on: 08/24/25

4th of April 2022
Day Month Year


Signature of NOTARY PUBLIC



KEVIN P GROJEAN
NOTARY PUBLIC - ARIZONA
MARICOPA COUNTY
COMMISSION # 609714
MY COMMISSION EXPIRES
AUGUST 24, 2025

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE

9/4/2015

Individuals requiring ADA accommodations please call (602)542-9027



VERACRUZ

LA JEFA*

21 Seeds Valencia Orange Tequila, prickly pear, fresh lime juice, and topped with fruit soda

SEABASS VERACRUZ

Pan-seared Mexican Seabass, served over Mexican-style rice and sautéed spinach, topped with tomatoes, carrots, capers, green olives, and white wine sauce

MANGO MOUSSE

Whipped manilla mango, topped with whipped cream, fresh mango, and graham cracker crumbs

Veracruz, Mexico, spanning 500 miles of tropical coastline on the Gulf of Mexico is known for its seafood and tropical fruit. The cuisine highlights Spanish and Caribbean influences with traditional ingredients and techniques of native Mexicans.

*La Jefa is a brand of 21 Seeds Tequila, which is 100% agave and is distilled in Mexico. It is a 40% alc/vol (80 proof) spirit. It is not intended for consumption by women in pregnancy or nursing.

Nationally Recognized BARRIO GUACAMOLE

The Queen's signature guacamole prepared table side
14.50

BOTANAS / APPETIZERS

QUESO FUNDIDO

Melted Oaxaca cheese topped with chorizo, sautéed mushrooms and roasted poblano peppers. Served with hand pressed corn tortillas 14

NACHOS CHINGONES

Homemade corn tortilla chips layered with tender pork green chile, melted Oaxaca cheese, roasted red onions and topped with our homemade pico de gallo
Half Order 10 Full Order 16

BARRIO PAPAS (Seasoned Fries) *Especial de la Casa!*

- Homemade seasoned fries 7 
- With grilled corn cut from the cob, mayo and cotija cheese, Mexican hot sauce, fresh cilantro and lime 10
- With pork green chile and Oaxaca cheese 10

CEVICHE DE CAMARÓN

Large shrimp cooked in spicy shrimp broth mixed with pico de gallo, cucumbers, lime juice, fresh cilantro, topped with avocado and tortilla strips 15

TAMALITO (Choose a single house-made tamal)

- Chicken in red sauce: topped with our red pepper salsa
- Pork chile verde: topped with a roasted tomatillo salsa
- Vegetarian: topped with our Queen's cream sauce 5 ea.

COCTEL DE ELOTE

Grilled corn cut from the cob, topped with aioli, aged cotija cheese, fresh cilantro, lime and dusted with Tajin 8

ROASTED ELOTE

Grilled corn whole, topped with butter, mayo, aged cotija cheese and dusted with Tajin 8

AUTHENTIC QUESADILLAS

Sonoran style quesadillas traditionally folded and filled with Oaxaca cheese then grilled. Served with avocado crema and roasted tomato salsa 8

Add: Chicken 6 • Pork Carnitas 6 • Shrimp 8
Carne Asada 9

SOPAS / SOUPS

All soups 7 cup 10 bowl

Served with 3 warm tortillas

CALDO DE QUESO Y PAPAS *NEW*

Traditional Sonoran soup with roasted Anaheim chiles, potatoes, queso fresco, onions and tomatoes

CALDO TIALPEÑO *Tradicional Southern Mexico Chicken Soup*

Chicken breast, vegetables and rice in a chipotle infused chicken broth. Topped with avocado, fresh cilantro and homemade Barrio spiced corn tortilla strips

POZOLE VERDE *Guerreros Signature*

Pork green chile and hominy soup. Topped with cabbage, diced red onions, radishes, fresh cilantro and a pinch of Mexican oregano

ALBONDIGAS

Traditional Mexican meatball soup with carrots and potatoes

ENSALADAS / SALADS

LA DIOSA AVOCADO SALAD *NEW*

Bib lettuce, avocado, crispy bacon, tomatoes, radish & house made croutons tossed in Chef's green goddess dressing 13

Add: Chicken 6 • Shrimp 8 • Carne Asada 9

CARNE ASADA SALAD

Grilled steak tossed with a warm flavorful tocino vinaigrette and placed on a bed of mixed field greens. Topped with tomatoes, crumbled bacon, goat cheese, roasted pumpkin seeds and homemade fried onions 18

CHOPPED SALAD

Layers of romaine lettuce, queso fresco, diced red onions, red peppers, avocado, grilled corn cut from the cob, epazote black beans, pomegranate seeds and Barrio spiced corn tortilla chips. Served with a side of our homemade creamy roasted chipotle dressing 14

Add: Chicken 6 • Shrimp 8 • Carne Asada 9

BOWLS

BARRIO STYLE PROTEIN BOWL

Barrio style protein with marinated grilled chicken, romaine lettuce, Mexican-style rice, black beans, pico de gallo, poblano peppers and onions sautéed in soy sauce and lime juice. Topped with queso fresco, avocado crema and a fried egg 14.50

 = Vegetarian  = Contains Nuts

Made to Order on
Hand Pressed Corn Tortillas

22 4 8 Lique Admin AM10:27
TACOS

5.00 EACH OR ANY THREE FOR 14.00

Add an egg to any taco for \$1

Side of Rice 4
Black Beans 4
Charro Beans 4
Chorizo Refried Beans 4 ^{NEW}
*Two Sides for 6

Premium Tacos

6.00 EACH OR THREE FOR 16.50

QUESABIRRIAS ^{NEW} Amazing Flavor

Hand pressed corn tortillas, melted Oaxaca cheese, beef short rib birria, cilantro & onions served with birria au jus

GRINGAS

Open faced quesadilla, topped with Oaxaca cheese, tender puerco al pastor, roasted pineapple, red onions, fresh cilantro and queso fresco

ALAMBRE BEEF ^{Served on Blue Corn Tortillas}

Skirt steak marinated in our homemade three peppers red sauce and spices. Topped with poblano peppers and onions sautéed in soy sauce and lime juice, pico de gallo and queso fresco

TACOS DE TINGA ^{Served on Blue Corn Tortillas}

Shredded chicken sautéed with onions, roasted tomatoes and chipotle sauce topped with cabbage, queso fresco, cilantro and crema fresca

MAR Y TIERRA ^{Served on Blue Corn Tortillas}

Surf and turf taco. Topped with roasted shrimp, carne asada, avocado crema, pickled onions, queso fresco and fresh cilantro

VEGETARIAN

EL TACO VEGETARIANO

Mushrooms, spinach, zucchini, red peppers, tomatoes, diced red onions and grilled corn cut from the cob. Topped with red cabbage, homemade pico de gallo and fresh cilantro

RAJAS

Roasted poblano peppers and sautéed red onions. Topped with fresh cilantro and Oaxaca cheese

NOPALITOS

Tender sautéed cactus, jalapeño peppers, red onions and tomatoes. Topped with queso fresco

SEAFOOD

PESCADO

Negra Modelo™ beer-battered fish. Topped with red cabbage, homemade pico de gallo, queso fresco and Barrio aioli sauce ^{Modelo}

PESCADO ASADO

Grilled fish topped with red cabbage, homemade pico de gallo, queso fresco and Barrio aioli sauce

CAMARÓN

Negra Modelo™ beer-battered shrimp. Topped with red cabbage, homemade pico de gallo, queso fresco and Barrio aioli sauce ^{Modelo}

CAMARÓN ASADO

Large marinated grilled shrimp. Topped with red cabbage, homemade pico de gallo, queso fresco and Barrio aioli sauce

PORK

CARNITAS

Slow-cooked pork marinated in Coca-Cola™ and orange rind. Topped with diced red onions and fresh cilantro

AL PASTOR ^{Straight from Mexico City}

Pork marinated in chile and spice. Topped with diced red onions, fresh cilantro, pineapple and our homemade red sauce

COCHINITA PIBIL ^{Casa Signature}

The Queen's acclaimed pork marinated in sour orange and achiote paste. Topped with pickled red onions and homemade pico de gallo

PORK CHILE VERDE Y RAJAS

Slow-cooked tender pork, poblano peppers and green tomatillo sauce. Topped with red cabbage, diced red onions and fresh cilantro

CHORIZO

Topped with diced red onions and fresh cilantro

HUEVO CON CHORIZO*

Chorizo topped with a fried egg, diced red onions and fresh cilantro

CHICKEN

BARRIO POLLO

Spice-rubbed chicken, caramelized onions and roasted poblano peppers in a spicy cream sauce. Topped with queso fresco

BARRIO POLLO CON CHORIZO

Spice-rubbed chicken, caramelized onions and roasted poblano peppers in a spicy cream sauce. Topped with chorizo and fresh cilantro

POLLO DESHEBRADO

Pulled chicken topped with Oaxaca cheese and homemade pico de gallo

BEEF

SUADERO AZTECA (Beef Short Rib Birria) ^{Amazing Flavor}

Delicately slow-cooked beef short rib topped with red onions and fresh cilantro

CARNE ASADA

Grilled steak marinated in fresh orange and garlic. Topped with diced red onions, fresh cilantro and avocado

CARNE ASADA CHORIZO Y QUESO

Grilled steak marinated in fresh orange and garlic. Topped with chorizo and queso fresco

CARNE ASADA Y HUEVO*

Grilled steak marinated in fresh orange and garlic. Topped with a fried egg, diced red onions and fresh cilantro

CARNE ASADA Y CHILE RELLENO

Grilled steak marinated in fresh orange and garlic. Served over a roasted jalapeño and melted Oaxaca cheese. Topped with diced red onions, avocado and fresh cilantro

BURRITOS

Served with epazote black beans and Mexican-style rice.
Add an egg to any burrito for \$1.

PORK CHILE ROJO

Cubed pork in New Mexico and Guajillo sauce, topped with salsa roja, Oaxaca cheese, diced red onions, cilantro, and crema fresca 16.50

ARIZONA *Especial de la Casa!*

Slow-cooked green chile pork, topped with tomatillo sauce, Oaxaca cheese, diced red onions, cilantro, and crema fresca 16.50

AZTECA (BEEF SHORT RIB BIRRIA) *Amazing Flavor*

Slow-cooked beef short rib and Mexican-style rice, topped with green tomatillo and red sauce, diced red onions, cilantro, and crema fresca 18.50

CARNE ASADA

Grilled marinated steak, Oaxaca cheese, epazote black beans, pico de gallo, and avocado, topped with cilantro, and crema fresca 19.50

BARRIO POLLO

Spice-rubbed chicken, caramelized onions, and roasted poblano peppers in creamy Queen's sauce, topped with tomatillo sauce, Oaxaca cheese, diced red onions, cilantro, and crema fresca 18

TORTAS

Mexican-style sandwich served on a toasted telera roll with choice of Barrio seasoned fries or casa side salad.
Add an egg to any torta for \$1.

MEXICAN CRISPY CHICKEN SANDWICH *NEW*

Buttermilk fried chicken, Oaxaca cheese sauce, poblano peppers, and chipotle aioli on a toasted brioche bun 11

CARNITAS GRILLED CHEESE *NEW*

Slow-cooked pork, Oaxaca and cotija cheese, served with choice of tomato, basil and artichoke soup, barrio seasoned fries, or casa side salad 11

TORTA DE POLLO

Adobo grilled chicken, Oaxaca cheese, roasted poblano pepper, caramelized onions, avocado, and chipotle aioli 14

AL PASTOR

Pork pastor, Oaxaca cheese, roasted pineapple, avocado, tomatoes, and chorizo refried bean spread 13

CARNE ASADA

Grilled marinated steak, Oaxaca cheese, roasted poblano pepper, caramelized onions, avocado, and Barrio aioli 19

COCHINITA PIBIL

The Queen's award-winning marinated pork cooked all night in a banana leaf, topped with pickled red onions, and pico de gallo, served with a side of achiote au jus 13

AZTECA BEEF *Amazing Flavor*

Slow-cooked beef short rib, Oaxaca cheese, tomatoes, avocado, romaine, mayonnaise, and crema fresca, served with a side of au jus 15

QUEEN'S BURGER

1/2 lb grilled beef patty with cilantro and mint, topped with Oaxaca cheese, mayonnaise, spicy ketchup, tomatoes, romaine, crispy onions, and jalapeños on a toasted buttermilk bun 14

*22 4 8 Ligr Admin AM10:47

ENCHILADAS

Served in hand pressed corn tortillas
with epazote black beans & calabacitas
Add an egg to any enchilada for \$1

ENCHILADA TRIO *NEW*

Pulled chicken and Oaxaca cheese with tomatillo sauce; Oaxaca, cotija and goat cheese, spinach with creamy Queen sauce; carne asada and Oaxaca cheese with green tomatillo and red sauce; all topped with cotija cheese and crema fresca 17

TRIO MOLE ENCHILADAS

Oaxaca & pulled chicken with black mole, Queso fresco & Oaxaca cheese with red mole and carnitas & Oaxaca cheese with green mole topped with crema fresca and sesame seeds 18

THE QUEEN

A rich blend of Oaxaca, cotija and goat cheese mixed with sautéed spinach, shallots and garlic. Topped with our homemade subtle yet spicy cream sauce, cotija cheese and crema fresca 16

Add: Chicken 6 • Shrimp 8 • Carne Asada 9

SUIZAS

Tender pulled chicken and creamy Oaxaca cheese. Topped with our homemade jalapeño tomatillo sauce, chorizo, diced red onions, fresh cilantro and crema fresca 18

CALIFORNIA

Creamy Oaxaca and cotija cheese blend. Topped with our homemade three-chile red sauce, black olives, diced red onions, fresh cilantro and crema fresca 15

Add: Chicken 6 • Shrimp 8 • Carne Asada 9

AZTECA (BEEF SHORT RIB BIRRIA) *Amazing Flavor*

Delicately slow-cooked beef short rib and melted Oaxaca cheese. Topped with our homemade green tomatillo sauce, diced red onions, fresh cilantro and crema fresca 20

CARNE ASADA

Grilled steak marinated in fresh orange and garlic with Oaxaca cheese. Topped with a combination of our homemade green tomatillo and red sauces, diced red onions, cotija, fresh cilantro and crema fresca 21

POBLANAS

Tender pulled chicken, Oaxaca cheese, spinach and mushrooms topped with a creamy cilantro and roasted poblano sauce topped with crema fresca 18

MARISCOS

Hand pressed blue corn tortillas filled with Oaxaca cheese, fresh lump crab meat, shrimp and poblano peppers. Topped with a roasted red pepper cream sauce, queso fresco, cilantro, avocado and crema fresca 22

SIDES 4 each or Two for 6

CHIPOTLE MASHED POTATOES

MEXICAN - STYLE RICE

CALABACITAS (SAUTÉED VEGETABLES)

EPAZOTE BLACK BEANS

CHORIZO REFRIED BEANS

CASA SALAD

CHARRO BEANS

ESPECIALIDADES DE LA CASA / ENTRÉE

NEW BARRIO FLAVORS

CARNE ASADA* *NEW Sonoran Style*

Marinated grilled arrachera served over onions sautéed in soy & lime, topped with a Oaxaca stuffed roasted Anaheim chiles. Served with a chorizo quesadilla, chorizo refried beans, Mexican style rice and flour tortillas 29

PORK CHILE ROJO *NEW*

Cubed pork in a New Mexico & guajillo sauce spiced with Mexican oregano, garlic & cumin topped with julienned red onion and cilantro served with chorizo refried beans, Mexican style rice and flour tortillas 18

CAZUELA MEXICANA *Barrio's Version of the Molcajete*

Puerco verde, roasted tomatillo salsa, rice, charro beans, soy-lime sautéed poblanos and onions, grilled nopales, queso fresco, carne asada, pollo asado, garlic shrimp, grilled jalapeño, avocado, radish, cilantro and lime. Served with fresh hand-pressed corn tortillas 29

CHILE VERDE *Especial de la Casa*

Slow-cooked tender pork in a poblano pepper and tomatillo sauce topped with diced red onions and fresh cilantro. Served with fresh hand-pressed corn tortillas, Mexican-style rice and epazote black beans 18

TAMALES TRIO PLATTER

Combinations of our Traditional tamales, pork chile verde topped with roasted tomatillo salsa, chicken in red salsa topped with a three pepper red sauce, vegetarian with Oaxaca cheese and topped with our Queen's cream sauce. Served with Mexican-style rice and epazote black beans 19

CHILES EN NOGADA *Auténtico*

A roasted poblano pepper filled with chicken, apples, pears, dried apricots, golden raisins, walnuts, onions and garlic. Covered in a delicate almond cream sauce, finished with the colors of the Mexican flag: fresh cilantro, queso fresco, almond slices and pomegranate seeds. Served with chipotle mashed potatoes and calabacitas 25

CARNITAS MICHUACANAS

Slow-cooked pork marinated in Coca-Cola™ and orange rind with red chile sauce, epazote black beans, Oaxaca cheese, sautéed onions and served in a cast iron skillet. Served with fresh hand-pressed corn tortillas, Mexican-style rice, pico de gallo and calabacitas 22

COCHINITA PIBIL *Award Winning!*

The Queen's acclaimed pork is marinated in sour orange and achiote paste, wrapped in a banana leaf and slow-cooked all night long! Topped with pickled red onions and homemade pico de gallo. Served with fresh hand-pressed corn tortillas, Mexican-style rice and epazote black beans 22.50

PESCADO DEL BARRIO

Fresh Mexican white Sea Bass, pan roasted and topped with a garlic, onion, cilantro white wine butter sauce. Served with fresh hand-pressed corn tortillas, Mexican-style rice and grilled zucchini 24

STEAK RANCHERO

Thinly sliced skirt steak sautéed with onions, garlic and jalapeño peppers in a white wine tomato sauce. Served with fresh hand-pressed corn tortillas, chorizo refried beans and Mexican-style rice 28

CAMARONES AL MOJO DE AJO* *Guaymas Style*

Large shrimp sautéed with garlic, fresh cilantro, poblano peppers and chile de árbol sauce. Served with Mexican-style rice and calabacitas 23

POLLO A LA PARILLA

Adobo marinated grilled chicken breast topped with rajas. Served with Mexican-style rice and calabacitas 18

POLLO EN MOLE POBLANO

Pan-seared chicken breast topped with our authentic mole poblano sauce, toasted sesame seeds, diced red onions, homemade pico de gallo and fresh cilantro. Served with epazote black beans and Mexican-style rice 19

CHILE RELLENO DE VEGETALES *(Available Vegan Style)*

Roasted poblano pepper filled with mushrooms, spinach, zucchini, red peppers, tomatoes, onions, fresh cilantro, grilled corn cut from the cob, Oaxaca and cotija cheese. Topped with a zesty tomato white wine sauce. Served with epazote black beans 18

Add: Chicken 6 • Shrimp 8 • Carne Asada 9

HEALTHIER OPTIONS

Botanas / APPETIZERS

BARRIO GUACAMOLE  Nationally Renowned!
The Queen's signature guacamole prepared table side
14.50

CEVICHE DE CAMARÓN

Large shrimp cooked in spicy shrimp broth mixed with pico de gallo, cucumbers, lime juice, fresh cilantro, topped with avocado and tortilla chips 15

TACOS

5.00 EACH OR ANY THREE FOR 14.00

CAMARÓN ASADO

Large marinated grilled shrimp. Topped with red cabbage, homemade pico de gallo, queso fresco and Barrio aioli sauce

PESCADO ASADO

Grilled fish topped with red cabbage, homemade pico de gallo, queso fresco and Barrio aioli sauce

EL TACO VEGETARIANO

Mushrooms, spinach, zucchini, red peppers, tomatoes, diced red onions and grilled corn cut from the cob. Topped with red cabbage, homemade pico de gallo, and fresh cilantro

ENSALADAS Y SOPAS / SALADS AND SOUPS

CHOPPED SALAD

Layers of romaine lettuce, queso fresco, diced red onions, red peppers, avocado, grilled corn cut from the cob, epazote black beans, pomegranate seeds and Barrio spiced corn tortilla chips. Served with a side of our homemade creamy roasted chipotle dressing 14
Add: Chicken 6 • Shrimp 8 • Carne Asada 9

CALDO TLALPEÑO

Tradicional Southern Mexico
Chicken Soup

Chicken breast, vegetables and rice in a chipotle infused chicken broth. Topped with avocado, fresh cilantro and homemade Barrio spiced corn tortilla strips 7 cup 10 bowl

ESPECIALIDADES DE LA CASA / ENTRÉE

CHILE RELLENO DE VEGETALES (Available Vegan Style)

Roasted poblano pepper filled with mushrooms, spinach, zucchini, red peppers, tomatoes, onions, fresh cilantro, grilled corn cut from the cob, Oaxaca and cotija cheese. Topped with a zesty tomato white wine sauce 18
Add: Chicken 6 • Shrimp 8 • Carne Asada 9

POLLO A LA PARILLA

Adobo marinated grilled chicken breast topped with rajas. Served with Mexican-style rice and calabacitas 18

BARRIO STYLE PROTEIN BOWL

Barrio style protein with marinated grilled chicken, romaine lettuce, Mexican-style rice, black beans, pico de gallo, poblano peppers and onions sautéed in soy sauce and lime juice. Topped with queso fresco, avocado crema, and a fried egg 14.50

*Taco
Tuesdays!*

 = Vegetarian  = Contains Nuts

BEBIDAS / BEVERAGES

AGUAS FRESCAS 6

House made fresh flavored water

- Jamaica (hibiscus flower)
- Tamarindo (tamarind pod)
- Horchata (Mexican cinnamon, rice, and sweet milk)
- Pineapple
- Mango

CAFÉ MEXICANO 4

Barrio Queen Chiapas Izapa coffee

FRESHLY BREWED ICED TEA (UNSWEETENED) 3.50

BOTTLED SODAS 4

Coke, Sprite, Fanta Orange, Fresca (1/2 ltr)
Jarritos Mexican Soda 12oz. (Assorted Flavors)

FOUNTAIN SODAS 3.75

Coco-Cola, Diet Coke, Ginger Ale, Sprite,
Barq's-Root Beer, Dr. Pepper, Lemonade

BOTTLED AGUAS

Large 5.50
Small 3

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**TEQUILAS
& DRINKS**



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HAND CRAFTED MARGARITAS

EL REY

EL Tesoro Añejo Tequila / Cointreau Noir / Fresh Lime Juice / Azuñia Organic Agave Nectar 20

EL DON

Don Julio Añejo Tequila / Fresh Lime Juice / Agave Nectar / Grand Marnier Float 18

QUEEN'S COOLER

1800 Coconut Tequila / Giffard Orgeat / Giffard Ginger Liqueur / Pineapple Juice / Fresh Lime Juice / Sprite 14

TOLOACHE

Blanco Tequila / Triple Sec / Agua de Jamaica / Blueberry Puree / Fresh Lime Juice 14

WHO'S YOUR DADDY

Jalapeño Infused Tequila / Grapefruit Juice / Lime Juice / Agave / Prickly Pear Syrup / Pomegranate Juice 14

GINGER FEVER

Corralejo Reposado Tequila / Fresh Pineapple / Giffard Ginger Liqueur / Agave Nectar / Fresh Lime Juice 14

CHINGONARITA

Blanco Tequila / Fresh Lime Juice / Agave Nectar / 7oz Coronita 14

SKINNY CHOLA *Award Winning!*

Don Julio Blanco Tequila / Fresh Lime Juice / Agave Nectar 13

JALAPEÑO MARGARITA

Jalapeño Infused Blanco Tequila / Agave Nectar / Fresh Lime Juice 13

THE PEOPLE'S MARGARITA

Teremana Blanco Tequila / Fresh Lime Juice / Pineapple Juice / Agave Nectar 13

EL PEPINO LOCO

Jalapeño Infused Tequila / Fresh Muddled Cucumber / Fresh Lime Juice / Agave Nectar 13

CASA MARGARITA

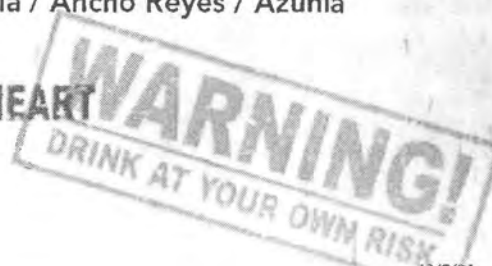
Blanco Tequila / Fresh Lime Juice / Orange Curacao / Agave Nectar 11
(Upgrade to Reposado or Mezcal +2)



Death's Door

Habanero, Jalapeño, & Chile de Arbol Infused Tequila / Ancho Reyes / Azuñia Agave Nectar / Fresh Lime Juice 15

NOT FOR THE FAINT OF HEART



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HAND CRAFTED **CÓCTELES** (COCKTAILS)

BARRIO PALOMA

Reposado Tequila / Salt / Fresh Grapefruit, Orange, and Lime Juice / Mexican Squirt 16

MICHELADA CHINGONA

Modelo Especial / House Made Spicy Vampiro Mix / Tamarindo Candy Stick /
Tajin & Tamarindo Rim 14

LA SANTA PIÑA

Xicarú Mezcal / House made Jalapeño-Pineapple-Cilantro mix / Agave Nectar /
Fresh Lime Juice 14

LA LINDA

El Jimador Silver Tequila / Agua de Jamaica Agave Nectar / Orange Juice / Fresh Lime Juice /
Prosecco 14

EL CHAPO

Commerce Gin (Local) / Fresh Lime Juice / Agave Nectar / Orange Juice / Pomegranate Juice 14

MANGONEADA

Agua de Mango / Don Julio Blanco Tequila or Vodka / Tapatio / Tajin / Agave Nectar /
Fresh Lime Juice 12

MARGARITA FLIGHT

Flight is served with three 5oz pours of each hand-selected margarita. 17

THE PEOPLE'S MARGARITA

Teremana Blanco Tequila / Fresh Lime Juice / Pineapple Juice / Agave Nectar

TOLOACHE

Blanco Tequila / Triple Sec / Agua de Jamaica / Blueberry Puree / Fresh Lime Juice

EL PEPINO LOCO

Jalapeño Infused Tequila / Fresh Muddled Cucumber / Fresh Lime Juice / Agave Nectar

CAFÉ MEXICANO

EL CHIAPANECO (Hot or Cold)

Patron XO Café Dark Chocolate / Godiva White Chocolate Liqueur / Horchata /
Chiapas Coffee 9

TIA ALEXA

Cointreau Noir Cognac / Tia Maria / Cream / Cinnamon 9

CERVEZAS (BEER)

CERVEZA DE BARRIL - Draft Pint 6 Grande Draft 7.50

Dos XX Lager / Dos XX Ambar / Modelo Especial / Modelo Negra / Pacifico / Coors Light

CERVEZA MEXICANA EMBOTELLADA - Bottle 6

Corona / Corona Premium / Dos XX Lager / Dos XX Ambar / Tecate / Tecate Light / Sol / Indio / Victoria / Bohemia / Pacifico

DOMESTIC BOTTLES - Bottle 5

Bud Light / Michelob Ultra

GLUTEN FREE - Bottle 6

Angry Orchard

NON ALCOHOLIC - Bottle 5

Heineken 0.0

SANGRIA

REINA SANGRIA

Red Wine / Fresh Fruit / Mango Puree / Soda 10

VINOS (WINES)

Whites (6 OZ.)

Copper Ridge Chardonnay 9

14 Hands Sauvignon Blanc 10

Reds (6 OZ.)

Copper Ridge Cabernet Sauvignon 9

Campo Viejo Tempranillo 10

Sparkling (Split)

Zonin 9



TEQUILAS

TEQUILAS FLIGHTS

Three 1/2 oz Shots Served with our House Made Sangrita

BLANCO

1800	8	Corralejo	9	Maestro Dobel	10
1921	10	Corzo	10	Milagro	8
Arte NOM 1549	12	DeLeon	14	Milagro Select Barrel	12
AsomBroso	14	Don Julio	11	Partida	11
Avion	9	El Jimador	8	Patron	10
Azunia	10	El Mayor	12	Patron Roca	16
Blue Nectar	13	El Tesoro	10	Puntagave	10
Cabo Wabo	10	Espolon	8	Siete Leguas	10
Codigo 1530	13	Fortaleza	12	Tequila Ocho	10
Codigo 1530 Rosa	12	Herradura	8	Tequila Real	11
Casa Migos	11	Hornitos	8	Teremana	10
Casa Noble	9	Jose Cuervo Tradicional	8	Terralta	9
Cazadores	8	Kah	10	Tres Agaves	8
Chamucos	8	Los Azulejos	9	Tres Generaciones	10
Chinaco	9	Luna Malvada	12	Uno Por Favor	12
Clase Azul	18	Lunazul	10	Volcan	10

REPOSADO

1800	10	Corralejo	13	Luna Malvada	15
1921	12	Corzo	12	Maestro Dobel	14
Arte NOM 1414	14	De Leon	16	Maestro Dobel Diamante	13
Asombroso La Rosa	16	Don Camilo	12	Milagro	10
Avion	11	Don Julio	13	Milagro Select Barrel	14
Azunia	13	El Jimador	10	Partida	13
Blue Nectar	15	El Mayor	14	Patron	12
Cabo Wabo	12	El Tesoro	13	Patron Roca	18
Casamigos	13	Espolon	11	Siete Leguas	12
Casa Noble	12	Fortaleza	14	Tapatio	13
Cazadores	10	Herradura	11	Tequila Ocho	13
Chamucos	14	Hornitos	10	Tequila Real	13
Chinaco	11	Jose Cuervo Traditional	9	Terralta	11
Clase Azul	30	Kah	12	Tres Generaciones	12
Codigo 1530	17	Los Azulejos	11	Uno Por Favor	13

AÑEJO

1800	12	Deleon	25	Milagro	12
1921	14	Don Camilo	14	Milagro Select Barrel	25
Arte NOM 1146	14	Don Julio	14	Partida	14
Avion	13	Don Julio 70th year	17	Patron	14
Azunia	14	El Jimador	13	Patron Roca	20
Azunia Black 2yr	19	El Mayor	16	Puntagave	15
Cabo Wabo	14	El Tesoro	15	Siete Leguas	14
Codigo 1530	25	Espolon	13	Tapatio	15
Casamigos	16	Fortaleza	20	Tequila Ocho	16
Casa Noble	15	Herradura	13	Tequila Real	15
Cazadores	12	Herradura Ultra Añejo	15	Tequila Real Basica	30
Chamucos	17	Hornitos	12	Tequila Real Luna	30
Chinaco	13	Hornitos Black	13	Terralta	14
Corralejo	14	Los Azulejos	17	Tres Generaciones	14
Corzo	13	Maestro Dobel	15	Volcan	14

EXTRA AÑEJO

Asombroso	35	El Mayor	20	Tequila Ocho	35
Don Fulano 5yr	29	Jose Cuervo Reserva	29	Tequila Real	19
Dos Manos	20	de la Familia		Tequila Real Catrina	36
				Terralta	20

TOP SHELF

1800 Coleccion	335	DeLeon Diamante	29	Suprema	350
AsomBroso 11 year	335	DeLeon Xtra Añejo	50	Jose Cuervo 250	
Avion 44	28	Don Julio 1942	24	Kah Xtra Añejo	48
Casa Dragones Blanco	21	Don Julio Real	69	Partida Elegente Añejo	83
Casa Dragones Joven	65	Dos Lunas Grand Res	296	Patron Burdeos Añejo	96
Chinaco Negro	52	Xtra Anejo		Patron Platnium	39
Clase Azul Añejo	105	El Tesoro 75th Aniv	29	Sauza Casa Coleccion	46
Clase Azul Xtra Añejo	330	El Tesoro Paradiso	25	Xtra Añejo	
Dame Mas Extra Añejo	32	Herradura Seleccion	70	Tequila Real Catrina	36

MEZCAL

Alipus San Andrés	9	El Jolgorio Pechuga	29	Scorpion Mezcal 5yr	45
Alipus San Juan	9	El Silencio Espadin	11	Anejo	
Clase Azul Cenizo	50	Los Nahuales Joven	20	Scorpion Mezcal 7yr	53
Creyente	9	Los Nahuales Repo	22	Anejo	
Del Maguey Albarradas	14	Los Nahuales Añejo	28	Union Mezcal	8
Del Maguey Crema	9	Los Vecinos Joven	10	Vago Mezcal Espadin	11
Del Maguey Minero	14	Papalote 40	11	Vago Mezcal Elote	11
Del Maguey Pechuga	40	Papalote 46	15	Vago Mezcal Ensemble	11
Del Maguey San Luis	14	Scorpion Mezcal Silver	9	Vago Mezcal Tobala	20
Del Maguey Tobala	24	Scorpion Mezcal Silver	26	Wild Shot Silver	12
Del Maguey Vida	11	(Tobola)		Wild Shot Reposado	14
Delirio Oaxaca Joven	11	Scorpion Mezcal Repo	11	Xicaru Silver	9
Delirio Oaxaca Reposado	13	Scorpion Mezcal Añejo	42	Yuu Ball Joven	11
Delirio Oaxaca Añejo	16	(Tobola)		Yuu Ball Repo	13
				Yuu Ball Pechuga	20

SOTOL

Hacienda de Chihuahua Blanco	7	Hacienda de Chihuahua Platinum	15
Hacienda de Chihuahua Repo	9	Hacienda de Chihuahua Rustico	11
Hacienda de Chihuahua Añejo	11	Ocho Cientos Blanco	11
Hacienda de Chihuahua Xtra Añejo	13	Ocho Cientos Reposado	13

BACANORA

Rancho Tepua 11

* Tequila availability and pricing are subject to change without notice.

Sangritas

FREE WITH THE PURCHASE OF ANY TEQUILA OR MEZCAL

(Please ask server when ordering)

The traditional method is to alternate sips of tequila with sangrita, but sometimes it is used as a chaser or even sometimes mixed with the tequila and served in a single glass.

POSTRES / *DESSERTS*

CHURROS

FOUR HOMEMADE CHURROS DUSTED IN CINNAMON SUGAR TOPPED WITH CAJETA CARAMEL, MEXICAN CHOCOLATE SAUCE, PECANS AND SPRINKLE OF POWDERED SUGAR. SERVED WITH A SCOOP OF VANILLA BEAN ICE CREAM 9

DONITAS

HOUSE-MADE SWEET DOUGH VANILLA FRITTERS DUSTED IN SUGAR, SERVED WITH VANILLA CREAM & ABUELITA MEXICAN CHOCOLATE SAUCE 9

TRES LECHES

THREE MILK SOAKED HOMEMADE VANILLA BEAN CAKE TOPPED WITH FRESH BERRY COMPOTE, WHIPPED CREAM, TOASTED COCONUT AND PECANS 9

OSCURO DULCE

MEXICAN DARK CHOCOLATE CAKE SERVED ON A SCOOP OF VANILLA BEAN ICE CREAM DRIZZLED WITH HOMEMADE CHOCOLATE SYRUP AND A SPRINKLE OF POWDERED SUGAR 9

FLAN

CUSTARD WITH CARAMELIZED SYRUP, PECANS AND VANILLA KAHLUA SAUCE 9

 = Contains Nuts



BARRIO QUEEN

TEQUILERIA

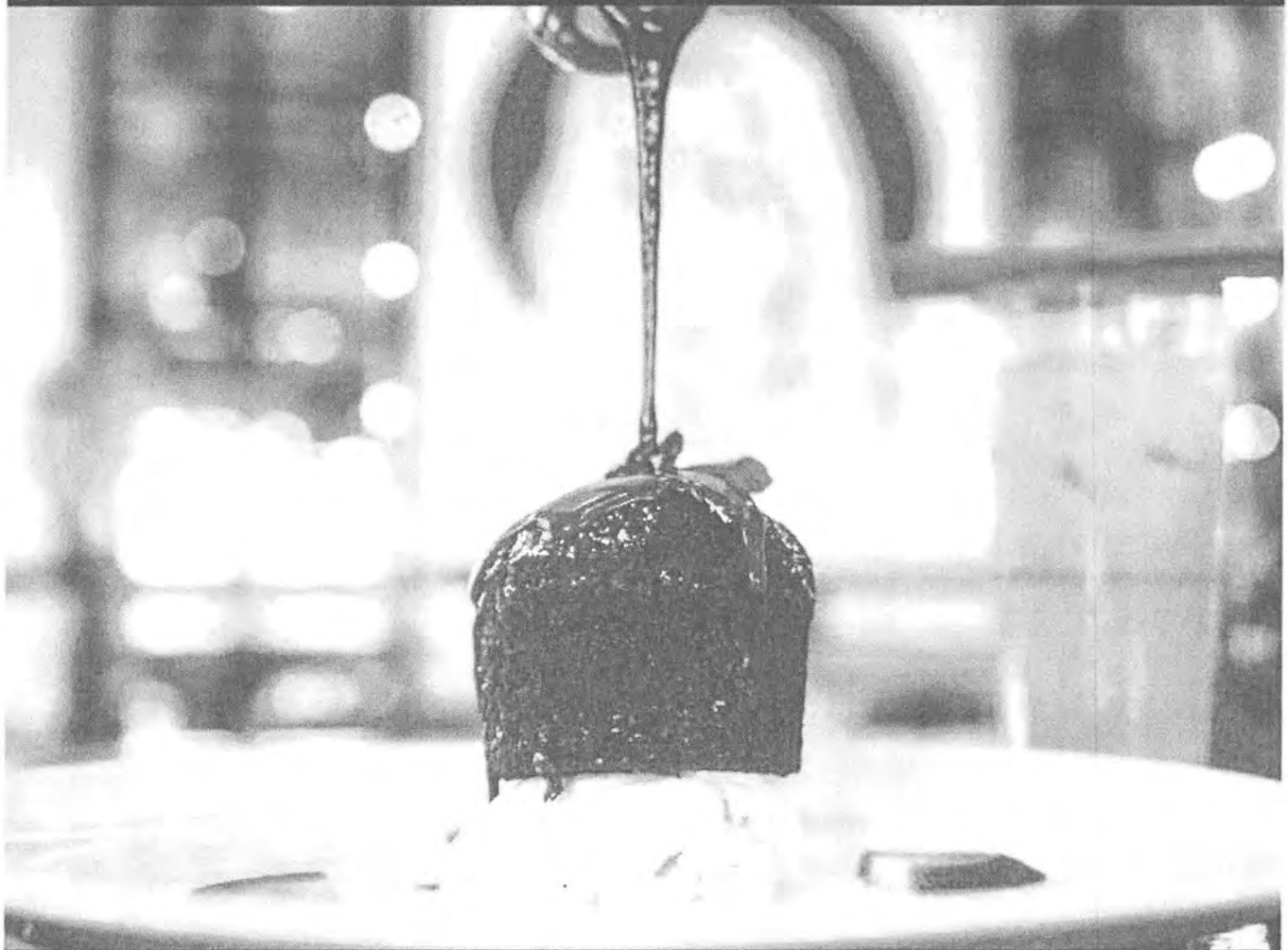
Café Mexicano

TIA ALEXA

HARDY EXTASE COGNAC / TIA MARIA / CREAM / CINNAMON 9

EL CHIAPANECO *Hot or Cold!*

PATRON XO CAFE DARK CHOCOLATE / GODIVA WHITE CHOCOLATE LIQUEUR /
HORCHATA / CHIAPAS COFFEE 9



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Happy HOUR

MONDAY-FRIDAY • 2PM-5PM

Especial DON JULIO 1942 PRIMAVERA

(2) TACOS + SINGLE POUR \$20
Make it a Margarita +3

SINGLE POUR \$18
Make it a Margarita +3

Tequilas

1800 Silver	\$4
1800 Reposado	\$5
1800 Añejo	\$6
El Mayor Blanco	\$6
El Mayor Reposado	\$7
El Mayor Añejo	\$8
Jose Cuervo	
Tradicional Silver	\$4
Jose Cuervo	
Tradicional Reposado	\$5
Hornitos Silver	\$4
Hornitos Reposado	\$5
Hornitos Añejo	\$6
Herradura Silver	\$4
Herradura Reposado	\$6
Herradura Añejo	\$7
Corralejo Silver	\$5
Corralejo Reposado	\$7
Corralejo Añejo	\$8

Bebidas

CASA MARGARITA	\$7
CERVEZA	\$4
All 16oz Draft Beers	
GLASS OF WINE	\$5
6oz House Red	
6oz House White	
WELL DRINKS	\$7
Vodka, Whiskey, Gin, Rum	

Comida

PORK TINGA POBLANO PEPPER \$7
Pork tinga stuffed in a roasted poblano pepper, topped with queso fresco, sliced avocado and cilantro. Served with corn tortillas.

FLAUTAS DE POLLO \$7
Crunchy rolled tacos filled with pollo deshuesado, Oaxaca cheese. Served over green tomatillo salsa and topped with cotija cheese, pickled red onion and cilantro.

FLAUTAS DE COCHINITA \$7
Corn tortilla rolled with cochinita pibil, pickled red onions and Oaxaca cheese. Topped with Barrio rojo sauce and Oaxaca cheese.

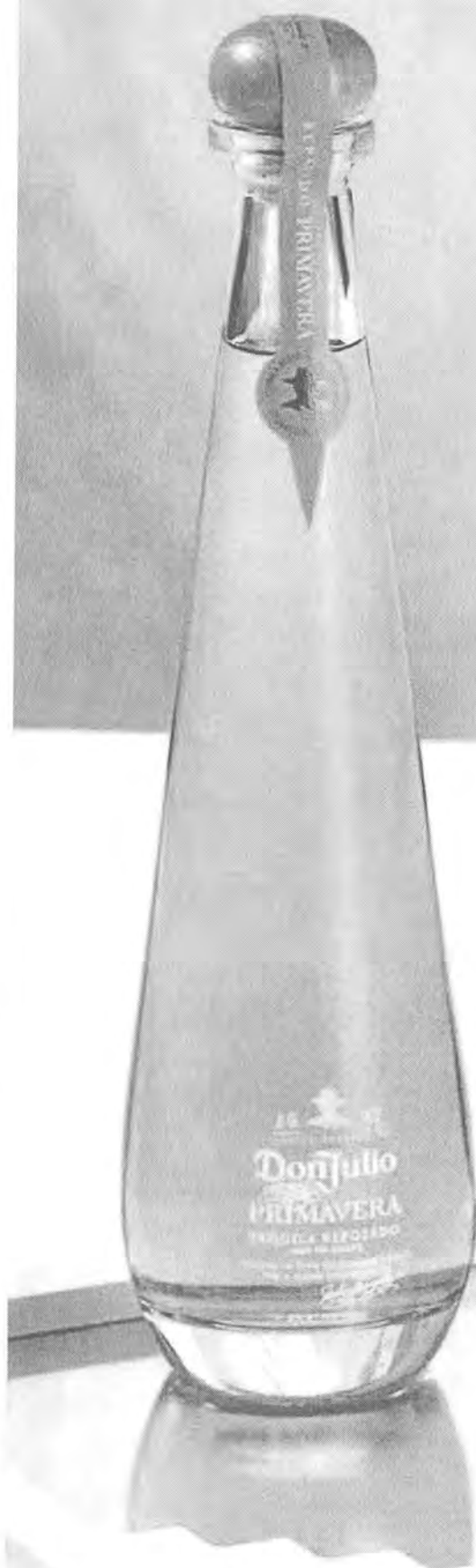
CHICHARRONES \$7
Crispy pork skin topped with Mexican hot sauce, cilantro and cotija cheese.

ROASTED ELOTE \$5
Whole grilled corn topped with butter, mayo, cotija and Tajin.

QUESADILLA CON POLLO \$7
Flour tortilla folded with Oaxaca cheese, pulled chicken and spinach topped with pico de gallo.

CHILE VERDE OR CHILE ROJO \$7
Cubed pork in a New Mexico and Guajillo sauce or in a poblano pepper and tomatillo sauce, both topped with red onions and fresh cilantro. Served with hand pressed tortillas.

SOPES (POLLO OR CARNITAS) \$7
Fried corn masa boat served with a choice of pulled pollo with salsa verde or pork carnitas with salsa roja. Topped with red cabbage, queso fresco, red onion, cilantro and crema fresca.



Don Julio
PRIMAVERA



Scottsdale, AZ

Lil' Niño Menu

All meals include a fountain soda or milk
A choice of barrio fries, veggies, rice,
black beans or fruit
& kid's dessert (ice cream or churro)

- Black Bean and Cheese Burrito
- Chicken & Cheese Quesadilla
(Served on flour tortilla)
- 2 Chicken or Steak Tacos
- Chicken Fingers

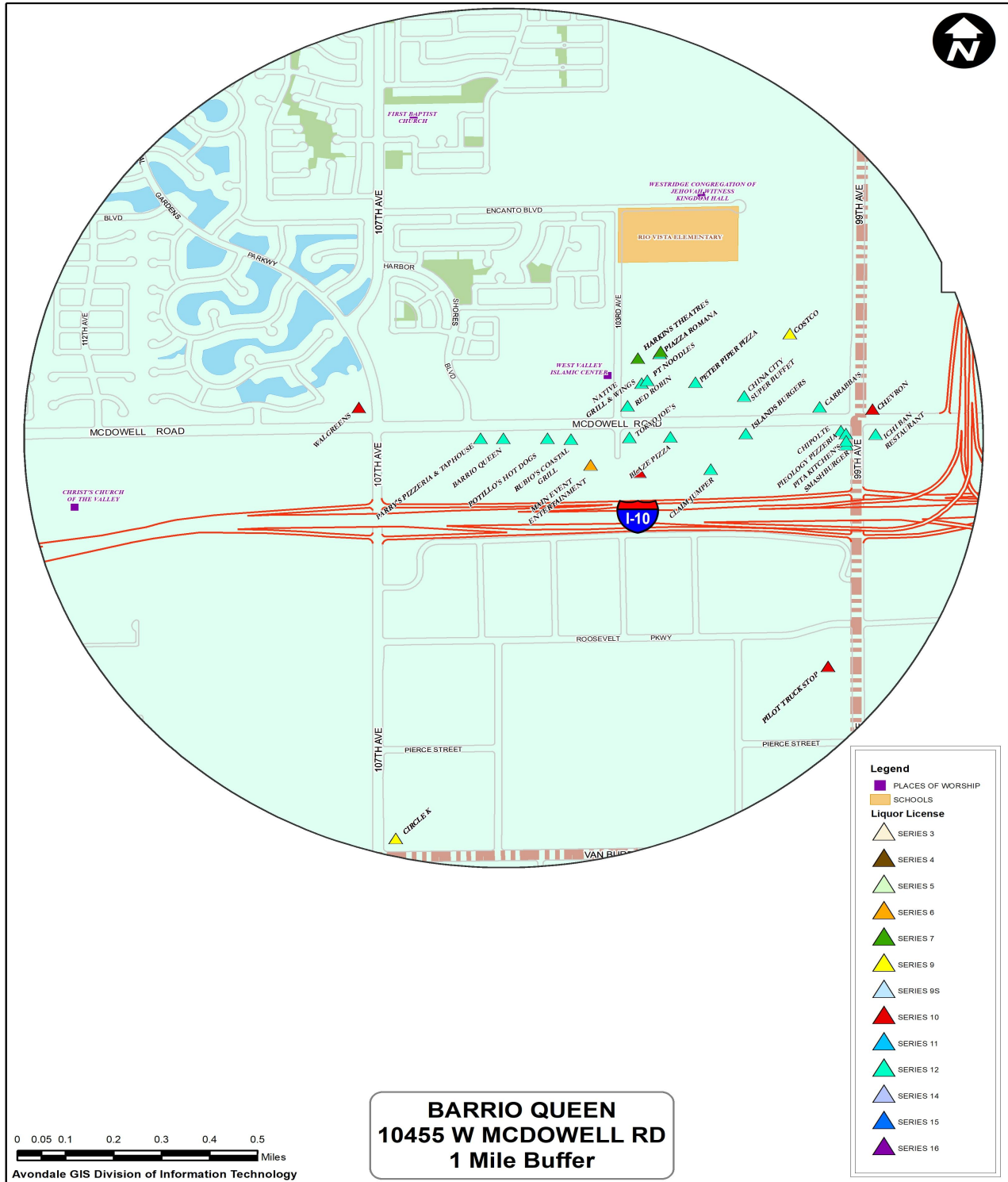
YOUR CHOICE
\$6.95



a Toda Madre
est. 2011

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GIS MAP



LICENSE REVIEW FORM

Type of License	Series 12 - Restaurant
Applicant's Name	Amy Nations
Business Name	Barrio Queen
Business Address	10455 W McDowell Rd
Department Comments	
The General Plan designates the property as Freeway Commercial (C-3), and the current zoning is Planned Area Development (PAD) known as Park 10. A restaurant is an allowed use per the development plan narrative.	
	
☐ Police Department ☒ Development Services ☐ Fire Department ☐ Finance Department	
☒ Approved ☐ Denied	
 E-Signature Augustus Gerletti Name	Associate Planner Title Apr 26, 2022 Date

This license is scheduled for the City Council Meeting on: June 6, 2022

Please complete form by: May 23, 2022

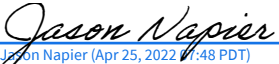
LICENSE REVIEW FORM

Type of License	Series 12 - Restaurant
Applicant's Name	Amy Nations
Business Name	Barrio Queen
Business Address	10455 W McDowell Rd
Department Comments	
No concerns.	
☐ Police Department	☐ Fire Department
☐ Development Services	☒ Finance Department
☒ Approved	☐ Denied
<u><i>Daniel Vazquez</i></u> Daniel Vazquez (Apr 26, 2022 10:25 PDT)	Accountant/Tax Auditor
E-Signature	Title
<u>Daniel Vazquez</u>	<u>Apr 26, 2022</u>
Name	Date

This license is scheduled for the City Council Meeting on: June 6, 2022

Please complete form by: May 23, 2022

LICENSE REVIEW FORM

Type of License	Series 12 - Restaurant
Applicant's Name	Amy Nations
Business Name	Barrio Queen
Business Address	10455 W McDowell Rd
Department Comments	
No comments	
☐ Police Department ☒ Fire Department	
☐ Development Services ☐ Finance Department	
☒ Approved ☐ Denied	
 Jason Napier (Apr 25, 2022 7:48 PDT) _____ E-Signature	Fire Marshal _____ Title
Jason Napier _____ Name	Apr 25, 2022 _____ Date

This license is scheduled for the City Council Meeting on: **June 6, 2022**

Please complete form by: **May 23, 2022**



LICENSE REVIEW FORM

Type of License	Series 12 - Restaurant		
Applicant's Name	Amy Nations		
Business Name	Barrio Queen		
Business Address	10455 W McDowell Rd		
Department Comments			
☒ Police Department		☐ Fire Department	
☐ Development Services		☐ Finance Department	
☒ Approved		☐ Denied	
<u>Jonathon Martin</u> Jonathon Martin (Apr 25, 2022 07:23 PDT)		<u>Asst. Chief (Interim)</u>	
E-Signature		Title	
<u>Jonathon Martin</u>		<u>Apr 25, 2022</u>	
Name		Date	

This license is scheduled for the City Council Meeting on: June 6, 2022

Please complete form by: **May 23, 2022**

CITY COUNCIL REPORT

SUBJECT: Series 12 (Restaurant) Liquor License - Pier 88 Boiling Seafood & Bar

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Marcella Carrillo, City Clerk, (623) 333-1214

THROUGH: Cherlene Penilla Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports the following Avondale Strategic Outcome Area:

- Diverse Recreation and Entertainment Opportunities – Avondale provides residents with the ability to connect with amenities, businesses, and their community, enhancing the opportunity to live, work, and enjoy a healthy, active, and affordable lifestyle.

The approval of this agenda item will promote Avondale community's social connectivity by providing a new social environment for family and friends. This item will increase visitor traffic to Avondale's local businesses.

PURPOSE:

City Council will consider a request to recommend approval to the Arizona Department of Liquor License and Control of an application for a Series 12 (Restaurant) Liquor License submitted by Mei Chen for the sale of alcohol at Pier 88 Boiling Seafood & Bar located at 10040 West McDowell Road in Avondale and authorize the City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

Pier 88 Boiling Seafood & Bar is a new establishment that is located at 10040 West McDowell Road in Avondale. Issuance of a Series 12 (Restaurant) liquor license is required to allow alcohol sales on the premises. Series 12 restaurant liquor licenses are exempt from the state-mandated 300-foot separation requirement from churches, schools, or fenced school recreational areas.

DISCUSSION:

As required by state law and city ordinance, the application was posted for the required period of time. The Police, Fire & Medical, Development & Engineering Services and Finance Departments have reviewed the application and are recommending approval.

BUDGET IMPACT:

The liquor license application fee of \$250 has been paid in full.

RECOMMENDATION:

Staff is recommending City Council recommend approval to the Arizona Department of Liquor License and

Control of an application for a Series 12 (Restaurant) Liquor License Submitted by Mei Chen for the sale of alcohol at Pier 88 Boiling Seafood & Bar located at 10040 West McDowell Road in Avondale

Contact person for document distribution: Maria James

State of Arizona
Department of Liquor Licenses and Control

Created 04/21/2022 @ 01:51:48 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	PIER 88 BOILING SEAFOOD & BAR		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	10040 W MCDOWELL ROAD AVONDALE, AZ 85323 USA		
Mailing Address:	10040 W MCDOWELL ROAD AVONDALE, AZ 85323 USA		
Phone:	(623)742-4512		
Alt. Phone:	[REDACTED]		
Email:	CYNTHIA@LINNCPATAX.COM		

AGENT

Name:	MEI CHEN
Gender:	Female
Correspondence Address:	10040 W MCDOWELL ROAD AVONDALE, AZ 85323 USA
Phone:	[REDACTED]
Alt. Phone:	
Email:	CYNTHIA@LINCPATAX.COM

OWNER

Name:	PIER 88 AVONDALE LLC		
Contact Name:	MEI CHEN		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23183439	State of Incorporation:	AZ
Incorporation Date:	02/12/2021		
Correspondence Address:	10040 W MCDOWELL ROAD AVONDALE, AZ 85323 USA		
Phone:	[REDACTED]		
Alt. Phone:			
Email:	CYNTHIA@LINCPATAX.COM		

Officers / Stockholders

Name:
MEI CHEN
GREEN FOREST HOLDING LLC

Title:
MEMBER
MEMBER

% Interest:
33.00
22.00

PIER 88 AVONDALE LLC - MEMBER

Name: MEI CHEN
Gender: Female
Correspondence Address: 10040 W MCDOWELL ROAD
AVONDALE, AZ 85323
USA
Phone: [REDACTED]
Alt. Phone:
Email: CYNTHIA@LINCPTAX.COM

PIER 88 AVONDALE LLC - MEMBER

Name: GREEN FOREST HOLDING LLC
Contact Name: MEI CHEN
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: State of Incorporation:
Incorporation Date:
Correspondence Address: 10040 W MCDOWELL ROAD
AVONDALE, AZ 85323
USA
Phone: [REDACTED]
Alt. Phone:
Email: CYNTHIA@LINCPTAX.COM

GREEN FOREST HOLDING LLC - MEMBER

Name: WEIJAY WANG
Gender: Male
Correspondence Address: 10040 W MCDOWELL ROAD
AVONDALE, AZ 85323
USA
Phone: [REDACTED]
Alt. Phone:
Email: CYNTHIA@LINCPTAXC.COM

APPLICATION INFORMATION

Application Number: 196069
Application Type: New Application TA
Created Date: 04/21/2022

QUESTIONS & ANSWERS

012 Restaurant

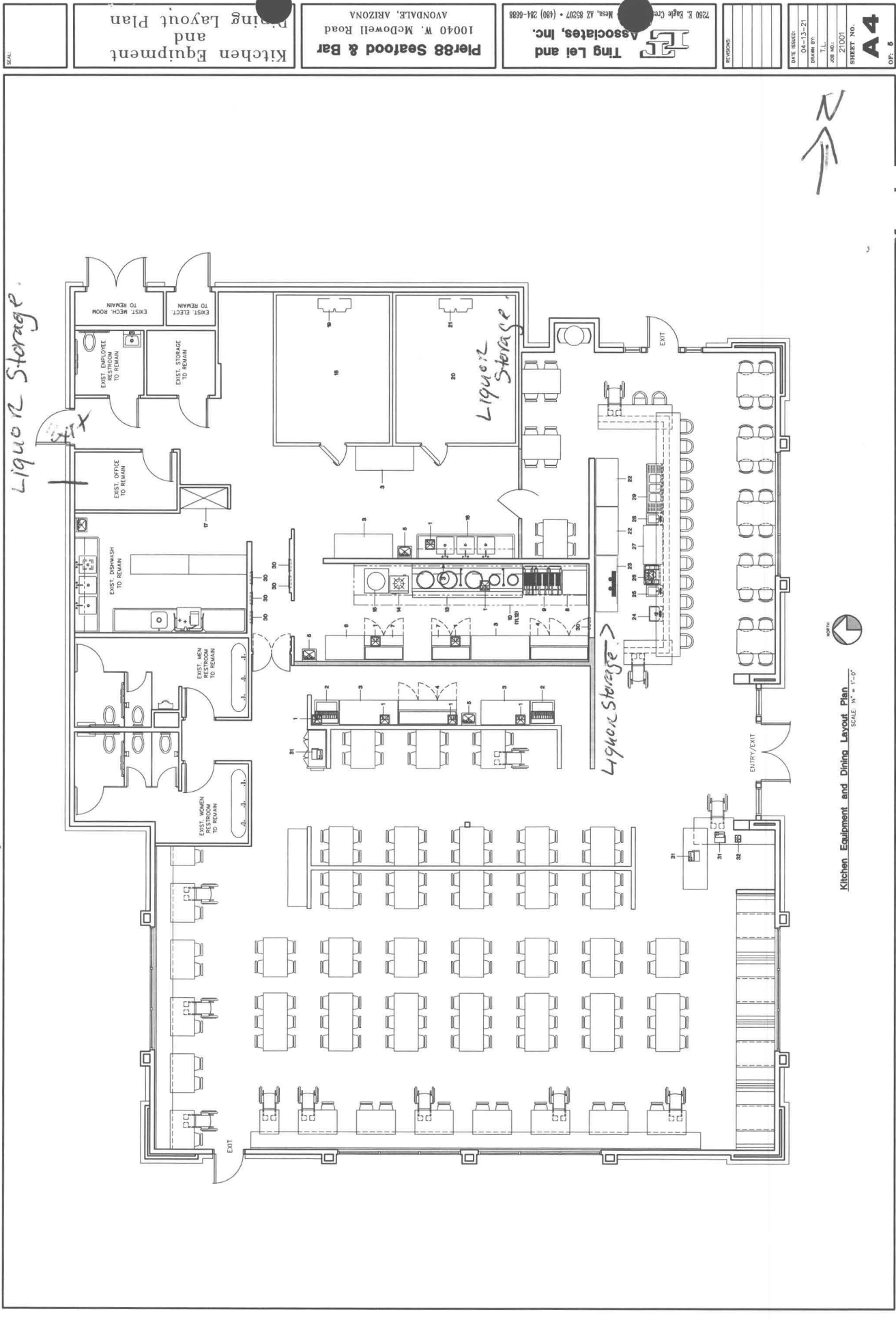
- 1) Are you applying for an Interim Permit (INP)?
No
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
OWNER
- 3) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
NO RETURN DEPOSIT
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
NONE
- 6) Is there a drive through window on the premises?
No
- 7) Does the establishment have a patio?
No
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
Yes
If yes, what is your estimated completion date?
02/01/2022

Total beer Square Footage

Liquor Storage

Liquor Storage

Liquor Storage



Kitchen Equipment and Dining Layout Plan
SCALE: 1/4" = 1'-0"

DATE ISSUED: 04-13-21
PROJECT: PL
SHEET NO. 21001
SHEET NO. A4
OF 6

Ting Lei and Associates, Inc.
Mess. AZ 85007 • (480) 284-6888
7260 E. Eagle Creek

Pier88 Seafood & Bar
10040 W. McDowell Road
AVONDALE, ARIZONA

Kitchen Equipment and Dining Layout Plan

22 MAR 4 PM 1:48 AZDLIC



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ, 85007-2934
www.azliquor.gov
(602) 542-5141

DLIC USE ONLY
Job #: 196069

RESTAURANT OPERATION PLAN

- Name of restaurant (Please print): **Pier 88 Boiling Seafood & Bar**
- List equipment below by Make, Model, and Capacity : **(PROVIDE THE FOLLOWING ITEMS ONLY, NO ATTACHMENTS)**

Grill	48" GRIDDLE, IMGA-4828, 6 BURNERS, GAS FRYER
Oven	DOUBLE OVEN CONVERSION
Freezer	WALK-IN FREEZER
Refrigerator	WALK-IN COOLER, REACH-IN REFRIGE, PREP REFRIGE
Sink	FLOOR SINK, MOP SINK, STAINLESS STEEL 3 COMPARTMENT SINK, WALL MOUNT
Dish Washing Facilities	AUTO CHO LOR
Food Preparation Counter (Dimensions)	6'X3', 3'X2'
Other	50 GALLON WATER HEATER, ICE MAKER, GAS CHARBROILER, STOCK POT, NOODLE COOKER

- Attach a copy of your full menu **including prices** (examples: Breakfast, Lunch, Dinner, and Nonalcoholic beverages).
- List the **seating capacity** for:
 - Restaurant dining area of your premises:
(Do not include patio seating) **[206]**
 - Bar area of your premises: **[+ 16]**
 - Total dining and bar seating capacity of your premises: **[= 222]**
- What Type of dinnerware and utensils are utilized within your restaurant?

☐ Reusable ☐ Disposable ☒ Both
- Does your restaurant have a bar area that is distinct and separate from the dining area? ☒ YES ☐ No
(If yes, what percentage of the public floor space does this area cover?) **10** %
- What percentage of your public premises is used primarily for restaurant dining?
(Do not include kitchen, bar, hi-top tables, or game area.) **45** %

8. Does your restaurant contain any games, televisions, or any other entertainment? ☒ YES ☒ No ^{ML}
 (If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

4 TV's

9. Do you have live entertainment or dancing? ☐ YES ☒ No
 (If yes, what type and how often 8.5
 example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. Use space below to list how many employees for each position to fully staff your business.

Position	How many
Cooks	5
Bartenders	1
Hostesses	2
Managers	2
Servers	6
Other (Buser)	3
Other ()	
Other ()	

I, MEI CHEN, hereby declare that I am the APPLICANT filing this application.
 I have read this application and the contents and all statements true, correct and complete.

X [REDACTED]
 (Signature of APPLICANT)

NOTARY		 TONY K YOUNG JR NOTARY PUBLIC - ARIZONA Maricopa County Commission # 560977 My Commission Expires April 4, 2023
State of <u>Arizona</u> County of <u>Maricopa</u>		
The foregoing instrument was acknowledged before me this <u>3</u> Day of <u>March</u> <u>2022</u> Month Year		
My Commission Expires on: <u>April 4, 2023</u> Date	<u>[REDACTED]</u> Signature of Notary Public	



Arizona Department of Liquor Licenses and
Control

800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

22 MAR 25 14: PM 2 '83

RECORDS REQUIRED FOR AUDIT

Applies to Series 11 (Hotel/Motel W/Restaurant) & Series 12 (Restaurant) Only

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH YOUR DLLC RECORDS

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

1. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
2. A list of **all** food and liquor vendors
3. The restaurant menu used during the audit period
4. A price list for alcoholic beverages during the audit period
5. Mark-up figures on food and alcoholic products during the audit period
6. A recent, **accurate** inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
7. Monthly Inventory Figures - beginning and ending figures for food and liquor
8. Chart of accounts (copy)
9. Financial Statements-Income Statements-Balance Sheets
10. General Ledger
 - A. Sales Journals/Monthly Sales Schedules
 - 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
 - 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
 - 3) Dated Guest Checks
 - 4) Coupons/Specials/Discounts
 - 5) Any other evidence to support income from food and liquor sales
 - B. Cash Receipts/Disbursement Journals
 - 1) Daily Bank Deposit Slips
 - 2) Bank Statements and canceled checks
11. Tax Records
 - A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
 - B. Income Tax Return - city, state and federal (copies)
 - C. Any supporting books, records, schedules or documents used in preparation of tax returns
12. Payroll Records
 - A. Copies of all reports required by the State and Federal Government
 - B. Employee Log (A.R.S. §4-119)
 - C. Employee time cards (actual document used to sign in and out each work day)
 - D. Payroll records for all employees showing hours worked each week and hourly wages

13. Off-site Catering Records (must be complete and separate from restaurant records)

- A. All documents which support the income derived from the sale of food off the license premises.
B. All documents which support purchases made for food to be sold off the licensed premises.
C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

**REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH
A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).**

A.R.S. §4-210(A)7

The licensee fails to keep for two years and make available to the department upon reasonable request a invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquor and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

A.R.S. §4-205.02(G)

For the purpose of this section:

1. "Restaurant" means an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food
2. "Gross revenue" means the revenue derived from all sales of food and spirituous liquor on the licensed premises regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any other license that has been issued for the premises pursuant to this article.

NOTARY

I, (Print Full Name) MEI CHEN, have read and understand all aspects of this statement

X (Signature)

[Redacted Signature]
Controlling Person / Agent

State of AZ

County of Maricopa

the foregoing instrument was acknowledged before me this

23

of

March

2022

Day

Month

Year

My commission expires on: 3-1-2025



RION PERSON
Notary Public - State of Arizona
MARICOPA COUNTY
Commission # 598830
Expires March 1, 2025

[Redacted Signature]
Signature of NOTARY PUBLIC

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE



RION PERSON
Notary Public - State of Arizona
MARICOPA COUNTY
Commission # 598830
Expires March 1, 2025

'22 MAR 25 Lir. Lic. PM 2:33

Pier 88

Alcoholic Drink Menu

Local Beer- \$4.00

Imported Beer- \$5.00

Glass of Wine- \$8.00

Drinks

Soda- \$3.25

Iced Tea- \$3.50



BOILING LUNCH

Our boiling seafood taste better
with your hands!

CHOOSE YOUR SEAFOOD

3/4 LB

- L1. Shrimp (Head On)
- L2. Shrimp (No Head)
- L3. Clams
- L4. Manila Clams
- L5. Green Mussel
- L6. Black Mussel

WHAT SEASONING WOULD YOU LIKE?

- CAJUN GARLIC BUTTER (only)
- GARLIC BUTTER ** 88 SPECIAL **
- LEMON PEPPER (All the above)

CHOOSE YOUR SPICY LEVEL

- NON-SPICY MILD MEDIUM
- HOT EXTRA HOT

PO-BOYS

Comes with Regular, Cajun,
or Sweet Potato Fries

- P1. Fried Shrimp\$12.00
- P2. Chicken Tender\$9.00
- P3. Fried Catfish\$11.00
- P4. Fried Tilapia\$11.00
- P5. Fried Oyster\$12.00
- P6. Fried Crawfish\$12.00

*An 18% service charge will be
added for parties of 6 or more

SUNDAY - THURSDAY
11:30 AM - 10 PM
FRIDAY - SATURDAY
11:30 AM - 11 PM

LUNCH SPECIALS

(MON - FRI 11:30AM-3:00PM)

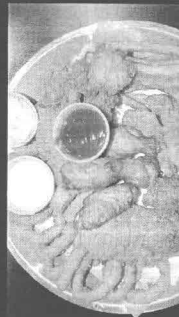


LUNCH BASKETS

Basket comes with Regular, Cajun,
or Sweet Potato Fries

- L7. Fried Shrimp Basket (6)\$9.00
- L8. Chicken Tender Basket (3)\$6.00
- L9. Fried Fish Basket (3)\$8.00
- L10. Fried Calamari Basket (10)\$8.00
- L11. Fried Oyster Basket (7)\$9.00
- L12. *Chicken Wing Basket (6)\$8.00

*Cajun, Lemon Pepper, Buffalo, BBQ, or 88 Special



DESSERTS

- Chocolate Molten Cake\$6.00
- Raspberry Cheesecake\$6.00
- New York Cheesecake\$4.95



WARNING: Eating raw oysters may increase your risk of foodborne illness, especially if you have certain medical conditions.

STARTERS

- A1. Hush Puppies (10)\$4.00
- A2. Fried Cheese Sticks (6)\$5.00
- A3. Onion Rings (15)\$4.00
- A4. Fried Calamari (15)\$10.00
- A5. *Raw Oysters (6)\$11.00
- A6. *Raw Oysters (12)\$20.00
- A7. **Chicken Wings (6)\$8.00
- A8. **Chicken Wings (12)\$12.00
- A9. Cajun Buffalo/ BBQ Shrimp\$10.00
- A10. *Popcorn Crawfish\$12.00
- A11. *Popcorn Shrimp\$9.00

*\$1 extra for steamed Oysters
**Cajun, Lemon Pepper, Buffalo, BBQ, or 88 Special



SOMETHING FRIED

- Basket Comes with Fries
- F1. Fried Shrimp Basket (8)\$12.00
 - F2. Fried Tilapia Basket (4)\$11.00
 - F3. Fried Catfish Basket (4)\$11.00
 - F4. Fried Oyster Basket (10)\$12.00
 - F5. Chicken Tender Basket (4)\$9.00

*Choose 2 or 3 items to make your own fried combo



EXTRAS

- S1. Corn on the Cob (3)\$3.00
- S2. Potato (3)\$2.50
- S3. Cajun Fries\$4.00
- S4. Sweet Potato Fries\$4.00
- S5. French Fries\$4.00
- S6. Steamed Rice\$2.00
- S7. Sausage... (1/2 lb) \$4.00(1lb) \$8.00
- S8. Eggs (3)\$2.50
- S9. Coleslaw\$3.00
- S10. Extra Seasoning\$3/cup
- S11. *Extra Condiments\$0.50

*An 18% service charge will be added for parties of 6 or more



WARNING: Eating raw oysters may increase your risk of foodborne illness, especially if you have certain medical conditions.



THE BOILING

Our boiling seafood taste better with your hands!

CHOOSE YOUR SEAFOOD

	LB	Half LB
M1. Blue Crab (Seasonal)		
M2. Shrimp (No Head)		
M3. Snow Crab Legs		
M4. Crawfish		
M5. Shrimp (Head On)		
M6. Clams		
M7. Manila Clams		
M8. Green Mussel		
M9. Black Mussel		
M10. King Crab Legs		
M11. Lobster Tail (5-6oz)		
M12. Dungeness		

WHAT SEASONING WOULD YOU LIKE?

CAJUN	GARLIC BUTTER (only)
GARLIC BUTTER	** 88 SPECIAL **
LEMON PEPPER	(All the above)

CHOOSE YOUR SPICY LEVEL

NON-SPICY	MILD	MEDIUM
HOT	EXTRA HOT	

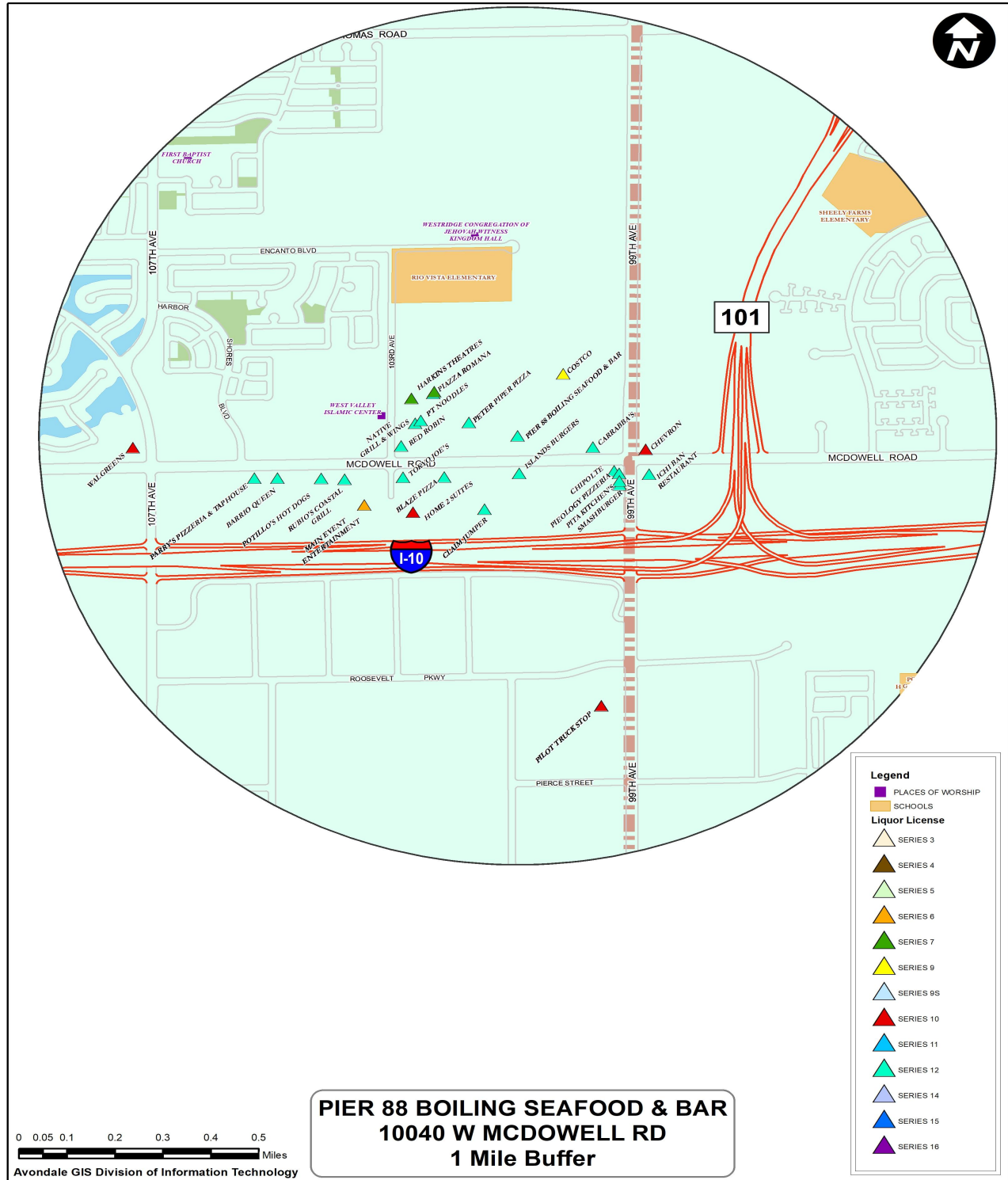
Signature Combos

FAMOUS LOW COUNTRY BOIL

1/2 LB Snow Crab Legs	8 Fried Shrimps
1/2 LB Shrimp (No Head)	*Cajun Buffalo
1/2 LB All-Meat Sausage	*Cajun BBQ
1 Boiled Egg	*Plain
1 Corn	1/2 LB Shrimp (No Head)
1 Potato	

WARNING: Eating raw oysters may increase your risk of foodborne illness, especially if you have certain medical conditions.

GIS MAP



LICENSE REVIEW FORM

Type of License	Series 12 - Restaurant
Applicant's Name	Mei Chen
Business Name	Pier 88 Boiling Seafood & Bar
Business Address	10040 W McDowell Rd
Department Comments	
The General Plan designates this property as Freeway Commercial (C-3), the current zoning is Planned Area Development (PAD) known as the Gateway Pavilions. A restaurant is an allowed use per the PAD narrative.	
	
☐ Police Department ☒ Development Services ☐ Fire Department ☐ Finance Department	
☒ Approved ☐ Denied	
 E-Signature Augustus Gerletti Name Associate Planner Title May 17, 2022 Date	

This license is scheduled for the City Council Meeting on: June 6, 2022

Please complete form by: May 23, 2022



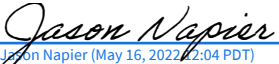
LICENSE REVIEW FORM

Type of License	Series 12 - Restaurant		
Applicant's Name	Mei Chen		
Business Name	Pier 88 Boiling Seafood & Bar		
Business Address	10040 W McDowell Rd		
Department Comments			
☐ Police Department		☐ Fire Department	
☐ Development Services		☒ Finance Department	
☒ Approved		☐ Denied	
<u><i>Daniel Vazquez</i></u> Daniel Vazquez (May 17, 2022 07:21 PDT)		Accountant/Tax Auditor	
E-Signature		Title	
Daniel Vazquez		May 17, 2022	
Name		Date	

This license is scheduled for the City Council Meeting on: June 6, 2022

Please complete form by: **May 23, 2022**

LICENSE REVIEW FORM

Type of License	Series 12 - Restaurant
Applicant's Name	Mei Chen
Business Name	Pier 88 Boiling Seafood & Bar
Business Address	10040 W McDowell Rd
Department Comments	
No comments	
☐ Police Department ☒ Fire Department	
☐ Development Services ☐ Finance Department	
☒ Approved ☐ Denied	
 Jason Napier (May 16, 2022 12:04 PDT)	Fire Marshal
E-Signature	Title
Jason Napier	May 16, 2022
Name	Date

This license is scheduled for the City Council Meeting on: **June 6, 2022**

Please complete form by: **May 23, 2022**



LICENSE REVIEW FORM

Type of License	Series 12 - Restaurant		
Applicant's Name	Mei Chen		
Business Name	Pier 88 Boiling Seafood & Bar		
Business Address	10040 W McDowell Rd		
Department Comments			
☒ Police Department		☐ Fire Department	
☐ Development Services		☐ Finance Department	
☒ Approved		☐ Denied	
<u>Jonathon Martin</u> Jonathon Martin (May 16, 2022 11:22 PDT)		<u>Asst. Chief (Interim)</u>	
E-Signature		Title	
<u>Jonathon Martin</u>		<u>May 16, 2022</u>	
Name		Date	

This license is scheduled for the City Council Meeting on: June 6, 2022

Please complete form by: **May 23, 2022**

CITY COUNCIL REPORT

SUBJECT: Award Authority Amendment for Development & Engineering Services FY22
Operating and Capital Budget

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Jodie Novak, Acting Director of Development & Engineering Services (623) 333-4015

THROUGH: Tracy Stevens, Acting Assistant City Manager, (623) 333-1014

STRATEGIC PLAN:

Strategic Outcome Area: Creative and Sustainable Community Development

Strategy: Maintain and expand quality infrastructure and improve connectivity to city amenities.

PURPOSE:

City Council will consider a request to amend the Administrative Award Authority for the Development & Engineering Services Department's (DES) operating and capital budget for FY2021-2022 and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

Over the last two years, the City has established the list of line items for Administrative Award, which was approved with the Annual Budget adoption. On June 7, 2021, the City Council adopted Resolution 1047-0621 approving the final budget for fiscal year 2021-2022 (FY2022). The Administrative Award document was attached as Exhibit B and approved as part of that adopted budget and governs the maximum Administrative Awarding Authority on services or commodities over \$50,000.

DISCUSSION:

The Development & Engineering Services Department performs numerous activities daily to maintain essential services. Due to the increased construction activity, the city needs to retain additional plan review services to keep up with the workload demands for engineering and building construction plan submittals. DES and Procurement Staff performed a detailed analysis of the services and contracts with spending in excess of \$50,000. It was determined that the Administrative Award Authority for line items under Operations needs to be increased for engineering plan review (22338), and building contract plan review (22337). Due to the increase in traffic signals and streetlights city-wide, staff is also requesting Award Authority to increase traffic signal supplies (22339), traffic signs and supplies (22340), and streetlight supplies (22341). In addition, the Award Authority for project T0099 - Preventative Street Pavement project (22052), will need to be increased in order to conduct a Pavement Condition Index (PCI) data analysis during the summer months, which makes it ideal for optimal data collection. Approval of the amended Administrative Award items does not increase the department's budget, only the ability to spend up to approved limits on defined services within the approved budget.

BUDGET IMPACT:

This action has no net increase to the overall budget.

RECOMMENDATION:

Staff recommends City Council **APPROVE** an amendment to the Administrative Award Authority for the Development & Engineering Services Department's operating and capital budget for FY2021-2022 and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

MOTION:

I move that City Council **APPROVE** the Award Authority Amendment for the Development & Engineering Services Department's operating and capital budget for FY2021-2022.

Contact person for document distribution: Cristabel Dykstra, Aric Stewart, Jodie Novak

Development & Engineering Services - FY2022 Line Items for Administrative Award		FY22 Admin Award	FY22 Revised Admin Award
Reference	Description	Amount	Amount
22336	Professional Services - Project Support	\$ 250,000	\$ -
22337	Professional Services - Building Contract Plans Review	\$ 200,000	\$ 250,000
22338	Professional Services - Engineering Plan Review - 5900-6035	\$ 100,000	\$ 150,000
22339	Traffic Signal Supplies and Maint. (electronic equipment, wiring, cameras, etc.)	\$ 85,000	\$ 150,000
22340	Traffic Signs and Supplies (posts & blanks, markings, reflective sign sheeting, etc.)	\$ 100,000	\$ 150,000
22341	Streetlight Supplies and Replacements (poles, fixtures, Services, etc.)	\$ 90,000	\$ 150,000
22344	Sidewalks - El Mirage Rd: Calle Hermosa to Lower Buckeye Road	\$ 50,000	\$ -
22345	Professional Services - Planning	\$ 50,000	\$ -
22346	Professional Services - Traffic Calming	\$ 225,000	

Development and Engineering Services - Capital			FY22 Admin Award	FY22 Admin Award Revised
Reference	Project Number	Project Description	Amount	Amount
22020	B0093	Parking Garage at BLVD Park and Ride	\$ 11,000	\$ -
22021	B0128	The BLVD Marquee Sign	\$ 350,000	\$ -
22022	B0129	The BLVD Multi-Tenant Monument Signs	\$ 200,000	\$ -
22023	B0130	The BLVD Water Feature	\$ 5,000,000	\$ -
22024	M0021	City Hall Building Renovation	\$ 650,000	\$ -
22025	M0025	Civic Center Annex Building	\$ 7,703,000	\$ -
22026	M0029	Civic Center Plaza Hardscape and Landscape Improvements	\$ 1,210,000	\$ -
22027	M0127	Tenant Improvements to Phoenix Raceway Building	\$ 1,020,000	\$ -
22028	M0170	Development Impact Fee Update	\$ 150,000	\$ -
22029	P0145	Van Buren Multi-Use Path	\$ 100,000	\$ -
22030	S0094	Parking Improvements at Fire Station 172	\$ 860,000	\$ -
22031	T0002	107th Avenue/McDowell Widening	\$ 6,220,000	\$ -
22032	T0004	119th Avenue Road Connection	\$ 1,500,000	\$ -
22033	T0009	Americans with Disabilities Act and Sidewalk Gap Study	\$ 270,000	\$ -
22034	T0016	Avondale Boulevard - McDowell to Encanto	\$ 2,750,000	\$ -
22035	T0017	Avondale Boulevard Landscape and Median Improvements	\$ 650,000	\$ -
22036	T0019	Bridge Repairs	\$ 130,000	\$ -
22037	T0028	Civic Center Marquee Sign	\$ 250,000	\$ -
22038	T0031	Communication Conduit and Fiber Backbone Program	\$ 1,100,000	\$ -
22039	T0037	Digital Message Board Signs	\$ 30,000	\$ -
22040	T0040	Dysart Road Median Improvements - I-10 to Indian School	\$ 20,000	\$ -
22041	T0041	Dysart Road Median Improvements from I-10 to Van Buren	\$ 150,000	\$ -
22042	T0043	Dysart Road ROW Improvements	\$ 500,000	\$ -
22043	T0046	Dysart Road Traffic Flow Improvement Project	\$ 470,000	\$ -
22044	T0052	Fairway Drive Improvements - Van Buren Street to Garfield Street	\$ 210,000	\$ -
22045	T0067	Gateway Program	\$ 100,000	\$ -
22046	T0068	Glen Arm Farms Geotechnical Analysis and Pavement Design	\$ 40,000	\$ -
22047	T0071	Intersection Improvements - Roosevelt St & 99th Ave	\$ 290,000	\$ -
22048	T0079	McDowell Road & 107th Avenue - Dual Left-Turn Lanes	\$ 320,000	\$ -
22049	T0086	New Bus Shelters	\$ 500,000	\$ -
22050	T0091	Old Town Avondale, Cashion and Las Ligas Improvements	\$ 9,120,000	\$ -

22051	T0092	Palm Lane Road Extension - 116th Avenue to 118th Avenue	\$ 360,000	\$ -
22052	T0099	Preventative street maintenance	\$ 600,000	\$ 650,000
22053	T0110	Right Turn Lane at 107th Avenue	\$ 100,000	\$ -
22054	T0122	Street Light Infill Program	\$ 100,000	\$ -
22055	T0133	Thomas Road Bridge design	\$ 3,510,000	\$ -
22056	T0135	Traffic Signal - 119th Ave and McDowell	\$ 750,000	\$ -
22057	T0138	Traffic Signal and Roadway Improvements at El Mirage & Lower Buckeye	\$ 80,000	\$ -
22058	T0140	Traffic Signal at Harbor Shores and McDowell Road	\$ 50,000	\$ -
22059	T0154	Wayfinding Signage	\$ 210,000	\$ -
22060	T0161	Western - Central to 4th Ave - Improvements	\$ 1,000,000	\$ -
22061	T0162	Western Avenue Decorative String Lights	\$ 320,000	\$ -
22062	T0163	Western Avenue Pedestrian Streetlights	\$ 650,000	\$ -
22063	T0173	Traffic Signal and Intersection Improvements at Avondale & Lower Bucke	\$ 250,000	\$ -
22064	T1001	107th Ave Improvements - Broadway Rd to Roeser Rd	\$ 4,100,000	\$ -
22065	U0172	Irrigation Pipe Replacement on Thomas Road West of 99th Avenue Inters	\$ 800,000	\$ -
22066	A0123	Streets Asset Replacement	\$ 1,148,000	\$ -
22067	A0143	Transit Asset Replacement	\$ 150,000	\$ -
22068	T0039	Dysart Road and Western Avenue Roundabout Study	\$ 100,000	\$ -
22069	T0167	Cashion Streetlights	\$ 162,000	\$ -
22070		The BLVD Commercial Building	\$ 5,500,000	\$ -
22071	A0181	Traffice Pre-emptive Signal Replacement	\$ 150,000	\$ -
22072	M0176	Bridge Housing	\$ 650,000	\$ -
22073	T0183	Indian Spring Road Phase I	\$ 900,000	\$ -
22074	TBD	LES HAWK Signal Design and Installation	\$ 280,000	\$ -

CITY COUNCIL REPORT

SUBJECT: Adoption of the Fiscal Year 2023 Pension Funding Policy

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance and Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports the following strategic outcome area:

Innovative program and service delivery - Avondale will continue to serve as a model of innovative, efficient, and responsive government.

PURPOSE:

City Council will consider a request to adopt an updated Pension Funding Policy for Fiscal Year 2023 and authorize the Mayor or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

During the 2018 legislative session, HB2097 was adopted, requiring participants in the Arizona Public Safety Personnel Retirement System (PSPRS) to formally adopt a pension funding policy. The governing body must re-adopt the policy annually, accept the employer's share of the system's assets and liabilities, and post the policy on its website. The City Council adopted the original policy at the 6/3/2019 Council meeting. The policy for FY2023 updates the City plans' assets, liabilities and funded status percentages recently provided by the PSPRS' actuarial firm for FY2021. The policy also identifies the City's annual required contribution (ARC) for the upcoming fiscal year.

DISCUSSION:

The City's sworn Police and Fire personnel are members in legacy pension plans designated for each group. Plan information in the policy is presented only for the two legacy plans. The City's newer public safety personnel are members of a shared pension plan that is comprised of multiple employers due to size of staff with individual employers. The City's legacy plans combined funded status increased from 65.6% in FY2020 to 69.4% in FY2021. The required contribution for FY2023 is \$4,830,933 and the City is planning to contribute \$6,779,200. The additional contribution results from an increase in the public safety positions budgeted since the calculation of the ARC. In addition, the city budgets Tier 3 PSPRS positions at the Tier 1/Tier 2 contribution amount in order to allocate more funds towards the Tier 1/Tier 2 unfunded liability. Currently, the City anticipates being fully funded by FY2036.

BUDGET IMPACT:

There is no budgetary impact associated with this action. The City's required contributions to PSPRS are included in the FY2023 proposed budget.

RECOMMENDATION:

Staff recommends Council adopt the updated Pension Funding Policy for FY2023.

Contact person for document distribution:

City of Avondale

Public Safety Personnel Retirement System

FY2023 Pension Funding Policy

The intent of this policy is to clearly communicate the Council's pension funding objectives and its commitment to our employees and the sound financial management of the City and to comply with Arizona Revised Statutes Title 38 Article 4 Section 863.01.

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The City's police and fire employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS). The City's Detention Center correctional employees also participate in a separate Correction Officers Retirement Plan (CORP) that is also administered by PSPRS.

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to comingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. PSPRS operates as the administrator of two plan groups: 1) individual employer legacy plans for the majority of the City's longer-term public safety and detention center employees; and 2) a combined risk pool plan for newer public safety employees from multiple employers. In the legacy group, the City of Avondale has three trust funds, one for police employees, one for fire employees, and one for correctional employees. As the assets and liabilities of the risk pool plan are not employer-specific, data for Avondale is not provided.

Council formally accepts the assets, liabilities, and current funding ratio of the City's PSPRS legacy trust funds from the June 30, 2021 actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Avondale Police	\$ 41,139,532	\$ 62,470,772	\$ 21,331,240	65.9%
Avondale Fire	\$ 33,641,375	\$ 45,789,304	\$ 12,147,929	73.5%
Detention CORP	\$ 2,447,569	\$ 2,992,211	\$ 544,642	81.8%
City of Avondale Totals	\$ 77,228,476	\$ 111,252,287	\$ 34,023,811	69.4%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Council's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036.

Council established this goal for the following reasons:

- The PSPRS trust funds represent only the City of Avondale's liability.
- The fluctuating cost of an UAAL causes strain on the City's budget, affecting our ability to provide services.
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity.

Council has taken the following actions to achieve this goal:

- Maintain ARC payment from operating revenues – Council is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds. The estimated combined ARC for FY2023 is \$4,830,933 and will be able to be paid from operating funds without diminishing City services.

- **Additional payments above the ARC**
 - **Prepay both the both the employer and employee ARC within the first 90 days of the fiscal year** – Pre-funding the full city contribution and a portion of the employee contributions has an immediate impact on long-term funding due to the increased investment returns applied directly to the City’s PSPRS trust accounts.
 - Employer contributions will be prepaid in full at the amount included in the City's annual budget - The City's annual budget amount is based upon the actuarially determined rate applied to 100% full employment for all positions including budgeted vacant positions, positions filled by an employee in DROP, and all other eligible positions whereby contributions are not currently required, but have been budgeted for by the City.
- | Plan | FY22 Budgeted Employer Contributions |
|-------------------------|--------------------------------------|
| Avondale Police | \$ 4,404,400 |
| Avondale Fire | \$ 2,198,600 |
| Detention CORP | \$ 176,200 |
| City of Avondale Totals | \$ 6,779,200 |
- Employee contributions will be prepaid at 50 -75% of the estimated employee ARC based upon cash flow needs at the discretion of the Finance and Budget Department Director.
 - **Annual pension contributions above the ARC** – as part of the City’s annual budgetary process, evaluate the assets, liabilities, and current funding ratio of the City’s PSPRS trust funds from the most current actuarial valuation and the City’s general fund financial position and consider funding appropriations in excess of the ARC to incrementally achieve the Council’s PSPRS funding ratio goal of 100%.

Based on these actions the Council plans to achieve its goal of 100% funding by June 30, 2036, in accordance with the amortization timeline set forth by the PSPRS June 30, 2021 Actuarial Valuation.

CITY COUNCIL REPORT

SUBJECT: Employee Benefit Trust Fund Budget Amendment

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance and Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports the following Avondale Strategic Outcome Area:

- Innovative Program and Service Delivery - Avondale will continue to serve as a model of innovative, efficient, and responsive government.
-

PURPOSE:

City Council will consider requests to approve a budget amendment increase for FY2022 in the amount of \$1,000,000 for the purpose of having sufficient budget capacity to pay costs and claims in the Employee Benefit Trust fund (6040), and to amend the requisite administrative award authority, and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

The City of Avondale began the Avondale Employee Benefit Trust Fund (EBT) on July 1, 2022. The EBT is approaching the end of its first year of operations. The EBT is a self-funded medical plan and dental plan for City of Avondale employees. Other benefits included in this fund are Vision, Life, COBRA, and Flexible Spending Accounts. The FY2022 adopted budget included budget estimates for both contributions (revenues) and expenditures based on the best available information at the time, but actual contributions and costs have been higher than originally forecasted. Staff forecasting for the EBT fund will improve as additional data is received over the next few years.

DISCUSSION:

Staff have closely monitored Employee Benefit Trust Fund (EBT) contributions and expenses through the first ten months of FY2022. Due to the increase of new positions added at the beginning of FY2022 and new positions created during FY2022 through midyear budget requests, as well as better available information after ten months of operations, staff estimate additional contributions over the originally adopted budget.

To ensure the Employee Benefit Trust fund has enough budget capacity to pay claims and related costs for these added positions for the remainder of the fiscal year, staff recommends increasing the EBT budget by \$1,000,000.

BUDGET IMPACT:

This action will transfer \$1,000,000 from Unanticipated Revenue to the Employee Benefit Trust Fund (6040) to create the necessary appropriation to pay EBT related claims and associated costs. There is no impact to the General Fund.

RECOMMENDATION:

Staff recommends City Council authorize a budget amendment increase in the amount of \$1,000,000 from Unanticipated Revenue to the Employee Benefit Trust Fund (6040), amend the requisite administrative award authority, and authorize the Mayor, or City Manager and City Clerk, to execute the necessary documents.

Contact person for document distribution:

CITY COUNCIL REPORT

SUBJECT: Resolution 1038-0622 - Designation of Chief Fiscal Officer for the AELR

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance and Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports the following strategic outcome area:

Innovative program and service delivery - Avondale will continue to serve as a model of innovative, efficient, and responsive government.

PURPOSE:

City Council will consider a request to adopt Resolution 1038-0622, designating Renee Weatherless as the Chief Fiscal Officer for the submittal of the annual expenditure limitation report and authorize the Mayor or City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

The city is required (A.R.S. § 41-1279.07) to complete an annual expenditure limitation report (AELR) using the Arizona Auditor General's uniform expenditure reporting system. This reporting system demonstrates the city's compliance with the statutory expenditure limitation.

DISCUSSION:

The city is required to designate an individual as the Chief Fiscal Officer who is responsible for the submission of the required reports to the Auditor General's Office. This action names Renee Weatherless as the Chief Fiscal Officer for these purposes.

BUDGET IMPACT:

There is no budgetary impact associated with this action.

RECOMMENDATION:

Staff recommends Council adopt a Resolution designating the Chief Fiscal Officer for the submission of the annual expenditure limitation report (AELR).

RESOLUTION NO. 1038-0622

A RESOLUTION OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2023 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.

WHEREAS, ARIZ. REV. STAT. § 41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the City of Avondale (the "City") Council desires to designate Renee Weatherless, as the City's Chief Fiscal Officer; and

WHEREAS, entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVONALE as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Renee Weatherless is hereby designated as the City's Chief Fiscal Officer for purposes of submitting the fiscal year 2023 AELR to the Arizona Auditor General on the City's behalf.

SECTION 3. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

[SIGNATURES ON FOLLOWING PAGE]

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona,
June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

REVIEWED BY:

Cherlene Penilla, Acting City Manager

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

CITY COUNCIL REPORT

SUBJECT: Resolution 1039-0622 - Fiscal Year 2023 Proposed Fee Changes

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance & Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

The proposed fees and charges are related to the following Avondale Strategic Outcome Area:

- Innovative Program and Service Delivery - The proposed fees allow for the city to recover a portion of its costs for certain services, ensuring the city has the resources to innovate and provide high quality service to residents, businesses, and visitors.
-

PURPOSE:

City Council will consider a request to adopt Resolution 1039-0622, approving the Fiscal Year 2023 proposed fee changes and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

Staff reviewed the City's current fee schedule and proposes changes to update fee amounts to reflect the cost of providing services, remove obsolete fees, add new fees for new services, and clarify certain existing fees.

As required by A.R.S. §9-499.15, written notice of the proposed fee changes and a written report that supports the new or increased fees was posted on the City's website for at least sixty days before Council action on the fees and a notice of intent to establish or increase fees, which included the date, time and place of the meeting in which the Council will take action of said fees was posted on the City's website and social media accounts at least fifteen days before Council action.

DISCUSSION:

Facility Rentals:

Staff has reevaluated the framework and fees for city facility rentals in a collaborative effort combining expertise from Economic Development and Tourism, Parks and Recreation, Neighborhood and Family Services and Libraries, Marketing and Public Relations, City Attorney, and Finance and Budget. All departments are supportive of this effort.

The proposed framework and fee schedule reflect staff's collaborative effort to make Avondale an attractive destination for a variety of events that benefit the city and its residents while being good stewards of city resources.

The proposal groups city facilities into three tiers with a pricing structure adequate for each tier.

- Tier 1: Avondale Visitor and Conference Center
- Tier 2: AZ Complete Health Avondale Resource Center and the Avondale Community Center
- Tier 3: Library meeting rooms and Park ramadas

The proposal also provides facility rental discounts. Discounts are only applied to the facility and not to required ancillary fees.

- Avondale residents: 20% discount
- Maricopa County-based non-profit organization: 20% discount
- City-sponsored event: 100% discount
- Avondale co-sponsored event in cooperation with outside individuals, organizations or agencies and approved by a Department Director: 100% discount

Staff performed a market analysis of surrounding, similar facilities. Staff anticipates a minimal fiscal impact.

Parks and Recreation:

Proposed changes to the Parks and Recreation fee schedule include consolidating all existing tournament field rental fees to one simpler fee. The rental rate per field will stay the same. The proposal also includes removing obsolete fees including the pitching mound rental. New fees include a rental fee per hour for amenities like the outdoor amphitheater, sport courts, fields and lawns, specialized park facilities like the pump track, including a resident and non-resident rate. Staff anticipates a minimal fiscal impact.

Police Department:

Proposed changes to the Police Department fee schedule include removing fees tied to archives records searching. All records are now held on site making this fee obsolete. A new \$5 miscellaneous fee is proposed to be added for unique information requests. Staff anticipates a minimal fiscal impact.

Neighborhood and Family Services (Library):

Proposed changes to the Library fee schedule include removing nine fees that are obsolete or unnecessarily punitive. The proposal includes lowering three fees and raising three fees to match actual costs. Staff anticipates a minimal fiscal impact.

Development and Engineering Services (Planning):

Proposed changes to the Planning fee schedule include adding a new recordation fee for Minor Land Divisions, Final Plats and Maps of Dedication to ensure the city recovers its costs paid to Maricopa County while streamlining the process for developers. Staff anticipates a minimal fiscal impact.

BUDGET IMPACT:

Staff expects a minimal fiscal impact from the proposed changes.

RECOMMENDATION:

Staff recommends the Mayor and Council adopt a resolution adopting the summary of proposed fee changes. All fees and charges for services included in the current fee schedule previously adopted and not amended or increased by this Resolution shall remain in effect.

Contact person for document distribution: Aaron White

CITY OF AVONDALE FY2023
CHANGES TO
FEES AND CHARGES

Contents

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Development and Engineering Services (Planning)	17

Facility Rentals

Background: The city recently finished construction and/or remodeling of new facilities that have meeting rooms available for and marketed to events and community meetings, particularly the Visitor & Conference Center, AZ Complete Health Avondale Resource Center, and Community Center. Some fees were adopted on August 24, 2021.

Staff has reevaluated the framework and fees for city facility rentals in a collaborative effort combining expertise from Economic Development and Tourism, Parks and Recreation, Neighborhood and Family Services and Libraries, Marketing and Public Relations, and Finance and Budget. All departments are supportive of this effort.

The proposed framework and fee schedule reflect staff's collaborative effort to make Avondale an attractive destination for a variety of events that benefit the city and its residents, while being good stewards of city resources.

Justification:

The proposed fee schedule has three main areas that provide justification for the fee changes: 1) Facility tiers; 2) Discounts; 3) Fee schedule. When looking at this new framework, the goal is to ensure that the city is recovering any costs that may be expensed during any rental, deliver competitive rates and provide equity when designing room rental rates.

1. Facility Tiers: Staff recommends classifying city facilities for rent into three tiers. As staff evaluated the current fee structure, it became clear that different facilities are geared for different audiences. Staff also recognized that park ramadas should not have a price that exceeds the Visitor & Conference Center. The proposed solution of tiered facilities aligns the audience with the facility, while the fee range accounts for the different facilities in each tier.

A. Tier 1

a. Facilities:

- i. Avondale Visitor & Conference Center
 - 1. Indoor and outdoor facilities
 - 2. Full and half rooms

b. Target market: Corporate events

c. Price structure:

- i. \$40-\$100 per hour
- ii. Two-hour minimum
- iii. Security required
- iv. Limited hours (business hours). Facilities are available after hours for a premium.

B. Tier 2

a. Facilities:

- i. AZ Complete Health Avondale Resource Center
 - 1. Indoor and outdoor facilities
 - 2. Full and half rooms

- ii. Community Center
- b. Target Market: Community events and meetings
- c. Price structure:
 - i. \$25-\$75 per hour
 - ii. Two-hour minimum
 - iii. Security required
 - iv. Limited hours (business hours). Facilities are available after hours for a premium.
- C. Tier 3
 - a. Facilities:
 - i. Libraries
 - ii. Park Ramadas
 - b. Target market: Individuals, families, and outdoor events
 - c. Price structure:
 - i. \$10-\$75 per hour
 - ii. No security required
 - iii. Greater availability (weekends, nights)
 - 1. Libraries: Library operating hours only
 - 2. Parks: Park operating hours or as specified
- D. Facility Ancillary Fees: Ancillary fees are designed to help recuperate city costs during the facility rentals. They are designed to provide support, safety, and quality during facility use. They account for services that may be needed, requested, or required during or after a rental and are available at an additional fee. The ancillary fees are not eligible for any discounts or reduced pricing. A detailed list of ancillary fees is listed in the fee proposal. Certain staff-related fees will not be assessed during normal city business hours.

2. Discounts: Staff recommends providing discounts for residents and non-profit organizations, which is a common practice found in similar facilities. The discounts also state that the city does not have to pay itself for facility use.

- A. Avondale residents: 20% discount on facility room rental only; ancillary fees still applicable.
 - a. Avondale residents will be provided a 20% discount on facility room rentals to encourage the use of city facilities. This mirrors the Avondale Parks and Recreation resident incentive for utilization of city recreational leagues and classes.
- B. Non-profit organizations: 20% discount on facility room rental only; ancillary fees still applicable.
 - a. Any non-profit organization will be provided a 20% discount on facility room rental. Facilities in surrounding communities offer similar discounts.
 - b. A non-profit organization is defined as a corporation organized under the laws of the State of Arizona as a non-profit organization, having been certified by the United States Internal Revenue Service of 1986, as amended, and shall meet the following criteria:
 - i. The headquarters of the non-profit organization shall be located in Maricopa County.

- ii. The non-profit organization shall provide services to all residents of Avondale without discrimination based on a person's race, color, religion, sex, sexual orientation, gender identity, or national origin.
 - iii. The use of the facility by the non-profit organization shall be in accordance with the Constitution of the State of Arizona and the Constitution of the United States.
- C. City-sponsored event: 100% discount on facility room rental only; other ancillary fees waived as applicable
 - a. Meetings conducted by the City Council or any appointed City Board, Commission or City Department
 - b. Avondale co-sponsored events conducted in cooperation with outside individuals, organizations or agencies and approved by a Department Director.

3. Fee Schedule: The proposed fee schedule lists a variety of fee ranges to accomplish three main goals:

- A. Accommodate different types of facilities and rooms within each tier
- B. Allow flexibility in renting half or full facilities
- C. Place Avondale facilities within a competitive market range with surrounding, similar facilities.

Methodology: Staff completed an internal market analysis in order to determine comparable rates to similar facilities in the surrounding area. The study looked at the size, fees and amenities of both private and public facilities. While analyzing the market within this industry, staff concluded that a tiered option with the discounts listed above will align city facilities with those of surrounding communities without competing against private facilities offering similar venues. Qualitative data gathered shows that the new proposed fee schedule will in fact be within our customers desired range when comparing from both private and local facilities in surrounding areas. Exhibit A will show the comparison to local jurisdictions of comparable square footage and their pricing for resident, non-resident and non-profits. The study concluded that the need for a lower pricing and discount to non-profits fall within a 10 to 20 percent range. Please see exhibit A below for further clarification.

Exhibit A: Comparable Venues

Comparable Venues					
	Square Footage	Pricing: Resident	Pricing: Non-Resident	Pricing Non-Profit	Unit of Measure
City Goodyear large multipurpose room	3,000	\$100.00	\$200.00	\$100.00	Per Hour
City of Buckeye Sundance Community Center	3,000	\$100.00	\$125.00	\$100.00	Per Hour

City of Glendale Civic Center Garnet-Emerald room	3,233	\$720.00	\$900.00	\$720.00	Per Duration
City of Glendale Foothills Library Roadrunner Room	2,676	\$112.00	\$139.00	\$112.00	Per Hour
City of Peoria Calderwood Room	4,250	\$100.00	\$130.00	only security deposit	Per Hour
City of Peoria- Rio vista Lakeview room combined	4,650	\$200.00	\$250.00	\$200	Per Hour
City of Surprise- Sierra Montana Recreation Center	3,360	\$100.00	N/A	N/A	Per Hour
City of Tolleson Esther Angulo Community Center	1,800	\$200.00	\$300.00	\$200.00	Per Duration
Private Venues					
	Square Footage	Pricing			
Main Event	1,824	\$3,840.00			
Hilton Garden Inn	5,000	\$1,000.00			
Old Town Avondale Reception Hall	4,500	\$2,000.00			
Avondale Facilities (current fees)					
	Square Footage	Pricing	Unit of Measure		
Avondale Visitor & Conference Center	2,331	\$150.00	Per Hour		
Avondale Resource Center	2,310	\$150.00	Per Hour		

Exhibit B: Example Rental Discount Scenarios

Example Event by Non-Profit during Business Hours				
Fee Name	Total Fee	Discount	Actual Fee	Justification
Tier 2 Room Rental (2-hours)	\$80	20%	\$64	Qualifying non-profit
Security Staff	\$120	N/A	\$0	Security staff present during normal business hours
IT Support (1 hour during setup)	\$75	N/A	\$75	IT staff needed for support
TOTAL	\$275.00		\$139.00	

Fee Proposal:

Fee Name	Current Fee	Current Measure	Proposed Fee	Proposed Measure	Notes / Methodology
Tier 1 Rental (two-hour minimum, security required)	New	N/A	\$40 - \$100	Per Hour	Visitor and Conference Center
Tier 2 Rental (two-hour minimum, security required)	New	N/A	\$20 - \$60	Per Hour	Resource Center and Community Center
Tier 3 Rental (one-hour minimum)	New	N/A	\$15 - \$50	Per Hour	Libraries; Park ramadas
Tier 1-2 Rental Deposit	50%	Total rental fee	50%	Total Rental Fee	No change
Avondale Resident Tier 1-3 Discount	New	N/A	20% off rental fee	Per Rental	Similar to recreation discount for residents
Non-profit Organization Tier 1-3 Discount	New	N/A	20% off rental fee	Per Rental	Similar to recreation discount for residents
City-sponsored Event Tier 1-3 Discount (approved by Department Director)	New	N/A	100% off rental fee	Per Rental	No charge needed
Security Staff (two-hour minimum after business hours, no charge during business hours)	\$30 - \$60	Per Hour	\$30 - \$60	Per Hour	Changed the minimum hours from four to two

Facilities Staff Support	\$50	Per Hour	\$50	Per Hour	No Change
IT Support	\$75	Per Hour	\$75	Per Hour	No Change
Professional Cleaning Fee	\$50	Per Hour	\$50	Per Hour	No Change
Coordinator / Staff Support (no charge during business hours)	\$60	Per Hour	\$60	Per Hour	No Change
AV Access (sound, wireless microphone, screen)	\$25	Flat Fee	\$0	Remove	Remove; included in room base fee
Catering kitchen access	\$200	Per Rental	\$75 - \$200	Per Rental	Range of kitchens have various capabilities
Tier 1-2 Administrative Fee (catering or supply orders)	NA	5% surcharge	NA	5% surcharge	Required to recuperate city incurred cost
Tier 1-2 Holiday, Weekend, After-hour surcharges	NA	20% surcharge	NA	25% surcharge	Required to recuperate city incurred cost
Half Conference Center Rental (four-hour minimum)	\$85	Per hour	Remove	Remove	Now Tier 1
Half Resource Center Rental (four-hour minimum)	\$84	Per hour	Remove	Remove	Now Tier 2
Full Conference Center Rental (four-hour minimum)	\$150	Per hour	remove	Remove	Now Tier 1
Full Resource Center Agua Fria Room Rental (four-hour minimum)	\$150	Per hour	Remove	Remove	Now Tier 2
Resource Center Rio Salado Room Rental (four-hour minimum)	\$128	Per hour	Remove	Remove	Now Tier 2
Resource Center Gila Room Rental	\$40	Per Hour	Remove	Remove	Now Tier 2
Resource Center Verde Room Rental	\$40	Per hour	Remove	Remove	Now Tier 2
Resource Center Outdoor Space Rental (four-hour minimum)	\$150	Per hour	Remove	Remove	Now Tier 2
Small Ramada – up to 3 tables (non-resident)	\$15	Per hour	Remove	Remove	Now Tier 3

Ramada – up to 6 tables (non-resident)	\$20	Per hour	Remove	Remove	Now Tier 3
Half Group Ramada – Up to 8 tables (Non-resident)	\$25	Per hour	Remove	Remove	Now Tier 3
Full Group Ramada – 9+ tables (non-resident)	\$75	Per hour	Remove	Remove	Now Tier 3
Small Ramada – up to 3 tables	\$10	Per hour	Remove	Remove	Now Tier 3
Ramada – up to 6 tables	\$15	Per hour	Remove	Remove	Now Tier 3
Half Group Ramada – Up to 8 tables	\$20	Per hour	Remove	Remove	Now Tier 3
Full Group Ramada – 9+ tables	\$50	Per hour	Remove	Remove	Now Tier 3
Sam Garcia Library Meeting Room	\$25	Per hour	Remove	Remove	Now Tier 3
Civic Center Library Zane Grey Meeting Room	\$25	Per hour	Remove	Remove	Now Tier 3

Parks and Recreation

Department Name	Parks and Recreation (PRD)
Division Name	
Background	Staff completed a comprehensive review of the Parks and Recreation Departments' fee schedule in efforts to accurately capture all fees related to current and new business operations.
Justification	Account for new facilities such as Alamar, Community Center, Sand Volleyball Complex and position the staff to manage other facility rental requests.
Methodology	Updates include removing duplicate or obsolete fees, capturing missing fees, and clarifying fee ranges or fee names. Tournament Field Rentals: Staff recommends consolidating the current one-two-three-day rental schedule by park and simplify into a single tournament field rental fee with a measurable usage. The proposed baseline fee of \$325 per field is equal to the current fee per field when calculated based on number of fields at each park. This proposed flexibility will allow the city to assess fees when new fields are added, such as Alamar Park, as well as provide flexibility to assess fees for different fields other than just baseball/softball, such as soccer, football, lacrosse, and more. Currently adopted deposit and cleaning fees will continue to be assessed.
Alternatives	Obsolete fees continue to be listed on the City fee schedule and new department functions remain unidentified. Unidentified fees stop being charged and unidentified City services cease, impacting current park and program users.
Fiscal Impact	Modifications have a minimal fiscal impact.

Fee Change Proposal:

Fee Name	Current Fee	Current Measurement	Proposed Fee	Proposed Measurement	Notes / Methodology
Tournament Field Rentals	\$650.00 - \$7500.00	Varies by event size	\$325.00 - \$400.00	per field / per 12-hour rental	Consolidate all existing tournament field rental fees to one simpler fee. (Combine Festival & Friendship; 1, 2, & 3 day) Hourly rates may apply for rentals beyond 12-hours in duration.
Tournament Rentals – Friendship	\$2,925 - \$7,800	Varies by event size	Remove	Remove	Consolidate into one simpler fee

Park Three Days					
Tournament Rentals – Friendship Park Two Days	\$1,300 - \$3,900	Varies by event size	Remove	Remove	Consolidate into one simpler fee
Tournament Rentals – Friendship Park One Day	\$975 - \$2,600	Varies by event size	Remove	Remove	Consolidate into one simpler fee
Tournament Rentals – Festival Fields Three Days	\$1,950- \$5,850	Varies by event size	Remove	Remove	Consolidate into one simpler fee
Tournament Rentals – Festival Fields Two Days	\$1,300 - \$3,900	Varies by event size	Remove	Remove	Consolidate into one simpler fee
Tournament Rentals – Festival Fields One Day	\$650 - \$1,950	Varies by event size	Remove	Remove	Consolidate into one simpler fee
Pitching Mound Rental	\$25.00 – \$75.00	per field	Remove	Remove	City no longer offers pitching mound rentals and does not maintain a pitching mound inventory.
Outdoor Amphitheater	No Current Fee / New	N/A	\$25.00 - \$150.00	per hour	New fee for amphitheater rentals. Additional general fees may apply.
Sport Court Rentals – Residents	No Current Fee / New	N/A	\$10.00 - \$25.00	per court / per hour	New fee for sport court rentals
Sport Court Rentals – Non-Residents	No Current Fee / New	N/A	\$15.00 - \$30.00	per court / per hour	New fee for sport court rentals
Multi-Purpose Field / Event Lawn Rental - Resident	No Current Fee / New	N/A	\$15.00 - \$20.00	per hour	Fee may be applied to rental request of open space, event lawns and other green spaces.
Multi-Purpose Field / Event	No Current Fee / New	N/A	\$25.00 - \$30.00	per hour	Fee may be applied to

Lawn Rental – Non-Resident					rental request of specialized park amenities. (i.e.: Skate park, pump track, fitness court, dog parks, etc.)
Facility Rental - Resident	\$10.00	per hour	\$10.00 - \$50.00	per hour	Fee may be applied to rental request of specialized park amenities. (i.e.: Skate park, pump track, fitness court, dog parks, etc.)
Facility Rental – Non-Resident	\$15.00	per hour	\$15.00 - \$75.00	per hour	Fee may be applied to rental request of specialized park amenities. (i.e.: Skate park, pump track, fitness court, dog parks, etc.)
Approved Special Event Park Permit	\$500.00 - \$20,000.00	per application	\$100.00 - \$20,000.00	per event / per date	Fee will be applied for commercial or private park event requests that result in closures and/or exclusive use.
Special Events Vendor & Exhibitor Permit	\$25.00 - \$275.00	per event / per date	\$15.00 - \$275.00	per event	Fee revision allows staff to attract smaller businesses and nonprofits to participate at community events.

Police Department

Department Name	Police Department
Division Name	Records Bureau
Background	The Avondale Police Department currently charges several rates and fees for services provided by the Police Department. Most of these charges are governed by state statute or city code such as false alarm fees, alarm registration/renewal fees, and tow impound administration fee. In addition, the Police Department also charges for other public records requests such as; copies of police reports, body worn camera footage, 911 calls/transcripts, and photos. Staff recommends updating and removing some items from the Rates & Fees Schedule for the City of Avondale.
Justification	The Police Department recommends updating its fees by removing a few that are no longer applicable and adding one additional fee that was not listed. Police receives a diverse number of public record requests, including booking photos, call for service report, call note logs, and many others. Staff also receives many varieties of requests that are not currently in the Rate & Fees Schedule, therefore, staff recommends adding a “miscellaneous request” category.
Methodology	A survey of other agencies’ fees was conducted, and after reviewing them at this time we have decided that our fees are consistent with other agencies and will not be increased. Miscellaneous fee: Given the variety of unique requests receives, staff recommends that the proposed “Miscellaneous Fee” be equivalent to the current records report fee of \$5. This proposed fee recuperates city cost while not being overly burdensome to the public.
Alternatives	Do not adopt proposed changes and continue with fees as currently stated.
Fiscal Impact	Minimal fiscal impact to the City of Avondale, and we will now be able to charge for miscellaneous items that do not fall under the other categories.

Fee Change Proposal:

Fee Name	Current Fee	Current Measurement	Proposed Fee	Proposed Measurement	Notes / Methodology
Archived Police Report – First 20 pages	\$20	Per report	Remove	Remove	Staff no longer keeps reports offsite and all reports are housed within the City of Avondale complex.
Archived Police Report	.80	Per report	Remove	Remove	Staff no longer keeps reports offsite and all

– Every Page After 20					reports are housed within the City of Avondale complex.
Archived Police Report – CD, Email, or USB	\$20	Per report	Remove	Remove	Staff no longer keeps reports offsite and all reports are housed within the City of Avondale complex.
Archived Rushed Police Report – First 20 pages	\$40	Per report	Remove	Remove	Staff no longer keeps reports offsite and all reports are housed within the City of Avondale complex.
Archived Rush Police Report – Every Page After 20	\$1.60	Per report	Remove	Remove	Staff no longer keeps reports offsite and all reports are housed within the City of Avondale complex.
Archived Rush Police Report – CD, Email, or USB	\$40	Per report	Remove	Remove	Staff no longer keeps reports offsite and all reports are housed within the City of Avondale complex.
Miscellaneous Requests	N/A	Per report	\$5	Based on current fees for record reports	Per ARS 39-121.01 the city is permitted to charge and request payment in advance for copying, supplies, and postage charges.

Neighborhood and Family Services (Library)

Department Name	Neighborhood & Family Services (NFS)
Division Name	Library
Background	This year Library staff completed a comprehensive review of the Library Division fee schedules to ensure that library fees are fair, correlate with other Arizona library fees and are in line with other Neighborhood and Family Services Division and Department fees. This new fee schedule will remove fees that are unnecessary and/or overly punitive as well as reducing fees to parallel actual cost. This new schedule will also raise some fees to match other Arizona libraries and other Avondale Neighborhood Services Divisions. 18 proposed modifications include: 1. Removal of nine (9) fines and fees that are obsolete or unnecessarily punitive. 2. Lowering of three (3) fees to match actual costs or to streamline services. a. Overdue fines for DVDs: Lower to match other 'regular' library overdue fines. b. Overdue fines for Interlibrary Loans: Lower to match other 'specialty' library items. c. Library Card Replacement Fee: Lower to match more closely to actual cost of item. 3. Raising three (3) fees to match actual costs including: a. Lost or Destroyed Items: With the addition of hotspots and Chromebooks to the library collection, the range of this fine has gone up to match the cost of a hotspot/Chromebook combination replacement. b. Copy/Print fee Black and White: With the rise in the cost of paper and ink, there is a need to slightly increase this cost. c. Copy/Print Fee Color: Raising to match what other divisions charge for this service. 4. The remaining seven (7) fees in the fee schedule will have no changes.
Justification	Fees changed will match what other Neighborhood and Family Services Divisions and other Arizona Libraries are charging. This proposal will simplify the library fee schedule. This update will also remove punitive and unnecessary fines and fees from the library fee schedule. Library staff were especially concerned with regards to the effect of overly punitive fines and fees on low income patrons. Low income patrons surveyed by the American Library Association consistently list fines and fees as a reason they do not come to the library and utilize the free services or check out materials. Library staff hope that removing some of these barriers will help Avondale Libraries to bring in patrons who were previously unwilling to come to the library because of the fear of overly punitive fines. All adopted fees will be examined next fiscal year to ensure that they have been altered properly and are still meeting the needs of the City of Avondale and Library Patrons.
Methodology	Library staff examined all fees. Fees were compared to other city fees including City of Phoenix, City of Tolleson, City of Goodyear and City of Buckeye. In addition, fees were compared to other NFS Division fees.
Alternatives	N/A
Fiscal Impact	Library fees that have some cost recovery: 1. Library Cards: the initial card is free. Replacement cards will be reduced to \$1.00. The actual cost for a card is between \$.50-\$1.00, this new reduction will still recover some of the cost of the library cards lost without being overly punitive to patrons. – limited impact

	2. Print/Copy: Fees have been raised to match the rising cost of paper and ink. In a typical year, the library spends around \$3,000 on paper and around \$8,000 on ink for public printing. At the current fee rate, the library brings in around \$4,000-\$5,000 for printing. Raising this fee will also help to offset the removal of the Fax Fee. – limited impact. 3. Replacement items (i.e. RFID tags, damaged items, etc.) Fee has been adjusted to match actual cost for each of these items. – zero impact.
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Fee Change Proposal:

Fee Name	Current Fee	Current Measurement	Proposed Fee	Proposed Measurement	Notes / Methodology
Fax	\$1.00	Per page	Remove	Remove	This is what other NFS divisions are charging for this service.
Daily Computer Pass	\$1.00	Per Day	Remove	Remove	Library requires a library card or ID to use the computer. Guest passes should be free to out of town visitors and for emergency use. No need to charge.
DVD Case Replacement	\$2.00	Per Case	Remove	Remove	This happens rarely and cases are very cheap.
One Disc Missing from Multi-Disc Set	\$10.00	Per disc	Remove	Remove	Library charges for the entire set if a disc is missing. It is almost impossible to replace one disc.
Missing Barcode	\$1.00	Per barcode	Remove	Remove	This happens rarely and barcodes cost around .10 each.
Missing Insert	\$5.00	Per insert	Remove	Remove	Library staff can use the copy machine to make a new insert, no need to charge.
Processing Fee	\$5.00	Per item	Remove	Remove	Cost of processing is included in replacement of item.
Unclaimed Inter-Library Loan Fee	\$5.00	Per item	Remove	Remove	This is a punitive fee and is unnecessary
Out of County Computer Card Fee	\$5.00	Per month	Remove	Remove	Happens very rarely, and temporary cards can be given to patrons for this purpose
Overdue Fines – Interlibrary Loans	\$2.00	Per day	\$1.00	Per day	Reduce to match other library specialty item fines and streamline services.
Library Card Replacement	\$2.00	Per card	\$1.00	Per card	Library cards cost between .50 - \$1.00 each. The high replacement fee is unnecessarily punitive, especially for low income patrons.
Overdue fines - DVDs	\$1.00	Per item	.20	Per item	Reduce to match other library item overdue fines and streamline services.

Lost or Destroyed Items for Checkout – (or actual cost of item)	\$3.00-\$100.00	Per item	\$3.00-\$500.00	Per item	Library is now lending Chromebooks and Hotspots which combined cost around \$500.00 to replace.
Copy/Print Fee – Black & White	.15	Per page	.25	Per page	This will help to cover the increasing costs of paper/ink and matches what other libraries charge.
Copy/Print Fee - Color	.25	Per page	\$1.25	Per page	This is what other divisions are charging for this service. In addition, it will help to cover increasing costs of paper/ink.
Collection Agency Fee	\$15.00	Per Library card	No changes	No changes	This is a recuperative cost, averaged among accounts to be \$15.00. Other Arizona Libraries charge same.
Library Card Fee (Non-Resident)	\$40.00	Per Year	No changes	No changes	This is the same that other Maricopa County libraries charge.
Missing RFID Tag	\$1.00	Per item	No changes	No changes	This is the actual cost of an RFID tag
Library Merchandise	\$.10-\$30.00	Per item	No changes	No changes	This is actual cost of the item
Overdue Fines – Beyond Books	\$1.00	Per day	No changes	No changes	This is deemed reasonable as compared to other library systems who still charge overdue fines.
Overdue Fines – Books & Audiobooks	.20	Per day	No changes	No changes	This is deemed reasonable as compared to other library systems who still charge overdue fines.
Returned Check Fee (Will also incur bank fee)	\$25.00	Per incident	No changes	No changes	This is the same that other libraries charge.

Development and Engineering Services (Planning)

Department Name	Development and Engineering Services
Division Name	Planning
Background	The City of Avondale collects application fees for Minor Land Divisions (MLD), Maps of Dedication (MOD), and Final Plats (FP), fees which must be paid to Maricopa County. Staff estimates the total County fee, creates a separate invoice, collects payment, and then pays the County on the developer's behalf. This process has proven to be cumbersome for all parties involved and creates a potential for discrepancy and inconsistency.
Justification	To streamline the process, to ensure consistency and uniformity in collecting this fee, and to provide a transparent fee to the public, staff recommends charging a single, flat recordation fee for each application type: Minor Land Divisions (MLD), Maps of Dedication (MOD) and Final Plats (FP). The recommended fee amount is the calculated average of fees collected for each type over the past two fiscal years: Average amount collected per application type: Final Plat: \$52.00 Minor Land Division: \$31.00 Map of Dedication: \$31.00
Methodology	Staff analyzed the recording fees collected for the past two years for both Minor Land Divisions and Final Plats. Staff proposes utilizing the average recording fee invoiced and collected over the past two years to establish the fee. The Minor Land Division/Maps of Dedication Recordation fee will be \$31.00, and the Final Plat Recordation fee will be \$52.00.
Alternatives	Continue to issue an invoice and collect fee separately.
Fiscal Impact	These changes will be revenue neutral since it is based on the average of fees charged in the past.

Fee Change Proposal:

Fee Name	Current Fee	Current Measurement	Proposed Fee	Proposed Measurement	Notes / Methodology
Final Plat Recordation Fee	No fee/Invoiced separately. County charges First Page \$24.00; each additional page \$20.00	Maricopa County Recorder Fee Schedule: Plats and Surveys First Page \$24.00; each additional page \$20.00	\$52.00	Per application	Based on average collected over the past two years.
Minor Land Division Recordation Fee	No fee/Invoiced separately. County charges First Page \$24.00; each additional page \$20.00	Maricopa County Recorder Fee Schedule: Plats and Surveys First Page \$24.00; each additional page \$20.00	\$31.00	Per application	Based on average collected over the past two years.
Map of Dedication Recordation Fee	No fee/Invoiced separately. County charges First Page \$24.00; each additional page \$20.00	Maricopa County Recorder Fee Schedule: Plats and Surveys First Page \$24.00; each additional page \$20.00	\$31.00	Per Application	Based on average collected over the past two years.

RESOLUTION NO. 1039-0622

A RESOLUTION OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, AMENDING THE CITY OF AVONDALE SCHEDULE OF FEES AND CHARGES.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. The amendments to the City of Avondale schedules and charges for services, true and correct copies of which are attached hereto as Exhibit A and incorporated herein by reference (the “Amendments to Schedule of Fees”), are approved hereby and adopted to be effective July 1, 2022. Deletions are shown as strikeouts: ~~Abc~~. Additions to the text are shown in bold and capital letters: **ABC**. New or increased fee amounts are shown in bold: **\$10.00**.

SECTION 2. All fees and charges for services provided by the City previously approved and adopted are not amended or increased by this Resolution and remain in effect.

SECTION 3. It is necessary for the preservation of the peace, health and safety of the City, an emergency is declared to exist, and this Resolution shall be effective immediately upon its passage and adoption.

SECTION 4. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to execute all documents and take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona, June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

EXHIBIT A
TO
RESOLUTION NO. 1039-0622

[Amendments to Schedule of Fees]

See following pages.

EXHIBIT A
City of Avondale
FY2023 Schedule of Proposed Fee Changes

Proposed Fee Name Changes	Current Fee	Current Unit of Measure	Proposed Fee	Proposed Unit of Measure
Development and Engineering Services - Planning				
Final Plat Recordation Fee	\$ -		\$ 52.00	Per Application
Minor Land Division Recordation Fee	\$ -		\$ 31.00	Per Application
Map of Dedication Recordation Fee	\$ -		\$ 31.00	Per Application
Police Department	Current Fee	Current Unit of Measure	Proposed Fee	Proposed Unit of Measure
Miscellaneous Requests	\$ -		\$ 5.00	Per report
Archived Police Report – First 20 Pages	\$ 20.00	Per report		
Archived Police Report – Every Page After 20	\$ 0.80	Per page		
Archived Police Report – CD, Email, or USB	\$ 20.00	Per report		
Archived Rush Police Report – First 20 Pages	\$ 40.00	Per report		
Archived Rush Police Report – Every Page After 20	\$ 1.60	Per page		
Archived Rush Police Report – CD, Email, or USB	\$ 40.00	Per report		
Libraries	Current Fee	Current Unit of Measure	Proposed Fee	Proposed Unit of Measure
Copy/Faxing Print Fee	\$0.15 - \$2.00	Per page	\$0.25 - \$1.25	Per page
Library Card Replacement	\$1.00 - \$5.00	Per card	\$ 1.00	Per card
Overdue Fines - DVDs	\$ 1.00	Per day	\$ 0.20	Per day
Overdue Fines - Interlibrary Loans	\$ 2.00	Per day	\$ 1.00	Per day
Lost or Destroyed Items for Checkout - (Or Actual Cost of Item Plus Processing Fee	\$3.00 - \$100.00	Per item	\$3.00 - \$500.00	Per item
Daily Computer Pass	\$ 1.00	Per item		
Missing Barcode	\$ 1.00	Per item		
DVD Case Replacement	\$ 2.00	Per item		
Missing Insert	\$ 5.00	Per item		
Processing Fee	\$ 5.00	Per item		
One Disc Missing from Multi-Disc Set	\$ 10.00	Per disc		
Unclaimed Inter-Library Loan Fee	\$ 5.00	Per month		
Out of County Computer Card Fee	\$ 5.00	Per month		

EXHIBIT A
City of Avondale
FY2023 Schedule of Proposed Fee Changes

Facility Rentals - Various Departments	Current Fee	Current Unit of Measure	Proposed Fee	Proposed Unit of Measure
Tier 1 Facility Rental (two-hour minimum, security required)	\$ -		\$40.00 - \$100.00	Per hour
Tier 2 Facility Rental (two-hour minimum, security required)	\$ -		\$20.00 - \$60.00	Per hour
Tier 3 Facility Rental (one-hour minimum)	\$ -		\$15.00 - \$50.00	Per hour
Avondale Resident Tier 1-3 Discount	\$ -			20% off rental fee
Non-profit organization Tier 1-3 Discount	\$ -			20% off rental fee
City-sponsored event Tier 1-3 Discount (approved by Department Director)	\$ -			100% off rental fee
Tier 1-2 Administrative Fee (catering or supply orders)	\$ -			5% surcharge
Tier 1-2 Holiday, Weekend, After-hour surcharge	\$ -			25% surcharge
Security Staff (four-hour minimum) (TWO-HOUR MINIMUM AFTER BUSINESS HOURS, NO CHARGE DURING BUSINESS HOURS)	\$30.00 - \$60.00	Per hour	\$30.00 - \$60.00	Per hour
AV Access (sound, wireless microphone, screen)	\$ 25.00	Flat Fee		
Half Conference Center Rental (four-hour minimum)	\$ 85.00	Per hour		
Half Resource Center Rental (four-hour minimum)	\$ 84.00	Per hour		
Full Conference Center Rental (four-hour minimum)	\$ 150.00	Per hour		
Full Resource Center Agua Fria Room Rental (four-hour minimum)	\$ 150.00	Per hour		
Resource Center Rio Salado Room Rental (four-hour minimum)	\$ 128.00	Per hour		
Resource Center Gila Room Rental	\$ 40.00	Per hour		
Resource Center Verde Room Rental	\$ 40.00	Per hour		
Resource Center Outdoor Space Rental (four-hour minimum)	\$ 150.00	Per hour		
Small Ramada—up to 3 tables (non-resident)	\$ 15.00	Per hour		
Ramada—up to 6 tables (non-resident)	\$ 20.00	Per hour		
Half Group Ramada—Up to 8 tables (non-resident)	\$ 25.00	Per hour		
Full Group Ramada—9+ tables (non-resident)	\$ 75.00	Per hour		
Small Ramada—up to 3 tables	\$ 10.00	Per hour		
Ramada—up to 6 tables	\$ 15.00	Per hour		
Half Group Ramada—Up to 8 tables	\$ 20.00	Per hour		
Full Group Ramada—9+ tables	\$ 50.00	Per hour		
Sam Garcia Library Meeting Room	\$ 25.00	Per hour		
Civic Center Library Zana Grey Meeting Room	\$ 25.00	Per hour		

EXHIBIT A
City of Avondale
FY2023 Schedule of Proposed Fee Changes

Parks and Recreation	Current Fee	Current Unit of Measure	Proposed Fee	Proposed Unit of Measure
Outdoor Amphitheater	\$ -		\$25.00 - \$150.00	Per Hour
Sport Court Rentals (Resident)	\$ -		\$10.00 - \$25.00	Per Court / Per Hour
Sport Court Rentals (Non-Resident)	\$ -		\$15.00 - \$30.00	Per Court / Per Hour
Multi-Purpose Field / Event Lawn Rental (Resident)	\$ -		\$15.00 - \$20.00	Per Hour
Multi-Purpose Field / Event Lawn Rental (Non-Resident)	\$ -		\$25.00 - \$30.00	Per Hour
Tournament Field Rentals	\$ -		\$325.00 - \$400.00	Per Field / per 12-hour rental
Facility Rental (Resident)	\$ 10.00	Per hour	\$10.00 - \$50.00	Per hour
Facility Rental (Non-Resident)	\$ 15.00	Per hour	\$15.00 - \$75.00	Per hour
Special Events Vendor and Exhibitor Permit	\$25.00 - \$275.00	Per Event / per date	\$15.00 - \$275.00	Per Event / per date
Approved Special Event Park Permit	\$500.00 - \$20,000.00	Per application	\$100 - \$20,000	Per application
Tournament Rentals – Friendship Park Three-Days	\$2,925 – \$7,800	Varies by event size		
Tournament Rentals – Friendship Park Two-Days	\$1,300 – \$3,900	Varies by event size		
Tournament Rentals – Friendship Park One-Day	\$975 – \$2,600	Varies by event size		
Tournament Rentals – Festival Fields Three-Days	\$1,950 – \$5,850	Varies by event size		
Tournament Rentals – Festival Fields Two-Days	\$1,300 – \$3,900	Varies by event size		
Tournament Rentals – Festival Fields One-Day	\$650 – \$1,950	Varies by event size		
Pitching Mound Rental	\$25 – \$75	Per field		

City Clerk	Current Fee	Current Unit of Measure	Proposed Fee	Proposed Unit of Measure
Liquor License Issuance Fee (All Series)	\$ 500.00	Per license		
Liquor License Annual Fee – Series 1 (In-State Producer)	\$ 600.00	Per license		
Liquor License Annual Fee – Series 3 (Microbrewery)	\$ 600.00	Per license		
Liquor License Annual Fee – Series 6 (Bar)	\$ 600.00	Per license		
Liquor License Annual Fee – Series 7 (Beer and Wine Bar)	\$ 400.00	Per license		
Liquor License Annual Fee – Series 9 (Liquor Store)	\$ 400.00	Per license		
Liquor License Annual Fee – Series 10 (Beer and Wine Store)	\$ 200.00	Per license		
Liquor License Annual Fee – Series 11 (Hotel/Motel)	\$ 600.00	Per license		
Liquor License Annual Fee – Series 12 (Restaurant)	\$ 600.00	Per license		
Liquor License Annual Fee – Series 13 (Domestic Farm Winery)	\$ 600.00	Per license		
Liquor License Annual Fee – Series 14 (Private Club)	\$ 200.00	Per license		
Special Event Liquor License	\$ 25.00	Per day		
Notary	\$ 5.00	Per signature		

CITY COUNCIL REPORT

SUBJECT: Resolution 1040-0622 - Comprehensive Financial Policies

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance and Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

Adopted Financial Policies support all of the elements of the Strategic Plan, ensuring staff has guidance to manage the city's budget and allocate resources to the highest priorities of the city.

PURPOSE:

City Council will consider a request to adopt Resolution 1040-0622, adopting Comprehensive Financial Policies and authorize the Mayor or City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

The city has applied its financial policies for operational guidance. The policies have been published in the annual budget document to inform and provide context to the city's budget development process. These policies were last adopted formally by City Council on June 7, 2021.

DISCUSSION:

Best practices recognized by the Government Finance Officers Association (GFOA) include the adoption of formalized financial policies as a central element to a government's effective long-term financial planning. Effective financial policies provide the guidance and policy framework for both the governing body and staff to address recurring issues and challenges in a consistent manner. The adoption of strong and thoughtful financial policies demonstrates to stakeholders that the city takes this responsibility seriously and is favorably viewed by outside rating agencies as a commitment of the city's leadership in this important area. While the policies express the city's present approach to challenges and strategic financial goals, the policies should be reviewed and updated periodically. This year's updated policies include:

- Added limits, \$1 to \$25,000, for credit card payments accepted for payment of fees and charges
- Added the Public Safety Department to the list of departments allowed to request the hiring of unbudgeted critical public safety positions
- Clarified that part time FTE positions represent 2080 compensated hours during the fiscal year
- Clarified that the assigned reserve balance is equal six or four months of operating expenditures
- Updated technical accounting language to reflect current GFOA Blue Book guidance.
- Updated the name of the annual financial report from Comprehensive Annual Financial Report to Annual Comprehensive Financial Report

- Grammatical/typographical corrections

The proposed Financial Policies are included as an exhibit to the resolution and a redline of the current policies is also attached.

BUDGET IMPACT:

There is no direct budget impact to adopting these policies. The policies will provide guidance in the development of the annual budget, as well as provide guidance in a number of areas that impact the city's financials.

RECOMMENDATION:

Staff recommends City Council adopt a resolution adopting the Comprehensive Financial Policies.

Contact person for document distribution: Keith Fallstrom

City of Avondale Comprehensive Financial Policies

Amended, June ~~76~~, 202~~21~~

Introduction

Comprehensive financial, budgetary and accounting principles that are coupled with thoughtful economic principles help create a resilient structure for the city's strong, long-term financial planning. Financial policies contribute to increased stakeholder confidence and trust and provide clear direction to city staff concerning the diligence and stewardship with which public monies are to be managed. Policies that are formally adopted show our residents, visitors, businesses, credit rating agencies, and bond investors the city's commitment to financial resiliency and thoughtful management.

Avondale incorporates the following short and long-term financial policies and guidelines for managing revenues, expenditures, fund balance, capital planning, and debt management in its annual budget planning and in ongoing operations throughout each year. In addition, proper accounting practices complement budget development and internal controls to enable the implementation of the city's long-term objectives.

Importantly, the responsibility for applying these policies does not rest solely with Finance and Budget Department staff, but involves the entire city organization of staff, management, and elected officials to ensure Avondale adheres to, and collaborates in, the application of these policies.

Fiscal Planning

Fiscal planning is a key element in ensuring that positive financial outcomes can be achieved and will be sustained over a long-term period. The city expresses its planning objectives through the adoption and monitoring of the annual budget. These policies will aid in developing that annual plan and related controls, but more importantly, should provide a longer-term perspective to the city's financial position and planning. To be effective over a longer-term, these policies must ~~constantly~~ be re-evaluated and updated on a regular basis to ensure the goals and objectives are applicable and achievable over the long-term.

The City Council conducts budget planning work sessions to communicate policy direction for development of the annual budget and other fiscal priorities and goals. Staff incorporates these policy statements into the annual budget development process.

Staff will identify the city's revenue sources and provide their best estimates of the anticipated level of funding during the forecast period. Staff will also prepare realistic estimates of the likely costs of current and proposed city programs, costs of city staffing and benefit costs, and related supporting costs. Management will prepare recommendations to balance the two and set priorities for the planning period to accomplish the Council's policy direction. The principles outlined below help to ensure these goals can be operationalized and sustained from year-to-year.

Staff will evaluate revenue sources to determine if they should be considered recurring or one-time in nature and can be depended upon to fund the city's on-going operations. One-time revenues will not be used to fund recurring expenses, debt, or other on-going costs.

Fund Balance and Reserves

Maintaining reserves is a prudent financial practice, and fund balance is an important indicator of the city's financial health and stability. Fund balances and reserves are maintained to allow the city to continue providing services to the community in case of unexpected emergencies or requirements and/or economic downturns.

The city classifies and reports fund balances in accordance with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. The Council has the authority to set aside funds for a specific purpose. Any funds set aside as committed fund balance requires the passage of a resolution by a simple majority vote of the Council prior to the conclusion of the annual audit for the applicable fiscal year.

The Finance and Budget Department Director has the authority to assign funds (not otherwise assigned by Council action) for specific purposes. Any funds set aside as assigned fund balance in this manner must be documented in writing to the City Manager. Such assignments will be identified and incorporated in the city's annual budget planning process.

The city utilizes a two-tier stabilization arrangement as committed fund balance in the general fund of no less than 35 percent (35%) of adopted budgeted general fund expenditures from the prior fiscal year, excluding interfund transfers and contingency appropriation, to provide a comfortable margin of safety to address potential natural disasters, unexpected economic events, revenue shortfalls, or other budget contingencies.

The first-tier commitment consists of a 25% emergency reserve that may only be used for the following reasons:

- Mitigate damage and expenditures caused by natural disasters or declared public emergency for which no reasonable budget adjustments are available to continue or restore essential services.
- Address emergency events that jeopardize the public safety.
- Provide and maintain essential services to the public during natural disasters or emergency events.

The second-tier commitment consists of a 10% Rainy-Day Reserve that may only be used under the following circumstances:

- The city experiences sudden and/or unexpected declines in revenues that is greater than 10% of General Fund operating revenues from the prior year.

- The city experiences sudden and/or unexpected declines in state-shared revenues that is greater than 10% of General Fund operating expenditures from the prior year.
- Provide and maintain essential services to the public during natural disasters or emergency events.

Once the City Manager, or [their](#) designee, has determined that it is necessary to spend down stabilization reserves, the City Manager shall provide written communication to the Council explaining the nature of the event/occurrence necessitating their use for Council approval. If the reserves are reduced below the minimum required levels, the city staff shall develop a plan for Council approval to restore the reserves to the appropriate balances.

The city shall replenish the emergency and rainy-day reserves within two (2) fiscal years and five (5) fiscal years following the fiscal year of the event, respectively. If the depletion occurs during an ongoing economic downturn, the city shall restore the funds within two (2) years of revenue stabilization, as applicable. The progress of replenishment shall be reported in the city's annual budget.

The Council has established two dedicated one-half cent sales tax funds for designated purposes approved by Avondale voters. These funds will be recorded and expended separately in accordance with their enabling ordinances. The city shall develop guidelines and monitoring mechanisms to ensure the funds are sustainable and can address the city's funding requirements for the approved uses over the city's forecasting period.

- A. The city maintains a separate one half-cent sales tax fund to fund capital improvement projects related to street maintenance, sidewalk improvements, constructing and maintaining residential streets, constructing traffic signals and installing streetlights, construction of water infrastructure and wastewater treatment infrastructure to increase capacity, and transportation projects and services.
- B. The city maintains a separate one half-cent sales tax fund to fund needs of its public safety operations that includes: sworn personnel additions, command and support staff personnel, additional support costs related to added or existing positions; code enforcement personnel and support costs; and, personnel and/or services to support the City Court.

Revenues, Collections and Fees

Management will strive to develop a diverse and sustainable revenue base to support city operations and future objectives.

When appropriate, and in the determination of the Finance and Budget Department Director, user fees will be adopted to reflect the costs of delivering services to customers

who directly benefit. Services provided for the community's general welfare may be provided without user service fees for the general good.

The combined primary and secondary city property tax rates will be set at an amount that The combined primary and secondary city property tax rates will be set at an amount that will not be more than \$2.00 per \$100 of assessed valuation. Tax rates set by Community Facility Districts (CFDs) within the city are excluded from the rate ceiling.

Rates, fees, and charges will be evaluated regularly for appropriate recovery levels based on the purpose of the fee or charge.

Rates and fees that are not set within the Avondale Municipal Code or state statute will be reviewed and established through Council action or as part of the budget adoption.

Staff will identify and adopt development impact fees to assist in the funding of necessary public infrastructure that will benefit future city growth. These fees will be adopted, managed, and accounted for in compliance with Arizona Revised Statutes (A.R.S.) §9-463.05. These fees will be updated as needed or as required by state statutes.

The city may accept payments for fees and other charges by credit card, but shall not accept credit card payments less than one dollar (\$1.00) or greater than twenty-five thousand dollars (25,000.00).

Expenditure and Budget Control

Management must ensure compliance with the legally adopted budget and establish policies and procedures that provide for appropriate controls in the application and monitoring of the city's fiscal operations. Purchases and expenditures must comply with legal requirements and policies and procedures set forth by the state and the city.

A balanced operating and capital budget will be presented annually for Council review and adoption no later than July 1st of the fiscal year and in accordance with the requirements of A.R.S. §42-17105. These plans should reflect on-going communications with Council and stakeholders and reflect the city's current needs and future strategic goals and priorities.

The budget shall be considered balanced when all sources of funds (revenue, transfers in, and fund balances) are greater than or equal to all uses of funds (expenditures, transfers out, and contingencies) for each fund.

As part of the budget, staff will develop forecasts of the city's major funds over a five-year period.

Supplemental funding will be used only for the purposes authorized. The Finance and Budget Department will establish mechanisms to report on the utilization of these amounts

to ensure timely expenditure. If the funding is not utilized for the stated purpose in a reasonable timeframe, funds may be reverted with the authorization of the City Manager.

A system will be used to manage position control that coordinates human resource information with budgeted position information. The number of full-time employees on the payroll shall not exceed the total number of full-time positions authorized by the City Council for the budget year. The City Manager and Human Resources Director may authorize Public Safety, Police, The City Manager and Human Resources Director may authorize Public Safety, Police, and Fire and Medical to hire critical public safety employees without budgeted positions on a temporary basis as those employees go through training. The requesting Department will identify the funding source for these training positions prior to authorization from the City Manager and Human Resources Department. Regular part-time employees are authorized in the budget as full-time-equivalent (FTE) positions, representing 2080 compensated hours during the fiscal year.

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Mid-year budget requests that require commitment of ongoing resources will be kept to a minimum to minimize the impact on future budgets. If unexpected resources are secured after budget adoption, departments must not expend any of the funds without appropriation.

All departments are responsible for ensuring that expenditures do not exceed their approved budget. Department heads are obligated to communicate potential over-expenditures of their amended budgets to the Finance and Budget Department as soon as they become known.

The budget is adopted by the City Council by department and by fund. The budget may be further allocated by management to divisions and expenditure categories. Budget amendments may be executed throughout the year when the adopted purpose varies from operational needs identified during the fiscal year pursuant to the following guidelines. Amendments must be fully executed before the authorization of or expenditure of funds.

Operating Budget Transfer Guidelines:

- Use of contingency fund appropriation requires City Council approval.
- Transfers of appropriation between funds require City Council authorization.
- Transfers needed to appropriate previously accepted grants or private donations may be approved by Finance and Budget.
- Transfers of appropriation to / from personal services (salaries, wages, and benefits) line items within the same department require City Manager approval and must be one-time in nature so as not to impact the department's authorized FTE counts. Savings in personal services will not be used to offset deficits in department operating budgets without written authorization from the City Manager.
- Department heads are authorized for all other transfer types between divisions and category of expenditures within the same fund.

Continuation (or carryover) of one-time appropriations into the next fiscal year [are required](#) to be adopted as part of the annual budget. Departments will identify these anticipated amounts as part of the annual budget process. Finance and Budget Department staff will evaluate and recommend requests for consideration as part of the budget adoption process.

The city will maintain a purchasing system that provides needed commodities and services in a timely manner to avoid interruptions in the delivery of services. All purchases shall be made in accordance with the city's procurement code, purchasing policies, guidelines, procedures, and applicable state and federal laws. The city will endeavor to obtain supplies, equipment, and services that provide the best value through cooperative purchase agreements and competitive selections.

A system of appropriate internal controls and procedures using best practices shall be maintained for the city's payment processes to ensure vendor and contractor invoices are paid in a timely manner and in accordance with A.R.S. §34-221.

The State of Arizona sets a limit on the expenditures of local jurisdictions. The city will comply with these expenditure limitations and will submit an audited expenditure limitation report as defined by the Uniform Expenditure Reporting System (A.R.S. §41-1279.07) along with audited financial statements to the State Auditor General within the prescribed timelines.

The City Council will pursue local override of the State expenditure limitation as provided by the State Constitution if the projected expenditures within two years are anticipated to exceed the expenditure limitation. This override will use one of the alternative expenditure options as defined in Article IX, Section 20 of the Arizona Constitution.

City staff will develop policies for the administration of grant awards. The city will evaluate potential grants to ensure that they further the goals and objectives of the city without unduly obligating or leveraging current or future city funds. Grants will be reviewed and approved by [the](#) Finance and Budget Department Director or [their](#) designee prior to their application.

All grant awards require the approval of City Manager or [their](#) designee for acceptance before appropriation of funds. [Finance and Budget staff may transfer appropriations as necessary for accepted grants or private donations.](#) Grant funding may not be obligated in advance of acceptance by the City Manager or [their](#) designee. Personnel paid for in whole or in part by grant funding are considered temporary without certainty of employment beyond the grant funding's life unless otherwise authorized by Council.

Capital Planning and Asset Management

Management will plan and manage the city's capital infrastructure and assets in a fiscally sound and sustainable manner to ensure they support city operations, goals for quality of life, and future growth.

A balanced Capital Improvement Plan (CIP) shall be developed for a five-year period to allow for appropriate planning. The CIP shall be considered balanced when all sources of funds (revenue, transfers in, and fund balances) are greater than or equal to all uses of funds (expenditures, transfers out, and contingencies) by year for each fund in the capital program .

Projects will only be approved with funding from designated sources that are known – or considered reasonably likely during the project's plan – and meet the project's estimated development costs and costs to support.

Changes to the approved CIP in terms of material individual project changes in scope and, proposed transfers of funds between approved projects greater than \$50,000 require City Council review and authorization.

Transfers of available appropriation in the CIP of under \$50,000 within projects of the same department and fund may be approved by the City Manager or designee. Such amendments will be communicated quarterly to the Council.

The performance and continued use of capital infrastructure is essential to delivering public services. Deferring essential maintenance and/or asset replacement can negatively impact service delivery and increase long term costs. As such, the city will periodically assess the condition of assets and infrastructure and appropriately plan for required major maintenance and replacement needs. Efforts will be made to allocate sufficient funds in the multi-year capital plan and operating budgets for condition assessment, preventative and major maintenance, and repair and replacement of critical infrastructure assets.

The city will record the acquisition and disposition of capital assets in a timely manner and in accordance with accepted accounting practices and will maintain appropriate control over their location and condition. Finance and Budget Department staff will establish a system of controls that ensures departments maintain stewardship and control of their non-capital assets.

Debt Management and Investments

The city will prudently utilize debt to fund long-term objectives without over-committing the city's current or future resources. Likewise, the city's investments will be managed to balance returns with safety, ensuring the city has flexibility to fund its current and long-term requirements.

Long-term debt shall not be issued to finance ongoing operations. Short-term borrowing or lease purchase contracts should only be considered for financing major operating capital equipment when it is determined to be in the city's best financial interest as determined by the Finance and Budget Department Director or their designee.

The city's capacity to issue new General Obligation (G.O.) debt will be projected annually with the budget process. General obligation debt will not be issued if the secondary property tax rate when combined with the primary rate will exceed \$2.00 per hundred dollars of assessed valuation.

Bonds which pledge excise taxes will be issued only when actual annual excise tax collections are at least three (3) times the maximum annual debt service.

The city shall maintain and comply with a written Investment Policy that has been approved by the City Council. The Finance and Budget Department Director, as Chief Investment Officer, or their designee shall invest all funds of the city according to the approved Investment Policy.

Ownership of the city's investment securities will be protected through third party custodial safekeeping. The city will conduct its treasury activities with financial institution(s) based upon written contracts.

The city will project the cash needs of the city to optimize the efficiency of the city's investment and cash management program. The city will collect, deposit, and disburse all funds on a schedule that ensures optimum cash availability for investment. In order to obtain higher yields from its overall portfolio, the city will consolidate cash balances from various funds for investment purposes and will allocate investment earnings to participating funds according to policies and procedures maintained by the Finance and Budget Department.

Investment performance will be measured using metrics specified in the city's written investment policy. At a minimum, and in accordance with the Investment Policy, the Finance and Budget Department Director will make annual investment reports available to the City Council for review.

The city shall maintain and comply with a written pension funding policy for its Public Safety Personnel Retirement System plan that has been approved by the City Council. The city will ensure that the plan has sufficient assets to meet actuarial requirements. In funding the plan, the city will balance member pension benefits and taxpayer funds in an equitable manner.

Accounting, Auditing & Reporting

The city will conform to general accepted accounting principles (GAAP) adopted by the Governmental Accounting Standards Board (GASB) and will remain abreast of current policies and changes in approaches. Staff will apply best practices and authoritative standards for local governments to ensure ease of understanding and financial transparency.

The city will prepare and publish an Annual Comprehensive Financial Report to provide accurate and meaningful information on the city's financial condition by February 1st following the close of the prior fiscal year.

Management will ensure appropriate internal controls are in place across the city to ensure funds are safeguarded and utilized according to stated objectives and governing policies. Finance and Budget Department staff may develop guidance or policies to assist departments with proper internal control protocols and procedures.

All city bank accounts shall be reconciled and reviewed on a monthly basis and no later than 45 days after the end of the calendar month.

Bond funds will be segregated from all other funds for arbitrage and accounting purposes.

Enterprise and Internal Service Funds

The city's enterprise funds are established to provide services to the community and are to be self-supporting from the revenues generated by their user charges and fees. These funds will pay an appropriate amount of overhead costs for services received from central service departments. Revenues from ratepayers will not be used to subsidize the operations of non-enterprise functions.

The water and wastewater operating funds will maintain an operating reserve as assigned fund balance equal to six (6) months of the previous year's adopted budgeted expenditures that includes debt service payments but excludes depreciation expense, capital expenditures, and contingency appropriation.

The water and wastewater development and equipment replacement funds are excluded from the above operating reserve calculations, but the funds may reserve separate amounts for capital replacements in accordance with any bond covenant requirements.

All other enterprise funds will maintain an operating reserve as assigned fund balance equal to four (4) months of the previous year's adopted budgeted expenditures plus the amount required to meet the annual debt service requirements, but excludes depreciation expense, capital expenditures, and contingency appropriation.

The water and wastewater operating funds will maintain operating debt coverage ratios that are at least 1.5 times the fund's maximum annual debt service requirement over a prospective five-year period. The operating debt coverage ratio represents the utilities' revenues less operating and maintenance expense (without debt service) compared to annual debt service obligations.

User rates and fees for enterprise operations will be reviewed and updated periodically to ensure they recover the costs of operations, capital investments, debt obligations, and required reserve requirements to ensure stability and financial sustainability. The city will endeavor to set charges that are competitive, as affordable as possible, and recognize customer value. Enterprise funds will pay appropriate internal service costs for central city functions using the same allocation methodology as other city funds. These will be separate from any assessments to the city's water and wastewater utilities for payments-in-lieu-of-property tax (PILOT) and franchise fee-in-lieu interfund transfers.

Internal service funds will be established Allocate shared costs within the city to promote the efficiency or effectiveness of a shared activity. Allocate shared costs within the city to promote the efficiency or effectiveness of a shared activity. Internal service funds will also be used in areas the city finds it advantageous to be self-insured.

Internal service funds should operate on a cost-recovery basis. User fees will be established and updated annually to ensure the full cost of providing services, including the cost of capital assets (depreciation, related debt services or estimated replacement cost) will be recovered. Surplus or deficit fund balances in these funds will be monitored to ensure they are compatible with the cost-reimbursement character of the fund type.

Changes to Financial Policies

The city's Comprehensive Financial Policies are reviewed annually, and the entire policy document, with any recommended changes, is generally adopted by City Council at the same time as the annual budget. In June 2020, the city's Comprehensive Financial Policies were overhauled. In June 2021, minor changes were made. The table below details the notable changes in the past three years.

Date of Update	Notable Changes
<u>June 6, 2022</u>	•<u>Added limits for credit card payments accepted for payment of fees and charges.</u> •<u>Added the Public Safety Department to the list of departments allowed to request the hiring of unbudgeted critical public safety positions</u> •<u>Clarified that part time FTE positions represent 2080 compensated hours during the fiscal year</u> •<u>Clarified that the assigned reserve balance is equal six or four months of operating expenditures</u> •<u>Updated technical accounting language to reflect current GFOA Blue Book guidance.</u> •<u>Updated the name of the annual financial report from Comprehensive Annual Financial Report to Annual Comprehensive Financial Report</u>
June 7, 2021	•Added clarification on hiring of unbudgeted critical public safety positions •Removed reference to Capital Improvement Plan Citizen Committee
June 15, 2020	•New Comprehensive Financial Policies Adopted •Added General Fund Tier 1 and Tier 2 fund balance reserve designations ○ Tier 1: 25% emergency reserve ○ Tier 2: 10% rainy day reserve •Water and Wastewater fund balance requirements amended ○ Reduced from 9 months operating expenditures plus 5% asset value excluding accumulated depreciation to 6 months operating expenditures including debt service but excluding depreciation
<u>June 3, 2019</u>	• <u>No notable changes</u>

Fund Balance and Reserves Policy

The following table details the historical fund balance policies for the General Fund and Enterprise Funds. The General Fund total fund balance is 35%, divided into two tiers detailed below. Each tier has its unique policies.

Fund	FY2022	FY2021	FY2020
General Fund			
General Fund Total	35% budgeted expenditures of prior fiscal year	35% budgeted expenditures of prior fiscal year	35% budgeted expenditures and transfers out of prior fiscal year
Tier 1: Emergency Reserve	25%	25%	N/A
Tier 2: Rainy Day Reserve	10%	10%	N/A
Enterprise Funds			
Water and Wastewater Operating Funds	6 months of prior year budget expenses, including debt service but excluding depreciation, capital, and contingency	6 months operating expenditures including debt service but excluding depreciation	9 months operating expenditures + 5% asset value excluding accumulated depreciation
Other Enterprise Funds	4 months of prior year budget expenses, including debt service but excluding depreciation, capital, and contingency	4 months operating expenditures + annual debt service	4 months operating expenditures + annual debt service

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Accounting Principles and Budget

Annually, the City of Avondale Finance and Budget Department publishes a financial document related to the city budget called an ~~an Comprehensive~~ Annual Comprehensive Financial Report (CACFR). It ~~presents-provides a fair representation of~~ the status of the City's financial position, changes in financial position, and changes in cash flow, as applicable, of the city's governmental funds, proprietary funds and fiduciary funds in accordance with U.S. "generally accepted accounting principles" (GAAP) adopted by the Governmental Accounting Standards Board (GASB). The GASB is the recognized standard-setting body for establishing governmental accounting and reporting principles.

In accordance with GASB, the governmental fund types (General, Special Revenue, Debt Service, and Capital Project Funds) are prepared on a modified accrual basis and focus on near-term liquidity. In these funds, expenditures are recorded when the related fund liability is incurred, and revenues are recognized only when they are measurable and available. The proprietary fund types (Internal Service and Enterprise Funds) are prepared on a ~~full~~ full accrual basis of accounting and have an economic resources measurement focus. In these funds, expenses are recognized when they are incurred and revenues are recognized when they are earned by the City (e.g.,

water user fees are recognized as revenue when service is provided). The ACFR includes a budgetary comparison for all major governmental funds.

The City of Avondale uses a fund-based budget, meaning that the accounts of the city are organized on the basis of funds. Each fund is considered a separate entity accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/net position, revenues and expenditures/expenses. Funds are segregated for the purpose of carrying specific activities or attaining certain objectives in accordance to special regulations, restrictions, or limitations. For all funds, the budget, or appropriations, lapse on June 30th. Any unspent appropriations required in the subsequent fiscal year are estimated and re-appropriated as carryover budgets in each respective fund.

In most cases, the city conforms to GASB principles when preparing its budget. Exceptions are made where it would be impractical or inappropriate to budget using accounting requirements. Some of the more significant differences follow:

- Compensated absence liabilities (e.g., sick and vacation leave) are recorded as expenses within the Enterprise Funds when earned by employees (GAAP) as opposed to being expensed when paid (Budget).
- Claims incurred but not reported (IBNR) expense is recorded for GAAP basis but excluded on a budget basis.
- Capital outlays within the Enterprise Funds are recorded as assets on a GAAP basis and expenses on a budget basis.
- Principal payments on debt obligations of the Enterprise funds are recorded as a reduction of liability on a GAAP basis and expensed on a budget basis.
- Depreciation expense is recorded on a GAAP basis only.

RESOLUTION NO. 1040-0622

A RESOLUTION OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, AMENDING THE CITY OF AVONDALE COMPREHENSIVE FINANCIAL POLICIES.

WHEREAS, on June 7, 2021, by Resolution No. 1039-0621, the Council of City of Avondale (the “City Council”) adopted the City of Avondale Comprehensive Financial Policies (the “Financial Policies”); and

WHEREAS, City Council desires to amend the Financial Policies to update the fund balance and financial policies contained therein to provide more comprehensive direction in financial matters and policies; and

WHEREAS, the National Government Finance Officers Association (GFOA) has recommended that municipalities formally adopt financial policies as a central component to strategic, long-term financial management.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The June 6, 2022, Amended City of Avondale Comprehensive Financial Policies (the “Amended Financial Policies”) are hereby adopted in the form attached thereto as Exhibit A and incorporated herein by reference.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of the Amended Financial Policies adopted herein is for any reason held to be invalid or unconditional by the decision of any court or competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 4. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to execute all documents and take all steps necessary to carry out the purpose and intent of this Resolution.

[SIGNATURES ON FOLLOWING PAGE]

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona,
June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

EXHIBIT A
TO
RESOLUTION NO. 1040-0622

[June 6, 2022, City of Avondale Amended Comprehensive Financial Policies]

See following pages.

City of Avondale Comprehensive Financial Policies

Amended, June 6, 2022

Introduction

Comprehensive financial, budgetary and accounting principles that are coupled with thoughtful economic principles help create a resilient structure for the city's strong, long-term financial planning. Financial policies contribute to increased stakeholder confidence and trust and provide clear direction to city staff concerning the diligence and stewardship with which public monies are to be managed. Policies that are formally adopted show our residents, visitors, businesses, credit rating agencies, and bond investors the city's commitment to financial resiliency and thoughtful management.

Avondale incorporates the following short and long-term financial policies and guidelines for managing revenues, expenditures, fund balance, capital planning, and debt management in its annual budget planning and in ongoing operations throughout each year. In addition, proper accounting practices complement budget development and internal controls to enable the implementation of the city's long-term objectives.

Importantly, the responsibility for applying these policies does not rest solely with Finance and Budget Department staff, but involves the entire city organization of staff, management, and elected officials to ensure Avondale adheres to, and collaborates in, the application of these policies.

Fiscal Planning

Fiscal planning is a key element in ensuring that positive financial outcomes can be achieved and will be sustained over a long-term period. The city expresses its planning objectives through the adoption and monitoring of the annual budget. These policies will aid in developing that annual plan and related controls, but more importantly, should provide a longer-term perspective to the city's financial position and planning. To be effective over a longer-term, these policies must be re-evaluated and updated on a regular basis to ensure the goals and objectives are applicable and achievable over the long term.

The City Council conducts budget planning work sessions to communicate policy direction for development of the annual budget and other fiscal priorities and goals. Staff incorporates these policy statements into the annual budget development process.

Staff will identify the city's revenue sources and provide their best estimates of the anticipated level of funding during the forecast period. Staff will also prepare realistic estimates of the likely costs of current and proposed city programs, costs of city staffing and benefit costs, and related supporting costs. Management will prepare recommendations to balance the two and set priorities for the planning period to accomplish the Council's policy direction. The principles outlined below help to ensure these goals can be operationalized and sustained from year to year.

Staff will evaluate revenue sources to determine if they should be considered recurring or one-time in nature and can be depended upon to fund the city's on-going operations. One-time revenues will not be used to fund recurring expenses, debt, or other on-going costs.

Fund Balance and Reserves

Maintaining reserves is a prudent financial practice, and fund balance is an important indicator of the city's financial health and stability. Fund balances and reserves are maintained to allow the city to continue providing services to the community in case of unexpected emergencies or requirements and/or economic downturns.

The city classifies and reports fund balances in accordance with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. The Council has the authority to set aside funds for a specific purpose. Any funds set aside as committed fund balance requires the passage of a resolution by a simple majority vote of the Council prior to the conclusion of the annual audit for the applicable fiscal year.

The Finance and Budget Department Director has the authority to assign funds (not otherwise assigned by Council action) for specific purposes. Any funds set aside as assigned fund balance in this manner must be documented in writing to the City Manager. Such assignments will be identified and incorporated in the city's annual budget planning process.

The city utilizes a two-tier stabilization arrangement as committed fund balance in the general fund of no less than 35 percent (35%) of adopted budgeted general fund expenditures from the prior fiscal year, excluding interfund transfers and contingency appropriation, to provide a comfortable margin of safety to address potential natural disasters, unexpected economic events, revenue shortfalls, or other budget contingencies.

The first-tier commitment consists of a 25% emergency reserve that may only be used for the following reasons:

- Mitigate damage and expenditures caused by natural disasters or declared public emergency for which no reasonable budget adjustments are available to continue or restore essential services.
- Address emergency events that jeopardize the public safety.
- Provide and maintain essential services to the public during natural disasters or emergency events.

The second-tier commitment consists of a 10% Rainy-Day Reserve that may only be used under the following circumstances:

- The city experiences sudden and/or unexpected declines in revenues that is greater than 10% of General Fund operating revenues from the prior year.
- The city experiences sudden and/or unexpected declines in state-shared revenues that is greater than 10% of General Fund operating expenditures from the prior year.
- Provide and maintain essential services to the public during natural disasters or emergency events.

Once the City Manager, or their designee, has determined that it is necessary to spend down stabilization reserves, the City Manager shall provide written communication to the Council explaining the nature of the event/occurrence necessitating their use for Council approval. If the reserves are reduced below the minimum required levels, the city staff shall develop a plan for Council approval to restore the reserves to the appropriate balances.

The city shall replenish the emergency and rainy-day reserves within two (2) fiscal years and five (5) fiscal years following the fiscal year of the event, respectively. If the depletion occurs during an ongoing economic downturn, the city shall restore the funds within two (2) years of revenue stabilization, as applicable. The progress of replenishment shall be reported in the city's annual budget.

The Council has established two dedicated one-half cent sales tax funds for designated purposes approved by Avondale voters. These funds will be recorded and expended separately in accordance with their enabling ordinances. The city shall develop guidelines and monitoring mechanisms to ensure the funds are sustainable and can address the city's funding requirements for the approved uses over the city's forecasting period.

- A. The city maintains a separate one half-cent sales tax fund to fund capital improvement projects related to street maintenance, sidewalk improvements, constructing and maintaining residential streets, constructing traffic signals and installing streetlights, construction of water infrastructure and wastewater treatment infrastructure to increase capacity, and transportation projects and services.
- B. The city maintains a separate one half-cent sales tax fund to fund needs of its public safety operations that includes: sworn personnel additions, command and support staff personnel, additional support costs related to added or existing positions; code enforcement personnel and support costs; and, personnel and/or services to support the City Court.

Revenues, Collections and Fees

Management will strive to develop a diverse and sustainable revenue base to support city operations and future objectives.

When appropriate, and in the determination of the Finance and Budget Department Director, user fees will be adopted to reflect the costs of delivering services to customers who directly benefit. Services provided for the community's general welfare may be provided without user service fees for the general good.

The combined primary and secondary city property tax rates will be set at an amount that will not be more than \$2.00 per \$100 of assessed valuation. Tax rates set by Community Facility Districts (CFDs) within the city are excluded from the rate ceiling.

Rates, fees, and charges will be evaluated regularly for appropriate recovery levels based on the purpose of the fee or charge.

Rates and fees that are not set within the Avondale Municipal Code or state statute will be reviewed and established through Council action or as part of the budget adoption.

Staff will identify and adopt development impact fees to assist in the funding of necessary public infrastructure that will benefit future city growth. These fees will be adopted, managed, and accounted for in compliance with Arizona Revised Statutes (A.R.S.) §9-463.05. These fees will be updated as needed or as required by state statutes.

The city may accept payments for fees and other charges by credit card, but shall not accept credit card payments less than one dollar (\$1.00) or greater than twenty-five thousand dollars (25,000.00).

Expenditure and Budget Control

Management must ensure compliance with the legally adopted budget and establish policies and procedures that provide for appropriate controls in the application and monitoring of the city's fiscal operations. Purchases and expenditures must comply with legal requirements and policies and procedures set forth by the state and the city.

A balanced operating and capital budget will be presented annually for Council review and adoption no later than July 1st of the fiscal year and in accordance with the requirements of A.R.S. §42-17105. These plans should reflect on-going communications with Council and stakeholders and reflect the city's current needs and future strategic goals and priorities.

The budget shall be considered balanced when all sources of funds (revenue, transfers in, and fund balances) are greater than or equal to all uses of funds (expenditures, transfers out, and contingencies) for each fund.

As part of the budget, staff will develop forecasts of the city's major funds over a five-year period.

Supplemental funding will be used only for the purposes authorized. The Finance and Budget Department will establish mechanisms to report on the utilization of these amounts to ensure timely expenditure. If the funding is not utilized for the stated purpose in a reasonable timeframe, funds may be reverted with the authorization of the City Manager.

A system will be used to manage position control that coordinates human resource information with budgeted position information. The number of full-time employees on the payroll shall not exceed the total number of full-time positions authorized by the City Council for the budget year. The City Manager and Human Resources Director may authorize Public Safety, Police, and Fire and Medical to hire critical public safety employees without budgeted positions on a temporary basis as those employees go

through training. The requesting Department will identify the funding source for these training positions prior to authorization from the City Manager and Human Resources Department. Regular part-time employees are authorized in the budget as full-time-equivalent (FTE) positions, representing 2080 compensated hours during the fiscal year.

Mid-year budget requests that require commitment of ongoing resources will be kept to a minimum to minimize the impact on future budgets. If unexpected resources are secured after budget adoption, departments must not expend any of the funds without appropriation.

All departments are responsible for ensuring that expenditures do not exceed their approved budget. Department heads are obligated to communicate potential over-expenditures of their amended budgets to the Finance and Budget Department as soon as they become known.

The budget is adopted by the City Council by department and by fund. The budget may be further allocated by management to divisions and expenditure categories. Budget amendments may be executed throughout the year when the adopted purpose varies from operational needs identified during the fiscal year pursuant to the following guidelines. Amendments must be fully executed before the authorization of or expenditure of funds.

Operating Budget Transfer Guidelines:

- Use of contingency fund appropriation requires City Council approval.
- Transfers of appropriation between funds require City Council authorization.
- Transfers needed to appropriate previously accepted grants or private donations may be approved by Finance and Budget.
- Transfers of appropriation to / from personal services (salaries, wages, and benefits) line items within the same department require City Manager approval and must be one-time in nature so as not to impact the department's authorized FTE counts. Savings in personal services will not be used to offset deficits in department operating budgets without written authorization from the City Manager.
- Department heads are authorized for all other transfer types between divisions and category of expenditures within the same fund.

Continuation (or carryover) of one-time appropriations into the next fiscal year are required to be adopted as part of the annual budget. Departments will identify these anticipated amounts as part of the annual budget process. Finance and Budget Department staff will evaluate and recommend requests for consideration as part of the budget adoption process.

The city will maintain a purchasing system that provides needed commodities and services in a timely manner to avoid interruptions in the delivery of services. All purchases shall be made in accordance with the city's procurement code, purchasing policies, guidelines, procedures, and applicable state and federal laws. The city will endeavor to obtain supplies, equipment, and services that provide the best value through cooperative purchase agreements and competitive selections.

A system of appropriate internal controls and procedures using best practices shall be maintained for the city's payment processes to ensure vendor and contractor invoices are paid in a timely manner and in accordance with A.R.S. §34-221.

The State of Arizona sets a limit on the expenditures of local jurisdictions. The city will comply with these expenditure limitations and will submit an audited expenditure limitation report as defined by the Uniform Expenditure Reporting System (A.R.S. §41-1279.07) along with audited financial statements to the State Auditor General within the prescribed timelines.

The City Council will pursue local override of the State expenditure limitation as provided by the State Constitution if the projected expenditures within two years are anticipated to exceed the expenditure limitation. This override will use one of the alternative expenditure options as defined in Article IX, Section 20 of the Arizona Constitution.

City staff will develop policies for the administration of grant awards. The city will evaluate potential grants to ensure that they further the goals and objectives of the city without unduly obligating or leveraging current or future city funds. Grants will be reviewed and approved by the Finance and Budget Department Director or their designee prior to their application.

All grant awards require the approval of City Manager or their designee for acceptance before appropriation of funds. Finance and Budget staff may transfer appropriations as necessary for accepted grants or private donations. Grant funding may not be obligated in advance of acceptance by the City Manager or their designee. Personnel paid for in whole or in part by grant funding are considered temporary without certainty of employment beyond the grant funding's life unless otherwise authorized by Council.

Capital Planning and Asset Management

Management will plan and manage the city's capital infrastructure and assets in a fiscally sound and sustainable manner to ensure they support city operations, goals for quality of life, and future growth.

A balanced Capital Improvement Plan (CIP) shall be developed for a five-year period to allow for appropriate planning. The CIP shall be considered balanced when all sources of funds (revenue, transfers in, and fund balances) are greater than or equal to all uses of funds (expenditures, transfers out, and contingencies) by year for each fund in the capital program .

Projects will only be approved with funding from designated sources that are known – or considered reasonably likely during the project's plan – and meet the project's estimated development costs and costs to support.

Changes to the approved CIP in terms of material individual project changes in scope and, proposed transfers of funds between approved projects greater than \$50,000 require City Council review and authorization.

Transfers of available appropriation in the CIP of under \$50,000 within projects of the same department and fund may be approved by the City Manager or designee. Such amendments will be communicated quarterly to the Council.

The performance and continued use of capital infrastructure is essential to delivering public services. Deferring essential maintenance and/or asset replacement can negatively impact service delivery and increase long term costs. As such, the city will periodically assess the condition of assets and infrastructure and appropriately plan for required major maintenance and replacement needs. Efforts will be made to allocate sufficient funds in the multi-year capital plan and operating budgets for condition assessment, preventative and major maintenance, and repair and replacement of critical infrastructure assets.

The city will record the acquisition and disposition of capital assets in a timely manner and in accordance with accepted accounting practices and will maintain appropriate control over their location and condition. Finance and Budget Department staff will establish a system of controls that ensures departments maintain stewardship and control of their non-capital assets.

Debt Management and Investments

The city will prudently utilize debt to fund long-term objectives without over-committing the city's current or future resources. Likewise, the city's investments will be managed to balance returns with safety, ensuring the city has flexibility to fund its current and long-term requirements.

Long-term debt shall not be issued to finance ongoing operations. Short-term borrowing or lease purchase contracts should only be considered for financing major operating capital equipment when it is determined to be in the city's best financial interest as determined by the Finance and Budget Department Director or their designee.

The city's capacity to issue new General Obligation (G.O.) debt will be projected annually with the budget process. General obligation debt will not be issued if the secondary property tax rate when combined with the primary rate will exceed \$2.00 per hundred dollars of assessed valuation.

Bonds which pledge excise taxes will be issued only when actual annual excise tax collections are at least three (3) times the maximum annual debt service.

The city shall maintain and comply with a written Investment Policy that has been approved by the City Council. The Finance and Budget Department Director, as Chief Investment Officer, or their designee shall invest all funds of the city according to the approved Investment Policy.

Ownership of the city's investment securities will be protected through third party custodial safekeeping. The city will conduct its treasury activities with financial institution(s) based upon written contracts.

The city will project the cash needs of the city to optimize the efficiency of the city's investment and cash management program. The city will collect, deposit, and disburse all funds on a schedule that ensures optimum cash availability for investment. In order to obtain higher yields from its overall portfolio, the city will consolidate cash balances from various funds for investment purposes and will allocate investment earnings to participating funds according to policies and procedures maintained by the Finance and Budget Department.

Investment performance will be measured using metrics specified in the city's written investment policy. At a minimum, and in accordance with the Investment Policy, the Finance and Budget Department Director will make annual investment reports available to the City Council for review.

The city shall maintain and comply with a written pension funding policy for its Public Safety Personnel Retirement System plan that has been approved by the City Council. The city will ensure that the plan has sufficient assets to meet actuarial requirements. In funding the plan, the city will balance member pension benefits and taxpayer funds in an equitable manner.

Accounting, Auditing & Reporting

The city will conform to general accepted accounting principles (GAAP) adopted by the Governmental Accounting Standards Board (GASB) and will remain abreast of current policies and changes in approaches. Staff will apply best practices and authoritative standards for local governments to ensure ease of understanding and financial transparency.

The city will prepare and publish an Annual Comprehensive Financial Report to provide accurate and meaningful information on the city's financial condition by February 1st following the close of the prior fiscal year.

Management will ensure appropriate internal controls are in place across the city to ensure funds are safeguarded and utilized according to stated objectives and governing policies. Finance and Budget Department staff may develop guidance or policies to assist departments with proper internal control protocols and procedures.

All city bank accounts shall be reconciled and reviewed on a monthly basis and no later than 45 days after the end of the calendar month.

Bond funds will be segregated from all other funds for arbitrage and accounting purposes.

Enterprise and Internal Service Funds

The city's enterprise funds are established to provide services to the community and are to be self-supporting from the revenues generated by their user charges and fees. These funds will pay an appropriate amount of overhead costs for services received from central service departments. Revenues from ratepayers will not be used to subsidize the operations of non-enterprise functions.

The water and wastewater operating funds will maintain an operating reserve as assigned fund balance equal to six (6) months of the previous year's adopted budgeted expenditures that includes debt service payments but excludes depreciation expense, capital expenditures, and contingency appropriation.

The water and wastewater development and equipment replacement funds are excluded from the above operating reserve calculations, but the funds may reserve separate amounts for capital replacements in accordance with any bond covenant requirements.

All other enterprise funds will maintain an operating reserve as assigned fund balance equal to four (4) months of the previous year's adopted budgeted expenditures plus the amount required to meet the annual debt service requirements, but excludes depreciation expense, capital expenditures, and contingency appropriation.

The water and wastewater operating funds will maintain operating debt coverage ratios that are at least 1.5 times the fund's maximum annual debt service requirement over a prospective five-year period. The operating debt coverage ratio represents the utilities' revenues less operating and maintenance expense (without debt service) compared to annual debt service obligations.

User rates and fees for enterprise operations will be reviewed and updated periodically to ensure they recover the costs of operations, capital investments, debt obligations, and required reserve requirements to ensure stability and financial sustainability. The city will endeavor to set charges that are competitive, as affordable as possible, and recognize customer value. Enterprise funds will pay appropriate internal service costs for central city functions using the same allocation methodology as other city funds. These will be separate from any assessments to the city's water and wastewater utilities for payments-in-lieu-of-property tax (PILOT) and franchise fee-in-lieu interfund transfers.

Internal service funds will be established Allocate shared costs within the city to promote the efficiency or effectiveness of a shared activity. Internal service funds will also be used in areas the city finds it advantageous to be self-insured.

Internal service funds should operate on a cost-recovery basis. User fees will be established and updated annually to ensure the full cost of providing services, including the cost of capital assets (depreciation, related debt services or estimated replacement

cost) will be recovered. Surplus or deficit fund balances in these funds will be monitored to ensure they are compatible with the cost-reimbursement character of the fund type.

Changes to Financial Policies

The city's Comprehensive Financial Policies are reviewed annually, and the entire policy document, with any recommended changes, is generally adopted by City Council at the same time as the annual budget. In June 2020, the city's Comprehensive Financial Policies were overhauled. In June 2021, minor changes were made. The table below details the notable changes in the past three years.

Date of Update	Notable Changes
June 6, 2022	•Added limits for credit card payments accepted for payment of fees and charges. •Added the Public Safety Department to the list of departments allowed to request the hiring of unbudgeted critical public safety positions •Clarified that part time FTE positions represent 2080 compensated hours during the fiscal year •Clarified that the assigned reserve balance is equal six or four months of operating expenditures •Updated technical accounting language to reflect current GFOA Blue Book guidance. •Updated the name of the annual financial report from Comprehensive Annual Financial Report to Annual Comprehensive Financial Report
June 7, 2021	•Added clarification on hiring of unbudgeted critical public safety positions •Removed reference to Capital Improvement Plan Citizen Committee
June 15, 2020	•New Comprehensive Financial Policies Adopted •Added General Fund Tier 1 and Tier 2 fund balance reserve designations ○ Tier 1: 25% emergency reserve ○ Tier 2: 10% rainy day reserve •Water and Wastewater fund balance requirements amended ○ Reduced from 9 months operating expenditures plus 5% asset value excluding accumulated depreciation to 6 months operating expenditures including debt service but excluding depreciation

Fund Balance and Reserves Policy

The following table details the historical fund balance policies for the General Fund and Enterprise Funds. The General Fund total fund balance is 35%, divided into two tiers detailed below. Each tier has its unique policies.

Fund	FY2022	FY2021	FY2020	
	General Fund			
General Fund Total	35% budgeted expenditures of prior fiscal year	35% budgeted expenditures of prior fiscal year	35% budgeted expenditures of prior fiscal year	35% budgeted expenditures and transfers out of prior fiscal year
Tier 1: Emergency Reserve		25%	25%	N/A
Tier 2: Rainy Day Reserve		10%	10%	N/A
	Enterprise Funds			
Water and Wastewater Operating Funds	6 months of prior year budget expenses, including debt service but excluding depreciation, capital, and contingency	6 months operating expenditures including debt service but excluding depreciation	6 months operating expenditures including debt service but excluding depreciation	9 months operating expenditures + 5% asset value excluding accumulated depreciation
Other Enterprise Funds	4 months of prior year budget expenses, including debt	4 months operating expenditures + annual debt service	4 months operating expenditures + annual debt service	4 months operating expenditures + annual debt service

	service but excluding depreciation, capital, and contingency			
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Accounting Principles and Budget

Annually, the City of Avondale Finance and Budget Department publishes a financial document related to the city budget called an Annual Comprehensive Financial Report (ACFR). It provides a fair representation of the status of the City's financial position, changes in financial position, and changes in cash flow, as applicable, of the city's governmental funds, proprietary funds and fiduciary funds in accordance with U.S. "generally accepted accounting principles" (GAAP) adopted by the Governmental Accounting Standards Board (GASB). The GASB is the recognized standard-setting body for establishing governmental accounting and reporting principles.

In accordance with GASB, the governmental fund types (General, Special Revenue, Debt Service, and Capital Project Funds) are prepared on a modified accrual basis and focus on near-term liquidity. In these funds, expenditures are recorded when the related fund liability is incurred, and revenues are recognized only when they are measurable and available. The proprietary fund types (Internal Service and Enterprise Funds) are prepared on a full accrual basis of accounting and have an economic resources measurement focus. In these funds, expenses are recognized when they are incurred and revenues are recognized when they are earned by the City (e.g., water user fees are recognized as revenue when service is provided). The ACFR includes a budgetary comparison for all major governmental funds.

The City of Avondale uses a fund-based budget, meaning that the accounts of the city are organized on the basis of funds. Each fund is considered a separate entity accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/net position, revenues and expenditures/expenses. Funds are segregated for the purpose of carrying specific activities or attaining certain objectives in accordance to special regulations, restrictions, or limitations. For all funds, the budget, or appropriations, lapse on June 30th. Any unspent appropriations required in the subsequent fiscal year are estimated and re-appropriated as carryover budgets in each respective fund.

In most cases, the city conforms to GASB principles when preparing its budget. Exceptions are made where it would be impractical or inappropriate to budget using accounting requirements. Some of the more significant differences follow:

- Compensated absence liabilities (e.g., sick and vacation leave) are recorded as expenses within the Enterprise Funds when earned by employees (GAAP) as opposed to being expensed when paid (Budget).
- Claims incurred but not reported (IBNR) expense is recorded for GAAP basis but excluded on a budget basis.
- Capital outlays within the Enterprise Funds are recorded as assets on a GAAP basis and expenses on a budget basis.
- Principal payments on debt obligations of the Enterprise funds are recorded as a reduction of liability on a GAAP basis and expensed on a budget basis.
- Depreciation expense is recorded on a GAAP basis only.

CITY COUNCIL REPORT

SUBJECT: Resolution 1041-0622 - Adoption of Property Tax Levies for Maintenance Improvement Districts (MIDs)

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance and Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports the following Avondale Strategic Outcome Area:

- Natural Resources and Open Spaces - Avondale recognizes the value of its natural resources and promotes environmental sustainability and conservation in its operations, activities, and planning.

MIDs allow for the maintenance of landscaping and open spaces along neighborhood streets in the case that a homeowner's association is unable to meet its obligations.

PURPOSE:

City Council will consider a request to adopt Resolution 1041-0622, adopting Property Tax Levies for Maintenance Improvement Districts (MIDs) and authorize the Mayor or City Manager, City Attorney, and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

Under provisions of the City Code and Zoning Ordinance, developers are responsible for landscaping development projects prior to issuance of a Certificate of Occupancy. In particular, subdivisions are required to provide landscaping along certain arterial and collector streets and in other locations as provided in the zoning requirements, approval conditions, engineering requests or subdivision requirements.

The purpose of MIDs is to provide for the operations, maintenance, repair, and improvements to landscaping and open spaces adjacent to designated public roadways and parkways within the district that would normally be the obligation of a homeowner's association, in the event a homeowner's association fails. The city has 33 Maintenance Improvement Districts (MIDs).

DISCUSSION:

MIDs ensure that if a homeowner's association cannot meet its obligations to maintain landscaping along designated roadways, the residents of Avondale outside that community do not have to cover those costs. Currently, there is no need for any of the MIDs to levy a property tax above \$0. Property tax levies for all taxing agencies must be adopted on or before the third Monday in August.

BUDGET IMPACT:

No budget impacts as the levy proposed for all the MIDs is \$0.

RECOMMENDATION:

Staff recommends Council adopt a Resolution, adopting Property Tax Levies for Maintenance Improvement Districts (MIDs), adopting a \$0 levy for the 33 MIDs in the City of Avondale

Contact person for document distribution: Rob Baer

RESOLUTION NO. 1041-0622

A RESOLUTION OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF AVONDALE MAINTENANCE IMPROVEMENT DISTRICTS NOS. 1-32 SUBJECT TO TAXATION, A CERTAIN SUM UPON EACH \$100.00 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET FOR EACH DISTRICT AND PROVIDING FUNDS FOR GENERAL DISTRICT EXPENSES; ALL FOR THE FISCAL YEAR ENDING JUNE 30, 2023.

WHEREAS, the Council of the City of Avondale (the “City Council”) is required by ARIZ. REV. STAT. §§ 42-17151 and 42-17253 and ARIZ. REV. STAT. §§48-574.C-D to adopt, by resolution, an annual tax levy based upon the rate to be assessed per each \$100.00 of valuation of property within the corporate limits of each maintenance improvement district (the “District”), as set forth on Exhibit A, and incorporated herein by reference; and

WHEREAS, by the provisions of State Law, the resolution levying taxes for fiscal year 2022-2023 is required to be finally adopted on or before the third Monday in August and not less than 14 days after a hearing thereon; and

WHEREAS, Maricopa County is the assessing and collecting authority for each District.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. There is hereby levied on each \$100.00 of the assessed value of all property, both real and personal, within the corporate limits of each district as set forth on Exhibit A, except such property as may be by law exempt from taxation, a primary property tax rate of \$0 (or such other amount as deemed necessary by the Maricopa County Treasurer to be sufficient to raise the sum of \$0), for the fiscal year ending on June 30, 2023.

SECTION 3. Failure by the officials of Maricopa County, Arizona, to properly return the delinquent list, any irregularity in assessments or omissions in the same, or any irregularity in any proceedings shall not invalidate such proceedings or invalidate any title conveyed by any tax deed; failure or neglect of any officer or officers to timely perform any of the duties assigned to him or to them shall not invalidate any proceedings or any deed or sale pursuant thereto, the validity of

the assessment or levy of taxes or of the judgment or sale by which the collection of the same may be enforced shall not affect the lien of the City upon such property for the delinquent taxes unpaid thereon, and no overcharge as to part of the taxes or of costs shall invalidate any proceedings for the collection of taxes or the foreclosure; and all acts of officers de facto shall be valid as if performed by officers de jure.

SECTION 4. The City Clerk is hereby authorized and directed to transmit a certified copy of this Resolution to the Maricopa County Board of Supervisors.

SECTION 5. If any provision of this Resolution is for any reason held by any court of competent jurisdiction to be unenforceable, such provision or portion hereof shall be deemed separate, distinct and independent of all other provisions and such holding shall not affect the validity of the remaining portions of this Resolution.

SECTION 6. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona, June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

EXHIBIT A
TO
RESOLUTION NO. 1041-0622

[Assessed Property]

See following pages.

FY2023 Maintenance Improvement District Property Tax Levies

	Authority Name	Resolutions		Assigned Tax Authority #	FY2023 Levy
Avondale MID NO 1	Vista Del Verde	3300-216	3301-216	38236	\$0.00
Avondale MID NO 2	San Villagio	3357-1216	3358-1216	38241	\$0.00
Avondale MID NO 3	Del Rio Ranch	3448-518	3449-518	38238	\$0.00
Avondale MID NO 4	Vista Del Verde 1	3467-718	3468-718	38233	\$0.00
Avondale MID NO 5	Vista Del Verde 2	3469-718	3470-718	Pending	\$0.00
Avondale MID NO 6	Alamar Phase 1	3512-119	3513-119	38229	\$0.00
Avondale MID NO 7	Verde Trails Phase I Parcel 3	3531-519	3532-519	38226	\$0.00
Avondale MID NO 8	Verde Trails Phase I Parcel 11	3539-519	3540-519	38224	\$0.00
Avondale MID NO 9	Roosevelt Park Phase 1	3524-319	3525-319	38237	\$0.00
Avondale MID NO 10	Verde Trails Phase I Parcel 4	3533-519	3534-519	38227	\$0.00
Avondale MID NO 11	Verde Trails Phase I Parcel 7	3543-519	3544-519	38221	\$0.00
Avondale MID NO 12	Verde Trails Phase I Parcel 8	3535-519	3536-519	38222	\$0.00
Avondale MID NO 13	Verde Trails Phase I Parcel 9 & 10	3537-519	3538-519	38223	\$0.00
Avondale MID NO 14	Vista Del Verde 2	3545-519	3546-519	38230	\$0.00
Avondale MID NO 15	Verde Trails Unit 2	3550-519	3551-519	38225	\$0.00
Avondale MID NO 16	Vista Del Verde 3	1004-0120	1005-0120	38234	\$0.00
Avondale MID NO 17	Vista Del Verde 4	1006-0120	1007-0120	38235	\$0.00
Avondale MID NO 18	Marbella Park	3569-819	3570-819	38240	\$0.00
Avondale MID NO 19	Alamar 2	1013-0320	1014-0320	38220	\$0.00
Avondale MID NO 20	Roosevelt Park Phase 2	1030-0520	1031-0520	38215	\$0.00
Avondale MID NO 21	Verde Trails Phase I Parcel 1&2	1001-0121	1002-0121	38228	\$0.00
Avondale MID NO 22	Alamar 4	1009-0222	1010-0222	Pending	\$0.00
Avondale MID NO 23	Roosevelt Park Phase 3	1021-0421	1022-0421	38231	\$0.00
Avondale MID NO 24	Fulton Homes Acclaim	1091-1121	1092-1121	Pending	\$0.00
Avondale MID NO 25	Del Rio Ranch III Phase 2	1077-1021	1078-1021	Pending	\$0.00
Avondale MID NO 26	Del Rio Ranch III Phase 3	1079-1021	1080-1021	Pending	\$0.00
Avondale MID NO 27	Verde Trails Parcel 6	1085-1021	1086-1021	Pending	\$0.00
Avondale MID NO 28	Parkside				\$0.00
Avondale MID NO 29	Roosevelt Park Phase 4	1071-0921	1072-0921	Pending	\$0.00
Avondale MID NO 30	River Run	1026-0522	1028-0522	Pending	\$0.00
Avondale MID NO 31	Del Rio Ranch III Phase 4	1081-1021	1082-1021	Pending	\$0.00
Avondale MID NO 32	Del Rio Ranch III Phase 5	1083-1021	1084-1021	Pending	\$0.00
Avondale MID NO 33	Alamar 4	1022-0422	1023-0422	Pending	\$0.00

CITY COUNCIL REPORT

SUBJECT: Resolution 1042-0622- Amendments to the Personnel Policies and Procedures for Chapter Six Employee Benefits

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Andrea Dumbrell, Human Resources Director, (623) 333-2211

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports the following Avondale Strategic Outcome Area: Innovative Program and Service Delivery - Avondale will continue to serve as a model of innovative, efficient, and responsive government.

PURPOSE:

City Council will consider a request to adopt Resolution 1042-0622, approving proposed amendments to the following Personnel Policies and Procedures: Chapter 6 Employee Benefits and authorize the Mayor or City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

Per the City's July 5, 2021, Council packet, City Council was presented and approved the following request from the Finance/Budget Department through the Human Resources Department to change Chapter 6 Employee Benefits language, regarding maximum accumulation of vacation time: "Finance has requested that in the same section, "calendar year" be changed to "fiscal year" to reflect established practices."

June 30, 2022, is the first time that this mid-year, fiscal date for maximum vacation accruals will impact employees. Based on conversations with employees and department directors, it was discovered that having the fiscal year cutoff for maximum vacation accruals made it difficult for employees to appropriately plan and use their vacation time. Reasons cited included: difficulties maintaining staffing coverage, when spring/summer is a busier time for staff; employees wanting to take time off over the summer months, when children are out of school; and vacation sell back happening at the end of the year, when there would still be six months left to use the vacation time.

DISCUSSION:

The following are major highlights of the changes to Chapter 6 Employee Benefits:

1. Removed references to "fiscal year" in Section H.2., Maximum Accumulation of Vacation Time and replaced with "calendar year".
2. Removed excess words in Section H.2.b. for clarity, specifically "last pay period starting in any..."

BUDGET IMPACT:

There are no direct costs associated with the amendments to the City of Avondale Policies and Procedures.

RECOMMENDATION:

Staff recommends that Council adopt this amendment, effective immediately, to the City of Avondale Policies and Procedures.

Contact person for document distribution: Andrea Dumbrell

RESOLUTION NO. 1042-0622

A RESOLUTION OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, AMENDING CHAPTER 6 OF THE PERSONNEL POLICIES AND PROCEDURES RELATING TO EMPLOYEE BENEFITS AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. Chapter 6 – Employee Benefits of the City of Avondale Personnel Policies and Procedures dated June 6, 2022 (“Chapter 6”), is hereby adopted in substantially the form and substance attached hereto as Exhibit A and incorporated herein by this reference.

SECTION 2. If any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of Chapter 6 adopted herein is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 3. The immediate operation of this Resolution is necessary for the preservation of the peace, health, and safety of the City, therefore an emergency is hereby declared to exist, and this Resolution shall be in full force and effect from and after passage and adoption by the City Council.

SECTION 4. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

[SIGNATURES ON FOLLOWING PAGE]

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona,
June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

EXHIBIT A
TO
RESOLUTION NO. 1042-0622
[Chapter 6]
See following pages.

CHAPTER 6

Employee Benefits

A. Definitions

Throughout this policy, definitions set out in Arizona Revised Statute §23-371 are incorporated by reference. In addition, the following definitions apply:

1. City – the City of Avondale.
2. Department Director – the director of the City department to whom the employee is assigned or the department director’s designee.
3. Employee – an employee of the City.
4. Exempt employee – an employee who is deemed to be exempt from the overtime and maximum hour requirements of the Fair Labor Standards Act, 29 U.S.C. § 213, and regulations of the United States Department of Labor.
5. Family Medical Leave (FMLA) – leave allowed pursuant to the Family Medical Leave Act of 1993 and relevant statutes and regulations.
6. Full time employee – an employee who works thirty (30) hours or more per week.
7. Non-Exempt employee – an employee who is not an exempt employee.
8. Part-time employee – an employee who works less than thirty (30) hours per week.
9. Sick Leave – an approved period of absence granted to an employee according to this policy. “Sick leave” has the same meaning as “earned paid sick time” as that term is used in ARIZ. REV. STAT. §23-371.
10. Fiscal year – the 365-day period (or 366 days in the case of a leap year) that commences on July 1 and ends on the next June 30.
11. Fair Labor Standards Act (FLSA) Work Period – the time period for which overtime is calculated. The standard work period of 40 hours (Monday through Sunday) applies to all employees except for 56-hour firefighters. 56-hour firefighters have a two-week work period that coincides with the pay period.

B. Accumulation of Sick Leave

1. Regular full-time employees will accrue sick leave at the rate of 3.70 hours per biweekly pay period and these hours are accumulated without limit.

2. Regular part-time temporary, and seasonal part-time employees (working less than thirty (30) hours per week) shall receive a bank of forty (40) hours of paid sick leave per year at the commencement of the fiscal year. They shall accrue no other sick leave during the fiscal year.
3. Newly hired regular part-time, temporary, and seasonal part-time employees (working less than thirty (30) hours per week) are eligible to use sick leave from their bank on the ninetieth calendar day after commencing employment.
4. When an employee is promoted, demoted, or transferred, the employee shall retain all accrued sick leave.
5. Upon hiring any employee, a department director may request that an employee be hired with sick leave already established up to a maximum of 80 hours for employees below the rank of department directors and 120 hours for department directors and above. The Human Resources Director must review and approve this request prior to any official written offer of employment.

C. Sick Leave Usage

1. Employees may use accrued paid sick leave time for any of the following reasons:
 - a. An employee's mental or physical illness, injury, or health condition; an employee's need for medical diagnosis, care, or treatment of a mental or physical illness, injury or health condition; an employee's need for preventive medical care.
 - b. Care of a family member with a mental or physical illness, injury or health condition; care of a family member who needs medical diagnosis, care, or treatment of a mental or physical illness, injury or health condition; care of a family member who needs preventive medical care. For purposes of sick leave usage under this section C, the term "family member" is as defined in ARIZ. REV. STAT. §23-371, which is the following:
 - 1) Regardless of age, a biological, adopted or foster child, stepchild or legal ward, a child of a domestic partner, a child to whom the employee stands *in loco parentis*, or an individual to whom the employee stood *in loco parentis* when the individual was a minor;
 - 2) A biological, foster, stepparent or adoptive parent or legal guardian of an employee or an employee's spouse or domestic partner or a person who stood *in loco parentis* when the employee or employee's spouse or domestic partner was a minor child;
 - 3) A person to whom the employee is legally married under the laws of any state, or a domestic partner of an employee as registered under the laws of any state or political subdivision;

- 4) A grandparent, grandchild, or sibling (whether of a biological, foster, adoptive or step relationship) of the employee or the employee's spouse or domestic partner; or
 - 5) Any other individual related by blood or affinity whose close association with the employee is the equivalent of a family relationship.
- c. Reasons related to childcare, domestic violence, sexual violence, abuse or stalking, and legal services as described in ARIZ. REV. STAT. §§23-371 and 23-373.
 - d. Closure of the employee's place of business by order of a public official due to a public health emergency or an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency, or care for oneself or a family member when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or family member's presence in the community may jeopardize the health of others because of his or her exposure to a communicable disease, whether or not the employee or family member has actually contracted the communicable disease.
 - e. In the case of adoption of a minor child, an employee who is a potential or actual adoptive parent may request sick leave to include appointments with adoption agencies, social workers, attorneys, court proceedings, required travel, and any other activities necessary and related to adoption of a minor child.
- 2. An employee will not be subject to retaliation or discrimination for using sick leave, so long as the employee complies with City policy.
 - 3. An employee will not be required to search for or find a replacement worker to cover the hours during which the employee is using sick leave.
 - 4. Employees are subject to discipline for misuse or abuse of sick leave or for violation of City policy.
 - 5. Sick leave may be taken when approved by the employee's department director according to the notification and documentation procedures of City policy.
 - 6. An absence of three or more days shall be reported to the Human Resources Department to determine if FMLA leave is warranted.
 - 7. Sick leave hours taken will not count toward hours worked for purposes of computing overtime.
 - 8. Sick leave must be used in increments of not less than fifteen (15) minutes per occurrence for non-exempt employees.

D. Notification

1. An employee shall notify his/her department director as soon as he/she knows that he/she will be unable to work, but no later than the starting time of the employee's workday. The employee shall make a good faith effort to provide notice to the department to which the employee is assigned in advance and make a reasonable effort to schedule the time off in a manner that does not unduly disrupt the operations of the department.
2. An oral or written request by the employee is acceptable. The following methods may be used:
 - a. City timekeeping or scheduling system
 - b. Telephone call
 - c. Email
 - d. Text message

Employees are responsible to ensure text message or email was successfully delivered. Supervisors shall confirm receipt of notification.

3. When possible, the employee shall include the expected duration of the absence in the request.
4. An employee must notify his/her supervisor on each day of absence unless a notification includes a specific number of days required for the leave or other arrangements have been made for FMLA. All FMLA must be approved through Human Resources.
5. While on short term disability employees are required to report periodically to the Human Resources Department, at least every thirty (30) days, regarding the status of their medical condition and their intent to return to work. Employees will be required to provide medical evidence substantiating their need for continued leave to the Human Resources Department.
6. If an employee fails to return to work following any authorized leave and fails to notify Human Resources of the need for an extension, the employee will be considered to have abandoned the job.
 - a. Human Resources shall send written notice to the employee's last known address requiring the employee to return to duty within forty-eight (48) hours.
 - b. Failure to return to work within forty-eight (48) hours of receipt of the notification will be cause for immediate discharge and the employee automatically waives all appeal rights under this policy.

E. Documentation

1. For earned paid sick time of three or more consecutive workdays, a department director may require reasonable documentation that the earned paid sick time has been used for a reason or purpose set out in the definition of sick leave in this policy. Documentation signed by a health care professional indicating that earned paid sick time is necessary shall be considered reasonable documentation for purposes of this section. In cases of domestic violence, sexual violence, abuse or stalking, one of the following types of documentation selected by the employee shall be considered reasonable documentation:
 - a. A police report indicating that the employee or the employee's family member was a victim of domestic violence, sexual violence, abuse or stalking;
 - b. A protective order; injunction against harassment; a general court order; or other evidence from a court or prosecuting attorney that the employee or employee's family member appeared, or is scheduled to appear, in court in connection with an incident of domestic violence, sexual violence, abuse, or stalking;
 - c. A signed statement from a domestic violence or sexual violence program or victim services organization affirming that the employee or employee's family member is receiving services related to domestic violence, sexual violence, abuse, or stalking;
 - d. A signed statement from a witness advocate affirming that the employee or employee's family member is receiving services from a victim services organization;
 - e. A signed statement from an attorney, member of the clergy, or a medical or other professional affirming that the employee or employee's family member is a victim of domestic violence, sexual violence, abuse or stalking; or
 - f. An employee's written statement affirming that the employee or the employee's family member is a victim of domestic violence, sexual violence, abuse, or stalking, and that the leave was taken for one of the purposes of the Victim's Leave section in this policy. The employee's written statement, by itself, is reasonable documentation for absences under this paragraph. The written statement does not need to be in an affidavit format or notarized but shall be legible if handwritten and shall reasonably make clear the employee's identity, and if applicable, the employee's relationship to the family member.

F. Compensation for Unused Sick Leave upon Resignation or Retirement.

1. Compensation upon resignation will be 33.3% of accrued sick leave at the employee's current hourly rate.

2. Compensation upon retirement will be as follows:
 - a. Employees with 10 years of continuous service with the City will receive 100% of accrued sick leave up to 250 hours at the employee's current hourly rate, or 33.3% of the total balance of accrued sick leave, whichever is greater.
 - b. Employees with 15 years of continuous service with the City will receive 100% of accrued sick leave up to 375 hours at the employee's current hourly rate, or 33.3% of the total balance of accrued sick leave, whichever is greater.
 - c. Employees with 20 years of continuous service with the City will receive 100% of accrued sick leave up to 500 hours at the employee's current hourly rate, or 33.3% of the total balance of accrued sick leave, whichever is greater.
3. Employees who resign from their employment with the City but return to employment with the City within a nine (9) month period shall have any unused or unreimbursed sick leave reinstated upon rehire.
4. Employees who are involuntarily terminated from their employment are not eligible for compensation of accrued sick leave.
5. An employee may not use sick leave after their last day worked.
6. Employees who have not completed original probation will not be compensated upon separation for sick leave provided at time of hire.

G. Family and Medical Leave Act (FMLA)

1. General Provisions

It is the policy of the City to grant up to 12 weeks of FMLA leave during any 12-month period to eligible employees. The City may grant up to a maximum of 26 weeks in a 12-month period for employees taking FMLA Injured Servicemember leave. FMLA may be paid, unpaid or a combination of paid and unpaid leave depending on the circumstances of the leave and as specified in this policy. The City has the right to designate leave, paid or unpaid, as FMLA leave, even if the employee does not request leave as FMLA. Sick leave may be granted under Servicemember Leave of the FMLA and only during this time can sick leave be used.

2. Eligibility

To qualify to take FMLA leave under this policy, the employee must meet all of the following conditions:

- a. The employee must have worked for the City for 12 months or 52 weeks. The 12 months or 52 weeks need not have been consecutive. For eligibility purposes, an employee will be considered to have been employed for an entire week even if the employee was on the payroll for only part of a week.

- b. The employee must have worked at least 1250 hours during the 12-month period immediately before the date when the FMLA leave is requested to commence. The principles established under the Fair Labor Standards Act (FLSA) determine the number of hours worked by an employee. The FLSA does not include time spent on paid or unpaid leave as hours worked. Consequently, these hours of leave will not be counted in determining the 1250 hours eligibility test for an employee under FMLA.

3. Types of Leave Covered

- a. To qualify as FMLA leave under this policy, the employee must be taking leave for one of the reasons listed below:
 - 1) The birth of a child and in order to care for that child;
 - 2) The placement of a child for adoption or foster care and to care for the newly placed child;
 - 3) To care for a close family member (usually a spouse, child, or parent) with serious health condition; or
 - 4) The serious health condition (described below) of the employee.
 - a) An employee may take FMLA leave due to a serious health condition that makes the employee unable to perform the functions of the employee's position. A serious health condition can include inpatient care at a hospital, hospice or residential medical care facility, including any period of incapacity or any subsequent treatment in connection with such inpatient care or a condition which requires continuing care by a licensed health care provider. However, a serious illness may also include other ailments short of hospitalization.
 - b) This FMLA leave policy covers illnesses of a serious and long-term nature, resulting in recurring or lengthy absences. Generally, a chronic or long-term health condition which, if left untreated, would result in a period of incapacity of more than three days, would be considered a serious health condition.
- 5) Qualifying Exigency Leave (necessity) arising out of the fact that the spouse, son, daughter, or parent of the employee is on active duty (or has been notified of an impending call or order to active duty) in the Armed Forces in support of a contingency operation.
- 6) Servicemember Family Leave - An eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered servicemember shall be entitled to a total of 26 work weeks of FMLA leave during a 12-month period to care for the servicemember. The leave described in this paragraph shall only be available during a single 12-month period. During the single 12-month period, an eligible employee shall be entitled to a combined total of 26 work weeks of leave. If both

spouses work for the City, each spouse may only take a combined total of 26 workweeks of leave.

- b. If an employee takes paid sick leave for a condition that progresses into a serious health condition and the employee requests unpaid FMLA leave as provided under this policy, the City may designate all or some portion of related leave taken as FMLA leave under this policy, to the extent that the earlier leave meets the necessary qualifications.
- c. Employees with questions about who and what situations are covered under this FMLA leave policy or under the City's sick leave policies are encouraged to consult with the Human Resource Department.
- d. The City requires an employee to provide a doctor's certification of the serious health condition. The certification process is outlined in this policy. The City relies heavily on the physician's assessment.
- e. An eligible employee can take up to 12 weeks of leave under this policy during any rolling 12-month period. The City will measure the 12-month period forward from the date any employee's first FMLA leave begins. Each time an employee takes leave, the City will compute the amount of leave the employee has taken under this policy and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time.
- f. If spouses both work for the City, and each wishes to take leave for the birth of a child, adoption or placement of a child in foster care, or to care for a child, or parent with a serious health condition, each spouse may each take 12 weeks each of leave.

4. Employee Status and Benefits During Leave

- a. While an employee is on leave, the City will continue the employee's health benefits during the leave period at the same level and under the same conditions as if the employee had continued to work.
- b. If the employee chooses not to return to work for reasons other than a continued serious health condition of the employee or the employee's family member or a circumstance beyond the employee's control, the City will require the employee to reimburse the City the amount it paid for the employee's health insurance premium during the leave period.
- c. The employee pays a portion of the dependent health care premium. While on paid leave, the City will continue to make payroll deductions to collect the employee's share of the premium. While on unpaid leave, the employee must continue to make this payment, either in person or by mail. The payment must be received in the Finance and Budget Department by the 10th day of each month. If the payment is more than 30 days late, the employee's health care coverage may be dropped for the duration of

the leave. The City will provide 15 days' notification prior to the employee's loss of coverage.

- d. If the employee contributes to a dental plan, life insurance, disability plan or any other type of insurance plan the City will continue making payroll deductions while the employee is on paid leave. While the employee is on unpaid leave, the employee may request continuation of such benefits; provided, however, that the employee shall pay their portion of the premiums. If the employee does not continue these payments, the City will discontinue coverage during the leave and Consolidated Omnibus Budget Reconciliation Act (COBRA) would be offered. If the City maintains coverage, the City will recover the costs incurred for paying the employee's share of any premiums whether or not the employee returns to work.

5. Employee Status After Leave

Upon return from FMLA leave, an employee is entitled to be returned to the same position held when leave commenced, or to an equivalent position with equivalent benefits, pay and other terms and conditions of employment.

6. Use of Paid and Unpaid Leave

- a. An employee who is taking FMLA leave because of the employee's own serious health condition or the serious health condition of a family member must use all sick leave prior to being eligible for short term disability or unpaid leave.
- b. Disability leave for the birth of a child and for an employee's serious health condition, including Workers' Compensation leave (to the extent that it qualifies), will be designated as FMLA leave and will run concurrently with FMLA leave. For example, if the City provides six weeks of pregnancy disability leave, the six weeks can be designated as FMLA leave and counted toward the employee's 12-week entitlement. The employee may then be required to substitute accrued (or earned) paid leave as appropriate before being eligible for unpaid leave for what remains of the 12-week entitlement.

7. Intermittent Leave or a Reduced Work Schedule

- a. An employee may take FMLA leave in 12 consecutive weeks, may use the leave intermittently (take a day periodically when needed over the year) or, under certain circumstances, may use the leave to reduce the work week or work day, resulting in a reduced hour schedule. In all circumstances, the leave may not exceed a total of 12 work weeks over a rolling 12-month period. For the birth of a child, the employee may take up to 12 consecutive work weeks.
- b. The City may temporarily transfer an employee to an available alternative position with equivalent pay and benefits if the alternative position would better accommodate the intermittent or reduced schedule, for FMLA leave for the employee or employee's

family member that is foreseeable and for planned medical treatment, including recovery from a serious health condition or to care for a child after birth, or placement for adoption or foster care.

- c. Eligible employees may take FMLA leave on an intermittent or reduced schedule basis when medically necessary due to the serious health condition of a covered family member or the employee or the serious injury or illness of a covered servicemember (see 29 CFR §825.202). Eligible employees may also take FMLA leave on an intermittent or reduced schedule basis when necessary, because of a qualifying exigency as defined in this policy.
- d. Employees using intermittent leave or leave on a reduced schedule must make a reasonable effort to avoid disrupting operations, including scheduling doctor's appointments outside of work hours, if possible.
 - 1) An employee using intermittent leave due to medical necessity should notify his/her supervisor as soon as he/she knows that he/she will be unable to work, but no later than the starting time of the employee's workday.
 - 2) An employee must notify his/her supervisor on each day of absence unless other arrangements have been made. Human Resources should be contacted if there are additional questions on intermittent leave.

8. Certification of the Serious Health Condition

- a. A serious health condition means an illness, injury, impairment or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility, or continuing treatment by a health care provider.
- b. The City requires certification of a serious health condition.
 - 1) The employee shall make every effort to respond to such a request within 15 calendar days of the request or provide a reasonable explanation for the delay.
 - 2) Failure to provide certification may result in a denial of continuation of FMLA leave.
 - 3) Medical certification may be provided by using the medical certification form.
 - 4) Request for a medical certificate must be made in writing as part of the City's response to employee request for FMLA leave.
- c. If the employee plans to take intermittent FMLA leave or work a reduced schedule, the certification must also include dates and the duration of treatment as well as a statement of medical necessity for taking intermittent FMLA leave or working a reduced schedule.

- d. The City has the right to ask for a second opinion if it has reason to doubt the certification. The City will pay for the employee to get a certification from a second doctor, which the City will select. The employee will be temporarily entitled to leave and benefits under the FMLA pending the second opinion.
9. Certification related to active duty orders or call to active duty.

The City may require that a request under active duty or call to active duty be supported by either a leave certification or military orders at such time and in such manner as prescribed by Federal law. Please consult with the Human Resources Department for current Federal guidelines regarding notification and documentation.

10. Procedure for Requesting Leave

- a. All employees requesting leave under this section must provide notice with an explanation of the reason(s) for the needed leave to the Human Resources Department as soon as practicable. If the leave is foreseeable, the employee is required to provide a written request for leave and reasons(s) to the Human Resources Department. The City will provide individual notice of rights and obligations to each employee requesting leave as soon as practicable.
- b. When an employee plans to take leave under this section, the employee must give the City 30 days' notice. If it is not possible to give 30 days' notice, the employee must give as much notice as is practicable. An employee who is to undergo planned medical treatment is required to make a reasonable effort to schedule the treatment in order to minimize disruptions to the City's operations.
- c. While on leave, employees must report periodically to the Human Resources Department regarding the status of the medical condition and their intent to return to work.
- d. Employees who are unable to return to work at the end of the expected FMLA leave should notify their supervisor and Human Resources in writing at least two (2) weeks in advance or as soon as possible and must have the physician re-certify that the extended leave is medically necessary.
- e. If an employee does not provide proper notification to Human Resources, the employee will be considered to have abandoned the job and may be subject to disciplinary action up to and including termination.

11. Job Benefits and Protection

- a. For the duration of FMLA leave, the employer must maintain the employee's health coverage under the "group health plan" unless requested in writing from the employee or other legal directives given.

- b. Upon return from FMLA leave, most employees must be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms.
- c. The use of FMLA leave cannot result in the loss of any employment benefit that accrued prior to the start of an employee's leave.
- d. FMLA makes it unlawful for any employer to:
 - 1) Interfere with, restrain, or deny the exercise of any right provided under FMLA.
 - 2) Discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.
- e. Notwithstanding the exhaustion of FMLA leave, an employee may be granted additional leave as required under the Americans with Disabilities Act. As an accommodation, additional leave may be granted based on medical necessity and the City's requirements/ability to accommodate. Accommodations will be evaluated upon request.

12. Enforcement

- a. The U.S. Department of Labor is authorized to investigate and resolve complaints of violations.
- b. An eligible employee may bring a civil action against an employer for violations.
- c. FMLA does not affect any federal or state law prohibiting discrimination or supersede any state or local law which provides greater family or medical leave rights.

H. Vacation Leave

1. Accumulation of Vacation Leave

- a. All full-time employees, excluding sworn firefighters, will accrue vacation leave as follows:

Non-Exempt	Tenure	Hours per Pay Period	Hours per Year
	0-1.99 Years	3.7	96.2
	2-4.99 Years	4.47	116.2
	5-9.99 Years	5.39	140.12
	10-14.99 Years	6.31	164.04
	15 + Years	6.93	180.16

Exempt	Tenure	Hours per Pay Period	Hours per Year
	0-1.99 Years	4.62	120.12
	2-4.99 Years	5.39	140.12
	5-9.99 Years	6.31	164.04
	10 + Years	6.93	180.16

- b. All assistant department directors will accrue vacation leave as follows:

ASSISTANT DEPARTMENT DIRECTORS		
Tenure	Hours per Pay Period	Hours per Year
First 5 Years	6.31	164.04
5+ Years	6.93	180.18

- c. All department directors, Deputy City Managers, Assistant City Managers will accrue vacation leave as follows:

Department Directors, Deputy City Managers, and Assistant City Managers	
Hours per Pay Period	Hours per Year
6.93	180.18

- d. Battalion Chiefs working a 56-hour schedule

Battalion Chiefs		
Tenure	Hours per Pay Period	Hours per Year
0-1.99 Years	11.21	291.46
2-4.99 Years	12.28	319.28
5-9.99 Years	13.57	352.30
10 + Years	14.44	375.30

- e. Upon hiring any employee, a department director may request that an employee be hired with vacation leave already established up to a maximum of 80 hours for employees below the rank of department directors and 120 hours for department directors and above. The Human Resources Director must review and approve this request prior to any official written offer of employment. Employees who have not completed original probation will not be compensated upon separation for vacation or sick leave provided at time of hire as outlined in this section.
- f. Part-time regular employees are not eligible to accrue vacation leave.

- g. Vacation leave hours taken will not count toward hours worked for purposes of computing overtime.

2. Maximum Accumulation of Vacation Time

Eligible employees have a maximum accrual of vacation time of 320 hours at the end of the calendar year. Fire Battalion Chiefs assigned to a 24-hour shift schedule will have a maximum accrual of vacation time of 448 hours at the end of the calendar year.

- a. Employees must use all hours over the maximum accrual by the end of each calendar year. Employees will lose any vacation leave hours over the maximum accrual amount not used by December 31 of each calendar year.
- b. Vacation leave accumulated in excess of 320 hours or 448 hours for Fire Battalion Chiefs as of the last day of the calendar year shall be forfeited, unless the City Manager authorizes an exception in an individual case. The application for exception submitted through the Human Resources Department shall contain a plan to use the excess hours during the following calendar year, pay the employee for the excess hours or a combination of both.

3. Use of Vacation Leave

Vacation leave shall be taken with the approval of the department director or designee (i.e., immediate supervisor).

- a. Vacation will only be granted during such time as it is not disruptive to the work schedule of the department concerned.
- b. During the original probationary period, vacation leave may be granted at the discretion of the department director.
- c. Vacation leave granted shall not exceed an employee's accrued balance.

4. Vacation Sell Back

Employees may be paid for a portion of accrued vacation. See Administrative Policy 40 (AP-40) for guidelines.

5. Compensation for Vacation Leave

- a. Compensation upon separation from the City will be 100% of accrued vacation leave at the employee's current hourly rate. An employee may not use vacation leave after their last day worked. Vacation will be paid per City policy. Employees who have not completed original probation will not be compensated upon separation for vacation leave provided at time of hire.

I. Holiday Leave Policy

1. Objectives

The objectives for the development of the holiday leave policy are:

- a. Equalize the holiday leave allocation, so that each full-time regular employee receives 96 hours of holiday leave hours per fiscal year.
- b. Identify the methods to maximize the number of days that City offices are open to serve citizens.
- c. Ensure that the adoption of a Green Friday schedule or other alternate schedule does not increase the cost of doing business for the City.
- d. Implement a system to increase the flexibility for employees to utilize their holiday compensation.

2. Accumulation of Holiday Leave

- a. The annual holiday leave bank for each full-time, regular employee is 96 hours. Part-time, temporary, and seasonal employees are not eligible for holiday compensation or holiday differential pay. For the purposes of this policy, the holiday will be defined as the 24-hour period (12:00 AM -11:59 PM) on the designated holiday.
- b. Employees will be provided with a bank of 96 hours (full-time) per fiscal year (July 1-June 30) to utilize for holiday compensation for designated holidays or floating holidays as set forth below. The leave banks will be populated during the first payroll period in July and January. The first allocation will be in July for 50 hours (full-time) the second in January for 46 hours (full-time). New hires will receive a prorated number of hours based upon their hire date.

3. Designated Holidays; Floating Holidays

A listing of City-designated holidays will be prepared for each fiscal year. This listing will be included in the Administrative Policy and posted no later than June 30 of each year. The listing will specify any and all designated holidays for the City.

- a. If a designated holiday falls on a scheduled workday, employees will be required to use their holiday leave to cover their scheduled work hours. Exceptions must be approved by the department director and approved by the HR Director before the holiday has occurred. Holiday leave bank shall be used to cover scheduled work hours unless an employee's holiday bank is exhausted, then other leave types may be used. Employees required to work on a designated holiday due to business need, or who are not scheduled to work on a designated holiday, will not be required to utilize their holiday leave. Any holiday leave hours not used for designated City holidays shall be considered floating holiday leave.

- b. In the event an employee is on paid leave when a holiday occurs, the employee shall receive no pay in addition to holiday pay. Therefore, the employee shall not be charged with applicable paid leave time (i.e., vacation or sick leave).
 - c. Floating holiday leave shall be approved to be used at such a time that is mutually agreeable to the employee and the employee's supervisor. Holiday leave will not be available for use on an unplanned or call-in basis.
4. Holidays Eligible for Differential Pay
- a. By July 1 of each year a listing will be provided of holidays that will be paid on holiday differential (see City AP 42 Holiday Schedule). Non-exempt employees who are required to work on one of the listed holidays shall be given, in addition to regular hourly rate, holiday differential pay equal to one-half of their regular straight-time hourly rate for hours worked on designated holidays. This compensation may be in overtime or compensatory time, depending on the needs of the department (compensatory time guidelines have been established in Chapter 5 of the City of Avondale Policies & Procedures Policy Manual). The additional compensation would only be for the actual day of the holiday, not the Friday or Monday before or after (example: July 4th is on a Sunday; employees working on July 4th would be eligible for additional compensation; employees working on July 3rd or 5th would not).
 - b. Exempt employees would not be eligible for any additional compensation if required to work on one of the holidays eligible for differential pay.
5. Use of Holiday Leave
- a. It will be the employees' responsibility to monitor their holiday leave usage.
 - b. In the event that the employee does not have enough holiday hours in her/his bank to cover a full day's absence, vacation hours or compensatory time will be used to make up the difference. Sick leave may not be used for City scheduled holidays.
 - c. All holiday hours not taken prior to the last day of employment with the City, shall be forfeited.
 - d. Holiday hours must be used by June 30 of each year. ALL employees must use their holiday hours, or they will be forfeited.
 - e. In the event that an exempt or non-exempt employee does not have either holiday hours, compensatory hours, or vacation hours to cover a designated holiday, they will be placed in a leave without pay (LWOP) status. This will mean that both an exempt and nonexempt employee will have the uncompensated hours deducted to cover their absence.
 - f. Holiday hours and holiday differential pay will not count toward hours worked for purposes of overtime for hourly employees.

6. Specified Police Employees Not Participating

- a. Specified Police Employees will not be participating in the holiday leave program set forth above.
 - 1) Those police employees not participating include: Patrol, Detention, Communications, and any other area as recommended by the Chief of Police and HR and approved by the City Manager.
- b. Specified Police Employees will receive 8 hours of holiday no-bank compensation for the holidays listed in AP 42 Holiday Schedule to include the day after Thanksgiving and one personal day.
- c. The eight (8) hours for a personal day will be added on July 1 of each fiscal year and loaded into their personal bank for a total of 16 hours personal.
- d. The personal day is not eligible for differential pay.
- e. These holiday hours will NOT count as hours worked for the purpose of overtime compensation.
- f. Employees who are required to work on designated holidays shall be given, in addition to regular salary, holiday differential pay equal to one-half of their regular straight-time hourly rate for hours worked on designated holidays.

SPECIFIED POLICE EMPLOYEE HOLIDAYS ELIGIBLE FOR DIFFERENTIAL PAY
INDEPENDENCE DAY LABOR DAY VETERAN'S DAY THANKSGIVING DAY AFTER THANKSGIVING CHRISTMAS DAY NEW YEAR'S DAY MARTIN LUTHER KING JR. DAY PRESIDENT'S DAY MEMORIAL DAY JUNETEENTH

J. Industrial Leave

1. Workers' Compensation Coverage

The City provides Workers' Compensation insurance coverage to employees at no cost. If an injury or illness is determined to be job related, the employee will receive medical benefits and, if eligible, temporary compensation.

2. Determination of Compensability

The City's Workers' Compensation carrier will determine compensability for workplace injuries and illnesses.

3. Separation During a Claim

An individual who separates from City employment will only be entitled to the compensation required under Arizona Workers' Compensation Law.

4. Filing a Claim

An injury or illness is covered under Workers' Compensation if it is determined to be job related. It is the employee's responsibility to make sure the injury is reported to his/her supervisor as soon as possible. A claim must be filed within one year of the date of injury. It is the employee's responsibility to ensure the claim has been filed. The supervisor will work with the Risk Management department to provide information to assist in filing the claim. Risk Management will serve as the point person for employees with questions regarding Workers' Compensation.

5. Types of Claims

There are two types of Workers' Compensation claims. One is called a "medical only" claim, which means that only medical expenses are paid. The other is called a "time lost" claim. This means that both medical expenses and temporary compensation benefits for lost wages are paid.

- a. "Medical only" claims are those types of claims for which the insurance company will pay all of the medical expenses associated with the injury, but will not pay compensation benefits for lost wages, as the employee did not lose more than seven days' time from work.
- b. "Time lost" claims are those claims in which the treating doctor states that the employee is unable to work due to their injury and employee is off work more than seven days. The employee would then be eligible for compensation for their lost wages. The days off do not have to be consecutive (in a row) but are cumulative (total). Entitlement to compensation is based on calendar days (not workdays) and includes Saturdays, Sundays and holidays.

6. Compensation for Time Lost Claims

- a. The first seven days are not paid for lost wages unless the disability extends to 14 days. For example: If the employee is off ten days, they get paid for days eight, nine and ten only. If the employee is off 14 full days, compensation is retroactive (goes back) to the date of injury and is paid for 14 days. Compensation is not generally paid for the date of injury, as the employee was working that day and was typically compensated already for that day.

- b. Compensation is based on the statutory limit set forth in the Arizona Revised Statutes. The state law establishes a maximum wage figure which can be used to calculate the average monthly wage. This compensation is tax-free to the employee. Payments will be administered through the City's payroll system and will be issued on a bi-weekly basis.
- c. Sick time or vacation time may be utilized to cover the seven-day waiting period or to supplement their Workers' Compensation payments. Employees will need to notify Payroll in writing if they wish to utilize sick time or vacation time to cover their waiting period or supplement their wages.

7. Requirements While Under Workers' Compensation

- a. An employee may not leave the state for more than two weeks while under active medical treatment without approval from the Arizona Industrial Commission. If the employee is planning to be outside the state for more than two weeks, the employee must have written approval from the Arizona Industrial Commission before the employee leaves the state.
- b. Employees are not permitted to engage in outside employment while receiving Workers' Compensation from the City of Avondale unless written permission is granted from Human Resources and Risk Management.
- c. FMLA leave, if eligible, will run consecutively while on Workers' Compensation. While under active medical care, the insurance company has the right to have the employee periodically examined, at a reasonably convenient time and place, by a doctor of its choosing. Failure to attend the examination could result in suspension of Workers' Compensation benefits and the employee could be required to pay for the cost of the missed examination.

8. Return to Work

- a. While under active medical care, a doctor may release an employee to return to modified duty or to the employee's regular job.
- b. If released to regular duty, an employee must be able to perform the essential functions of the employee's job, with or without reasonable accommodations. If an employee requires accommodations, Human Resources will coordinate an evaluation of the employee's ability to return to the workplace.
- c. If returned to work with restrictions, the physician must provide in writing a detailed outline of what the restrictions are and the duration of those restrictions. Human Resources, Risk Management, and the department will work together to determine if there is work available that meets the restrictions outlined. Modified duty is not guaranteed. It will be up to the City to determine if work is available. At no time will an employee be allowed to be on modified duty for a period of time greater than twelve

- (12) months from the date of injury or date of onset of illness. Modified duty work would no longer be available once an employee is medically able to return to his or her regular job.
- d. If an employee fails to accept a modified duty work assignment that he or she is medically capable of performing, his or her compensation benefits may be reduced or eliminated by the City.
 - e. Risk Management may require a fit for duty evaluation before an employee is returned to regular duty.

K. General Leave

1. General leave may be requested for personal reasons that are not covered by the FMLA. This leave is not intended for employees needing time away from work for their own medical condition.
 - a. General leave will last for no more than sixty (60) calendar days.
 - b. Accrued time off must be exhausted before an employee is eligible to take general leave.
 - c. General Leave is not intended for seeking employment outside of the City.
2. Requests for general leave must be approved by the employee's department director and the human resources director
 - a. Request for general leave must be in writing and include the purpose, start, and end date of the general leave.
3. General leave is unpaid and not job protected
 - a. The department may post to fill the employee's position upon commencement of general leave.
 - b. If the employee's position remains open at the end of their approved leave period, they will be reinstated to their position. If the position is no longer available, then they will be allowed a period of 28 calendar days to apply competitively for any open position as an internal candidate.
 - c. If the employee fails to return to work or communicate timely with Human Resources at the end of their approved leave period, it will be deemed job abandonment and they will be terminated.
4. While on general leave the employee may select continuation of benefits by paying the full premium for coverage (i.e., employee and employer premiums). Some benefits may not be continued.
5. Vacation and Sick leave will not accrue while the employee is on general leave.

L. Bereavement Leave

1. General

Upon the death of an employee's immediate family member, an employee may be granted paid bereavement leave not to exceed 40 work hours. Additional hours beyond the limit may be charged to an employee's sick leave or vacation leaves at the employee's discretion and with the department director's approval. Upon the death of an employee's aunt, uncle, cousin, niece, or nephew, an employee may be granted paid bereavement leave not to exceed one workday, whether the employee works 8 or 10 hours. Only full-time regular and/or probationary employees are eligible for bereavement leave. Part-time employees are not eligible for bereavement leave.

2. Immediate Family Defined

For purposes of bereavement leave, "immediate family" shall refer to a spouse, son, son in-law, daughter, daughter in-law, mother, mother in-law, father, father in-law, brother, brother in-law, sister, sister in-law, grandparent, grandparent in-law, grandchild or step-child, step-parent, step-brother or step-sister.

3. Co-workers

At the discretion of the employee's department director, an employee may be granted up to four (4) hours of bereavement leave for attendance at a co-worker's funeral or memorial service.

4. Timekeeping

The employee (or employee's supervisor, if the employee is not available) shall enter the relationship to the person they are taking bereavement leave for in the timekeeping system when making the bereavement leave request. For example, a comment of "grandparent" would suffice.

5. Additional leave

In the event the employee's bereavement leave is exhausted in addition to other paid leave types such as vacation and sick leave, the employee may be granted General Leave as outlined in this policy.

M. Military Leave

All regular employees who are or may be members of the National Guard or the Military Reserves (U.S. Armed Forces) will be entitled to leave of absence with pay (upon written request to the employees department director and submittal of appropriate documentation of military active duty orders), from their respective duties on all days during which they are employed with or without pay under the orders of or authorization of competent authority on

active duty during training or duty with troops, field exercises, or instruction for a total period not to exceed the lesser of 30 working days or hours times shift based on the Federal government fiscal year in any two consecutive years.

N. Civic Duty Leave

1. General

Upon substantiated application, an employee shall be granted leave with pay as civic duty leave while serving as a juror, complying with a subpoena, or voting.

2. Use of Civic Duty Leave

Except for voting pursuant to ARIZ. REV. STAT. § 16-401 (primary elections) or ARIZ. REV. STAT. § 16-402, (general elections) as amended, an employee granted civic duty leave shall report for work whenever the employee's presence is not required for the civic duty, unless:

- a. The distance to the work location would preclude timely reporting for the civic duty; or
- b. The employee cannot return to work at least one hour before the end of the work shift;
- c. Civic duty leave will not count towards hours worked for purpose of computing overtime.

3. General Election Day

- a. The biannual general election day (the first Tuesday following the first Monday in November of every even-numbered year) is not a legal holiday. However, every public officer or employee is entitled to have adequate time to vote, as set forth in ARIZ. REV. STAT. § 16-402, as amended. The three consecutive hours immediately after the opening or the three consecutive hours prior to the closing of the polls is provided for this purpose.
- b. Arrangements must be made with the supervisor prior to general election day and the supervisor may determine which hours are more suitable in accordance with the needs of the department.

4. Appearance as a Witness

An employee who is subpoenaed as a witness by any court or administrative, executive, or judicial body in this state may be absent with pay unless the testimony or evidence to be given relates to the employee's own personal business.

5. Jury and Witness Compensation

Employees who are granted civic duty leave when called for jury duty or subpoenaed as a witness shall remit any compensation to the City Finance and Budget Department, except for mileage allowance.

O. Victim's Leave

1. Purpose and Eligibility

The City will allow employees, who are victims of crimes, to leave work to exercise their right to be present at legal proceedings related to the crimes in accordance with Arizona State Victim's Leave Law (ARIZ. REV. STAT. §§ 8-420, 13-4439, 23- 373) as amended. Any City employee is eligible for leave under this policy, except if the employee's family member is the victim and the employee is in custody for an offense or is the accused.

2. Use of Victims Leave

A request for victim's leave must be made to the immediate supervisor providing as much notice as practical. In making this request, the employee shall provide both of the following documents:

- a. A copy of the form provided to the employee by the law enforcement agency.
- b. A copy of the notice of each scheduled proceeding that is provided to the victims by the responsible agency.

Leave records under this policy shall be maintained in a confidential manner. When using victim's leave, the eligible employee may use accrued sick leave, vacation, or time earned. Compensatory time earned may be used for non-exempt employees to remain in a pay status while absent from work. If the employee has exhausted all accrued leave balances or if the employee is not benefit eligible, the leave of absence shall be unpaid and need to be approved by the City Manager. While there is no maximum amount of time allocated for the victim's leave, the City reserves the right to limit the leave provided under state law if the employees' absence from work creates an undue hardship to City business.

P. Administrative Leave

The Human Resources Department may authorize the granting of administrative leave to temporarily relieve an employee of his/her duties during an investigation and/or pending the outcome of a personnel or disciplinary hearing. Administrative leave may be authorized with or without pay depending upon the specific circumstance.

Q. Using Leave

All leave types are intended to allow employees to continue to receive compensation (when appropriate) for their normally scheduled hours during the FLSA work period. At no time shall the use of leave hours result in compensation in excess of the scheduled hours.

For example: A non-exempt 40 hour per week employee is sick on Monday and then works 35 hours the rest of the week. That employee would use five hours of sick leave during that week.

R. Health, Dental, Life and Optional Insurances

Subject to the approval of City Council, the City provides health, dental and life insurance to regular status full-time employees. Insurance coverage begins 31 days after the first day of the month following the employee's first day of employment.

1. Medical Insurance

Employees hired in 30-40 hour positions are eligible to elect coverage under the City's medical insurance plans. Employees may elect to cover their dependents at the cost which has been negotiated by the City and the insurance carrier. The City may elect to pay a portion of the dependent's coverage. Employees hired in a position with hours less than 30 hours are not eligible to enroll in the City's medical insurance plans.

2. Dental Insurance

Employees hired in 30-40 hour positions are eligible to elect coverage under the City's dental insurance plans. Employees may elect to cover their dependents at the cost which has been negotiated by the City and the insurance carrier. The City may elect to pay a portion of the dependent's coverage. Employees hired in a position with hours less than 30 hours are not eligible to enroll in the City's dental insurance plans.

3. Life Insurance

Employees hired in 30-40 hour positions are covered by the City's basic life insurance plan. These employees may purchase additional life insurance. Employees hired in a position with hours less than 30 hours are not eligible to enroll in the City's life insurance plans.

4. Optional Insurance Benefits

The City may provide optional benefits through payroll deduction.

S. Continuation of Health Insurance under Consolidated Omnibus Budget Reconciliation Act ("COBRA")

Under the Consolidated Omnibus Budget Reconciliation Act of 1985, better known as COBRA, if an employee terminates employment with the City, the employee is entitled to continue participating in the City's group health plan for a prescribed period of time, usually 18 months. (In certain circumstances, such as an employee's divorce or death, the length of coverage period may be longer for qualified dependents.) COBRA coverage is not extended to employees terminated for gross misconduct.

If a former employee chooses to continue group benefits under COBRA, he/she must pay the total applicable premium plus a 2% administrative fee. Coverage will cease if the former employee fails to make premium payments as scheduled, becomes covered by another group plan that does not exclude pre-existing conditions, or becomes eligible for Medicare.

For detailed information or questions on COBRA, employees are requested to check with the Human Resources Department.

T. Workers' Compensation Insurance

1. General

Workers' Compensation provides a medical and hospitalization expenses benefit as well as partial payment in lieu of salary for workers injured on the job. All City employees are covered by this form of insurance at no cost to the employee from the first day of employment. Benefits are based on the statutory limit set forth in the Arizona Revised Statutes.

2. Reporting Period

All job-related personal injuries to employees must be reported to Risk Management within 24 hours of the time the accident occurred.

3. Choice of Care Provider

The City has the right to request that an employee injured on the job, seek medical assistance from a doctor of the City's choice.

U. Retirement Plans

1. Enrollment in the Arizona State Retirement System or the Public Safety Personnel Retirement System or the Correctional Officers Retirement Plan will be determined based upon eligibility. The Public Safety Personnel Retirement System is for certified peace officers and firefighters.
2. Deductions for all plans are made from each pay period. The amount of the City's contributions, as well as employee contributions, is determined by state legislation.

V. Deferred Compensation Plans

1. Under this optional plan area several types of programs governed by Internal Revenue Service (IRS) an employee may choose to defer a portion of his/her income through payroll deduction. By deferring income, an employee may lower the income tax they currently pay.
2. The City may elect to contribute funds to employee's Deferred Compensation Plan

W. Health Savings Account (HSA)

1. General

Health Savings Accounts (HSA) were created by Public Law 108-173, the Medicare Prescription Drug, Improvement, and Modernization Act of 2003. HSA is designed to help

individuals save for qualified medical and retiree health expenses on a tax-advantaged basis.

2. Employee Choice

Employees who select a high deductible health plan may be eligible to participate in an HSA.

3. City Contribution

The City may elect to contribute funds to employee's HSA accounts.

X. Flexible Spending Arrangements (FSA)

1. General

Health Flexible Spending Arrangements and Dependent Care Flexible Spending Arrangements (FSA) allow employees to be reimbursed for medical expenses.

2. Process

- a. Employees may contribute to FSA accounts up to the limit set by the City.
- b. No employment or federal income taxes are deducted from employee contributions to FSA accounts.

CITY COUNCIL REPORT

SUBJECT: Ordinance 2037-0622 - City Code Amendment - Chapter 19, Section 19-19, Relating to Planning Commission Meetings

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Nicholle Harris, City Attorney, (623) 333-1514

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports the following Avondale Strategic Outcome Area: Innovative Program and Service Delivery Area - Avondale will continue to serve as a model of innovative, efficient, and responsive government.

PURPOSE:

City Council will consider a request to adopt Ordinance 2037-0622, approving changes to the City Code related to Planning Commission meetings and authorize the Mayor or City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

Currently, the City Code dictates that the affirmative vote of four (4) members of the Planning Commission is required for the passage of any matter before the commission. This change to the City Code will allow the affirmative vote of the majority of the members present for the passage of a matter before the commission. The Planning Commission Bylaws require a majority vote of the members for the passage of any matter before the commission.

DISCUSSION:

This change to the City Code will ensure that, as long a quorum is present, the affirmative vote of the members will pass a matter before the commission. This change will make the City Code and the Planning Commission Bylaws consistent with both requiring a majority vote of the members for an item to pass.

BUDGET IMPACT:

This item has no budget impact.

RECOMMENDATION:

Staff recommends that the City Council adopt and Ordinance, approving the City Code change to reflect the change in voting requirements for the Planning Commission.

ORDINANCE NO. 2037-0622

AN ORDINANCE OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, AMENDING THE AVONDALE CITY CODE, CHAPTER 19 (PLANNING AND DEVELOPMENT), ARTICLE II (CITY PLANNING COMMISSION), SECTION 19-19 (MEETINGS).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. The Avondale City Code, Chapter 19 (Planning and Development), Article II (City Planning Commission) Section 19-19 (Meetings) is hereby amended to read as follows:

. . .

(b) Four (4) members of the planning commission shall constitute a quorum. The affirmative vote of ~~four (4)~~ A MAJORITY OF THE members PRESENT shall be required for the passage of any matter before the commission. In this connection the minutes of the meeting shall reflect the “ayes” and “nays” cast on a particular measure and shall reflect the vote of each members present. A member may abstain from voting only if the member has a conflict of interest under Arizona law, in which case such member shall take no part in the deliberations on the matter in questions. The planning commission shall conduct its meetings in accordance with the Arizona Open Meeting Law.

SECTION 2. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason to be held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 3. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Ordinance.

[SIGNATURES ON FOLLOWING PAGE]

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona, June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

CITY COUNCIL REPORT

SUBJECT: Ordinance 2038-0622 - Acquisition of Real Property located south of Van Buren Street and west of Avondale Boulevard

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Jodie Novak, Acting Director of Development and Engineering Services, (623) 333-4015

THROUGH: Tracy Stevens, Acting Assistant City Manager, (623) 333-1014

STRATEGIC PLAN:

Strategic Outcome: Creative and Sustainable Development

Strategy: Maintain and expand quality infrastructure and improve connectivity to City amenities.

PURPOSE:

City Council will consider a request to adopt Ordinance 2038-0622 authorizing the acquisition by purchase, dedication or condemnation of real property for public use located south of Van Buren Street and west of Avondale Boulevard and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

City Well Site #22 is located at the rear of Coldwater Springs Promenade, located at the southwest corner of Avondale Boulevard and Van Buren Street intersection. It is an existing well site that has a well transmission line extending out to Van Buren Street then continuing west to the Coldwater Water Storage Facility. This well is currently out of service due to problems with the well structure and casing condition.

The City acquired the property for the existing well site via Document Number 2008-0614461, Maricopa County Recorder. The City was dedicated a non-exclusive well maintenance easement by the Coldwater Springs Promenade Final Plat as recorded in Book 993, Page 42, Maricopa County Recorder, over a portion of the adjacent property located west of the well site.

DISCUSSION:

The City intends to purchase a portion of property containing 1,213 square feet owned by GM Capital Investments, LLC, located adjacent to and just west of the existing well site to accommodate the expansion of the existing well site. This purchase will encompass a portion of the existing non-exclusive well maintenance easement. The remaining portion of the easement will remain in place to allow access and maintenance of the well site.

BUDGET IMPACT:

Funding in the amount of \$100,000 for land acquisition is included in the FY2022 CIP program under Project U0156 which has been approved by City Council.

RECOMMENDATION:

Staff is recommending that City Council adopt an Ordinance authorizing the acquisition by purchase, dedication or condemnation of real property for public use located south of Van Buren Street and west of Avondale Boulevard and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents.

Contact person for document distribution: Yulonda Moore, Aric Stewart

ORDINANCE NO. 2038-0622

AN ORDINANCE OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, AUTHORIZING THE ACQUISITION, BY DEDICATION, PURCHASE OR CONDEMNATION, OF REAL PROPERTY FOR PUBLIC USE.

WHEREAS, Article I, Section 3 of the Avondale City Charter authorizes the City of Avondale (the “City”) to acquire real property in fee simple or any lesser interest, inside or outside its corporate limits for any City purpose, when the public convenience requires it and in accordance with the provisions of State law; and

WHEREAS, the City Council desires to authorize the acquisition of certain real property, generally located along the south side of Van Buren Street, west of Avondale Boulevard, for public use.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The acquisition, by purchase, condemnation or dedication of real property totaling ± 0.03 acres, generally located along the south side of Van Buren Street, west of Avondale Boulevard in Avondale, Arizona, as more particularly described and depicted on Exhibit A attached hereto and incorporated herein by reference, is hereby authorized.

SECTION 3. If any provision of this Ordinance is for any reason held by any court of competent jurisdiction to be unenforceable, such provision or portion hereof shall be deemed separate, distinct and independent of all other provisions and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps and to execute all documents necessary to carry out the purpose and intent of this Ordinance.

[SIGNATURES ON FOLLOWING PAGE]

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona,
June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

EXHIBIT A
TO
ORDINANCE NO. 2038-0622

[Legal Description of Real Property]

See following pages.

EXHIBIT "A"
City Well Site # 22
Expansion

A Parcel of Land in the Northeast Quarter (NE 1/4) of Section Twelve (12), Township One (1) North, Range One (1) West, of the Gila & Salt River Meridian, Maricopa County, Arizona and being more particularly described as follows:

Commencing at a found brass cap in hand hole at the intersection of Avondale Boulevard and Van Buren Street also being the Northeast Corner (NE) of said section 12, from which a found brass cap in a hand hole at the North Quarter (N 1/4) corner of said Section 12, at the intersection of Van Buren Street and 119th Avenue, bears South 89°40'24" West, a distance of 2,620.81 feet, as recorded as "Coldwater Springs Promenade Final Plat" in Book 993, Page 42 of the Maricopa county recorder's office;

THENCE West along said Section line, South 89 degrees 40 minutes 24 seconds West, a distance of 710.47 feet;

THENCE Departing said line South 00 degrees 19 minutes 36 seconds East, a distance of 508.93 feet to the **Point of Beginning**;

THENCE North 74 degrees 36 minutes 41 seconds East a distance of 36.25 feet to the Northwest corner of the Existing City well site # 22;

THENCE along the West edge of said well site #22 South 00 degrees 19 minutes 36 seconds East a distance of 39.34 feet to the Southwest corner of said Well site and the south property line;

THENCE along South property line South 89 degrees 32 minutes 12 seconds West a distance of 35.00 feet;

THENCE Departing said line North 00 degrees 19 minutes 36 seconds West a distance of 30.00 feet to the **Point of Beginning**;

Containing 1,213.5 sqft or 0.03 acres more or less

Prepared by:
Thomas Lavalette, RLS.
AZ # 37258
Engineering Alliance, Inc.
1423 S. Higley Rd., Suite 121, Building 9
Mesa, Arizona 85206
Phone: (602) 757-6032
Email: tlavalette@eaincglobal.com



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A Parcel of Land in the Northeast Quarter (NE 1/4) of Section Twelve (12), Township One (1) North, Range One (1) West, of the Gila & Salt River Meridian, Maricopa County, Arizona and being more particularly described as follows:

Commencing at a found brass cap in hand hole at the intersection of Avondale Boulevard and Van Buren Street also being the Northeast Corner (NE) of said section 12, from which a found brass cap in a hand hole at the North Quarter (N 1/4) corner of said Section 12, at the intersection of Van Buren Street and 119th Avenue, bears South 89°40'24" West, a distance of 2,620.81 feet, as recorded as "Coldwater Springs Promenade Final Plat" in Book 993, Page 42 of the Maricopa county recorder's office;

THENCE West along said Section line, South 89 degrees 40 minutes 24 seconds West, a distance of 710.47 feet;

THENCE Departing said line South 00 degrees 19 minutes 36 seconds East, a distance of 508.93 feet to the **Point of Beginning**;

THENCE North 74 degrees 36 minutes 41 seconds East a distance of 36.25 feet to the Northwest corner of the Existing City well site # 22;

THENCE along the West edge of said well site #22 South 00 degrees 19 minutes 36 seconds East a distance of 39.34 feet to the Southwest corner of said Well site and the south property line;

THENCE along South property line South 89 degrees 32 minutes 12 seconds West a distance of 35.00 feet;

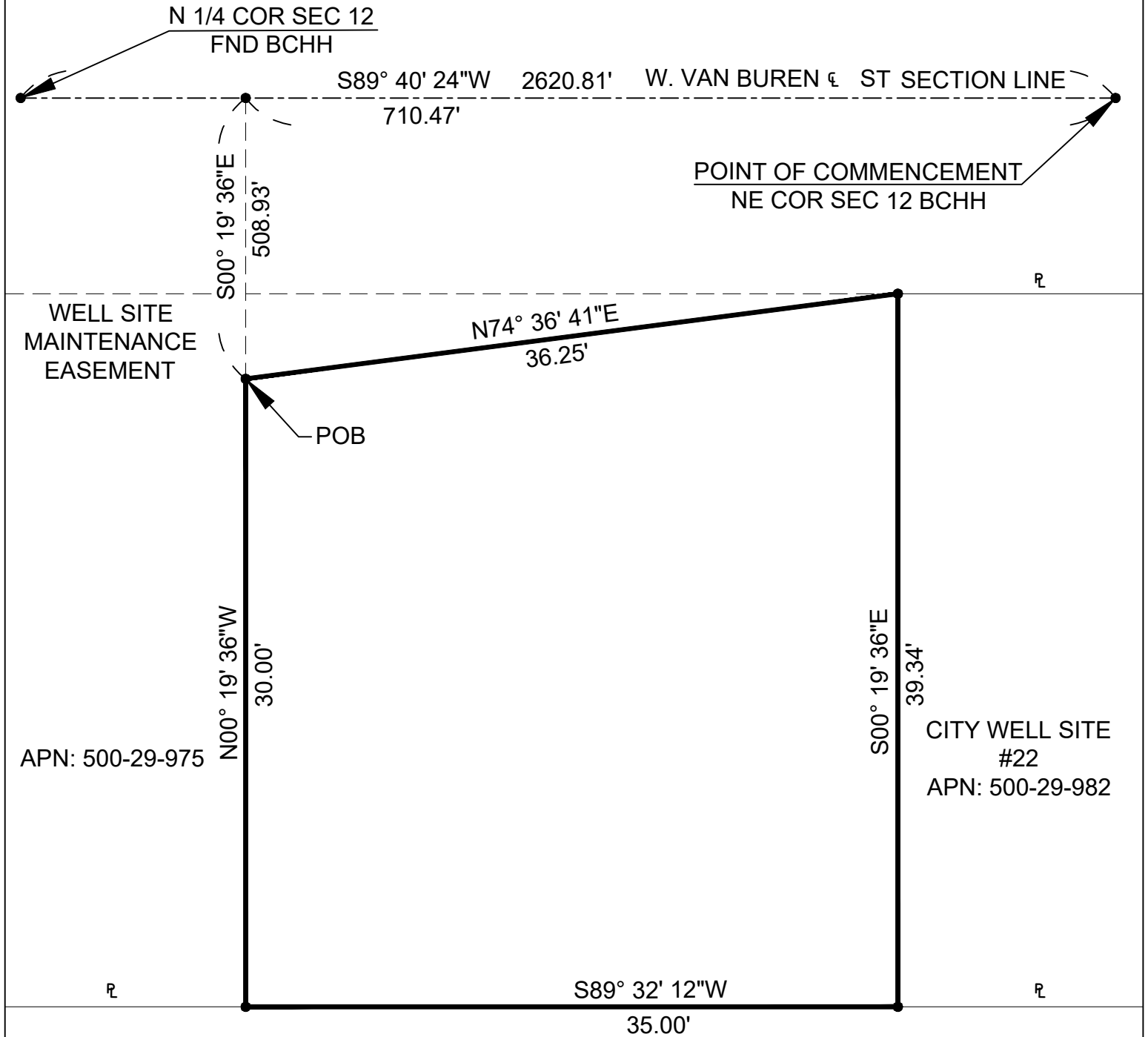
THENCE Departing said line North 00 degrees 19 minutes 36 seconds West a distance of 30.00 feet to the **Point of Beginning**;

Containing 1,213.5 sqft or 0.03 acres more or less

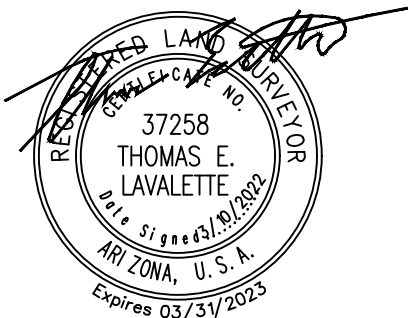
Prepared by:
Thomas Lavalette, RLS.
AZ # 37258
Engineering Alliance, Inc.
1423 S. Higley Rd., Suite 121, Building 9
Mesa, Arizona 85206
Phone: (602) 757-6032
Email: tlavalette@eaincglobal.com



EXHIBIT "A"

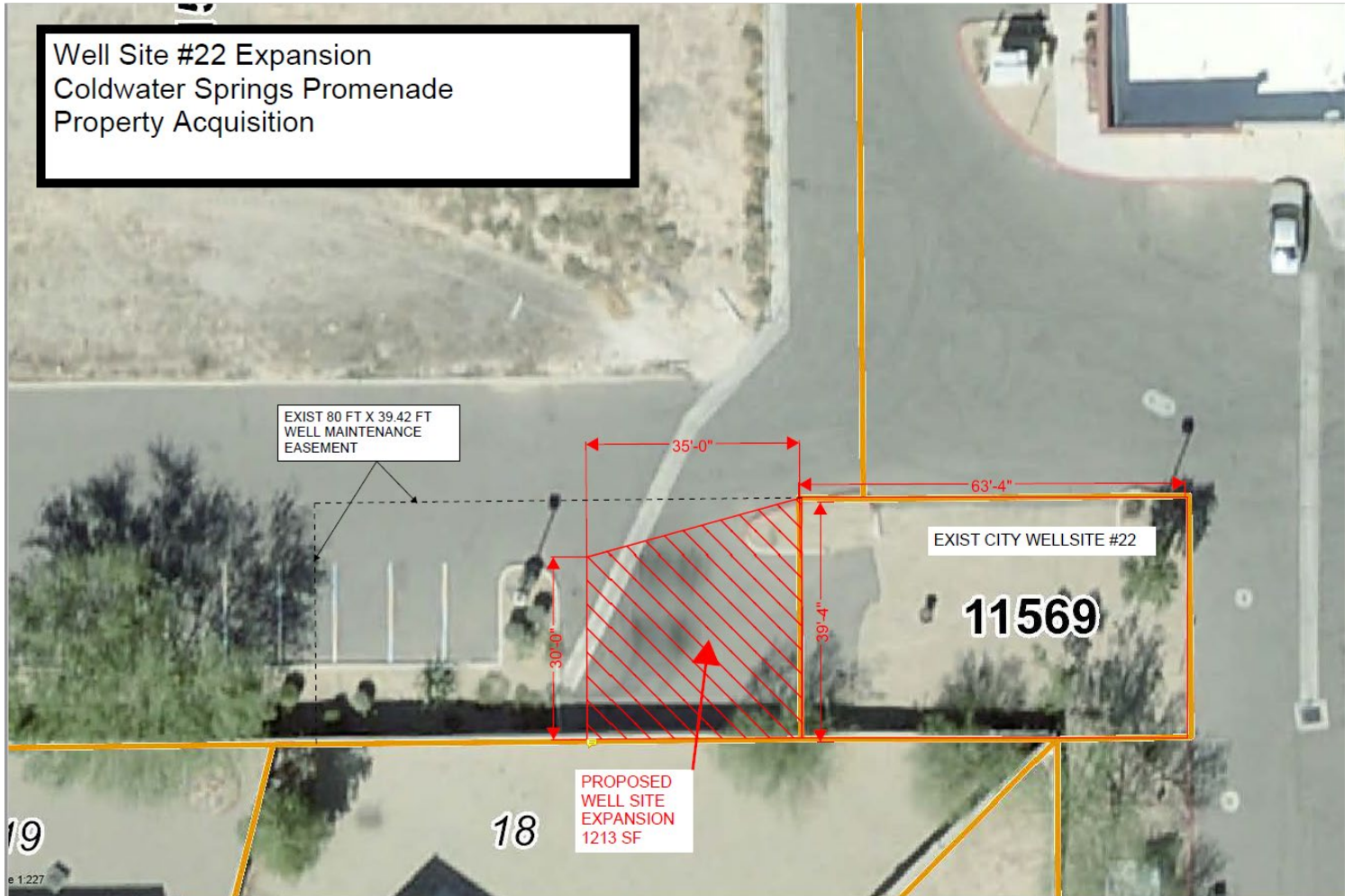


SCALE:
NTS
T1N R1W



PROJECT: 2022-M-001	
DATE: 03-10-2022	CHKD BY: TL
DRN BY: BL	SCALE: N.T.S.
TITLE: CITY WELL SITE # 22 EXPANSION	
SHEET NO: 1 OF 1	

EXISTING SITE & PROPOSED ACQUISITION AREA



CITY COUNCIL REPORT

SUBJECT: Ordinance 2039-0622 - SRP Power Distribution Easement for Avondale Boulevard Widening Project

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Aric Stewart, Acting Director/City Engineer, Engineering Services, (623) 333-4241

THROUGH: Tracy Stevens, Acting Assistant City Manager, (623) 333-1014

STRATEGIC PLAN:

Strategic Outcome: Creative and Sustainable Development

Strategy: Maintain and expand quality infrastructure and improve connectivity to City amenities.

PURPOSE:

City Council will consider a request to adopt Ordinance 2039-0622, authorizing the granting of a power distribution easement to Salt River Project (SRP) in connection with the Avondale Boulevard Widening Project and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

The City is in the process of widening Avondale Boulevard between Encanto Boulevard and McDowell Road. As part of the roadway widening project, existing SRP power distribution lines along Avondale Boulevard need to be relocated to the right-of-way previously acquired by the City.

DISCUSSION:

An eight-foot wide power distribution easement will be granted to SRP. This easement is located along the west side of Avondale Boulevard between Encanto Boulevard and McDowell Road.

BUDGET IMPACT:

There is no impact to the budget for this action.

RECOMMENDATION:

Staff recommends City Council **ADOPT** an Ordinance authorizing the granting of a power distribution easement to SRP in connection with the Avondale Boulevard Widening Project and authorize the Mayor or Acting City Manager, City Attorney and the City Clerk to execute the necessary documents.

MOTION:

Move to **ADOPT** an ordinance authorizing the granting of a power distribution easement to SRP in connection with the Avondale Boulevard Widening Project and authorize the Mayor or Acting City Manager, City Attorney

and the City Clerk to execute the necessary documents.

Contact person for document distribution: Yulonda Moore

ORDINANCE NO. 2039-0622

AN ORDINANCE OF THE COUNCIL OF THE CITY OF AVONDALE,
ARIZONA, GRANTING EASEMENTS TO SALT RIVER PROJECT
AGRICULTURAL IMPROVEMENT AND POWER DISTRICT ALONG
AVONDALE BOULEVARD FROM MCDOWELL ROAD TO ENCANTO
BOULEVARD FOR THE AVONDALE BOULEVARD WIDENING PROJECT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. A power distribution easement is hereby granted to Salt River Project Agricultural Improvement and Power District, in substantially the form attached hereto as Exhibit 1 and incorporated herein by reference, through, over, under and across a portion of real property, generally located along Avondale Boulevard from McDowell Road to Encanto Boulevard ($\pm$ 0.28 acres), as depicted and described as part of Exhibit A to the easement form attached hereto as Exhibit 1 (Easement No. 1).

SECTION 2. A power distribution easement is hereby granted to Salt River Project Agricultural Improvement and Power District, in substantially the form attached hereto as Exhibit 1 and incorporated herein by reference, through, over, under and across a portion of real property, generally located along Avondale Boulevard from McDowell Road to Encanto Boulevard ($\pm$ 0.02 acres), as depicted and described as part of Exhibit A to the easement form attached hereto as Exhibit 1 (Easement No. 2).

SECTION 2. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to execute all documents and take all steps necessary to carry out the purpose and intent of this Ordinance.

[SIGNATURES ON FOLLOWING PAGE]

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona,
June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

EXHIBIT 1
TO
ORDINANCE NO. 2039-0622

[Power Distribution Easements]

See following pages.

WHEN RECORDED MAIL TO:

SALT RIVER PROJECT

Land Department/PAB10W

P. O. Box 52025

Phoenix, Arizona 85072-2025

**EXEMPT PURSUANT TO
A.R.S. §§ 11-1134(A)(2) and (A)(3)**

POWER DISTRIBUTION EASEMENT

Maricopa County
Avondale Boulevard: McDowell Rd to Encanto Blvd
SE ¼, SEC. 36, T02N, R01W

Agt. HAS
Job # LJ82318 / T3250261
W HAS C JEP
R/W #

CITY OF AVONDALE, an Arizona municipal corporation,

hereinafter called Grantor, for and in consideration of the sum of One Dollar, and other valuable consideration, receipt of which is hereby acknowledged, does hereby grant and convey to **SALT RIVER PROJECT AGRICULTURAL IMPROVEMENT AND POWER DISTRICT**, an agricultural improvement district organized and existing under the laws of the State of Arizona, its agents, employees, contractors and permittees and its and their respective successors and assigns, hereinafter called the Grantee, a non-exclusive easement in, upon, over, under, across, through and along the lands hereinafter described (such lands hereinafter described being sometimes referred to herein as the "Easement Parcel") to construct, install, reconstruct, replace, remove, repair, operate and maintain underground electrical conductors, conduits, pipes, cables, vaults, pads, switching equipment, enclosures, manholes and transformers and all other appliances, appurtenances and fixtures (collectively "Facilities") for the transmission and distribution of electricity and for all other purposes connected therewith at such locations and elevations, in, upon, over, under, across, through and along the Easement Parcel as Grantee may now or hereafter deem convenient or necessary from time to time, together with the right of ingress and egress to, from, across and along the Grantor's Property.

The lands in, upon, over, under, across, through and along which this easement is granted are situated in the County of Maricopa, State of Arizona, and are more particularly described as:

Grantor's Property:

A portion of the Southeast quarter of Section 36, Township 02 North, Range 01 West of the Gila and Salt River Base and Meridian, Maricopa County, Arizona.

Easement Parcel:

See Exhibit "A" attached hereto and by their reference made a part hereof.

CAUTION: Facilities placed within the Easement Parcel may contain high voltage electrical equipment. Notice is hereby given that the location of underground electrical conductors or facilities must be verified as required by Arizona Revised Statutes, Section 40-360.21, et. seq., Arizona Blue Stake Law, prior to any excavation.

Grantor shall maintain a clear area that extends 3.00 feet from and around all edges of all transformer pads and other equipment pads, and a clear operational area that extends 12.00 feet immediately in front of all transformer and other equipment openings. No obstruction, trees, shrubs, fixtures or permanent structures shall be placed within said areas.

Grantor shall not construct, install or place, or permit to be constructed, installed or placed any building or other structure, plant any trees, drill any well, store materials of any kind, or alter ground level by cut or fill, within the area of the Easement Parcel.

Grantee shall have the right (but not the obligation) to trim, cut and clear away trees, brush or other vegetation on, the Easement Parcel whenever in its judgment the same shall be necessary for the convenient and safe exercise of the rights herein granted.

By accepting this easement, Grantee agrees to restore the surface of the Easement Parcel upon completion of the initial installation and any subsequent construction, reconstruction, repair or maintenance work that may be required.

In the event Grantee records a document to formally abandon the easement granted herein, all Grantee's rights hereunder shall cease, except the right to remove any and all property placed upon the Easement Parcel within a reasonable time subsequent to such abandonment.

Notwithstanding anything in this instrument, or laws, statutes, ordinances, rules, or regulations to the contrary, if Grantor requires Grantee to relocate or modify the Facilities, Grantor will (i) pay and/or reimburse Grantee any and all costs incurred for such relocation or modification and (ii) provide a reasonable new location for the Facilities, and easement rights therefor, that meets the standards set forth in this instrument. Grantor acknowledges that the Facilities are being located within public right-of-way at the request of Grantor, and that Grantee materially relied on the provisions of this paragraph in agreeing to Grantor's request.

The covenants and agreements herein set forth shall extend and inure in favor and to the benefit of and shall be binding on the heirs, administrators, executors, personal representatives, legal representatives, successors (including successors in ownership and estate), assigns and lessees of the Grantor and Grantee.

IN WITNESS WHEREOF, **CITY OF AVONDALE**, an Arizona municipal corporation, has caused its name to be executed by its duly authorized representative(s), this _____ day of _____, 20__.

CITY OF AVONDALE,

By_____

Its _____

APPROVED AS TO FORM:

ATTEST:

City Attorney

City Clerk

STATE OF _____)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by _____ as _____, of **THE CITY OF AVONDALE**, an Arizona municipal corporation of the State of Arizona.

My Commission Expires:

Notary Public

Notary Stamp/Seal

Note: This instrument is exempt from the real estate transfer fee and affidavit of legal value required under A.R.S. Sections 11-1132 and 11-1133 pursuant to the exemptions set forth in A.R.S. Sections 11-1134(A)(2) and (A)(3).

EXHIBIT "A"

SRP JOB NUMBER: T3250261

SRP JOB NAME: AVONDALE BLVD: McDOWELL RD TO ENCANTO BLVD RELO

TTRSS: 2N1W36

DATE: 02-05-2021

PAGE: 1 OF 7

TWO EASEMENTS LOCATED IN THE SOUTHEAST QUARTER OF SECTION 36, TOWNSHIP 2 NORTH, RANGE 1 WEST OF THE GILA AND SALT RIVER MERIDIAN, MARICOPA COUNTY, ARIZONA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

EASEMENT NO. 1:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 36, BEING AN ALUMINUM CAP FLUSH, FROM WHICH THE SOUTHEAST CORNER OF SAID SECTION 36, BEING A BRASS CAP IN HAND HOLE, BEARS SOUTH 00 DEGREES 06 MINUTES 52 SECONDS WEST, A DISTANCE OF 2632.04 FEET (**BASIS OF BEARINGS**);

THENCE ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 36, SOUTH 00 DEGREES 06 MINUTES 52 SECONDS WEST, A DISTANCE OF 436.30 FEET;

THENCE NORTH 89 DEGREES 53 MINUTES 08 SECONDS WEST, A DISTANCE OF 50.00 FEET TO THE **POINT OF BEGINNING OF EASEMENT NO. 1**;

THENCE SOUTH 00 DEGREES 06 MINUTES 52 SECONDS WEST, A DISTANCE OF 1446.74 FEET;

THENCE NORTH 89 DEGREES 53 MINUTES 08 SECONDS WEST, A DISTANCE OF 5.00 FEET;

THENCE NORTH 00 DEGREES 06 MINUTES 52 SECONDS EAST, A DISTANCE OF 38.08 FEET;

THENCE SOUTH 89 DEGREES 45 MINUTES 00 SECONDS WEST, A DISTANCE OF 3.00 FEET;

THENCE NORTH 00 DEGREES 06 MINUTES 52 SECONDS EAST, A DISTANCE OF 567.78 FEET;

THENCE SOUTH 45 DEGREES 01 MINUTES 37 SECONDS WEST, A DISTANCE OF 27.84 FEET;

THENCE NORTH 44 DEGREES 58 MINUTES 23 SECONDS WEST, A DISTANCE OF 8.00 FEET;

THENCE NORTH 45 DEGREES 01 MINUTES 37 SECONDS EAST, A DISTANCE OF 35.86 FEET;

THENCE NORTH 00 DEGREES 06 MINUTES 52 SECONDS EAST, A DISTANCE OF 829.57 FEET;

THENCE SOUTH 89 DEGREES 53 MINUTES 08 SECONDS EAST, A DISTANCE OF 8.00 FEET TO SAID **POINT OF BEGINNING OF EASEMENT NO. 1**.

SAID EASEMENT NO. 1 CONTAINS AN AREA OF 12,308.95 SQUARE FEET, OR 0.28 ACRES, MORE OR LESS.

EXHIBIT "A"

SRP JOB NUMBER: T3250261

SRP JOB NAME: AVONDALE BLVD: McDOWELL RD TO ENCANTO BLVD RELO

TTRRSS: 2N1W36

DATE: 02-05-2021

PAGE: 2 OF 7

EASEMENT NO. 2:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 36, BEING AN ALUMINUM CAP FLUSH, FROM WHICH THE SOUTHEAST CORNER OF SAID SECTION 36, BEING A BRASS CAP IN HAND HOLE, BEARS SOUTH 00 DEGREES 06 MINUTES 52 SECONDS WEST, A DISTANCE OF 2632.04 FEET (**BASIS OF BEARINGS**);

THENCE ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 36, SOUTH 00 DEGREES 06 MINUTES 52 SECONDS WEST, A DISTANCE OF 2408.31 FEET;

THENCE NORTH 89 DEGREES 53 MINUTES 08 SECONDS WEST, A DISTANCE OF 33.00 FEET TO THE **POINT OF BEGINNING OF EASEMENT NO. 2**;

THENCE SOUTH 00 DEGREES 06 MINUTES 52 SECONDS WEST, A DISTANCE OF 73.00 FEET;

THENCE NORTH 89 DEGREES 53 MINUTES 08 SECONDS WEST, A DISTANCE OF 8.00 FEET;

THENCE NORTH 00 DEGREES 06 MINUTES 52 SECONDS EAST, A DISTANCE OF 65.00 FEET;

THENCE NORTH 89 DEGREES 51 MINUTES 26 SECONDS WEST, A DISTANCE OF 36.99 FEET;

THENCE NORTH 00 DEGREES 08 MINUTES 34 SECONDS EAST, A DISTANCE OF 8.00 FEET;

THENCE SOUTH 89 DEGREES 51 MINUTES 26 SECONDS EAST, A DISTANCE OF 44.98 FEET TO SAID **POINT OF BEGINNING OF EASEMENT NO. 2**.

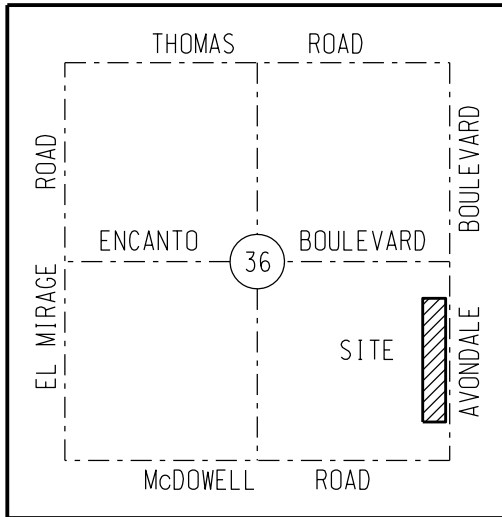
SAID EASEMENT NO. 2 CONTAINS AN AREA OF 879.89 SQUARE FEET, OR 0.02 ACRES, MORE OR LESS.

THIS DOCUMENT DESCRIBES MULTIPLE EASEMENTS EACH INTERDEPENDENT ON THE OTHER AND SHOULD BE REPRODUCED IN ITS ENTIRETY.

END OF DESCRIPTION



EXHIBIT "A"



VICINITY MAP (NTS)
T2N, R1W
G&SRM

LEGEND

- SECTION AND CENTERLINE
- PROPERTY LINE
- LIMITS OF SRP EASEMENT
- TIE LINE
- ◆ SECTION CORNER AS NOTED



ABBREVIATION TABLE

APN	ASSESSOR'S PARCEL NUMBER
MCR	MARICOPA COUNTY RECORDER
(M)	MEASURED
LVI	LAST VISUAL INSPECTION
NTS	NOT TO SCALE
R/W	RIGHT OF WAY

BASIS OF BEARINGS:
THE ARIZONA STATE PLANE COORDINATE
SYSTEM, CENTRAL ZONE, NAD 83 DATUM.

NOTE: THIS JOB WORKS WITH SRP JOB NUMBER 21-0016-NM/ T3266315

CAUTION

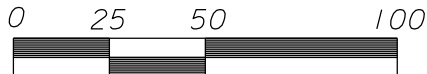
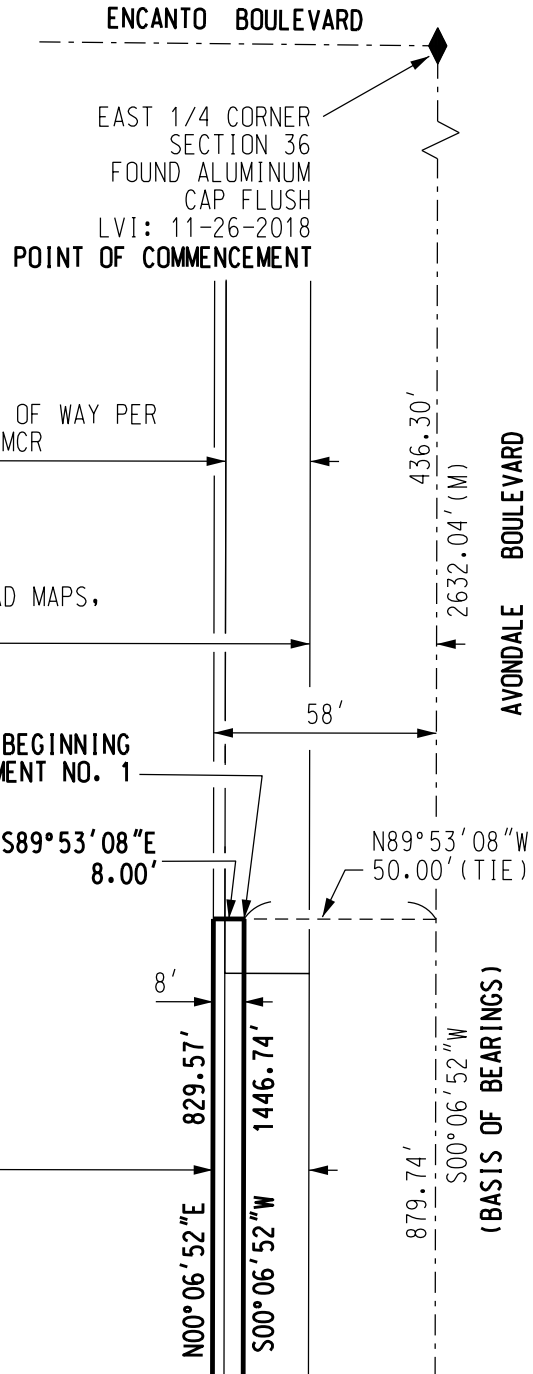
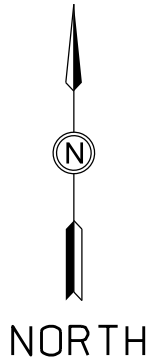
THE EASEMENT LOCATION AS HEREON DELINEATED MAY CONTAIN HIGH VOLTAGE ELECTRICAL EQUIPMENT, NOTICE IS HEREBY GIVEN THAT THE LOCATION OF UNDERGROUND ELECTRICAL CONDUCTORS OR FACILITIES MUST BE VERIFIED AS REQUIRED BY ARIZONA REVISED STATUTES, SECTION 40-380.21, ET. SEQ., ARIZONA BLUE STAKE LAW, PRIOR TO ANY EXCAVATION.

NOTES

THIS EXHIBIT IS INTENDED TO ACCOMPANY AN EASEMENT. ALL PARCELS SHOWN WERE PLOTTED FROM RECORD INFORMATION, AND NO ATTEMPT HAS BEEN MADE TO VERIFY THE LOCATION OF ANY BOUNDARIES SHOWN. THIS IS NOT AN ARIZONA BOUNDARY SURVEY.

SALT RIVER PROJECT AGRICULTURAL IMPROVEMENT & POWER DISTRICT		 SURVEY DIVISION LAND DEPARTMENT
SRP LDWR NUMBER: 20-0903-NM	SCALE: NTS	
I.O. NUMBER: T3250261	SHEET: 3 OF 7	AVONDALE BLVD: McDOWELL RD TO ENCANTO BLVD RELO SE 1/4 SEC 36, T2N, R1W 6.1N - 0.1W
AGENT: SOLIZ	SHEET SIZE: 8.5"x11"	
DRAWN: HICK	REVISION: 0	
CHECKED BY: GOREHAM	CREW CHIEF: BAFALOUKOS	
DATE: 02-05-2021	JEP FIELD DATE: 01-14-2021	

EXHIBIT "A"



MATCH SHEET 5

SALT RIVER PROJECT AGRICULTURAL IMPROVEMENT & POWER DISTRICT		 SURVEY DIVISION LAND DEPARTMENT
SRP LDWR NUMBER: 20-0903-NM	SCALE: 1" = 50'	
I.O. NUMBER: T3250261	SHEET: 4 OF 7	AVONDALE BLVD: McDOWELL RD TO ENCANTO BLVD RELO SE 1/4 SEC 36, T2N, R1W 6.1N - 0.1W
AGENT: SOLIZ	SHEET SIZE: 8.5"x11"	
DRAWN: HICK	REVISION: 0	
CHECKED BY: GOREHAM	CREW CHIEF: BAFALOUKOS	
DATE: 02-05-2021	JEP FIELD DATE: 01-14-2021	

EXHIBIT "A"

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S45°01'37"W	27.84'
L2	N44°58'23"W	8.00'
L3	N45°01'37"E	35.86'

MATCH SHEET 4



NORTH

APN: 501-74-015H

25' ROADWAY
1996-0652314,
MCR

RIGHT OF WAY PER
2021-0140692 MCR

8'

N00°06'52"E
829.57'

58'

879.74'

25' NEW
RIGHT OF WAY
2021-0140694
MCR

1446.74'

PALM LANE

9' ROADWAY DEDICATION
1996-0661190, MCR

APN: 501-74-018K

567.78'

58' PROPOSED R/W

APN: 501-74-008C

N00°06'52"E

S00°06'52"W

2632.04' (M)

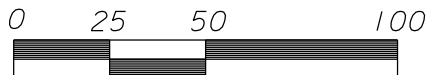
AVONDALE BOULEVARD

567.00'

S00°06'52"W
(BASIS OF BEARINGS)

8'

MATCH SHEET 6



SALT RIVER PROJECT
AGRICULTURAL IMPROVEMENT & POWER DISTRICT



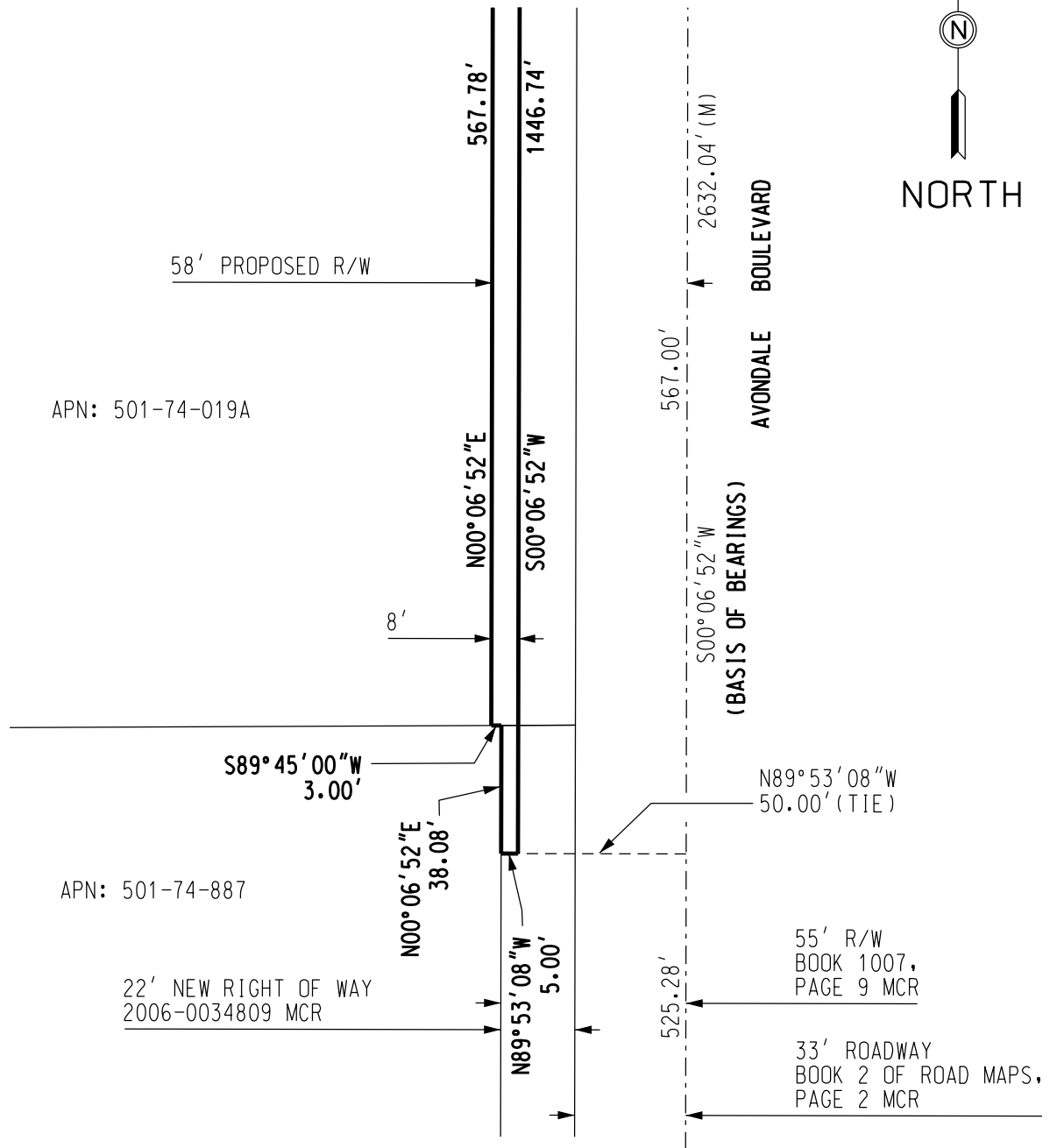
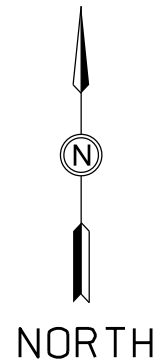
SURVEY DIVISION
LAND DEPARTMENT

SRP LDWR NUMBER: 20-0903-NM	SCALE: 1" = 50'
I.O. NUMBER: T3250261	SHEET: 5 OF 7
AGENT: SOLIZ	SHEET SIZE: 8.5"x11"
DRAWN: HICK	REVISION: 0
CHECKED BY: GOREHAM	CREW CHIEF: BAFALOUKOS
DATE: 02-05-2021	JEP FIELD DATE: 01-14-2021

AVONDALE BLVD: McDOWELL
RD TO ENCANTO BLVD RELO
SE 1/4 SEC 36, T2N, R1W
6.1N - 0.1W

EXHIBIT "A"

MATCH SHEET 5



MATCH SHEET 7



SALT RIVER PROJECT
AGRICULTURAL IMPROVEMENT & POWER DISTRICT

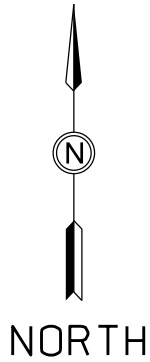


SURVEY DIVISION
LAND DEPARTMENT

SRP LDWR NUMBER: 20-0903-NM	SCALE: 1" = 50'
I.O. NUMBER: T3250261	SHEET: 6 OF 7
AGENT: SOLIZ	SHEET SIZE: 8.5"x11"
DRAWN: HICK	REVISION: 0
CHECKED BY: GOREHAM	CREW CHIEF: BAFALOUKOS
DATE: 02-05-2021	JEP FIELD DATE: 01-14-2021

AVONDALE BLVD: McDOWELL
RD TO ENCANTO BLVD RELO
SE 1/4 SEC 36, T2N, R1W
6.1N - 0.1W

EXHIBIT "A"



MATCH SHEET 6

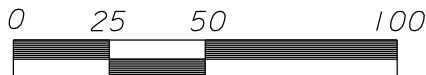
33' ROADWAY
BOOK 2 OF ROAD MAPS,
PAGE 2 MCR

80' PROPOSED R/W

POINT OF BEGINNING
EASEMENT NO. 2

APN: 501-74-886

LINE TABLE		
LINE	BEARING	DISTANCE
L4	S00°06'52"W	73.00'
L5	N89°53'08"W	8.00'
L6	N00°06'52"E	65.00'
L7	N89°51'26"W	36.99'
L8	N00°08'34"E	8.00'
L9	S89°51'26"E	44.98'



NEW RIGHT OF WAY
2006-0034809, MCR

SOUTHEAST CORNER
SECTION 36
FOUND BRASS CAP
IN HAND HOLE
LVI: 08-09-2010

MCDOWELL ROAD

525.28'
N89°53'08"W
33.00' (TIE)
2632.04' (M)
223.72'
S00°06'52"W
(BASIS OF BEARINGS)

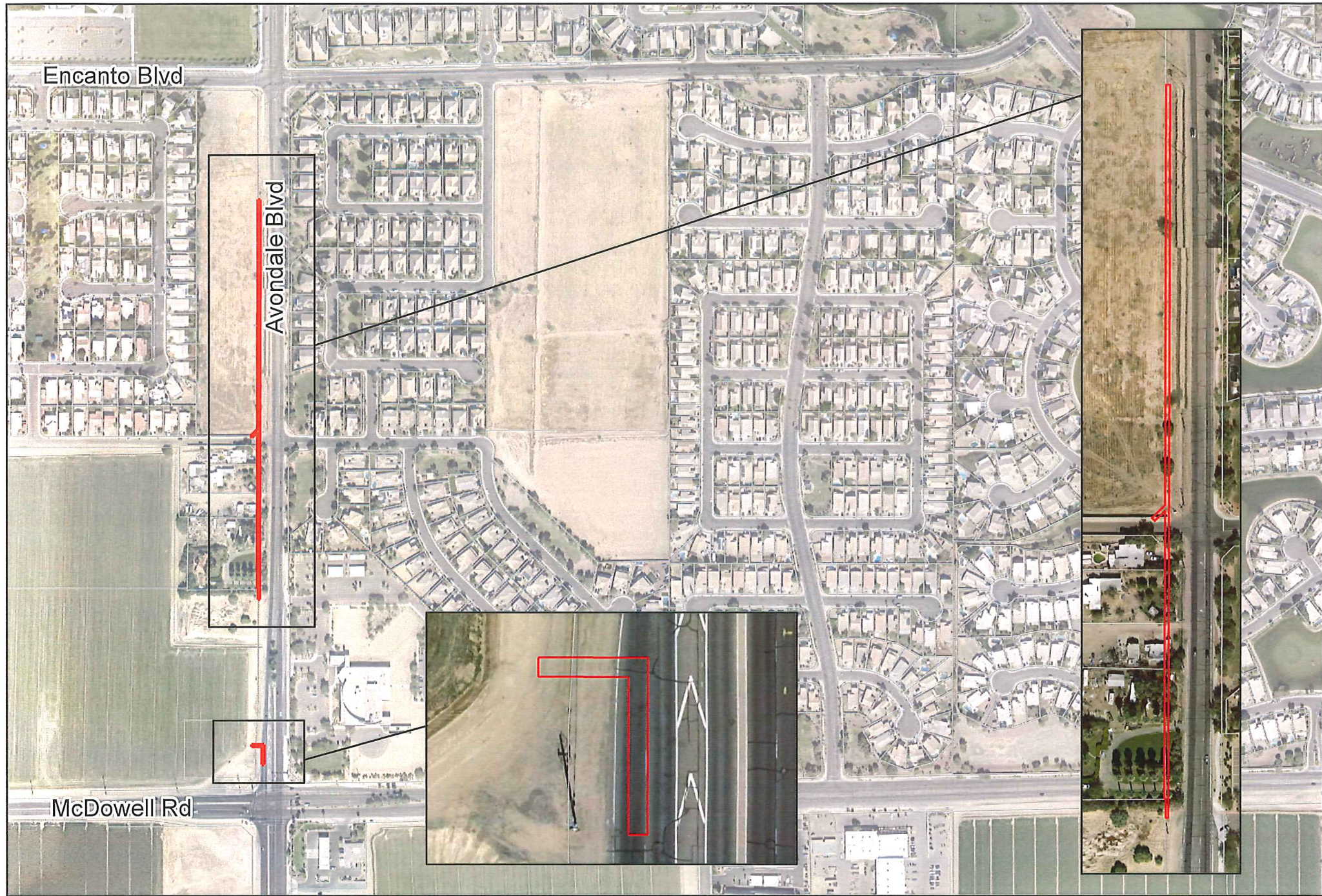
AVONDALE BOULEVARD

SALT RIVER PROJECT AGRICULTURAL IMPROVEMENT & POWER DISTRICT	
SRP LDWR NUMBER: 20-0903-NM	SCALE: 1" = 50'
I.O. NUMBER: T3250261	SHEET: 7 OF 7
AGENT: SOLIZ	SHEET SIZE: 8.5"x11"
DRAWN: HICK	REVISION: 0
CHECKED BY: GOREHAM	CREW CHIEF: BAFALOUKOS
DATE: 02-05-2021	JEP FIELD DATE: 01-14-2021



SURVEY DIVISION
LAND DEPARTMENT

AVONDALE BLVD: McDOWELL
RD TO ENCANTO BLVD RELO
SE 1/4 SEC 36, T2N, R1W
6.1N - 0.1W



SRP Power Distribution Easements for Avondale Blvd, McDowell Rd to Encanto Blvd

CITY COUNCIL REPORT

SUBJECT: Aquatics Center - Re-Plat of Avondale Civic Center Final Plat - Application PL-22-0143

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Jodie Novak, Acting Director, Development Services, 623-333-4015

THROUGH: Tracy Stevens, Acting Assistant City Manager, (623) 333-1014

STRATEGIC PLAN:

Strategic Outcome: Creative and Sustainable Development

Strategy: Maintain and expand quality infrastructure and improve connectivity to City amenities.

PURPOSE:

City Council will consider a request by the City of Avondale for approval of a Re-Plat of Avondale Civic Center Final Plat lots 7 and 9. The approximately 22 acres is located at the southeast corner of Madison Street and Civic Center Drive. The Council will take appropriate action.

BACKGROUND:

The 22-acre parcel is zoned Agriculture (AG). The replat of the final plat of the Avondale Civic Center is proposed to combine lots 7 and 9 of the Avondale Civic Center final plat in order to construct the City of Avondale Aquatics Center and associated parking for the proposed facility.

The existing uses and zoning of the surrounding properties are as follows:

NORTH: Zoning is Maricopa County RU-43, vacant and agricultural production

EAST: Zoning is Roosevelt Park Planned Area Development (PAD); Single-family residential

SOUTH: Zoning is CW Ranch Planned Area Development (PAD); Single-family residential

WEST: Zoning is Agriculture; City of Avondale property

SUMMARY OF REQUEST

The City is requesting approval of a Re-Plat to amend an existing Final Plat, Avondale Civic Center Final Plat lots 7 and 9.

ANALYSIS

- The proposed Final Plat has been reviewed by the City's contracted Registered Land Surveyor and the document has been confirmed as geometrically accurate and in conformance with Arizona Statutes governing the subdivision of real property.
- The proposed Final Plat complies with all applicable City documents, including but not limited to, the Avondale Subdivision Regulations, Zoning Ordinance, General Plan 2030, and the General Engineering Requirements Manual.

- Approval of the proposed Final Plat will dedicate right-of-way and easements necessary to serve the future development of the property.
- Approval of the Final Plat conforms to the boundaries of the Final Plat Map March 2, 2022.

DISCUSSION:

The proposed Final Plat is in conformance with the City of Avondale Zoning Ordinance and Subdivision Regulations.

The conditions of approval are reasonable to ensure conformance with the provisions as outlined in the Avondale Zoning Ordinance and all other applicable City codes, ordinances, and policies.

BUDGET IMPACT:

No budget impacts at this time.

RECOMMENDATION:

Staff recommends that City Council **APPROVE** Application PL-22-0143 Aquatic Center - Re-Plat of Avondale Civic Center Final Plat, subject to the following condition of approval:

1. The recorded Final Plat shall be in conformance with the City of Avondale Aquatics Center Final Plat dated March 2, 2022.

PROPOSED MOTION

I move that City Council **APPROVE** application PL-22-0143, Aquatic Center - Re-Plat of Avondale Civic Center Final Plat, subject to one (1) condition of approval as listed in the staff report.

Contact person for document distribution: Eric Fitzer, Aric Stewart

CITY OF AVONDALE AQUATICS CENTER
A FINAL PLAT OF
A RE-PLAT OF LOTS 7 AND 9- AVONDALE CIVIC CENTER AS RECORDED IN BOOK 642 PAGE 07, RECORDS OF MARICOPA COUNTY ARIZONA, LYING WITHIN A PORTION OF THE NORTHWEST 1/4 OF SECTION 7, TOWNSHIP 1 NORTH, RANGE 1 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA.

DEDICATION

STATE OF ARIZONA } SS
COUNTY OF MARICOPA }

KNOW ALL MEN BY THESE PRESENTS:

THAT THE CITY OF AVONDALE AN ARIZONA MUNICIPAL CORPORATION, AS OWNER OF THE LAND DESCRIBED HEREIN, HAS THIS DAY OF _____ 2022, BY _____, MAYOR, HEREBY DECLARED THAT SAID PLAT SETS OUT THE BOUNDARIES OF SAID CITY OF AVONDALE AQUATICS CENTER, AND THAT EACH LOT AND EASEMENTS CONSTITUTING SAME AND THAT EACH LOT SHALL BE KNOWN BY THE DESIGNATION INDICATED ON SAID PLAT.

IN WITNESS WHEREOF:

THE CITY OF AVONDALE AN ARIZONA MUNICIPAL CORPORATION, AS OWNER OF THE LAND DESCRIBED HEREIN, HAS HERETOFORE DULY AUTHORIZED OFFICER _____ TO BE ATTESTED BY THE SIGNATURE OF THE UNDERSIGNED

THE CITY OF AVONDALE

BY: _____

ITS: _____

ACKNOWLEDGMENT

STATE OF ARIZONA } SS
COUNTY OF MARICOPA }

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2022.

BY _____ THE _____ OF THE CITY OF AVONDALE FOR AND ON BEHALF THEREOF.

NOTARY PUBLIC _____ MY COMMISSION EXPIRES _____

PARENT PARCELS LEGAL DESCRIPTION

LOTS 7 AND 9- AVONDALE CIVIC CENTER AS RECORDED IN BOOK 642 PAGE 07, RECORDS OF MARICOPA COUNTY ARIZONA, LYING WITHIN A PORTION OF THE NORTHWEST 1/4 OF SECTION 7, TOWNSHIP 1 NORTH, RANGE 1 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA.

100-YEAR ASSURED WATER SUPPLY

THE AREA PLATTED HEREON LIES WITHIN THE DOMESTIC WATER SERVICE AREAS OF THE CITY OF AVONDALE WHICH IS DESIGNATED AS HAVING AN ASSURED WATER SUPPLY PURSUANT TO SECTION 42-576 ARIZONA RELEVANT STATUTES.

SHEET INDEX

SHEET 1 - COVER SHEET
SHEET 2 - FINAL PLAT

REFERENCE DOCUMENTS

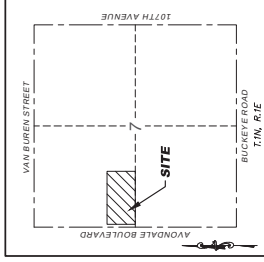
1. FINAL PLAT OF AVONDALE CIVIC CENTER RECORDED IN BOOK 642 OF MAPS, PAGE 07, M.C.R.

NOTES

- ALL UTILITY AND PUBLIC SERVICE EASEMENTS, INCLUDING ANY LIMITATIONS OF EASEMENTS; AND CONSTRUCTION EASEMENTS SHALL BE LIMITED TO UTILITIES, LANDSCAPING, AND WOOD, WIRE OR REMOVABLE SECTION TYPE FENCES.
- ALL UTILITIES SHALL BE INSTALLED UNDERGROUND.
- EXISTING COMMUNICATION LINES TO BE CONSTRUCTED UNDERGROUND AS REQUIRED BY THE ARIZONA CORPORATION COMMUNICATIONS ACT.
- NO ALTERATIONS SHALL BE MADE TO THE STORM WATER RETENTION AREAS THAT ARE A PART OF THESE PREMISES WITHOUT WRITTEN APPROVAL BY THE CITY OF AVONDALE.
- NO STRUCTURES SHALL BE CONSTRUCTED IN OR ACROSS NOR SHALL OTHER IMPROVEMENTS OR ALTERATIONS BE MADE TO THE DRAINAGE FACILITIES THAT ARE A PART OF THIS SUBDIVISION WITHOUT WRITTEN AUTHORIZATION BY THE CITY OF AVONDALE.
- ALL STORM DRAIN PIPES FROM CATCH BASINS TO RETENTION BASINS SHALL BE MAINTAINED BY THE OWNER.

LEGEND

- FOUND 1/2" REBAR AS NOTED
- FOUND BRASS CAP FLUSH
- SET 1/2" REBAR WITH CAP PLS. #60697
- CHECKED AND REBARED NAL/TAG PLS. #60697
- CALCULATED SETTING NOTHING FOUND OR SET
- APN ASSESSOR PARCEL NUMBER
- R/W RIGHT OF WAY
- P.U.E. PUBLIC UTILITY EASEMENT
- _____ BOUNDARY LINE
- _____ CENTER LINE
- _____ EASEMENT LINE
- NF/NS NOTHING FOUND / NOTHING SET



VICINITY MAP

N.T.S.

BASIS OF BEARING

THE NORTH LINE OF LOT 7 AS SHOWN IN BOOK 642 PAGE 07 MARICOPA COUNTY RECORDS, MARICOPA COUNTY ARIZONA, SAID LINE BEARS NORTH 89 DEGREES 39 MINUTES 00 SECONDS EAST (MEASURED) AND NORTH 89 DEGREES 03 MINUTES 29 SECONDS WEST (RECORDED).

AREA

LOT 1 CONTAINS 958,790 SQUARE FEET OR 22.011 ACRES, MORE OR LESS.

SURVEYOR

SURVEY INNOVATION GROUP, INC
22425 N. 16TH STREET, SUITE 1
PHOENIX, ARIZONA 85024
PHONE: (602) 933-4000
EMAIL: JAHISMANN@ENGINEERING.COM

ENGINEER

WOOD CL. TODD PARKER
4600 EAST WASHINGTON STREET, SUITE 600
PHOENIX, ARIZONA 85034
PHONE: (602) 933-4000
EMAIL: TODD.PARKER@MCOPL.COM

OWNER

CITY OF AVONDALE
107TH AVENUE, SUITE 200
AVONDALE, AZ 85023
PHONE: (602) 333-4000

APPROVALS AND ACCEPTANCE OF DEDICATION

APPROVED BY THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA ON THIS _____ DAY OF _____, 2022

MAYOR _____ DATE _____

ATTEST: CITY CLERK _____ DATE _____

CITY ENGINEER _____ DATE _____

SURVEYOR'S CERTIFICATION

THIS IS TO CERTIFY THAT THIS SURVEY AND SUBMISSION OF THE PREMISES DESCRIBED AND PLATTED HEREON WAS MADE UNDER MY DIRECTION DURING THE MONTH OF MARCH, 2022, THAT THE PLAT IS CORRECT AND ACCURATE, THAT THE MONUMENTS SHOWN HEREON HAVE BEEN LOCATED ON ESTABLISHED AS DESCRIBED AND THE LOT CORNERS PERMANENTLY SET.



JARED HANSMANN, RLS #60697
JARED HANSMANN, RLS #60697
PHOENIX, ARIZONA 85024
PHONE: 480-922-0760
JAHISMANN@ENGINEERING.COM

PROJECT NO. 6166

SHEET NO. 1 OF 2

CITY COUNCIL REPORT

SUBJECT: Pierce 99 - Re-Plat of Interstate Commerce Center Amended Final Plat – Application PL-22-0023

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Jodie Novak, Acting Director of Development & Engineering Services (623) 333-4015

THROUGH: Tracy Stevens, Acting Assistant City Manager (623) 333-1014

STRATEGIC PLAN:

STRATEGIC OUTCOME AREA: Creative and Sustainable Community Development

STRATEGY: Increase sustainability initiatives such as renewable clean energy or sustainable design and construction.

PURPOSE:

City Council will consider a request by Helix Engineering, LLC, on behalf of the property owner WDP Brama Avondale, LLC, for approval of a Re-Plat of the Interstate Commerce Center Amended Final Plat to combine two (2) parcels. The Re-Plat would allow for the development of a new warehouse and distribution building. The approximately 7.96-acre site is located west of the northwest corner of Pierce Street and 99th Avenue. The Council will take appropriate action.

BACKGROUND:

The subject property is located west of the northwest corner of Pierce Street and 99th Avenue, (Exhibits A and B) and is approximately 7.96 acres in size. The property was annexed into the City's corporate limits on April 3, 1986 and rezoned from Agricultural (AG) to Interstate Commerce Center Planned Area Development (PAD) in 1996.

The property is designated by the General Plan 2030 Land Use Map as Business Park (Exhibit C). The Business Park land use category is intended to allow for large scale campus development that provides abundant employment opportunities and offers amenities such as: attractive streetscapes with excess landscaped setbacks, appropriate screening from the I-10 freeway, pedestrian connections, efficient circulation, and refuge areas for active and passive activities to keep a healthy lifestyle for all employees. The category accommodates enclosed light manufacturing, corporate commerce, hotel, multi-story offices, research and development industries, solar and renewable energy manufacturers, motor sports related industry manufacturers, and limited warehouse and support services that support these primary employment uses.

The property has approximately 672 feet of frontage on Pierce Street.

Currently, the property is vacant and undeveloped. A Site Plan and Design Review application has been approved to allow the development of a new warehouse and distribution building on the property.

The existing uses and zoning of surrounding properties include:

NORTH: Pilot Travel Center, zoned Interstate Commerce Center Planned Area Development (PAD).

EAST: 99th Avenue Business Center, a commercial center zoned Interstate Commerce Center PAD.

SOUTH: Cummins Sales and Service (Diesel Engine Repair), zoned Interstate Commerce Center PAD.

WEST: Danny's Truck Wash, zoned Interstate Commerce Center PAD.

SUMMARY OF REQUEST:

The applicant is requesting approval of the Pierce 99 Re-Plat (Exhibit D) which modifies the existing Amended Final Plat for Interstate Commerce Center, lots 5 and 6. The proposed Re-Plat combines two (2) parcels for a new warehouse and distribution building project. The overall size of both parcels is approximately 7.96 acres or 346,705.64 square feet.

DISCUSSION:

1. The proposed Re-Plat is in conformance with the City of Avondale Zoning Ordinance and Subdivision Regulations.
2. The proposed Re-Plat is in conformance with the Interstate Commerce Center PAD Development Plan, including conditions of approval.
3. The conditions of approval are reasonable to ensure conformance with the provisions as outlined in the Avondale Zoning Ordinance and all other applicable City codes, ordinances, and policies.

BUDGET IMPACT:

No budget impacts.

RECOMMENDATION:

Staff recommends that City Council **APPROVE** Application PL-22-0023 Pierce 99 Re-Plat of Interstate Commerce Center Amended Final Plat, subject to the following condition of approval:

1. The recorded plat shall be in conformance with the Pierce 99 Re-Plat submitted electronically on March 28, 2022.

PROPOSED MOTION:

I move that City Council **APPROVE** application PL-22-0023, Pierce 99 Re-Plat of Interstate Commerce Center Amended Final Plat, subject to one (1) condition of approval as listed in the staff report.

Contact person for document distribution: Jani Wertin

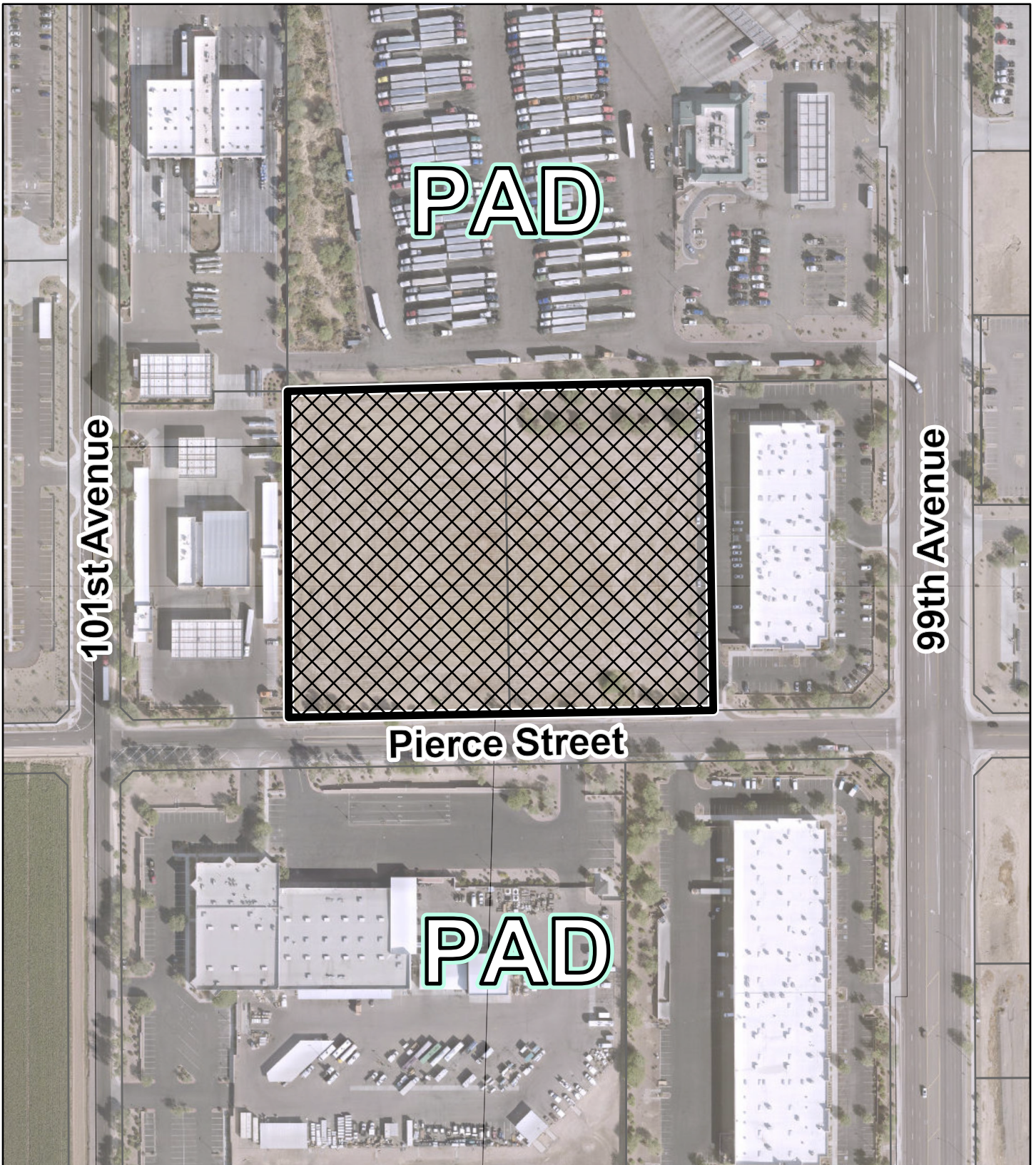


Aerial Photograph

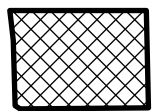


Subject Property



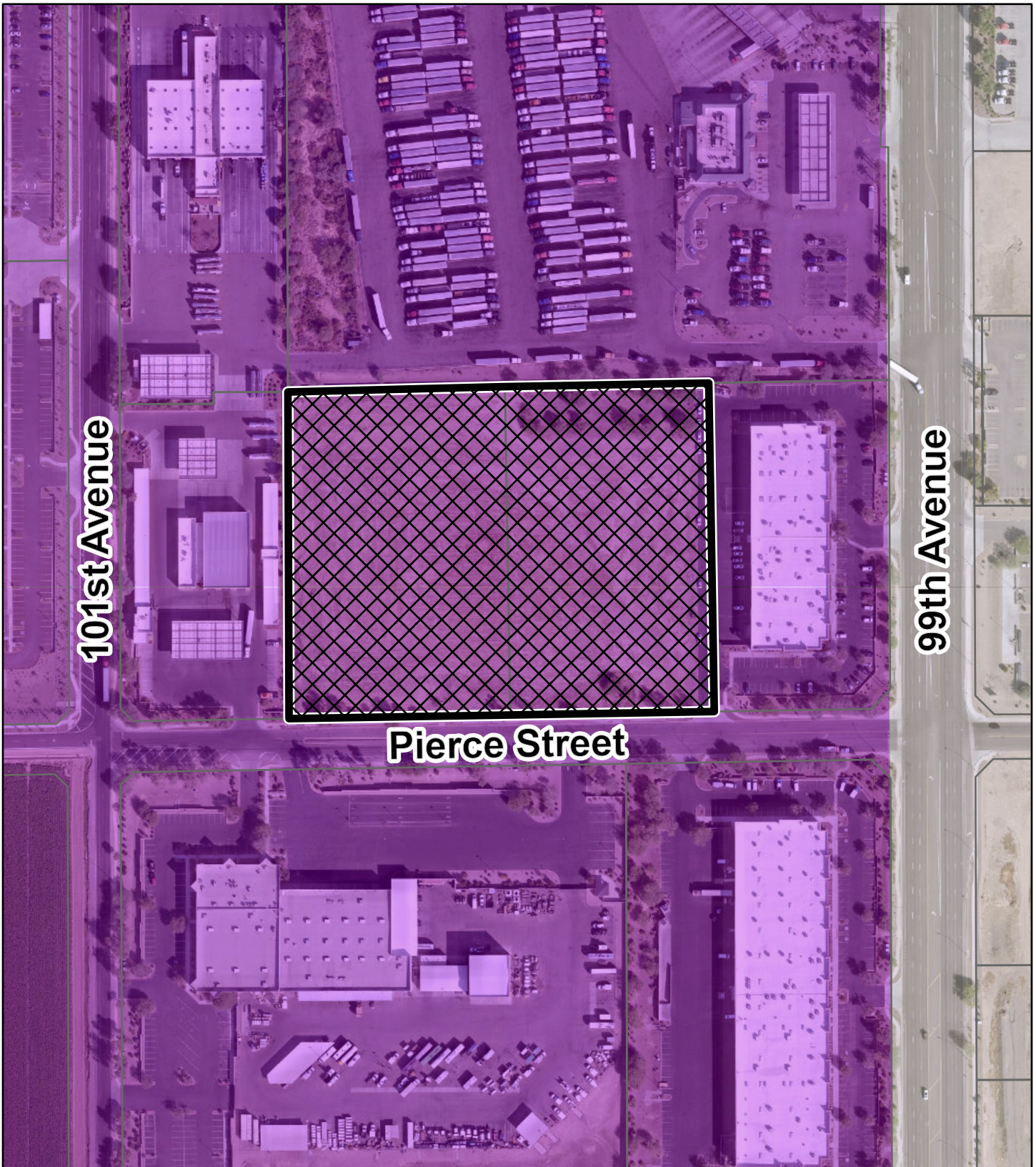


Zoning Vicinity



Subject Property

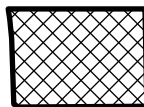




General Plan Land Use



 Business Park



Subject Property





RELEASE	
DATE	

REVISIONS	
NO.	DATE
1	02-25-22
2	1ST REV. RE-SUBMITTAL
3	
4	
5	

FINAL PLAT FOR PIERCE 99

PROJECT ADDRESS
W PIERCE STREET
AVONDALE, ARIZONA
85323

PROJECT AREA

PIERCE ST & 99TH AVE

HELIX JOB NUMBER

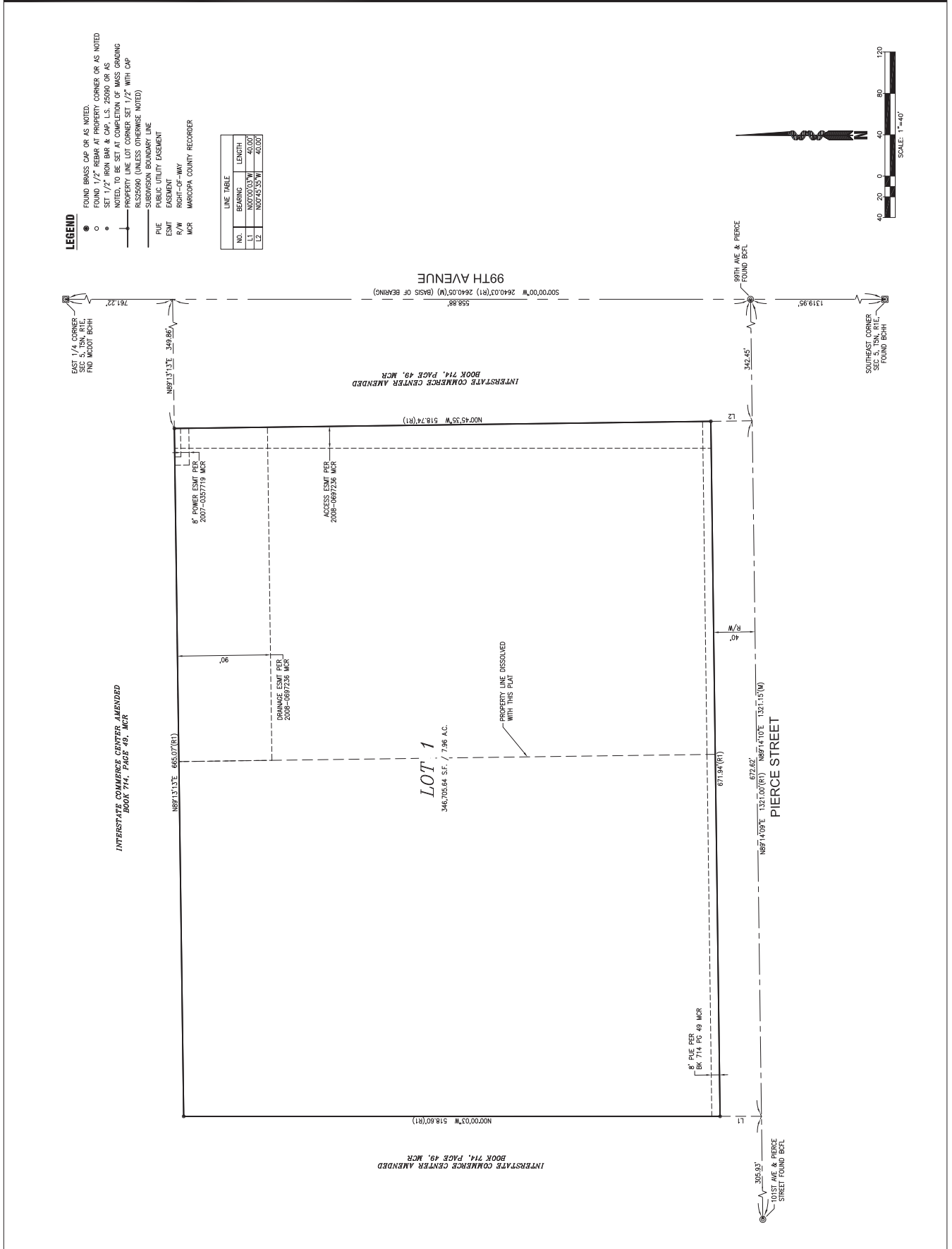
IN HOUSE

450
 DRAWN BY: TDS
 CHECKED BY: MUT
 SHEET TITLE
 A FINAL PLAT OF A PORTION

PAGE

SHEET

PLOT SCALE: 1:1 @ 24"x36"; 1:2.2 @ 11"x17"



CITY COUNCIL REPORT

SUBJECT: The BLVD Lot B - Re-Plat of Avondale City Center Phase 3 Final Plat - Application PL-22-0144

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Jodie Novak, Acting Director of Development & Engineering Services, (623) 333-4015

THROUGH: Tracy Stevens, Acting Assistant City Manager, (623) 333-1014

STRATEGIC PLAN:

Strategic Outcome: Creative and Sustainable Development

Strategy: Maintain and expand quality infrastructure and improve connectivity to City amenities.

PURPOSE:

City Council will consider a request by the City of Avondale, for approval of The BLVD Lot B - Re-Plat of Avondale City Center Phase 3 Final Plat which is located east of the southeast corner of Roosevelt Street and Avondale Boulevard. The Council will take appropriate action.

BACKGROUND:

The 5.62-acre parcel is zoned The BLVD Park Avenue District.

The existing uses and zoning of the surrounding properties are as follows:|

NORTH: Zoning is The BLVDD Gateway District; Vacant and Homewood Suites

EAST: Zoning is The BLVDD Park Avenue District

SOUTH: Zoning is The BLVDD Park Avenue District

WEST: Zoning is The BLVDD Park Avenue District

SUMMARY OF REQUEST

The City is requesting approval of a Re-Plat to the Avondale City Center Phase 3 Final Plat for Lot B. The proposed Re-Plat modifies the lots in order to abandon right-of-way and establish three developable lots.

ANALYSIS

- The proposed Re-Plat has been reviewed by the City's contracted Registered Land Surveyor and the document has been confirmed as geometrically accurate and in conformance with Arizona Statutes governing the subdivision of real property.

- The proposed Re-Plat complies with all applicable City documents, including but not limited to, the Avondale Subdivision Regulations, Zoning Ordinance, General Plan 2030, and the General Engineering Requirements Manual.

- Approval of the proposed Re-Plat will dedicate right-of-way and easements necessary to serve the future development of the property.
- Approval of the Re-Plat conforms to the boundaries of the Final Plat Map dated April 12, 2022

DISCUSSION:

The proposed Re-Plat is in conformance with the City of Avondale Zoning Ordinance and Subdivision Regulations.

The conditions of approval are reasonable to ensure conformance with the provisions as outlined in the Avondale Zoning Ordinance and all other applicable City codes, ordinances, and policies.

BUDGET IMPACT:

No budget impacts at this time.

RECOMMENDATION:

Staff recommends that City Council **APPROVE** Application PL-22-0144 The BLVD Lot B - Re-Plat of Avondale City Center Phase 3 Final Plat, subject to the following condition of approval:

1. The recorded Final Plat shall be in conformance with the The BLVD Lot B - Re-Plat of Avondale City Center Phase 3 Final Plat dated April 12, 2022.

PROPOSED MOTION

I move that City Council **APPROVE** application PL-22-0143 The BLVD Lot B - Re-Plat of Avondale City Center Phase 3 Final Plat, subject to one (1) condition of approval as listed in the staff report

Contact person for document distribution: Eric Fitzer, Aric Stewart, Jodie Novak

LOT "B" REPLAT

AS RECORDED IN BOOK 1163 OF MAPS, PAGE 43, M.C.R. A PLAT PART OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 1 NORTH, RANGE 1 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA.

LEGAL DESCRIPTION:

LOT 8 OF FINAL PLAT FOR AVONDALE CITY CENTER PHASE 3 AVONDALE, ARIZONA
RECORDED IN MARICOPA COUNTY RECORDERS OFFICE, BOOK 1163, PAGE 43.

BASIS OF BEARING:

THE WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 1 NORTH, RANGE 1 EAST, G&SRM, HAVING A BEARING OF NORTH 0°02'17" WEST

SURVEY NOTES:

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT.

AREA STATEMENT:

245118 SQ.FT. OR 5.62 ACRES, MORE OR LESS

LAND AREA TABLE:

GROSS AREA OF PROJECT	245,118 SQFT	5.62 ACRES
LOT 1	70,284 SQFT	1.61 ACRES
LOT 2	70,285 SQFT	1.61 ACRES
LOT 3	104,546 SQFT	2.40 ACRES

ACKNOWLEDGEMENT

STATE OF ARIZONA }
COUNTY OF MARICOPA) SS.

THIS DOCUMENT WAS ACKNOWLEDGED BEFORE ME THIS THE _____ DAY OF

_____, 2022, BY _____

FOR AND ON BEHALF OF _____

NOTARY PUBLIC: _____

MY COMMISSION EXPIRES: _____

NOTES:

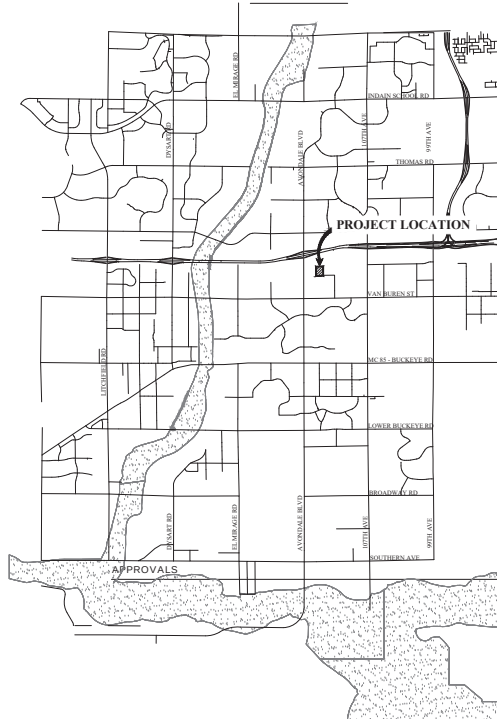
- ALL LANDSCAPING WITHIN ADJACENT PUBLIC RIGHT-OF-WAY IS TO BE MAINTAINED BY OWNER EXCLUDING MEDIANS ON ARTERIAL STREETS.
- ALL UTILITY AND PUBLIC SERVICE EASEMENTS, INCLUDING ANY LIMITATIONS OF EASEMENTS; AND CONSTRUCTION WITHIN SUCH EASEMENTS SHALL BE LIMITED TO UTILITIES, LANDSCAPING, AND WOOD, WIRE OR REMOVAL SECTION TYPE FENCES.
- ALL EXISTING OVERHEAD UTILITIES SHALL BE INSTALLED UNDERGROUND IN ACCORDANCE WITH CITY OF AVONDALE MUNICIPAL CODE AND AS REQUIRED BY THE ARIZONA CORPORATION COMMISSION.
- NO ALTERATIONS SHALL BE MADE TO THE STORM WATER RETENTION AREAS AND APPROVED OR EXISTING CONVEYANCE PATTERNS THAT ARE A PART OF THESE PREMISES WITHOUT WRITTEN APPROVAL BY THE CITY OF AVONDALE.
- NO STRUCTURES SHALL BE CONSTRUCTED IN OR ACROSS NOR SHALL OTHER IMPROVEMENTS OR ALTERATIONS BE MADE TO THE DRAINAGE FACILITIES THAT ARE A PART OF THIS SUBDIVISION WITHOUT WRITTEN AUTHORIZATION BY THE CITY OF AVONDALE.
- NO WALLS/FENCES SHALL BE BUILT WITHOUT PRIOR CITY OF AVONDALE APPROVAL.

LEGEND:

- (C) CALCULATED PER PLATS
(M) MEASURED IN FIELD
(R) RECORD PER PLAT
○ FOUND CITY OF AVONDALE
BRASS CAP FLUSH
☒ FOUND CITY OF AVONDALE
BRASS CAP IN HANDHOLE
● SET REBAR WITH CAP #37258
○ FOUND AS NOTED

--- SECTION LINE
--- CENTER LINE
--- PROPERTY LINE
--- RIGHT OF WAY

AREA MAP



APPROVALS

APPROVED BY THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA,

THIS _____ DAY OF _____, 2022.

MAYOR _____ DATE _____

ATTEST, CITY CLERK _____ DATE _____

CITY ENGINEER _____ DATE _____

OWNER:

CITY OF AVONDALE
11465 W. CIVIC CENTER DRIVE, SUITE 120
AVONDALE, AZ 85323-6804
PHONE: 623-333-4200

REFERENCE DOCUMENTS:

- MCR PLAT BOOK 1163, PG 43
- MCR PLAT BOOK 1027, PG 31
- MCR SURVEY BOOK 1023, PG 35
- MCR DOC# 20130504756
- CITY OF AVONDALE ORDINANCE 2026-0422

SHEET INDEX:

- COVER SHEET
- REPLAT

DEDICATION

STATE OF ARIZONA }
COUNTY OF MARICOPA) SS.

KNOW ALL MEN BY THESE PRESENTS:

THAT THE CITY OF AVONDALE, AN ARIZONA MUNICIPAL CORPORATION, AS OWNER, HAS SUBDIVIDED A PORTION OF LAND LOCATED IN THE WEST HALF OF SECTION 6, TOWNSHIP 1 NORTH, RANGE 1 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA, AS SHOWN AND PLATTED HEREON AND HEREBY PUBLISHES THIS RE-PLAT OF "AVONDALE CITY CENTER PHASE 3, LOT 'B'" FOR THE CITY OF AVONDALE, AND HEREBY DECLARES THAT SAID PLAT SETS FORTH THE LOCATION AND GIVES THE DIMENSIONS OF THE LOTS, STREETS AND EASEMENTS CONSTITUTING THE SAME. EACH LOT SHALL BE KNOWN BY THE NUMBER GIVEN EACH RESPECTIVELY ON THE SAID PLAT.

IN WITNESS WHEREOF:

THAT THE CITY OF AVONDALE, AN ARIZONA MUNICIPAL CORPORATION, AS OWNER, HAS HEREUNTO CAUSED ITS CORPORATE NAME TO BE AFFIXED AND THE SAME TO BE ATTESTED BY THE SIGNATURE OF THE UNDERSIGNED DULY AUTHORIZED OFFICER.

THIS _____ DAY OF _____, 2022.

BY: THE CITY OF AVONDALE, AN ARIZONA MUNICIPAL CORPORATION

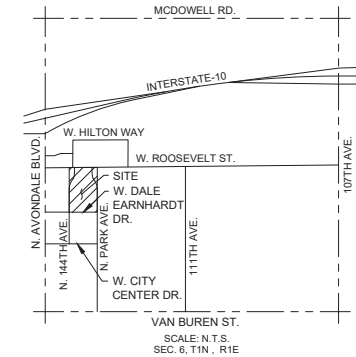
BY: _____

BY: _____

CERTIFICATION:

THIS IS TO CERTIFY (1) THE BOUNDARY SURVEY OF 11390 W. DALE EARNHARDT DR., AVONDALE, AZ 85323 HEREIN WAS MADE UNDER MY DIRECTION DURING THE MONTH OF MARCH 2022 AND (2) THIS SURVEY IS CORRECT AND ACCURATE, AND (3) THE MONUMENTS SHOWN HAVE BEEN LOCATED AS DESCRIBED.

BY: *Thomas E. Lawlette* 4/12/2022
DATE



SURVEYOR:

ENGINEERING ALLIANCE, INC.
THOMAS LAVALETTE, RLS.
1423 S. HIGLEY ROAD, SUITE 121, BUILDING 9
MESA, AZ 85206
PHONE: 602-757-6032

ZONING:

C-2

PROPERTY ADDRESS:

11390 W. DALE EARNHARDT DR.
AVONDALE, AZ 85323

REPLAT	AVONDALE CIVIC CENTER PHASE 3 LOT "B"	COA LOT B REPLAT
37258	THOMAS E. LAWLETTE	EXPIRATION DATE 03/31/2025
1	OF	2
PROJECT NUMBER		

CITY COUNCIL REPORT

SUBJECT: Public Hearing - Fiscal Year 2023 Final Budget

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance and Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports all Avondale Strategic Outcome Areas. The Strategic Plan guides the allocation of funding to the highest priorities.

PURPOSE:

City Council will hold a public hearing to receive comment on the final budget for fiscal year 2022-2023 (FY 2023). No Council action is required.

BACKGROUND:

The tentative budget for FY2023 was adopted on May 2, 2022 and a summary of the budget was published in the May 6th and May 13th editions of the Southwest Valley edition of the Arizona Republic. As required by §42-17103, the tentative budget was posted within seven days of adoption in a prominent location on the City's website. A public hearing must be held and a special meeting convened for adoption of the final budget after the close of the public hearing. A public hearing is also required on the property tax levy, which is scheduled for tonight and the final adoption of the property tax levy is scheduled for July 11.

DISCUSSION:

The FY2023 expenditure limitation of \$457,106,600 has not changed in total from the tentative budget adopted on May 2, 2022.

The following changes have been made since the tentative budget adopted on May 2:

- Carryover adjustments for previously authorized projects - net decrease of \$2,837,000.
- Change of funding for portion of Community Action Program from County funded to ARPA funded - \$179,000

BUDGET IMPACT:

This public hearing is a necessary step in the budget adoption process, allowing residents to comment on the FY2023 final budget.

RECOMMENDATION:

Staff recommends the City Council hold a public hearing to receive comment on the final budget for FY2023.

Contact person for document distribution:

CITY COUNCIL REPORT

SUBJECT: Public Hearing - Truth in Taxation Hearing and Resolution 1043-0622 Setting Forth the Intent to Raise the Property Tax Levy

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance and Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports all Avondale Strategic Outcome Areas. The Strategic Plan guides the allocation of funding to the highest priorities.

PURPOSE:

City Council will hold a public hearing and consider a request to adopt Resolution 1043-0622 setting forth the city's intent to levy primary property taxes in the amount of \$0.6458 per hundred (\$100) of assessed valuation and secondary property taxes in the amount of \$0.9050 per hundred (\$100) of assessed valuation and set the property tax adoption for July 11, 2022 and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

This agenda item satisfies several statutory requirements for the formal adoption process of the FY2023 budget.

Per Arizona Revised Statute 42-17104 the City is required to hold a public hearing on proposed expenditures and tax levy (the final budget) in which any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy.

Per Arizona Revised Statute 42-17107, an increase in the primary property tax levy, exclusive of new construction, requires the city to conduct a Truth in Taxation hearing on or before final budget adoption. The resolution adopting the FY2023 final budget is scheduled for Council action later in the special meeting. After the public hearing, a roll call vote to direct staff to prepare the enacting property tax resolution is requested.

The resolution to establish the FY2023 tax levies is scheduled for adoption at the July 11, 2022 City Council meeting.

DISCUSSION:

The public hearing will serve to fulfill the requirements of state statute with respect to property tax levies and truth in taxation public hearing requirements. Notice of the hearing was published May 19 and May 27 in the Southwest Valley version of the Arizona Republic in compliance with state statute. For FY2023, the primary property tax rate will decrease from \$0.6672 per \$100 of assessed valuation to \$0.6458 per \$100 of assessed valuation. The primary property tax levy is projected to increase from \$3,290,678 to \$3,514,575. Per Arizona

Revised Statute 42-17051, the primary property tax levy (the total dollar amount raised by the levy) may only increase 2% year to year, excluding new construction. If property values increase more than 2% in a year, then the rate will decrease while the levy increased by the 2%. The percent increase of valuation in Avondale due to appreciation was 5.4% and the increase in valuation due to new growth was 5.0%.

The secondary property tax levy is determined by the amount of principal and interest on general obligation debt in a given year. For FY2023, the secondary property tax rate will increase from \$0.7552 per \$100 of assessed valuation to \$0.9050 per \$100 of assessed valuation. The levy will increase from \$3,724,510 in FY2022 to \$4,925,173 in FY2023. The total proposed rate is \$1.5508 per \$100 of assessed valuation. This rate is below the maximum rate of \$2.00 per \$100 of assessed valuation that is included in the city's Comprehensive Financial Policies.

BUDGET IMPACT:

There is not direct budget impact for the Truth in Taxation public hearing and the intent to levy property taxes; however, this public hearing continues the process which will result in the adoption of the final budget for the upcoming fiscal year. The primary and secondary property tax levies are included as a part of the FY2023 final budget which is scheduled for adoption in a special council meeting later this evening

RECOMMENDATION:

Staff recommends the City Council hold a public hearing to receive comment on the primary and secondary property tax levies. After the public hearing, adopt a Resolution setting forth the intention to increase the primary property tax levy for FY2023.

Contact person for document distribution: Rob Baer

RESOLUTION NO. 1043-0622

A RESOLUTION OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, APPROVING THEIR INTENT TO RAISE THE PRIMARY PROPERTY TAX LEVY.

WHEREAS, the Council of the City of Avondale (the “City Council”) in accordance with the provisions of ARIZ. REV. STAT. §§ 42-17104 and 42-17107, on June 6, 2022, held a hearing regarding the intent to assess a primary property tax rate of \$0.6458 per \$100 of assessed valuation of property within the corporate limits of the City of Avondale (the “City”); and

WHEREAS, in accordance with the provisions of ARIZ. REV. STAT. §§ 42-17104 and 42-17107, and following due public notices, given in the manner and within the time provided by law, the City Council met on June 6, 2022, at which meeting any taxpayer was privileged to appear and be heard in favor of or against the proposed tax levies; and

WHEREAS, on May 2, 2022, the City Council approved Resolution 1031-0522, adopting (i) an expenditure limitation and (ii) the estimates of expenditures for the fiscal year beginning July 1, 2022, and ending June 30, 2023, as the tentative budget for the City; and

WHEREAS, notification has been duly made as required by law, through advertisements in a newspaper of general circulation, that the City Council intends to meet on July 11, 2022 in the City Council Chamber for the purpose of considering tax levies as set forth in said estimates; and giving notice that the City Council intends to adopt its tax levy resolution on July 11, 2022; and

WHEREAS, ARIZ. REV. STAT. §§ 42-17104 and 42-17107 requires the City to notify its property taxpayers of an increase to the primary property tax levy should the stated tax rate generate additional taxes on existing properties.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The City Council, by roll call vote, approve this Resolution notifying its property taxpayers of its intention to raise its primary property tax levy on existing properties over last year’s level by \$69,116, or 2%.

SECTION 3. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona,
June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

CITY COUNCIL REPORT

SUBJECT: Internal Audit roles and responsibilities

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Barbara Copping, Sr. Internal Auditor, (623) 333-2048

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

Innovative program and service delivery.

PURPOSE:

City Council will receive a presentation regarding the purpose and responsibility of the City's internal auditor. This item is for discussion and direction.

BACKGROUND:

City Council has requested information regarding the roles and responsibilities of the internal auditor.

DISCUSSION:

Discussion will include a description of the roles and responsibilities of internal audit within a government organization and a brief description of generally accepted government auditing standards. Auditing standards address the importance of internal audit by providing objective and independent feedback to those responsible for governance. Discussion will include a look at the internal auditor's current practices and reporting as compared to auditing standards, as well as a comparison to other jurisdictions.

BUDGET IMPACT:

There is no budget impact related to this item.

RECOMMENDATION:

This item is for discussion and direction only.

Contact person for document distribution: Barbara Copping, (623) 333-2048

CITY COUNCIL REPORT

SUBJECT: Fire Station #171 Update

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: James Milanese, City Projects Administrator, (623) 333-1018

THROUGH: Tracy Stevens, Acting Assistant City Manager, (623) 333-1014

STRATEGIC PLAN:

This agenda item supports the following Avondale Strategic Outcome Area: Public Health and Safety - A new fire station would enable the Fire Department to maintain a high level of service to the community.

PURPOSE:

City Council will receive an update from staff regarding Fire Station #171. This item is for discussion only, no action will be taken.

BACKGROUND:

Fire Station #171, located at 5th Street and Belmont Drive in Old Town Avondale, was constructed in 1985 and last remodeled in 2004. The facility is aged and does not currently meet the needs of the Fire Department.

On April 4, 2022, staff presented City Council with four options for the Fire Station. City Council provided direction to move forward with Option #3 to construct a new fire station on the site of the current fire station.

DISCUSSION:

Staff will provide an update to City Council with a conceptual site plan.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION:

This item is for information and discussion.

Contact person for document distribution: James Milanese

CITY COUNCIL REPORT

SUBJECT: Resolution 1044-0622 - Setting forth the Final Budget for Fiscal Year 2022-2023

MEETING DATE: 6/6/2022

TO: Mayor and Council

FROM: Renee Weatherless, Finance and Budget Director, (623) 333-2011

THROUGH: Cherlene Penilla, Acting City Manager, (623) 333-1015

STRATEGIC PLAN:

This agenda item supports all Avondale Strategic Outcome Areas. The Strategic Plan guides the allocation of funding to the highest priorities.

PURPOSE:

City Council will consider a request to adopt Resolution 1044-0622, approving the final budget for fiscal year 2022-2023 (FY2023) in the amount of \$457,106,600 and authorize the Mayor or Acting City Manager, City Attorney and City Clerk to execute the necessary documents. The Council will take appropriate action.

BACKGROUND:

The tentative FY2023 budget was adopted on May 2, 2022 and was published in the May 6th and May 13th editions of the Southwest Valley edition of the Arizona Republic. As required by §42-17103, the tentative budget was posted within seven days of adoption in a prominent location on the City's website. A public hearing was held on June 6, 2022 as required by A.R.S. §42-17104. As required by A.R.S. §42-17105, a special meeting must be convened for adoption of the final budget.

DISCUSSION:

By state statute, the total amount of the final budget may not be greater than the budget tentatively adopted on May 3, 2021. Any increases to the budget require an offsetting decrease in another line item included in the budget.

The following changes have been made since the tentative budget adopted on May 2:

- Carryover adjustments for previously authorized projects - net decrease of \$2,837,000.
- Change of funding for portion of Community Action Program from County funded to ARPA funded - \$179,000

To accommodate the changes to carryover within the previously approved expenditure limit, line item for unanticipated revenues has been adjusted.

Included with the final budget is a schedule specifying certain budgeted items in excess of \$50,000. The Avondale Procurement Code specifies that for budgeted line items in excess of \$50,000 that were considered during the budget process, the procurement agent or authorized designee may approve the award for these

items. This schedule is intended to provide greater transparency into these budgeted line items. Any items where the award is greater than what is indicated on the schedule will return to City Council in the future for separate consideration and action.

Also included with the final budget is a schedule of interfund transfers for FY2023 and a schedule of interfund loans for FY2023. These schedules are intended to set the maximum amounts for these interfund transfers/loans and actuals may be lower than the schedule indicates. Any transfers/loans in excess of these amounts will return to council for consideration.

BUDGET IMPACT:

This will establish the formal expenditure limit and annual budget for FY2023.

RECOMMENDATION:

Staff recommends the Mayor and Council adopt a resolution setting forth the final budget for FY2023.

Contact person for document distribution: Rob Baer

RESOLUTION NO. 1044-0622

A RESOLUTION OF THE COUNCIL OF THE CITY OF AVONDALE, ARIZONA, SETTING FORTH THE FINAL BUDGET FOR FISCAL YEAR 2022-2023.

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and the City Charter, the Council of the City of Avondale (the “City Council”) is required to adopt an annual budget for the City of Avondale (the “City”); and

WHEREAS, in accordance with ARIZ. REV. STAT. § 42-17102, the City Manager prepared and filed with the City Council the City Manager’s Budget estimates for the fiscal year beginning July 1, 2022 and ending June 30, 2023; and

WHEREAS, on May 2, 2022, the City Council approved Resolution 1032-0520, adopting (i) an expenditure limitation and (ii) the estimates of expenditures for the fiscal year beginning July 1, 2020, and ending June 30, 2021, as the tentative budget for the City; and

WHEREAS, Resolution 1025-0522 also directed the City Manager or designee to: (i) publish in the official City newspaper once per week for two consecutive weeks, (a) the official tentative budget and (b) a notice of the public hearing of the City Council to hear taxpayers and make tax levies at designated times and places; and (ii) not later than seven business days following consideration of Resolution 1025-0522 by the City Council, (a) make available at the Avondale Civic Center Library, the Sam Garcia Western Avenue Library and the Avondale City Hall a complete copy of the tentative budget, and (b) post the tentative budget on the City’s website; and

WHEREAS, due notice has been given by the City Clerk as required by law that the City Council would meet on June 6, 2022, at the City Council Chambers for the purposes (i) hearing taxpayers on the proposed expenditures and proposed tax levies as set forth in the estimates and (ii) adopting the tentative budget as final; and

WHEREAS, on June 6, 2022, the City Council held a public hearing on the final budget as required by law; and

WHEREAS, the City of Avondale Procurement Code 25-6 specifies that budgeted line items approved by the City Council in the review and adoption of the Annual Budget of City, and for which an award is within the allocated expenditure, may be approved by the procurement agent or authorized designee.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVONDALE as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The statements and schedules hereto as Exhibit A and incorporated herein by reference, is hereby formally adopted as the official final budget for the City for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

SECTION 3. The statements and schedules hereto as Exhibit B and incorporated herein by reference are hereby identified as specifically budgeted line items greater than \$50,000 for the City of Avondale, Arizona for the fiscal year July 1, 2022 through June 30, 2023.

SECTION 4. The statements and schedules hereto as Exhibit C and incorporated herein by reference are hereby identified as the scheduled Interfund Transfers and scheduled Interfund Loans for the City of Avondale, Arizona for the fiscal year July 1, 2022 through June 30, 2023.

SECTION 5. Upon the recommendation by the City Manager and with approval of the City Council, transfers of appropriation from the non-departmental contingencies are permissible.

SECTION 6. Money from any fund may be used for any of these appropriations except money specifically restricted by State Law, City Ordinance, City Council action or City Charter.

SECTION 7. If any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of the statements and schedules or fee schedule incorporated herein by reference are for any reason to be held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 8. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the Council of the City of Avondale, Arizona, June 6, 2022.

Kenneth N. Weise, Mayor

ATTEST:

Marcella Carrillo, City Clerk

APPROVED AS TO FORM:

Nicholle Harris, City Attorney

EXHIBIT A
TO
RESOLUTION NO. 1044-0622

[Statements and Schedules]

See following pages.

City of Avondale
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2023

Fiscal Year			S c h		FUNDS							
					General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Trust & Agency Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2022	Adopted/Adjusted Budgeted Expenditures/Expenses*		E	1	146,807,100	73,911,000	7,835,000	21,440,000	7,042,400	71,660,800	7,451,400	336,147,700
2022	Actual Expenditures/Expenses**		E	2	92,394,400	29,298,222	7,835,000	8,047,000	7,042,400	34,209,200	6,586,500	185,412,722
2023	Fund Balance/Net Position at July 1***			3	99,866,620	50,448,405	2,219,402	46,679,214	2,892,828	118,360,846	7,668,524	328,135,839
2023	Primary Property Tax Levy		B	4	3,514,575							3,514,575
2023	Secondary Property Tax Levy		B	5			4,925,173					4,925,173
2023	Estimated Revenues Other than Property Taxes		C	6	108,990,600	70,957,100	0	8,072,000	9,975,000	44,758,000	7,861,500	250,614,200
2023	Other Financing Sources		D	7	0	0	0	561,000	0	735,000	0	1,296,000
2023	Other Financing (Uses)		D	8	(561,000)	0	0	0	0	(735,000)	0	(1,296,000)
2023	Interfund Transfers In		D	9	69,149,000	2,248,800	4,984,000	1,328,000	0	41,462,000	0	119,171,800
2023	Interfund Transfers (Out)		D	10	(73,246,800)	(3,100,000)	0	0	0	(42,825,000)	0	(119,171,800)
2023	Reduction for Amounts Not Available:			11								
LESS:	Amounts for Future Debt Retirement:											0
	Future Capital Projects											0
	Maintained Fund Balance for Financial Stability											0
												0
												0
2023	Total Financial Resources Available			12	207,712,995	120,554,305	12,128,575	56,640,214	12,867,828	161,755,846	15,530,024	587,189,787
2023	Budgeted Expenditures/Expenses		E	13	183,288,700	105,970,100	9,866,000	40,012,000	10,312,000	97,867,400	9,790,400	457,106,600

EXPENDITURE LIMITATION COMPARISON

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation or voter-approved alternative expenditure limitation

	2022	2023
1	\$ 280,109,400	\$ 457,106,600
2		
3	280,109,400	457,106,600
4		
5	\$ 280,109,400	\$ 457,106,600
6	\$ 280,109,400	\$ 457,106,600

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

City of Avondale
Tax Levy and Tax Rate Information
Fiscal Year 2023

	<u>2022</u>	<u>2023</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>3,290,678</u>	\$ <u>3,514,575</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>3,290,678</u>	\$ <u>3,514,575</u>
B. Secondary property taxes	<u>3,724,510</u>	<u>4,925,173</u>
C. Total property tax levy amounts	\$ <u>7,015,188</u>	\$ <u>8,439,748</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>3,290,678</u>	
(2) Prior years' levies	<u>0</u>	
(3) Total primary property taxes	\$ <u>3,290,678</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u>3,724,510</u>	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ <u>3,724,510</u>	
C. Total property taxes collected	\$ <u>7,015,188</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.6672</u>	<u>0.6458</u>
(2) Secondary property tax rate	<u>0.7552</u>	<u>0.9050</u>
(3) Total city/town tax rate	<u>1.4224</u>	<u>1.5508</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>30</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

City of Avondale
Revenues Other Than Property Taxes
Fiscal Year 2023

SOURCE OF REVENUES	ESTIMATED REVENUES 2022	ACTUAL REVENUES* 2022	ESTIMATED REVENUES 2023
GENERAL FUND			
Local taxes			
Local Sales Tax	\$ 42,341,000	\$ 50,141,000	\$ 52,015,000
Other Taxes	47,000	7,000	50,000
Licenses and permits			
Franchise Fees	1,200,000	1,180,000	1,180,000
Building & Development Permits	5,488,000	5,671,000	7,884,000
Licenses	220,000	205,000	205,000
Intergovernmental			
State Urban Revenue Sharing	11,472,000	11,722,000	16,092,000
City's Share of St. Sales Tax	10,324,000	11,444,000	11,470,000
Auto Lieu Tax	4,077,000	4,098,000	4,221,000
Other State Sources			252,000
Other Cities & Towns	1,897,100	1,356,000	1,445,900
Other Governments	21,000	0	520,300
Charges for services			
Development Charges for Service	2,278,000	2,365,000	2,441,000
Other Charges for Service	450,000	235,000	235,000
Recreation Charges for Service	395,500	401,750	528,000
Fines and forfeits			
Court Fines	847,000	914,000	914,000
Other Fines	21,000	15,000	15,000
Interest on investments			
Interest	320,000	200,000	529,000
Miscellaneous			
Sale of Assets	9,000	9,000	9,000
Other Revenue	783,900	685,000	569,000
Operating Lease	737,000	700,000	764,400
General Fund Capital			
Sale of Land	6,790,000	6,790,000	7,650,000
	6,790,000	6,790,000	7,650,000
Volunteer Firefighter's Pension			
Interest	\$ 2,000	\$ 3,000	\$ 1,000
	\$ 2,000	\$ 3,000	\$ 1,000
Total General Fund	\$ 89,720,500	\$ 98,141,750	\$ 108,990,600

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

SPECIAL REVENUE FUNDS

Highway User Revenue Fund

Highway User Revenue Fees	\$ 5,849,000	\$ 6,401,000	\$ 6,721,000
Other Revenue		3,000	0
Interest	28,000	28,000	50,000
	5,877,000	6,432,000	6,771,000

Senior Nutrition

Federal Sources	351,000	351,000	381,000
Other Cities & Towns	18,600	18,800	0
Other Revenue	17,100	17,100	36,300

City of Avondale
Revenues Other Than Property Taxes
Fiscal Year 2023

SOURCE OF REVENUES	ESTIMATED REVENUES 2022	ACTUAL REVENUES* 2022	ESTIMATED REVENUES 2023
	386,700	386,900	417,300
Community Action Program			
Federal Sources	311,100	311,100	628,700
Other Charges for Service			600
Other Cities and Towns	25,000	0	25,000
	336,100	311,100	654,300
HOME Grant			
Federal Sources	613,700	613,700	1,593,900
	613,700	613,700	1,593,900
Other Grants			
Other State Sources	511,000	186,000	184,000
Other Federal Sources	1,049,100	1,049,100	1,087,200
Other Grants and Donations	761,000	761,000	1,248,000
Other Revenue	25,459,000	0	19,298,700
	27,780,100	1,996,100	21,817,900
Cemetery Maintenance Fund			
Interest	0	1,500	0
	0	1,500	0
Transit Fund			
Other Revenue	20,500	10,500	0
Interest			3,000
Arizona Lottery Fund	218,000	218,000	225,800
	238,500	228,500	228,800
County RICO			
Seizure of Property	40,000	40,000	30,000
	40,000	40,000	30,000
Court Enhancements			
Court Fines	43,600	84,100	21,000
Interest	5,000	0	0
	48,600	84,100	21,000
Judicial Collection Enhancement			
Court Fines	21,000	21,000	21,000
	21,000	21,000	21,000
Fill the Gap			
Court Fines	9,000	17,300	10,200
	9,000	17,300	10,200
Regional Family Advocacy			
Federal Sources	260,000	260,000	260,000
Other Cities and Towns	791,800	0	1,160,200
Other Grants	200,000	0	0
	1,251,800	260,000	1,420,200
0.5% Dedicated Sales Tax			
City Sales Tax	10,443,000	12,056,000	12,609,000
Interest Earned	154,000	30,000	29,000
	10,597,000	12,086,000	12,638,000
Public Safety Dedicated Sales Tax			
City Sales Tax	10,443,000	12,056,000	12,609,000
Interest	78,000	78,000	42,000
	10,521,000	12,134,000	12,651,000
Community Development Block Grant			
Other Federal Sources	2,002,100	2,143,100	3,018,800

City of Avondale
Revenues Other Than Property Taxes
Fiscal Year 2023

SOURCE OF REVENUES	ESTIMATED REVENUES 2022	ACTUAL REVENUES* 2022	ESTIMATED REVENUES 2023
	2,002,100	2,143,100	3,018,800
Environmental Programs Fund			
Environmental Fee	291,000	295,000	300,000
	291,000	295,000	300,000
Wildland Fire Deployment			
Other State Sources	172,200	172,200	250,000
	172,200	172,200	250,000
Tow Impound Fund			
Other Fines	50,000	50,000	50,100
	50,000	50,000	50,100
American Rescue Plan Act			
Federal Sources		8,943,664	8,943,600
	0	8,943,664	8,943,600
Tourism Fund			
Other State Sources	43,000	43,000	120,000
	43,000	43,000	120,000
Total Special Revenue Funds	\$ 60,278,800	\$ 46,259,164	\$ 70,957,100

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

General Obligation

Interest	\$ 10,000	\$ 0	\$ 0
	\$ 10,000	\$ 0	\$ 0

0.5% Dedicated Sales Tax Debt

Interest	\$ 31,000	\$ 0	\$ 0
	\$ 31,000	\$ 0	\$ 0

Total Debt Service Funds \$ 41,000 \$ 0 \$ 0

CAPITAL PROJECTS FUNDS

Landscaping Landfill Remediation

Other Revenue		70,000	70,000
Interest	0	1,000	2,000
	0	71,000	72,000

Streets Development Impact Fee Fund

Development Impact Fees	3,419,000	3,718,000	3,837,000
	3,419,000	3,718,000	3,837,000

Police Development Impact Fee Fund

Development Impact Fees	950,000	1,028,000	1,061,000
	950,000	1,028,000	1,061,000

Fire Development Impact Fee Fund

Development Impact Fees	878,000	1,008,000	1,040,000
	878,000	1,008,000	1,040,000

Parks Development Impact Fee Fund

Development Impact Fees	1,576,000	1,765,000	1,822,000
	1,576,000	1,765,000	1,822,000

Vehicle Replacement

Sale of Assets	62,000	70,000	62,000
Interest	190,000	119,000	178,000

City of Avondale
Revenues Other Than Property Taxes
Fiscal Year 2023

SOURCE OF REVENUES	ESTIMATED REVENUES 2022	ACTUAL REVENUES* 2022	ESTIMATED REVENUES 2023
	252,000	\$ 189,000	\$ 240,000
Equipment Replacement			
Interest	2,000	0	0
	2,000	0	0
Total Capital Projects Funds	\$ 7,077,000	\$ 7,779,000	\$ 8,072,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Trust and Agency

Employee Benefit Trust

Contributions	\$ 6,651,600	0	\$ 9,855,000
Other Revenue			120,000
	\$ 6,651,600	\$ 0	\$ 9,975,000
Total Permanent Funds	\$ 6,651,600	\$ 0	\$ 9,975,000

ENTERPRISE FUNDS

Water Fund

Water Sales	\$ 15,770,000	\$ 17,040,000	\$ 17,865,000
Interest	320,000	320,000	399,000
Operating Lease	33,000	39,000	39,000
Other Revenue	70,000	70,000	70,000
Other Fines		2,000	0
	\$ 16,193,000	\$ 17,471,000	\$ 18,373,000

Sewer Operations

Sewer Fees	\$ 10,275,000	\$ 10,325,000	\$ 10,733,000
Interest	206,000	206,000	237,000
	\$ 10,481,000	\$ 10,531,000	\$ 10,970,000

Solid Waste

Sanitation Fees	5,400,000	5,700,000	5,985,000
Interest	58,000	58,000	47,000
Licenses	29,000	34,000	34,000
	5,487,000	5,792,000	6,066,000

Water Equipment Replacement

Interest	16,000	0	16,000
	16,000	0	16,000

Solid Waste Equipment Replacement

Interest	70,000	0	70,000
	70,000	0	70,000

Water Development Impact Fees

Development Fees	3,284,000	3,744,000	3,864,000
	3,284,000	3,744,000	3,864,000

Sewer Development Impact Fees

Development Fees	4,411,000	5,179,000	5,344,000
Interest	55,000	0	55,000
	4,466,000	5,179,000	5,399,000

Total Enterprise Funds \$ 39,997,000 \$ 42,717,000 \$ 44,758,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

INTERNAL SERVICE FUNDS

City of Avondale
Revenues Other Than Property Taxes
Fiscal Year 2023

SOURCE OF REVENUES	ESTIMATED REVENUES 2022	ACTUAL REVENUES* 2022	ESTIMATED REVENUES 2023
Risk Management			
Internal Service Charges	\$ 1,618,100	\$ 1,618,100	\$ 2,955,000
Other Revenue	13,500	80,000	13,500
Interest	45,000	0	47,000
	<u>\$ 1,676,600</u>	<u>\$ 1,698,100</u>	<u>\$ 3,015,500</u>
Fleet Services Management			
Internal Service Charges	\$ 3,252,000	\$ 3,252,000	\$ 4,221,500
	<u>\$ 3,252,000</u>	<u>\$ 3,252,000</u>	<u>\$ 4,221,500</u>
Worker's Compensation			
Internal Service Charges	\$ 624,500	\$ 624,500	\$ 624,500
	<u>\$ 624,500</u>	<u>\$ 624,500</u>	<u>\$ 624,500</u>
Total Internal Service Funds	<u>\$ 5,553,100</u>	<u>\$ 5,574,600</u>	<u>\$ 7,861,500</u>
TOTAL ALL FUNDS	<u>\$ 209,319,000</u>	<u>\$ 200,471,514</u>	<u>\$ 250,614,200</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City of Avondale
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2023

FUND	OTHER FINANCING 2023		INTERFUND TRANSFERS 2023	
	SOURCES	(USES)	IN	(OUT)
GENERAL FUND				
Operating Transfers	\$	\$	\$ 972,000	\$ (4,248,800)
Capital Transfers			0	(68,998,000)
Interfund Loans	0	(561,000)		
General Fund Asset Replacement			3,597,000	
General Fund Capital			62,580,000	0
Economic Opportunities - from General Fund			2,000,000	0
Total General Fund	\$ 0	\$ (561,000)	\$ 69,149,000	\$ (73,246,800)
SPECIAL REVENUE FUNDS				
Dedicated Sales Tax - Debt	\$	\$	\$ 0	\$ (3,100,000)
Transit Fund - Operating Transfers			1,847,000	0
Regional Family Advocacy - Operating Transfers			301,800	0
Public Arts Fund - Operating Transfers			100,000	\$ 0
Total Special Revenue Funds	\$ 0	\$ 0	\$ 2,248,800	\$ (3,100,000)
DEBT SERVICE FUNDS				
0.5% Dedicated Sales Tax Debt- Debt Transfer	\$	\$	\$ 2,645,000	\$ 0
2019 PRO Debt Service - Debt Transfer			846,000	0
2021 PRO Debt Service			1,493,000	
Total Debt Service Funds	\$ 0	\$ 0	\$ 4,984,000	\$ 0
CAPITAL PROJECTS FUNDS				
Parks Development Impact Fee - Interfund Loan	561,000	0		
Vehicle Replacement - Capital			1,328,000	0
Total Capital Projects Funds	\$ 561,000	\$ 0	\$ 1,328,000	\$ 0
ENTERPRISE FUNDS				
Water Fund - Operating Transfers	\$	\$ (735,000)	\$ 0	\$ (580,000)
Sewer Fund - Operating Transfers			0	\$ (392,000)
Water Fund - Capital Transfers			0	(26,641,000)
Sewer Fund - Capital Transfers			0	(13,768,000)
Water Construction			26,603,000	0
Water Impact Fees	735,000			(391,000)
Water Equipment Replacement - Capital			38,000	0
Sewer Construction			11,388,000	0
Sewer Equipment Replacement - Capital			1,788,000	0
Sewer PRO Debt			592,000	
Solid Waste - Capital Transfers				(1,053,000)
Solid Waste Equipment Replacement - Capital			695,000	0
Solid Waste Fund - Capital Transfers			358,000	0
Total Enterprise Funds	\$ 735,000	\$ (735,000)	\$ 41,462,000	\$ (42,825,000)
TOTAL ALL FUNDS	\$ 1,296,000	\$ (1,296,000)	\$ 119,171,800	\$ (119,171,800)

**City of Avondale
Expenditures/Expenses by Fund
Fiscal Year 2023**

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2022	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2022	ACTUAL EXPENDITURES/ EXPENSES* 2022	BUDGETED EXPENDITURES/ EXPENSES 2023
FUND/DEPARTMENT				
GENERAL FUND				
City Administration	\$ 2,252,200	\$ 93,300	\$ 2,236,000	\$ 2,626,600
City Attorney	1,864,700		1,396,000	1,981,700
City Clerk	824,300		814,000	904,000
City Council	329,100	(6,300)	329,000	360,200
City Court	1,297,100		1,279,000	1,375,600
Contingency	14,645,700	(12,433,400)	0	23,000,000
Development & Engineering Services	5,527,500	66,975	5,352,000	6,488,000
Economic Development	2,114,300	(207,500)	1,752,000	1,949,500
Facilities	3,040,800	110,000	2,984,000	6,138,400
Finance & Budget	5,809,000	16,100	5,000,000	5,594,300
Fire and Medical	11,439,100	889,600	12,208,000	10,926,000
Human Resources	1,973,700	(3,000)	1,555,000	2,308,900
Indirect Costs	(5,172,900)		(5,172,900)	(5,571,300)
Information Technology	9,571,900	725,725	7,796,000	10,685,200
Marketing & Public Relations	1,098,200	0	986,000	1,209,600
Neighborhood and Family Services	4,026,500	(256,950)	2,715,000	4,320,300
Non-Departmental	1,376,800		1,376,800	2,810,000
Office of Public Safety	0	1,445,350	1,445,000	3,271,700
Parks & Recreation	5,322,500	(159,200)	4,768,000	6,283,700
Police	22,981,400	(30,500)	19,717,000	20,928,500
Public Works	71,000	25,000	56,500	1,207,000
Economic Opportunities Fund				
Economic Development	2,000,000	1,600,000	3,600,000	2,200,000
General Fund Capital				
City Administration	0	388,000	0	0
City Court	68,000			928,000
Development & Engineering Services	30,992,000	4,814,000	11,210,000	26,557,000
Fire and Medical	8,897,000	(1,588,000)	3,810,000	2,394,000
Information Technology	445,000	(278,000)	50,000	288,000
Neighborhood and Family Services	156,000	650,000	15,000	302,000
Office of Public Safety		1,256,000	20,000	214,000
Parks & Recreation	6,056,000	9,358,000	3,892,000	29,762,000
Police	1,200,000	(1,200,000)		7,502,000
Public Works				741,800
General Fund Asset Replacement				
Facilities	1,106,000	(289,000)	800,000	1,938,000
Fire and Medical	613,000	(194,000)	400,000	168,000
Information Technology				1,451,000
Neighborhood and Family Services				10,000
Parks & Recreation	84,000			30,000
Volunteer Firefighter's Pension				
Fire and Medical	5,000	0	5,000	0
Non-Departmental				5,000
Total General Fund	\$ 142,014,900	\$ 4,792,200	\$ 92,394,400	\$ 183,288,700
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund				
Development & Engineering Services	5,823,100	86,000	2,317,000	12,285,100
Non-Departmental	250,100		250,100	208,000
Public Works	1,756,900		1,590,000	2,042,200
Senior Nutrition				
Neighborhood and Family Services	386,700	31,961	419,156	414,900
Community Action Program				
Neighborhood and Family Services	336,100	248,220	588,000	463,700
Home Grants				

City of Avondale
Expenditures/Expenses by Fund
Fiscal Year 2023

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
FUND/DEPARTMENT	2022	2022	2022	2023
Neighborhood and Family Services	613,700		613,700	1,593,900
Other Grants				
Development & Engineering Services				1,565,000
Fire and Medical	1,202,300	11,032	1,202,300	1,030,300
Neighborhood and Family Services	879,500	128,800	1,008,300	1,169,000
Parks & Recreation	500,000	628,616	1,128,616	162,000
Police	189,000	110,050	299,050	150,000
Public Works	0	8,200	8,200	600,000
Non-Departmental	25,300,000	(6,335,379)	0	17,158,000
Cemetery Maintenance Fund				
Parks & Recreation	15,700		12,700	30,000
Transit Fund				
Public Works	0	1,922,200	1,922,200	2,925,600
Development & Engineering Services	1,785,000	(1,785,000)		0
Co. RICO With Mar. Co. Atty				
Police	40,000		40,000	70,000
Court Enhancements				
City Court	84,100		84,100	21,000
Judicial Collection Enhancement				
City Court	67,500		67,500	67,500
Fill the Gap				
City Court	17,300		17,300	10,200
Regional Family Advocacy				
Indirect Costs	191,700		191,700	140,900
Non-Departmental	10,600		10,600	0
Police	1,326,800	400,200	1,726,000	1,588,200
0.5% Dedicated Sales Tax				
Development & Engineering Services	17,880,000	(1,368,000)		25,504,000
Public Safety Dedicated Sales Tax				
City Court	314,700		314,000	523,100
Contingency	495,000	74,000	0	495,000
Fire and Medical	6,360,800	(72,500)	2,326,800	2,488,500
Information Technology	125,700		98,700	717,000
Non-Departmental	99,700		99,700	0
Office of Public Safety				4,818,000
Police	6,568,900	(15,500)	5,775,000	13,266,800
Community Development Block Grant				
Parks & Recreation		136,116	136,000	0
Neighborhood and Family Services	1,921,100	(136,116)	1,921,000	2,881,900
Environmental Programs Fund				
Development & Engineering Services	333,800		333,800	0
Public Works	0			427,000
Public Arts Fund				
Parks & Recreation		50,000	50,000	50,000
Marketing & Public Relations	280,600		115,000	533,900
Wildland Fire Deployment Fund				
Fire and Medical	172,200		172,200	250,000
Tow Impound Fund				
Police	49,400		49,400	50,100
American Rescue Plan Act				
Information Technology		1,141,000	1,141,000	1,275,000
Economic Development		1,015,200	1,015,200	1,350,000
Fire and Medical				1,000,000
Neighborhood and Family Services		1,052,100	1,052,100	964,300

**City of Avondale
Expenditures/Expenses by Fund
Fiscal Year 2023**

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
FUND/DEPARTMENT	2022	2022	2022	2023
Parks & Recreation		1,158,800	1,158,800	1,560,000
Police				4,000,000
Tourism Fund				
Economic Development	43,000		43,000	120,000
Total Special Revenue Funds	\$ 75,421,000	\$ (1,510,000)	\$ 29,298,222	\$ 105,970,100
DEBT SERVICE FUNDS				
General Obligation				
Non-Departmental	\$ 3,797,000	\$	\$ 3,797,000	\$ 3,822,000
General Obligation 2021				
Non-Departmental				1,059,000
Dysart Road				
Non-Departmental	136,000		136,000	1,000
0.5% Dedicated Sales Tax Debt Service				
Non-Departmental	2,653,000		2,653,000	2,645,000
2019 PRO Debt Service				
Non-Departmental	999,000	250,000	1,249,000	846,000
2021 PRO Debt Service				
Non-Departmental				1,493,000
Total Debt Service Funds	\$ 7,585,000	\$ 250,000	\$ 7,835,000	\$ 9,866,000
CAPITAL PROJECTS FUNDS				
Streets Development Impact Fee				
Development & Engineering Services	5,181,000	(106,000)	511,000	5,664,000
Police Development Impact Fee				
Development & Engineering Services	19,000		0	19,000
Public Works				280,000
Fire Development Impact Fee				
Development & Engineering Services	19,000		0	19,000
Fire and Medical	948,000		948,000	948,000
Parks Development Impact Fee				
Development & Engineering Services	19,000			19,000
Parks & Recreation	7,740,000	(3,088,000)	2,288,000	2,364,000
General Obligation Bond Construction 2021				
Development & Engineering Services	0	3,143,000	3,143,000	0
Fire and Medical	1,320,000			0
Non-Departmental	120,000	71,000	71,000	0
Office of Public Safety				8,580,000
PRO Bond Construction 2019				
Development & Engineering Services	3,294,000	(631,000)	20,000	2,643,000
2021 PRO Bond Construction				
Parks & Recreation				14,000,000
Vehicle Replacement				
Fire and Medical				2,666,000
Public Works	2,486,000	(867,000)	792,000	2,106,000
Equipment Replacement				
Information Technology	2,578,000	(1,226,000)	274,000	704,000
Total Capital Projects Funds	\$ 24,144,000	\$ (2,704,000)	\$ 8,047,000	\$ 40,012,000
TRUST AND AGENCY FUND				
Employee Benefit Trust				
Human Resources	\$ 7,042,400	\$	\$ 7,042,400	\$ 10,312,000
Total Trust and Agency Funds	\$ 7,042,400	\$ 0	\$ 7,042,400	\$ 10,312,000
ENTERPRISE FUNDS				

**City of Avondale
Expenditures/Expenses by Fund
Fiscal Year 2023**

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2022	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2022	ACTUAL EXPENDITURES/ EXPENSES* 2022	BUDGETED EXPENDITURES/ EXPENSES 2023
FUND/DEPARTMENT				
Water Operations				
Information Technology	\$ 252,500	\$ (70,346)	\$ 182,000	\$ 175,800
Non-Departmental	90,600		90,600	149,000
Public Works	11,719,700	52,146	9,670,000	12,151,400
Indirect Costs	1,929,000		1,929,000	1,751,900
Contingency	1,000,000		0	1,000,000
Sewer Operations				
Information Technology	208,200	(69,946)	140,000	119,700
Non-Departmental	700,300		700,300	71,000
Public Works	5,541,200	(410,054)	5,163,000	6,443,300
Indirect Costs	1,494,000		1,494,000	2,012,100
Contingency	1,000,000		0	1,000,000
Sewer Capital				
Development & Engineering Services	100,000			200,000
Public Works	9,011,000	(122,000)	3,631,000	13,360,000
Water Capital				
Development & Engineering Services	973,000			7,115,000
Public Works	20,176,000	(177,000)	2,475,000	25,884,000
Solid Waste Operations				
Information Technology	0			150,000
Non-Departmental	68,400		68,400	153,000
Public Works	5,219,600		4,622,400	5,938,000
Indirect Costs	1,101,500		1,101,500	1,273,200
Contingency	500,000		0	500,000
Solid Waste Capital				
Public Works	760,000		0	913,000
Water Asset Replacement				
Information Technology	332,000	(15,000)	300,000	424,000
Public Works	806,000		500,000	568,000
Sewer Asset Replacement				
Information Technology	293,000	(16,000)	250,000	386,000
Public Works	2,231,000		760,000	1,431,000
Sewer PRO Debt Service				
Non-Departmental				592,000
Solid Waste Asset Replacement				
Public Works	2,683,000		1,027,000	2,084,000
Sewer Development Impact Fee				
Development & Engineering Services	32,000		0	32,000
Water Development Impact Fee				
Development & Engineering Services	32,000		0	32,000
Public Works	4,235,000		105,000	11,958,000
Total Enterprise Funds	\$ 72,489,000	\$ (828,200)	\$ 34,209,200	\$ 97,867,400
INTERNAL SERVICE FUNDS				
Risk Management Fund				
Human Resources	2,024,900	533,600	2,559,100	3,835,500
Information Technology	137,700	(33,600)	52,000	69,100
Indirect Costs	109,200		109,200	87,400
Contingency	500,000	(500,000)	0	0
Fleet Services Fund				
Non-Departmental	24,500		24,500	0
Public Works	2,624,400		2,624,400	3,836,700
Indirect Costs	347,500		347,500	305,800
Contingency	31,800		0	0
Workers' Compensation Fund				
Human Resources	1,149,600		868,000	1,655,900

**City of Avondale
Expenditures/Expenses by Fund
Fiscal Year 2023**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2022	2022	2022	2023
Non-Departmental	1,800		1,800	0
Total Internal Service Funds	\$ 7,451,400	\$ 0	\$ 6,586,500	\$ 9,790,400
TOTAL ALL FUNDS	\$ 336,147,700	\$ 0	\$ 185,412,722	\$ 457,106,600

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City of Avondale
Expenditures/Expenses by Department
Fiscal Year 2023

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
DEPARTMENT/FUND	2022	2022	2022	2023
City Administration				
General Fund	\$ 2,252,200	\$ 93,300	\$ 2,236,000	\$ 2,626,600
General Fund Capital	0	388,000	0	0
Department Total	\$ 2,252,200	\$ 481,300	\$ 2,236,000	\$ 2,626,600
List Department:				
City Attorney				
General Fund	\$ 1,864,700	\$ 0	\$ 1,396,000	\$ 1,981,700
Department Total	\$ 1,864,700	\$ 0	\$ 1,396,000	\$ 1,981,700
List Department:				
City Clerk				
General Fund	\$ 824,300	\$ 0	\$ 814,000	\$ 904,000
Department Total	\$ 824,300	\$ 0	\$ 814,000	\$ 904,000
List Department:				
City Council				
General Fund	\$ 329,100	\$ (6,300)	\$ 329,000	\$ 360,200
Department Total	\$ 329,100	\$ (6,300)	\$ 329,000	\$ 360,200
List Department:				
City Court				
General Fund	\$ 1,297,100	\$ 0	\$ 1,279,000	\$ 1,375,600
General Fund Capital	68,000	0	0	928,000
Court Enhancement	84,100	0	84,100	21,000
Judicial Collection Enhancement	67,500	0	67,500	67,500
Fill the Gap	17,300	0	17,300	10,200
Public Safety Dedicated Sales Tax	314,700	0	314,000	523,100
Department Total	\$ 1,848,700	\$ 0	\$ 1,761,900	\$ 2,925,400
List Department:				
Development and Engineering				
General Fund	\$ 5,527,500	\$ 66,975	\$ 5,352,000	\$ 6,488,000
General Fund Capital	30,992,000	4,814,000	11,210,000	26,557,000
Highway User Revenue Fund	5,823,100	86,000	2,317,000	12,285,100
0.5% Dedicated Sales Tax	17,880,000	(1,368,000)	0	25,504,000
Other Grants	0	0	0	1,565,000
Transit Fund	1,785,000	(1,785,000)	0	0
Environmental Programs Fund	333,800	0	333,800	0
Streets Development Impact Fee	5,181,000	(106,000)	511,000	5,664,000
Police Development Impact Fee	19,000	0	0	19,000
Fire Development Impact Fee	19,000	0	0	19,000
Parks Development Impact Fee	19,000	0	0	19,000
Transit Capital Fund	420,000	0	0	0
General Obligation Bond Construction 2021	0	3,143,000	3,143,000	0
PRO Bond Construction 2019	3,294,000	(631,000)	20,000	2,643,000
Water Capital	973,000	0	0	7,115,000
Water Development Impact Fee	32,000	0	0	32,000
Sewer Development Impact Fee	32,000	0	0	32,000
Sewer Capital	100,000	0	0	200,000
Department Total	\$ 72,430,400	\$ 4,219,975	\$ 22,886,800	\$ 88,142,100
List Department:				
Economic Development				
General Fund	\$ 2,114,300	\$ (207,500)	\$ 1,752,000	\$ 1,949,500
Economic Opportunities Fund	2,000,000	1,600,000	3,600,000	2,200,000
American Rescue Plan Act	0	1,015,200	1,015,200	1,350,000
Tourism Fund	43,000	0	43,000	120,000
Department Total	\$ 4,157,300	\$ 2,407,700	\$ 6,410,200	\$ 5,619,500
List Department:				
Facilities				
General Fund	\$ 3,040,800	\$ 110,000	\$ 2,984,000	\$ 6,138,400
General Fund Asset Replacement	1,106,000	(289,000)	800,000	1,938,000

City of Avondale
Expenditures/Expenses by Department
Fiscal Year 2023

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
DEPARTMENT/FUND	2022	2022	2022	2023
Department Total	\$ 4,146,800	\$ (179,000)	\$ 3,784,000	\$ 8,076,400
List Department:				
Finance & Budget				
General Fund	\$ 5,809,000	\$ 16,100	\$ 5,000,000	\$ 5,594,300
Department Total	\$ 5,809,000	\$ 16,100	\$ 5,000,000	\$ 5,594,300
List Department:				
Fire and Medical				
General Fund	\$ 11,439,100	\$ 889,600	\$ 12,208,000	\$ 10,926,000
General Fund Capital	8,897,000	(1,588,000)	3,810,000	2,394,000
General Fund Asset Replacement	613,000	(194,000)	400,000	168,000
American Rescue Plan Act	0	0	0	1,000,000
Other Grants	1,202,300	11,032	1,202,300	1,030,300
Public Safety Dedicated Sales Tax	6,360,800	(72,500)	2,326,800	2,488,500
Wildland Fire Deployment Fund	172,200	0	172,200	250,000
Fire Development Impact Fee	948,000	0	948,000	948,000
General Obligation Bond Construction 2021	1,320,000	0	0	0
Vehicle Replacement	0	0	0	2,666,000
Volunteer Firefighter's Pension	5,000	0	5,000	0
Department Total	\$ 30,957,400	\$ (953,868)	\$ 21,072,300	\$ 21,870,800
List Department:				
Human Resources				
General Fund	\$ 1,973,700	\$ (3,000)	\$ 1,555,000	\$ 2,308,900
Employee Benefit Trust	7,042,400	0	7,042,400	10,312,000
Risk Management Fund	2,024,900	533,600	2,559,100	3,835,500
Workers' Compensation Fund	1,149,600	0	868,000	1,655,900
Department Total	\$ 12,190,600	\$ 530,600	\$ 12,024,500	\$ 18,112,300
List Department				
Indirect Costs				
General Fund	(5,172,900)	0	(5,172,900)	(5,571,300)
Regional Family Advocacy	191,700	0	191,700	140,900
Water Operations	1,929,000	0	1,929,000	1,751,900
Sewer Operations	1,494,000	0	1,494,000	2,012,100
Solid Waste Operations	1,101,500	0	1,101,500	1,273,200
Risk Management Fund	109,200	0	109,200	87,400
Fleet Services Fund	347,500	0	347,500	305,800
Department Total	0	0	0	0
List Department:				
Information Technology				
General Fund	\$ 9,571,900	\$ 725,725	\$ 7,796,000	\$ 10,685,200
General Fund Capital	445,000	(278,000)	50,000	288,000
General Fund Asset Replacement	0	0	0	1,451,000
Public Safety Dedicated Sales Tax	125,700	0	98,700	717,000
American Rescue Plan Act	0	1,141,000	1,141,000	1,275,000
Equipment Replacement	2,578,000	(1,226,000)	274,000	704,000
Water Operations	252,500	(70,346)	182,000	175,800
Sewer Operations	208,200	(69,946)	140,000	119,700
Solid Waste Operations	0	0	0	150,000
Water Equipment Replacement	332,000	(15,000)	300,000	424,000
Sewer Equipment Replacement	293,000	(16,000)	250,000	386,000
Risk Management Fund	137,700	(33,600)	52,000	69,100
Department Total	\$ 13,944,000	\$ 157,833	\$ 10,283,700	\$ 16,444,800
List Department:				
Marketing & Public Relations				
General Fund	\$ 1,098,200	\$ 0	\$ 986,000	\$ 1,209,600
Public Arts Fund	280,600	0	115,000	533,900
Department Total	\$ 1,378,800	\$ 0	\$ 1,101,000	\$ 1,743,500
List Department:				
Neighborhood and Family Services				
General Fund	\$ 4,026,500	\$ (256,950)	\$ 2,715,000	\$ 4,320,300

City of Avondale
Expenditures/Expenses by Department
Fiscal Year 2023

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
DEPARTMENT/FUND	2022	2022	2022	2023
General Fund Capital	156,000	650,000	15,000	302,000
General Fund Asset Replacement	0	0	0	10,000
Senior Nutrition	386,700	31,961	419,156	414,900
American Rescue Plan Act	0	1,052,100	1,052,100	964,300
Community Action Program	336,100	248,220	588,000	463,700
Home Grants	613,700	0	613,700	1,593,900
Other Grants	879,500	128,800	1,008,300	1,169,000
Community Development Block Grant	1,921,100	(136,116)	1,921,000	2,881,900
Department Total	\$ 8,319,600	\$ 1,718,015	\$ 8,332,256	\$ 12,120,000

List Department:
Non-Departmental

General Fund	\$ 1,376,800	\$ 0	\$ 1,376,800	\$ 2,810,000
Volunteer Firefighter's Pension	0	0	0	5,000
Highway User Revenue Fund	250,100	0	250,100	208,000
Other Grants	25,300,000	(6,335,379)	0	17,158,000
Regional Family Advocacy	10,600	0	10,600	0
Public Safety Dedicated Sales Tax	99,700	0	99,700	0
General Obligation	3,797,000	0	3,797,000	3,822,000
General Obligation Bond Construction 2021	120,000	71,000	71,000	0
General Obligation Debt 2021	0	0	0	1,059,000
Dysart Road	136,000	0	136,000	1,000
0.5% Dedicated Sales Tax Debt Service	2,653,000	0	2,653,000	2,645,000
PRO Debt Service	999,000	250,000	1,249,000	846,000
2021 PRO Debt Service	0	0	0	1,493,000
Water Operations	90,600	0	90,600	149,000
Sewer Operations	700,300	0	700,300	71,000
Solid Waste Operations	68,400	0	68,400	153,000
Sewer PRO Debt Service	0	0	0	592,000
Fleet Services Fund	24,500	0	24,500	0
Workers' Compensation Fund	1,800	0	1,800	0
Department Total	\$ 35,627,800	\$ (6,014,379)	\$ 10,528,800	\$ 31,012,000

List Department:
Office of Public Safety

General Fund	\$ 0	\$ 1,445,350	\$ 1,445,000	\$ 3,271,700
General Fund Capital	0	1,256,000	20,000	214,000
Public Safety Dedicated Sales Tax	0	0	0	4,818,000
General Obligation Bond Construction 2021	0	0	0	8,580,000
Department Total	\$ 0	\$ 2,701,350	\$ 1,465,000	\$ 16,883,700

List Department:
Parks & Recreation

General Fund	\$ 5,322,500	\$ (159,200)	\$ 4,768,000	\$ 6,283,700
General Fund Construction	6,056,000	9,358,000	3,892,000	29,762,000
General Fund Asset Replacement	84,000	0	0	30,000
Cemetery Maintenance Fund	15,700	0	12,700	30,000
American Rescue Plan Act	0	1,158,800	1,158,800	1,560,000
Community Development Block Grant	0	136,116	136,000	0
Public Arts	0	50,000	50,000	50,000
Other Grants	500,000	628,616	1,128,616	162,000
2021 PRO Bond Construction	0	0	0	14,000,000
Parks Development Impact Fee	7,740,000	(3,088,000)	2,288,000	2,364,000
Department Total	\$ 19,718,200	\$ 8,084,332	\$ 13,434,116	\$ 54,241,700

List Department:
Police

General Fund	\$ 22,981,400	\$ (30,500)	\$ 19,717,000	\$ 20,928,500
General Fund Construction	1,200,000	(1,200,000)	0	7,502,000
American Rescue Plan Act	0	0	0	4,000,000
Regional Family Advocacy	1,326,800	400,200	1,726,000	1,588,200
Public Safety Dedicated Sales Tax	6,568,900	(15,500)	5,775,000	13,266,800
Other Grants	189,000	110,050	299,050	150,000
Tow Impound Fund	49,400	0	49,400	50,100

City of Avondale
Expenditures/Expenses by Department
Fiscal Year 2023

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
DEPARTMENT/FUND	2022	2022	2022	2023
Co. RICO With Mar. Co. Atty	40,000	0	40,000	70,000
Department Total	\$ 32,355,500	\$ (735,750)	\$ 27,606,450	\$ 47,555,600
List Department:				
Public Works				
General Fund	\$ 71,000	\$ 25,000	\$ 56,500	\$ 1,207,000
General Fund Capital	0	0	0	741,800
Highway User Revenue Fund	1,756,900	0	1,590,000	2,042,200
Transit Fund	0	1,922,200	1,922,200	2,925,600
Environmental Programs	0	0	0	427,000
Other Grants	0	8,200	8,200	600,000
Vehicle Replacement	2,486,000	(867,000)	792,000	2,106,000
Police Development Impact Fee	0	0	0	280,000
Water Operations	11,719,700	52,146	9,670,000	12,151,400
Sewer Operations	5,541,200	(410,054)	5,163,000	6,443,300
Sewer Capital	9,011,000	(122,000)	3,631,000	13,360,000
Water Capital	20,176,000	(177,000)	2,475,000	25,884,000
Solid Waste Operations	5,219,600	0	4,622,400	5,938,000
Solid Waste Capital	760,000	0	0	913,000
Water Asset Replacement	806,000	0	500,000	568,000
Sewer Asset Replacement	2,231,000	0	760,000	1,431,000
Water Development Impact Fee	4,235,000	0	105,000	11,958,000
Solid Waste Asset Replacement	2,683,000	0	1,027,000	2,084,000
Fleet Services Fund	2,624,400	0	2,624,400	3,836,700
Department Total	\$ 69,320,800	\$ 431,492	\$ 34,946,700	\$ 94,897,000
List Department:				
Contingency				
General Fund	\$ 14,645,700	\$ (12,433,400)	\$ 0	\$ 23,000,000
Public Safety Dedicated Sales Tax	495,000	74,000	0	495,000
Water Operations	1,000,000	0	0	1,000,000
Sewer Operations	1,000,000	0	0	1,000,000
Solid Waste Operations	500,000	0	0	500,000
Risk Management Fund	500,000	(500,000)	0	0
Fleet Services Fund	31,800	0	0	0
Workers' Compensation Fund	500,000	0	0	0
Department Total	\$ 18,672,500	\$ (12,859,400)	\$ 0	\$ 25,995,000
TOTAL ALL DEPARTMENTS	\$ 336,147,700	\$ 0	\$ 185,412,722	\$ 457,106,600

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City of Avondale
Full-Time Employees and Personnel Compensation
Fiscal Year 2023

	Full-Time Equivalent (FTE)	Employee Salaries and Hourly Costs	Retirement Costs	Healthcare Costs	Other Benefit Costs	Total Estimated Personnel Compensation
FUND	2023	2023	2023	2023	2023	2023
GENERAL FUND	557.08	\$ 41,921,500	\$ 11,286,600	\$ 5,849,400	\$ 877,800	\$ 59,935,300
SPECIAL REVENUE FUNDS						
Highway User Revenue Fund	24.50	\$ 1,841,000	\$ 353,900	\$ 300,400	\$ 55,700	\$ 2,551,000
Senior Nutrition	6.24	293,700	49,700	50,000	5,100	398,500
Community Action Program	1.50	90,700	18,100	22,000	100	130,900
Other Grants	16.78	1,067,300	279,500	176,700	24,800	1,548,300
American Rescue Plan Act	3.00	5,176,700	30,700	7,100	2,600	5,217,100
Regional Family Advocacy	7.00	574,700	115,300	61,000	7,200	758,200
Public Safety Dedicated Sales Tax	81.00	6,948,000	2,265,400	1,064,300	184,300	10,462,000
Community Development Block Grant	2.00	169,800	34,000	14,600	1,900	220,300
Environmental Programs Fund	1.80	152,300	30,500	30,000	3,500	216,300
Wildland Fire Deployment		205,800	0	0	0	205,800
Transit Fund	1.00	124,700	24,900	16,500	1,300	167,400
Tow Impound Fund	0.46	35,300	7,100	3,200	600	46,200
Total Special Revenue Funds	145.28	\$ 16,680,000	\$ 3,209,100	\$ 1,745,800	\$ 287,100	\$ 21,922,000
ENTERPRISE FUNDS						
Water Operations	40.70	\$ 3,040,600	\$ 596,200	\$ 463,400	\$ 79,100	\$ 4,179,300
Sewer Operations	24.50	1,930,600	379,200	271,700	54,100	2,635,600
Sanitation	27.75	1,888,400	362,600	324,200	63,800	2,639,000
Total Enterprise Funds	92.95	\$ 6,859,600	\$ 1,338,000	\$ 1,059,300	\$ 197,000	\$ 9,453,900
TRUST & AGENCY FUND						
Volunteer Fireman's Pension		\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 5,000
	0.00	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 5,000
INTERNAL SERVICE FUND						
Fleet Services Fund	8.75	\$ 692,500	\$ 138,000	\$ 94,900	\$ 14,300	\$ 939,700
Worker's Compensation Fund	1.20	125,300	25,100	11,800	1,600	163,800
Risk Management Fund	0.80	94,600	18,900	10,700	1,000	125,200
Total Internal Service Fund	10.75	\$ 912,400	\$ 182,000	\$ 117,400	\$ 16,900	\$ 1,228,700
TOTAL ALL FUNDS	806.05	\$ 66,373,500	\$ 16,020,700	\$ 8,771,900	\$ 1,378,800	\$ 92,544,900

EXHIBIT B
TO
RESOLUTION NO. 1044-0622

[Specifically Budgeted Line Items Greater Than \$50,000 for Administrative Award]

See following pages.

CAPITAL ITEMS			
FY2023 Line Items for Administrative Award			
City Administration			
Reference	Project Number	Description	Amount
23000	M0051	Expand Municipal Court Lobby	\$ 828,000
23001	M0188	City Court Expansion Phase II Study and Design	\$ 100,000
Development and Engineering Services			
Reference	Project Number	Description	Amount
23006	A0123	Streets Asset Replacement	\$ 7,960,000
23007	A0181	Traffic Pre-Emption Signal Replacement	\$ 550,000
23008	B0093	Parking Garage at BLVD Park and Ride	\$ 9,500,000
23009	B0128	The Blvd Marquee Sign	\$ 25,000
23010	B0129	The BLVD Multi-Tenant Monument Signs	\$ 200,000
23011	B0130	The BLVD Water Feature	\$ 721,000
23012	B0186	Park Avenue Improvement from The BLVD to Fillmore Street	\$ 2,000,000
23013	M0021	City Hall Building Renovation	\$ 650,000
23014	M0025	Avondale Visitor and Conference Center	\$ 1,721,000
23015	M0029	Civic Center Plaza Hardscape and Landscape Improvements	\$ 1,111,000
23016	M0127	Tenant Improvements to Phoenix Raceway Building	\$ 359,000
23017	M0170	Development Impact Fee Update	\$ 150,000
23018	M0176	Bridge Housing	\$ 750,000
23019	M0242	Sound Wall For Visitor and Conference Center	\$ 50,000
23020	P0145	Van Buren Multi-Use Path	\$ 71,000
23021	S0094	Parking Improvements at Fire Station 172	\$ 860,000
23022	S0228	Avondale Blvd & Broadway Rd Fiber	\$ 1,600,000
23023	T0002	107th Avenue/McDowell Widening	\$ 5,495,000
23024	T0009	ADA and Sidewalk Gap Study	\$ 218,000
23025	T0016	Avondale Blvd - McDowell to Encanto	\$ 4,113,000
23026	T0017	Avondale Boulevard Landscape and Median Improvements	\$ 1,681,000
23027	T0019	Bridge Repairs	\$ 509,000
23028	T0028	Civic Center Marquee Sign	\$ 5,000
23029	T0031	Communication Conduit and Fiber Backbone Program	\$ 3,015,000
23030	T0037	Digital Message Board Signs	\$ 28,000
23031	T0039	Dysart Road and Western Avenue Roundabout Study	\$ 219,000
23032	T0040	Dysart Road Median Improvements - I-10 to Indian School	\$ 16,000
23033	T0046	Dysart Road Traffic Flow Improvement Project	\$ 556,000
23034	T0052	Fairway Drive Improvements - Van Buren Street to Garfield Street	\$ 208,000
23035	T0067	Gateway Program	\$ 100,000
23036	T0068	Glen Arm Farms Geotechnical Analysis and Pavement Design	\$ 15,000
23037	T0079	McDowell Road & 107th Avenue - Dual Left-Turn Lanes	\$ 306,000
23038	T0091	Old Town Avondale Phase II Improvement	\$ 6,362,000
23039	T0092	Palm Lane Road Extension - 116th Avenue to 118th Avenue	\$ 55,000
23040	T0099	Preventative street maintenance	\$ 6,800,000
23041	T0110	Right Turn Lane at 107th Avenue	\$ 100,000
23042	T0121	Street Drainage Issues	\$ 300,000
23043	T0122	Street Light Infill Program	\$ 93,000
23044	T0136	Traffic Signal - Broadway Rd & Avondale Blvd	\$ 250,000
23045	T0138	Traffic Signal and Roadway Improvements at El Mirage & Lower Buckeye	\$ 617,000
23046	T0140	Traffic Signal at Harbor Shores and McDowell Road	\$ 744,000
23047	T0154	Wayfinding Signage	\$ 202,000
23048	T0161	Western - Central to 4th Ave - Improvements	\$ 2,000,000
23049	T0162	Western Avenue Decorative String Lights	\$ 320,000
23050	T0163	Western Avenue Pedestrian Streetlights	\$ 1,285,000
23051	T0167	Cashion Streetlights	\$ 140,000
23052	T0173	Traffic Signal and Intersection Improvements at Avondale & Lower Buckeye	\$ 4,701,000
23053	T0183	Indian Springs Road From 143rd Avenue to Gila River Bridge	\$ 900,000
23054	T0199	Traffic Signal Re-Timing Study	\$ 500,000
23055	T0200	Old Town Avondale Phase III Improvement	\$ 13,994,000
23056	T0202	Traffic Signal - Thomas Road and Avondale Boulevard	\$ 775,000
23057	T0204	Traffic Signal at 119th Ave and Van Buren Street	\$ 750,000
23058	T0214	Pedestrian Bridge over Avondale Blvd Study	\$ 100,000

23059	T0230	Avondale Blvd South of Lower Buckeye Road	\$	1,050,000
23060	T0239	HAWK Signal at Avondale Blvd south of Buckeye Rd (MC 85)	\$	280,000
23061	T0243	Raceway Pedestrian Bridge	\$	300,000
23062	T0244	Sidewalk Along El Mirage Road from Calle Hermosa to Lower Buckeye	\$	200,000
23063	T1001	107th Ave Improvements - Broadway Rd to Roeser Rd	\$	4,100,000
23064	U0172	Irrigation Pipe Replacement on Thomas Road West of 99th Avenue Intersection	\$	940,000
Economic Development				
Reference	Project Number	Description	Amount	
23070	B0226	Dutch Bros Driveways At American Sports Center	\$	200,000
Facilities				
Reference	Project Number	Description	Amount	
23080	A0014	Facilities Asset Replacement	\$	4,170,000
23081	A0234	City Hall Break Room Asset Replacement	\$	55,000
23082	A0241	Randel McDaniel Sports Complex Asset Replacement	\$	520,000
Fire & Medical				
Reference	Project Number	Description	Amount	
23086	A0058	Fire Equipment and Asset Replacement	\$	907,000
23087	S0056	Additional Fire Apparatus	\$	948,000
23088	S0107	Replace Training Facility Support Building	\$	64,000
23089	S0142	Training Center Site Improvements and Upgrades	\$	330,000
23090	S0146	Van Buren Street Fire Station #175	\$	2,000,000
23091	S0182	Ladder Tender Equipment	\$	100,000
23092	S0225	Fire Apparatus Replacement	\$	2,666,000
Information Technology				
Reference	Project Number	Description	Amount	
23100	A0050	Enterprise Asset Management Software System	\$	281,000
23101	A0115	SCADA Security Enhancements	\$	300,000
23102	A0169	Computer and Equipment Asset Replacement	\$	2,610,000
23103	A0227	Project Management Information Software	\$	150,000
23104	M0101	Public Wi-Fi Enhancements	\$	300,000
23105	M0118	Security Cameras and Equipment	\$	25,000
23106	M0119	Special Event Wi-Fi Enhancements	\$	75,000
23107	M0125	Technology for Conference Training Center	\$	37,000
23108	M0165	Wi-Fi access in common areas	\$	150,000
23109	M0168	Communication Systems and Data Center Asset Replacements	\$	2,753,000
23110	M0177	Citywide Fiber Expansion & Redundancy	\$	700,000
23111	M0178	Western Avenue Wi-Fi and Technology	\$	200,000
23112	M0187	Security Equipment	\$	65,000
23113	S0189	Emergency Operations Center (EOC) Upgrades	\$	150,000
Neighborhood and Family Services				
Reference	Project Number	Description	Amount	
23116	A0235	Neighborhood and Family Services Asset Replacement	\$	50,000
23117	M0027	Civic Center Library Facility Improvements	\$	438,000
23118	M0109	Resource Center	\$	10,000
Parks and Recreation				
Reference	Project Number	Description	Amount	
23121	A0095	Parks and Recreation Asset Replacement Plan	\$	120,000
23122	P0011	Agua Fria Trail Phase I	\$	66,000
23123	P0012	Agua Fria Trail Phase II (Pedestrian Bridge)	\$	2,800,000
23124	P0015	Avondale Agua Fria Wetlands Study	\$	715,000
23125	P0032	Community Center Repurposing	\$	3,540,000
23126	P0034	Crystal Gardens Trail Improvements	\$	865,000
23127	P0055	Fiber Optic Connectivity in Parks	\$	88,000
23128	P0083	Mountain View Park Expansion	\$	635,000
23129	P0084	Multi-Modal Trail System	\$	800,000
23130	P0096	Parks Federal Grant Compliance Projects	\$	190,000
23131	P0113	Sand Volleyball Courts	\$	2,246,000
23132	P0120	Sport Field Lighting Friendship Park	\$	175,000
23133	P0171	Future Community Park - Alamar Development	\$	3,014,000
23134	P0174	Civic Center Park	\$	3,871,000
23135	P0175	Aquatic Center	\$	30,005,000

23136	P0193	DeConcini Park Enhancements	\$ 1,200,000
Police Department			
Reference	Project Number	Description	Amount
23140	A0097	Police Asset Replacement Program	\$ 95,000
23141	S0105	Relocate Detention Center and Police Substation	\$ 12,242,000
23142	S0197	Old Town Public Safety Facilities Repurpose Study	\$ 100,000
23143	S0198	Police Communications Bureau Remodel	\$ 160,000
Public Safety			
Reference	Project Number	Description	Amount
23146	M0195	Raceway Building 2nd Floor	\$ 100,000
23147	S0104	Fire Station 171	\$ 13,414,000
Public Works			
Reference	Project Number	Description	Amount
23150	A0075	Lift Station Rehabilitation Program	\$ 2,231,000
23151	A0147	Vehicle Replacement	\$ 4,228,000
23152	A0148	Water Asset Replacement	\$ 530,000
23153	A0233	Fleet Equipment Replacement Program	\$ 160,000
23154	B0191	New Park & Ride at BLVD Parking Garage	\$ 1,364,000
23155	M0166	Mobile Lift for Fleet Shop	\$ 86,000
23156	M0190	MOSC Security & Workspace Improvements	\$ 700,000
23157	T0086	New Bus Shelters - Fixed Routes	\$ 100,000
23158	U0003	10th Street Lift Station - Force Main Improvements	\$ 1,852,000
23159	U0006	99th Ave Waterline - Thomas to Encanto	\$ 956,000
23160	U0008	Abandoned Well Site Closures	\$ 200,000
23161	U0022	City Wide Sewer Improvements	\$ 1,520,000
23162	U0035	Crystal Gardens Treatment Cells Assessment	\$ 107,000
23163	U0038	Distribution Pressure Improvements	\$ 8,197,000
23164	U0044	Dysart Road Sewer Replacement - Corral Street to Lower Buckeye Road	\$ 2,570,000
23165	U0045	Dysart Road Sewer Replacement - Riley to Corral	\$ 3,435,000
23166	U0066	Gateway Nitrate Treatment Equipment Replacement	\$ 3,426,000
23167	U0074	Large Diameter Sewer Line Repair	\$ 4,950,000
23168	U0076	Lift Station Security Upgrades	\$ 136,000
23169	U0078	McDowell Recharge Basin Improvements	\$ 755,000
23170	U0080	McDowell Road 16-inch Waterline - Avondale to 99th	\$ 2,650,000
23171	U0089	Northside Arsenic Treatment System Rehabilitation	\$ 1,390,000
23172	U0090	Northside Booster Well Site - Land Purchase & DCR	\$ 75,000
23173	U0103	Rancho Santa Fe Reservoir Coating Repairs and Rehabilitation	\$ 1,460,000
23174	U0106	Relocate Riley Lift Station	\$ 92,000
23175	U0124	Tank Abandonment at Mountain View Park	\$ 35,000
23176	U0131	The BLVD Well (#33) & Transmission Line	\$ 2,644,000
23177	U0150	Water Reclamation Facility Odor Control System Improvements	\$ 3,170,000
23178	U0153	Water System Line Replacements and Expansions	\$ 1,672,000
23179	U0156	Well 22 and Transmission Line	\$ 75,000
23180	U0157	Well 7 Site Development	\$ 1,575,000
23181	U0158	Well and Booster Station Metering Upgrades	\$ 556,000
23182	U0159	Well at 107th Avenue & Encanto Boulevard - Shared Well	\$ 455,000
23183	U0164	White Mountain Apache Tribe Water Settlement	\$ 2,800,000
23184	U0215	Hydro Excavation Truck	\$ 325,000
23185	U0216	Water Reclamation Facility Influent Pump	\$ 150,000
23186	U0217	Well #25 Rehabilitation	\$ 250,000
23187	U0218	Well #26 Replacement	\$ 3,000,000
23188	U0220	New River-Agua Fria River Underground Storage Project (NAUSP) Capacity Purchase	\$ 7,200,000
23189	U0237	Site Security at the Water Reclamation Facility	\$ 90,000
23190	U0238	Site Security at Well and Booster Stations	\$ 90,000

OPERATING ITEMS		
FY2023 Line Items for Administrative Award		
City Administration		
Reference	Description	Amount
23200	Professional Services	\$ 150,000
23201	Professional Services - Federal Lobbying	\$ 105,000
23202	Training and Travel	\$ 60,000
23203	Community Programs/Outreach	\$ 70,000
23204	Memberships	\$ 70,000
23205	Risk Assessment Fees	\$ 70,000
City Attorney		
Reference	Description	Amount
23210	Outside Legal Services	\$ 500,000
23211	Attorney Fees	\$ 205,000
23212	City Prosecutor	\$ 180,000
City Clerk		
Reference	Description	Amount
23215	Citywide Postage	\$ 275,000
23216	Elections Related Services	\$ 80,000
23217	Document Management (Software and Services)	\$ 55,000
City Court		
Reference	Description	Amount
23220	Interpreter Services	\$ 150,000
23221	Public Defender	\$ 175,000
23222	Pro-Tem Services	\$ 125,000
Development and Engineering Services		
Reference	Description	Amount
23225	Professional Services - Project Support (Engineering)	\$ 250,000
23226	Professional Services - Building Contract Plans Review	\$ 250,000
23227	Professional Services - Appraisals	\$ 150,000
23228	Professional Services - Engineering Plan Review	\$ 250,000
23229	Professional Services - Planning	\$ 200,000
23230	Professional Services - On-Call	\$ 150,000
23231	Traffic Signal Supplies and Maintenance (electronic equipment, wiring, cameras, etc.)	\$ 250,000
23232	Traffic Signs and Supplies (posts & blanks, markings, reflective sign sheeting, etc.)	\$ 250,000
23233	Traffic Calming Supply & Service	\$ 225,000
23234	Streetlight Supplies and Replacements (poles, fixtures, Services, etc.)	\$ 250,000
23235	Software Upgrades Supply & Service	\$ 350,000
23236	Citywide Fencing and Gates	\$ 100,000
23237	Artwork - Building Construction	\$ 200,000
Economic Development		
Reference	Description	Amount
23240	Trade Shows, Conferences, and Events	\$ 150,000
23241	Local EDGE	\$ 200,000
23242	On-Demand Digital Platform	\$ 1,200,000
23243	Workforce Support Program	\$ 175,000
23244	National Association for Stock Car Auto Racing (NASCAR) Promotion and Partnership	\$ 175,000
23245	Targeted Advertising	\$ 250,000
23246	Website Design, Digital Support & Maintenance	\$ 500,000

OPERATING ITEMS		
FY2023 Line Items for Administrative Award		
23247	Prospecting Platforms and Tools	\$ 200,000
23248	BLVD Design, Civils, & Infrastructure Improvements	\$ 400,000
23249	Historic Avondale	\$ 300,000
23250	The BLVD Tenant Improvements	\$ 1,000,000
23251	Creation of a 501-C-6	\$ 400,000
23252	Contractual Maintenance for Buildings & Grounds	\$ 250,000
23253	Business Development Promotion	\$ 250,000
23254	Real Estate Services	\$ 250,000
23255	Visitor Center Promotional	\$ 200,000
23256	Property Management Fees	\$ 150,000
23257	Property Management Operational Fees	\$ 300,000
23258	Memberships and Subscriptions	\$ 200,000
23259	Discover Avondale Initiative	\$ 250,000
23260	Conference Center	\$ 250,000
23261	Central Business District & Redevelopment Area Study	\$ 300,000
23262	Marketing	\$ 500,000
23263	Tourism - NASCAR Promotion	\$ 75,000
23264	DMO Local Match	\$ 135,000
23265	Avondale EDGE EMCC Scholarship Fund	\$ 500,000
23266	Career Expo	\$ 100,000
23267	SW Valley Chamber	\$ 150,000
Facilities		
Reference	Description	Amount
23270	Site Security	\$ 710,000
23271	Citywide - Janitorial Services	\$ 1,500,000
23272	Pest Control	\$ 160,000
23273	Mechanical Systems Service (heating, ventilation, and air conditioning (HVAC), Plumbing, Energy Management)	\$ 1,150,000
23274	Repair & Maintenance	\$ 1,200,000
23275	Waste Disposal and Trash Removal	\$ 70,000
23276	Fire Protection Services	\$ 150,000
23277	Signage	\$ 60,000
23278	Furniture	\$ 100,000
Finance & Budget		
Reference	Description	Amount
23280	Professional Services - Accounting/Audit	\$ 75,000
23281	Finance, Banking and Financial Management Fees	\$ 1,200,000
23282	Contractual Services - Water Billing	\$ 75,000
23283	Postage	\$ 125,000
23284	Citywide Temporary Staffing Services	\$ 700,000
23285	Citywide Office Products	\$ 375,000
Fire & Medical		
Reference	Description	Amount
23290	Medical Fees	\$ 150,000
23291	Dispatch Fees	\$ 700,000
23292	Vehicle	\$ 75,000
23293	Vehicle Maintenance and Repair	\$ 400,000
23294	Uniforms	\$ 150,000
23295	Safety Equipment and Apparel	\$ 500,000
23296	Fire/Medical Supplies	\$ 125,000
23297	Fire Training	\$ 75,000

OPERATING ITEMS		
FY2023 Line Items for Administrative Award		
Human Resources		
Reference	Description	Amount
23300	Appraisal Services	\$ 85,000
23301	Attorney Fees	\$ 100,000
23302	Professional Services - Medical Fees	\$ 50,000
23303	Professional Services - HR specific	\$ 315,000
23304	Professional Services - Broker Services	\$ 140,000
23305	Insurance Premiums	\$ 2,400,000
23306	Insurance Claims	\$ 650,000
23307	Citywide Group Benefit Plans Premiums and Associated Services (Medical, Dental, Vision, etc.)	\$ 10,200,000
Information Technology		
Reference	Description	Amount
23310	Training Services	\$ 150,000
23311	Computer-Aided Design (CAD) Software Support & Maintenance	\$ 300,000
23312	Enterprise Resource Planning (ERP) Upgrade	\$ 1,500,000
23313	Payroll Services	\$ 750,000
23314	Telecommunication Services	\$ 800,000
23315	Regional Wireless Cooperative (RWC) participation	\$ 350,000
23316	Copier/Printer Support and Maintenance	\$ 300,000
23317	Asset Mgmt. Software Maintenance, Support and Services	\$ 400,000
23318	Computer Software Licensing	\$ 500,000
23319	Cybersecurity Software & Services	\$ 500,000
23320	Permit & Application System	\$ 650,000
23321	Document Management System	\$ 250,000
23322	Budget Software	\$ 150,000
23323	Customer Relationship Management (CRM) License and software maintenance (SWM)	\$ 175,000
23324	Risk Mgmt. Software & Maintenance	\$ 200,000
23325	Technology Software	\$ 500,000
23326	Technology Hardware	\$ 500,000
23327	Contractual Maintenance, Support, and Services	\$ 4,000,000
23328	Technology Hardware Equipment and Services	\$ 250,000
23329	Public Safety Video Equipment, Maintenance, Services & Supplies	\$ 1,500,000
23330	Public Safety Communications Equipment, Equipment, Maintenance, Support & Supplies	\$ 1,500,000
23331	SCADA Video Equipment, Maintenance, Services & Supplies	\$ 500,000
23332	SCADA Communications Equipment, Equipment, Maintenance, Support & Supplies	\$ 500,000
23333	Temporary Staffing Services	\$ 250,000
23334	Technical/Professional Support & Services	\$ 500,000
23335	Memberships	\$ 55,000
Marketing & Public Relations		
Reference	Description	Amount
23340	Promotion and Publicity	\$ 250,000
23341	Citywide Printing Services	\$ 400,000
23342	Artwork	\$ 300,000
Neighborhood and Family Services		
Reference	Description	Amount
23345	Artwork	\$ 300,000
23346	Emergency Rehabilitation	\$ 400,000
23347	Substantial Home Rehabilitation	\$ 250,000
23348	Homeless Outreach Services	\$ 100,000
23349	Summer Youth Employment	\$ 75,000
23350	Small Business Revitalization	\$ 450,000
23351	Redevelopment	\$ 360,000
23352	Nourishment Program	\$ 175,000
23353	Library Materials	\$ 240,000

OPERATING ITEMS		
FY2023 Line Items for Administrative Award		
23354	Security Services	\$ 60,000
23355	Temporary Staffing Services	\$ 400,000
23356	Neighborhood Revitalization	\$ 225,000
23357	Contributions Assistance Program	\$ 200,000
23358	Resident Temporary Housing - Pilot	\$ 225,000
23359	Youth Services Division	\$ 220,000
23360	Vacant Lot Maintenance	\$ 50,000
23361	Library Furniture	\$ 50,000
23362	Crisis Case Management and Financial Assistance Services CAP	\$ 560,000
Parks and Recreation		
Reference	Description	Amount
23365	Holiday Lighting and Related Services	\$ 150,000
23366	Special Events	\$ 450,000
23367	Recreation Programming	\$ 150,000
23368	Security Services	\$ 150,000
23369	American Sports Center (ASC) Covenant Payments	\$ 105,000
23370	Landscaping Services	\$ 1,000,000
23371	Park Maintenance Equipment	\$ 135,000
23372	Landscaping Environmental and Ecological (Crystal Gardens)	\$ 170,000
23373	Park Maintenance supplies	\$ 350,000
23374	Additional park equipment Asset replacement	\$ 150,000
23375	Concrete Culvert Gates	\$ 50,000
23376	Cashiering System Aquatic Center	\$ 60,000
Police Department		
Reference	Description	Amount
23380	Contracted Jail Per Diem and Housing Services	\$ 250,000
23381	False Alarm Contract - Revenue Share Payment	\$ 65,000
23382	Glendale Regional Public Safety Training Center (GRPSTC)	\$ 115,000
23383	Police Academy Basic Training	\$ 100,000
23384	Family Advocacy Center Lease	\$ 425,000
23385	Firearm Training Supplies	\$ 175,000
23386	Uniform Purchase	\$ 300,000
23387	Safety Apparel/Equipment	\$ 200,000
23388	Arizona Governor's Office of Highway Safety (GOHS) Vehicle	\$ 75,000
23389	Food Distribution	\$ 55,000
23390	VOCA Trauma Therapy and supervision	\$ 100,000
23391	Citywide - Public Safety Uniforms	\$ 500,000
23392	Speed Mitigation Safety Camera Program	\$ 400,000
Public Safety		
Reference	Description	Amount
23400	Professional Services - Abatement	\$ 100,000
23401	Professional Services - Demolition	\$ 500,000
23402	Occupation Cancer State Program	\$ 235,000
Public Works		
Reference	Description	Amount
23405	Transit Services	\$ 2,500,000
23406	Americans with Disabilities Act (ADA) Medical Taxi/Paratransit	\$ 50,000
23407	Landfill Fees	\$ 1,500,000
23408	Professional Services - Wastewater - (Planning, Communications, Security, Safety, and Rate Modeling)	\$ 100,000
23409	Professional Services - Water Ops/Distribution - (Planning, Engineering, Modeling, and Communications)	\$ 225,000
23410	Professional Services - Water Production - (Engineering, Planning, Assessments and Analysis for Well & Booster Station Condition Assessments)	\$ 250,000
23411	Professional Services - Arsenic/Nitrate Brine Disposal	\$ 500,000

OPERATING ITEMS			
FY2023 Line Items for Administrative Award			
23412	Professional Services - Sludge and Biosolids Hauling	\$	425,000
23413	Professional Services - Granular Activated Carbon (GAC)	\$	200,000
23414	Professional Services - Landscaping Services	\$	350,000
23415	Professional Services and Supplies - Laboratory Services and Fees	\$	500,000
23416	Professional Services - Recycling Fees and Supplies	\$	200,000
23417	Professional Services - Printing	\$	65,000
23418	Other Professional Services	\$	700,000
23419	Citywide Security Services	\$	250,000
23420	Repair & Maintenance (R&M) Water/Wastewater (Wells, Equipment, Service)	\$	950,000
23421	Repair and maintenance (R&M) Right-of-Way (ROW)	\$	350,000
23422	Repair and Maintenance (R&M) Machinery and Equipment (includes pumps and motors)	\$	1,010,000
23423	Repair and maintenance (R&M) Street Supplies	\$	250,000
23424	Repair & Maintenance (R&M) Vehicles	\$	150,000
23425	Citywide Other Equip, O&M Supplies	\$	500,000
23426	Equipment Rental	\$	50,000
23427	On-Site Chlorine Generation System Replacement program	\$	300,000
23428	Manhole Rehabilitation	\$	250,000
23429	Water/Wastewater Parts and Supplies	\$	3,800,000
23430	Fleet Parts	\$	750,000
23431	Water Meters	\$	850,000
23432	Chemicals	\$	1,800,000
23433	Fuel	\$	1,800,000
23434	Tires, Tubes and Batteries	\$	225,000
23435	Chemical Storage Tanks	\$	100,000
23436	Curbside Containers	\$	280,000
23437	Furniture	\$	60,000
23438	Office Supplies	\$	50,000
23439	Citywide Facilities Management Products & Services (Uniforms, First Aid Stations, Fire Extinguisher Service, etc.)	\$	300,000
23440	Electricity	\$	3,000,000
23441	Taxes, Licenses, Permits	\$	150,000
23442	Memberships	\$	150,000
23443	Training Services	\$	100,000
23444	New River-Agua Fria River Underground Storage Project (NAUSP) Fees	\$	100,000
23445	Central Arizona Project (CAP) Fees	\$	2,500,000
23446	Special Events - Household Hazardous Waste	\$	85,000
23447	Cost Share for Operation of Flood Control Space in Modified Roosevelt Dam	\$	120,000
23448	Citywide Afterhours Answering Services	\$	85,000
23449	Cool Pavement Project Supply & Service	\$	75,000
23450	Stormwater Services	\$	100,000
23451	Energy/Sustainability Supply & Service	\$	200,000

EXHIBIT C
TO
RESOLUTION NO. 1044-0622

[Schedule of Interfund Transfers and Interfund Loans]

See following pages.

Schedule of Interfund Transfers

FY2023

Transfer From:	General Fund	Dedicated Sales Tax	Water Operations	Water Development	Sewer Operations	Solid Waste	Total
Transfer to Operating Funds							
General Fund	\$ -	\$ -	\$ 580,000	\$ -	\$ 392,000	\$ -	\$ 972,000
Economic Opportunities	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Transit Fund	\$ 1,847,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,847,000
Regional Family Advocacy	\$ 301,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301,800
Public Arts	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total Transfers to Operating	\$ 4,248,800	\$ -	\$ 580,000	\$ -	\$ 392,000	\$ -	\$ 5,220,800
Transfer to Debt Funds							
Dedicated Sales Tax Debt	\$ -	\$ 2,645,000	\$ -	\$ -	\$ -	\$ -	\$ 2,645,000
2019 PRO Debt	\$ -	\$ 455,000	\$ -	\$ 391,000	\$ -	\$ -	\$ 846,000
2021 PRO Debt	\$ 1,493,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,493,000
Sewer PRO Debt	\$ -	\$ -	\$ -	\$ -	\$ 592,000	\$ -	\$ 592,000
Total Transfer to Debt Service	\$ 1,493,000	\$ 3,100,000	\$ -	\$ 391,000	\$ 592,000	\$ -	\$ 5,576,000
Transfer to Capital Funds							
General Fund Capital	\$ 62,580,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,580,000
Sewer Construction	\$ -	\$ -	\$ -	\$ -	\$ 11,388,000	\$ -	\$ 11,388,000
Water Construction	\$ -	\$ -	\$ 26,603,000	\$ -	\$ -	\$ -	\$ 26,603,000
Solid Waste Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 358,000	\$ 358,000
Water Equipment Replacement	\$ -	\$ -	\$ 38,000	\$ -	\$ -	\$ -	\$ 38,000
Sewer Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ 1,788,000	\$ -	\$ 1,788,000
Solid Waste Equip. Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 695,000	\$ 695,000
Vehicle Replacement	\$ 1,328,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,328,000
General Fund Asset Replacement	\$ 3,597,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,597,000
Total Transfers to Capital Funds	\$ 67,505,000	\$ -	\$ 26,641,000	\$ -	\$ 13,176,000	\$ 1,053,000	\$ 108,375,000
Total Transfers	\$ 73,246,800	\$ 3,100,000	\$ 27,221,000	\$ 391,000	\$ 14,160,000	\$ 1,053,000	\$ 119,171,800

*Schedule sets projected maximum amount. Actual transfer may be less

Schedule of Interfund Loans - FY2023

Loan From:	General Fund	Water Operations	Total
Loan To:			
Parks Impact Fee	\$ 561,000	\$ -	\$ 561,000
Water Impact Fee	\$ -	\$ 735,000	\$ 735,000
Total Transfers	\$ 561,000	\$ 735,000	\$ 1,296,000

***Schedule sets projected maximum amount. Actual loan may be less**