



City of Avondale

Planning Commission

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Summary of Actions
Planning Commission
Online Meeting Agenda
Wednesday, April 21, 2021

To join the meeting and view presentations, visit <https://avondaleaz.zoom.us/j/3083557784>

Using a Mobile Device? Download the Zoom Cloud Meeting App

To join the meeting with audio only (no presentations), call 301-715-8592 (meeting ID: 308 355 7784)

REGULAR MEETING

6:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. OPENING STATEMENT

4. APPROVAL OF MINUTES

February 17, 2021 - **APPROVED**

5. DISCUSSION ITEMS

a. OPEN MEETINGS AND LAND USE LAW OVERVIEW TRAINING – **DISCUSSED**

Planning Division and City Attorney's Office Staff will provide an overview of Open Meetings Law and various land use topics. **No action was taken.**

Staff Contact: Brian Craig, Planning Manager

6. PLANNING DIVISION REPORT – **No action was taken.**

7. CALENDAR

May 19, 2021

8. ADJOURNMENT

Members will attend by telephone conference call. Los miembros asistirán vía teleconferencia. Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting. Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.

Wednesday, April 21, 2021
6:00 P.M.

Note from the Clerk: The March 17, 2021, Planning Commission meeting was canceled.

1. CALL TO ORDER

Vice Chair Thompson called the online meeting to order at 6:00 p.m.

2. ROLL CALL

The following members and representatives were present:

COMMISSIONERS PRESENT IN PERSON/PHONE/VIDEO

David Iwanski, Chair (Excused)
Christopher Thompson, Vice Chair
Alisha Meginnis, Commissioner
Lisa Osborne, Commissioner
Denise Stanfield, Commissioner (Absent)
Linda Warren, Commissioner (Absent)
Larry White, Commissioner
Blanca Uvari, Alternate Commissioner

CITY STAFF PRESENT

Mary Grace McNear, City Attorney
Brian Craig, Planning Manager
Cristabel Dykstra, Senior Management Analyst
Linda Mendenhall, Deputy City Clerk
Barbara Cason, Administrative Assistant

3. OPENING STATEMENT

Vice Chair Thompson read the Opening Statement.

4. APPROVAL OF MINUTES

a. February 17, 2021

Commissioner Osborne moved to approve the February 17, 2021, minutes as presented; Commissioner White seconded the motion.

Upon vote, the motion was carried 4 to 0.

Commissioner Thompson, Vice Chair	Aye
Commissioner Meginnis	Aye
Commissioner Osborne	Aye
Commissioner White	Aye

5. PUBLIC HEARING: DISCUSSION ITEMS

a. OPEN MEETINGS AND LAND USE LAW OVERVIEW TRAINING

Mary Grace McNear is Avondale's Deputy City Attorney. She began by announcing her team members; Nicholle Harris, City Attorney, Steve Kemp, Assistant City Attorney and a fourth city attorney will join the team soon.

Ms. McNear has been with the City for six months. Prior to that she worked in Scottsdale and Mesa for a total of 10 years and in-house at ASU for 2 years. Although city lawyers can do legal work in a variety of areas her specialty is Real Estate matters, planning and zoning, subdivisions, litigation involving real estate for board decisions. She also buys and sells real property for Cities, documents those deals and helps with the regulatory part of the process of planning and zoning.

Ms. McNear walked those in attendance through her PowerPoint presentation entitled, "Planning Commission – Board Jurisdiction, Board Member Responsibilities and AZ Open Meeting Law".

6. PLANNING DIVISION REPORT

Development and Engineering Services coordinates with the Clerk's office. Whenever a notice is sent of neighborhood meetings or an event, Staff ensures the Clerk's office is aware because they maintain the Cities website lists of possible quorum events for both Planning Commissions and City Council. Invites sent to Planning Commission, such as development neighborhood meetings, are also posted to the possible quorum list.

Mr. Craig reminded the Commission that as an appointed member of the City, they may be viewed as in a position of authority such that they should consider the public appearance and message of their words and actions.

Additional neighborhood meetings are coming in May and June. City Council will be on a summer break between the July 5th meeting and August 23rd meeting this year.

Brian Craig introduced new staff, Cristal Dykstra, Sr. Management Analyst and Barbara Cason, Administrative Assistant.

7. CALENDAR

The next meeting is May 19, 2021.

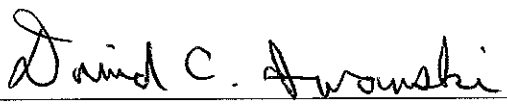
8. ADJOURNMENT

There being no further business before the Commission, Commissioner White moved to adjourn the regular meeting; Commissioner Osborne seconded the motion.

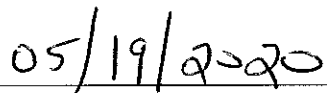
Upon vote, the motion was carried 4 to 0.

Commissioner Thompson, Vice Chair	Aye
Commissioner Meginnis	Aye
Commissioner Osborne	Aye
Commissioner White	Aye

Meeting adjourned at 6:57 p.m.



Planning Commission Chair Signature



Date