



Volunteer Fire Department Pension Board
Online Meeting
Notice & Agenda
Wednesday, March 10, 2021

To join the meeting, visit <https://avondaleaz.zoom.us/j/3083557784>

Using a Mobile Device? Download the Zoom Cloud Meeting App

To join the meeting with audio only (no presentations), call 301-715-8592 (meeting ID: 308 355 7784)

REGULAR MEETING

5:00 PM

CALL TO ORDER

1. Roll Call by the Board Secretary, Marcella Carrillo

2. Minutes

The Volunteer Fire Department Pension Board will consider a request to approve the March 3, 2020 meeting minutes. The Board will take the appropriate action.

3. Fiscal Year 2020 Annual Report

The Volunteer Fire Department Pension Board will consider a request to approve the Report of Volunteer Fire Fighters Relief and Pension Fund annual report to be sent to the State Fire Marshal by March 31st.

4. Review of Benefits

A staff member from the Finance and Budget Department will present the benefits paid during Fiscal Year 2020.

5. Adjournment

Members will attend either in person or by telephone conference call. Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta. Los miembros asistirán en persona o vía teleconferencia.

Chairman
Gloria Solorio

Member
Lindsey Duncan

Member
Dale Nannenga

Member
Bobby Jones

Member
Eddie James

Member
Angela Medina

Member
Jerome Brownlee

MINUTES OF THE AVONDALE VOLUNTEER FIRE FIGHTER PENSION BOARD
CITY OF AVONDALE, ARIZONA
MESQUITE CONFERENCE ROOM
March 3, 2020

A Regular Meeting of the Avondale Volunteer Fire Fighter Pension Board meeting was convened at 11465 W Civic Center Drive in open and public session at 5:35 p.m.

Members Present: Lindsey Duncan, Board Member; Jeff Case, Board Member; Gloria Solorio, Chairperson; Jerome Brownlee, Board Member; and Bobby Jones, Board Member.

Members Absent: Angela Media, Board Member (Unexcused Absent) and Eddie James, Board Member (Unexcused Absent).

Other Municipal Officials Present: Marcella Carrillo, Board Secretary / City Clerk and James Alcantar, Assistant Director of Finance and Budget.

1. Roll Call by Staff Liaison

2. Selection of Chair

Chairperson Gloria Solorio moved to appoint herself as Chair beginning March 3, 2020 until the completion of her term; Board Member Jerome Brownlee seconded the motion.

Upon vote, the motion was carried unanimously 5 to 0.

Lindsey Duncan, Board Member	Aye
Jeff Case, Board Member	Aye
Gloria Solorio, Chairperson	Aye
Jerome Brownlee, Board Member	Aye
Bobby Jones, Board Member	Aye

3. Approval of Minutes

Board Member Lindsey Duncan moved to approve the March 14, 2019 meeting minutes, Board Member Jeff Case seconded the motion.

Upon vote, the motion was carried unanimously 5 to 0.

Lindsey Duncan, Board Member	Aye
Jeff Case, Board Member	Aye
Gloria Solorio, Chairperson	Aye
Jerome Brownlee, Board Member	Aye
Bobby Jones, Board Member	Aye

4. Fiscal Year 2019 Annual Report

Marcella Carrillo provided an introduction of the agenda item, explaining the Fiscal Year 2019 Annual Report is required to be filed to the State Fire Marshal annually.

Discussion ensued regarding the remaining funds in the account.

Board Member Bobby Jones moved to approve the Fiscal Year 2019 Volunteer Fire Fighters Relief and Pension Fund annual report to be sent to the State Fire Marshal by March 31st., Board Member Case seconded the motion.

Upon vote, the motion was carried unanimously 5 to 0.

Lindsey Duncan, Board Member	Aye
Jeff Case, Board Member	Aye
Gloria Solorio, Chairperson	Aye
Jerome Brownlee, Board Member	Aye
Bobby Jones, Board Member	Aye

5. Review of Benefits

James Alcantar provided additional information regarding the benefits paid during Fiscal Year 2019. Mr. Alcantar mentioned the one beneficiary is receiving an annual amount of \$4,800 a year in benefits. Discussion ensued regarding the future of the remainder of the funds. Board Member Lindsey Duncan explained staff does not have that answer but will research it and provide an update to the Board at the next meeting.

6. Adjournment

There being no further business to come before the board, Board Member Lindsey Duncan moved to adjourn the meeting, Board Member Bobby Jones seconded the motion.

Upon vote, the motion was carried unanimously 5 to 0.

Lindsey Duncan, Board Member	Aye
Jeff Case, Board Member	Aye
Gloria Solorio, Chairperson	Aye
Jerome Brownlee, Board Member	Aye
Bobby Jones, Board Member	Aye

Motion was carried unanimously. The meeting was adjourned at 5:46 p.m.

Respectfully submitted,

Marcella Carrillo, Board Secretary / City Clerk

REPORT OF VOLUNTEER FIRE FIGHTERS RELIEF AND PENSION FUND

This form is for use by fire departments and fire districts that maintain a fund for fire fighters NOT covered by the Arizona Public Safety Personnel Retirement System. Page 1

Name of Department or District: City of Avondale

Mailing Address: 11465 W. Civic Center Dr. City: Avondale Arizona, Zip Code 85323

Report of Fund for Fiscal Year Ended June 30, 2020

Signature of Secretary _____ Printed Name:

Marcella Carillo

Board Chairperson: _____

Business Address: 11465 W. Civic Center Dr. City: Avondale Arizona, Zip Code 85323

Business Hours Telephone Number 623-333-2000 Email Address: fb@avondaleaz.gov

Type of Fund:

A.R.S. § Title 9, Chapter 8, Article 3 Volunteer Fund Investments managed by FFRPF Treasurer

A.R.S. § Title 9, Chapter 8, Article 4 Volunteer Fund Investments managed by Purchased Alternate Pension Plan

(Check 1 Box)

Revenues:

Monies received from 2% premium tax distribution	_____	
Interest earnings	3,171	
Employees' contributions	_____	
Employer's contribution	_____	
Total Revenues		<u>3,171</u>

Expenditures:

Refund payments	_____	
Relief payments	_____	
Disability payments	_____	
Death Benefit payments	_____	
Article 3 Pension payments	_____	
Article 4 Pension distributions (paid/volunteer)	4,801	
Payment to Private Fire Company which covers pension liability	_____	
Professional Services (legal, auditing, etc.)	_____	
Total Expenditures.....		<u>4,801</u>
Excess of Revenue over (under) Expenditures.....		<u>(1,630)</u>
Year's Beginning Balance.....		<u>225,363</u>
Year's Ending Balance.....		<u>223,733</u>

“Notwithstanding the provisions of Subsection A and C of this Section, if the board of trustees of a fire district assumes the responsibility for investing and reinvesting the funds pursuant to Section 9-957, Subsection B, the duties of the treasurer may be performed by a member of the board elected by the board. If the duties of the treasurer are performed by a member of the board, he shall be bonded for an amount determined by the board which amount shall not be less than the maximum amount of funds in the account at any one time during the previous year.”

If a member of the board of trustees is treasurer of the fund, you must attach current **PROOF OF BOND. A.R.S. § 9-955.D**

REPORT OF VOLUNTEER FIRE FIGHTERS RELIEF AND PENSION FUND

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FUND DISTRIBUTIONS AUTHORIZED DURING FISCAL YEAR 2020

Types of distribution include REFUND, RELIEF, DISABILITY and DEATH BENEFIT, ARTICLE 3 PENSION, OR ARTICLE 4 PENSION. You **must** list name of each beneficiary and amount distributed to each account. A.R.S. § Title 9, Chapter 8,

Please make sufficient copies to meet your needs or attach a separate list (report).

<u>TYPE OF DISTRIBUTION</u>	<u>NAME OF BENEFICIARY</u>	<u>AMOUNT DISTRIBUTED</u>
Article 4	Raymond Bedoya	4,801

ANNUAL AUDIT. The board shall cause an annual audit and report of the fund. (A.R.S. § 9-956. Subsection A.)

The law no longer requires an audit by a certified public accountant; however, the audit cannot be done by a member of the Pension Fund Board of Trustees nor by a potential beneficiary of the pension fund. It must be done by an outside source.

REPORTING REQUIREMENTS

**A COPY OF THIS REPORT AND A COPY OF THE ANNUAL AUDIT SHALL BE ELECTRONICALLY
SUBMITTED AT: <http://dfbls.az.gov/OFM/PSPVFPRFApplication.aspx>**

(A.R.S. § 9-956, Subsection C).

If the annual pension fund report is not received by the State Fire Marshal by the CLOSE OF BUSINESS on March 31st the participating Department is not eligible to receive its share of fire insurance premium tax monies under section 9-952. A.R.S. § 9-956, (D).