



City of Avondale

Communities Facilities District Board Meeting

Monday, May 6, 2019

District Board Members

Kenn Weise, Chairperson

Pat Dennis, Vice Chairperson

Robert Antoniak, Board Member | Tina Conde, Board Member

Bryan Kilgore, Board Member | Kevin Kugler, Board Member

Veronica Malone, Board Member | Curtis Nielson, Board Member

Mike Pineda, Board Member

District Administration

Charles A. Montoya, District Manager

Gina Montes, Assistant District Manager

Michael Wawro, District Attorney

Marcella Carrillo, District Clerk

City Council Chambers

11465 West Civic Center Drive

Avondale, AZ 85323



Communities Facilities District Board Meeting Agenda Monday, May 6, 2019

CITY COUNCIL CHAMBERS | 11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

REGULAR MEETING 5:45 PM

CALL TO ORDER BY DISTRICT CHAIR

1. ROLL CALL BY THE DISTRICT CLERK

2. APPROVAL OF MINUTES

The District Board will consider a request to approve the November 19, 2018 meeting minutes. The District Board will take appropriate action.

3. RESOLUTION 1-2019 - ADOPTION OF THE FISCAL YEAR 2020 TENTATIVE BUDGET (CFD)

The District Board will consider a request to adopt Resolution 1-2019 setting forth the fiscal year 2019-2020 tentative budget. The District Board will take appropriate action.

4. ADJOURNMENT

Members will attend either in person or by telephone conference call.

Los miembros participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

MINUTES OF THE COMMUNITIES FACILITIES DISTRICT
CITY OF AVONDALE, ARIZONA
CITY COUNCIL CHAMBER
November 19, 2018

A **Regular Meeting** of the Communities Facilities District Regular Meeting was convened at 11465 Civic Center Drive in open and public session at 5:32 p.m.

Members Present: Board Chairman Kenn Weise; Vice Board Chairman; Board Members Tina Conde, Pat Dennis, Veronica Malone, Mike Pineda* via telephone, Lorenzo Sierra, Robert Antoniak, and Kevin Kugler.

Members Absent: Board Member Kevin Kugler – excused and Board Member Robert Antoniak – unexcused.

Other Municipal Officials Present: Charles Montoya, District Manager, Kevin Artz, Assistant District Manager, Gina Montes, Assistant District Manager, Andrew McGuire, District Attorney, and Linda Mendenhall, Acting District Clerk.

1 ROLL CALL BY THE DISTRICT CLERK

2 Approval of Minutes of October 15, 2018.

Vice Board Chairman Kilgore moved to approve the October 15, 2018 meeting minutes, seconded by Board Member Dennis.

ROLL CALL VOTE AS FOLLOWS:

Board Member Pineda	Absent
Board Member Dennis	Aye
Board Member Malone	Aye
Board Chairman Weise	Aye
Board Vice Chairman Kilgore	Aye
Board Member Sierra	Aye
Board Member Conde	Aye
Board Member Kugler	Absent
Board Member Antoniak	Absent

Upon roll call vote, the motion carried 6 to 0.

Board Member Pineda joined the meeting at 5:34 p.m.

3 CONSIDERATION AND POSSIBLE ADOPTION OF A RESOLUTION DECLARING THE RESULTS OF, AND ADOPTING A CERTIFICATE OF RESULTS FOR, THE ELECTION WITH RESPECT TO ISSUANCE OF BONDS AND THE LEVY OF AN AD VALOREM PROPERTY TAX THEREFOR AND SEPARATELY THE LEVY OF A SEPARATE AD VALOREM PROPERTY TAX FOR OPERATION AND MAINTENANCE PURPOSES

Kevin Artz, Assistant City Manager reported on the election held on November 13, 2018 for the issuance of bonds and the levy of an ad valorem property tax. He indicated there were 1086.6 votes in favor and no votes opposed.

Board Member Dennis moved to adopt Resolution 2-2018 declaring the results of, and adopting a certificate of results for, the election with respect to issuance of bonds by the district and the levy of an ad valorem property tax, seconded by Vice Board Chairman Kilgore

ROLL CALL VOTE AS FOLLOWS:

Board Member Pineda	Aye
Board Member Dennis	Aye
Board Member Malone	Aye
Board Chairman Weise	Aye
Board Vice Chairman Kilgore	Aye
Board Member Sierra	Aye
Board Member Conde	Aye
Board Member Kugler	Absent
Board Member Antoniak	Absent

Upon roll call vote, the motion carried unanimously 7 to 0.

4 ADJOURNMENT

There being no further business before the Board, Board Vice Chairman Kilgore made a motion to adjourn the meeting; Board Member Dennis seconded the motion.

Upon roll call vote, the motion carried unanimously 7 to 0.

Meeting adjourned at 5:36 p.m.

District Chairman Kenn Weise

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Communities Facilities District Board of the City of Avondale held on the 19th day of November 2018. I further certify that the meeting was duly called and held and that the quorum was present.

Marcella Carrillo
District Clerk



AGENDA ITEM REPORT

SUBJECT: Resolution 1-2019 - Adoption of the Fiscal Year 2020 Tentative Budget (CFD)

MEETING DATE: 5/6/2019

TO: Board Members

FROM: Lindsey Duncan, Finance and Budget Director, (623) 333-2011

THROUGH: Charles A. Montoya, District Manager, (623) 333-1016

PURPOSE:

The District Board will consider a request to adopt Resolution 1-2019 setting forth the fiscal year 2019-2020 tentative budget. The District Board will take appropriate action.

BACKGROUND:

In conformance with State law and the City Charter, the tentative budget must be adopted prior to the third Monday in July. The adoption of the tentative budget will set the maximum limit of expenditures for FY2020. The total budget may be reduced prior to final adoption, but cannot be increased.

DISCUSSION:

The proposed tentative budget establishes the maximum limit for expenditures for FY2020. The tentative budget is balanced, with revenues and other sources covering the proposed expenditure budget.

A summary of the tentative budget and a notice of public hearing on the budget will be published as required by A.R.S. 42-17103. Additionally, the tentative budget will be posted to the City of Avondale website. The following list shows the timeline for all actions required for formal adoption of the City's annual budget:

May 6, 2019 - Adopt tentative budget

May 16, 2019 - 1st publication of tentative budget

May 24, 2019 - 2nd publication of tentative budget

June 3, 2019 - Hold public hearing on budget and property tax levy. Convene special meeting adopting final budget.

June 17, 2019 - Adopt property tax levy

BUDGET IMPACT:

This action will set the maximum expenditure limit for the FY2020. Revisions can be made to decrease, but not increase the total expenditure amount for the final budget.

RECOMMENDATION:

Staff recommends adoption of a resolution setting forth the FY2020 tentative budget and annual expenditure limitation and authorize staff to proceed with the required publication process.

RESOLUTION 1-2019

A RESOLUTION OF THE DISTRICT BOARD OF THE LAKIN COMMUNITY FACILITIES DISTRICT, SETTING FORTH THE TENTATIVE BUDGET AND ESTABLISHING THE EXPENDITURE LIMITATION FOR LAKIN COMMUNITY FACILITIES DISTRICT FOR FISCAL YEAR 2019-2020.

WHEREAS, on May 21, 2018, the Mayor and Council of the City of Avondale, Arizona (the "City"), adopted Resolution 3453-518 forming Lakin Community Facilities District ("LCFD"), a community facilities district in accordance with Section 48-701 et seq., Arizona Revised Statutes, as amended; and

WHEREAS, LCFD is a special purpose district for purposes of Article IX, Section 19, Constitution of Arizona, a tax-levying public improvement district for the purposes of Article XIII, Section 7, Constitution of Arizona, and a municipal corporation for all purposes of Title 35, Chapter 3, Articles 3, 3.1, 3.2., 4 and 5, Arizona Revised Statutes, as amended, and [except as otherwise provided in Section 48-708(B), Arizona Revised Statutes, as amended] is considered to be a municipal corporation and political subdivision of the State of Arizona, separate and apart from the City; and

WHEREAS, a primary purpose of creating LCFD was to finance certain public infrastructure needed for the development known as "Alamar" through assessment of ad valorem taxes on all real and personal property within LCFD; and

WHEREAS, in accordance with Sections 48-716 and 48-723, Arizona Revised Statutes, as amended, the District Treasurer of LCFD has submitted to the District Board of LCFD a proposed budget for Fiscal Year 2020 which included statements and estimates of the operation and maintenance expenses of LCFD, the costs of capital improvements to be financed by the authorized ad valorem tax levy, and the amount of all other expenditures for public infrastructure and enhanced municipal services proposed to be paid from the tax levy; and

WHEREAS, the District Board of LCFD desires now to approve said tentative budget for Fiscal Year 2020, to publish notice of having filed the required statements and estimates, and to set a date (and publish notice thereof) for a public hearing to receive comment on the tentative budget.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE LAKIN COMMUNITY FACILITIES DISTRICT as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The statements and schedules attached hereto as Exhibit A and incorporated herein by reference are hereby adopted as the District's official tentative budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, including the establishment of the expenditure limitation for such fiscal year in the amount of \$619.

SECTION 3. That a public hearing date of June 3, 2019, beginning at or after 5:45 p.m. at the City of Avondale City Council Chambers 11465 W Civic Center Drive, Avondale, Arizona, is hereby set to consider said tentative budget (including, but expressly not limited to, consideration of those portions of the statements), and a notice shall be published once in a newspaper of general circulation no later than ten (10) days prior to said hearing date.

SECTION 5. The District Board Chairman, the District Manager, the District Clerk and the District Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the District Board of the Lakin Community Facilities District on May 6, 2019.

Kenneth N. Weise, Chairman District Board
Lakin Community Facilities District

ATTEST:

Marcella Carrillo, District Clerk
Lakin Community Facilities District

APPROVED AS TO FORM:

Michael Wawro, District Attorney
Lakin Community Facilities District

EXHIBIT A
TO
RESOLUTION 1-2019

[Statements and Schedules]

See following pages.

Lakin Community Facilities District
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2020

Fiscal Year	S c h	FUNDS							
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2019 Adopted/Adjusted Budgeted Expenditures/Expenses*	E 1	0	0	0	0	0	0	0	0
2019 Actual Expenditures/Expenses**	E 2	0	0	0	0	0	0	0	0
2020 Fund Balance/Net Position at July 1***	3								0
2020 Primary Property Tax Levy	B 4	0							0
2020 Secondary Property Tax Levy	B 5		617						617
2020 Estimated Revenues Other than Property Taxes	C 6	0	0	0	0	0	0	0	0
2020 Other Financing Sources	D 7	0	0	0	0	0	0	0	0
2020 Other Financing (Uses)	D 8	0	0	0	0	0	0	0	0
2020 Interfund Transfers In	D 9	0	0	0	0	0	0	0	0
2020 Interfund Transfers (Out)	D 10	0	0	0	0	0	0	0	0
2020 Reduction for Amounts Not Available:	11								
LESS: Amounts for Future Debt Retirement:									0
Future Capital Projects									0
Maintained Fund Balance for Financial Stability									0
									0
									0
2020 Total Financial Resources Available	12	0	617	0	0	0	0	0	617
2020 Budgeted Expenditures/Expenses	E 13	0	617	0	0	0	0	0	617

EXPENDITURE LIMITATION COMPARISON

1 Budgeted expenditures/expenses
2 Add/subtract: estimated net reconciling items
3 Budgeted expenditures/expenses adjusted for reconciling items
4 Less: estimated exclusions
5 Amount subject to the expenditure limitation
6 EEC expenditure limitation

2019	2020
\$	\$ 617
	617
\$	\$ 617
\$	\$

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**Lakin Community Facilities District
Tax Levy and Tax Rate Information
Fiscal Year 2020**

	2019	2020
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes		617
C. Total property tax levy amounts	\$ _____	\$ 617
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies		
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate		0.3000
(3) Total city/town tax rate	_____	0.3000
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**Lakin Community Facilities District
Revenues Other Than Property Taxes
Fiscal Year 2020**

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
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Lakin Community Facilities District
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2020

	OTHER FINANCING 2020		INTERFUND TRANSFERS 2020	
	SOURCES	(USES)	IN	(OUT)

**Lakin Community Facilities District
Expenditures/Expenses by Fund
Fiscal Year 2020**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2019	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2019	ACTUAL EXPENDITURES/ EXPENSES* 2019	BUDGETED EXPENDITURES/ EXPENSES 2020
SPECIAL REVENUE FUNDS				
General Operations	\$ _____	\$ _____	\$ _____	\$ _____ 617
Total Special Revenue Funds	\$ _____	\$ _____	\$ _____	\$ _____ 617
TOTAL ALL FUNDS	\$ _____	\$ _____	\$ _____	\$ _____ 617

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Lakin Community Facilities District
Expenditures/Expenses by Department
Fiscal Year 2020**

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2019	2019	2019	2020
General Operations				
Lakin CFD Operating	\$ _____	\$ _____	\$ _____	\$ _____ 617
Department Total	\$ _____	\$ _____	\$ _____	\$ _____ 617

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Lakin Community Facilities District
Full-Time Employees and Personnel Compensation
Fiscal Year 2020**

	Full-Time Equivalent (FTE)	Employee Salaries and Hourly Costs	Retirement Costs	Healthcare Costs	Other Benefit Costs	Total Estimated Personnel Compensation
FUND	2020	2020	2020	2020	2020	2020
TOTAL ALL FUNDS	<u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>