City of Avondale

City Council Meeting

Monday, April 15, 2019

Mayor and Council

Kenn Weise, Mayor

Pat Dennis, Vice Mayor

Tina Conde, Council Member | Bryan Kilgore, Council Member

Veronica Malone, Council Member | Curtis Nielson, Council Member

Mike Pineda, Council Member

Administration

Charles A. Montoya, City Manager

Gina Montes, Assistant City Manager

Michael Wawro, City Attorney

Marcella Carrillo, City Clerk

City Council Chambers

11465 West Civic Center Drive

Avondale, AZ 85323

City Council Meeting
Agenda
Monday, April 15, 2019

CITY COUNCIL CHAMBERS | 11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

WORK SESSION
6:00 PM

CALL TO ORDER BY MAYOR

1. **ROLL CALL BY THE CITY CLERK**

2. **PARKS SALES TAX BALLOT UPDATE**
   City Council feedback and direction is requested regarding the possibility of referring a ballot question to Avondale Voters in March 2020 for a dedicated city sales tax for parks maintenance and/or park improvements.

3. **FISCAL YEAR 2020 RECOMMENDED BUDGET**
   City Council will receive an overview of the Fiscal Year 2020 Recommended Budget as part of the formal adoption process.

4. **ADJOURNMENT**

Council Members of the City of Avondale will attend either in person or by telephone conference call.

Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

Item Number: 2.

CITY COUNCIL REPORT

SUBJECT: Parks Sales Tax Ballot Update

MEETING DATE: 4/15/2019

TO: Mayor and Council

FROM: Kirk Haines, Parks and Recreation Director , (623) 333-2411

THROUGH: Charles A. Montoya, City Manager, (623) 333-1016

PURPOSE:
City Council feedback and direction is requested regarding the possibility of referring a ballot question to Avondale Voters in March 2020 for a dedicated city sales tax for parks maintenance and/or park improvements.

BACKGROUND:
During the City Council retreat on December 10, 2018, the Council discussed the potential for a future bond election, or tax initiative to fund quality of life capital improvements. During the February 19, 2018 City Council Work Session, staff provided an update on park maintenance and also discussed parks bonds. During that meeting, Council discussed the options of new tax revenue for either park maintenance or park enhancements. There was also discussion regarding the current and future cost for park maintenance, given the expansion of Festival Fields and the future Alamar community park. Council directed staff to provide a future presentation regarding a potential sales tax initiative.

DISCUSSION:
This report is divided into three discussion areas. The first area will identify potential projects to enhance the overall park's system and improve the quality of life for all Avondale residents. The second area is an assessment of annual operating expenses for park and grounds maintenance including capital asset replacement costs. The third area outlines a financial package that Council will evaluate and consider as the preferred options to be considered by Avondale voters.

Park and Recreation Enhancements

Over the past three years, staff prioritized the restoration of existing parks to a higher maintenance standard, and City Council invested more than $7.7 million in the park infrastructure at Friendship Park, Festivals Fields and the neighborhood parks. Additionally, Council approved a $19 million investment to complete the final phase of Festival Fields making it a second full-service community park. Another $2.1 million is requested in the Fiscal Year 2019-20 Capital Improvement Program for repairs and improvements to the park system. All of these investments have improved the existing assets, facilities and infrastructure, providing a high quality parks system.

There are several priorities for enhancing the parks and recreation system. The system needs trails and walking paths, with the ability to build and connect the primary trail system along the Agua Fria River. Another system need is additional facility space for recreation programming at a reasonable cost to Avondale residents. While programs are offered at American Sports Centers, Estrella Mountain Community College and other venues, facility use fees drive up costs making it unaffordable for some. Refurbishment and reconfiguration of the Avondale Community Center upon completion of the new facility is one opportunity for additional programming space. In addition, reconfiguration of the Civic Center Library making better use of the space offers an opportunity for additional programming space.

Another system need is water based play. The Friendship Park splash pad area is a great start to accomplishing that need. The addition of water play builds a well-rounded program and continues to be a high priority with residents in our survey data. Therefore, if Council has interest to expand the overall quality of life for Avondale residents, additional consideration could be given to parks and recreation amenities, as well as the health and wellness facilities within the community. In the recent National Citizens Survey (October 2018) and in the Parks and Recreation Master Plan survey in 2017, residents identified some park and recreation amenities that would improve the overall quality of life in Avondale:

- Trail Development ($1.5M/mile - $7.5M)
- Recreation Center Renovation ($2.5M - $6M)
- Civic Center Park ($3.5 - $6M)
- Friendship Park Enhancements ($3.5 - $5.5M)
- Pendergast Park Development and Land Acquisition ($4.5 - $6M)
- Neighborhood Park Enhancements ($3.5 - $5M)

Trails and walking paths have resonated as priority items from the various survey data. Additionally, our residents are concerned about the quality of their parks, playgrounds, and water play areas. Recreation programs and classes/activities also create value and a well-rounded service to our community. By renovating the existing community center in Historic Avondale, or modifying space in the Civic Center Library for additional programming opportunities, such programs can be made available and affordable for Avondale residents.

Park Maintenance and Operating Expenses

The cost of maintaining parks at a high standard continues to escalate. City Council approved the conversion of the majority of park maintenance from contractors to in-house operations which was implemented early this fiscal year. City employees are now responsible for maintenance and cleanliness of the parks. Limited services continue to be contractual, including mowing, high-level tree trimming, laser grading/leveling, fence repair and electrical. The current budget is sufficient for regular maintenance of the parks.

In addition to regular maintenance, the cost of replacement is another area of need. The Capital Improvement Program does not include costs for regular replacement of all parks equipment and infrastructure. For example, the budget does not include the cost to replace playground equipment every 10 - 12 years, or picnic tables every 3 - 5 years, or picnic shelters every 25 years, etc. Funding must be identified for many of these items in the operating budget or funded as one-time costs, as needed. This does not allow for a regular revenue stream to replace old parks equipment as needed to maintain high standards.

The current operating budget for parks is approximately $1.95 million annually. The additional operations and maintenance of Festival Fields is anticipated to add $342,140 annually. The operations and maintenance of the future Alamar community park is anticipated to add $450,000 annually. By 2023, the total annual parks operations and maintenance outlay is projected to be $3 million. The estimated unfunded annual contribution for parks asset replacement is currently $250,000. Therefore, the projected annual cost does not include any contributions for park asset and inventory replacement.

Financial Impacts

City Charter, Article VI, Finance and Taxation, provides for the ability to establish a transaction privilege tax (sales tax). The sales tax rate dedicated to the General Fund is currently 1.5%. The City also has two dedicated sales taxes, one that was approved in 2001 to fund water, sewer, streets, and transit projects and one approved in 2003 to fund public safety needs.

In 2001, the voters approved a 0.5% sales tax increase (from 1.5% to 2.0%) dedicated to fund water, sewer, and street projects. The tax increase was applicable to all tax classifications (i.e., retail, contracting, restaurants, bars, hotels, rental property, etc.). The one exemption is for retail purchases of a single item more than $5,000, the 0.5% tax does not apply. In 2006, this dedicated sales tax was amended to include transit improvements in addition to water, sewer, and streets projects.

In 2003, the voters approved an additional 0.5% sales tax increase (from 2.0% to 2.5%) dedicated to fund public safety needs. Like the 2001 dedicated sales tax, this sales tax increase is applicable to all classifications and included an exemption for single retail purchases in excess of $5,000 (i.e., single item retail purchases over $5,000 are subject to a city sales tax rate of 1.5%).

A general sales tax increase would impact all sales tax classifications (retail, contracting, rentals, utilities, etc.). A determination would have to be made if a general increase would be subject to the exemption for retail purchases over $5,000. If the voters approved an additional 0.1% sales tax increase, and the tax applied to a single item purchase more than $5,000, the additional tax would generate approximately $2.3 million annually. If the tax did not apply to single items more than $5,000, the additional tax would generate approximately $1.7 million annually. Council will need to consider the restrictions on any potential sales tax increase, such as dedicating it to specific purposes or projects. Council would need to consider if the potential sales tax increase would have a sunset clause.

Tax Increase	Applies to items >$5,000	Items >$5,000 exempt
0.1%	$2.3 M	$1.7M
0.15%	$3.5 M	$2.5M
0.25%	$5.8 M	$4.3M

BUDGET IMPACT:

Financial information is provided in the Financial Section in the discussion part of this report.

RECOMMENDATION:

Staff is recommending that City Council consider placing a sales tax initiative on the March of 2020 ballot for 0.15% dedicated to parks capital and maintenance.

Avondale

CITY COUNCIL REPORT

SUBJECT: Fiscal Year 2020 Recommended Budget

MEETING DATE: 4/15/2019

TO: Mayor and Council

FROM: Lindsey Duncan, Finance and Budget Director, (623) 333-2011

THROUGH: Charles A. Montoya, City Manager, (623) 333-1016

PURPOSE:
City Council will receive an overview of the Fiscal Year 2020 Recommended Budget as part of the formal adoption process.

BACKGROUND:
This is the culmination of the presentations on the FY2020 budget development process. Staff has prepared a balanced FY2020 budget based on Council priorities and feedback. The presentation will address additions to the operating budget and highlight major capital projects.

DISCUSSION:
Upon Council review and feedback of the recommended budget, staff will prepare the FY2020 Tentative Budget for Council action on May 6th. Following the Tentative Budget, the Final Budget will be presented for Council action on June 3rd with Property Tax Adoption scheduled for June 17th.

BUDGET IMPACT:
The FY2020 Budget will be effective July 1, 2019.

RECOMMENDATION:
This item is for information and discussion only.

2019-20
City Council
Budget Review - Detail Workbook

City Council

Goals and Guidance

Policy

Community Involvement

Department Description

The Mayor and six City Council members are the elected representatives of the City of Avondale. They are responsible for setting public policy that establishes the direction necessary to meet community needs. The City Council appoints the City Manager, City Attorney, and the City Magistrate.

The City Council goals can span across several fiscal years and are intended to serve as a guide for city staff to develop departmental goals and the objectives necessary to helping achieve those goals for the year.

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	149,145	147,408	170,580	264,620	264,620	208,980
Contractual Services	51,233	50,170	100,045	99,951	99,951	97,030
Commodities	250	91	650	650	650	710
Transfers Out	6,240	6,840	5,900	5,900	5,900	5,850
Total by Category	**206,868**	**204,509**	**277,175**	**371,121**	**371,121**	**312,570**
Expenditures by Division						
City Council	25,465	21,016	25,400	35,000	35,000	25,390
City Council - Nielson	-	-	-	-	-	34,740
City Council - McDonald	9,947	-	-	-	-	-
City Council - Kilgore	31,358	15,376	42,240	56,180	56,180	40,740
City Council - Dennis	13,366	25,073	29,893	38,807	38,807	42,610
City Council - Malone	9,274	29,350	34,566	41,038	41,038	37,240
City Council - Nielson	23,885	22,039	-	-	-	-
City Council - Karlin	15,413	-	-	-	-	-
City Council - Sierra	20,177	19,218	30,794	43,952	43,952	-
City Council - Iwanski	11,735	-	-	-	-	-
City Council - Conde	-	15,707	31,376	39,435	39,435	34,740
City Council - Pineda	7,417	16,121	36,210	52,731	52,731	40,740
City Council - Weise	38,831	40,609	46,696	63,978	63,978	56,370
Total by Division	**206,868**	**204,509**	**277,175**	**371,121**	**371,121**	**312,570**
Expenditures by Fund						
General Fund	206,868	204,509	277,175	371,121	371,121	312,570
Total by Fund	**206,868**	**204,509**	**277,175**	**371,121**	**371,121**	**312,570**

Operating Budget Detail

Fund: General Fund

Division: 101 -5000 - **City Council**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6180 Other Professional Services	345	700	700	-	700
6210 Postage	-	250	250	-	250
6220 Telephone Service	4,707	3,670	3,670	-	3,670
6281 Risk Management Charges	950	1,060	1,100	-	1,100
6500 Memberships	90	250	250	-	250
6520 Training	-	-	-	-	-
6525 Marketing	5,585	8,000	8,000	-	8,000
State of the City			*8,000*		*8,000*
6540 Meeting Expense	2,134	2,960	2,960	-	2,960
6550 Subscriptions	-	-	1,500	-	1,500
Capital Times - Yellow Sheets			*1,500*		*1,500*
6570 Printing	53	400	400	-	400
6990 Other Miscellaneous	221	1,560	-	-	-
Total Contractual Services	14,085	18,850	18,830	-	18,830
Commodities					
7010 General Office Supplies	91	650	710	-	710
Total Commodities	91	650	710	-	710
Transfers Out					
9863 Transfer Out 603--Equipment	6,840	5,900	5,850	-	5,850
Technology Replacement Contribution			*5,850*		*5,850*
Total Transfers Out	6,840	5,900	5,850	-	5,850
Total City Council	21,016	25,400	25,390	-	25,390

Operating Budget Detail

Fund: General Fund

Division: 101 -5010 - City Council - Nielson

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**-**	**-**	**26,640**	**-**	**26,640**
Salaries & Wages	-	-	*11,060*		*11,060*
Employee Benefits	-	-	*6,740*		*6,740*
Employee Health & Dental	-	-	*8,840*		*8,840*
Total Personal Services	**-**	**-**	**26,640**	**-**	**26,640**
Contractual Services					
6570 Printing	**-**	**-**	**100**	**-**	**100**
6995 Council Discretionary Fund	**-**	**-**	**7,000**	**1,000**	**8,000**
Council Discretionary Fund			*7,000*		*7,000*
Discretionary Fund - Carryover				*1,000*	*1,000*
Total Contractual Services	**-**	**-**	**7,100**	**1,000**	**8,100**
Total City Council - Nielson	**-**	**-**	**33,740**	**1,000**	**34,740**

Division: 101 -5030 - City Council - Kilgore

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**10,759**	**28,040**	**26,640**	**-**	**26,640**
Salaries & Wages	*4,825*	*15,250*	*11,060*		*11,060*
Employee Benefits	*1,008*	*4,360*	*6,740*		*6,740*
Employee Health & Dental	*4,926*	*8,430*	*8,840*		*8,840*
Total Personal Services	**10,759**	**28,040**	**26,640**	**-**	**26,640**
Contractual Services					
6280 Internal Printing/Copy Charges	**-**	**100**	**-**	**-**	**-**
6570 Printing	**-**	**100**	**100**	**-**	**100**
6995 Council Discretionary Fund	**4,617**	**7,000**	**7,000**	**7,000**	**14,000**
Council Discretionary Fund			*7,000*		*7,000*
Discretionary Fund - Carryover				*7,000*	*7,000*
Total Contractual Services	**4,617**	**7,200**	**7,100**	**7,000**	**14,100**
Total City Council - Kilgore	**15,376**	**35,240**	**33,740**	**7,000**	**40,740**

Operating Budget Detail

Fund: General Fund

Division: 101 -5035 - City Council - Dennis

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**19,877**	**20,450**	**33,010**	**-**	**33,010**
Salaries & Wages	*10,497*	*9,120*	*14,250*		*14,250*
Employee Benefits	*2,806*	*2,900*	*9,920*		*9,920*
Employee Health & Dental	*6,574*	*8,430*	*8,840*		*8,840*
Total Personal Services	**19,877**	**20,450**	**33,010**	**-**	**33,010**
Contractual Services					
6280 Internal Printing/Copy Charges	**3**	**100**	**-**	**-**	**-**
6570 Printing	**-**	**100**	**100**	**-**	**100**
6995 Council Discretionary Fund	**5,193**	**7,000**	**7,000**	**2,500**	**9,500**
Council Discretionary Fund			*7,000*		*7,000*
Discretionary Fund - Carryover				*2,500*	*2,500*
Total Contractual Services	**5,196**	**7,200**	**7,100**	**2,500**	**9,600**
Total City Council - Dennis	**25,073**	**27,650**	**40,110**	**2,500**	**42,610**

Division: 101 -5040 - City Council - Malone

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**22,167**	**22,010**	**26,640**	**-**	**26,640**
Salaries & Wages	*10,497*	*10,680*	*11,060*		*11,060*
Employee Benefits	*1,728*	*2,900*	*6,740*		*6,740*
Employee Health & Dental	*9,942*	*8,430*	*8,840*		*8,840*
Total Personal Services	**22,167**	**22,010**	**26,640**	**-**	**26,640**
Contractual Services					
6280 Internal Printing/Copy Charges	**-**	**100**	**-**	**-**	**-**
6570 Printing	**-**	**100**	**100**	**-**	**100**
6995 Council Discretionary Fund	**7,183**	**7,000**	**7,000**	**3,500**	**10,500**
Council Discretionary Fund			*7,000*		*7,000*
Discretionary Fund - Carryover				*3,500*	*3,500*
Total Contractual Services	**7,183**	**7,200**	**7,100**	**3,500**	**10,600**
Total City Council - Malone	**29,350**	**29,210**	**33,740**	**3,500**	**37,240**

Operating Budget Detail

Fund: General Fund

Division: 101 -5080 - City Council - Conde

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**11,095**	**22,010**	**26,640**	**-**	**26,640**
Salaries & Wages	*8,346*	*10,680*	*11,060*		*11,060*
Employee Benefits	*1,872*	*2,900*	*6,740*		*6,740*
Employee Health & Dental	*877*	*8,430*	*8,840*		*8,840*
Total Personal Services	**11,095**	**22,010**	**26,640**	**-**	**26,640**
Contractual Services					
6280 Internal Printing/Copy Charges	**37**	**100**	**-**	**-**	**-**
6570 Printing	**-**	**100**	**100**	**-**	**100**
6995 Council Discretionary Fund	**4,575**	**7,000**	**7,000**	**1,000**	**8,000**
Council Discretionary Fund			*7,000*		*7,000*
Discretionary Fund - Carryover				*1,000*	*1,000*
Total Contractual Services	**4,612**	**7,200**	**7,100**	**1,000**	**8,100**
Total City Council - Conde	**15,707**	**29,210**	**33,740**	**1,000**	**34,740**

Division: 101 -5085 - City Council - Pineda

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**13,505**	**22,010**	**26,640**	**-**	**26,640**
Salaries & Wages	*10,497*	*10,680*	*11,060*		*11,060*
Employee Benefits	*1,974*	*2,900*	*6,740*		*6,740*
Employee Health & Dental	*1,034*	*8,430*	*8,840*		*8,840*
Total Personal Services	**13,505**	**22,010**	**26,640**	**-**	**26,640**
Contractual Services					
6280 Internal Printing/Copy Charges	**3**	**100**	**-**	**-**	**-**
6570 Printing	**-**	**100**	**100**	**-**	**100**
6995 Council Discretionary Fund	**2,613**	**7,000**	**7,000**	**7,000**	**14,000**
Council Discretionary Fund			*7,000*		*7,000*
Discretionary Fund - Carryover				*7,000*	*7,000*
Total Contractual Services	**2,616**	**7,200**	**7,100**	**7,000**	**14,100**
Total City Council - Pineda	**16,121**	**29,210**	**33,740**	**7,000**	**40,740**

Operating Budget Detail

Fund: General Fund

Division: 101 -5090 - **City Council - Weise**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**34,390**	**34,050**	**42,770**	**-**	**42,770**
Salaries & Wages	*18,834*	*19,810*	*20,570*		*20,570*
Employee Benefits	*5,614*	*5,810*	*13,360*		*13,360*
Employee Health & Dental	*9,942*	*8,430*	*8,840*		*8,840*
Total Personal Services	**34,390**	**34,050**	**42,770**	**-**	**42,770**
Contractual Services					
6280 Internal Printing/Copy Charges	**-**	**100**	**-**	**-**	**-**
6570 Printing	**-**	**100**	**100**	**-**	**100**
6995 Council Discretionary Fund	**6,219**	**7,000**	**7,000**	**6,500**	**13,500**
Council Discretionary Fund			*7,000*		*7,000*
Discretionary Fund - Carryover				*6,500*	*6,500*
Total Contractual Services	**6,219**	**7,200**	**7,100**	**6,500**	**13,600**
Total City Council - Weise	**40,609**	**41,250**	**49,870**	**6,500**	**56,370**

City Administration

Executive Office

Department Description

The City Manager's Office is responsible for carrying out the policy goals set by the City Council, directing the day-to-day operations, as well as serving as the focal point for the executive leadership and direction of the organization. The City Manager holds quarterly meetings for all city employees to attend, ensuring that the most important and up-to date information is passed along, highlighting employee accomplishments, updates to the budget, and special events. Weekly written updates are provided to the Council on customer service issues, intergovernmental relations, and other issues or events affecting the City.

The City Manager's Office supports diversity and education throughout the City by contributing to special events held locally for Avondale residents and businesses.

The City Manager's Office oversees the Marvin Andrews Fellowship Internship Program, which sponsors an undergraduate student that can contribute to the vital workings of our organization. The alliance is a partnership with the Arizona City/County Management Association (ACMA) and Arizona State University which is committed to transforming local government by accelerating the development and dissemination of innovations.

The Intergovernmental Affairs Division coordinates the legislative and external activities and programs of the city of Avondale. The division carries out the state and federal legislative agenda adopted by the City Council, researches and reviews state and federal legislation impacting the city, protects the city's interests in various stakeholder processes and works to resolve City issues with external partners. Intergovernmental Affairs staff the Mayor and Council on the various federal, state and regional policy committees.

The Transit Operations division is responsible for all intergovernmental agreements, grants and contracts for transit and paratransit services as well as the coordination of planning for future transit needs. Transit staff sits on various regional committees working with the regional partners to ensure transit expansion.

Supplemental Summary: City Administration

FTE	Description	Ongoing	Onetime	Total
-	Veteran's Success Project	-	20,000	20,000
-	Census 2020	-	15,000	15,000
-	Increased Dues	10,000	2,800	12,800
0.0	**Total Requests City Administration**	**10,000**	**37,800**	**47,800**

Detailed Supplemental Report

Supplemental Detail

Title: **Increased Dues** Amount: **$12,800**

Category: Inflationary **Related Council Goal:** 0

There will be an increase in MAG dues assessment, based upon population, for all MAG member cities for region wide media buys related to outreach for Census 2020.

League member dues could increase from between 4% - 6% to cover the shortfall created by the City of Phoenix leaving the League membership. Should Phoenix determine that they will become dues paying members again, that increase will be reversed to the previous assessment.

FTE: Priority:

Account Number:				Ongoing	Onetime
101	5130	6500	Arizona League of Cities	0	2,800
101	5130	6500	Increase MAG Dues Assesment - Census	10,000	0
			Totals	**10,000**	**2,800**

Title: **Census 2020** Amount: **$15,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

Census 2020 education and promotion.

FTE: Priority:

Account Number:				Ongoing	Onetime
101	5100	6590	Census 2020 education and promotion	0	15,000
			Totals	**0**	**15,000**

Title: **Veteran's Success Project** Amount: **$20,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

This is a continuation of the supplemental request submitted per council's initial request during the FY2018 budget process. This is a five (5) year project and will require a supplemental request each year for $20,000 through FY2022.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	5100	6990	Veteran's Success Project	0	20,000
			Totals	**0**	**20,000**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	790,122	812,061	1,006,960	1,009,970	1,009,970	1,668,970
Contractual Services	754,532	940,748	1,085,130	1,084,303	1,084,303	1,237,555
Commodities	1,227	3,420	4,390	4,750	4,750	5,030
Other	(240,770)	(321,640)	(317,640)	(313,640)	(313,640)	(317,640)
Transfers Out	3,940	4,340	7,820	7,820	7,820	7,750
Total by Category	**1,309,051**	**1,438,929**	**1,786,660**	**1,793,203**	**1,793,203**	**2,601,665**
Expenditures by Division						
City Administrative Office	877,551	1,032,981	988,760	993,008	993,008	925,520
Intergovernmental Affairs	-	-	268,940	271,235	271,235	448,305
City Attorney	431,500	405,948	528,960	528,960	528,960	1,227,840
Total by Division	**1,309,051**	**1,438,929**	**1,786,660**	**1,793,203**	**1,793,203**	**2,601,665**
Expenditures by Fund						
General Fund	1,309,051	1,438,929	1,786,660	1,793,203	1,793,203	2,601,665
Total by Fund	**1,309,051**	**1,438,929**	**1,786,660**	**1,793,203**	**1,793,203**	**2,601,665**
Authorized Positions by Division						
City Administrative Office	4.00	4.00	4.00	4.00	4.00	4.00
Intergovernmental Affairs	-	-	-	2.00	-	2.00
Total Authorized FTE	**4.00**	**4.00**	**4.00**	**6.00**	**4.00**	**6.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -5100 - **City Administrative Office**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
City Manager	1.00	1.00	1.00		
Assistant City Manager	2.00	2.00	2.00		
Senior Executive Assistant	1.00	-	-		
Executive Administrative Assistant	-	1.00	1.00		
Total Authorized FTE	**4.00**	**4.00**	**4.00**		
Personal Services					
5000 Personal Services	**812,061**	**855,910**	**804,260**	**-**	**804,260**
Salaries & Wages	*655,726*	*693,720*	*646,030*		*646,030*
Employee Benefits	*125,425*	*128,390*	*122,870*		*122,870*
Employee Health & Dental	*30,910*	*33,800*	*35,360*		*35,360*
Total Personal Services	**812,061**	**855,910**	**804,260**	**-**	**804,260**
Contractual Services					
6100 Finance and Banking Fees	**889**	**-**	**-**	**-**	**-**
6180 Other Professional Services	**141,958**	**51,400**	**37,300**	**-**	**37,300**
Facilitator			*10,000*		*10,000*
M.Andrews Fellowship Program Intern			*21,400*		*21,400*
Professional Services			*5,900*		*5,900*
6200 Contributions	**-**	**-**	**-**	**-**	**-**
6210 Postage	**121**	**1,740**	**1,740**	**-**	**1,740**
6220 Telephone Service	**3,442**	**3,170**	**3,170**	**-**	**3,170**
Communication Charges			*3,170*		*3,170*
6225 Long Distance Phone Service	**187**	**-**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**4,274**	**2,890**	**-**	**-**	**-**
6281 Risk Management Charges	**28,290**	**27,290**	**23,640**	**-**	**23,640**
6500 Memberships	**11,383**	**10,870**	**10,870**	**-**	**10,870**
Alliance for Innovation			*5,000*		*5,000*
AZ City Manager Association (3)			*850*		*850*
International City Manager Association (3)			*3,500*		*3,500*
International Hispanic Network			*150*		*150*
Memberships (ASCE)			*1,370*		*1,370*
6510 Mileage Reimbursement	**-**	**170**	**170**	**-**	**170**

Operating Budget Detail

Fund: General Fund

Division: 101 -5100 - **City Administrative Office**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6520 Training	**10,862**	**9,000**	**21,100**	**-**	**21,100**
AZ City Manager Assoc. Summer (2)			*2,100*		*2,100*
AZ City Manager Assoc. Winter (2)			*2,100*		*2,100*
Business Trips			*1,000*		*1,000*
GFOA (2)			*2,900*		*2,900*
GPEC (1)			*2,800*		*2,800*
ICSC (1)			*2,200*		*2,200*
International City Manager Association Conference (2)			*2,500*		*2,500*
National League of Cities (2)			*4,200*		*4,200*
Professional Development			*1,300*		*1,300*
6525 Marketing	**1,000**	**-**	**-**	**-**	**-**
6540 Meeting Expense	**10,679**	**6,770**	**8,270**	**-**	**8,270**
Miscellaneous Special Events			*1,770*		*1,770*
Special Events - Contracts Supplies			*3,500*		*3,500*
Staff Retreat			*3,000*		*3,000*
6550 Subscriptions	**-**	**-**	**500**	**-**	**500**
Arizona Republic			*300*		*300*
Business Journal			*200*		*200*
6570 Printing	**75**	**810**	**810**	**-**	**810**
Total Contractual Services	**213,160**	**114,110**	**107,570**	**-**	**107,570**
Commodities					
7010 General Office Supplies	**1,330**	**1,500**	**1,500**	**-**	**1,500**
7020 Data Processing Supplies	**-**	**460**	**460**	**-**	**460**
7080 Office Equipment	**189**	**-**	**-**	**-**	**-**
7081 Technology Hardware	**1,002**	**-**	**-**	**-**	**-**
7085 Technology Software	**300**	**-**	**-**	**-**	**-**
7990 Other Supplies	**599**	**2,100**	**2,100**	**-**	**2,100**
Food & Supplies/Bereavement Fund			*2,100*		*2,100*
Total Commodities	**3,420**	**4,060**	**4,060**	**-**	**4,060**
Other					
9999 Restricted Use	**-**	**4,000**	**4,000**	**-**	**4,000**
Special Projects			*4,000*		*4,000*
Total Other	**-**	**4,000**	**4,000**	**-**	**4,000**
Transfers Out					
9863 Transfer Out 603--Equipment	**4,340**	**5,680**	**5,630**	**-**	**5,630**
Technology Replacement Contribution			*5,630*		*5,630*
Total Transfers Out	**4,340**	**5,680**	**5,630**	**-**	**5,630**
Total City Administrative Office	**1,032,981**	**983,760**	**925,520**	**-**	**925,520**

Operating Budget Detail

Fund: General Fund

Division: 101 -5130 - **Intergovernmental Affairs**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Intergovernmental Affairs Administrator	-	-	1.00		
Community Relations Assistant Director/Intergovernmental Affairs	-	1.00	-		
Asst Director/Intergov Affairs	1.00	-	-		
Executive Management Assistant	-	-	1.00		
Total Authorized FTE	**1.00**	**1.00**	**2.00**		
Personal Services					
5000 Personal Services	**142,317**	**151,050**	**245,500**	**-**	**245,500**
Salaries & Wages	*114,788*	*118,300*	*188,160*		*188,160*
Employee Benefits	*22,271*	*24,300*	*39,660*		*39,660*
Employee Health & Dental	*5,258*	*8,450*	*17,680*		*17,680*
Total Personal Services	**142,317**	**151,050**	**245,500**	**-**	**245,500**
Contractual Services					
6180 Other Professional Services	**76,344**	**85,000**	**85,500**	**-**	**85,500**
Citizen Leadership Academy - Transportation			*500*		*500*
Federal Lobbyist			*70,000*		*70,000*
Lobbyist Contract - Luke Preservation			*15,000*		*15,000*
6220 Telephone Service	**689**	**900**	**900**	**-**	**900**
Communication Charges			*900*		*900*
6280 Internal Printing/Copy Charges	**384**	**380**	**-**	**-**	**-**
6281 Risk Management Charges	**2,030**	**2,040**	**3,940**	**-**	**3,940**
6500 Memberships	**100**	**815**	**79,170**	**-**	**79,170**
ICMA/ACMA			*2,584*		*2,584*
League of Arizona Cities & Towns			*45,586*		*45,586*
Maricopa Association of Governments (MAG)			*16,000*		*16,000*
National League of Cities (NLC)			*6,200*		*6,200*
WESTMARC			*8,800*		*8,800*
6520 Training	**6,962**	**12,600**	**12,600**	**-**	**12,600**
AZ League of Cities & Towns - Annual Conference			*1,200*		*1,200*
Lobbying - Four Trips to Washington D.C.			*9,000*		*9,000*
National League of Cities Conference			*2,400*		*2,400*
6540 Meeting Expense	**1,453**	**3,300**	**5,220**	**-**	**5,220**
Citizen Leadership Academy - Meals			*1,920*		*1,920*
Legislative Events			*3,300*		*3,300*
6550 Subscriptions	**9,496**	**9,335**	**9,335**	**-**	**9,335**
Capitol Times - Yellow Sheets			*3,560*		*3,560*
LOLA			*5,775*		*5,775*
6570 Printing	**-**	**550**	**550**	**-**	**550**

Operating Budget Detail

Fund: General Fund

Division: 101 -5130 - **Intergovernmental Affairs**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6590 Promotion and Publicity	-	500	2,500	-	2,500
AZ League of Cities & Towns - Festival of Cities Booth			*1,500*		*1,500*
Citizen Leadership Academy - Recognition Items			*500*		*500*
League of Cities Supplies			*500*		*500*
6595 Sponsorships	-	-	-	-	-
Total Contractual Services	97,458	115,420	199,715	-	199,715
Commodities					
7010 General Office Supplies	211	330	970	-	970
Citizen Leadership Academy			*640*		*640*
General Office Supplies			*330*		*330*
7085 Technology Software	300	-	-	-	-
Total Commodities	511	330	970	-	970
Transfers Out					
9863 Transfer Out 603--Equipment	1,030	2,140	2,120	-	2,120
Technology Replacement Contribution			*2,120*		*2,120*
Total Transfers Out	1,030	2,140	2,120	-	2,120
Total Intergovernmental Affairs	241,316	268,940	448,305	-	448,305

City Attorney

Executive Office

City Prosecutor

Department Description

The City Attorney provides legal advice to the Mayor and the City Council, City Administration, the City departments, and the City's boards and commissions. The department prepares and reviews contracts, ordinances, resolutions, and other legal documents involving the City. The department also represents the City in civil litigation.

Supplemental Summary: City Attorney's Office

FTE	Description	Ongoing	Onetime	Total
-	City Prosecutor	14,000	-	14,000
1.0	Legal Department	(124,180)	54,260	(69,920)
1.0	**Total Requests City Attorney's Office**	**(110,180)**	**54,260**	**(55,920)**

Supplemental Detail

Title: **Legal Department** Amount: **($69,920)**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

On December 17, 2018 the City Council granted authority to the City Manager to transition from contract legal services to in-house legal services by a date not to exceed July 1, 2019. On February 19th, 2019, City Council approved four full-time equivalents (FTEs) as well as use of contingency funding to begin the recruitment process. Funding from contingency covered pro-rated position costs through June 30, 2019 as well as computer equipment, office furnishings and supplies. Because the use of contingency is a one-time use, this supplemental request is necessary to establish the new Legal Department's base budget to cover on-going costs such as office supplies, specialty counsel and research services, continuing education expenses, bar dues, software licensing, etc. As the four FTEs were granted during FY2019, funding for the positions will be calculated and included in the FY2020 base budget. In addition to the four (4) FTEs, staff is requesting one (1) additional FTE to add a Legal Services Supervisor to the Legal Department team.

FTE: 1 Priority:

Account Number:				Ongoing	Onetime
101	5140	5010	Salaries & Wages	80,000	0
101	5140	5110	Social Security (OASDI)	4,960	0
101	5140	5120	AZ State Retirement	9,310	0
101	5140	5160	Health Insurance	9,000	0
101	5140	5170	Life Insurance	350	0
101	5140	5180	Dental Insurance	600	0
101	5140	5190	Worker's Compensation	160	0
101	5140	5220	Medicare	1,160	0
101	5140	6060	Legal Research Services	15,000	0
101	5140	6085	Existing General Counsel budget	-660,600	0
101	5140	6085	Outside Legal Services	375,000	0
101	5140	6210	Postage	1,000	0
101	5140	6220	Telephone Service	1,880	0
101	5140	6222	MiFi service (4 devices)	2,000	0
101	5140	6325	Microsoft License	1,900	0
101	5140	6325	Document Management System - Annual Licensing	3,500	0
101	5140	6325	Document Management System - Implementation	0	45,000
101	5140	6500	Maricopa Bar	600	0
101	5140	6500	AZ Bar	1,500	0
101	5140	6520	Training	10,000	0
101	5140	6540	Meeting Expense	1,000	0
101	5140	6570	Internal Printing and Copying	10,000	0
101	5140	7010	Office Supplies	5,000	0
101	5140	7080	Office Equipment	0	9,260
101	5140	7165	Other Equipment	2,000	0
101	5140	7990	Other Supplies	500	0
			Totals	**-124,180**	**54,260**

Supplemental Detail

Title: **City Prosecutor** Amount: **$14,000**

Category: Inflationary **Related Council Goal:** 0

The contracted provider of prosecution services has requested an increase in the amount of $14,000, or 10%, bringing the total cost for services to $154,000, annually. The last increase was in 2012 in the amount of $5,000, annually. Cases have significantly increased since 2012, from 5,899 cases filed and 5,585 cases closed to 8,875 cases filed and 10,434 cases closed in 2017. The requested increase in funding will help to offset costs related to the increased workload, duties and responsibilities experienced over the last 8 years.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	5141	6050	City Prosecutor	14,000	0
			Totals	**14,000**	**0**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Contractual Services	-	-	-	-	-	140,000
Total by Category	**-**	**-**	**-**	**-**	**-**	**140,000**
Expenditures by Division						
City Prosecutor	-	-	-	-	-	140,000
Total by Division	**-**	**-**	**-**	**-**	**-**	**140,000**
Expenditures by Fund						
General Fund	-	-	-	-	-	140,000
Total by Fund	**-**	**-**	**-**	**-**	**-**	**140,000**
Authorized Positions by Division						
City Attorney	-	-	-	4.00	-	4.00
Total Authorized FTE	**-**	**-**	**-**	**4.00**	**-**	**4.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -5140 - City Attorney

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
City Attorney	-	-	1.00		
Deputy City Attorney	-	-	1.00		
Assistant City Attorney	-	-	1.00		
Letal Services Supervisor	-	-	1.00		
Total Authorized FTE	-	-	**4.00**		
Personal Services					
5000 Personal Services	**-**	**-**	**619,210**	**-**	**619,210**
Salaries & Wages	-	-	*486,490*		*486,490*
Employee Benefits	-	-	*97,360*		*97,360*
Employee Health & Dental	-	-	*35,360*		*35,360*
Total Personal Services	**-**	**-**	**619,210**	**-**	**619,210**
Contractual Services					
6060 Attorney Fees	**-**	**-**	**212,000**	**-**	**212,000**
HR - Court Reporting			*6,000*		*6,000*
HR - Legal Services/Employment, Labor Relations, Benefits			*77,000*		*77,000*
HR - Legal Services/Public Safety Board			*10,000*		*10,000*
PD - Attorney Fees			*45,000*		*45,000*
PW - Attorney Fees			*29,000*		*29,000*
PW - Engelman Berger			*20,000*		*20,000*
PW - Litchfield Park for PGA Superfund Plume			*25,000*		*25,000*
6085 General Counsel	**552,927**	**660,600**	**660,600**	**-**	**660,600**
6087 Special Litigation	**34,661**	**50,000**	**50,000**	**-**	**50,000**
6180 Other Professional Services	**140,000**	**140,000**	**-**	**-**	**-**
6281 Risk Management Charges	**-**	**-**	**7,670**	**-**	**7,670**
Total Contractual Services	**727,588**	**850,600**	**930,270**	**-**	**930,270**
Other					
9310 Administrative Indirect Charges	**(321,640)**	**(321,640)**	**(321,640)**	**-**	**(321,640)**
Indirect Administrative Charges			*(321,640)*		*(321,640)*
Total Other	**(321,640)**	**(321,640)**	**(321,640)**	**-**	**(321,640)**
Total City Attorney	**405,948**	**528,960**	**1,227,840**	**-**	**1,227,840**

Operating Budget Detail

Fund: General Fund

Division: 101 -5141 - **City Prosecutor**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6050 Prosecutor	-	-	140,000	-	140,000
City Prosecutor			*140,000*		*140,000*
Total Contractual Services	-	-	140,000	-	140,000
Total City Prosecutor	-	-	140,000	-	140,000

Information Technology

Infrastructure & Communications

Customer Support

Business Systems

GIS

Department Description

The City of Avondale Information Technology Department (IT) provides technology solutions, services, and governance in support of the City's goals and the delivery of exceptional municipal services to the community.

City departments and IT partner to optimize performance, decision-making, and customer service through the use of technology tools. IT staff administers the City's foundation of information and communications technologies that supports City employees in their daily work. This includes network and server infrastructure, business software applications, enterprise data, information systems security, and specialized field technologies key to City operations. As stewards, IT ensures successful execution of the City's technology projects, procurements, contracts, vendor relationships, and policies. Our collective aim: Municipal services that make Avondale a community where our families, businesses, and partners thrive.

The Information Technology Department consists of five divisions and 17 technology professionals. Additionally, the City has two coordinated IT specialists—one in Police and one in Libraries.

IT ADMINISTRATION
- IT Strategic Planning, Policies, and Governance
- Technology Portfolio and Project Management
- Technology-Related Procurement, Vendor, and Contract Management

IT CUSTOMER SUPPORT
- Computing, Telephony, and Reprographics Support
- Core Productivity Software Support
- IT Asset Management
- Special Support for Police, Fire, Family Advocacy Center, Libraries, and Family Services

IT NETWORK OPERATIONS
- Voice/Data/Video/Mobile Communications and Access
- Converged Server and Storage Administration
- Disaster Recovery/Business Resumption
- Information Systems Security
- Specialized Systems for Police CAD/RMS, Premise Security, Council Chambers

IT BUSINESS SYSTEMS
- Administration and Sustaining of Software Solutions
  - -Financials, Human Resources, Payroll, Risk Management, and Development Services
  - -Police, Fire, and Family Advocacy Center
  - -Public Works and Utilities
- Internet Applications and Vendor-Hosted Services

Information Technology

- City Intranet and Process Automation Platforms

IT GEOGRAPHIC INFORMATION SYSTEMS
- High-Quality Geospatial Information and Systems for Staff and Public Uses
- Mapping Products, Data Access, Training, Analysis, and Applications
- Specialized Data and Interfaces for Public Safety, Public Works, Utilities, Planning and Zoning, Streets Management, Citizen Communications, and Asset Management

Supplemental Summary: Information Technology

FTE	Description	Ongoing	Onetime	Total
	- Financial ERP System Upgrade	-	500,000	500,000
	- Software Maintenance Increases	20,300	-	20,300
	- Public Wifi Assessment	-	50,000	50,000
	- Core Network Data Application Analytics	15,000	-	15,000
	- Network Risk Assessment and Penetration Test	30,000	-	30,000
	- Enhance Cyber Awareness Training	10,000	-	10,000
	- Cloud based Disaster Recovery	20,000	-	20,000
	- Microsoft OneDrive and Sharepoint Backup	35,000	-	35,000
	- Single Sign On Software and Services	30,000	-	30,000
	- Customer Relationship Management System	35,000	30,000	65,000
	- Digital Asset Management	10,000	-	10,000
	- Electronic Onboarding and Offboarding	10,500	12,500	23,000
	Total Requests Information Technology	**215,800**	**592,500**	**808,300**

Detailed Supplemental Report

Supplemental Detail

Title: **Customer Relationship Management System** Amount: **$65,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

A customer relationship management system will help the city provide departments with a one-stop shop to monitor, communicate and engage with our citizens.

FTE: Priority:

Account Number:				Ongoing	Onetime
101	5122	7085	CRM Software - ongoing	35,000	0
101	5122	7085	CRM Software	0	30,000
			Totals	**35,000**	**30,000**

Title: **Financial ERP System Upgrade** Amount: **$500,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Our current financial ERP system is in a state that will only provide bug fixes and will no longer release new features. It currently has less than 200 clients on our version of the system and of those 200 about 50 are currently planned for migration to the upgraded version offered by the same parent company. Although migrating to the upgraded version through the same company will be a more cost-effective option, staff will also research other options to find what is best for the City. This request provides funding to begin the process only, whether staying with the current upgrade option or purchasing a new system altogether. As replacing the current system will span at least two fiscal years, staff is only requesting funding to begin the process and will request additional funding as we move further in the exploration and upgrade process.

FTE: Priority:

Account Number:				Ongoing	Onetime
101	5122	6325	ERP Replacement	0	500,000
			Totals	**0**	**500,000**

Supplemental Detail

Title: **Software Maintenance Increases** Amount: **$20,300**

Category: Inflationary **Related Council Goal:** 0

Software Maintenance generally increases year over year. For 2019, the Software Maintenance that will be increasing this year in this budget are:

Camera / Video Management Systems - from $4300 to $7000
This software is used by the organization to store video camera footage for building cameras, security cameras, and well site cameras.

Netmotion - from $ 3500 to $ 5000
This software is used by the PD and remote personnel to automatically connect their mobile laptops and devices to the City network when working remotely with and cellular aircard.

VmWare - from $ 54,000 to $ 60,000
This software allows the City to virtualize our hardware infrastructure to enable High Availablity of servers, reduce physical servers to save on cooling, electricial, and physical space.

Case Management Software from $15,400 to $20,000
This software is used by IT to track inventory assets of all computer equipment, logs help desk tickets and perform network monitoring alerting.

Document Imaging from $6500 to $7500
This software is used in Sharepoint to scan and OCR the contract information into Sharepoint to be searched under the Contracts interface.

InfoTech Research Group - from $7500 to $12,000
Info-Tech Research Group has been used by the City for several years and provides industry wide research to make strategic and policy decisions. Info-Tech provides experts for former CIOs, CISOs, and PMOs that provide reseach, policy and provide data-driven frameworks for IT. These services offerings and pricing structure have changed based on the GSA and State of Arizona Contracts. This price of $7500 was previously for 2 licenses and they have changed their strucutre to provide for a minimum of 9 licenses. The annual fee is now around $12,000 per year going forward. This supplemental is for the difference of $7500 and $12000.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
101	5121	6325	Software Maintenance Annual Increase	10,200	0
101	5120	6325	Info Tech	4,500	0
101	5123	6325	Document Imaging	1,000	0
101	5124	6325	Case Management Annual Increase	4,600	0
			Totals	**20,300**	**0**

Supplemental Detail

Title: **Microsoft OneDrive and Sharepoint Backup** Amount: **$35,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

IT would like to move all City share folders and storage from on-premise to the Microsoft Cloud. Doing so provides easier access for staff while working offsite/remote or using mobile devices. Moving our files and folder storage to the cloud provides a challenge in that we still need to backup our files for records retention and for the possibility of ransomware. This will provide the funding to backup our files and folders realtime to the Cloud. Cloud storage and backup also provide additional resources and options for disaster recovery. Having our data in the Cloud allows access to those files with an internet connection from any source, coupled with single sign on for security. Backing up our OneDrive files to the cloud provides protection from ransomware, accidental deletion of files, or other cyber incidents.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
101	5121	6325	Cloud Backup	35,000	0
			Totals	**35,000**	**0**

Title: **Cloud based Disaster Recovery** Amount: **$20,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

IT is looking to expand our disaster recovery options. Cloud disaster recovery is a strategy to store and maintain our critical 3 or 4 services in a cloud environment. These services could be started in the event of an incident or outage at City Hall. Once these services are started, users would continue to use the servers and software as normal, however the data may reside in the cloud. These services could run full time in the cloud or could be started as needed in the cloud.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
101	5121	6325	Cloud Disaster Recovery Services	20,000	0
			Totals	**20,000**	**0**

Title: **Public Wifi Assessment** Amount: **$50,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

IT would like to conduct a feasibility and needs assessment for a City wide WiFi project, that would provide WiFi services to the City residents. This assessment would detemine the adoption and usage rate of the citizens along with an overall needs assessment to detemine how best to proceed with the implementation. With services like broadband and 5G this is an important step to ensure that City is correctly using our resources.

FTE: Priority: 4

Account Number:				Ongoing	Onetime
101	5120	6325	WiFi Needs Assessment	0	50,000
			Totals	**0**	**50,000**

Supplemental Detail

Title: **Electronic Onboarding and Offboarding** Amount: **$23,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The Human Resources (HR) Department processes approximately 90 new hires per year and staff collectively spends upwards of 90 minutes with each new employee . In addition to meeting with each new hire, staff prints over 100 pages of documents per employee. HR Staff also spends approximately 30 to 45 minutes with each departing employee reviewing an exit interview and a benefits checklist. In support of Council's goal to improve internal customer service delivery, HR is requesting a supplemental to digitize its in-person and paper-based employee onboarding and offboarding processes.

In recent years, the HR Department has been working towards reducing paper and moving towards electronic employee service delivery. Accomplishments in this arena include ADP registration utilizing iPads, electronic benefits enrollment, electronic background checks, and offer letters sent via DocuSign. Implementing an electronic onboarding/offboarding system would fit in with our current upward progression and ultimately free up time for HR staff to focus on providing higher levels of customer service to our employees.

The Society for Human Resource Management (SHRM) reports that effective onboarding is key to retaining and engaging talent. Not only would an electronic onboarding system ensure compliance, it would also begin the new employee's orientation to the City of Avondale in an efficient and streamlined manner. The onboarding portal can include organization videos, Avondale history, checklists, photos and more to engage the newly hired employees.

The HR department conducted a self-audit of our I-9 (employment authorization) documents and found over 100 documents for active employees were either missing or contained errors. The U.S. Immigration and Customs Enforcement agency has recently ramped up their efforts of auditing employers' I-9 documents. Currently the fees for substantive violations (including failure to produce an I-9) range from $110 - $1,100 per violation. An electronic onboarding system would ensure employees and HR staff complete an I-9 for each employee and do so without any errors. Systems also include an integration with E-Verify (the U.S. Department of Homeland Security portal used for determining employment eligibility), which would reduce keying into multiple systems.

Adding an electronic onboarding/offboarding process would be a one-time cost of $12,500.00, which would include the set-up and training fee along with the annual license. Ongoing costs would be $10,500.00 per year for the annual license.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	5123	6325	Electronic Onboarding and Offboarding Implementat	0	12,500
101	5123	6325	Electronic Onboarding and Offboarding Annual Licen	10,500	0
			Totals	**10,500**	**12,500**

Supplemental Detail

Title: **Digital Asset Management** Amount: **$10,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Implement a multi-user digital asset management software and tools to post, archive, edit, manage, organize, distribute, access digital copies of posted content and all software, interfaces, forms and templates to collaboratively work with that content, thereby enhancing the city's image and brand, to ensure city control of its images, graphics and related branding. Platform is also intended to serve as a hub for video streaming.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	5123	6180	Digital Asset Management Platform	10,000	0
			Totals	**10,000**	**0**

Title: **Network Risk Assessment and Penetration Test** Amount: **$30,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

IT is installing new network equipment this year and needs an outside organization to conduct a security and risk assessment on our network and organization. This risk assessment will identify our critical assets, identify potential threats to our organization, and identify vulnerabilities in our infrastructure, and recommend priorities to address any issues found. IT has been 3 years since an assessment or penetration test has been conducted at the City. Given the state of cyber security over the last few years, and the additional risk of vendor software it is recommended that a risk assessment and penetration test are conducted annually.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	5120	6325	Security Risk Assessment	30,000	0
			Totals	**30,000**	**0**

Title: **Single Sign On Software and Services** Amount: **$30,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

Single Sign On (SSO) allows employees to connect to all internal and external systems with a single user id and password. In addition to using a Single user id and password, these services provide the ability to enforce multi-factor authentication which ensures when users login to a system that is offsite of the City, that they are authorized user by verifiyng at least one other factor such as a cell phone or biometrics. Overall SSO improves security of City systems, enables users to reset their passwords using the multifactor authentication, and provides better compliance and auditing. As cloud based software becomes more prevelant in the City; managing user accounts, passwords, and overall security will continue to difficult to control. This software is an annual license fee and is based on the number of users using the software. Estimated costs are $4/user/month.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	5121	6325	Single Sign On Software and Services	30,000	0
			Totals	**30,000**	**0**

Supplemental Detail

Title: **Enhance Cyber Awareness Training** Amount: **$10,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

In 2018, IT implemented City wide cyber awareness training and wants to expand this going forward with additional training resources, materials and awareness. The City continues to receive spam, phishing and other cyber related emails. This training helps our staff to recognize these potential hazardous emails, websites and attachments and to take action before exposing our systems. Additional resources for this training will include videos, email campaigns, and awareness activites to keep cyber security as the focus for every employee.
IT needs additional funding new videos and training materials for City staff.

FTE: Priority: 7

Account Number:				Ongoing	Onetime
101	5121	6325	Cyber Awareness Training	10,000	0
			Totals	**10,000**	**0**

Title: **Core Network Data Application Analytics** Amount: **$15,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Today when applications are implemented within our network, IT has little visibility into those applications. User will notify IT when an application is performing slowly, or not working as expected. As IT troubleshoots this application, we can only look at the basics of network traffic, other applications that may using the same hardware, or other activity on the network. This new software will allow IT to have an end-to-end view of applications or software to help in determining where issues arise. These tools are needed to detemine bottlenecks in the network, database or application level of many of our software applciations.

FTE: Priority: 8

Account Number:				Ongoing	Onetime
101	5121	6325	Network Application Analytics	15,000	0
			Totals	**15,000**	**0**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	1,771,359	1,885,698	2,086,140	2,091,790	2,091,790	2,382,600
Contractual Services	730,099	760,159	971,855	1,156,266	1,156,266	1,058,185
Commodities	71,200	81,870	70,130	119,150	119,150	33,130
Capital Outlay	65,689	15,159	22,000	22,000	22,000	-
Other	(699,180)	(550,420)	(550,420)	(550,420)	(550,420)	(550,420)
Debt Service	46,000	-	-	-	-	-
Transfers Out	27,600	29,500	32,780	32,780	32,780	33,080
Total by Category	**2,012,767**	**2,221,966**	**2,632,485**	**2,871,566**	**2,871,566**	**2,956,575**
Expenditures by Division						
Technology Administration	279,925	378,261	427,525	440,195	440,195	407,025
IT Infrastructure & Communications	864,909	831,749	927,150	1,028,731	1,028,731	922,760
IT Business Systems	484,681	526,113	698,930	747,980	747,980	937,680
IT Customer Support	283,485	232,362	303,720	313,910	313,910	286,130
GIS	99,767	253,481	275,160	340,750	340,750	402,980
Total by Division	**2,012,767**	**2,221,966**	**2,632,485**	**2,871,566**	**2,871,566**	**2,956,575**
Expenditures by Fund						
General Fund	2,012,767	2,221,966	2,632,105	2,870,806	2,870,806	2,956,195
Water Operations	-	-	380	760	760	380
Total by Fund	**2,012,767**	**2,221,966**	**2,632,485**	**2,871,566**	**2,871,566**	**2,956,575**
Authorized Positions by Division						
Technology Administration	1.00	1.00	1.00	1.00	1.00	1.00
IT Infrastructure & Communications	5.00	5.00	5.00	5.00	5.00	5.00
IT Business Systems	5.00	5.00	5.00	6.00	5.00	6.00
IT Customer Support	3.00	3.00	3.00	3.00	3.00	3.00
GIS	2.00	2.00	2.00	2.00	2.00	2.00
Total Authorized FTE	**16.00**	**16.00**	**16.00**	**17.00**	**16.00**	**17.00**

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5120 - **Technology Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Chief Information Officer	1.00	1.00	1.00		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**185,741**	**186,270**	**186,950**	**-**	**186,950**
Salaries & Wages	*150,157*	*148,170*	*148,170*		*148,170*
Employee Benefits	*27,122*	*29,650*	*29,940*		*29,940*
Employee Health & Dental	*8,462*	*8,450*	*8,840*		*8,840*
Total Personal Services	**185,741**	**186,270**	**186,950**	**-**	**186,950**
Contractual Services					
6180 Other Professional Services	**15,945**	**-**	**-**	**-**	**-**
6210 Postage	**10**	**150**	**150**	**-**	**150**
6280 Internal Printing/Copy Charges	**122**	**-**	**-**	**-**	**-**
6281 Risk Management Charges	**3,340**	**3,470**	**3,100**	**-**	**3,100**
6282 Equipment Management Charges	**511**	**1,560**	**1,780**	**-**	**1,780**
6325 Contractual Maint./Technology	**257,957**	**309,280**	**316,780**	**-**	**316,780**
InfoTech Annual Maintenance and Support			*7,500*		*7,500*
Microsoft EA Agreement			*293,700*		*293,700*
Mobile App/CRM Maintenance and Support			*4,200*		*4,200*
OnGoing Yearly Maintenance - WebTools			*11,000*		*11,000*
Software License			*380*		*380*
6500 Memberships	**11,178**	**10,740**	**3,240**	**-**	**3,240**
City/County Management			*440*		*440*
Cybersecurity Alliance			*2,800*		*2,800*
6520 Training	**1,065**	**3,100**	**3,100**	**-**	**3,100**
6540 Meeting Expense	**399**	**275**	**275**	**-**	**275**
Special Meetings			*275*		*275*
6570 Printing	**-**	**-**	**500**	**-**	**500**
Diagrams and Map Printing			*500*		*500*
6580 Publication of Legal Notices	**1,040**	**350**	**350**	**-**	**350**
Legal Notices and Advertisements			*350*		*350*
Total Contractual Services	**291,567**	**328,925**	**329,275**	**-**	**329,275**
Commodities					
7010 General Office Supplies	**1,574**	**2,000**	**2,000**	**-**	**2,000**
7050 Educational Supplies	**-**	**500**	**1,000**	**-**	**1,000**
Technical Books			*1,000*		*1,000*
7081 Technology Hardware	**11,917**	**-**	**-**	**-**	**-**
7085 Technology Software	**-**	**-**	**-**	**-**	**-**
7116 Employee Awards/Recognition	**92**	**-**	**-**	**-**	**-**
Total Commodities	**13,583**	**2,500**	**3,000**	**-**	**3,000**

Operating Budget Detail

Fund: General Fund

Division: 101 -5120 - **Technology Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Capital Outlay					
8011 Technology - Software	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Other					
9310 Administrative Indirect Charges	(119,390)	(119,390)	(119,390)	-	(119,390)
Indirect Administrative Charges			*(119,390)*		*(119,390)*
Total Other	(119,390)	(119,390)	(119,390)	-	(119,390)
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	4,380	4,380	4,370	-	4,370
Vehicle Replacement Contribution			*4,370*		*4,370*
9863 Transfer Out 603--Equipment	2,380	2,460	2,440	-	2,440
Technology Replacement Contribution			*2,440*		*2,440*
Total Transfers Out	6,760	6,840	6,810	-	6,810
Total Technology Administration	378,261	405,145	406,645	-	406,645

Operating Budget Detail

Fund: General Fund

Division: 101 -5121 - **IT Infrastructure & Communications**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
IT Assistant Director	1.00	-	-		
Assistant Chief Information Officer	-	1.00	1.00		
IT Administrator Unix/Windows	1.00	-	-		
Senior IT Systems Administrator	-	3.00	3.00		
IT Systems Administrator	2.00	-	-		
Senior IT Network Engineer	-	1.00	1.00		
Network Engineer	1.00	-	-		
Total Authorized FTE	**5.00**	**5.00**	**5.00**		
Personal Services					
5000 Personal Services	**647,520**	**666,740**	**670,250**	**-**	**670,250**
Salaries & Wages	*512,296*	*515,740*	*517,300*		*517,300*
Employee Benefits	*95,756*	*108,760*	*108,750*		*108,750*
Employee Health & Dental	*39,468*	*42,240*	*44,200*		*44,200*
Total Personal Services	**647,520**	**666,740**	**670,250**	**-**	**670,250**
Contractual Services					
6180 Other Professional Services	**-**	**32,000**	**32,000**	**-**	**32,000**
Cybersecurity Program Services			*17,000*		*17,000*
Equipment Maintenance and Repairs			*11,000*		*11,000*
Technical Consulting and Project Support			*4,000*		*4,000*
6220 Telephone Service	**9,042**	**9,500**	**9,500**	**-**	**9,500**
Communication Charges			*9,500*		*9,500*
6222 Internet Service	**-**	**6,000**	**6,000**	**-**	**6,000**
Internet Bandwidth			*6,000*		*6,000*
6225 Long Distance Phone Service	**5,880**	**4,500**	**52,280**	**-**	**52,280**
6280 Internal Printing/Copy Charges	**260**	**390**	**-**	**-**	**-**
6281 Risk Management Charges	**9,440**	**9,610**	**9,580**	**-**	**9,580**

Operating Budget Detail

Fund: General Fund

Division: 101 -5121 - **IT Infrastructure & Communications**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6325 Contractual Maint./Technology	**298,948**	**300,600**	**300,600**	**-**	**300,600**
Camera/Video Management System			*4,300*		*4,300*
Cyber Security Endpoint Software and Services			*30,000*		*30,000*
Disaster Recovery and Business Resumption			*16,200*		*16,200*
Network Access Management (NetMotion)			*4,000*		*4,000*
Network and Server Maintenance and Support			*121,000*		*121,000*
Network Cyber Security Monitoring Software and Services			*25,500*		*25,500*
Network/System Monitoring (What's Up Gold and related software)			*7,300*		*7,300*
Network/System Tools (SolarWinds)			*900*		*900*
Premise Security System			*7,100*		*7,100*
Server and Network Virtualization			*54,100*		*54,100*
SSL Certificates and Domain Registrations			*3,300*		*3,300*
URL Content Filtering and Security			*26,900*		*26,900*
6520 Training	**3,001**	**15,500**	**15,500**	**-**	**15,500**
Network/Systems Training			*15,500*		*15,500*
Total Contractual Services	**326,571**	**378,100**	**425,460**	**-**	**425,460**
Commodities					
7081 Technology Hardware	**51,276**	**23,000**	**23,000**	**-**	**23,000**
Network/Systems Parts and Components			*1,000*		*1,000*
Wireless Access Points			*22,000*		*22,000*
7165 Other Equipment	**-**	**-**	**-**	**-**	**-**
7230 Safety Apparel/Equipment	**-**	**130**	**130**	**-**	**130**
Safety Boots			*130*		*130*
Total Commodities	**51,276**	**23,130**	**23,130**	**-**	**23,130**
Capital Outlay					
8012 Technology - Hardware	**2,642**	**-**	**-**	**-**	**-**
Total Capital Outlay	**2,642**	**-**	**-**	**-**	**-**
Other					
9310 Administrative Indirect Charges	**(204,150)**	**(204,150)**	**(204,150)**	**-**	**(204,150)**
Indirect Administrative Charges			*(204,150)*		*(204,150)*
Total Other	**(204,150)**	**(204,150)**	**(204,150)**	**-**	**(204,150)**
Debt Service					
9430 Lease/Purchase Payment	**-**	**-**	**-**	**-**	**-**
9440 Lease/Purchase Interest	**-**	**-**	**-**	**-**	**-**
Total Debt Service	**-**	**-**	**-**	**-**	**-**
Transfers Out					
9863 Transfer Out 603--Equipment	**7,890**	**8,130**	**8,070**	**-**	**8,070**
Technology Replacement Contribution			*8,070*		*8,070*

Operating Budget Detail

Fund: General Fund

Division: 101 -5121 - **IT Infrastructure & Communications**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
Total Transfers Out	7,890	8,130	8,070	-	8,070
Total IT Infrastructure & Communications	831,749	871,950	922,760	-	922,760

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5123 - **IT Business Systems**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Senior IT Applications Developer	-	2.00	2.00		
IT Application Developer	2.00	-	-		
IT Systems Analyst	1.00	2.00	2.00		
IT Application & Business Analyst	1.00	-	-		
Lead Developer/IT Architect	1.00	-	-		
IT Applications Architect	-	1.00	1.00		
Senior IT Application Administrator	-	-	1.00		
Total Authorized FTE	**5.00**	**5.00**	**6.00**		
Personal Services					
5000 Personal Services	**588,981**	**720,340**	**947,890**	**-**	**947,890**
Salaries & Wages	*460,983*	*563,240*	*742,750*		*742,750*
Employee Benefits	*88,333*	*114,860*	*152,100*		*152,100*
Employee Health & Dental	*39,665*	*42,240*	*53,040*		*53,040*
Total Personal Services	**588,981**	**720,340**	**947,890**	**-**	**947,890**
Contractual Services					
6180 Other Professional Services	**3,544**	**12,000**	**12,000**	**30,000**	**42,000**
SharePoint Refresh - Carryover				*30,000*	*30,000*
Software/Implementation Services			*12,000*		*12,000*
6280 Internal Printing/Copy Charges	**470**	**610**	**-**	**-**	**-**
6281 Risk Management Charges	**9,440**	**9,610**	**11,470**	**-**	**11,470**
6325 Contractual Maint./Technology	**18,343**	**29,900**	**29,900**	**-**	**29,900**
Agenda Prep Software Maintenance and Support			*3,900*		*3,900*
Development and Collaboration Tools/Storage			*4,000*		*4,000*
Document Imaging/Capture Maintenance and Support			*6,500*		*6,500*
Docusign / Electronic Forms			*2,500*		*2,500*
Project Management Tools			*3,100*		*3,100*
Website Hosting			*9,900*		*9,900*
6520 Training	**13,139**	**15,500**	**15,500**	**-**	**15,500**
Applications/Platforms Training			*15,500*		*15,500*
Total Contractual Services	**44,936**	**67,620**	**68,870**	**30,000**	**98,870**
Commodities					
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7085 Technology Software	**2,426**	**1,000**	**1,000**	**-**	**1,000**
Application Software Purchases			*1,000*		*1,000*
Total Commodities	**2,426**	**1,000**	**1,000**	**-**	**1,000**
Other					
9310 Administrative Indirect Charges	**(116,980)**	**(116,980)**	**(116,980)**	**-**	**(116,980)**
Indirect Administrative Charges			*(116,980)*		*(116,980)*

Operating Budget Detail

Fund: General Fund

Division: 101 -5123 - **IT Business Systems**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
Total Other	(116,980)	(116,980)	(116,980)	-	(116,980)
Transfers Out					
9863 Transfer Out 603--Equipment	6,750	6,950	6,900	-	6,900
Technology Replacement Contribution			*6,900*		*6,900*
Total Transfers Out	6,750	6,950	6,900	-	6,900
Total IT Business Systems	526,113	678,930	907,680	30,000	937,680

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5124 - **IT Customer Support**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Senior IT Desktop Technician	-	2.00	2.00		
IT Desktop Technician II	2.00	-	-		
IT Desktop Technician I	1.00	-	-		
IT Desktop Technician	-	1.00	1.00		
Total Authorized FTE	**3.00**	**3.00**	**3.00**		
Personal Services					
5000 Personal Services	**272,595**	**315,100**	**307,990**	**-**	**307,990**
Salaries & Wages	*209,550*	*240,170*	*232,990*		*232,990*
Employee Benefits	*40,004*	*49,580*	*48,480*		*48,480*
Employee Health & Dental	*23,041*	*25,350*	*26,520*		*26,520*
Total Personal Services	**272,595**	**315,100**	**307,990**	**-**	**307,990**
Contractual Services					
6180 Other Professional Services	**1,333**	**3,200**	**3,200**	**-**	**3,200**
Certified Data Disk Disposal			*2,000*		*2,000*
Off-Site Equipment Storage			*1,200*		*1,200*
6280 Internal Printing/Copy Charges	**195**	**430**	**-**	**-**	**-**
6281 Risk Management Charges	**5,680**	**5,760**	**5,740**	**-**	**5,740**
6310 Contractual Maint./Office Equip	**-**	**-**	**-**	**-**	**-**
6325 Contractual Maint./Technology	**19,804**	**22,700**	**22,700**	**-**	**22,700**
Case/Asset Management System			*15,400*		*15,400*
Chambers and Conference Rooms Audio/Visual Support			*3,000*		*3,000*
Council Voting Systems Maintenance and Support			*3,700*		*3,700*
Video Conferencing Subscription			*600*		*600*
6520 Training	**-**	**9,300**	**9,300**	**5,000**	**14,300**
Certificate classes - Carryover				*5,000*	*5,000*
Technical Training			*9,300*		*9,300*
Total Contractual Services	**27,012**	**41,390**	**40,940**	**5,000**	**45,940**
Commodities					
7081 Technology Hardware	**3,645**	**2,000**	**2,000**	**-**	**2,000**
Tech Parts and Components			*2,000*		*2,000*
7085 Technology Software	**-**	**1,000**	**1,000**	**-**	**1,000**
Software Purchases			*1,000*		*1,000*
Total Commodities	**3,645**	**3,000**	**3,000**	**-**	**3,000**
Other					
9310 Administrative Indirect Charges	**(74,940)**	**(74,940)**	**(74,940)**	**-**	**(74,940)**
Indirect Administrative Charges			*(74,940)*		*(74,940)*
Total Other	**(74,940)**	**(74,940)**	**(74,940)**	**-**	**(74,940)**

Operating Budget Detail

Fund: General Fund

Division: 101 -5124 - IT Customer Support

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9863 Transfer Out 603--Equipment	4,050	4,170	4,140	-	4,140
Technology Replacement Contribution			*4,140*		*4,140*
Total Transfers Out	4,050	4,170	4,140	-	4,140
Total IT Customer Support	232,362	288,720	281,130	5,000	286,130

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5125 - GIS

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
GIS Manager	1.00	-	-		
GIS Analyst	-	2.00	2.00		
GIS/GPS Technician II	1.00	-	-		
Total Authorized FTE	**2.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**190,861**	**197,690**	**269,520**	**-**	**269,520**
Salaries & Wages	*150,078*	*149,980*	*201,320*		*201,320*
Employee Benefits	*26,611*	*30,810*	*41,680*		*41,680*
Employee Health & Dental	*14,172*	*16,900*	*26,520*		*26,520*
Total Personal Services	**190,861**	**197,690**	**269,520**	**-**	**269,520**
Contractual Services					
6180 Other Professional Services	**42,115**	**51,700**	**51,700**	**45,000**	**96,700**
GIS Application Development			*28,900*		*28,900*
Map Integration Services			*10,800*		*10,800*
Server Clean-up and Consolidation - Carryover				*45,000*	*45,000*
Spatial Data Certification and Additions			*12,000*		*12,000*
6190 Other Fees	**5,111**	**8,500**	**8,500**	**-**	**8,500**
IGA with Maricopa County for Aerial Imagery			*8,500*		*8,500*
6220 Telephone Service	**-**	**480**	**480**	**-**	**480**
Cellular Card for GPS Equipment Field Access			*480*		*480*
6225 Long Distance Phone Service	**-**	**-**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**292**	**40**	**-**	**-**	**-**
6281 Risk Management Charges	**4,310**	**4,380**	**5,860**	**-**	**5,860**
6282 Equipment Management Charges	**1,044**	**790**	**1,870**	**-**	**1,870**
6325 Contractual Maint./Technology	**15,098**	**26,200**	**26,200**	**9,000**	**35,200**
ESRI (ArcServer, Info, Editor, ArcPad) Maintenance and Support			*17,200*		*17,200*
GIS Applications Maintenance & Support			*4,700*		*4,700*
maintenance due to server clean-up - Carryover				*9,000*	*9,000*
Web Maps Development Tools			*4,300*		*4,300*
6500 Memberships	**-**	**350**	**350**	**-**	**350**
Geospatial Information & Technology Association			*150*		*150*
Urban and Regional Information Systems Association			*200*		*200*
6520 Training	**2,063**	**9,300**	**9,300**	**-**	**9,300**
GIS Training			*9,300*		*9,300*
6570 Printing	**40**	**500**	**-**	**-**	**-**
Total Contractual Services	**70,073**	**102,240**	**104,260**	**54,000**	**158,260**

Operating Budget Detail

Fund: General Fund

Division: 101 -5125 - GIS

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7010 General Office Supplies	-	-	-	-	-
7050 Educational Supplies	-	500	-	-	-
7075 GIS Plotter Supplies	-	2,000	2,000	-	2,000
GIS Plotter Consumables			*2,000*		*2,000*
7081 Technology Hardware	10,940	1,000	1,000	-	1,000
GIS Parts and Components			*1,000*		*1,000*
7085 Technology Software	-	-	-	-	-
Total Commodities	10,940	3,500	3,000	-	3,000
Capital Outlay					
8012 Technology - Hardware	12,517	-	-	-	-
Total Capital Outlay	12,517	-	-	-	-
Other					
9310 Administrative Indirect Charges	(34,960)	(34,960)	(34,960)	-	(34,960)
Indirect Administrative Charges			*(34,960)*		*(34,960)*
Total Other	(34,960)	(34,960)	(34,960)	-	(34,960)
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	-	2,520	4,400	-	4,400
Vehicle Replacement Contribution			*4,400*		*4,400*
9863 Transfer Out 603--Equipment	4,050	4,170	2,760	-	2,760
Technology Replacement Contribution			*2,760*		*2,760*
Total Transfers Out	4,050	6,690	7,160	-	7,160
Total GIS	253,481	275,160	348,980	54,000	402,980

Operating Budget Detail

Fund: Water Operations

Division: 501 -5120 - Technology Administration

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6325 Contractual Maint./Technology	-	380	380	-	380
Total Contractual Services	-	380	380	-	380
Total Technology Administration	-	380	380	-	380

Community Relations

- Public Information
- Intergovernmental Affairs
- Grants Management
- Local Transit Operations
- Municipal Arts Commission

Department Description

The Community Relations Department encompasses the areas of community & media relations, communications, marketing and branding, citizen engagement, public information, special events planning, and web/social media services.

The Department serves as a central source of city information and is the official channel of communication between the city and the public. The Department provides citywide marketing and outreach services, oversight of city web and social media sites, and assists departments with marketing, design and educational materials for various programs, services, outreach and education campaigns, and events.

Professional strategic guidance is provided to the City Council and City Management, as well as city staff, on matters related to media relations and marketing, to enhance, promote and protect Avondale's image and reputation.

Supplemental Summary: Community Relations

FTE	Description	Ongoing	Onetime	Total
1.0	Graphic Designer	28,990	-	28,990
	- Digital Engagement and Technology Platforms	5,000	-	5,000
	- Expansion of Citywide Marketing	15,000	-	15,000
	- RAVE Review Printing & Mailing Increase	69,810	-	69,810
1.0	**Total Requests Community Relations**	**118,800**	**-**	**118,800**

Detailed Supplemental Report

Supplemental Detail

Title: **Graphic Designer** Amount: **$28,990**

Category: Council Goals **Related Council Goal:** 0

A full-time graphics designer position has been funded through on-going city-wide department contributions as well as one-time funding granted in 2019. This is a request to fund this as an ongoing position. This position has proven critical to the internal services marketing function, serving all departments. The Community Relations Marketing Service Request Form provides the necessary quantifiable data to demonstrate this position's workload.
Funding from the various departments will be moved permanently to fund $55,680 of the total cost. Staff is asking City Council to grant the difference of $28,990 as well as one (1) full-time equivalent (FTE) to make this a Council-authorized position.

FTE: 1 Priority: 1

Account Number:				Ongoing	Onetime
101	5110	5010	Salaries and Wages	62,650	0
101	5110	5110	O.A.S.D.I.	3,880	0
101	5110	5120	Az State Retirement	7,480	0
101	5110	5160	Health Insurance	9,000	0
101	5110	5180	Dental Insurance	600	0
101	5110	5190	Workers' Compensation	150	0
101	5110	5220	Medicare	910	0
101	5110	9999	Current Graphic Designer funding contributions	-55,680	0
			Totals	**28,990**	**0**

Title: **RAVE Review Printing & Mailing Increase** Amount: **$69,810**

Category: Inflationary **Related Council Goal:** 0

Funding to allow for increase in printing and mailing costs for the RAVE Review magazine which is mailed to all households. The US Postal Service has confirmed increase in postage rates for 2019. Additionally, funds are needed to cover separate mailings to 400-plus Avondale households outside of the 85323/85392 zip codes.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
101	5110	6210	RAVE postage	21,000	0
101	5110	6570	RAVE printing costs	48,810	0
			Totals	**69,810**	**0**

Community Relations

Supplemental Detail

Title: **Expansion of Citywide Marketing** Amount: **$15,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Funding to provide for flexible and expanded marketing programs to support departments new campaign and public education efforts to ensure wide outreach and effectiveness.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
101	5110	6180	Professional Photography Services	5,000	0
101	5110	6525	Marketing, Public education and outreach	10,000	0
			Totals	**15,000**	**0**

Title: **Digital Engagement and Technology Platforms** Amount: **$5,000**

Category: Inflationary **Related Council Goal:** 0

Funding for technology resources and tools to manage and enhance city's digital marketing presence, and to sustain annual subscription fees for such technology.

FTE: Priority: 4

Account Number:				Ongoing	Onetime
101	5110	6180	Multimedia Management	2,000	0
101	5110	6180	Citizen Engagement Platform	3,000	0
			Totals	**5,000**	**0**

Community Relations

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	861,774	906,411	509,140	545,266	545,266	394,920
Contractual Services	924,658	1,181,852	327,379	316,687	316,687	164,850
Commodities	2,540	6,742	5,220	8,270	8,270	4,580
Capital Outlay	115,736	9,100	59,478	118,956	118,956	71,725
Other	-	-	55,680	111,360	111,360	55,680
Transfers Out	7,550	7,320	6,850	6,850	6,850	6,790
Total by Category	**1,912,258**	**2,111,425**	**963,747**	**1,107,389**	**1,107,389**	**698,545**
Expenditures by Division						
Grants Administration	130,401	130,361	-	-	-	-
Public Information Office	676,289	695,167	821,196	881,936	881,936	532,015
Intergovernmental Affairs	235,475	241,316	-	-	-	-
Transit Fund	826,077	1,030,181	-	-	-	-
Public Arts Fund	44,016	14,400	142,551	225,453	225,453	166,530
Total by Division	**1,912,258**	**2,111,425**	**963,747**	**1,107,389**	**1,107,389**	**698,545**
Expenditures by Fund						
General Fund	1,042,165	1,066,844	821,196	881,936	881,936	532,015
Transit Fund	826,077	1,030,181	-	-	-	-
Public Arts Fund	44,016	14,400	142,551	225,453	225,453	166,530
Total by Fund	**1,912,258**	**2,111,425**	**963,747**	**1,107,389**	**1,107,389**	**698,545**
Authorized Positions by Division						
Grants Administration	1.00	1.00	1.00	-	1.00	-
Public Information Office	4.00	4.00	4.00	3.00	4.00	3.00
Transit Operations	1.00	1.00	1.00	-	1.00	-
Intergovernmental Affairs	1.00	1.00	1.00	-	1.00	-
Total Authorized FTE	**7.00**	**7.00**	**7.00**	**3.00**	**7.00**	**3.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -5110 - **Public Information Office**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Community Relations Director	1.00	1.00	1.00		
Executive Management Assistant	1.00	1.00	-		
Public Information Officer	1.00	-	-		
Communications and Marketing Program Manager	-	1.00	1.00		
Digital Media Program Manager	-	1.00	1.00		
Web Services and Media Coordinator	1.00	-	-		
Total Authorized FTE	**4.00**	**4.00**	**3.00**		
Personal Services					
5000 Personal Services	**543,693**	**509,140**	**394,920**	**-**	**394,920**
Salaries & Wages	*429,602*	*392,630*	*305,350*		*305,350*
Employee Benefits	*80,759*	*82,710*	*63,050*		*63,050*
Employee Health & Dental	*33,332*	*33,800*	*26,520*		*26,520*
Total Personal Services	**543,693**	**509,140**	**394,920**	**-**	**394,920**
Contractual Services					
6025 Design Fees	**-**	**-**	**-**	**-**	**-**
Design Fees			*13,600*		*13,600*
Reduced Approps for contribution to Graphics Designer			*(13,600)*		*(13,600)*
6180 Other Professional Services	**12,442**	**17,115**	**16,615**	**-**	**16,615**
Engagement Platform			*8,100*		*8,100*
Media & Public Involvement Training			*1,000*		*1,000*
Multi Media Management Platforms			*6,500*		*6,500*
Professional Photography Services			*500*		*500*
Public Education Outreach			*515*		*515*
6181 Special Events	**802**	**4,500**	**4,500**	**-**	**4,500**
Employee United Way Campaign			*1,500*		*1,500*
Special Events			*3,000*		*3,000*
6190 Other Fees	**-**	**-**	**-**	**-**	**-**
6210 Postage	**116**	**400**	**400**	**-**	**400**
Miscellaneous Mailings to Residents			*400*		*400*
6220 Telephone Service	**2,752**	**2,500**	**2,500**	**-**	**2,500**
Communication Charges			*2,500*		*2,500*
6225 Long Distance Phone Service	**480**	**-**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**4,077**	**5,560**	**-**	**-**	**-**
6281 Risk Management Charges	**7,720**	**7,880**	**5,930**	**-**	**5,930**
6325 Contractual Maint./Technology	**-**	**1,600**	**1,600**	**-**	**1,600**
Cable Television Annual Maintenance & Support			*1,600*		*1,600*

Community Relations

Operating Budget Detail

Fund: General Fund

Division: 101 -5110 - **Public Information Office**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6500 Memberships	**69,087**	**80,865**	**2,510**	**-**	**2,510**
3CMA (3)			*830*		*830*
ACMA			*380*		*380*
ICMA			*1,300*		*1,300*
6510 Mileage Reimbursement	**-**	**350**	**350**	**-**	**350**
6520 Training	**14,725**	**9,700**	**9,700**	**-**	**9,700**
3CMA Conference			*3,000*		*3,000*
AZ League of Cities & Towns - Annual Conference			*1,000*		*1,000*
ICMA, ACMA, NLC Conferences			*4,500*		*4,500*
Website Users, Govt Social Media Conference			*1,200*		*1,200*
6525 Marketing	**5,309**	**3,500**	**3,500**	**-**	**3,500**
Community Engagement Intiatives			*4,500*		*4,500*
Multi Media Marketing - special projects video, etc			*3,500*		*3,500*
Reduced Approps for contribution to Graphics Designer			*(4,500)*		*(4,500)*
6540 Meeting Expense	**2,575**	**5,380**	**3,460**	**-**	**3,460**
Miscellaneous Meeting Expenses			*2,190*		*2,190*
Receptions, Open Houses, Neighborhood Meetings & Grand Openings			*4,270*		*4,270*
Reduced Approps for contribution to Graphics Designer			*(3,000)*		*(3,000)*
6550 Subscriptions	**5,335**	**-**	**-**	**-**	**-**
6570 Printing	**14,506**	**15,280**	**15,280**	**-**	**15,280**
Annual Report			*3,500*		*3,500*
Brochures			*1,000*		*1,000*
City Event - Printing			*2,500*		*2,500*
Miscellaneous Printed Items			*2,850*		*2,850*
RAVE Review Magazine			*13,930*		*13,930*
Reduced Approps for contribution to Graphics Designer			*(8,500)*		*(8,500)*
6590 Promotion and Publicity	**3,084**	**5,700**	**3,700**	**-**	**3,700**
Award Entry Fees			*1,200*		*1,200*
Promotional Items - Community Relations			*2,500*		*2,500*
RAVE Review Magazine Distribution			*2,580*		*2,580*
Reduced Approps for contribution to Graphics Designer			*(2,580)*		*(2,580)*
Total Contractual Services	**143,010**	**160,330**	**70,045**	**-**	**70,045**
Commodities					
7010 General Office Supplies	**2,518**	**1,470**	**830**	**-**	**830**

Community Relations

Operating Budget Detail

Fund: General Fund

Division: 101 -5110 - **Public Information Office**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7085 Technology Software	1,010	1,000	1,000	-	1,000
Computers and Software Licensing			*1,000*		*1,000*
7091 Audio-Visual Equipment	706	2,750	2,750	-	2,750
News Media Equipment & Accessories			*2,750*		*2,750*
Total Commodities	4,234	5,220	4,580	-	4,580
Capital Outlay					
8011 Technology - Software	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Other					
9999 Restricted Use	-	55,680	55,680	-	55,680
Graphic Designer			*55,680*		*55,680*
Total Other	-	55,680	55,680	-	55,680
Transfers Out					
9863 Transfer Out 603--Equipment	4,230	6,850	6,790	-	6,790
Technology Replacement Contribution			*6,790*		*6,790*
Total Transfers Out	4,230	6,850	6,790	-	6,790
Total Public Information Office	695,167	737,220	532,015	-	532,015

Operating Budget Detail

Fund: Public Arts Fund

Division: 246 -5105 - **Municipal Arts Commission**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6180 Other Professional Services	**2,486**	**7,675**	**7,675**	**37,205**	**44,880**
Other Professional Services			*7,675*		*7,675*
Other Professional Services - Carryover				*37,205*	*37,205*
6181 Special Events	**2,661**	**8,000**	**8,000**	**8,780**	**16,780**
Art Contest & Public Art Education/Outreach Efforts			*8,000*		*8,000*
Special Events - Carryover				*8,780*	*8,780*
6500 Memberships	**-**	**75**	**75**	**225**	**300**
Memberships - Carryover				*225*	*225*
Professional Art Organization Membership-West Valley Art Council			*75*		*75*
6540 Meeting Expense	**11**	**-**	**-**	**-**	**-**
6770 R&M Other	**-**	**-**	**-**	**5,000**	**5,000**
R&M Other - Carryover				*5,000*	*5,000*
6830 R&M Other	**142**	**7,000**	**7,000**	**20,845**	**27,845**
R&M Other - Carryover				*20,845*	*20,845*
Routine Maintenance of Artwork			*7,000*		*7,000*
Total Contractual Services	**5,300**	**22,750**	**22,750**	**72,055**	**94,805**
Capital Outlay					
8225 Artwork	**9,100**	**12,250**	**12,250**	**59,475**	**71,725**
Artwork - Carryover				*59,475*	*59,475*
Artwork Installation			*2,500*		*2,500*
Artwork Purchases			*9,750*		*9,750*
Total Capital Outlay	**9,100**	**12,250**	**12,250**	**59,475**	**71,725**
Total Municipal Arts Commission	**14,400**	**35,000**	**35,000**	**131,530**	**166,530**

Non-Departmental

Centralized Costs and Transfers

Contingency

Department Description

The Non-Departmental budget includes activities that are not specified functions of any one department. Some of the expenditures budgeted include: development agreements, contingency, printer/copier fund expenditures and contributions to a variety of non-profit organizations. All general fund transfers to the capital and other funds are included in this budget.

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	(158,375)	62,268	130,210	260,420	260,420	-
Contractual Services	1,582,549	1,934,641	7,581,800	6,439,697	6,439,697	6,298,740
Commodities	15,240	65,189	105,000	170,000	170,000	105,000
Capital Outlay	75,779	3,122,057	150,000	150,000	150,000	150,000
Other	4,050	6,350	6,350	558,218	558,218	6,350
Debt Service	-	-	122,219	153,744	153,744	313,899
Transfers Out	13,009,219	25,482,634	16,334,750	16,334,750	16,334,750	24,176,125
Contingency	-	-	3,745,000	6,962,976	6,962,976	3,745,000
Total by Category	**14,528,462**	**30,673,139**	**28,175,329**	**31,029,805**	**31,029,805**	**34,795,114**
Expenditures by Division						
Non-Departmental	8,191,765	24,161,107	16,455,589	21,737,449	21,737,449	26,100,674
Public Arts Fund	-	-	-	5,294	5,294	-
Other Grants	(30,127)	-	5,000,000	2,564,212	2,564,212	5,000,000
Cemetery Maintenance	12,274	12,032	15,740	15,740	15,740	15,740
0.5% Dedicated Sales Tax	6,354,550	6,500,000	6,704,000	6,707,110	6,707,110	3,678,700
Total by Division	**14,528,462**	**30,673,139**	**28,175,329**	**31,029,805**	**31,029,805**	**34,795,114**
Expenditures by Fund						
General Fund	7,633,282	23,789,594	14,155,579	17,404,858	17,404,858	19,713,359
Highway User Revenue Fund	403,310	5,690	255,690	507,470	507,470	5,282,140
Other Grants	(30,127)	-	5,000,000	2,564,212	2,564,212	5,000,000
Cemetery Maintenance Fund	12,274	12,032	15,740	15,740	15,740	15,740
0.5% Dedicated Sales Tax	6,354,550	6,500,000	6,704,000	6,707,110	6,707,110	3,678,700
Public Safety Dedicated Sales Tax	4,550	110,725	500,600	999,600	999,600	537,120
Public Arts Fund	-	-	-	5,294	5,294	-
Water Operations	270	220	1,213,280	2,426,340	2,426,340	53,080
Sewer Operations	90	39,279	70	1,076	1,076	70
Sanitation	190	220	220	220	220	184,755
Printer - Copier Service Fund	148,698	213,458	330,000	395,000	395,000	330,000
Risk Management Fund	1,185	1,771	-	2,735	2,735	-
Fleet Services Fund	190	150	150	150	150	150
Total by Fund	**14,528,462**	**30,673,139**	**28,175,329**	**31,029,805**	**31,029,805**	**34,795,114**

Non-Departmental

Operating Budget Detail

Fund: General Fund

Division: 101 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**62,268**	**-**	**-**	**-**	**-**
Salaries & Wages	*50,601*	*-*			
Employee Benefits	*9,749*	*-*			
Employee Health & Dental	*1,918*	*-*			
Total Personal Services	**62,268**	**-**	**-**	**-**	**-**
Contractual Services					
6175 Economic Opportunities Fund	**1,593,430**	**-**	**-**	**-**	**-**
6181 Special Events	**-**	**5,000**	**5,000**	**-**	**5,000**
Community Events Fund			*5,000*		*5,000*
6190 Other Fees	**-**	**10,000**	**10,000**	**-**	**10,000**
Youth NPO Assistance - Vouchers			*10,000*		*10,000*
6192 Property Taxes	**111**	**-**	**-**	**-**	**-**
6200 Contributions	**100,000**	**100,000**	**100,000**	**-**	**100,000**
Contributions Assistance Program			*100,000*		*100,000*
6220 Telephone Service	**20**	**-**	**-**	**-**	**-**
6251 Contractual Obligations	**-**	**35,000**	**35,000**	**-**	**35,000**
Land Purchase Option Payment			*35,000*		*35,000*
6280 Internal Printing/Copy Charges	**1,139**	**-**	**-**	**-**	**-**
6320 Contractual Maint./Building & Grounds	**20,513**	**50,000**	**50,000**	**-**	**50,000**
Landscape Contract non-govt service areas			*26,000*		*26,000*
Landscaping non-govt service areas			*24,000*		*24,000*
6360 Interest Expense (Premium)	**19,444**	**-**	**-**	**-**	**-**
6535 Unemployment Comp. Ins.	**5,921**	**-**	**-**	**-**	**-**
6540 Meeting Expense	**11,915**	**-**	**-**	**-**	**-**
6990 Other Miscellaneous	**43,522**	**-**	**-**	**-**	**-**
6991 Public Education	**-**	**-**	**-**	**-**	**-**
6996 Incentive Rebates	**63,737**	**1,000,000**	**1,000,000**	**-**	**1,000,000**
Rebate Payments			*1,000,000*		*1,000,000*
Total Contractual Services	**1,859,752**	**1,200,000**	**1,200,000**	**-**	**1,200,000**
Commodities					
7116 Employee Awards/Recognition	**8,307**	**-**	**-**	**-**	**-**
Total Commodities	**8,307**	**-**	**-**	**-**	**-**
Capital Outlay					
8050 Heating/Cooing/Lighting Equip.	**3,026,567**	**-**	**-**	**-**	**-**
Total Capital Outlay	**3,026,567**	**-**	**-**	**-**	**-**
Other					
9999 Restricted Use	**-**	**-**	**-**	**-**	**-**
Total Other	**-**	**-**	**-**	**-**	**-**

Non-Departmental

Operating Budget Detail

Fund: General Fund

Division: 101 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Debt Service					
9430 Lease/Purchase Payment	**-**	**31,525**	**152,805**	**-**	**152,805**
Siemens Chiller Project - Principal			*152,805*		*152,805*
9440 Lease/Purchase Interest	**-**	**90,694**	**161,094**	**-**	**161,094**
Siemens Chiller Project - Interest			*161,094*		*161,094*
Total Debt Service	**-**	**122,219**	**313,899**	**-**	**313,899**
Transfers Out					
9820 Transfer Out 246--Public Art	**25,000**	**25,000**	**25,000**	**-**	**25,000**
Transfer Out 246 - Arts Commission			*25,000*		*25,000*
9821 Transfer Out 229--Fam Advocacy Center	**313,060**	**360,400**	**392,640**	**-**	**392,640**
Transfer Out 229 - Family Advocacy			*392,640*		*392,640*
9822 Transfer Out 202--AAA	**239,850**	**331,200**	**386,020**	**-**	**386,020**
9823 Transfer Out 205--Home Grants	**32,200**	**32,200**	**54,720**	**-**	**54,720**
9824 Transfer Out 203--CAP	**67,680**	**67,680**	**67,680**	**-**	**67,680**
To supplement CAP program funding			*67,680*		*67,680*
9826 Transfer Out 209--Other Grants	**25,000**	**25,000**	**-**	**-**	**-**
9827 Transfer Out 215--Transit	**520,510**	**570,510**	**-**	**-**	**-**
9832 Transfer Out 304--Street Construction	**3,250,000**	**-**	**-**	**3,500,000**	**3,500,000**
Transfer Out 304				*3,500,000*	*3,500,000*
9833 Transfer Out 333--Transit Park and Ride	**-**	**-**	**-**	**-**	**-**
9834 Transfer Out 322--Capital Projects	**10,369,562**	**-**	**-**	**-**	**-**
9836 Transfer Out 308--Police Development	**100,000**	**-**	**-**	**900,000**	**900,000**
Transfer Out 308				*900,000*	*900,000*
9837 Transfer Out 310--Park Construction	**1,500,000**	**-**	**-**	**9,500,000**	**9,500,000**
Transfer Out 310				*9,500,000*	*9,500,000*
9838 Transfer Out 311--Library Development	**150,000**	**-**	**-**	**350,000**	**350,000**
Transfer Out 311				*350,000*	*350,000*
9839 Transfer Out 319--Fire Development	**730,438**	**-**	**-**	**-**	**-**
9846 Transfer Out 417--'99 Ref. MDC Debt Svc	**400,000**	**400,000**	**-**	**-**	**-**
9861 Transfer Out 601--Vehicle Replacement	**92,300**	**-**	**-**	**-**	**-**
9863 Transfer Out 603--Equipment	**17,100**	**23,600**	**23,400**	**-**	**23,400**
Technology Replacement Contribution			*23,400*		*23,400*
9865 Transfer Out 605--Risk Management	**1,000,000**	**-**	**-**	**-**	**-**
9868 Transfer out 607--Worker's	**-**	**-**	**-**	**-**	**-**
Total Transfers Out	**18,832,700**	**1,835,590**	**949,460**	**14,250,000**	**15,199,460**
Contingency					
9900 Contingency	**-**	**-**	**-**	**3,000,000**	**3,000,000**
Total Contingency	**-**	**-**	**-**	**3,000,000**	**3,000,000**
Total Non-Departmental	**23,789,594**	**3,157,809**	**2,463,359**	**17,250,000**	**19,713,359**

Non-Departmental

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Contractual Services</u>					
6100 Finance and Banking Fees	-	-	-	-	-
Total Contractual Services	-	-	-	-	-
<u>Other</u>					
9310 Administrative Indirect Charges	5,690	5,690	5,690	-	5,690
Indirect Administrative Charges			*5,690*		*5,690*
Total Other	5,690	5,690	5,690	-	5,690
<u>Transfers Out</u>					
9832 Transfer Out 304--Street Construction	-	-	-	5,000,000	5,000,000
Transfer Out 304				*5,000,000*	*5,000,000*
9842 Transfer Out 408	-	-	-	-	-
9861 Transfer Out 601--Vehicle Replacement	-	-	26,450	-	26,450
Vehicle Replacement Contribution-shortage			*26,450*		*26,450*
Total Transfers Out	-	-	26,450	5,000,000	5,026,450
<u>Contingency</u>					
9900 Contingency	-	-	-	250,000	250,000
Total Contingency	-	-	-	250,000	250,000
Total Non-Departmental	5,690	5,690	32,140	5,250,000	5,282,140

Operating Budget Detail

Fund: Other Grants

Division: 209 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Contractual Services</u>					
6990 Other Miscellaneous	-	-	-	5,000,000	5,000,000
Unanticipated Special Revenue Appropriation				*5,000,000*	*5,000,000*
Total Contractual Services	-	-	-	5,000,000	5,000,000
<u>Other</u>					
9999 Restricted Use	-	-	-	-	-
Total Other	-	-	-	-	-
Total Non-Departmental	-	-	-	5,000,000	5,000,000

Operating Budget Detail

Fund: Cemetery Maintenance Fund

Division: 214 -5300 - Non-Departmental

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6180 Other Professional Services	1,962	5,000	5,000	-	5,000
6270 Refuse Collection	-	-	-	-	-
6320 Contractual Maint./Building & Grounds	10,070	10,740	10,740	-	10,740
Cemetery Landscape Maintenance			*10,740*		*10,740*
Total Contractual Services	12,032	15,740	15,740	-	15,740
Total Non-Departmental	12,032	15,740	15,740	-	15,740

Operating Budget Detail

Fund: 0.5% Dedicated Sales Tax

Division: 230 -5300 - Non-Departmental

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6010 Accounting/Auditing Services	-	4,000	4,000	-	4,000
6100 Finance and Banking Fees	-	-	-	-	-
Total Contractual Services	-	4,000	4,000	-	4,000
Transfers Out					
9827 Transfer Out 215--Transit	400,000	200,000	200,000	-	200,000
Transfer to 215 - ZOOM Circulator			*200,000*		*200,000*
9832 Transfer Out 304--Street Construction	750,000	-	-	1,000,000	1,000,000
Transfer Out 304				*1,000,000*	*1,000,000*
9848 Transfer Out 430--2003 MDC Debt	5,200,000	5,200,000	2,174,700	-	2,174,700
Transfer Out 430--Debt Service			*2,174,700*		*2,174,700*
9851 Transfer Out 513--Sewer	150,000	-	-	150,000	150,000
Transfer Out Sewer Development				*150,000*	*150,000*
9852 Transfer Out 514--Water Development	-	-	-	150,000	150,000
Transfer Out Water Construction				*150,000*	*150,000*
Total Transfers Out	6,500,000	5,400,000	2,374,700	1,300,000	3,674,700
Total Non-Departmental	6,500,000	5,404,000	2,378,700	1,300,000	3,678,700

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6010 Accounting/Auditing Services	-	4,000	4,000	-	4,000
Agreed-Upon Procedures Audit			*4,000*		*4,000*
6100 Finance and Banking Fees	-	-	-	-	-
Total Contractual Services	-	4,000	4,000	-	4,000
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	110,725	-	38,120	-	38,120
Vehicle Replacement Contribution-shortage			*38,120*		*38,120*
Total Transfers Out	110,725	-	38,120	-	38,120
Contingency					
9900 Contingency	-	-	-	495,000	495,000
Total Contingency	-	-	-	495,000	495,000
Total Non-Departmental	110,725	4,000	42,120	495,000	537,120

Operating Budget Detail

Fund: Water Operations

Division: 501 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6251 Contractual Obligations	-	1,213,060	-	-	-
Total Contractual Services	-	1,213,060	-	-	-
Other					
9310 Administrative Indirect Charges	220	220	220	-	220
Indirect Administrative Charges			*220*		*220*
Total Other	220	220	220	-	220
Transfers Out					
9856 Transfer Out 530--Water Replacement	-	-	52,860	-	52,860
Vehicle Replacement Contribution-shortage			*52,860*		*52,860*
Total Transfers Out	-	-	52,860	-	52,860
Total Non-Departmental	220	1,213,280	53,080	-	53,080

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9310 Administrative Indirect Charges	**70**	**70**	**70**	**-**	**70**
Indirect Administrative Charges			*70*		*70*
9999 Restricted Use	**-**	**-**	**-**	**-**	**-**
Total Other	**70**	**70**	**70**	**-**	**70**
Transfers Out					
9801 Transfer Out	**39,209**	**-**	**-**	**-**	**-**
Total Transfers Out	**39,209**	**-**	**-**	**-**	**-**
Total Non-Departmental	**39,279**	**70**	**70**	**-**	**70**

Operating Budget Detail

Fund: Sanitation

Division: 520 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9310 Administrative Indirect Charges	**220**	**220**	**220**	**-**	**220**
Indirect Administrative Charges			*220*		*220*
Total Other	**220**	**220**	**220**	**-**	**220**
Transfers Out					
9858 Transfer Out 532--Sanitation	**-**	**-**	**184,535**	**-**	**184,535**
Vehicle Replacement Contribution			*184,535*		*184,535*
Total Transfers Out	**-**	**-**	**184,535**	**-**	**184,535**
Total Non-Departmental	**220**	**220**	**184,755**	**-**	**184,755**

Operating Budget Detail

Fund: Printer - Copier Service Fund

Division: 604 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6310 Contractual Maint./Office Equip	-	-	-	-	-
6325 Contractual Maint./Technology	61,086	75,000	75,000	-	75,000
Copier/Printer Maintenance Color			*25,000*		*25,000*
Copier/Printer Maintenance Contracts			*50,000*		*50,000*
Total Contractual Services	61,086	75,000	75,000	-	75,000
Commodities					
7011 Paper	16,367	30,000	30,000	-	30,000
7012 Toner	6,768	10,000	10,000	-	10,000
7030 Photocopy & Duplicating Supply	-	5,000	5,000	-	5,000
7081 Technology Hardware	33,747	25,000	25,000	-	25,000
Copier Replacement			*25,000*		*25,000*
7990 Other Supplies	-	35,000	35,000	-	35,000
Copier/Printer Contingency			*35,000*		*35,000*
Total Commodities	56,882	105,000	105,000	-	105,000
Capital Outlay					
8012 Technology - Hardware	-	150,000	150,000	-	150,000
Equipment			*150,000*		*150,000*
8999 Depreciation Expense	95,490	-	-	-	-
Total Capital Outlay	95,490	150,000	150,000	-	150,000
Total Non-Departmental	213,458	330,000	330,000	-	330,000

Operating Budget Detail

Fund: Fleet Services Fund

Division: 606 -5300 - **Non-Departmental**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9310 Administrative Indirect Charges	150	150	150	-	150
Indirect Administrative Charges			*150*		*150*
Total Other	150	150	150	-	150
Total Non-Departmental	150	150	150	-	150

Finance and Budget

- Customer Service and Utility Billing
- Budget and Research
- Finance Operations
- Sales Tax
- Payroll

Department Description

The Finance and Budget Department provides support functions for the city including: fiscal planning and treasury services, utility billing, cash receipts, purchasing, sales tax collection and auditing, accounts payable, development and monitoring of the annual operating and capital budgets, establishing and monitoring internal controls, preparing Comprehensive Annual Financial Report, and facilitating external audits and independent reviews and grant management.

These services provide for the delivery of comprehensive, value-added financial services to internal and external customers ensuring that Avondale is managed in a fiscally effective and efficient manner.

Supplemental Summary: Finance & Budget

FTE	Description	Ongoing	Onetime	Total
-	Development Impact Fee Audit	-	15,000	15,000
-	Cost Allocation Plan and Model	-	20,000	20,000
-	Procurement Software	30,000	-	30,000
-	Budget Software Modules	20,000	10,000	30,000
1.0	Contract Administrator and Contract Management Software	85,880	58,450	144,330
1.0	**Total Requests Finance & Budget**	**135,880**	**103,450**	**239,330**

Detailed Supplemental Report

Supplemental Detail

Title: **Development Impact Fee Audit** Amount: **$15,000**

Category: Mandates/Regulatory **Related Council Goal:** 0

Persuant to A.R.S. 9-463.05, a municipality may assess development fees to offset costs associated with providing necessary public services to a development. Under this same statute, it is required that a municipality establish an advisory committee to review, monitor and evaluate the implementation of the infrastructure improvement plan, or in lieu of creating such advisory committee, provide for a biennial certified audit of the municipality's land use assumptions, infrastructure improvements plan and development fees. To meet this requirement, the City of Avondale choses to provide a biennial certified audit which is due in the fall of 2019. The cost associated with this audit varies by vendor but based on recent quotes staff is requesting $15,000 to cover this service. This is a one-time request and staff will request supplemental funding bi-annually each year the audit is required.

FTE: 0 Priority: 1

Account Number:				Ongoing	Onetime
101	5800	6180	Development Impact Fee Audit	0	15,000
			Totals	**0**	**15,000**

Supplemental Detail

Title: **Contract Administrator and Contract Management Software** Amount: **$144,330**

Category: New Program/Enhanced Service **Related Council Goal:** 0

This position will assist all departments by providing contract administration support for all contracts, including day-to-day contract management, enforcing contract obligations, preparing contract renewals and amendments, and assisting with the tracking and monitoring of development agreements.

FTE: 1 Priority: 2

Account Number:				Ongoing	Onetime
101	5640	5010	Salaries and Wages	57,820	0
101	5640	5110	O.A.S.D.I.	3,590	0
101	5640	5120	Az State Retirement	6,900	0
101	5640	5160	Health Insurance	9,000	0
101	5640	5180	Dental Insurance	600	0
101	5640	5190	Workers' Compensation	140	0
101	5640	5220	Medicare	840	0
101	5640	6325	Microsoft License	380	0
101	5640	6325	contract management software maintenance	5,000	0
101	5640	6500	Membership- NIGP	200	0
101	5640	6520	Training	1,000	0
101	5640	7080	Office Equipment- Chair & Desk Organziers	0	300
101	5640	7085	Laptop	0	1,650
101	5640	7085	IP Phone	0	600
101	5640	7085	Dual Monitors	0	600
101	5640	7085	Computer Licensing, Adobe Pro License	0	300
101	5640	8011	Contract management software	0	45,000
101	5640	8020	Cubicle Build-Out and Furnishings	0	10,000
101	5640	9863	Technology Replacement Contribution	410	0
			Totals	**85,880**	**58,450**

Supplemental Detail

Title: **Cost Allocation Plan and Model** Amount: **$20,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Currently, the City charges indirect (overhead) costs across its various departments and funds using a Microsoft Access database which was created internally in FY2010-11. Since its inception internal processes have changed requiring calculations on current methodologies to be updated. Because of the complicated flow of charges from function to function, updating the database has been challenging. And because these charges may be passed on to various funding sources with strict spending restrictions, it is important to ensure that charges are fair, accurate, and meet the guidelines for allowable costs as described by the Office of Management and Budget (OMB) Cost Principles for State, Local, and Indian Tribal Governments. In an effort to ensure that the City is justified in charging for such costs, staff proposes contracting with an external party to prepare a cost allocation plan model which is justifiable and easy to maintain. The cost included in this one-time request is an estimate based on three quotes and should cover the cost of the study, cost allocation plan preparation and updatable excel-based model for annual cost allocation.

FTE: 0 Priority: 2

Account Number:				Ongoing	Onetime
101	5800	6180	Cost Allocation Plan	0	20,000
			Totals	**0**	**20,000**

Title: **Procurement Software** Amount: **$30,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The procurement office is looking to purchase an e-procurement software system that will provide a mechanism to prepare solicitations, interact with vendors and manage contracts. It will provide high level dashboards and visibility for management on solicitations within all departments and streamline the entire process overall, saving many hours of staff time both within Finance & Budget and citywide. This will allow procurement staff to fully analyze and determine the most effective procurement methods and help to narrow down and decrease bottlenecks. Vendor analytics will help procurement staff see how vendors are interacting with the City and what vendors are interested in what types of information so that staff can adjust their outreach methods. Contracts can be more efficiently managed for term and lifecycle expirations.

FTE: 0 Priority: 3

Account Number:				Ongoing	Onetime
101	5640	6325	Procurement Software	30,000	0
			Totals	**30,000**	**0**

Supplemental Detail

Title: **Budget Software Modules** Amount: **$30,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

City Council has previously approved funding to purchase budget software that would consolidate many of the cumbersome budget processes and provide a more efficient and user-friendly experience to City staff. After reviewing many of the budget software options available on the market today, staff would like additional funding for the following two (2) modules: 1) Budget Book is a document management and reporting tool which will allow staff to compile and publish its 300+ page annual budget document by using customizable reports linked directly to the budget data. This module will make preparing the annual budget document a much more efficient process as well as reducing the chance for errors through copying/pasting and re-keying information. Notably, report templates are Government Finance Officers Association (GFOA) Budget Award compliant. 2) OpenBook will allow the City to share budget data in a way that is more meaningful to the public, such as by function (ie: Fire, Police, Parks, etc.) through a portal on the City's website. The information could be made available in text, tables, interactive charts and graphs, etc., and users would be able to filter and sort information for easy searching. As well as the operating budget, the City could share information such as capital projects displayed on an interactive map along with progress photos, videos and information such as funding sources and actual spend. The OpenBook portal can also be shared through social media to spur public engagement.

FTE: 0 Priority: 4

Account Number:				Ongoing	Onetime
101	5800	6325	Budget software Implementation	0	10,000
101	5800	6550	Budget software modules	20,000	0
			Totals	**20,000**	**10,000**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	2,300,459	2,493,209	2,947,906	2,856,669	2,856,669	3,091,050
Contractual Services	965,266	1,191,663	1,453,850	1,646,958	1,646,958	1,381,620
Commodities	15,406	16,065	19,420	27,225	27,225	20,400
Capital Outlay	-	-	120,000	240,000	240,000	-
Other	(1,687,300)	(1,706,510)	(1,507,630)	(1,507,630)	(1,507,630)	(1,507,630)
Transfers Out	29,600	27,770	32,540	32,540	32,540	32,060
Total by Category	**1,623,431**	**2,022,197**	**3,066,086**	**3,295,762**	**3,295,762**	**3,017,500**
Expenditures by Division						
Grants Administration	-	-	146,330	168,825	168,825	1,440
Financial Services	1,475,429	1,471,023	1,843,456	1,849,606	1,849,606	898,180
Finance Administration	-	-	-	-	-	474,205
Revenue	-	-	-	-	-	782,820
Customer Service & Utility Billing	(195,970)	66,889	267,530	269,900	269,900	48,125
Procurement	-	-	-	-	-	398,665
Budget and Research	343,972	484,285	735,970	890,355	890,355	414,065
Other Grants	-	-	72,800	117,076	117,076	-
Total by Division	**1,623,431**	**2,022,197**	**3,066,086**	**3,295,762**	**3,295,762**	**3,017,500**
Expenditures by Fund						
General Fund	1,623,431	2,022,197	2,993,286	3,178,686	3,178,686	3,017,500
Other Grants	-	-	72,800	117,076	117,076	-
Total by Fund	**1,623,431**	**2,022,197**	**3,066,086**	**3,295,762**	**3,295,762**	**3,017,500**
Authorized Positions by Division						
Financial Services	15.50	14.50	15.50	10.50	15.50	10.50
Finance Administration	-	-	-	3.00	-	3.00
Revenue	-	-	-	4.00	-	4.00
Customer Service & Utility Billing	10.00	10.00	10.00	8.00	10.00	8.00
Procurement	-	-	-	3.00	-	3.00
Budget and Research	4.00	5.00	5.00	3.00	5.00	3.00
Total Authorized FTE	**29.50**	**29.50**	**30.50**	**31.50**	**30.50**	**31.50**

Operating Budget Detail

Fund: General Fund

Division: 101 -5103 - **Grants Administration**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions						
Grants Administrator		1.00	1.00	-		
Total Authorized FTE		**1.00**	**1.00**	-		
Personal Services						
5000	**Personal Services**	**109,284**	**114,890**	**1,440**	**-**	**1,440**
	Salaries & Wages	*87,328*	*88,320*	*1,200*		*1,200*
	Employee Benefits	*16,854*	*18,120*	*240*		*240*
	Employee Health & Dental	*5,102*	*8,450*			
Total Personal Services		**109,284**	**114,890**	**1,440**	**-**	**1,440**
Contractual Services						
6180	**Other Professional Services**	**4,995**	**5,000**	**-**	**-**	**-**
6210	**Postage**	**-**	**100**	**-**	**-**	**-**
6220	**Telephone Service**	**1,342**	**1,040**	**-**	**-**	**-**
6280	**Internal Printing/Copy Charges**	**526**	**270**	**-**	**-**	**-**
6281	**Risk Management Charges**	**1,960**	**1,980**	**-**	**-**	**-**
6325	**Contractual Maint./Technology**	**9,000**	**11,000**	**-**	**-**	**-**
6490	**Organizational Development**	**-**	**500**	**-**	**-**	**-**
6500	**Memberships**	**334**	**1,190**	**-**	**-**	**-**
6520	**Training**	**1,851**	**3,290**	**-**	**-**	**-**
6540	**Meeting Expense**	**-**	**350**	**-**	**-**	**-**
6570	**Printing**	**-**	**300**	**-**	**-**	**-**
Total Contractual Services		**20,008**	**25,020**	**-**	**-**	**-**
Commodities						
7010	**General Office Supplies**	**-**	**75**	**-**	**-**	**-**
7020	**Data Processing Supplies**	**-**	**100**	**-**	**-**	**-**
7040	**Books and Pamphlets**	**-**	**75**	**-**	**-**	**-**
7085	**Technology Software**	**-**	**5,100**	**-**	**-**	**-**
7116	**Employee Awards/Recognition**	**39**	**-**	**-**	**-**	**-**
Total Commodities		**39**	**5,350**	**-**	**-**	**-**
Transfers Out						
9863	**Transfer Out 603--Equipment**	**1,030**	**1,070**	**-**	**-**	**-**
Total Transfers Out		**1,030**	**1,070**	**-**	**-**	**-**
Total Grants Administration		**130,361**	**146,330**	**1,440**	**-**	**1,440**

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5600 - **Financial Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Finance & Budget Director	1.00	1.00	-		
Finance & Budget Assistant Director	1.00	1.00	1.00		
Tax Audit Supervisor	-	1.00	-		
Privilege Tax Audit Supervisor	1.00	-	-		
Senior Accountant	2.00	2.00	2.00		
Privilege Tax Auditor	1.00	1.00	-		
Accountant	1.00	2.50	2.50		
Payroll Specialist	1.00	1.00	2.00		
AP and Payroll Supervisor	-	-	1.00		
Senior Account Clerk	4.50	-	-		
Accounts Payable Clerk	-	2.00	2.00		
License Inspector	-	1.00	-		
Residential Rental Specialist	-	1.00	-		
Revenue Collector	1.00	1.00	-		
Administrative Assistant	1.00	1.00	-		
Total Authorized FTE	**14.50**	**15.50**	**10.50**		
Personal Services					
5000 Personal Services	**1,154,736**	**1,465,606**	**970,260**	**-**	**970,260**
Salaries & Wages	*879,414*	*1,106,650*	*726,380*		*726,380*
Employee Benefits	*168,491*	*226,420*	*151,060*		*151,060*
Employee Health & Dental	*106,831*	*132,536*	*92,820*		*92,820*
Total Personal Services	**1,154,736**	**1,465,606**	**970,260**	**-**	**970,260**
Contractual Services					
6010 Accounting/Auditing Services	**61,171**	**56,200**	**63,000**	**-**	**63,000**
6015 Payroll Services	**104,562**	**169,940**	**110,000**	**-**	**110,000**
6060 Attorney Fees	**-**	**-**	**-**	**-**	**-**
6100 Finance and Banking Fees	**126,242**	**172,320**	**-**	**-**	**-**
6180 Other Professional Services	**103,255**	**1,000**	**1,000**	**-**	**1,000**
Other Professional Services			*1,500*		*1,500*
Reduced Approps for contribution to Graphics Designer			*(500)*		*(500)*
6190 Other Fees	**600**	**1,180**	**1,180**	**-**	**1,180**
CAFR Submission to GFOA			*580*		*580*
Licenses & Fees (2 Employees CPA License)			*600*		*600*
6210 Postage	**10,424**	**15,290**	**7,790**	**-**	**7,790**
Accounts Payable Checks			*6,350*		*6,350*
Other Correspondence			*1,440*		*1,440*
6220 Telephone Service	**10,113**	**8,220**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -5600 - **Financial Services**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services						
6251	**Contractual Obligations**	**167,936**	**202,000**	**-**	**-**	**-**
6280	**Internal Printing/Copy Charges**	**11,374**	**9,290**	**-**	**-**	**-**
6281	**Risk Management Charges**	**30,730**	**29,480**	**21,780**	**-**	**21,780**
6325	**Contractual Maint./Technology**	**42,911**	**50,270**	**85,500**	**-**	**85,500**
	Eden Support			*70,000*		*70,000*
	Grants Management System Maint. and Support			*11,000*		*11,000*
	ProSystem Engagement Support			*3,500*		*3,500*
	State of Arizona-Openbooks Subscription			*1,000*		*1,000*
6500	**Memberships**	**2,292**	**1,760**	**1,820**	**-**	**1,820**
	American Payroll Association (2 employees)			*440*		*440*
	Assn of Certified Fraud Examiners (1 Employee)			*195*		*195*
	Assn of Gov't Accountants (1 Employee)			*125*		*125*
	AZ Society of CPAs (2 Employees)			*400*		*400*
	Govt. Finance Officers Association			*300*		*300*
	Govt. Finance Officers Association of AZ			*360*		*360*
6510	**Mileage Reimbursement**	**-**	**200**	**200**	**-**	**200**
6520	**Training**	**6,637**	**21,130**	**13,630**	**-**	**13,630**
	Annual Payroll Staff Training			*4,000*		*4,000*
	Certification Courses (CPA, CFE, CPM)			*3,200*		*3,200*
	Eden Users Conference			*1,500*		*1,500*
	Govt. Finance Officers Association of AZ			*3,530*		*3,530*
	Tax Seminars			*1,400*		*1,400*
6540	**Meeting Expense**	**2,469**	**1,000**	**1,000**	**-**	**1,000**
6550	**Subscriptions**	**377**	**150**	**-**	**-**	**-**
6560	**Data Base Subscriptions**	**7,492**	**5,700**	**-**	**-**	**-**
6570	**Printing**	**3,528**	**9,880**	**2,650**	**-**	**2,650**
	CAFR			*650*		*650*
	Printing			*2,000*		*2,000*
6580	**Publication of Legal Notices**	**4,447**	**-**	**-**	**-**	**-**
6990	**Other Miscellaneous**	**1,435**	**-**	**-**	**-**	**-**
	Total Contractual Services	**697,995**	**755,010**	**309,550**	**-**	**309,550**
Commodities						
7010	**General Office Supplies**	**2,860**	**4,930**	**-**	**-**	**-**
7080	**Office Equipment**	**-**	**310**	**-**	**-**	**-**
7081	**Technology Hardware**	**-**	**-**	**-**	**-**	**-**
7085	**Technology Software**	**3,525**	**2,000**	**5,000**	**-**	**5,000**
	Grants Research Solution-Software License			*5,000*		*5,000*
7114	**Spec Events Supplies/Equip**	**-**	**-**	**-**	**-**	**-**
7116	**Employee Awards/Recognition**	**177**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -5600 - **Financial Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7200 Uniform Purchase	-	-	-	-	-
Total Commodities	6,562	7,240	5,000	-	5,000
Other					
9310 Administrative Indirect Charges	(401,180)	(401,180)	(401,180)	-	(401,180)
Indirect Administrative Charges			*(401,180)*		*(401,180)*
Total Other	(401,180)	(401,180)	(401,180)	-	(401,180)
Transfers Out					
9863 Transfer Out 603--Equipment	12,910	14,980	14,550	-	14,550
Technology Replacement Contribution			*14,550*		*14,550*
Total Transfers Out	12,910	14,980	14,550	-	14,550
Total Financial Services	1,471,023	1,841,656	898,180	-	898,180

Operating Budget Detail

Fund: General Fund

Division: 101 -5610 - **Finance Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Finance & Budget Director	-	-	1.00		
Finance & Budget Assistant Director	-	-	1.00		
Administrative Assistant	-	-	1.00		
Total Authorized FTE	-	-	**3.00**		
Personal Services					
5000 Personal Services	**-**	**-**	**426,560**	**-**	**426,560**
Salaries & Wages	-	-	*332,370*		*332,370*
Employee Benefits	-	-	*67,670*		*67,670*
Employee Health & Dental	-	-	*26,520*		*26,520*
Total Personal Services	**-**	**-**	**426,560**	**-**	**426,560**
Contractual Services					
6180 Other Professional Services	**-**	**-**	**5,000**	**-**	**5,000**
Grants Research Services			*5,000*		*5,000*
6210 Postage	**-**	**-**	**400**	**-**	**400**
6220 Telephone Service	**-**	**-**	**15,560**	**-**	**15,560**
Communication Charges			*15,560*		*15,560*
6281 Risk Management Charges	**-**	**-**	**5,820**	**-**	**5,820**
6500 Memberships	**-**	**-**	**640**	**-**	**640**
Govt. Finance Officers Association of AZ			*640*		*640*
6520 Training	**-**	**-**	**6,000**	**-**	**6,000**
6570 Printing	**-**	**-**	**2,230**	**-**	**2,230**
Total Contractual Services	**-**	**-**	**35,650**	**-**	**35,650**
Commodities					
7010 General Office Supplies	**-**	**-**	**8,515**	**-**	**8,515**
7080 Office Equipment	**-**	**-**	**310**	**-**	**310**
7085 Technology Software	**-**	**-**	**2,000**	**-**	**2,000**
Software Licenses			*2,000*		*2,000*
Total Commodities	**-**	**-**	**10,825**	**-**	**10,825**
Transfers Out					
9863 Transfer Out 603--Equipment	**-**	**-**	**1,170**	**-**	**1,170**
Technology Replacement Contribution			*1,170*		*1,170*
Total Transfers Out	**-**	**-**	**1,170**	**-**	**1,170**
Total Finance Administration	**-**	**-**	**474,205**	**-**	**474,205**

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5620 - **Revenue**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Revenue Manager	-	-	1.00		
Accountant/Privilege Tax Auditor	-	-	1.00		
Accounting Clerk	-	-	2.00		
Total Authorized FTE	-	-	**4.00**		
Personal Services					
5000 Personal Services	**-**	**-**	**346,120**	**-**	**346,120**
Salaries & Wages	-	-	*257,320*		*257,320*
Employee Benefits	-	-	*53,440*		*53,440*
Employee Health & Dental	-	-	*35,360*		*35,360*
Total Personal Services	**-**	**-**	**346,120**	**-**	**346,120**
Contractual Services					
6100 Finance and Banking Fees	**-**	**-**	**172,320**	**-**	**172,320**
Finance and Banking Fees			*127,320*		*127,320*
Investment Fees			*45,000*		*45,000*
6210 Postage	**-**	**-**	**6,000**	**-**	**6,000**
Correspondence			*6,000*		*6,000*
6251 Contractual Obligations	**-**	**-**	**225,100**	**-**	**225,100**
Payment to ADOR for TPT Collection			*225,100*		*225,100*
6281 Risk Management Charges	**-**	**-**	**7,670**	**-**	**7,670**
6325 Contractual Maint./Technology	**-**	**-**	**11,500**	**-**	**11,500**
ADG Support			*1,500*		*1,500*
Business License Solution			*10,000*		*10,000*
6500 Memberships	**-**	**-**	**210**	**-**	**210**
Govt. Finance Officers Association memberships			*150*		*150*
Govt. Finance Officers Association of AZ			*60*		*60*
6520 Training	**-**	**-**	**3,000**	**-**	**3,000**
Govt. Finance Officers Association trainings			*1,500*		*1,500*
Training			*1,500*		*1,500*
6550 Subscriptions	**-**	**-**	**400**	**-**	**400**
Pacer ($50) and Maricopa County Assessor ($200)			*250*		*250*
Phoenix Business Journal			*150*		*150*
6560 Data Base Subscriptions	**-**	**-**	**7,600**	**-**	**7,600**
Information Market, LLC			*3,600*		*3,600*
Lexis Nexis Risk Solutions			*2,500*		*2,500*
Phoenix BI			*1,500*		*1,500*
6570 Printing	**-**	**-**	**2,900**	**-**	**2,900**
Total Contractual Services	**-**	**-**	**436,700**	**-**	**436,700**
Total Revenue	**-**	**-**	**782,820**	**-**	**782,820**

Operating Budget Detail

Fund: General Fund

Division: 101 -5630 - **Customer Service & Utility Billing**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Customer Service Manager	1.00	1.00	1.00		
Customer Service Supervisor	1.00	-	-		
Water Billing Analyst	-	1.00	-		
Senior Customer Service Representative	-	3.00	3.00		
Senior Account Clerk	7.00	-	-		
Customer Service Representative	-	3.00	2.00		
Lead Customer Service Representative	1.00	1.00	1.00		
Customer Service Field Representative	-	1.00	1.00		
Total Authorized FTE	**10.00**	**10.00**	**8.00**		
Personal Services					
5000 Personal Services	**751,500**	**772,700**	**619,510**	**-**	**619,510**
Salaries & Wages	*547,181*	*569,880*	*453,940*		*453,940*
Employee Benefits	*105,145*	*118,330*	*94,850*		*94,850*
Employee Health & Dental	*99,174*	*84,490*	*70,720*		*70,720*
Total Personal Services	**751,500**	**772,700**	**619,510**	**-**	**619,510**
Contractual Services					
6100 Finance and Banking Fees	**205,235**	**180,000**	**210,000**	**-**	**210,000**
6180 Other Professional Services	**55,354**	**79,700**	**54,000**	**-**	**54,000**
Armored Car Service			*5,500*		*5,500*
Document Destruction			*500*		*500*
Water Billing Contract - Information Outsource			*48,000*		*48,000*
6210 Postage	**107,858**	**110,880**	**120,600**	**-**	**120,600**
Postage			*600*		*600*
Water Bills			*120,000*		*120,000*
6220 Telephone Service	**6,731**	**5,230**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**9,415**	**13,070**	**-**	**-**	**-**
6281 Risk Management Charges	**24,750**	**27,310**	**22,020**	**-**	**22,020**
6282 Equipment Management Charges	**6,755**	**4,880**	**8,660**	**-**	**8,660**
6300 Contractual Maint./Radio&Comm.	**297**	**350**	**350**	**-**	**350**
Zonar			*350*		*350*
6310 Contractual Maint./Office Equip	**535**	**-**	**565**	**-**	**565**
Envelope Opener Maintenance			*565*		*565*
6325 Contractual Maint./Technology	**36,253**	**33,700**	**5,000**	**-**	**5,000**
IVR support (angel)			*5,000*		*5,000*
6500 Memberships	**-**	**100**	**200**	**-**	**200**
Az Water Customer Service Committee			*200*		*200*
6510 Mileage Reimbursement	**-**	**150**	**150**	**-**	**150**

Operating Budget Detail

Fund: General Fund

Division: 101 -5630 - **Customer Service & Utility Billing**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Contractual Services</u>					
6520 Training	**6,682**	**7,100**	**7,100**	**-**	**7,100**
Customer Service Training			*1,900*		*1,900*
Training Eden User Conference (2 Employees)			*5,200*		*5,200*
6540 Meeting Expense	**144**	**400**	**400**	**-**	**400**
Staff Meetings			*400*		*400*
6570 Printing	**190**	**-**	**-**	**-**	**-**
6580 Publication of Legal Notices	**-**	**1,000**	**400**	**-**	**400**
Printing of Legal Notices - Rate Increase			*400*		*400*
6640 Uniform Rental	**246**	**500**	**300**	**-**	**300**
Total Contractual Services	**460,445**	**464,370**	**429,745**	**-**	**429,745**
<u>Commodities</u>					
7010 General Office Supplies	**1,153**	**2,870**	**-**	**-**	**-**
7080 Office Equipment	**247**	**-**	**2,800**	**-**	**2,800**
7081 Technology Hardware	**7,588**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**436**	**920**	**1,500**	**-**	**1,500**
Uniform Purchase (1 employee)			*1,500*		*1,500*
Total Commodities	**9,424**	**3,790**	**4,300**	**-**	**4,300**
<u>Other</u>					
9310 Administrative Indirect Charges	**(1,163,860)**	**(1,016,140)**	**(1,016,140)**	**-**	**(1,016,140)**
Indirect Administrative Charges			*(1,016,140)*		*(1,016,140)*
9330 Facilities Maintenance Charges	**-**	**-**	**-**	**-**	**-**
Total Other	**(1,163,860)**	**(1,016,140)**	**(1,016,140)**	**-**	**(1,016,140)**
<u>Transfers Out</u>					
9863 Transfer Out 603--Equipment	**9,380**	**10,810**	**10,710**	**-**	**10,710**
Technology Replacement Contribution			*10,710*		*10,710*
Total Transfers Out	**9,380**	**10,810**	**10,710**	**-**	**10,710**
Total Customer Service & Utility Billing	**66,889**	**235,530**	**48,125**	**-**	**48,125**

Operating Budget Detail

Fund: General Fund

Division: 101 -5640 - **Procurement**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Procurement Manager	-	-	1.00		
Senior Buyer	-	-	2.00		
Total Authorized FTE	-	-	3.00		
Personal Services					
5000 Personal Services	-	-	346,620	-	346,620
Salaries & Wages	-	-	265,160		265,160
Employee Benefits	-	-	54,940		54,940
Employee Health & Dental	-	-	26,520		26,520
Total Personal Services	-	-	346,620	-	346,620
Contractual Services					
6210 Postage	-	-	100	-	100
Miscellaneous Mailings			100		100
6281 Risk Management Charges	-	-	5,740	-	5,740
6490 Organizational Development	-	-	500	-	500
6500 Memberships	-	-	5,290	-	5,290
Amazon Citywide Memberships (100 participants)			3,500		3,500
Grant Professional Association			1,190		1,190
NIGP			600		600
6510 Mileage Reimbursement	-	-	50	-	50
6520 Training	-	-	8,290	-	8,290
Am. Assn. Grant Training			3,290		3,290
Training			5,000		5,000
6540 Meeting Expense	-	-	750	-	750
6560 Data Base Subscriptions	-	-	7,350	22,400	29,750
E-Procurement - Carryover				22,400	22,400
Vendor Procurement Notification System			7,350		7,350
6570 Printing	-	-	800	-	800
Printing			300		300
Vendor Marketing/Mailers			500		500
6580 Publication of Legal Notices	-	-	500	-	500
Legal Notifications			500		500
Total Contractual Services	-	-	29,370	22,400	51,770
Commodities					
7020 Data Processing Supplies	-	-	100	-	100
7040 Books and Pamphlets	-	-	75	-	75
7085 Technology Software	-	-	100	-	100
Computers and Software Licensing			100		100
Total Commodities	-	-	275	-	275
Total Procurement	-	-	376,265	22,400	398,665

Operating Budget Detail

Fund: General Fund

Division: 101 -5800 - **Budget and Research**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Budget Manager	1.00	1.00	1.00		
Senior Budget Analyst	2.00	2.00	2.00		
Procurement Officer	2.00	2.00	-		
Total Authorized FTE	**5.00**	**5.00**	**3.00**		
Personal Services					
5000 Personal Services	**586,973**	**594,710**	**380,540**	**-**	**380,540**
Salaries & Wages	*452,793*	*458,250*	*293,270*		*293,270*
Employee Benefits	*88,432*	*94,220*	*60,750*		*60,750*
Employee Health & Dental	*45,748*	*42,240*	*26,520*		*26,520*
Total Personal Services	**586,973**	**594,710**	**380,540**	**-**	**380,540**
Contractual Services					
6180 Other Professional Services	**-**	**-**	**-**	**-**	**-**
6190 Other Fees	**550**	**550**	**550**	**-**	**550**
Budget Book Submission			*550*		*550*
6191 Other Penalties & Fees	**-**	**-**	**-**	**-**	**-**
6210 Postage	**104**	**400**	**-**	**-**	**-**
6220 Telephone Service	**2,710**	**2,110**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**6,359**	**2,170**	**-**	**-**	**-**
6281 Risk Management Charges	**7,550**	**9,610**	**5,740**	**-**	**5,740**
6325 Contractual Maint./Technology	**-**	**30,000**	**30,000**	**68,320**	**98,320**
Annual Maintenance - Budget Software			*30,000*		*30,000*
Budget System Implementation - Carryover				*68,320*	*68,320*
6500 Memberships	**509**	**1,090**	**630**	**-**	**630**
Govt. Finance Officers Association ($150 x 3)			*450*		*450*
Govt. Finance Officers Association of AZ ($60 x 3)			*180*		*180*
6510 Mileage Reimbursement	**-**	**100**	**50**	**-**	**50**
6520 Training	**2,815**	**6,140**	**3,685**	**-**	**3,685**
6540 Meeting Expense	**25**	**160**	**80**	**-**	**80**
6550 Subscriptions	**-**	**100**	**-**	**-**	**-**
6560 Data Base Subscriptions	**7,200**	**7,350**	**3,150**	**-**	**3,150**
Envisio - Valley Benchmark database			*3,150*		*3,150*
6570 Printing	**4,968**	**5,500**	**2,000**	**-**	**2,000**
Budget Book (books & Budget-in-Brief)			*2,000*		*2,000*
6580 Publication of Legal Notices	**433**	**4,500**	**4,000**	**-**	**4,000**
Legal Notifications			*4,000*		*4,000*
Total Contractual Services	**33,223**	**69,780**	**49,885**	**68,320**	**118,205**
Commodities					
7010 General Office Supplies	**79**	**500**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -5800 - **Budget and Research**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7080 Office Equipment	-	740	-	-	-
7085 Technology Software	-	-	-	-	-
Total Commodities	79	1,240	-	-	-
Capital Outlay					
8011 Technology - Software	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Other					
9310 Administrative Indirect Charges	(141,470)	(90,310)	(90,310)	-	(90,310)
Indirect Administrative Charges			*(90,310)*		*(90,310)*
Total Other	(141,470)	(90,310)	(90,310)	-	(90,310)
Transfers Out					
9863 Transfer Out 603--Equipment	5,480	5,680	5,630	-	5,630
Technology Replacement Contribution			*5,630*		*5,630*
Total Transfers Out	5,480	5,680	5,630	-	5,630
Total Budget and Research	484,285	581,100	345,745	68,320	414,065

Operating Budget Detail

Fund: Other Grants

Division: 209 -5600 - **Financial Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6990 Other Miscellaneous	-	-	25,000	-	25,000
Grant Match			*25,000*		*25,000*
Total Contractual Services	-	-	25,000	-	25,000
Total Financial Services	-	-	25,000	-	25,000

Human Resources

- Compensation and Benefits
- Recruitment and Training
- Support Services
- Risk Management

Department Description

The Human Resources Department delivers services to ensure that the internal and external customers of the City receive the support they need to accomplish their goals and assignments.

Responsibilities include:

- Coordinate and administer recruitment and employment activities
- Conduct employee onboarding and all transactional processing for employees in ADP
- Administer Classification and Compensation Plan
- Develop and administer comprehensive employee benefits package
- Administer and monitor performance evaluation process
- Coordinate and administer employee tuition reimbursement program
- Administer and apply grievance and discipline procedures
- Develop and administer employee development and training efforts
- Manage employee disability accomodations, leaves and light duty assignments
- Administer Fire and Police MOU
- Administer PSPRS and CORP Boards
- Administer Risk Management programs, including workers' compensation and safety management

Staffing includes an HR Director, an HR Assistant Director, three Sr. HR Analysts, one Benefits Program Manager, two HR Specialists, a Risk Manager, and a Safety Officer.

Supplemental Summary: Human Resources

FTE	Description	Ongoing	Onetime	Total
	- Workers' Compensation	1,523,970	-	1,523,970
	- Employee Education Assistance	20,000	-	20,000
	- ADP Benefits Module Ongoing Costs	16,000	-	16,000
	- PTSD Counseling Services, First Responders	25,000	-	25,000
	- Pre-Employment Assessments	5,500	-	5,500
	Total Requests Human Resources	**1,590,470**	**-**	**1,590,470**

Detailed Supplemental Report

Supplemental Detail

Title: **Workers' Compensation** Amount: **$1,523,970**

Category: New Program/Enhanced Service **Related Council Goal:** 0

To establish spending authority to manage the Workers' Compensation self-insured program.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
607	5175	6060	Attorney Fees	40,000	0
607	5170	6110	Medical Fees	14,000	0
607	5175	6180	Other Professional Services	65,000	0
607	5170	6180	Training Consultants	2,000	0
607	5170	6280	Internal Printing /Copy charges	1,170	0
607	5175	6450	Insurance Prmiums WC	180,000	0
607	5175	6480	Self Insurance Uninsured Loss	700,000	0
607	5170	6490	Organizational Development	1,500	0
607	5170	6500	Memberships	200	0
607	5170	6510	Mileage	100	0
607	5170	6520	Training	10,000	0
607	5170	6540	Meeting Expenses	1,000	0
607	5170	6550	Subscriptions	100	0
607	5170	7010	Office Supplies	200	0
607	5170	7040	Books and Pamphlets	500	0
607	5170	7990	Other Supplies	7,500	0
607	5170	9863	Technology Replacement Contribution	700	0
607	5175	9900	Contingency	500,000	0
			Totals	**1,523,970**	**0**

Supplemental Detail

Title: **PTSD Counseling Services, First Responders** Amount: **$25,000**

Category: Mandates/Regulatory **Related Council Goal:** 0

The Arizona House of Representatives passed House Bill 2501 on February 20, 2018. This Bill presumes that Posttraumatic Stress Disorder (PTSD) is an occupational disease if deemed to arise out of the scope and course of employment for Peace Officers and Firefighters, as determined by a Licensed Mental Health Professional.

This bill is an unfunded mandate which requires that Peace Officers and Firefighters experiencing occupational PTSD be afforded up to twelve (12) visits of licensed counseling, paid by the employer. If the Licensed Mental Health Professional determines that the employee requires additional visits, the employer must pay for up to an additional 36 visits of licensed counseling. The employer of an employee seeking qualified counseling may not require the employee to use their accrued Vacation or Sick Leaves if the employee leaves work to receive counseling.

The Human Resources Department is requesting a supplemental to cover the cost of qualified counseling visits by Peace Officers and Firefighters required by this bill. As this bill sets a precedent for employer-paid PTSD counseling, there are no metrics to demonstrate a projected annual expense. The Department requests $50,000 for the 2019/20 fiscal year, and will track expenditures for the following year's projection.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
101	5700	6180	PTSD Counseling Services	25,000	0
			Totals	**25,000**	**0**

Title: **ADP Benefits Module Ongoing Costs** Amount: **$16,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The ADP Benefit Module was implemented in July of 2017 and is an on-going cost in the Human Resources and Payroll System. The benefits module provides employee self-service for open enrollment, benefit selection for new employees, updates on benefit plans, and the module eliminates much of the paper associated with enrolling employees in benefits and documenting benefit changes.

The Federally mandated Affordable Care Act requires employers to produce the1095-C., which shows employer provided coverage and employee participation. The 1095-C statement is created through the benefits module and is required to be mailed to each employee which can be used to complete the tax return process.

The cost of yearly maintenance for the Benefits Module is increasing by approximately $16,000.00 which includes an anticipated 3% increase from ADP for fiscal year 2019/2020.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
101	5700	6015	ADP Benefits Module	16,000	0
			Totals	**16,000**	**0**

Supplemental Detail

Title: **Pre-Employment Assessments** Amount: **$5,500**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The Human Resources (HR) Department manages an average of 95 recruitment and selection processes each Fiscal Year which take approximately 8-10 weeks per hire action. In support of Council's goal to improve external and internal customer service delivery, HR is requesting a supplemental to provide hiring department managers validated pre-employment assessments as part of their hiring processes.

HR works closely with the City's 14 departments throughout their recruitment and selection processes to gather as much relevant information on candidates as possible. The challenge with the traditional methods of getting to know candidates, through resumes and interviews, is that they don't yield always the best insight. Resumes are notoriously unreliable - research indicates up to 78% of resumes contain misleading statements, while 46% contain actual lies. Similarly, interviews are subjective and ultimately can serve as poor predictors of job performance.

In contrast, properly developed and well-validated assessments provide a reliable means of gathering job-related information on candidates. Validated pre-employment assessments also introduce an element of objectivity into the hiring process by providing better predictors of job performance and concrete results that can be standardized across all applicants. The results from pre-employment assessments offer hiring managers more data points in a selection process to make better informed, more defensible hiring decisions.

Additionally, using pre-employment assessments provide tangible long-term positive impacts such as a reduction in costs due to lower turnover and increased employee retention, more efficient and less time-consuming hiring process, an increase in the quality of hire and reduction of bad hires, and higher overall customer satisfaction.

Including pre-employment assessments in the City's hiring processes would cost $5,500 on an annual recurring basis and there is no initial set-up fee.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	5725	6180	Pre-Employment Assessments	5,500	0
			Totals	**5,500**	**0**

Supplemental Detail

Title: **Employee Education Assistance** Amount: **$20,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The Human Resources Department currently offers Employee Education Assistance (tuition reimbursement) for full-time employees that have completed their original probation period. The City recognizes that we increasingly need our employees to develop their knowledge, skills, and abilities in order to keep pace with the rapid changes in technology, methodologies, and work place diversity. The purpose of this program is to increase an employee's competence in his/her current position and to broaden his/her career opportunities with the City. The current annual limit per employee is $5,000.00. Due to an increase in the number of employees taking advantage of this incentive and rising tuition costs, we are requesting an additional $20,000.00 per year to fund this program.

FTE: Priority: 7

Account Number:				Ongoing	Onetime
101	5700	6531	Tuition Reimbursement Increase	20,000	0
			Totals	**20,000**	**0**

Human Resources

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	1,042,533	1,119,590	1,185,640	1,282,020	1,282,020	1,188,760
Contractual Services	2,223,388	2,445,374	2,004,051	2,062,704	2,062,704	1,894,524
Commodities	22,852	34,393	32,996	76,346	76,346	21,296
Capital Outlay	26,458	13,382	-	-	-	-
Other	(247,900)	(432,140)	(432,140)	(432,140)	(432,140)	(432,140)
Transfers Out	29,623	10,630	11,360	11,360	11,360	12,320
Contingency	-	-	500,000	1,000,000	1,000,000	500,000
Total by Category	**3,096,954**	**3,191,229**	**3,301,907**	**4,000,290**	**4,000,290**	**3,184,760**
Expenditures by Division						
Risk Management Operations	239,455	708,956	338,120	341,234	341,234	137,070
Premiums and Claims	1,659,518	1,617,357	1,987,460	2,502,951	2,502,951	2,055,000
Workers Compensation Administration	-	-	-	195,000	195,000	130,530
Human Resources	1,197,981	864,916	976,327	961,105	961,105	862,160
Total by Division	**3,096,954**	**3,191,229**	**3,301,907**	**4,000,290**	**4,000,290**	**3,184,760**
Expenditures by Fund						
General Fund	1,197,981	864,916	976,327	961,105	961,105	862,160
Risk Management Fund	1,898,973	2,326,313	2,325,580	2,844,185	2,844,185	2,192,070
Worker's Compensation Fund	-	-	-	195,000	195,000	130,530
Total by Fund	**3,096,954**	**3,191,229**	**3,301,907**	**4,000,290**	**4,000,290**	**3,184,760**
Authorized Positions by Division						
Risk Management Operations	2.00	2.00	2.00	0.80	2.00	0.80
Workers Compensation Administration	-	-	-	1.20	-	1.20
Human Resources	8.00	8.00	8.00	8.00	8.00	8.00
Total Authorized FTE	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -5700 - **Human Resources**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Human Resources Director	1.00	1.00	1.00		
Human Resources Assistant Director	-	1.00	1.00		
HR Assistant Director	1.00	-	-		
Benefits Program Manager	-	1.00	1.00		
Benefits Administrator	1.00	-	-		
Senior Human Resources Analyst	-	3.00	3.00		
Senior HR Analyst	3.00	-	-		
Human Resources Technician	2.00	-	-		
Human Resources Specialist	-	2.00	2.00		
Total Authorized FTE	**8.00**	**8.00**	**8.00**		
Personal Services					
5000 Personal Services	**916,508**	**954,940**	**960,890**	**-**	**960,890**
Salaries & Wages	*709,638*	*737,180*	*738,460*		*738,460*
Employee Benefits	*135,265*	*150,170*	*151,710*		*151,710*
Employee Health & Dental	*71,605*	*67,590*	*70,720*		*70,720*
Total Personal Services	**916,508**	**954,940**	**960,890**	**-**	**960,890**
Contractual Services					
6015 Payroll Services	**28,267**	**8,000**	**35,000**	**-**	**35,000**
ADP Benefits Module			*35,000*		*35,000*
6060 Attorney Fees	**76,868**	**113,000**	**15,000**	**-**	**15,000**
Independent Hearing Officers			*15,000*		*15,000*
6100 Finance and Banking Fees	**413**	**-**	**-**	**-**	**-**
6110 Medical Fees	**16,469**	**21,570**	**33,000**	**-**	**33,000**
ADA Accommodations			*5,000*		*5,000*
Fit For Duty Evaluations			*3,000*		*3,000*
Independent Medical Evaluations			*10,000*		*10,000*
Pre-Employment Medical Exams			*15,000*		*15,000*
6115 Random Drug Testing	**-**	**1,500**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -5700 - **Human Resources**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6180 Other Professional Services	**65,045**	**84,180**	**55,310**	**-**	**55,310**
American Health 3rd Party Medical Review			*2,500*		*2,500*
Bilingual Testing			*2,000*		*2,000*
Fingerprint Processing Fees			*500*		*500*
Investigation Services			*8,000*		*8,000*
Other Services			*8,310*		*8,310*
Pre-Employment Background Screening			*11,000*		*11,000*
Pre-Employment Psychological and Polygraph Services			*1,500*		*1,500*
Sheakley Monthly Administration Fee			*11,000*		*11,000*
Testing Materials Consultant			*6,500*		*6,500*
Transcription Services			*4,000*		*4,000*
6210 Postage	**629**	**1,900**	**1,900**	**-**	**1,900**
Courier Services			*1,100*		*1,100*
Postage			*800*		*800*
6220 Telephone Service	**4,826**	**3,760**	**3,760**	**-**	**3,760**
Communication Charges			*3,760*		*3,760*
6280 Internal Printing/Copy Charges	**26,347**	**26,830**	**-**	**-**	**-**
6281 Risk Management Charges	**15,740**	**16,080**	**16,040**	**-**	**16,040**
6325 Contractual Maint./Technology	**19,600**	**26,500**	**19,600**	**-**	**19,600**
NEOGOV Insight and Perform, SSO, Facebook Integration			*19,600*		*19,600*
6490 Organizational Development	**1,705**	**7,600**	**7,600**	**-**	**7,600**
New Employee Orientation			*3,500*		*3,500*
Organizational Development			*4,100*		*4,100*
6500 Memberships	**4,913**	**2,919**	**2,819**	**-**	**2,819**
Association for Talent Development (ATD)			*259*		*259*
Grand Canyon State IPMA-HR Chapter (GCSIPMA-HR)			*330*		*330*
International Foundation of Employee Benefit Plans (IFEBP)			*325*		*325*
International Public Management Association for Human Resources (IPMA-HR)			*260*		*260*
SHRM of Greater Phoenix Chapter (SHRMGP)			*195*		*195*
Society for Human Resource Management (SHRM)			*1,100*		*1,100*
World at Work			*350*		*350*

Operating Budget Detail

Fund: General Fund

Division: 101 -5700 - **Human Resources**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6520 Training	**7,691**	**22,930**	**31,180**	**-**	**31,180**
ADP Conference			*630*		*630*
ATD Master Performance Consultant Program			*3,000*		*3,000*
AZSHRM Annual State Conference			*2,000*		*2,000*
Council on Employee Benefits Conference			*4,800*		*4,800*
EEOC Annual Training Seminar			*1,400*		*1,400*
HR/Benefits Certifications			*6,200*		*6,200*
Negotiations Training			*5,000*		*5,000*
NEOGOV Annual Conference			*2,800*		*2,800*
Other Training & Webinars			*2,000*		*2,000*
PSPRS Conference			*350*		*350*
SHRM National Conference			*3,000*		*3,000*
6531 Tuition Reimbursement	**87,068**	**62,340**	**62,340**	**22,760**	**85,100**
Tuition Reimbursement			*62,340*		*62,340*
Tuition Reimbursement - Carryover				*22,760*	*22,760*
6540 Meeting Expense	**2,865**	**1,675**	**1,000**	**-**	**1,000**
Other Meetings			*1,000*		*1,000*
6570 Printing	**232**	**500**	**500**	**-**	**500**
NEO Incentives			*500*		*500*
6580 Publication of Legal Notices	**1,976**	**2,200**	**2,350**	**-**	**2,350**
Legal Poster Compliance			*1,350*		*1,350*
Publication of Legal Notices			*1,000*		*1,000*
6990 Other Miscellaneous	**266**	**-**	**-**	**-**	**-**
Total Contractual Services	**360,920**	**403,484**	**287,399**	**22,760**	**310,159**
Commodities					
7010 General Office Supplies	**3,742**	**4,000**	**4,000**	**-**	**4,000**
Office Supplies			*1,000*		*1,000*
Security Badge Supplies, Blanks, Printer Ribbons			*3,000*		*3,000*
7080 Office Equipment	**465**	**9,046**	**9,046**	**-**	**9,046**
7081 Technology Hardware	**2,603**	**-**	**-**	**-**	**-**
7085 Technology Software	**385**	**-**	**10**	**-**	**10**
Software Maintenance			*10*		*10*
7116 Employee Awards/Recognition	**211**	**100**	**105**	**-**	**105**
Tenure Awards			*105*		*105*
7165 Other Equipment	**-**	**-**	**-**	**-**	**-**
7990 Other Supplies	**2,622**	**5,000**	**-**	**-**	**-**
Total Commodities	**10,028**	**18,146**	**13,161**	**-**	**13,161**
Other					
9310 Administrative Indirect Charges	**(432,140)**	**(432,140)**	**(432,140)**	**-**	**(432,140)**
Indirect Administrative Charges			*(432,140)*		*(432,140)*

Operating Budget Detail

Fund: General Fund

Division: 101 -5700 - **Human Resources**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
Total Other	**(432,140)**	**(432,140)**	**(432,140)**	**-**	**(432,140)**
Transfers Out					
9863 Transfer Out 603--Equipment	**9,600**	**10,180**	**10,090**	**-**	**10,090**
Technology Replacement Contribution			*10,090*		*10,090*
Total Transfers Out	**9,600**	**10,180**	**10,090**	**-**	**10,090**
Total Human Resources	**864,916**	**954,610**	**839,400**	**22,760**	**862,160**

Operating Budget Detail

Fund: Risk Management Fund

Division: 605 -5160 - **Risk Management Operations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Risk Manager	1.00	1.00	0.60		
Senior Health and Safety Analyst	-	1.00	-		
Safety Officer	-	-	0.20		
Health and Safety Analyst	1.00	-	-		
Total Authorized FTE	**2.00**	**2.00**	**0.80**		
Personal Services					
5000 Personal Services	**203,082**	**230,700**	**98,110**	**-**	**98,110**
Salaries & Wages	*169,215*	*177,260*	*75,320*		*75,320*
Employee Benefits	*24,745*	*36,540*	*15,710*		*15,710*
Employee Health & Dental	*9,122*	*16,900*	*7,080*		*7,080*
Total Personal Services	**203,082**	**230,700**	**98,110**	**-**	**98,110**
Contractual Services					
6060 Attorney Fees	**438,531**	**-**	**-**	**-**	**-**
6110 Medical Fees	**9,618**	**17,500**	**8,000**	**-**	**8,000**
DOT Med cards			*5,000*		*5,000*
Post Accident Drug Testing			*1,500*		*1,500*
Random Drug Testing			*1,500*		*1,500*
6180 Other Professional Services	**8,583**	**42,810**	**7,000**	**-**	**7,000**
Safe Personnel			*5,000*		*5,000*
Training Consultants			*2,000*		*2,000*
6210 Postage	**75**	**220**	**150**	**-**	**150**
6220 Telephone Service	**246**	**1,420**	**1,420**	**-**	**1,420**
Communication Charges			*1,420*		*1,420*
6225 Long Distance Phone Service	**328**	**400**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**2,975**	**2,050**	**-**	**-**	**-**
6282 Equipment Management Charges	**13,126**	**-**	**-**	**-**	**-**
6480 Self Insurance Uninsured Loss	**2,940**	**-**	**-**	**-**	**-**
6490 Organizational Development	**80**	**18,450**	**1,500**	**-**	**1,500**
Driver Improvement Training			*1,500*		*1,500*
6500 Memberships	**1,015**	**1,600**	**2,825**	**-**	**2,825**
EIA			*350*		*350*
National Safety Council			*1,100*		*1,100*
Other Risk Management Organizations			*750*		*750*
PRIMA - Local Chapter & National Organization			*625*		*625*
6510 Mileage Reimbursement	**-**	**100**	**100**	**-**	**100**

Operating Budget Detail

Fund: Risk Management Fund

Division: 605 -5160 - **Risk Management Operations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6520 Training	**1,895**	**5,720**	**6,500**	**-**	**6,500**
Annual PRIMA Conference			*2,000*		*2,000*
PRIMA Annaul Conference - Local Chapter			*2,000*		*2,000*
Prima National Conference			*2,000*		*2,000*
Safe Personnel			*500*		*500*
6540 Meeting Expense	**1,067**	**1,000**	**1,000**	**-**	**1,000**
6550 Subscriptions	**-**	**120**	**100**	**-**	**100**
Other Subscriptions			*100*		*100*
Total Contractual Services	**480,479**	**91,390**	**28,595**	**-**	**28,595**
Commodities					
7010 General Office Supplies	**24**	**150**	**150**	**-**	**150**
Office Supplies			*150*		*150*
7040 Books and Pamphlets	**-**	**200**	**200**	**-**	**200**
7140 Furnishings	**399**	**-**	**-**	**-**	**-**
7990 Other Supplies	**23,942**	**14,500**	**7,785**	**-**	**7,785**
Safety & Risk Supplies			*7,785*		*7,785*
Total Commodities	**24,365**	**14,850**	**8,135**	**-**	**8,135**
Transfers Out					
9863 Transfer Out 603--Equipment	**1,030**	**1,180**	**2,230**	**-**	**2,230**
Technology Replacement Contribution			*2,230*		*2,230*
Total Transfers Out	**1,030**	**1,180**	**2,230**	**-**	**2,230**
Total Risk Management Operations	**708,956**	**338,120**	**137,070**	**-**	**137,070**

Operating Budget Detail

Fund: Risk Management Fund

Division: 605 -5165 - **Premiums and Claims**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6060 Attorney Fees	20,581	-	40,000	-	40,000
6180 Other Professional Services	43,187	75,000	65,000	-	65,000
Broker Services, CAS Consulting Services			*65,000*		*65,000*
6450 Auto and Gen. Liability Ins.	634,944	736,000	800,000	-	800,000
Auto and General Liability Insurance			*800,000*		*800,000*
6480 Self Insurance Uninsured Loss	905,263	676,460	650,000	-	650,000
Total Contractual Services	1,603,975	1,487,460	1,555,000	-	1,555,000
Capital Outlay					
8999 Depreciation Expense	13,382	-	-	-	-
Total Capital Outlay	13,382	-	-	-	-
Transfers Out					
9832 Transfer Out 304--Street Construction	-	-	-	-	-
Total Transfers Out	-	-	-	-	-
Contingency					
9900 Contingency	-	-	-	500,000	500,000
Claims Contingency				*500,000*	*500,000*
Total Contingency	-	-	-	500,000	500,000
Total Premiums and Claims	1,617,357	1,487,460	1,555,000	500,000	2,055,000

Operating Budget Detail

Fund: Worker's Compensation Fund

Division: 607 -5160 - **Risk Management Operations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6281 Risk Management Charges	-	-	1,530	-	1,530
Total Contractual Services	-	-	1,530	-	1,530
Total Risk Management Operations	-	-	1,530	-	1,530

Operating Budget Detail

Fund: Worker's Compensation Fund

Division: 607 -5170 - **Workers Compensation Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Risk Manager	-	-	0.40		
Safety Officer	-	-	0.80		
Total Authorized FTE	-	-	1.20		
Personal Services					
5000 Personal Services	-	-	129,760	-	129,760
Salaries & Wages	-	-	98,610		98,610
Employee Benefits	-	-	20,550		20,550
Employee Health & Dental	-	-	10,600		10,600
Total Personal Services	-	-	129,760	-	129,760
Contractual Services					
6180 Other Professional Services	-	-	-	-	-
6210 Postage	-	-	-	-	-
6281 Risk Management Charges	-	-	770	-	770
6520 Training	-	-	-	-	-
Total Contractual Services	-	-	770	-	770
Commodities					
7010 General Office Supplies	-	-	-	-	-
7990 Other Supplies	-	-	-	-	-
Total Commodities	-	-	-	-	-
Total Workers Compensation Administration	-	-	130,530	-	130,530

Development and Engineering Services

- Planning
- Building Safety
- Capital Improvement Program Management
- Traffic Engineering
- Land Services
- Construction Management

Department Description

The Development & Engineering Services Department houses 32 employees and provides planning, building safety, sustainability, and engineering excellence, innovative solutions, and outstanding customer service to build and maintain a high quality of life for the citizens of Avondale. The Department also provides on-going staff support for the City Council, the Planning Commission, the Board of Adjustment, the Energy, Environmental and Natural Resources Commission, and is a resource for developers, site selectors, other governmental agencies and the general public.

The Planning Division provides a variety of services related to current planning, long range planning, land use regulations, land subdivision, site planning, design review, landscape designs, transportation planning, public art, construction plan review, home occupations, permitting, site and landscape inspections, special events and final occupancy clearance. The Division administers the City's Zoning Ordinance, General Plan, Art Master Plan, specific plans, and the Minor Land Division and Subdivision Regulations, as well as the Design Manuals for single-family, multi-family, commercial, and industrial development.

The Building Safety Division administer the city's adopted Building, Fire, Plumbing, Mechanical, Fuel, Gas, Electrical, Accessable, and Energy Codes, as well as providing assistance to residents and developers in all areas of building construction, inspections and permitting. Staff provides technical code assistance, review of construction and fire plans for code compliance and inspections of all the aformentioned codes for construction projects city wide.

The Engineering Division consists of Capital Improvement Program (CIP) Management, Engineering Plan Review, Traffic Engineering, Land Services, and Environmental Programs. Staff is responsible for providing professional engineering services for publicly funded capital infrastructure (streets, traffic control, drainage, water and wastewater projects) including the planning, programming, design and construction management for improvement and expansion of municipal infrastructure. Traffic Engineering operates and maintains traffic signals, streetlights, roadway signs, and pavement markings. Land Services provides oversight for land surveys and support for the acquisitions and dispositions of land, rights-of-way, and easements. Through the Environmental Program, staff ensures the City meets federal, state and local compliance regulations for storm water and air quality and manages the Municipal Sustainability Plan. The Engineering Division also administers several programs including: Street and Roadway Preventative Maintenance, Floodplain Administration and School Safety.

Supplemental Summary: Development & Engineering Services

FTE	Description	Ongoing	Onetime	Total
-	Annexation Services	-	60,000	60,000
1.0	Assistant Director of Development and Engineering Services	157,930	3,200	161,130
-	CIP Construction Manager	-	130,900	130,900
-	Contractual Maintenance/ Office Equipment	2,900	-	2,900
-	Transit Operations - Zoom and Paratransit	120,000	-	120,000
-	Zonar/ GPS Contractual Increases	600	-	600
-	Engineering Project Management Software	10,500	-	10,500
-	Permitting & Application System Contractual Maintenance	16,000	-	16,000
1.0	**Total Requests Development & Engineering Services**	**307,930**	**194,100**	**502,030**

Detailed Supplemental Report

Supplemental Detail

Title: **Transit Operations - Zoom and Paratransit** Amount: **$120,000**

Category: Inflationary **Related Council Goal:** 0

The Zoom Neighborhood Circulator is a very popular and needed service for the citizens of Avondale. Over the past year several things have caused an increase in the contract with Valley Metro for the service. Contract rates with the company who runs the service were increased mid year causing our rate to be higher. Valley Metro has now secured the vendor for the next 10 years and our rates will remain constant for the next three years.

Another reason for the increase in the contract is that the region decided to add back five holidays that were originally taken out of service during the recession. This means that MLK Day, Presidents Day, Day after Thanksgiving, Christmas Eve and Veterans Day will all have service running on a Sunday schedule. Since the Zoom will start operating on Sundays, this adds an increased cost to our contract.

Currently the City of Phoenix operates the Southwest Valley Dial-a-Ride. Phoenix has decided to stop that service and all service will be moved to Valley Metro through a contract with Transdev. This has caused a pretty substantial increase in costs. Most of these costs Avondale is able to cover with federal funds for the next two or three years.

FTE: Priority:

Account Number:				Ongoing	Onetime
215	5113	6251	Increased Paratransit Costs	10,000	0
215	5113	6251	Increased Zoom Costs	110,000	0
			Totals	**120,000**	**0**

Supplemental Detail

Title: **CIP Construction Manager** Amount: **$130,900**

Category: New Facilities **Related Council Goal:** 0

Funding for a temporary construction project manager position is requested. The City Council authorized construction of a new resource and senior center in addition to a new property and evidence room. The scale of these two projects requires a significant amount of planning to facilitate site selection, procurement, budget management, design and construction management, and coordination of the departments involved in the process. These tasks could not be achieved with current resources and rquires a full-time position.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	5430	5010	Salaries & Wages (CIP Construction Manager)	0	100,000
101	5430	5016	Cell Phone Stipend (CIP Construction Manager)	0	1,200
101	5430	5110	OASDI (CIP Construction Manager)	0	6,200
101	5430	5120	Retirement (CIP Construction Manager)	0	11,940
101	5430	5160	Health Insurance (CIP Construction Manager)	0	8,880
101	5430	5170	Life Insurance (CIP Construction Manager)	0	430
101	5430	5180	Dental Insurance (CIP Construction Manager)	0	600
101	5430	5190	Workers Compensation (CIP Construction Manager)	0	200
101	5430	5220	Medicare (CIP Construction Manager)	0	1,450
			Totals	**0**	**130,900**

Title: **Annexation Services** Amount: **$60,000**

Category: Unspecified **Related Council Goal:** 0

Professional services related to annexation

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	5400	6180	Annexation Services	0	60,000
			Totals	**0**	**60,000**

Supplemental Detail

Title: **Assistant Director of Development and Engineering Services** Amount: **$161,130**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The position will assist with seven divisions (32 staff) in the Development and Engineering Services to include: Administration, Procurement, Engineering, Traffic Operations, Planning, Building Safety, and Sustainability. Four divisions report to the Director. Each division is involved in multiple facets of land development, capital projects, solicitations, entitlement, annexations, construction, inspections, contract management, traffic mitigation, sustainability, and daily developer, and resident inquiries. The department also includes the development services front counter, permitting, and plan review. etc. Across these divisions there are over 100 private development projects ongoing at any given time, multiple capital projects, solicitations, and requests for service each day. With the current staffing level, complexity of projects, and the increased engineering capital improvements particularly planned for Historic Avondale the position is necessary to assist in the day to day operational activity and oversee the capital projects in the department. The position will also oversee high profile special projects, enhance service levels, serve as back up to the Director in his/her absence with decision making capabilities, and provide additional support to the Director and staff members, and serve on outside agency committees such as Valley Partnership and Arizona Forward.
The department also oversees three boards and commissions to include: Planning Commission, Board of Adjustment, and the Energy, Environment, and Natural Resources Commission.

FTE: 1 Priority: 1

Account Number:				Ongoing	Onetime
101	5430	5010	Salaries & Wages	120,070	0
101	5430	5016	Cell phone stipend	600	0
101	5430	5110	Social Security (OASDI)	7,440	0
101	5430	5120	Arizona State Retirement	14,340	0
101	5430	5160	Health Insurance	9,000	0
101	5430	5170	Life Insurance	520	0
101	5430	5180	Dental Insurance	600	0
101	5430	5190	Workmans' Compensation	240	0
101	5430	5220	Medicare	1,740	0
101	5430	6325	Microsoft License	380	0
101	5430	6500	Membership (ACMA)	1,000	0
101	5430	6520	Professional Development	2,000	0
101	5430	7080	Phone	0	600
101	5430	7085	Additional monitor	0	250
101	5430	7085	Laptop	0	1,650
101	5430	7140	Office chair	0	700
			Totals	**157,930**	**3,200**

Supplemental Detail

Title: **Permitting & Application System Contractual Maintenance** Amount: **$16,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Development & Engineering Service Department's permitting and application system allows staff to receive, manage and report on all permits and applications submitted to the department by residents and developers. The system also allows the public to electronically submit applications and pay fees online, limiting the number of times they are inconvenienced to personally appear at the DES front counter during a development or permitting process.

IT works with DES staff to manage this software and the accompanying contract through SHI. Pursuant to the terms of that agreement, the cost is expected to increase by 5% each year. The anticipated additional cost for FY20 is $16,000 over last year.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	5410	6325	Permit & Application System Annual Service & Maint	16,000	0
			Totals	**16,000**	**0**

Title: **Zonar/ GPS Contractual Increases** Amount: **$600**

Category: Inflationary **Related Council Goal:** 0

Development and Engineering Services has four divisions with fleet vehicles which require Zonar/GPS technology to be installed. Year-to-year the cost of these services has gone up and each year the department has reallocated funds to cover the increase. The department is now in a position where additional funds are requested to cover the ongoing increase in the amount of $600.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	5900	6300	Contractual Maintenance- Zonar/GPS	100	0
101	5410	6300	Contractual Maintenance- Zonar/GPS	100	0
201	5925	6300	Contractual Maintenance- Zonar/GPS	200	0
201	5925	6300	Contractual Maintenance- Zonar/ GPS	200	0
			Totals	**600**	**0**

Supplemental Detail

Title: **Engineering Project Management Software** Amount: **$10,500**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Development & Engineering Services, along with Public Works, desire to purchase and implement a software program to more efficiently manage and report out on the status and actual costs of CIP projects through a dashboard that can be made visible to executive management, the City Council and the public. Staff have located a solution which will cost $10,500 for 30 licenses across the two departments.

FTE: Priority: 7

Account Number:				Ongoing	Onetime
101	5900	6325	Contractual Maintenance/Technology- Project Manag	10,500	0
			Totals	**10,500**	**0**

Title: **Contractual Maintenance/ Office Equipment** Amount: **$2,900**

Category: Inflationary **Related Council Goal:** 0

Several of the programs utilized by staff, to include the City's asset management, pavement management and traffic control technology, have seen gradual increases in their annual subscription costs. In previous years, staff has reallocated funds to cover these gradual increases, but is now in a position that additional funds are necessary to cover the increases in the amount of $2,900.

FTE: Priority: 8

Account Number:				Ongoing	Onetime
101	5900	6310	Plotter Maintenace	500	0
201	5900	6325	Pavement Management Software	400	0
201	5925	6325	Traffic signal Timing and Capacity software	1,500	0
201	5925	6325	Asset Management Software	500	0
			Totals	**2,900**	**0**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	3,025,752	3,275,356	3,678,786	3,687,726	3,687,726	3,665,130
Contractual Services	1,475,240	1,391,479	3,329,430	3,589,890	3,589,890	3,527,270
Commodities	129,045	182,784	437,170	395,700	395,700	279,230
Capital Outlay	141,724	-	-	97,640	97,640	-
Other	150,670	140,670	331,215	521,760	521,760	331,215
Debt Service	-	-	219,008	219,008	219,008	408,688
Transfers Out	101,130	85,870	92,450	92,450	92,450	172,110
Contingency	-	-	50,000	100,000	100,000	50,000
Total by Category	**5,023,561**	**5,076,159**	**8,138,059**	**8,704,174**	**8,704,174**	**8,433,643**
Expenditures by Division						
Planning	687,282	666,157	657,250	751,121	751,121	645,570
Building Services	627,158	636,078	849,546	1,005,736	1,005,736	888,020
Development Svcs Administration	375,058	396,543	407,700	410,260	410,260	548,140
Engineering	1,302,870	1,295,754	1,437,005	1,449,534	1,449,534	1,459,395
Traffic Engineering	1,826,128	1,930,407	3,098,768	3,333,993	3,333,993	3,279,168
Environmental Programs	245	-	-	-	-	-
Transit Fund	-	-	1,394,120	1,400,000	1,400,000	1,354,120
Environmental Programs Fund	204,820	151,220	293,670	353,530	353,530	259,230
Total by Division	**5,023,561**	**5,076,159**	**8,138,059**	**8,704,174**	**8,704,174**	**8,433,643**
Expenditures by Fund						
General Fund	2,846,107	2,846,475	3,197,031	3,459,632	3,459,632	3,389,145
Highway User Revenue Fund	1,972,634	2,078,464	3,253,238	3,491,012	3,491,012	3,431,148
Transit Fund	-	-	1,394,120	1,400,000	1,400,000	1,354,120
Environmental Programs Fund	204,820	151,220	293,670	353,530	353,530	259,230
Total by Fund	**5,023,561**	**5,076,159**	**8,138,059**	**8,704,174**	**8,704,174**	**8,433,643**
Authorized Positions by Division						
Transit Operations	-	-	-	1.00	-	1.00
Planning	6.00	6.00	5.00	5.00	5.00	5.00
Building Services	4.00	4.00	6.00	6.00	6.00	6.00
Development Svcs Administration	3.00	3.00	3.00	3.00	3.00	3.00
Engineering	9.00	9.00	9.00	9.00	9.00	9.00
Traffic Engineering	7.00	8.00	8.00	8.00	8.00	8.00
Environmental Programs	1.00	1.00	1.00	1.00	1.00	1.00
Total Authorized FTE	**30.00**	**31.00**	**32.00**	**33.00**	**32.00**	**33.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -5400 - **Planning**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Planning Manager	1.00	1.00	1.00		
Division Lead Planner	-	1.00	1.00		
Senior Planner	1.00	2.00	2.00		
Planner II	2.00	-	-		
Planning and Zoning Specialist	1.00	-	-		
Planner	-	1.00	1.00		
Development Services Representative	1.00	-	-		
Total Authorized FTE	**6.00**	**5.00**	**5.00**		
Personal Services					
5000 Personal Services	**605,660**	**550,930**	**545,350**	**-**	**545,350**
Salaries & Wages	*470,714*	*421,840*	*415,060*		*415,060*
Employee Benefits	*88,277*	*86,850*	*86,090*		*86,090*
Employee Health & Dental	*46,669*	*42,240*	*44,200*		*44,200*
Total Personal Services	**605,660**	**550,930**	**545,350**	**-**	**545,350**
Contractual Services					
6180 Other Professional Services	**3,031**	**17,870**	**16,500**	**26,000**	**42,500**
General Plan - Carryover				*26,000*	*26,000*
P/Z Meeting Transcription			*6,500*		*6,500*
Plan Updates and Other Misc. Planning Services			*10,000*		*10,000*
6210 Postage	**7,274**	**5,690**	**7,060**	**-**	**7,060**
6220 Telephone Service	**4,793**	**3,730**	**3,730**	**-**	**3,730**
Communication Charges			*3,730*		*3,730*
6280 Internal Printing/Copy Charges	**10,686**	**6,110**	**-**	**-**	**-**
6281 Risk Management Charges	**12,680**	**13,020**	**11,130**	**-**	**11,130**
6325 Contractual Maint./Technology	**3,327**	**4,490**	**4,690**	**-**	**4,690**
ArcGIS Licenses Renewals (8)			*4,390*		*4,390*
Map Logic (1)			*300*		*300*
6500 Memberships	**1,388**	**2,450**	**2,600**	**-**	**2,600**
American Institute of Certified Planners (AICP)			*1,000*		*1,000*
American Planning Association (APA)			*1,600*		*1,600*
6510 Mileage Reimbursement	**-**	**100**	**200**	**-**	**200**
6520 Training	**2,429**	**6,000**	**6,000**	**-**	**6,000**
Seminars/Conferences/Workshops			*6,000*		*6,000*
6550 Subscriptions	**-**	**100**	**100**	**-**	**100**
Zoning Practice			*100*		*100*
6570 Printing	**184**	**3,800**	**3,800**	**-**	**3,800**
6580 Publication of Legal Notices	**197**	**5,200**	**5,600**	**-**	**5,600**
6590 Promotion and Publicity	**523**	**1,500**	**1,500**	**-**	**1,500**

Operating Budget Detail

Fund: General Fund

Division: 101 -5400 - **Planning**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6990 Other Miscellaneous 1	43	250	200	-	200
Total Contractual Services	46,555	70,310	63,110	26,000	89,110
Commodities					
7040 Books and Pamphlets 2	69	450	400	-	400
Planning Books			*400*		*400*
7080 Office Equipment	-	-	-	-	-
7081 Technology Hardware 1	852	-	-	-	-
7085 Technology Software	-	-	-	-	-
7140 Furnishings 1	2,180	-	-	-	-
7230 Safety Apparel/Equipment	431	750	-	-	-
Total Commodities	3,532	1,200	400	-	400
Capital Outlay					
8420 Roadway Improvement/Major Main	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Transfers Out					
9863 Transfer Out 603--Equipment	10,410	10,810	10,710	-	10,710
Technology Replacement Contribution			*10,710*		*10,710*
Total Transfers Out	10,410	10,810	10,710	-	10,710
Total Planning	666,157	633,250	619,570	26,000	645,570

Operating Budget Detail

Fund: General Fund

Division: 101 -5410 - **Building Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Chief Building Official	1.00	1.00	1.00		
Senior Plans Examiner	1.00	1.00	1.00		
Building Permit Technician	-	1.00	1.00		
Development Services Representative	-	1.00	1.00		
Senior Building/Fire Inspector	-	2.00	2.00		
Building/Fire Inspector	2.00	-	-		
Total Authorized FTE	**4.00**	**6.00**	**6.00**		
Personal Services					
5000 Personal Services	**402,595**	**575,246**	**582,240**	**-**	**582,240**
Salaries & Wages	*313,104*	*430,560*	*436,390*		*436,390*
Employee Benefits	*64,943*	*92,410*	*92,810*		*92,810*
Employee Health & Dental	*24,548*	*52,276*	*53,040*		*53,040*
Total Personal Services	**402,595**	**575,246**	**582,240**	**-**	**582,240**
Contractual Services					
6035 Contract Plans Review	**118,412**	**114,940**	**114,940**	**40,000**	**154,940**
Contract Plans Review			*117,940*		*117,940*
Plans Review - Carryover				*40,000*	*40,000*
Reduced Approprs for Graphic Designer Contribution			*(3,000)*		*(3,000)*
6100 Finance and Banking Fees	**-**	**-**	**-**	**-**	**-**
6180 Other Professional Services	**-**	**-**	**-**	**-**	**-**
6220 Telephone Service	**4,707**	**1,800**	**1,800**	**-**	**1,800**
Communication Charges -3 phones			*1,800*		*1,800*
6280 Internal Printing/Copy Charges	**2,211**	**1,190**	**-**	**-**	**-**
6281 Risk Management Charges	**8,440**	**8,590**	**11,670**	**-**	**11,670**
6282 Equipment Management Charges	**8,883**	**6,880**	**9,060**	**-**	**9,060**
6300 Contractual Maint./Radio&Comm.	**678**	**1,400**	**1,400**	**-**	**1,400**
GPS Maintenance (4)			*1,400*		*1,400*
6325 Contractual Maint./Technology	**72,934**	**87,620**	**87,620**	**-**	**87,620**
Accela Annual Service & Maintenance			*87,200*		*87,200*
Contractual Maint./Technology			*420*		*420*
6500 Memberships	**785**	**1,880**	**1,880**	**-**	**1,880**
Arizona Automatic Fire Alarm Association (AFAA)			*150*		*150*
AZ Building Officials Association (AZBO)			*200*		*200*
International Code Council (ICC) Membership & Chapter Dues			*240*		*240*
Memberships- Bldg/Fire Inspector			*300*		*300*
Misc Memberships			*820*		*820*
National Fire Protection Association (NFPA)- (CBO)			*170*		*170*

Operating Budget Detail

Fund: General Fund

Division: 101 -5410 - **Building Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6520 Training	**2,897**	**7,890**	**7,890**	**4,000**	**11,890**
Building Inspection Certification			*1,310*		*1,310*
International Code Council (ICC) (CBO)			*2,000*		*2,000*
Local Seminars & Workshops			*1,850*		*1,850*
Plans Examiner Training			*1,730*		*1,730*
Supervisor's Academy - Chief Building Official - Carryover				*4,000*	*4,000*
Training/ Professional Development			*1,000*		*1,000*
6540 Meeting Expense	**27**	**-**	**-**	**-**	**-**
6550 Subscriptions	**1,346**	**1,500**	**1,500**	**-**	**1,500**
NFCSS/NFPA			*1,500*		*1,500*
6570 Printing	**416**	**1,730**	**1,730**	**-**	**1,730**
Total Contractual Services	**221,736**	**235,420**	**239,490**	**44,000**	**283,490**
Commodities					
7040 Books and Pamphlets	**2,373**	**2,770**	**2,770**	**-**	**2,770**
Code Books			*2,770*		*2,770*
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**594**	**620**	**620**	**-**	**620**
Uniform Purchase- Bldg/Fire Inspector			*250*		*250*
Uniform Purchase-Shirts			*370*		*370*
7230 Safety Apparel/Equipment	**533**	**1,100**	**1,100**	**-**	**1,100**
Safety Apparel/Equipment- Bldg/Fire Inspector			*200*		*200*
Safety Apparel/Equipment- Shoes, hard hats			*900*		*900*
7440 Small Tools and Instruments	**349**	**400**	**400**	**-**	**400**
7990 Other Supplies	**348**	**500**	**500**	**-**	**500**
Building Safety Month			*500*		*500*
Total Commodities	**4,197**	**5,390**	**5,390**	**-**	**5,390**
Capital Outlay					
8120 Vehicles	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**2,000**	**5,690**	**7,510**	**-**	**7,510**
Vehicle Replacement Contribution			*7,510*		*7,510*
9863 Transfer Out 603--Equipment	**5,550**	**8,700**	**9,390**	**-**	**9,390**
Technology Replacement Contribution			*9,390*		*9,390*
Total Transfers Out	**7,550**	**14,390**	**16,900**	**-**	**16,900**
Total Building Services	**636,078**	**830,446**	**844,020**	**44,000**	**888,020**

Operating Budget Detail

Fund: General Fund

Division: 101 -5430 - **Development Svcs Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Development Services and Engineering Director	1.00	-	-		
Development & Engineering Services Director	-	1.00	1.00		
Management Assistant	1.00	-	-		
Management Analyst	-	1.00	-		
Administrative Assistant	1.00	1.00	1.00		
Senior Management Analyst	-	-	1.00		
Total Authorized FTE	**3.00**	**3.00**	**3.00**		
Personal Services					
5000 Personal Services	**361,036**	**375,200**	**498,600**	**-**	**498,600**
Salaries & Wages	*284,765*	*288,750*	*383,410*		*383,410*
Employee Benefits	*53,522*	*61,100*	*79,830*		*79,830*
Employee Health & Dental	*22,749*	*25,350*	*35,360*		*35,360*
Total Personal Services	**361,036**	**375,200**	**498,600**	**-**	**498,600**
Contractual Services					
6155 Trip Reduction Costs	**-**	**-**	**6,100**	**-**	**6,100**
6210 Postage	**-**	**-**	**50**	**-**	**50**
6220 Telephone Service	**-**	**-**	**550**	**-**	**550**
Communication Charges			*550*		*550*
6280 Internal Printing/Copy Charges	**15,949**	**6,500**	**-**	**-**	**-**
6281 Risk Management Charges	**5,680**	**5,760**	**7,750**	**-**	**7,750**
6500 Memberships	**2,285**	**3,500**	**8,650**	**-**	**8,650**
ACMA (2)			*450*		*450*
American Planning Association (APA)			*450*		*450*
Arizona Forward			*1,500*		*1,500*
Friends of Transit Membership			*5,000*		*5,000*
ICMA (1)			*1,100*		*1,100*
NIGP (1)			*100*		*100*
Sam's Club			*50*		*50*
6510 Mileage Reimbursement	**54**	**150**	**500**	**-**	**500**
6520 Training	**3,039**	**4,500**	**9,500**	**-**	**9,500**
Professional Development - Training & Conferences			*4,500*		*4,500*
Transit Conferences			*5,000*		*5,000*
6540 Meeting Expense	**980**	**1,000**	**3,000**	**-**	**3,000**
6550 Subscriptions	**95**	**80**	**80**	**-**	**80**
AZ Business			*40*		*40*
AZ Real Estate Magazine			*40*		*40*
6590 Promotion and Publicity	**-**	**1,450**	**1,300**	**-**	**1,300**

Operating Budget Detail

Fund: General Fund

Division: 101 -5430 - **Development Svcs Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6595 Sponsorships	-	-	1,000	-	1,000
Transit Conference Sponsorships			*1,000*		*1,000*
Total Contractual Services	28,082	22,940	38,480	-	38,480
Commodities					
7010 General Office Supplies	4,330	5,590	5,840	-	5,840
General Office Supplies			*300*		*300*
Office Supplies			*5,540*		*5,540*
7020 Data Processing Supplies	-	-	200	-	200
7081 Technology Hardware	59	-	-	-	-
7085 Technology Software	300	-	-	-	-
7114 Spec Events Supplies/Equip	300	1,500	1,000	-	1,000
Special Event Supplies			*1,000*		*1,000*
7116 Employee Awards/Recognition	1,362	1,000	1,500	-	1,500
7990 Other Supplies	44	400	400	-	400
Total Commodities	6,395	8,490	8,940	-	8,940
Transfers Out					
9863 Transfer Out 603--Equipment	1,030	1,070	2,120	-	2,120
Technology Replacement Contribution			*2,120*		*2,120*
Total Transfers Out	1,030	1,070	2,120	-	2,120
Total Development Svcs Administration	396,543	407,700	548,140	-	548,140

Operating Budget Detail

Fund: General Fund

Division: 101 -5900 - **Engineering**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
City Engineer	1.00	1.00	1.00		
Engineering Plan Review Manager	1.00	-	-		
Engineering Project Manager	2.00	3.00	3.00		
Construction Project Manager	1.00	-	-		
Construction Manager	-	1.00	1.00		
Engineering Inspector	2.00	2.00	2.00		
Senior Engineering Technician	-	1.00	1.00		
Engineering Technician II	1.00	-	-		
Total Authorized FTE	**8.00**	**8.00**	**8.00**		
Personal Services					
5000 Personal Services	**895,575**	**991,330**	**983,400**	**-**	**983,400**
Salaries & Wages	*707,949*	*755,280*	*750,500*		*750,500*
Employee Benefits	*138,986*	*168,460*	*162,180*		*162,180*
Employee Health & Dental	*48,640*	*67,590*	*70,720*		*70,720*
Total Personal Services	**895,575**	**991,330**	**983,400**	**-**	**983,400**
Contractual Services					
6035 Contract Plans Review	**12,736**	**95,000**	**95,000**	**50,000**	**145,000**
Engineering Plan Review			*95,000*		*95,000*
Engineering Plan Review - Carryover				*50,000*	*50,000*
6060 Attorney Fees	**-**	**-**	**-**	**-**	**-**
6180 Other Professional Services	**170,923**	**70,000**	**70,000**	**-**	**70,000**
MAG Safe Routes to School Studies (5)			*25,500*		*25,500*
Misc. Engineering Projects, Surveys, Legal Fees, Studies			*44,500*		*44,500*
6190 Other Fees	**225**	**-**	**-**	**-**	**-**
6210 Postage	**245**	**600**	**600**	**-**	**600**
6220 Telephone Service	**8,121**	**5,250**	**5,250**	**-**	**5,250**
Communication Charges			*5,250*		*5,250*
6225 Long Distance Phone Service	**480**	**1,080**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**4,877**	**3,460**	**-**	**-**	**-**
6281 Risk Management Charges	**18,730**	**30,240**	**31,520**	**-**	**31,520**
6282 Equipment Management Charges	**8,817**	**8,470**	**9,930**	**-**	**9,930**
6300 Contractual Maint./Radio&Comm.	**1,187**	**1,400**	**1,400**	**-**	**1,400**
GPS (4)			*1,400*		*1,400*
6310 Contractual Maint./Office Equip	**-**	**4,500**	**4,500**	**-**	**4,500**
Plotters (2)			*4,500*		*4,500*

Operating Budget Detail

Fund: General Fund

Division: 101 -5900 - **Engineering**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Contractual Services</u>					
6325 Contractual Maint./Technology	**4,916**	**6,360**	**6,360**	**-**	**6,360**
ArcView GIS (1)			*360*		*360*
ArcView GIS Editor Version (1)			*1,200*		*1,200*
Autodesk Design Suite (2)			*4,500*		*4,500*
Autodesk Vehicle Tracking (1)			*300*		*300*
6500 Memberships	**904**	**2,975**	**3,000**	**-**	**3,000**
American Public Works Association (5)			*850*		*850*
American Society of Civil Engineers (4)			*1,200*		*1,200*
Association of State Flood Plain Managers (1)			*150*		*150*
ATTSA (2)			*300*		*300*
National Society of Professional Engineers (1)			*500*		*500*
6520 Training	**7,961**	**11,300**	**9,775**	**-**	**9,775**
Professional Development- Training & Conferences			*9,775*		*9,775*
6540 Meeting Expense	**12**	**-**	**-**	**-**	**-**
6570 Printing	**-**	**1,500**	**1,500**	**-**	**1,500**
Green Business Pogram Materials			*500*		*500*
Misc. Printing Services			*1,000*		*1,000*
6580 Publication of Legal Notices	**22**	**300**	**300**	**-**	**300**
Total Contractual Services	**240,156**	**242,435**	**239,135**	**50,000**	**289,135**
<u>Commodities</u>					
7040 Books and Pamphlets	**143**	**600**	**600**	**-**	**600**
7075 GIS Plotter Supplies	**539**	**500**	**1,000**	**-**	**1,000**
Paper & Supplies			*1,000*		*1,000*
7080 Office Equipment	**-**	**-**	**-**	**-**	**-**
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7085 Technology Software	**1,929**	**-**	**-**	**-**	**-**
7114 Spec Events Supplies/Equip	**-**	**-**	**1,000**	**-**	**1,000**
Green Business Program & Green Team			*1,000*		*1,000*
7200 Uniform Purchase	**709**	**750**	**750**	**-**	**750**
Uniform Purchase			*500*		*500*
Uniform Purchase - Engineeering Inspector			*250*		*250*
7230 Safety Apparel/Equipment	**1,019**	**950**	**950**	**-**	**950**
7440 Small Tools and Instruments	**167**	**500**	**500**	**-**	**500**
Total Commodities	**4,506**	**3,300**	**4,800**	**-**	**4,800**
<u>Capital Outlay</u>					
8120 Vehicles	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -5900 - **Engineering**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**-**	**2,770**	**22,440**	**-**	**22,440**
Vehicle Replacement Contribution			*22,440*		*22,440*
9863 Transfer Out 603--Equipment	**7,460**	**7,700**	**7,640**	**-**	**7,640**
Technology Replacement Contribution			*7,640*		*7,640*
Total Transfers Out	**7,460**	**10,470**	**30,080**	**-**	**30,080**
Total Engineering	**1,147,697**	**1,247,535**	**1,257,415**	**50,000**	**1,307,415**

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5900 - **Engineering**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Pavement Management Coordinator	1.00	1.00	1.00		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**115,157**	**118,400**	**110,980**	**-**	**110,980**
Salaries & Wages	*83,763*	*83,750*	*80,950*		*80,950*
Employee Benefits	*22,771*	*26,200*	*21,190*		*21,190*
Employee Health & Dental	*8,623*	*8,450*	*8,840*		*8,840*
Total Personal Services	**115,157**	**118,400**	**110,980**	**-**	**110,980**
Contractual Services					
6220 Telephone Service	**-**	**520**	**520**	**-**	**520**
Communication Charges			*520*		*520*
6225 Long Distance Phone Service	**-**	**540**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**607**	**430**	**-**	**-**	**-**
6281 Risk Management Charges	**2,280**	**1,910**	**2,060**	**-**	**2,060**
6282 Equipment Management Charges	**2,253**	**3,100**	**3,620**	**-**	**3,620**
6300 Contractual Maint./Radio&Comm.	**297**	**350**	**350**	**-**	**350**
GPS			*350*		*350*
6325 Contractual Maint./Technology	**2,863**	**3,030**	**3,030**	**-**	**3,030**
GIS			*380*		*380*
Pavement Management Software (iWorq)			*2,650*		*2,650*
6500 Memberships	**-**	**80**	**80**	**-**	**80**
ATTSA			*80*		*80*
6520 Training	**920**	**1,820**	**1,820**	**-**	**1,820**
Professional Development / Training			*1,820*		*1,820*
Total Contractual Services	**9,220**	**11,780**	**11,480**	**-**	**11,480**
Commodities					
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**-**	**150**	**150**	**-**	**150**
Uniform Purchase- Shirts			*150*		*150*
7230 Safety Apparel/Equipment	**-**	**420**	**420**	**-**	**420**
Total Commodities	**-**	**570**	**570**	**-**	**570**
Other					
9310 Administrative Indirect Charges	**22,250**	**22,250**	**22,250**	**-**	**22,250**
Indirect Administrative Charges			*22,250*		*22,250*
Total Other	**22,250**	**22,250**	**22,250**	**-**	**22,250**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**-**	**-**	**5,240**	**-**	**5,240**
Vehicle Replacement Contribution			*5,240*		*5,240*

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5900 - **Engineering**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9863 Transfer Out 603--Equipment	**1,430**	**1,470**	**1,460**	**-**	**1,460**
Technology Replacement Contribution			*1,460*		*1,460*
Total Transfers Out	**1,430**	**1,470**	**6,700**	**-**	**6,700**
Total Engineering	**148,057**	**154,470**	**151,980**	**-**	**151,980**

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5925 - Traffic Engineering

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Traffic Engineer	1.00	1.00	1.00		
Assistant Traffic Engineer	1.00	1.00	1.00		
Signal Technician	1.00	-	-		
Senior Traffic Signal Technician	-	1.00	1.00		
Traffic Operations Supervisor	1.00	1.00	1.00		
Lead Traffic Signal Technician	-	1.00	1.00		
Traffic Signal Technician	-	1.00	1.00		
Streetlight Technician	2.00	-	-		
Traffic Operations Technician	2.00	2.00	2.00		
Total Authorized FTE	**8.00**	**8.00**	**8.00**		
Personal Services					
5000 Personal Services	**804,262**	**833,350**	**822,510**	**-**	**822,510**
Salaries & Wages	*610,738*	*613,090*	*611,610*		*611,610*
Employee Benefits	*145,244*	*152,670*	*140,180*		*140,180*
Employee Health & Dental	*48,280*	*67,590*	*70,720*		*70,720*
Total Personal Services	**804,262**	**833,350**	**822,510**	**-**	**822,510**
Contractual Services					
6180 Other Professional Services	**15,285**	**243,000**	**243,000**	**300,000**	**543,000**
Annual Traffic Counts			*7,000*		*7,000*
Bluestaking			*2,000*		*2,000*
Misc. projects and studies			*25,000*		*25,000*
NTMP Program Funds			*200,000*		*200,000*
NTMP Program Funds - Carryover				*300,000*	*300,000*
Signal Studies			*9,000*		*9,000*
6190 Other Fees	**370**	**1,000**	**1,000**	**-**	**1,000**
Streetlight Joint Use Agreement (APS)			*1,000*		*1,000*
6210 Postage	**-**	**200**	**200**	**-**	**200**
6220 Telephone Service	**4,714**	**5,490**	**5,490**	**-**	**5,490**
Communication Charges			*5,490*		*5,490*
6221 Security Services	**3,968**	**4,110**	**4,110**	**-**	**4,110**
6225 Long Distance Phone Service	**3,226**	**-**	**-**	**-**	**-**
6230 Electricity	**675,878**	**643,105**	**643,105**	**-**	**643,105**
6280 Internal Printing/Copy Charges	**3,380**	**2,960**	**-**	**-**	**-**
6281 Risk Management Charges	**21,340**	**21,630**	**19,030**	**-**	**19,030**
6282 Equipment Management Charges	**36,104**	**39,170**	**48,850**	**-**	**48,850**
6300 Contractual Maint./Radio&Comm.	**1,483**	**1,790**	**1,790**	**-**	**1,790**
GPS (6)			*1,790*		*1,790*

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5925 - **Traffic Engineering**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6325 Contractual Maint./Technology	**9,782**	**13,330**	**13,330**	**-**	**13,330**
Audio/Video Equipment Maintenance			*4,000*		*4,000*
Crash Magic			*1,000*		*1,000*
GIS			*330*		*330*
INFOR/EAM Asset and Work Order Management			*8,000*		*8,000*
6500 Memberships	**1,725**	**2,000**	**2,000**	**-**	**2,000**
ATSSA - Traffic Ops Supr			*80*		*80*
International Municipal Signal Association (6)			*520*		*520*
ITE Agency Membership			*1,200*		*1,200*
Memberships			*200*		*200*
6520 Training	**6,267**	**6,090**	**6,090**	**-**	**6,090**
Professional Development - Training & Conferences			*5,090*		*5,090*
Training			*1,000*		*1,000*
6580 Publication of Legal Notices	**608**	**-**	**-**	**-**	**-**
6730 R&M Buildings	**2,439**	**-**	**-**	**-**	**-**
6790 R&M Traffic Signs	**268**	**2,000**	**2,000**	**-**	**2,000**
Sign Manufacturing			*2,000*		*2,000*
6793 R&M Streetlights	**317**	**-**	**-**	**-**	**-**
6830 R&M Other	**-**	**85,000**	**85,000**	**-**	**85,000**
R & M Traffic Signal System			*40,000*		*40,000*
Roadway Striping			*45,000*		*45,000*
6990 Other Miscellaneous	**-**	**1,000**	**1,000**	**-**	**1,000**
Recycling of Streetlight Lamps			*1,000*		*1,000*
Total Contractual Services	**787,154**	**1,071,875**	**1,075,995**	**300,000**	**1,375,995**
Commodities					
7040 Books and Pamphlets	**-**	**300**	**300**	**-**	**300**
7080 Office Equipment	**284**	**600**	**600**	**-**	**600**
Phone			*600*		*600*
7081 Technology Hardware	**5,809**	**-**	**-**	**-**	**-**
7085 Technology Software	**-**	**-**	**-**	**-**	**-**
7165 Other Equipment	**-**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**1,896**	**3,420**	**3,420**	**-**	**3,420**
7230 Safety Apparel/Equipment	**1,604**	**2,800**	**2,800**	**-**	**2,800**
7440 Small Tools and Instruments	**110**	**400**	**400**	**-**	**400**
7450 Paint and Painting Supplies	**-**	**6,000**	**6,000**	**-**	**6,000**
Paint Supplies (Waterbased, Thermoplastic, Glass Beads)			*6,000*		*6,000*

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5925 - **Traffic Engineering**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7690 Traffic Signs	**(36,028)**	**45,000**	**45,000**	**-**	**45,000**
Traffic Sign Supplies			*45,000*		*45,000*
7691 Traffic Signals	**106,288**	**84,000**	**84,000**	**25,000**	**109,000**
Intersection Wiring Maintenance			*20,000*		*20,000*
Traffic Signal - Carryover				*25,000*	*25,000*
Traffic Signal Supplies			*63,500*		*63,500*
Traffic Signal Supplies-Recycle Revenue			*500*		*500*
7692 Streetlights	**83,648**	**90,950**	**90,950**	**-**	**90,950**
Streetlight Replacement Program			*25,000*		*25,000*
Streetlight Supplies			*65,950*		*65,950*
Total Commodities	**163,611**	**233,470**	**233,470**	**25,000**	**258,470**
Capital Outlay					
8012 Technology - Hardware	**-**	**-**	**-**	**-**	**-**
8120 Vehicles	**-**	**-**	**-**	**-**	**-**
8630 Equipment	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**
Other					
9310 Administrative Indirect Charges	**88,450**	**88,450**	**88,450**	**-**	**88,450**
Indirect Administrative Charges			*88,450*		*88,450*
9330 Facilities Maintenance Charges	**29,970**	**29,970**	**29,970**	**-**	**29,970**
Facilities Charges			*29,970*		*29,970*
9999 Restricted Use	**-**	**190,545**	**190,545**	**-**	**190,545**
Electricity Cost Reduciton-LED Streetlight Project			*190,545*		*190,545*
Total Other	**118,420**	**308,965**	**308,965**	**-**	**308,965**
Debt Service					
9430 Lease/Purchase Payment	**-**	**152,242**	**301,542**	**-**	**301,542**
LED Streetlight Project - Principal			*301,542*		*301,542*
9440 Lease/Purchase Interest	**-**	**66,766**	**107,146**	**-**	**107,146**
LED Streetlight Project - Interest			*107,146*		*107,146*
Total Debt Service	**-**	**219,008**	**408,688**	**-**	**408,688**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**44,260**	**36,860**	**89,420**	**-**	**89,420**
Vehicle Replacement Contribution			*89,420*		*89,420*
9863 Transfer Out 603--Equipment	**12,700**	**15,240**	**15,120**	**-**	**15,120**
Technology Replacement Contribution			*15,120*		*15,120*
Total Transfers Out	**56,960**	**52,100**	**104,540**	**-**	**104,540**
Total Traffic Engineering	**1,930,407**	**2,718,768**	**2,954,168**	**325,000**	**3,279,168**

Operating Budget Detail

Fund: Transit Fund

Division: 215 -5113 - **Transit Operations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Management Assistant	1.00	-	-		
Management Analyst	-	1.00	1.00		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**111,117**	**115,960**	**-**	**-**	**-**
Salaries & Wages	*88,990*	*89,200*			
Employee Benefits	*17,148*	*18,310*			
Employee Health & Dental	*4,979*	*8,450*			
Total Personal Services	**111,117**	**115,960**	**-**	**-**	**-**
Contractual Services					
6155 Trip Reduction Costs	**2,461**	**6,100**	**-**	**-**	**-**
6180 Other Professional Services	**-**	**-**	**-**	**-**	**-**
6210 Postage	**-**	**50**	**-**	**-**	**-**
6220 Telephone Service	**700**	**550**	**-**	**-**	**-**
6251 Contractual Obligations	**893,106**	**1,254,120**	**1,254,120**	**100,000**	**1,354,120**
ADA Medical Taxi			*40,000*		*40,000*
Dial-a-Ride - Carryover				*100,000*	*100,000*
Zoom Circulator			*682,620*		*682,620*
Zoom North Circulator			*531,500*		*531,500*
6280 Internal Printing/Copy Charges	**708**	**490**	**-**	**-**	**-**
6281 Risk Management Charges	**1,960**	**1,980**	**-**	**-**	**-**
6320 Contractual Maint./Building & Grounds	**-**	**-**	**-**	**-**	**-**
6500 Memberships	**10,195**	**5,000**	**-**	**-**	**-**
6510 Mileage Reimbursement	**-**	**300**	**-**	**-**	**-**
6520 Training	**1,271**	**5,000**	**-**	**-**	**-**
6525 Marketing	**3,112**	**-**	**-**	**-**	**-**
6540 Meeting Expense	**1,563**	**2,000**	**-**	**-**	**-**
6595 Sponsorships	**1,000**	**1,000**	**-**	**-**	**-**
Total Contractual Services	**916,076**	**1,276,590**	**1,254,120**	**100,000**	**1,354,120**
Commodities					
7010 General Office Supplies	**-**	**300**	**-**	**-**	**-**
7020 Data Processing Supplies	**-**	**200**	**-**	**-**	**-**
7690 Traffic Signs	**1,958**	**-**	**-**	**-**	**-**
Total Commodities	**1,958**	**500**	**-**	**-**	**-**
Capital Outlay					
8420 Roadway Improvement/Major Main	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: Transit Fund

Division: 215 -5113 - **Transit Operations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9863 Transfer Out 603--Equipment	1,030	1,070	-	-	-
Total Transfers Out	1,030	1,070	-	-	-
Total Transit Operations	1,030,181	1,394,120	1,254,120	100,000	1,354,120

Operating Budget Detail

Fund: Environmental Programs Fund

Division: 245 -5927 - **Environmental Programs**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Environmental Program Manager	1.00	-	-		
Environmental & Sustainability Program Manager	-	1.00	1.00		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**91,071**	**115,370**	**122,050**	**-**	**122,050**
Salaries & Wages	*73,423*	*88,700*	*93,780*		*93,780*
Employee Benefits	*13,689*	*18,220*	*19,430*		*19,430*
Employee Health & Dental	*3,959*	*8,450*	*8,840*		*8,840*
Total Personal Services	**91,071**	**115,370**	**122,050**	**-**	**122,050**
Contractual Services					
6180 Other Professional Services	**35,215**	**39,710**	**39,800**	**-**	**39,800**
Professional/Consulting Services			*19,800*		*19,800*
Stormwater Infrastructure Maintenance			*20,000*		*20,000*
6190 Other Fees	**5,000**	**8,550**	**8,550**	**-**	**8,550**
DMGP Permit			*500*		*500*
Dust Block Permit			*2,000*		*2,000*
MS4 Permit Fee			*5,000*		*5,000*
MSGP Permits (Water Reclamation and MOSC)			*1,050*		*1,050*
6220 Telephone Service	**64**	**-**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**606**	**910**	**-**	**-**	**-**
6281 Risk Management Charges	**1,890**	**1,910**	**1,910**	**-**	**1,910**
6325 Contractual Maint./Technology	**319**	**6,000**	**6,000**	**8,000**	**14,000**
EAM module customization - Carryover				*8,000*	*8,000*
Infor/EAM Asset Management			*6,000*		*6,000*
6500 Memberships	**7,425**	**7,900**	**8,100**	**-**	**8,100**
AZ Muni Power Users Association			*2,500*		*2,500*
CESSWI (2)			*200*		*200*
CMS4S (2)			*150*		*150*
Global Philanthropy Partnership- Urban Sustainability Directors Network			*1,250*		*1,250*
STAR Communities & USGBC			*1,500*		*1,500*
Stormwater Outreach for Regional Municipalities (STORM) Membership			*2,500*		*2,500*
6520 Training	**1,319**	**5,500**	**5,500**	**-**	**5,500**
Professional Development - Training & Conferences			*5,500*		*5,500*
6540 Meeting Expense	**6**	**-**	**-**	**-**	**-**
6570 Printing	**332**	**2,500**	**2,100**	**-**	**2,100**
Outreach and Educational Materials			*2,100*		*2,100*
6580 Publication of Legal Notices	**-**	**500**	**500**	**-**	**500**

Operating Budget Detail

Fund: Environmental Programs Fund

Division: 245 -5927 - **Environmental Programs**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6590 Promotion and Publicity	**6,400**	**4,500**	**5,000**	**-**	**5,000**
AZ Forward Sponsorship			*3,000*		*3,000*
Promotion Items & Publicity Services			*2,000*		*2,000*
Total Contractual Services	**58,576**	**77,980**	**77,460**	**8,000**	**85,460**
Commodities					
7085 Technology Software	**-**	**-**	**-**	**-**	**-**
7230 Safety Apparel/Equipment	**103**	**300**	**200**	**-**	**200**
Safety Apparel- Hard hat, reflective vest			*200*		*200*
7990 Other Supplies	**440**	**1,350**	**460**	**-**	**460**
Supplies			*460*		*460*
Total Commodities	**543**	**1,650**	**660**	**-**	**660**
Transfers Out					
9863 Transfer Out 603--Equipment	**1,030**	**1,070**	**1,060**	**-**	**1,060**
Technology Replacement Contribution			*1,060*		*1,060*
Total Transfers Out	**1,030**	**1,070**	**1,060**	**-**	**1,060**
Contingency					
9900 Contingency	**-**	**-**	**-**	**50,000**	**50,000**
Total Contingency	**-**	**-**	**-**	**50,000**	**50,000**
Total Environmental Programs	**151,220**	**196,070**	**201,230**	**58,000**	**259,230**

City Clerk

Records Management

Elections

Licensing

Passport Services

Department Description

The City Clerk’s Department performs various external functions and provides support functions for all City departments.

The City Clerk is primarily responsible for giving notice of all City Council meetings and maintaining a journal of all council proceedings. The City Clerk is also reponsible for the coordination of the city's primary, general and special elections. Records management and information governance continues to be an area of focus for the City Clerk's staff due to variety of formats in which records are created and the challenges with ensuring records and managed and maintained in accordance with the law. Employee education and staying abreast of available technology is an emphasis for the department.

Other responsibilities include:

- Maintain an updated city code and charter
- Process liquor license applications
- Process annexation requests
- Process applications for Peddler's licenses
- Prepare and publish council agendas, minutes, resolutions and ordinances as required by law
- Cause the publication of legal notices
- Coordinate the appointments of members to the city's boards, commissions and committees
- Facilitate the posting of all board, commission and committee agendas and minutes
- Process internal and external requests for information or public records
- Provide notary services
- Facilitate the execution of contracts/agreements and all other legal documents
- Receive and facilitate review of special event permit applications
- Staff the two reception desks at city hall
- Answer the city's main phone line to answer questions and direct people to the appropriate staff person
- Greet visitors to city hall and direct them to the right location within city hall
- Process passport applications
- Process incoming and outgoing mail
- Maintain reservation calendars for conference rooms at city hall
- Carpool reservations

These duties are performed as required by Charter, Ordinance, or State Law.

Supplemental Summary: City Clerk

FTE	Description	Ongoing	Onetime	Total
0.5	Administrative Clerk - Passports	23,540	-	23,540
	- Election Proposition for Future Amenities	-	113,225	113,225
	- Boards, Commissions and Committees Recognition Event	7,000	-	7,000
0.5	**Total Requests City Clerk**	**30,540**	**113,225**	**143,765**

Detailed Supplemental Report

Supplemental Detail

Title: **Administrative Clerk - Passports** Amount: **$23,540**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The City Clerk's Department is requesting (1) full-time Administrative Clerk – Passports (grade 5) position.

The City Clerk's Department received the designation of Passport Acceptance Agency from the US Department of State in 2007. With the added public service, the City Clerk's Department received one position to support the passport functions of the office. This additional service provided by the City Clerk's staff has been welcome not only by Avondale residents, but by residents throughout Maricopa County. Passport acceptance facilities retain a portion of the passport processing fee ($35.00) as well as passport photo fee ($15).

During Fiscal Year 2018, the City Clerk's Department generated over $275,000 through passport processing. Revenue from passports increases, on average, $32,000 each year.

Currently, passport applications are accepted and processed by City Clerk staff Monday through Thursday from 7:00 a.m. to 2:00 p.m. If an additional full-time position is approved, the City Clerk's Department will extend passport service hours until 3:00 p.m. to help generate revenue to offset the position expense. It is anticipated that extending service hours by one hour will generate an estimated amount of $28,000 annually in revenue.

This request is for an additional administrative position whose primary responsibility will be to process passport applications. It is anticipated that this position will be funded through the revenue generated with passport applications.

Having an additional staff person will also provide much needed clerical support to the department when passport applications are not being processed, such as providing support to the City's Boards, Commissions, and Committees program.

FTE: 0.5 Priority:

Account Number:				Ongoing	Onetime
101	6000	5010	Salaries & Wages	19,360	0
101	6000	5110	Social Security (OASDI)	1,200	0
101	6000	5120	Arizona State Retirement	2,280	0
101	6000	5190	Workman's Compensation	40	0
101	6000	5220	Medicare	280	0
101	6000	6325	Microsoft License	380	0
			Totals	**23,540**	**0**

Supplemental Detail

Title: **Election Proposition for Future Amenities** Amount: **$113,225**

Category: New Program/Enhanced Service **Related Council Goal:** 0

Onetime supplemental request to fund a Special Election for Fall 2019 or Spring 2020.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
101	6002	6180	County Support and Translation	0	96,000
101	6002	6210	Publicity Pamphlet Postage	0	5,225
101	6002	6570	Publicity Pamphlet Printing	0	10,000
101	6002	6580	Legal Notices	0	2,000
			Totals	**0**	**113,225**

Title: **Boards, Commissions and Committees Recognition Event** Amount: **$7,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The City Clerk's Office hosted the second annual Board, Commission and Committee Recognition Event in December of 2018. Funding for the event came from a onetime supplemental request included in the Fiscal Year 2018-2019 budget. This new request is for an ongoing supplemental as we plan to host the recogniton event annually.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
101	6000	6540	Recognition Event	7,000	0
			Totals	**7,000**	**0**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	522,231	546,057	552,040	553,580	553,580	522,280
Contractual Services	121,651	87,707	140,146	154,392	154,392	90,575
Commodities	8,127	9,802	5,600	5,700	5,700	10,100
Capital Outlay	-	-	23,000	23,000	23,000	-
Other	(66,480)	(93,500)	(93,500)	(93,500)	(93,500)	(93,500)
Transfers Out	7,550	8,350	8,670	8,670	8,670	8,590
Total by Category	**593,079**	**558,416**	**635,956**	**651,842**	**651,842**	**538,045**
Expenditures by Division						
City Clerk	541,506	558,416	607,486	622,992	622,992	538,045
Elections	51,573	-	28,470	28,850	28,850	-
Total by Division	**593,079**	**558,416**	**635,956**	**651,842**	**651,842**	**538,045**
Expenditures by Fund						
General Fund	593,079	558,416	635,956	651,842	651,842	538,045
Total by Fund	**593,079**	**558,416**	**635,956**	**651,842**	**651,842**	**538,045**
Authorized Positions by Division						
City Clerk	6.00	6.00	6.00	6.00	6.00	6.00
Total Authorized FTE	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**

City Clerk

Operating Budget Detail

Fund: General Fund

Division: 101 -6000 - City Clerk

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
City Clerk	1.00	1.00	1.00		
Deputy City Clerk	-	-	1.00		
Records Administrator	1.00	-	-		
City Clerk Supervisor	-	1.00	-		
City Clerk Assistant II	2.00	-	-		
City Clerk Specialist	-	4.00	4.00		
Senior Administrative Clerk	2.00	-	-		
Total Authorized FTE	**6.00**	**6.00**	**6.00**		
Personal Services					
5000 Personal Services	**546,057**	**552,040**	**522,280**	**-**	**522,280**
Salaries & Wages	*418,690*	*414,730*	*388,320*		*388,320*
Employee Benefits	*78,105*	*86,620*	*80,920*		*80,920*
Employee Health & Dental	*49,262*	*50,690*	*53,040*		*53,040*
Total Personal Services	**546,057**	**552,040**	**522,280**	**-**	**522,280**
Contractual Services					
6180 Other Professional Services	**17,589**	**20,200**	**13,400**	**-**	**13,400**
Courier Service			*300*		*300*
Miscellaneous			*4,000*		*4,000*
Municipal Code Update			*3,000*		*3,000*
Records Storage and Shredding			*7,100*		*7,100*
Reduced Approps for contribution to Graphics Designer			*(1,000)*		*(1,000)*
6190 Other Fees	**-**	**1,000**	**1,500**	**-**	**1,500**
Document Recording			*1,500*		*1,500*
6210 Postage	**5,633**	**3,600**	**4,600**	**-**	**4,600**
6220 Telephone Service	**3,394**	**2,630**	**2,630**	**-**	**2,630**
Communication Charges			*2,630*		*2,630*
6280 Internal Printing/Copy Charges	**11,361**	**7,180**	**-**	**-**	**-**
6281 Risk Management Charges	**12,060**	**12,330**	**12,310**	**-**	**12,310**
6310 Contractual Maint./Office Equip	**-**	**-**	**-**	**-**	**-**
6320 Contractual Maint./Building & Grounds	**-**	**-**	**-**	**-**	**-**
6325 Contractual Maint./Technology	**136**	**18,986**	**-**	**-**	**-**
6440 Notary Bonds	**289**	**120**	**120**	**-**	**120**
6500 Memberships	**1,754**	**1,210**	**2,245**	**-**	**2,245**
AIIM			*190*		*190*
ARMA			*215*		*215*
AZ Municipal Clerk's Association			*300*		*300*
ICMA			*200*		*200*
International Institute of Municipal Clerks			*1,340*		*1,340*

City Clerk

Operating Budget Detail

Fund: General Fund

Division: 101 -6000 - **City Clerk**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6510 Mileage Reimbursement	110	200	200	-	200
6520 Training	5,041	6,000	9,000	-	9,000
6540 Meeting Expense	661	900	900	-	900
6550 Subscriptions	448	6,620	24,870	-	24,870
Agenda Management			*9,600*		*9,600*
Other			*280*		*280*
Public Records Request Service			*7,550*		*7,550*
Social Media Archiving Service			*7,440*		*7,440*
6570 Printing	389	400	400	-	400
6580 Publication of Legal Notices	11,350	9,000	9,000	-	9,000
6590 Promotion and Publicity	866	1,500	300	-	300
Promotional Items			*300*		*300*
6595 Sponsorships	-	-	-	-	-
6600 Rental Office Equipment	12,063	9,100	9,100	-	9,100
Pitney Bowes - postage machine			*6,300*		*6,300*
Ricoh USA - public copier			*2,800*		*2,800*
6620 Rental Space	4,563	5,100	-	-	-
6990 Other Miscellaneous	-	1,600	-	-	-
Total Contractual Services	87,707	107,676	90,575	-	90,575
Commodities					
7010 General Office Supplies	6,933	2,500	4,100	-	4,100
7081 Technology Hardware	570	-	-	-	-
7085 Technology Software	238	-	-	-	-
7116 Employee Awards/Recognition	378	-	3,000	-	3,000
Citywide Employee Appreciation Event			*3,000*		*3,000*
7140 Furnishings	-	100	-	-	-
7990 Other Supplies	1,683	3,000	3,000	-	3,000
Total Commodities	9,802	5,600	10,100	-	10,100
Capital Outlay					
8011 Technology - Software	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Other					
9310 Administrative Indirect Charges	(93,500)	(93,500)	(93,500)	-	(93,500)
Indirect Administrative Charges			*(93,500)*		*(93,500)*
Total Other	(93,500)	(93,500)	(93,500)	-	(93,500)
Transfers Out					
9863 Transfer Out 603--Equipment	8,350	8,670	8,590	-	8,590
Technology Replacement Contribution			*8,590*		*8,590*

Operating Budget Detail

Fund: General Fund

Division: 101 -6000 - **City Clerk**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
Total Transfers Out	8,350	8,670	8,590	-	8,590
Total City Clerk	558,416	580,486	538,045	-	538,045

Police Department

- Patrol
- Investigations
- Support Services
- Community Programs

Department Description

With a staff of 186 employees, which includes 122 sworn police officers and 64 professional staff positions, the Police Department is responsible for delivering public safety-related services to the community. Additionally, the department includes 30 volunteers, 4 part-time employees, and has operational oversight of the Southwest Family Advocacy Center.

Public Safety services are provided to the community through the two organizational divisions within the department. The Operations Division delivers proactive and reactive patrols throughout the city, responds to calls for service from the public, and investigates and enforces criminal and traffic laws. The Support Services Division includes community services, such as crime prevention education, the Communications Bureau, the Detention Facility, Volunteer programs and the Professional Standards Bureau, which includes training, hiring, and recruitment. All of these services work towards providing a safer environment for our citizens to live, work, and raise their families.

Supplemental Summary: Police

FTE	Description	Ongoing	Onetime	Total
1.0	Assistant Police Chief	199,460	32,400	231,860
2.0	Conversion of Temporary Positions	173,750	-	173,750
2.0	Two Park Rangers	164,480	79,400	243,880
5.0	5 Patrol Officers	676,640	391,250	1,067,890
1.0	School Resource Officer (SRO)	121,140	17,250	138,390
	- Body Cameras	51,000	30,500	81,500
	- Eden Cashiering Station	-	11,000	11,000
	- Spillman NIBRS and Learning Management	8,500	54,300	62,800
	- Multiple Interactive Learning Objectives (MILO) Range	-	75,000	75,000
	- Southwest Family Advocacy Center Lease Increase (SWFAC)	31,150	-	31,150
	- Celebrite	3,400	-	3,400
	- Arizona Automated Fingerprint Identification System (AZAFIS)	2,000	-	2,000
	- Spillman Increase	7,000	-	7,000
11.0	**Total Requests Police**	**1,438,520**	**691,100**	**2,129,620**

Detailed Supplemental Report

Supplemental Detail

Title: **Conversion of Temporary Positions** Amount: **$173,750**

Category: Available Revenue **Related Council Goal:** 0

In the Police Department, the city was awarded a $712,090 grant in September of 2017 from the Victims of Crime Act (VOCA) to fund and expand on site trauma counseling services to victims and non-offending family members at the Southwest Family Advocacy Center. This grant allowed for the partnering agencies at the Center to fully fund two full time therapists at no cost to the partners. Originally, the therapists were classified as temporary employees and with this request they will now be considered full time employees for accounting purposes only. The therapists' positions are contingent on the Center and partnering agencies continuing to receive funding through the VOCA grants. The current grant expires September of 2020.

This request is to convert 2 temporary positions to 2 FTEs. The total cost of $158,290 is covered entirely by grant-funding.

FTE: 2 Priority:

Account Number:				Ongoing	Onetime
229	6111	5010	Salaries and Wages	129,270	0
229	6111	5110	Social Security (OASDI)	8,020	0
229	6111	5120	Arizona State Retirement	15,440	0
229	6111	5160	Health Insurance	18,000	0
229	6111	5180	Dental Insurance	1,500	0
229	6111	5190	Workers Compensation	1,300	0
229	6111	5220	Medicare	220	0
			Totals	**173,750**	**0**

Supplemental Detail

Title: **Assistant Police Chief** Amount: **$231,860**

Category: Inflationary **Related Council Goal:** 0

FTE: 1 Priority:

Account Number:				Ongoing	Onetime
101	6110	5010	Salaries & Wages	129,730	0
101	6110	5015	Car Allowance	5,700	0
101	6110	5016	Cell Phone Stipend	1,200	0
101	6110	5110	Social Security (OASDI)	8,040	0
101	6110	5140	Retirement	38,490	0
101	6110	5160	Health Insurance	9,000	0
101	6110	5170	Life Insurance	560	0
101	6110	5180	Dental Insurance	600	0
101	6110	5190	Workman's Compensation	260	0
101	6110	5220	Medicare	1,880	0
101	6110	6520	Training	2,000	0
101	6110	7085	Desktop w/2 monitors	0	2,000
101	6110	7160	Duty Weapon	0	500
101	6110	7200	Uniform allowance	1,500	0
101	6110	7230	Ballistic Vest	0	1,200
101	6110	8010	Desk Phone	0	700
101	6110	8070	Radio	0	8,000
101	6110	8150	Office Furniture and Buildout	0	20,000
101	6110	9863	Technology Replacement Contribution	500	0
			Totals	**199,460**	**32,400**

Title: **Spillman Increase** Amount: **$7,000**

Category: Inflationary **Related Council Goal:** 0

Spillman Technologies Inc. provides computer software for the police department to include such modules as: Computer Aided Dispatch (CAD), Records Management Systems, Jail Management and Case Management. Per the contract that was established in 2002, and then amended in 2014, there is a 7% standard increase for maintenance each year.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
101	6110	6325	Spillman Increase	7,000	0
			Totals	**7,000**	**0**

Supplemental Detail

Title: **Southwest Family Advocacy Center Lease Increase (SWFAC)** Amount: **$31,150**

Category: Inflationary **Related Council Goal:** 0

During FY 17 the SWFAC expanded office building space at its current location by leasing and remodeling and additional 4,000 square feet which brought the total amount of office space leased to 19,000 square feet. As part of that expansion, lease amounts were reduced which required no additional funding. The SWFAC is now in years 2-4 of the current lease and additional funds are needed to pay for the increase in rent and utilities.

The total net cost to the City of Avondale will be $7,788 since the additional increase would be split equally between Avondale, Buckeye, Goodyear, and Maricopa County Sheriff's Office.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
229	6111	6025	Rent and utilities increase	31,150	0
			Totals	**31,150**	**0**

Title: **Arizona Automated Fingerprint Identification System (AZAFIS)** Amount: **$2,000**

Category: Inflationary **Related Council Goal:** 0

The police department participates in Automated Fingerprint Identification System network, and part of that system is the Livescan system, which is utilized to capture the rolled impressions of an individual's fingerprints in the Detention facility. It is directly connected, via the AZAFIS network to a full function workstation. The equipment processes the fingerprints for quality, and then forwards them to the State, per Statute (for criminal arrest reporting requirements). The Livescan replaces the process of taking an individual's fingerprints by hand and then forwarding them for manual scanning and electronic transmission to the State.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
235	6173	6325	Increase in maint	2,000	0
			Totals	**2,000**	**0**

Supplemental Detail

Title: **Celebrite** Amount: **$3,400**

Category: New Program/Enhanced Service **Related Council Goal:** 0

Cellebrite is used as an investigative tool which allows the police department to uncover the most data from the widest variety of electronic devices, cellular phones, applications, social media and cloud-based sources. It enables the police department to share unified data between integrated tools and review digital artifacts more easily and quickly, eliminating the need to correlate and merge different data formats. This data is then used by detectives to further their investigation for prosecution purposes. This program is used in the most sensitive cases such as homicides, sexual assaults, and child crimes.

In FY2014 the police department acquired this system through RICO funds. As part of the original purchase five years of ongoing maintenance was included. Now that the five years are up we are requesting this ongoing maintenance and updates to be a permanent part of the budget.

FTE: Priority: 4

Account Number:				Ongoing	Onetime
101	6175	6325	Celebrite Maint.	3,400	0
			Totals	**3,400**	**0**

Title: **Spillman NIBRS and Learning Management** Amount: **$62,800**

Category: New Program/Enhanced Service **Related Council Goal:** 0

By 2021 the FBI will require all law enforcement agencies to report crimes statistics through the National Incident Based System. NIBRS is an incident-based reporting system used by law enforcement agencies in the United States for collecting and reporting data on crimes, and will replace the current process through the Uniform Crime Reporting System. Local, state and federal agencies generate NIBRS data from their records management systems. In order to be compliant with new mandates from the FBI the police department will need to purchase additional Spillman modules as well as a learning management tool in order to track offenses and successfully report them quarterly to the FBI.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	6110	6325	Spillman maint	8,500	0
101	6110	8011	Spillman NIBR and Management Module	0	54,300
			Totals	**8,500**	**54,300**

Supplemental Detail

Title: **Body Cameras** Amount: **$81,500**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The department has been moving towards issuing on-officer body cameras to all uniformed officers. This request is to expand the program to the next group of uniformed officers in the Patrol Division. The police department has used the cameras for the past two and a half years, and there are currently 58 cameras in use. The program gets strong support from the officers who wear the cameras.

The use of on-officer body cameras provides the community transparency and insight as to how their police department implements public safety programs and how their officers perform their duties. Video data has been instrumental in providing evidence for criminal cases while protecting officers and the city from any false allegations. The use of on-officer body cameras has become an industry standard for professional law enforcement agencies and help officers build trust in the community.

This request is the final installment of body worn cameras being issued to police officers in uniform. It will allow for cameras to be issued to patrol officers, community action team, school resource officers, and neighborhood resource officers. It also will allow for body worn cameras to be issued to professional staff who interact with the community on a regular basis. This includes park rangers, animal control officers, as well as to provide a small number of back up cameras for detectives and the street crimes unit.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	6175	7085	Evidence.com Storage	51,000	0
235	6175	7081	Body Cameras	0	30,500
			Totals	**51,000**	**30,500**

Supplemental Detail

Title: **5 Patrol Officers** Amount: **$1,067,890**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The police department has not added any additional patrol officers for the past three years. There are two management principals recommended by the International City/County Management Association (ICMA) and the International Association of Chief of Police (IACP) for patrol officers when it comes to activity time (answering calls for service, on-view activity, administrative time etc.) and patrol time (unobligated time used for visibility in business and residential areas). ICMA uses the "Rule of 60" recommendation which in part states a patrol officer's workload (activity) should not exceed 60% of their shift. A study through IACP recommended no more than 66% of a patrol officer's shift should be dedicated to workload activity time.

A recent review of activity time vs. patrol time was conducted by staff on Avondale patrol officers. A review of the activity time for police officers assigned to the Patrol Division for FY2017-2018 found that officers averaged 79% of their day answering calls for service. The remaining time of their shift (21%) was available to visibly patrol neighborhoods and business centers.

By adding five (5) more patrol officers, the police department would begin to bring the activity time/patrol time ratio more in line with recommended levels. The additional officers would be placed on squads that handle the most calls for service and whose activity time is excessively high. According to the research study, the busiest times are primarily in the middle of the day and on weekends.

The additional positions would also help with the visibility of uniformed officers in neighborhoods as this is often requested by our citizens. It would also allow for officers to spend more time interacting with our community on a positive level and enhance our trust with the public. In addition, it will also put the police department in a better position to respond to anticipated growth within the city.

FTE: 5 Priority: 7

Account Number:				Ongoing	Onetime
235	6174	5010	Salaries and Wages	332,900	0
235	6174	5050	Overtime Pay	35,000	0
235	6174	5110	O.A.S.D.I.	21,070	0
235	6174	5140	Public Safety Retirement	109,160	0
235	6174	5160	Health Insurance	45,000	0
235	6174	5180	Dental Insurance	3,000	0
235	6174	5190	Workers' Compensation	14,890	0
235	6174	5220	Medicare	4,930	0
235	6174	6225	Aircard	3,000	0
235	6174	6282	Equipment Management Charges	40,000	0
235	6174	6325	Microsoft License	1,900	0
235	6175	6325	Body Camera Evidence.com	7,500	0
235	6174	7080	Phone-Voicemail Only	0	250
235	6175	7081	Body Camera	0	7,500
235	6174	7085	Laptop-PD	0	16,000
235	6115	7160	Taser and Duty Weapon	0	11,500
235	6175	7200	Initial Uniform and Yearly Allowance	7,500	0
235	6115	7200	Training	12,500	0

Supplemental Detail

235	6174	7230	Ballistic Vest	0	6,000
235	6174	7990	Premptive Device and Rifle Rack	0	7,500
235	6174	7990	Camera, digital recorder, media cards, badge	0	5,000
235	6174	8070	Car Radio	0	37,500
235	6174	8070	Handheld Radio	0	40,000
235	6174	8120	PD-SUV	0	260,000
235	6174	9861	Vehicle Replacement Contribution	34,290	0
235	6174	9863	Technology Replacement Contribution	4,000	0
			Totals	**676,640**	**391,250**

Supplemental Detail

Title: **School Resource Officer (SRO)** Amount: **$138,390**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The police department currently has three (3) police officers assigned to the high schools within the city. The school resource officers (SROs) primary responsibility is to provide security to the staff and students while interacting with students as a positive role-model both in the classroom and out. The two school districts (Tolleson Union High School District and Agua Fria Union High School District) reimburse the city for the time the SRO spends at their schools through budgeted funds or through a state grant. The city pays 100% of an SRO's time when school is not in session (summer, school breaks, department training, sick leave, vacation leave, FMLA, etc.)

The Tolleson Union High School District is currently building their third high school within Avondale. District administrators have requested an SRO position for the new West Point High School, which is scheduled to open in August of 2019. Because the state school grant for police officers is on a two-year cycle, Tolleson Union High School District will not be able to fund their share of the position with grant funds. They have indicated they could reimburse the city approximately 30% of the SRO salary through other funding sources.

Having an SRO in our high schools is a priority for our department. Considering events around the country in recent years, school safety is paramount. Having police officers interacting with students and staff in a positive atmosphere benefits the trust a community has with their police department and city.

Since the beginning of the school year to present (one half of the school year), calls for service at the three high schools has averaged approximately 88 calls per high school. The SRO is responsible for handling almost all of these calls. If an SRO was not assigned to the school, these additional calls will be assigned to patrol officers to handle. Having one officer that works with staff and students through the school year is immeasurable in the amount of teamwork and interaction with young people of our community.

Historically, the city and the SRO program have received partial revenue for officer salary from either the Safe School Grant (La Joya/Westview) or from the school district partially compensating salary costs directly from their budgeted funds (Agua Fria). The SRO for the West Point HS is part of the Tolleson Union High School District (TUHSD) which uses the Safe School Grant process. The school grants are on a two-year cycle and the upcoming school year would be mid-year and therefore cannot apply for additional funds. During preliminary discussion with the school district, they have indicated they could possibly fund a portion of the SRO salary but was unsure how much could be budgeted. Once the next school year is complete, the TUHSD will include the West Point High School in their grant funding request.

FTE: 1 Priority: 8

Account Number:				Ongoing	Onetime
235	6175	5010	Salaries and Wages	66,580	0
235	6175	5050	Overtime Pay	7,000	0
235	6175	5110	O.A.S.D.I.	4,560	0
235	6175	5140	Public Safety Retirement	21,830	0
235	6175	5160	Health Insurance	9,000	0
235	6175	5180	Dental Insurance	600	0
235	6175	5190	Workers' Compensation	3,220	0
235	6175	5220	Medicare	1,070	0
235	6175	6225	Aircard	600	0
235	6175	6325	Body Camera Evidence.com	1,500	0

Supplemental Detail

235	6175	6325	Microsoft License	380	0
235	6175	7080	Phone-Voicemail Only	0	50
235	6175	7081	Body Camera	0	1,500
235	6175	7085	Laptop-PD	0	3,200
235	6115	7160	Taser and Duty Weapon	0	2,300
235	6115	7200	Training	2,500	0
235	6175	7200	Initial Uniform and Yearly Allowance	1,500	0
235	6174	7230	Ballistic Vest	0	1,200
235	6174	7990	Camera, digital recorder, mediacards, badge	0	1,000
235	6175	8070	Handheld Radio	0	8,000
235	6175	9863	Technology Replacement Contribution	800	0
			Totals	**121,140**	**17,250**

Supplemental Detail

Title: **Two Park Rangers** Amount: **$243,880**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The police department currently has only one park ranger to patrol all city parks and waterways. Besides patrolling city parks, the park ranger also monitors fishing activity at the lakes in Crystal Gardens and areas along the Gila River. The park ranger is also cross trained to handle animal control calls for service when the two animal control officers are off-duty. For 2018, the park ranger has handled 475 calls for service.

With the expansion and renovation of several city parks, the need for additional resources for park safety is warranted. As stated, the department currently has only one park ranger to monitor activities in the city parks. As the number and size of city parks grow, the demand for a uniform presence in those areas also expands. By having a park ranger available, the need for patrol officers to answer calls for service in our parks is reduced.

Adding two (2) park rangers will provide seven days a week coverage with additional support on busy weekends, and special events. The additional park rangers will put the department in a better position handle any new parks added to the city inventory of recreational areas. Park rangers also bring a level of flexibility to the department that is beneficial. Park rangers also assist with equipment and resources at major vehicle accidents and large crime scenes. With their specialized training, park rangers can also be used to assist police officers with animal calls for service that will relieve sworn police officers from being used when animal control officers are unavailable.

FTE: 2 Priority: 12

Account Number:				Ongoing	Onetime
235	6113	5010	Salaries and Wages	98,380	0
235	6113	5050	Overtime Pay	8,000	0
235	6113	5110	O.A.S.D.I.	6,350	0
235	6113	5120	Az State Retirement	12,730	0
235	6174	5160	Health Insurance	18,000	0
235	6174	5180	Dental Insurance	1,200	0
235	6113	5190	Workers' Compensation	1,790	0
235	6113	5220	Medicare	1,480	0
235	6113	6282	Equipment Management Charges	2,400	0
235	6113	6325	Microsoft License	760	0
235	6113	6325	Body Camera Evidence.com	3,000	0
235	6113	6520	Training	1,500	0
235	6113	7080	Phone-Voicemail Only	0	100
235	6113	7081	Body Camera	0	3,000
235	6113	7085	Laptop-PD	0	6,400
235	6115	7160	Taser	0	3,000
235	6113	7200	Initial Uniform and Uniform Allowance	3,000	0
235	6174	7230	Ballistic Vests	0	2,400
235	6174	7990	Camera, digital recorder, media cards, badge	0	2,000
235	6113	7990	Preemptive Device	0	1,000
235	6113	8070	Handheld Radio	0	16,000
235	6113	8070	Car Radio	0	7,500
235	6113	8120	Truck	0	38,000

Supplemental Detail

235	6113	9861	Vehicle Replacement Contribution	4,290	0
235	6113	9863	Technology Replacement Contribution	1,600	0
			Totals	**164,480**	**79,400**

Title: **Eden Cashiering Station** Amount: **$11,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The police department's Records Bureau takes in cash, checks, and money orders for a variety of items such as copies of police department records, fingerprints, 911 calls, photos, video, and 30-day tow fees. Currently the Records Bureau uses a cash register to handle the incoming transactions. In moving forward with better cash handling procedures, we would like to purchase an Eden cashiering station similar to the one used at City Hall in the Water Billing Department. This 3-drawer system will provide more accountability for each user. One drawer will be assigned to the employee at the front desk, another drawer will be assigned to the back-up of the employee at the front desk, and the third drawer will be assigned to the 30-day tow coordinator.

FTE: Priority: 13

Account Number:				Ongoing	Onetime
101	6117	7081	Eden 3 Drawer Cashiering System	0	11,000
			Totals	**0**	**11,000**

Supplemental Detail

Title: **Multiple Interactive Learning Objectives (MILO) Range** Amount: **$75,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The police department would like to enhance the department's firearms program by purchasing a replacement MILO machine. The one that we currently have was purchased over 11 years ago, and isn't currently working properly.

MILO scenarios depict current law enforcement trends and patterns and incorporate realistic factors to provide public safety personnel with an enhanced training experience. This computerized decision-making training equipment provides firearms and use of force instructors with the ability to not only teach physical skills, but to train officers to make the appropriate split-second decisions, which are critical to public safety. Officers will be shown life-size video images and designer graphics and scenarios that will give them training and experience using a full array of options from their use-of-force toolbox such as: chemical sprays, Taser, baton, less-lethal ballistics, and firearms. In addition, using these real-life scenarios also gives officers more experience on presence and posturing, voice commands, empty-hand control, and tactical disengagement. These learned skills will prevent or minimize life threatening consequences that may result from bad decisions in the field.

Having this type of firearms training available is critical for police officers in both patrol and special assignment units, as a scenario can be developed for search warrants, and specialty details and assignments such as SWAT, motors, K9, detention personnel, and detectives. Developing, honing, and maintaining these skills are vital to public safety. Whether providing for employee development, complying with state or federal mandates, or minimizing lawsuit potential, training is an important investment of time and money made by police departments nationwide.

FTE: Priority: 14

Account Number:				Ongoing	Onetime
101	6115	8012	MILO Range	0	75,000
			Totals	**0**	**75,000**

Police

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	18,030,145	19,463,009	19,971,747	20,250,980	20,250,980	20,044,560
Contractual Services	2,625,219	2,839,204	3,035,660	3,199,609	3,199,609	2,986,680
Commodities	703,206	564,100	772,532	849,073	849,073	581,447
Capital Outlay	411,938	115,877	184,200	358,990	358,990	77,300
Other	96,780	88,030	298,030	508,030	508,030	298,030
Transfers Out	971,120	782,270	1,062,020	1,062,020	1,062,020	1,243,870
Total by Category	**22,838,408**	**23,852,490**	**25,324,189**	**26,228,702**	**26,228,702**	**25,231,887**
Expenditures by Division						
Police - Administration	2,004,189	2,098,195	1,606,320	1,656,780	1,656,780	1,500,887
Police - Community Services	249,081	209,643	285,420	287,100	287,100	295,080
Police - Patrol Support	485,227	554,010	609,100	635,600	635,600	600,800
Police - Professional Standards Bureau	176,319	88,357	740,980	745,200	745,200	738,860
Police - Communications	1,560,260	1,663,454	2,078,741	2,083,761	2,083,761	1,978,180
Police - Records	214,616	214,338	423,580	424,630	424,630	401,410
Police - Traffic	1,098,370	1,131,161	1,095,640	1,131,740	1,131,740	1,099,740
Police - COPS Hiring ARRA	502,439	45	-	-	-	-
Police - Detention Services	928,237	968,384	1,114,648	1,126,385	1,126,385	1,069,880
Police - Patrol	10,140,619	11,019,049	11,345,440	11,390,596	11,390,596	11,592,370
Police - Investigations	2,856,000	3,198,492	3,396,680	3,399,620	3,399,620	3,408,670
Police - Community Action Team (CAT)	794,739	818,533	782,320	786,860	786,860	818,570
Police - Tolleson Animal Control	-	-	-	-	-	5,280
Police - Agua Fria SRO	95,906	98,174	96,850	97,080	97,080	100,200
Police - Tolleson Union SRO	211,434	217,740	200,310	200,780	200,780	207,260
Police - GIITEM	112,066	131,929	106,580	107,470	107,470	94,550
Regional Family Advocacy	1,177,445	1,318,448	1,441,580	2,058,978	2,058,978	1,320,150
Other Grants	162,755	78,229	-	41,932	41,932	-
R.I.C.O. All Agencies	68,706	44,309	-	54,190	54,190	-
Total by Division	**22,838,408**	**23,852,490**	**25,324,189**	**26,228,702**	**26,228,702**	**25,231,887**
Expenditures by Fund						
General Fund	16,802,534	17,827,968	18,914,317	19,054,530	19,054,530	18,946,447
Other Grants	162,755	78,229	-	41,932	41,932	-
Co. R.I.C.O. w/Maricopa Atty	68,706	44,309	-	54,190	54,190	-
Regional Family Advocacy	1,177,445	1,318,448	1,441,580	2,058,978	2,058,978	1,320,150
Public Safety Dedicated Sales Tax	4,626,968	4,583,536	4,968,292	5,019,072	5,019,072	4,965,290
Total by Fund	**22,838,408**	**23,852,490**	**25,324,189**	**26,228,702**	**26,228,702**	**25,231,887**
Authorized Positions by Division						
Police - Administration	10.00	10.00	6.00	6.00	6.00	6.00
Police - Family Advocacy Center	5.00	5.00	5.00	5.00	5.00	5.00

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Authorized Positions by Division						
Police - Community Services	3.00	3.00	3.00	3.00	3.00	3.00
Police - Patrol Support	6.00	7.00	6.00	6.00	6.00	6.00
Police - Professional Standards Bureau	-	-	5.00	5.00	5.00	5.00
Police - Communications	21.00	21.00	21.00	21.00	21.00	21.00
Police - Records	4.00	4.00	6.00	6.00	6.00	6.00
Police - Traffic	8.00	8.00	8.00	8.00	8.00	8.00
Police - COPS Hiring ARRA	5.00	-	-	-	-	-
Police - Detention Services	9.00	9.00	10.00	10.00	10.00	10.00
Police - Patrol	78.00	83.00	81.00	81.00	81.00	81.00
Police - Investigations	22.00	23.00	25.00	25.00	25.00	25.00
Police - Community Action Team (CAT)	7.00	7.00	6.00	6.00	6.00	6.00
Police - Agua Fria SRO	1.00	1.00	1.00	1.00	1.00	1.00
Police - Tolleson Union SRO	2.00	2.00	2.00	2.00	2.00	2.00
Police - GIITEM	1.00	1.00	1.00	1.00	1.00	1.00
Total Authorized FTE	**182.00**	**184.00**	**186.00**	**186.00**	**186.00**	**186.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -6110 - **Police - Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Chief	1.00	1.00	1.00		
Assistant Police Chief	2.00	1.00	1.00		
Policy and Procedures Analyst	1.00	-	-		
Police Sergeant	2.00	-	-		
Police Officer	1.00	1.00	1.00		
Police Crime Analyst	1.00	-	-		
Administrative Assistant to the Police Chief	1.00	-	-		
Administrative Assistant	-	1.00	1.00		
Senior Management Assistant	1.00	-	-		
Police Administration Manager	-	1.00	1.00		
Volunteer Coordinator	-	1.00	1.00		
Total Authorized FTE	**10.00**	**6.00**	**6.00**		
Personal Services					
5000 Personal Services	**1,414,464**	**856,330**	**821,370**	**-**	**821,370**
Salaries & Wages	*1,020,920*	*644,700*	*620,310*		*620,310*
Employee Benefits	*294,016*	*160,940*	*148,020*		*148,020*
Employee Health & Dental	*99,528*	*50,690*	*53,040*		*53,040*
Total Personal Services	**1,414,464**	**856,330**	**821,370**	**-**	**821,370**
Contractual Services					
6060 Attorney Fees	**45,654**	**40,000**	**-**	**-**	**-**
6070 Interpreter Fees	**-**	**2,000**	**-**	**-**	**-**
6110 Medical Fees	**21,038**	**20,000**	**20,000**	**-**	**20,000**
Psych Exams/Visits Materials (PD)			*20,000*		*20,000*
6180 Other Professional Services	**23,283**	**33,540**	**33,540**	**-**	**33,540**
Decontamination Clean Up			*500*		*500*
Fit for Duty Evaluations			*500*		*500*
Polygraph Examinations			*16,540*		*16,540*
Records Storage			*4,500*		*4,500*
Shred It			*3,000*		*3,000*
Towing Fees			*6,500*		*6,500*
Transcription Services			*2,000*		*2,000*
6185 Jail Services	**209,202**	**218,920**	**218,920**	**-**	**218,920**
Contracted Jail Per Diem and Housing Services			*218,920*		*218,920*
6190 Other Fees	**-**	**150**	**150**	**-**	**150**
Licenses & Fees			*150*		*150*
6210 Postage	**5,354**	**5,200**	**5,200**	**-**	**5,200**
6220 Telephone Service	**25,995**	**26,830**	**26,830**	**-**	**26,830**
Communication Charges/Air Cards			*26,830*		*26,830*
6225 Long Distance Phone Service	**4,649**	**10,000**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -6110 - **Police - Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6230 Electricity	33,075	33,200	33,200	-	33,200
6240 Gas	528	-	-	-	-
6250 Water	5,038	8,000	8,000	-	8,000
6251 Contractual Obligations	48,276	52,500	52,500	-	52,500
False Alarm Contract - Revenue Share Payment			*52,500*		*52,500*
6260 Sewer	8	-	-	-	-
6280 Internal Printing/Copy Charges	10,429	10,930	-	-	-
6281 Risk Management Charges	22,900	22,130	16,380	-	16,380
6310 Contractual Maint./Office Equip	-	6,480	10,080	-	10,080
E-Citation			*4,980*		*4,980*
Policy Updates from Legal			*3,600*		*3,600*
Radar Calibration			*1,500*		*1,500*
6325 Contractual Maint./Technology	106,763	112,860	112,860	-	112,860
Cop Link			*5,500*		*5,500*
Netmotion Maintenance			*12,390*		*12,390*
Spillman Mainteance Increase			*7,500*		*7,500*
Spillman Maintenance Contract			*80,470*		*80,470*
Spillman Technologies Contract Increase			*7,000*		*7,000*
6500 Memberships	3,124	2,000	2,000	-	2,000
IACP			*2,000*		*2,000*
6510 Mileage Reimbursement	-	250	250	-	250
6520 Training	7,676	3,000	3,000	-	3,000
IACP Training			*3,000*		*3,000*
6540 Meeting Expense	4,456	4,500	4,500	-	4,500
6550 Subscriptions	445	-	-	-	-
6570 Printing	-	5,100	5,100	-	5,100
6720 R&M Machinery and Equipment	2,395	500	500	-	500
6800 R&M Office Equipment	-	500	500	-	500
6990 Other Miscellaneous	566	1,000	1,000	-	1,000
Door Name Plates			*500*		*500*
Notary Fees			*500*		*500*
Total Contractual Services	580,854	619,590	554,510	-	554,510
Commodities					
7010 General Office Supplies	3,882	3,750	3,750	-	3,750
7040 Books and Pamphlets	460	4,400	4,400	-	4,400
ARS Law Statute Books			*3,000*		*3,000*
Police Testing Material			*1,400*		*1,400*
7080 Office Equipment	2,130	800	800	-	800
7081 Technology Hardware	-	-	-	-	-

Operating Budget Detail

Fund: General Fund

Division: 101 -6110 - **Police - Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7085 Technology Software	-	-	-	-	-
7114 Spec Events Supplies/Equip	6,125	4,000	4,000	-	4,000
Employee Banquet, Plaques, Awards			*4,000*		*4,000*
7116 Employee Awards/Recognition	2,123	-	-	-	-
7165 Other Equipment	275	-	-	-	-
7200 Uniform Purchase	24,614	24,600	24,600	-	24,600
Dome Badges/Flat Badges			*4,000*		*4,000*
New Issue Due to Attrition			*8,500*		*8,500*
Repair/Replacement of Damaged Uniforms			*800*		*800*
Uniform Allowance			*11,300*		*11,300*
7230 Safety Apparel/Equipment	11,900	15,450	15,450	-	15,450
Ballistic Vest Replacements			*13,550*		*13,550*
Gloves			*1,900*		*1,900*
7410 Parts	10,150	-	-	-	-
7551 Contributions	519	-	-	677	677
- Carryover				*677*	*677*
7990 Other Supplies	1,114	500	500	-	500
Supplies			*500*		*500*
Total Commodities	63,292	53,500	53,500	677	54,177
Capital Outlay					
8011 Technology - Software	-	-	-	-	-
8630 Equipment	-	25,000	25,000	-	25,000
Police Equipment			*25,000*		*25,000*
Total Capital Outlay	-	25,000	25,000	-	25,000
Other					
9999 Restricted Use	-	10,000	10,000	-	10,000
Contributions			*10,000*		*10,000*
Total Other	-	10,000	10,000	-	10,000
Transfers Out					
9863 Transfer Out 603--Equipment	35,970	34,220	34,150	-	34,150
Technology Replacement Contribution			*34,150*		*34,150*
Total Transfers Out	35,970	34,220	34,150	-	34,150
Total Police - Administration	2,094,580	1,598,640	1,498,530	677	1,499,207

Operating Budget Detail

Fund: General Fund

Division: 101 -6112 - **Police - Community Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Officer	-	-	1.00		
Community Services Advocate	-	-	1.00		
Community Service Advocate	1.00	1.00	-		
Police Community Services Supervisor	-	-	1.00		
Police Community Service Supervisor	-	1.00	-		
Community Service Supervisor	1.00	-	-		
Public Education Specialist	-	1.00	-		
Senior Administrative Clerk	1.00	-	-		
Total Authorized FTE	**3.00**	**3.00**	**3.00**		
Personal Services					
5000 Personal Services	**183,877**	**255,150**	**272,740**	**-**	**272,740**
Salaries & Wages	*137,413*	*190,650*	*194,370*		*194,370*
Employee Benefits	*27,415*	*39,150*	*51,850*		*51,850*
Employee Health & Dental	*19,049*	*25,350*	*26,520*		*26,520*
Total Personal Services	**183,877**	**255,150**	**272,740**	**-**	**272,740**
Contractual Services					
6180 Other Professional Services	**32**	**-**	**-**	**-**	**-**
6210 Postage	**132**	**-**	**-**	**-**	**-**
6220 Telephone Service	**1,365**	**1,560**	**1,560**	**-**	**1,560**
Communication Charges-Air Cards			*1,560*		*1,560*
6280 Internal Printing/Copy Charges	**5,219**	**7,870**	**-**	**-**	**-**
6281 Risk Management Charges	**5,680**	**5,760**	**5,740**	**-**	**5,740**
6282 Equipment Management Charges	**31**	**-**	**-**	**-**	**-**
6500 Memberships	**295**	**200**	**200**	**-**	**200**
Crime Prevention Association			*100*		*100*
VIP Memberships			*100*		*100*
6520 Training	**116**	**-**	**-**	**-**	**-**
6540 Meeting Expense	**-**	**500**	**500**	**-**	**500**
VIPS Meeting Expense			*500*		*500*
6570 Printing	**48**	**1,650**	**1,650**	**-**	**1,650**
Community Services Printing			*1,000*		*1,000*
VIP Printing			*650*		*650*
Total Contractual Services	**12,918**	**17,540**	**9,650**	**-**	**9,650**
Commodities					
7010 General Office Supplies	**1,309**	**1,500**	**1,500**	**-**	**1,500**
General Office Supplies			*1,000*		*1,000*
VIP Office Supplies			*500*		*500*

Operating Budget Detail

Fund: General Fund

Division: 101 -6112 - **Police - Community Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7114 Spec Events Supplies/Equip	**4,118**	**4,000**	**4,000**	**-**	**4,000**
Supplies for GAIN: handouts, stickers, pens, JR badges, police hats			*4,000*		*4,000*
7200 Uniform Purchase	**1,863**	**1,550**	**1,550**	**-**	**1,550**
VIP Uniforms			*1,550*		*1,550*
7551 Contributions	**227**	**-**	**-**	**-**	**-**
7990 Other Supplies	**811**	**1,000**	**1,000**	**-**	**1,000**
Domestic Violence Emergency Supplies: Clothes, food, shelter assistance			*1,000*		*1,000*
Total Commodities	**8,328**	**8,050**	**8,050**	**-**	**8,050**
Transfers Out					
9863 Transfer Out 603--Equipment	**4,520**	**4,680**	**4,640**	**-**	**4,640**
Technology Replacement Contribution			*4,640*		*4,640*
Total Transfers Out	**4,520**	**4,680**	**4,640**	**-**	**4,640**
Total Police - Community Services	**209,643**	**285,420**	**295,080**	**-**	**295,080**

Operating Budget Detail

Fund: General Fund

Division: 101 -6113 - **Police - Patrol Support**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Support Services Supervisor	1.00	1.00	1.00		
Animal Control Officer	2.00	2.00	2.00		
Park Ranger	2.00	1.00	1.00		
Property & Evidence Custodian	2.00	2.00	2.00		
Total Authorized FTE	**7.00**	**6.00**	**6.00**		
Personal Services					
5000 Personal Services	**401,801**	**440,930**	**420,760**	**-**	**420,760**
Salaries & Wages	*300,245*	*312,160*	*295,380*		*295,380*
Employee Benefits	*59,349*	*78,080*	*72,340*		*72,340*
Employee Health & Dental	*42,207*	*50,690*	*53,040*		*53,040*
Total Personal Services	**401,801**	**440,930**	**420,760**	**-**	**420,760**
Contractual Services					
6140 Animal Control Fees	**940**	**2,000**	**2,000**	**-**	**2,000**
Animal Euthanasia			*2,000*		*2,000*
6180 Other Professional Services	**-**	**500**	**500**	**-**	**500**
Property Disposal			*500*		*500*
6220 Telephone Service	**2,684**	**2,610**	**2,610**	**-**	**2,610**
Communication Charges			*2,610*		*2,610*
6280 Internal Printing/Copy Charges	**418**	**190**	**-**	**-**	**-**
6281 Risk Management Charges	**17,730**	**19,520**	**12,840**	**-**	**12,840**
6282 Equipment Management Charges	**72,003**	**63,700**	**74,470**	**-**	**74,470**
6520 Training	**2,905**	**2,400**	**2,400**	**-**	**2,400**
Annual K9 Training			*1,600*		*1,600*
Arizona Association of Property and Evidence			*800*		*800*
Total Contractual Services	**96,680**	**90,920**	**94,820**	**-**	**94,820**
Commodities					
7010 General Office Supplies	**737**	**500**	**500**	**-**	**500**
7200 Uniform Purchase	**8,927**	**6,390**	**6,390**	**-**	**6,390**
Uniform Allowance			*6,390*		*6,390*
7870 Animal Control Supplies	**1,244**	**3,500**	**3,500**	**-**	**3,500**
Drugs and Darts			*2,000*		*2,000*
Leashes, blankets, bite stick, and muzzles			*800*		*800*
Medical Supplies			*700*		*700*
7990 Other Supplies	**531**	**4,800**	**4,800**	**-**	**4,800**
Battery charger			*200*		*200*
Property and Evidence Supplies			*4,600*		*4,600*
Total Commodities	**11,439**	**15,190**	**15,190**	**-**	**15,190**

Operating Budget Detail

Fund: General Fund

Division: 101 -6113 - **Police - Patrol Support**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**38,770**	**56,580**	**64,590**	**-**	**64,590**
Vehicle Replacement Contribution			*64,590*		*64,590*
9863 Transfer Out 603--Equipment	**5,320**	**5,480**	**5,440**	**-**	**5,440**
Technology Replacement Contribution			*5,440*		*5,440*
Total Transfers Out	**44,090**	**62,060**	**70,030**	**-**	**70,030**
Total Police - Patrol Support	**554,010**	**609,100**	**600,800**	**-**	**600,800**

Operating Budget Detail

Fund: General Fund

Division: 101 -6115 - **Police - Professional Standards Bureau**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Policy and Procedures Analyst	-	1.00	1.00		
Police Sergeant	-	2.00	2.00		
Police Officer	-	2.00	2.00		
Total Authorized FTE	**-**	**5.00**	**5.00**		
Personal Services					
5000 Personal Services	**22,161**	**618,350**	**605,070**	**-**	**605,070**
Salaries & Wages	*15,129*	*412,990*	*409,640*		*409,640*
Employee Benefits	*5,054*	*163,110*	*151,230*		*151,230*
Employee Health & Dental	*1,978*	*42,250*	*44,200*		*44,200*
Total Personal Services	**22,161**	**618,350**	**605,070**	**-**	**605,070**
Contractual Services					
6281 Risk Management Charges	**-**	**-**	**9,960**	**-**	**9,960**
6500 Memberships	**-**	**1,000**	**1,000**	**-**	**1,000**
Professional Memberships			*1,000*		*1,000*
6520 Training	**17,901**	**13,920**	**13,920**	**-**	**13,920**
AACOP Pow-Wow			*500*		*500*
AGTS Supervisors Academy			*1,000*		*1,000*
Critical Incident Stress Management Certification			*400*		*400*
Customer Service			*800*		*800*
Defensive Driver Training			*1,000*		*1,000*
Discipline and Internal Investigations			*1,500*		*1,500*
General Officer Training			*3,420*		*3,420*
Hispanic Leadership Institute			*800*		*800*
LPO			*500*		*500*
Rifle and SWAT school			*2,800*		*2,800*
Spillman Training/Certification			*1,200*		*1,200*
6540 Meeting Expense	**-**	**-**	**-**	**-**	**-**
6990 Other Miscellaneous	**819**	**-**	**-**	**-**	**-**
Total Contractual Services	**18,720**	**14,920**	**24,880**	**-**	**24,880**
Commodities					
7010 General Office Supplies	**638**	**700**	**700**	**-**	**700**

Operating Budget Detail

Fund: General Fund

Division: 101 -6115 - **Police - Professional Standards Bureau**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7160 Firearm Training Supplies	**38,239**	**54,740**	**54,740**	**30,000**	**84,740**
Ammunition			*32,000*		*32,000*
Cleaning Solution			*640*		*640*
Ear/Eye Protection			*1,200*		*1,200*
Firearm Range Cost			*1,000*		*1,000*
Rifle/Duty Weapon Parts, Repair, and Maintenance			*5,000*		*5,000*
Target/Range Equipment			*2,000*		*2,000*
Taser Cartridges and Repairs			*12,000*		*12,000*
Tasers, duty weapons, ammunition - Carryover				*30,000*	*30,000*
Tools			*900*		*900*
7200 Uniform Purchase	**-**	**-**	**-**	**-**	**-**
7860 Tactical Operations	**638**	**-**	**-**	**-**	**-**
Total Commodities	**39,515**	**55,440**	**55,440**	**30,000**	**85,440**
Total Police - Professional Standards Bureau	**80,396**	**688,710**	**685,390**	**30,000**	**715,390**

Operating Budget Detail

Fund: General Fund

Division: 101 -6116 - **Police - Communications**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Communications Manager	-	1.00	1.00		
Communications Manager	1.00	-	-		
Police Communications Supervisor	-	4.00	4.00		
Communications Supervisor	4.00	-	-		
CAD-RMS Applications Administrator	1.00	-	-		
Public Safety Dispatcher	13.00	-	-		
Police Communications Dispatcher	-	14.00	16.00		
911 Call Taker	2.00	2.00	-		
Total Authorized FTE	**21.00**	**21.00**	**21.00**		
Personal Services					
5000 Personal Services	**1,392,591**	**1,577,861**	**1,541,940**	**-**	**1,541,940**
Salaries & Wages	*1,055,197*	*1,159,940*	*1,138,320*		*1,138,320*
Employee Benefits	*215,633*	*238,925*	*235,660*		*235,660*
Employee Health & Dental	*121,761*	*178,996*	*167,960*		*167,960*
Total Personal Services	**1,392,591**	**1,577,861**	**1,541,940**	**-**	**1,541,940**
Contractual Services					
6070 Interpreter Fees	**3,181**	**4,000**	**4,000**	**-**	**4,000**
Interpreter Fees 24/7 Translation Service			*4,000*		*4,000*
6220 Telephone Service	**13,918**	**13,010**	**13,010**	**-**	**13,010**
Aircard			*600*		*600*
Communication Charges			*12,410*		*12,410*
6280 Internal Printing/Copy Charges	**2,070**	**2,410**	**-**	**-**	**-**
6281 Risk Management Charges	**39,660**	**40,330**	**40,190**	**-**	**40,190**
6300 Contractual Maint./Radio&Comm.	**178,193**	**327,910**	**327,910**	**30,000**	**357,910**
Console and Neptune Intelligence Computer Engineering (NICE) Logger Maintenance Agreement			*49,300*		*49,300*
Goserco			*5,000*		*5,000*
IBM Hardware and Software Support			*6,840*		*6,840*
Insight Battery Back Up			*5,000*		*5,000*
Mercom 911 Support			*4,500*		*4,500*
Radio Maintenance & Repair Contract			*7,000*		*7,000*
Reduced Approps for contribution to Graphics Designer			*(2,000)*		*(2,000)*
Regional Wireless Cooperative Fees			*249,270*		*249,270*
RWC fees - Carryover				*30,000*	*30,000*
Tokens			*3,000*		*3,000*
6310 Contractual Maint./Office Equip	**65**	**3,600**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -6116 - **Police - Communications**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6500 Memberships	**92**	**120**	**120**	**-**	**120**
APCO/NENA Membership			*40*		*40*
Association of Public - Safety Communications			*80*		*80*
6520 Training	**3,299**	**2,500**	**2,500**	**-**	**2,500**
Dispatcher Training			*2,500*		*2,500*
Total Contractual Services	**240,478**	**393,880**	**387,730**	**30,000**	**417,730**
Commodities					
7010 General Office Supplies	**1,438**	**1,700**	**1,700**	**-**	**1,700**
7080 Office Equipment	**1,382**	**2,000**	**2,000**	**-**	**2,000**
Headsets			*2,000*		*2,000*
7081 Technology Hardware	**1,307**	**-**	**-**	**-**	**-**
7085 Technology Software	**-**	**-**	**-**	**-**	**-**
Total Commodities	**4,127**	**3,700**	**3,700**	**-**	**3,700**
Capital Outlay					
8011 Technology - Software	**-**	**-**	**-**	**-**	**-**
8012 Technology - Hardware	**-**	**-**	**-**	**-**	**-**
8070 Communication Equipment	**11,718**	**-**	**-**	**-**	**-**
Total Capital Outlay	**11,718**	**-**	**-**	**-**	**-**
Transfers Out					
9863 Transfer Out 603--Equipment	**14,540**	**14,900**	**14,810**	**-**	**14,810**
Technology Replacement Contribution			*14,810*		*14,810*
Total Transfers Out	**14,540**	**14,900**	**14,810**	**-**	**14,810**
Total Police - Communications	**1,663,454**	**1,990,341**	**1,948,180**	**30,000**	**1,978,180**

Operating Budget Detail

Fund: General Fund

Division: 101 -6117 - **Police - Records**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
CAD-RMS Systems Analyst	-	1.00	1.00		
UCR and Alarm Coordinator	-	1.00	1.00		
Police Records Clerk	4.00	4.00	4.00		
Total Authorized FTE	**4.00**	**6.00**	**6.00**		
Personal Services					
5000 Personal Services	**195,214**	**393,570**	**380,230**	**-**	**380,230**
Salaries & Wages	*140,415*	*284,320*	*270,990*		*270,990*
Employee Benefits	*26,655*	*58,560*	*56,200*		*56,200*
Employee Health & Dental	*28,144*	*50,690*	*53,040*		*53,040*
Total Personal Services	**195,214**	**393,570**	**380,230**	**-**	**380,230**
Contractual Services					
6100 Finance and Banking Fees	**-**	**-**	**-**	**-**	**-**
6220 Telephone Service	**2,027**	**1,810**	**1,810**	**-**	**1,810**
Communication Charges			*1,810*		*1,810*
6280 Internal Printing/Copy Charges	**2,524**	**1,570**	**-**	**-**	**-**
6281 Risk Management Charges	**7,550**	**7,690**	**11,470**	**-**	**11,470**
6520 Training	**1,276**	**2,500**	**2,500**	**-**	**2,500**
Customer Service Training			*1,000*		*1,000*
Management Training			*1,500*		*1,500*
Total Contractual Services	**13,377**	**13,570**	**15,780**	**-**	**15,780**
Commodities					
7010 General Office Supplies	**1,517**	**1,050**	**1,050**	**-**	**1,050**
Total Commodities	**1,517**	**1,050**	**1,050**	**-**	**1,050**
Capital Outlay					
8012 Technology - Hardware	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**
Transfers Out					
9863 Transfer Out 603--Equipment	**4,230**	**4,390**	**4,350**	**-**	**4,350**
Technology Replacement Contribution			*4,350*		*4,350*
Total Transfers Out	**4,230**	**4,390**	**4,350**	**-**	**4,350**
Total Police - Records	**214,338**	**412,580**	**401,410**	**-**	**401,410**

Operating Budget Detail

Fund: General Fund

Division: 101 -6119 - **Police - Traffic**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Records and Vehicle Impound Supervisor	-	1.00	1.00		
Police Records/30 Day Tow Supervisor	1.00	-	-		
Vehicle Impound Coordinator	-	1.00	1.00		
Police Traffic Program Coordinator	1.00	-	-		
Total Authorized FTE	**2.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**188,979**	**199,290**	**195,300**	**-**	**195,300**
Salaries & Wages	*146,978*	*147,840*	*145,050*		*145,050*
Employee Benefits	*30,916*	*34,550*	*32,570*		*32,570*
Employee Health & Dental	*11,085*	*16,900*	*17,680*		*17,680*
Total Personal Services	**188,979**	**199,290**	**195,300**	**-**	**195,300**
Contractual Services					
6220 Telephone Service	**700**	**1,020**	**1,020**	**-**	**1,020**
Communication Charges			*1,020*		*1,020*
6280 Internal Printing/Copy Charges	**3,714**	**3,020**	**-**	**-**	**-**
6281 Risk Management Charges	**3,770**	**3,830**	**3,830**	**-**	**3,830**
6520 Training	**190**	**2,000**	**2,000**	**-**	**2,000**
IPTM ACC Courses			*1,000*		*1,000*
Spillman Training			*1,000*		*1,000*
6570 Printing	**3,153**	**3,200**	**3,200**	**-**	**3,200**
Forms for 30 Day Tow Program and Motors			*3,200*		*3,200*
6800 R&M Office Equipment	**-**	**400**	**400**	**-**	**400**
6820 R&M Communication Equipment	**-**	**1,710**	**1,710**	**-**	**1,710**
Internal Printing/Copy Charges			*1,710*		*1,710*
Total Contractual Services	**11,527**	**15,180**	**12,160**	**-**	**12,160**
Commodities					
7010 General Office Supplies	**582**	**1,200**	**1,200**	**-**	**1,200**
7085 Technology Software	**287**	**-**	**-**	**-**	**-**
7165 Other Equipment	**16,241**	**25,000**	**25,000**	**-**	**25,000**
Police Equipment tied to 28-3511			*25,000*		*25,000*
7990 Other Supplies	**221**	**1,500**	**1,500**	**-**	**1,500**
Program Supplies			*1,500*		*1,500*
Total Commodities	**17,331**	**27,700**	**27,700**	**-**	**27,700**
Capital Outlay					
8120 Vehicles	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -6119 - **Police - Traffic**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9863 Transfer Out 603--Equipment	**1,140**	**1,180**	**1,170**	**-**	**1,170**
Technology Replacement Contribution			*1,170*		*1,170*
Total Transfers Out	**1,140**	**1,180**	**1,170**	**-**	**1,170**
Total Police - Traffic	**218,977**	**243,350**	**236,330**	**-**	**236,330**

Operating Budget Detail

Fund: General Fund

Division: 101 -6173 - **Police - Detention Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Detention Supervisor	2.00	2.00	2.00		
Detention Officer	4.00	5.00	5.00		
Total Authorized FTE	**6.00**	**7.00**	**7.00**		
Personal Services					
5000 Personal Services	**570,479**	**607,576**	**634,480**	**-**	**634,480**
Salaries & Wages	*432,885*	*427,340*	*412,650*		*412,650*
Employee Benefits	*103,527*	*119,510*	*159,950*		*159,950*
Employee Health & Dental	*34,067*	*60,726*	*61,880*		*61,880*
Total Personal Services	**570,479**	**607,576**	**634,480**	**-**	**634,480**
Contractual Services					
6220 Telephone Service	**3,695**	**3,130**	**3,130**	**-**	**3,130**
Communication Charges			*3,130*		*3,130*
6230 Electricity	**34,911**	**31,390**	**31,390**	**-**	**31,390**
6250 Water	**2,300**	**4,100**	**4,100**	**-**	**4,100**
6280 Internal Printing/Copy Charges	**3,977**	**3,650**	**-**	**-**	**-**
6281 Risk Management Charges	**15,810**	**15,960**	**16,500**	**-**	**16,500**
6282 Equipment Management Charges	**18,123**	**20,880**	**23,980**	**-**	**23,980**
6325 Contractual Maint./Technology	**-**	**9,000**	**9,000**	**-**	**9,000**
AFIS Livescan Maintenance			*5,000*		*5,000*
AZAFIS and Livescan Maintenance			*4,000*		*4,000*
6440 Notary Bonds	**123**	**-**	**-**	**-**	**-**
Total Contractual Services	**78,939**	**88,110**	**88,100**	**-**	**88,100**
Commodities					
7010 General Office Supplies	**1,049**	**2,200**	**2,200**	**-**	**2,200**
7060 Janitorial Supplies	**2,402**	**3,000**	**3,000**	**-**	**3,000**
7081 Technology Hardware	**12,154**	**-**	**-**	**-**	**-**
7140 Furnishings	**831**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**9,000**	**9,500**	**9,500**	**-**	**9,500**
Initial uniform purchase and allowances			*1,500*		*1,500*
Uniform Purchase			*8,000*		*8,000*
7230 Safety Apparel/Equipment	**-**	**-**	**-**	**-**	**-**
7300 Food	**21,043**	**23,000**	**23,000**	**-**	**23,000**
7990 Other Supplies	**3,965**	**3,800**	**3,800**	**-**	**3,800**
Clothes			*2,000*		*2,000*
Jail mats			*500*		*500*
Other Supplies			*1,000*		*1,000*
Transport Belts			*300*		*300*
Total Commodities	**50,444**	**41,500**	**41,500**	**-**	**41,500**

Operating Budget Detail

Fund: General Fund

Division: 101 -6173 - **Police - Detention Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Capital Outlay					
8012 Technology - Hardware	7,480	-	-	-	-
8070 Communication Equipment	-	-	-	-	-
Total Capital Outlay	7,480	-	-	-	-
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	5,410	10,830	11,810	-	11,810
Vehicle Replacement Contribution			*11,810*		*11,810*
9863 Transfer Out 603--Equipment	8,650	12,800	14,120	-	14,120
Technology Replacement Contribution			*14,120*		*14,120*
Total Transfers Out	14,060	23,630	25,930	-	25,930
Total Police - Detention Services	721,402	760,816	790,010	-	790,010

Operating Budget Detail

Fund: General Fund

Division: 101 -6174 - **Police - Patrol**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Detention Support Services Manager	-	-	1.00		
Police Lieutenant	3.00	4.00	3.00		
Police Sergeant	9.00	9.00	9.00		
Police Officer	43.00	41.00	41.00		
Administrative Assistant	1.00	1.00	1.00		
Volunteer Coordinator	1.00	-	-		
Total Authorized FTE	**57.00**	**55.00**	**55.00**		
Personal Services					
5000 Personal Services	**6,688,879**	**6,632,300**	**6,634,470**	**-**	**6,634,470**
Salaries & Wages	*4,501,354*	*4,322,370*	*4,385,020*		*4,385,020*
Employee Benefits	*1,744,077*	*1,845,240*	*1,763,250*		*1,763,250*
Employee Health & Dental	*443,448*	*464,690*	*486,200*		*486,200*
Total Personal Services	**6,688,879**	**6,632,300**	**6,634,470**	**-**	**6,634,470**
Contractual Services					
6145 K9 Veterinarian Fees	**1,752**	**1,500**	**1,500**	**-**	**1,500**
K9 Vet Fees			*1,500*		*1,500*
6220 Telephone Service	**41,449**	**61,670**	**61,670**	**-**	**61,670**
Communication Charges			*61,670*		*61,670*
6225 Long Distance Phone Service	**62,914**	**19,600**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**14,194**	**20,720**	**-**	**-**	**-**
6281 Risk Management Charges	**223,620**	**241,230**	**267,650**	**-**	**267,650**
6282 Equipment Management Charges	**428,761**	**316,130**	**417,610**	**-**	**417,610**
6325 Contractual Maint./Technology	**1,451**	**1,500**	**1,500**	**-**	**1,500**
Netmotion			*1,500*		*1,500*
6500 Memberships	**-**	**100**	**100**	**-**	**100**
IPMBA Bike Patrol Membership			*100*		*100*
6520 Training	**4,592**	**3,000**	**3,000**	**-**	**3,000**
Training for Patrol			*3,000*		*3,000*
6570 Printing	**6,186**	**4,500**	**4,500**	**-**	**4,500**
6720 R&M Machinery and Equipment	**-**	**800**	**800**	**-**	**800**
R&M Bicycles			*800*		*800*
6990 Other Miscellaneous	**233**	**-**	**-**	**-**	**-**
Total Contractual Services	**785,152**	**670,750**	**758,330**	**-**	**758,330**
Commodities					
7010 General Office Supplies	**3,390**	**2,000**	**2,000**	**-**	**2,000**
7081 Technology Hardware	**1,282**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**82,765**	**60,000**	**60,000**	**-**	**60,000**

Operating Budget Detail

Fund: General Fund

Division: 101 -6174 - **Police - Patrol**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7230 Safety Apparel/Equipment	**19,654**	**24,090**	**24,090**	**15,000**	**39,090**
Ballistic Vest Purchase			*17,000*		*17,000*
ballistic vests - Carryover				*15,000*	*15,000*
Officer Safety Equipment			*7,090*		*7,090*
7850 Canine Supplies	**5,081**	**6,000**	**6,000**	**-**	**6,000**
Dog Food			*2,000*		*2,000*
K9 Supplies			*2,000*		*2,000*
Training			*2,000*		*2,000*
7860 Tactical Operations	**15,200**	**21,070**	**21,070**	**-**	**21,070**
Ammunition for SWAT			*10,000*		*10,000*
Batteries for Weapon Light Systems			*500*		*500*
CTS Diversionary Devices			*1,800*		*1,800*
General Equipment Upkeep			*2,870*		*2,870*
Uniform Items for SWAT			*2,000*		*2,000*
Upkeep for Weapons			*2,000*		*2,000*
Yearly Sniper Ammunition			*1,900*		*1,900*
7990 Other Supplies	**12,475**	**19,150**	**19,150**	**-**	**19,150**
Crime Scene Tape			*1,500*		*1,500*
Digital Cameras			*2,500*		*2,500*
Digital Recorders			*1,650*		*1,650*
Fingerprint Supplies			*2,450*		*2,450*
Flares			*1,500*		*1,500*
Ice			*1,000*		*1,000*
Media Cards/Thumb Drives			*1,200*		*1,200*
Narc Testing Kits			*3,300*		*3,300*
Stop Sticks			*1,000*		*1,000*
Traffic Cones			*3,050*		*3,050*
Total Commodities	**139,847**	**132,310**	**132,310**	**15,000**	**147,310**
Capital Outlay					
8130 Police K-9s	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacem	**248,230**	**428,650**	**545,280**	**-**	**545,280**
Vehicle Replacement Contribution			*545,280*		*545,280*
9863 Transfer Out 603--Equipment	**141,360**	**141,980**	**143,260**	**-**	**143,260**
Technology Replacement Contribution			*143,260*		*143,260*
Total Transfers Out	**389,590**	**570,630**	**688,540**	**-**	**688,540**
Total Police - Patrol	**8,003,468**	**8,005,990**	**8,213,650**	**15,000**	**8,228,650**

Operating Budget Detail

Fund: General Fund

Division: 101 -6175 - **Police - Investigations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Lieutenant	1.00	1.00	1.00		
Identification Technician	1.00	1.00	1.00		
Police Sergeant	4.00	4.00	4.00		
Police Officer	12.00	13.00	13.00		
Police Crime Analyst	-	1.00	1.00		
Administrative Assistant	1.00	1.00	1.00		
Total Authorized FTE	**19.00**	**21.00**	**21.00**		
Personal Services					
5000 Personal Services	**2,460,431**	**2,553,610**	**2,595,120**	**-**	**2,595,120**
Salaries & Wages	*1,676,127*	*1,694,210*	*1,742,290*		*1,742,290*
Employee Benefits	*607,677*	*681,970*	*667,190*		*667,190*
Employee Health & Dental	*176,627*	*177,430*	*185,640*		*185,640*
Total Personal Services	**2,460,431**	**2,553,610**	**2,595,120**	**-**	**2,595,120**
Contractual Services					
6180 Other Professional Services	**374**	**-**	**-**	**-**	**-**
6220 Telephone Service	**14,798**	**11,500**	**11,500**	**-**	**11,500**
Communication Charges			*11,500*		*11,500*
6225 Long Distance Phone Service	**480**	**-**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**10,813**	**10,710**	**-**	**-**	**-**
6281 Risk Management Charges	**98,110**	**98,620**	**84,820**	**-**	**84,820**
6282 Equipment Management Charges	**50,196**	**41,330**	**51,890**	**-**	**51,890**
6325 Contractual Maint./Technology	**33,312**	**-**	**-**	**-**	**-**
6500 Memberships	**630**	**570**	**570**	**-**	**570**
Arizona Homicide Investigators Association (2)			*40*		*40*
Financial Crimes Association			*70*		*70*
International Homicide Investigators Association (2)			*100*		*100*
RMIN Membership			*360*		*360*
6520 Training	**13,101**	**10,580**	**10,580**	**-**	**10,580**
Advanced Forensic Interview			*100*		*100*
Arizona Narcotics Officers Associations Conference			*450*		*450*
Basic Bloodstain Pattern Analysis			*2,000*		*2,000*
Basic Forensic Interview			*100*		*100*
Narcotics Vice and Street Crimes Supervisor Seminar			*1,500*		*1,500*
Northwestern School of Management training for Bureau LT			*3,800*		*3,800*
School Resource and Juvenile Related Training			*1,330*		*1,330*
Shooting Reconstructing and Ballistics			*1,300*		*1,300*

Operating Budget Detail

Fund: General Fund

Division: 101 -6175 - **Police - Investigations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6540 Meeting Expense	**342**	**1,000**	**1,000**	**-**	**1,000**
6570 Printing	**1,022**	**2,100**	**2,100**	**-**	**2,100**
6990 Other Miscellaneous	**515**	**700**	**700**	**-**	**700**
Certified Court Reports			*200*		*200*
Court Parking			*300*		*300*
Title and Registration for Title Transfer of Seized Vehicles			*200*		*200*
Total Contractual Services	**223,693**	**177,110**	**163,160**	**-**	**163,160**
Commodities					
7010 General Office Supplies	**4,479**	**5,500**	**5,500**	**-**	**5,500**
7080 Office Equipment	**479**	**-**	**-**	**-**	**-**
7081 Technology Hardware	**25,847**	**-**	**-**	**-**	**-**
7085 Technology Software	**9,195**	**63,800**	**63,800**	**-**	**63,800**
Evidence.com Storage			*54,800*		*54,800*
LeadsOnline			*9,000*		*9,000*
7200 Uniform Purchase	**27,887**	**28,500**	**28,500**	**-**	**28,500**
Uniform Allowance			*1,500*		*1,500*
Uniform Purchase			*27,000*		*27,000*
7990 Other Supplies	**3,988**	**2,560**	**2,560**	**-**	**2,560**
Latent Processing Chemicals			*2,400*		*2,400*
Presumptive Blood Testing			*100*		*100*
Superglue Processing			*60*		*60*
Total Commodities	**71,875**	**100,360**	**100,360**	**-**	**100,360**
Capital Outlay					
8012 Technology - Hardware	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**22,590**	**84,000**	**93,570**	**-**	**93,570**
Vehicle Replacement Contribution			*93,570*		*93,570*
9863 Transfer Out 603--Equipment	**22,690**	**23,530**	**23,320**	**-**	**23,320**
Technology Replacement Contribution			*23,320*		*23,320*
Total Transfers Out	**45,280**	**107,530**	**116,890**	**-**	**116,890**
Total Police - Investigations	**2,801,279**	**2,938,610**	**2,975,530**	**-**	**2,975,530**

Operating Budget Detail

Fund: General Fund

Division: 101 -6176 - **Police - Community Action Team (CAT)**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Sergeant	1.00	1.00	1.00		
Police Officer	6.00	5.00	5.00		
Total Authorized FTE	**7.00**	**6.00**	**6.00**		
Personal Services					
5000 Personal Services	**741,663**	**663,940**	**698,300**	**-**	**698,300**
Salaries & Wages	*501,584*	*428,680*	*457,900*		*457,900*
Employee Benefits	*201,927*	*184,570*	*187,360*		*187,360*
Employee Health & Dental	*38,152*	*50,690*	*53,040*		*53,040*
Total Personal Services	**741,663**	**663,940**	**698,300**	**-**	**698,300**
Contractual Services					
6220 Telephone Service	**10**	**1,660**	**1,660**	**-**	**1,660**
Communication Charges			*1,660*		*1,660*
6280 Internal Printing/Copy Charges	**1,403**	**4,990**	**-**	**-**	**-**
6281 Risk Management Charges	**19,680**	**21,790**	**15,000**	**-**	**15,000**
6282 Equipment Management Charges	**26,602**	**25,660**	**33,150**	**-**	**33,150**
6520 Training	**-**	**3,000**	**3,000**	**-**	**3,000**
6830 R&M Other	**455**	**1,400**	**1,400**	**-**	**1,400**
Bike Maintenance			*1,400*		*1,400*
Total Contractual Services	**48,150**	**58,500**	**54,210**	**-**	**54,210**
Commodities					
7081 Technology Hardware	**72**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**10,500**	**8,170**	**8,170**	**-**	**8,170**
7990 Other Supplies	**98**	**-**	**-**	**-**	**-**
Total Commodities	**10,670**	**8,170**	**8,170**	**-**	**8,170**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**12,330**	**44,360**	**50,590**	**-**	**50,590**
Vehicle Replacement Contribution			*50,590*		*50,590*
9863 Transfer Out 603--Equipment	**5,720**	**7,350**	**7,300**	**-**	**7,300**
Technology Replacement Contribution			*7,300*		*7,300*
Total Transfers Out	**18,050**	**51,710**	**57,890**	**-**	**57,890**
Total Police - Community Action Team (CAT)	**818,533**	**782,320**	**818,570**	**-**	**818,570**

Operating Budget Detail

Fund: General Fund

Division: 101 -6177 - **Police - Tolleson Animal Control**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6281 Risk Management Charges	-	500	110	-	110
Total Contractual Services	-	500	110	-	110
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	-	5,670	5,170	-	5,170
Vehicle Replacement Contribution			*5,170*		*5,170*
Total Transfers Out	-	5,670	5,170	-	5,170
Total Police - Tolleson Animal Control	-	6,170	5,280	-	5,280

Division: 101 -6192 - **Police - Agua Fria SRO**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Officer	1.00	1.00	1.00		
Total Authorized FTE	1.00	1.00	1.00		
Personal Services					
5000 Personal Services	94,772	94,890	98,290	-	98,290
Salaries & Wages	*59,993*	*60,420*	*63,480*		*63,480*
Employee Benefits	*22,993*	*26,020*	*25,970*		*25,970*
Employee Health & Dental	*11,786*	*8,450*	*8,840*		*8,840*
Total Personal Services	94,772	94,890	98,290	-	98,290
Contractual Services					
6280 Internal Printing/Copy Charges	12	50	-	-	-
6281 Risk Management Charges	1,890	1,910	1,910	-	1,910
Total Contractual Services	1,902	1,960	1,910	-	1,910
Commodities					
7200 Uniform Purchase	1,500	-	-	-	-
Total Commodities	1,500	-	-	-	-
Total Police - Agua Fria SRO	98,174	96,850	100,200	-	100,200

Operating Budget Detail

Fund: General Fund

Division: 101 -6193 - **Police - Tolleson Union SRO**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Officer	2.00	2.00	2.00		
Total Authorized FTE	**2.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**209,794**	**196,430**	**203,430**	**-**	**203,430**
Salaries & Wages	*141,015*	*125,400*	*131,720*		*131,720*
Employee Benefits	*52,689*	*54,130*	*54,030*		*54,030*
Employee Health & Dental	*16,090*	*16,900*	*17,680*		*17,680*
Total Personal Services	**209,794**	**196,430**	**203,430**	**-**	**203,430**
Contractual Services					
6280 Internal Printing/Copy Charges	**36**	**50**	**-**	**-**	**-**
6281 Risk Management Charges	**3,770**	**3,830**	**3,830**	**-**	**3,830**
Total Contractual Services	**3,806**	**3,880**	**3,830**	**-**	**3,830**
Commodities					
7200 Uniform Purchase	**3,000**	**-**	**-**	**-**	**-**
Total Commodities	**3,000**	**-**	**-**	**-**	**-**
Transfers Out					
9863 Transfer Out 603--Equipment	**1,140**	**-**	**-**	**-**	**-**
Total Transfers Out	**1,140**	**-**	**-**	**-**	**-**
Total Police - Tolleson Union SRO	**217,740**	**200,310**	**207,260**	**-**	**207,260**

Operating Budget Detail

Fund: General Fund

Division: 101 -6195 - **Police - GIITEM**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Officer	1.00	1.00	1.00		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**128,048**	**104,550**	**92,640**	**-**	**92,640**
Salaries & Wages	*86,780*	*67,220*	*59,500*		*59,500*
Employee Benefits	*30,357*	*28,880*	*24,300*		*24,300*
Employee Health & Dental	*10,911*	*8,450*	*8,840*		*8,840*
Total Personal Services	**128,048**	**104,550**	**92,640**	**-**	**92,640**
Contractual Services					
6280 Internal Printing/Copy Charges	**491**	**120**	**-**	**-**	**-**
6281 Risk Management Charges	**1,890**	**1,910**	**1,910**	**-**	**1,910**
Total Contractual Services	**2,381**	**2,030**	**1,910**	**-**	**1,910**
Commodities					
7200 Uniform Purchase	**1,500**	**-**	**-**	**-**	**-**
Total Commodities	**1,500**	**-**	**-**	**-**	**-**
Total Police - GIITEM	**131,929**	**106,580**	**94,550**	**-**	**94,550**

Operating Budget Detail

Fund: Regional Family Advocacy

Division: 229 -6111 - **Police - Family Advocacy Center**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Family Advocacy Center Manager	-	1.00	1.00		
FAC Manager	1.00	-	-		
Police Forensic Interviewer	1.00	1.00	1.00		
Prevention Specialist	1.00	-	-		
Family Advocacy Center Prevention Specialist	-	1.00	1.00		
Family Advocacy Center Victim Advocate	1.00	1.00	1.00		
Administrative Assistant	1.00	1.00	1.00		
Total Authorized FTE	**5.00**	**5.00**	**5.00**		
Personal Services					
5000 Personal Services	**443,308**	**483,760**	**484,590**	**-**	**484,590**
Salaries & Wages	*354,319*	*366,270*	*364,830*		*364,830*
Employee Benefits	*68,179*	*75,250*	*75,560*		*75,560*
Employee Health & Dental	*20,810*	*42,240*	*44,200*		*44,200*
Total Personal Services	**443,308**	**483,760**	**484,590**	**-**	**484,590**
Contractual Services					
6180 Other Professional Services	**3,001**	**-**	**-**	**-**	**-**
6210 Postage	**-**	**400**	**400**	**-**	**400**
6220 Telephone Service	**24,283**	**28,760**	**28,760**	**-**	**28,760**
Communication Charges			*23,000*		*23,000*
Internet Charges			*5,760*		*5,760*
6280 Internal Printing/Copy Charges	**11,759**	**9,950**	**-**	**-**	**-**
6281 Risk Management Charges	**10,340**	**10,520**	**9,820**	**-**	**9,820**
6282 Equipment Management Charges	**2,332**	**6,190**	**6,830**	**-**	**6,830**
6310 Contractual Maint./Office Equip	**280**	**3,400**	**3,400**	**-**	**3,400**
6325 Contractual Maint./Technology	**17,956**	**15,380**	**15,380**	**-**	**15,380**
Maintenance Network Equipment			*12,360*		*12,360*
Media Solv Maintenance			*3,020*		*3,020*
6500 Memberships	**1,008**	**700**	**700**	**-**	**700**
Professional Advocacy Memberships			*700*		*700*
6520 Training	**2,586**	**3,000**	**3,000**	**-**	**3,000**
Mandated Training			*3,000*		*3,000*
6540 Meeting Expense	**1,192**	**400**	**400**	**-**	**400**
6550 Subscriptions	**129**	**-**	**-**	**-**	**-**
6570 Printing	**971**	**2,480**	**2,480**	**-**	**2,480**
Brochures, Business Cards, Letterhead			*2,480*		*2,480*

Operating Budget Detail

Fund: Regional Family Advocacy

Division: 229 -6111 - **Police - Family Advocacy Center**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6625 Operating Lease	**368,926**	**368,640**	**368,640**	**-**	**368,640**
Family Advocacy Center Lease Increase			*12,170*		*12,170*
Increase in Rent			*15,150*		*15,150*
Lease Expansion			*46,320*		*46,320*
Operating Lease			*295,000*		*295,000*
6800 R&M Office Equipment	**-**	**500**	**500**	**-**	**500**
Total Contractual Services	**444,763**	**450,320**	**440,310**	**-**	**440,310**
Commodities					
7010 General Office Supplies	**2,296**	**3,000**	**3,000**	**-**	**3,000**
General Office Supplies			*1,500*		*1,500*
Office Supplies			*1,500*		*1,500*
7040 Books and Pamphlets	**803**	**1,000**	**1,000**	**-**	**1,000**
Books and Video			*150*		*150*
Educational Material			*850*		*850*
7140 Furnishings	**-**	**-**	**-**	**-**	**-**
7165 Other Equipment	**3,958**	**5,000**	**5,000**	**-**	**5,000**
7990 Other Supplies	**9,619**	**5,000**	**5,000**	**-**	**5,000**
Total Commodities	**16,676**	**14,000**	**14,000**	**-**	**14,000**
Capital Outlay					
8011 Technology - Software	**1,000**	**-**	**-**	**-**	**-**
8012 Technology - Hardware	**-**	**-**	**-**	**52,300**	**52,300**
Phones and Cameras - Carryover				*52,300*	*52,300*
Total Capital Outlay	**1,000**	**-**	**-**	**52,300**	**52,300**
Other					
9310 Administrative Indirect Charges	**87,890**	**87,890**	**88,030**	**-**	**88,030**
Indirect Administrative Charges			*88,030*		*88,030*
9999 Restricted Use	**-**	**200,000**	**200,000**	**-**	**200,000**
Contributions			*200,000*		*200,000*
Total Other	**87,890**	**287,890**	**288,030**	**-**	**288,030**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**2,780**	**2,500**	**7,130**	**-**	**7,130**
Vehicle Replacement Contribution			*7,130*		*7,130*
9863 Transfer Out 603--Equipment	**39,060**	**33,920**	**33,790**	**-**	**33,790**
Technology Replacement Contribution			*33,790*		*33,790*
Total Transfers Out	**41,840**	**36,420**	**40,920**	**-**	**40,920**
Total Police - Family Advocacy Center	**1,035,477**	**1,272,390**	**1,267,850**	**52,300**	**1,320,150**

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6110 - **Police - Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Contractual Services</u>					
6060 Attorney Fees	**3,615**	**-**	**-**	**-**	**-**
Total Contractual Services	**3,615**	**-**	**-**	**-**	**-**
<u>Commodities</u>					
7230 Safety Apparel/Equipment	**-**	**1,680**	**1,680**	**-**	**1,680**
Ballistic Vests Replacement			*1,680*		*1,680*
Total Commodities	**-**	**1,680**	**1,680**	**-**	**1,680**
Total Police - Administration	**3,615**	**1,680**	**1,680**	**-**	**1,680**

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6115 - **Police - Professional Standards Bureau**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6180 Other Professional Services	**825**	**3,000**	**-**	**-**	**-**
6500 Memberships	**-**	**720**	**720**	**-**	**720**
Crime Prevention Officer Association			*320*		*320*
International Association Chief of Police			*200*		*200*
NAFTO			*200*		*200*
6520 Training	**5,867**	**14,300**	**14,300**	**-**	**14,300**
Advanced Supervision Skills			*1,100*		*1,100*
AZ POST Mandated			*2,500*		*2,500*
Customer Service Training			*1,200*		*1,200*
Department Diversity Training			*2,500*		*2,500*
Officer Safety			*3,500*		*3,500*
Training			*3,500*		*3,500*
6570 Printing	**-**	**250**	**250**	**-**	**250**
Total Contractual Services	**6,692**	**18,270**	**15,270**	**-**	**15,270**
Commodities					
7010 General Office Supplies	**202**	**200**	**200**	**-**	**200**
7160 Firearm Training Supplies	**1,067**	**8,000**	**8,000**	**-**	**8,000**
Annual Proficiency Needs			*2,000*		*2,000*
Cleaning Solution			*150*		*150*
Ear Protection			*400*		*400*
ERT Eye Protection			*350*		*350*
ERT Related Training Ammunition			*1,500*		*1,500*
Range Cost			*1,000*		*1,000*
Replacement Parts			*350*		*350*
Simulation Training Kit			*1,000*		*1,000*
Targets			*1,000*		*1,000*
Tools			*250*		*250*
7165 Other Equipment	**-**	**-**	**-**	**-**	**-**
7990 Other Supplies	**-**	**-**	**-**	**-**	**-**
Total Commodities	**1,269**	**8,200**	**8,200**	**-**	**8,200**
Total Police - Professional Standards Bureau	**7,961**	**26,470**	**23,470**	**-**	**23,470**

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6119 - **Police - Traffic**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Sergeant	1.00	1.00	1.00		
Police Officer	5.00	5.00	5.00		
Total Authorized FTE	**6.00**	**6.00**	**6.00**		
Personal Services					
5000 Personal Services	**776,277**	**725,270**	**727,880**	**-**	**727,880**
Salaries & Wages	*506,557*	*474,310*	*480,590*		*480,590*
Employee Benefits	*198,331*	*200,270*	*194,250*		*194,250*
Employee Health & Dental	*71,389*	*50,690*	*53,040*		*53,040*
Total Personal Services	**776,277**	**725,270**	**727,880**	**-**	**727,880**
Contractual Services					
6220 Telephone Service	**4,040**	**3,170**	**3,170**	**-**	**3,170**
Communication Charges			*3,170*		*3,170*
6280 Internal Printing/Copy Charges	**4,711**	**2,110**	**-**	**-**	**-**
6281 Risk Management Charges	**15,960**	**17,370**	**12,790**	**-**	**12,790**
6282 Equipment Management Charges	**39,577**	**34,700**	**41,130**	**-**	**41,130**
6520 Training	**2,981**	**3,000**	**3,000**	**-**	**3,000**
Motor Training			*3,000*		*3,000*
6540 Meeting Expense	**295**	**300**	**300**	**-**	**300**
6570 Printing	**372**	**1,000**	**1,000**	**-**	**1,000**
6720 R&M Machinery and Equipment	**400**	**-**	**-**	**-**	**-**
Total Contractual Services	**68,336**	**61,650**	**61,390**	**-**	**61,390**
Commodities					
7010 General Office Supplies	**677**	**700**	**700**	**-**	**700**
7200 Uniform Purchase	**11,995**	**9,800**	**9,800**	**-**	**9,800**
Uniform Allowance			*1,800*		*1,800*
Uniforms			*8,000*		*8,000*
7230 Safety Apparel/Equipment	**2,159**	**-**	**-**	**-**	**-**
Total Commodities	**14,831**	**10,500**	**10,500**	**-**	**10,500**
Transfers Out					
9861 Transfer Out 601--Vehicle Replaceme	**46,790**	**48,720**	**57,540**	**-**	**57,540**
Vehicle Replacement Contribution			*57,540*		*57,540*
9863 Transfer Out 603--Equipment	**5,950**	**6,150**	**6,100**	**-**	**6,100**
Technology Replacement Contribution			*6,100*		*6,100*
Total Transfers Out	**52,740**	**54,870**	**63,640**	**-**	**63,640**
Total Police - Traffic	**912,184**	**852,290**	**863,410**	**-**	**863,410**

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6173 - **Police - Detention Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Detention Officer	3.00	3.00	3.00		
Total Authorized FTE	**3.00**	**3.00**	**3.00**		
Personal Services					
5000 Personal Services	**207,733**	**237,100**	**250,560**	**-**	**250,560**
Salaries & Wages	*158,661*	*165,190*	*161,410*		*161,410*
Employee Benefits	*41,417*	*46,560*	*62,630*		*62,630*
Employee Health & Dental	*7,655*	*25,350*	*26,520*		*26,520*
Total Personal Services	**207,733**	**237,100**	**250,560**	**-**	**250,560**
Contractual Services					
6220 Telephone Service	**2,034**	**1,590**	**1,590**	**-**	**1,590**
Communication Charges			*1,590*		*1,590*
6280 Internal Printing/Copy Charges	**1,404**	**390**	**-**	**-**	**-**
6281 Risk Management Charges	**5,680**	**5,760**	**5,740**	**-**	**5,740**
6325 Contractual Maint./Technology	**13,405**	**16,600**	**16,600**	**-**	**16,600**
AZAFIS and Livescan Maintenance			*7,600*		*7,600*
AZAFIS/Printer Maint			*9,000*		*9,000*
6800 R&M Office Equipment	**-**	**380**	**380**	**-**	**380**
Internal Printing/Copy Charges			*380*		*380*
Total Contractual Services	**22,523**	**24,720**	**24,310**	**-**	**24,310**
Commodities					
7010 General Office Supplies	**214**	**300**	**300**	**-**	**300**
7081 Technology Hardware	**2,284**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**4,343**	**4,700**	**4,700**	**-**	**4,700**
Uniforms			*4,700*		*4,700*
Total Commodities	**6,841**	**5,000**	**5,000**	**-**	**5,000**
Capital Outlay					
8012 Technology - Hardware	**9,885**	**-**	**-**	**-**	**-**
Total Capital Outlay	**9,885**	**-**	**-**	**-**	**-**
Total Police - Detention Services	**246,982**	**266,820**	**279,870**	**-**	**279,870**

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6174 - **Police - Patrol**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Police Lieutenant	2.00	2.00	2.00		
Police Officer	23.00	23.00	23.00		
Community Service Officer	1.00	1.00	1.00		
Total Authorized FTE	**26.00**	**26.00**	**26.00**		
Personal Services					
5000 Personal Services	**2,737,725**	**2,944,570**	**2,979,240**	**-**	**2,979,240**
Salaries & Wages	*1,839,224*	*1,920,630*	*1,967,240*		*1,967,240*
Employee Benefits	*706,030*	*804,270*	*782,160*		*782,160*
Employee Health & Dental	*192,471*	*219,670*	*229,840*		*229,840*
Total Personal Services	**2,737,725**	**2,944,570**	**2,979,240**	**-**	**2,979,240**
Contractual Services					
6220 Telephone Service	**15,091**	**15,230**	**15,230**	**-**	**15,230**
Aircard for laptops			*4,200*		*4,200*
Communication Charges			*11,030*		*11,030*
6280 Internal Printing/Copy Charges	**3,028**	**5,290**	**-**	**-**	**-**
6281 Risk Management Charges	**58,550**	**58,020**	**53,360**	**-**	**53,360**
6282 Equipment Management Charges	**41,855**	**135,660**	**144,370**	**-**	**144,370**
6283 Technology Replacement Charges	**-**	**14,000**	**-**	**-**	**-**
6310 Contractual Maint./Office Equip	**-**	**5,000**	**5,000**	**-**	**5,000**
Contractual Maint			*5,000*		*5,000*
6325 Contractual Maint./Technology	**-**	**2,660**	**2,660**	**-**	**2,660**
6500 Memberships	**-**	**280**	**280**	**-**	**280**
FTO Memberships			*280*		*280*
6520 Training	**-**	**1,500**	**1,500**	**-**	**1,500**
FTO Training			*1,500*		*1,500*
6570 Printing	**171**	**300**	**300**	**-**	**300**
6800 R&M Office Equipment	**-**	**2,220**	**2,220**	**-**	**2,220**
Internal Printing/Copy Charges			*2,220*		*2,220*
Total Contractual Services	**118,695**	**240,160**	**224,920**	**-**	**224,920**
Commodities					
7010 General Office Supplies	**568**	**750**	**750**	**-**	**750**
7085 Technology Software	**4,563**	**1,300**	**1,300**	**-**	**1,300**
ArcGIS Liscense Maintenance			*1,300*		*1,300*
7200 Uniform Purchase	**38,168**	**36,550**	**36,550**	**-**	**36,550**
Uniform Allowance			*6,000*		*6,000*
Uniform Purchase			*20,050*		*20,050*
Uniform Purchase and Allowance			*10,500*		*10,500*
7230 Safety Apparel/Equipment	**782**	**5,220**	**5,220**	**-**	**5,220**
Ballistic Vest Replacements			*5,220*		*5,220*

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6174 - **Police - Patrol**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7410 Parts	-	-	-	-	-
7990 Other Supplies	-	-	-	-	-
Total Commodities	44,081	43,820	43,820	-	43,820
Capital Outlay					
8070 Communication Equipment	-	-	-	-	-
8120 Vehicles	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	78,100	64,480	89,440	-	89,440
Vehicle Replacement Contribution			*89,440*		*89,440*
9863 Transfer Out 603--Equipment	36,980	26,420	26,300	-	26,300
Technology Replacement Contribution			*26,300*		*26,300*
Total Transfers Out	115,080	90,900	115,740	-	115,740
Total Police - Patrol	3,015,581	3,319,450	3,363,720	-	3,363,720

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6175 - **Police - Investigations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Identification Technician	1.00	1.00	1.00		
Police Officer	2.00	2.00	2.00		
Property & Evidence Supervisor	1.00	1.00	1.00		
Total Authorized FTE	**4.00**	**4.00**	**4.00**		
Personal Services					
5000 Personal Services	**383,466**	**386,270**	**408,150**	**-**	**408,150**
Salaries & Wages	*273,366*	*264,990*	*281,590*		*281,590*
Employee Benefits	*83,319*	*87,480*	*91,200*		*91,200*
Employee Health & Dental	*26,781*	*33,800*	*35,360*		*35,360*
Total Personal Services	**383,466**	**386,270**	**408,150**	**-**	**408,150**
Contractual Services					
6180 Other Professional Services	**-**	**500**	**500**	**-**	**500**
Property Disposal			*500*		*500*
6220 Telephone Service	**255**	**670**	**670**	**-**	**670**
Communication Charges			*670*		*670*
6280 Internal Printing/Copy Charges	**490**	**1,190**	**-**	**-**	**-**
6281 Risk Management Charges	**5,680**	**7,690**	**7,670**	**-**	**7,670**
6310 Contractual Maint./Office Equip	**294**	**2,000**	**2,000**	**-**	**2,000**
Refrigerator and Freezer for Property and Evidence			*2,000*		*2,000*
6325 Contractual Maint./Technology	**-**	**7,300**	**7,300**	**-**	**7,300**
Body Cameras			*7,300*		*7,300*
6570 Printing	**940**	**1,250**	**1,250**	**-**	**1,250**
Total Contractual Services	**7,659**	**20,600**	**19,390**	**-**	**19,390**
Commodities					
7010 General Office Supplies	**407**	**500**	**500**	**-**	**500**
7085 Technology Software	**-**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**5,681**	**5,100**	**5,100**	**-**	**5,100**
Uniform Allowance			*1,500*		*1,500*
Uniform Purchase			*3,600*		*3,600*
Total Commodities	**6,088**	**5,600**	**5,600**	**-**	**5,600**
Total Police - Investigations	**397,213**	**412,470**	**433,140**	**-**	**433,140**

City Court

Magistrate

Administration

Traffic Division

Civil Division

Criminal Division

Department Description

The Avondale City Court is the judicial branch of the city government. It, like all other courts of limited jurisdiction in the state, is under the supervision and mandates of the Arizona Supreme Court and the Maricopa County Superior Court. By enforcing its orders, the court promotes social order and creates confidence in government.

The Avondale City Court provides a forum for resolution of disputes between the State of Arizona and citizens as well as disputes between citizens. The court hears criminal misdemeanor cases, non-criminal traffic cases, property maintenance, sanitation, parking, fire code and bond forfeiture cases. The court also issues and conducts hearing on orders of protection which are injunctions involving persons with domestic relations, injunctions against harassment and injunctions against workplace harassment. The court decides issues regarding search warrants and their return.

Other Duties of the Court:
- Process and record the filing and disposition of the cases it hears
- Conduct criminal trials and non-criminal (civil) hearings
- Summon jurors and conduct jury trials
- Prepare and schedule court dockets
- Disburse restitution to crime victims
- Set and process bail bonds

Supplemental Summary: City Court

FTE	Description	Ongoing	Onetime	Total
	- Annual Distribution of Fines/Fees and Restitution Enforcement (FARE) Program Funds	6,065	-	6,065
	- Increase to Other Professional Services - Pro Tem Judges	5,790	-	5,790
	- Increase to Other Professional Services - PreScreen Evaluations	2,500	-	2,500
	- Increase to Training	-	5,000	5,000
	- Increase to Public Defender	10,000	-	10,000
	Total Requests City Court	**24,355**	**5,000**	**29,355**

Detailed Supplemental Report

Supplemental Detail

Title: **Increase to Training** Amount: **$5,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The court is requesting a one-time supplemental to allow Judge Jennings to attend an out-of-state training conference. The Arizona Code of Judicial Administration (ACJA) under Section 1-302: Education and Training requires judges to attend a program of regional or national scope at least once every three years.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
101	6200	6520	Training	0	5,000
			Totals	**0**	**5,000**

Title: **Increase to Other Professional Services - PreScreen Evaluations** Amount: **$2,500**

Category: Inflationary **Related Council Goal:** 0

The court is requesting an increase of $2,500 to offset Pre Screen Evaluations and full Rule 11 Evaluation services costs. The court, when there is an issue of Defendant's competency, will order a prescreen rule 11 evaluation to determine if a full Rule 11 evaluation is needed. The court is responsible for the costs of a Pre Screen Rule 11 evaluation and a full Rule 11 evaluation.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
101	6200	6180	Other Professional Services	2,500	0
			Totals	**2,500**	**0**

Supplemental Detail

Title: **Increase to Public Defender** Amount: **$10,000**

Category: Inflationary **Related Council Goal:** 0

As required by law, the Avondale City Court appoints defense attorneys to defendants in certain cases. It is a fundamental tenet of American jurisprudence that anyone accused of a crime has the right to an attorney. The law is complex and court procedures can be complicated. The law says that in the case of an indigent defendant, who, if convicted, will lose his liberty (by going to jail) or will suffer a restraint on his liberty (a term of probation) he must be afforded a court-appointed attorney. Based on the Report and Recommendations of the Task Force on Fair Justice for All, formulated by the Chief Justice, the court needs to increase the number of cases assigned to public defenders.

A defendant's eligibility for a public defender is determined through a procedure using the federal poverty guidelines; a process approved by the Arizona Supreme Court. If a defendant can make a contribution to his or her attorney's cost, he is ordered to do so. The public must remain confident that any conviction was obtained only after all of an accused person's constitutional rights were observed, especially his or her right to a competent counsel, and that the conviction is just.

Four hundred and fifty-four (454) cases were appointed in FY17-18 and two hundred and eighty-seven (287) in FY16-17. The last approved increase to the public defender line item was in the FY2006-2007 budget. The court anticipates an increase in assigning a public defender to misdemeanor cases and requests an inflationary increase to the Public Defender line item.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
235	6200	6040	Public Defender	10,000	0
			Totals	**10,000**	**0**

Title: **Increase to Other Professional Services - Pro Tem Judges** Amount: **$5,790**

Category: Inflationary **Related Council Goal:** 0

The city council appoints and or reappoints pro tem judges every two years to fill in during the absence of the presiding judge. Pro tem judges are scheduled when the presiding judge is on vacation, sick leave, and or at trainings and judicial conferences. The pro tem judges are compensated at an hourly rate of $55 per hour and serve on an as-needed basis. The court is requesting an increase to the Other Professional Services in the general and public safety line items to cover a $5 increase to the current $55 an hour pro tem rate to $60 an hour. This rate is competitive with other west valley courts. The last request to increase the pro tem judge's hourly rate from $45 per hour to $55 per hour was in the FY2007-2008 budget.

FTE: Priority: 4

Account Number:				Ongoing	Onetime
101	6200	6180	Other Professional Services	4,450	0
235	6200	6180	Other Professional Services	1,340	0
			Totals	**5,790**	**0**

Supplemental Detail

Title: **Annual Distribution of Fines/Fees and Restitution Enforcement (FARE) Program Funds** Amount: **$6,065**

Category: Available Revenue **Related Council Goal:** 0

Request to increase the current appropriations of $1,935 by $6,065, to a total of $8,000. These funds are provided on an annual basis in accordance with the Arizona Code of Judicial Administration 5-505(D) Collections and Adm. Order 2003-126 which established The Fines/Fees and Restitution Enforcement (FARE) Program, the FARE fee schedule and the guidelines for the expenditure of FARE fees. The distribution methodology is based on funds collected by the FARE program each fiscal year. There are no state restrictions for the usage of these funds.

Once the check is received, the court will submit a budget adjustment to transfer the appropriations from 101-6200-00-9999 Restricted Use to the proper line-item funds will be expended. FARE funds will be verified received prior to posting a budget adjustment approval.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	6200	9999	Restricted Use	6,065	0
			Totals	**6,065**	**0**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	1,029,699	1,133,293	1,200,340	1,203,680	1,203,680	1,197,690
Contractual Services	240,622	255,015	301,695	357,702	357,702	294,480
Commodities	15,809	10,979	16,780	24,360	24,360	16,780
Capital Outlay	-	68,841	-	-	-	-
Other	-	-	50,000	100,000	100,000	51,935
Transfers Out	13,740	14,540	14,860	14,860	14,860	14,780
Total by Category	**1,299,870**	**1,482,668**	**1,583,675**	**1,700,602**	**1,700,602**	**1,575,665**
Expenditures by Division						
Court	1,190,073	1,330,473	1,408,975	1,441,182	1,441,182	1,400,875
Court Security	14,192	15,012	20,460	21,030	21,030	20,400
Court Payments	95,605	137,183	154,240	238,390	238,390	154,390
Total by Division	**1,299,870**	**1,482,668**	**1,583,675**	**1,700,602**	**1,700,602**	**1,575,665**
Expenditures by Fund						
General Fund	956,420	1,080,397	1,154,625	1,162,812	1,162,812	1,147,385
Court Payments	95,605	137,183	154,240	238,390	238,390	154,390
Public Safety Dedicated Sales Tax	247,845	265,088	274,810	299,400	299,400	273,890
Total by Fund	**1,299,870**	**1,482,668**	**1,583,675**	**1,700,602**	**1,700,602**	**1,575,665**
Authorized Positions by Division						
Court	12.00	13.00	13.00	13.00	13.00	13.00
Court Security	1.00	1.00	1.00	1.00	1.00	1.00
Total Authorized FTE	**13.00**	**14.00**	**14.00**	**14.00**	**14.00**	**14.00**

City Court

Operating Budget Detail

Fund: General Fund

Division: 101 -6200 - **Court**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Municipal Judge	1.00	1.00	1.00		
Court Supervisor	1.00	1.00	1.00		
Senior Court Clerk	1.00	1.00	1.00		
Court Clerk II	1.00	1.00	1.00		
Court Clerk III	3.00	3.00	3.00		
Court Clerk I	4.00	4.00	4.00		
Total Authorized FTE	**11.00**	**11.00**	**11.00**		
Personal Services					
5000 Personal Services	**845,518**	**907,690**	**904,150**	**-**	**904,150**
Salaries & Wages	*646,364*	*677,240*	*670,110*		*670,110*
Employee Benefits	*125,885*	*137,510*	*136,800*		*136,800*
Employee Health & Dental	*73,269*	*92,940*	*97,240*		*97,240*
Total Personal Services	**845,518**	**907,690**	**904,150**	**-**	**904,150**
Contractual Services					
6010 Accounting/Auditing Services	**2,482**	**2,482**	**2,482**	**-**	**2,482**
6040 Public Defender	**44,101**	**40,340**	**42,088**	**-**	**42,088**
6070 Interpreter Fees	**27,155**	**27,160**	**27,160**	**-**	**27,160**
6080 Jury Fees	**81**	**200**	**200**	**-**	**200**
6100 Finance and Banking Fees	**14,057**	**12,200**	**12,200**	**-**	**12,200**
Credit Card Finance Fees			*12,200*		*12,200*
6180 Other Professional Services	**30,891**	**34,413**	**37,365**	**-**	**37,365**
A-1 Shredding Services - Console Fee			*443*		*443*
Armored Car Service			*4,452*		*4,452*
Pre Screeen Evaluations and Rule 11			*2,500*		*2,500*
Pro Tem Judge/Deputy Magistrate			*29,970*		*29,970*
6210 Postage	**1,748**	**2,610**	**2,610**	**-**	**2,610**
6220 Telephone Service	**8,225**	**5,270**	**5,270**	**-**	**5,270**
Communication Charges			*5,270*		*5,270*
6250 Water	**1,166**	**1,070**	**1,070**	**-**	**1,070**
6251 Contractual Obligations	**18,398**	**19,460**	**19,460**	**-**	**19,460**
Initial Appearances - IGA with Tolleson			*19,460*		*19,460*
6260 Sewer	**19**	**500**	**500**	**-**	**500**
6280 Internal Printing/Copy Charges	**12,039**	**3,570**	**-**	**-**	**-**
6281 Risk Management Charges	**20,580**	**23,020**	**23,010**	**-**	**23,010**
6310 Contractual Maint./Office Equip	**554**	**3,790**	**3,790**	**-**	**3,790**
Contractual Maint./Office Equip			*1,470*		*1,470*
Liberty - Recording Maintenance Fee			*1,620*		*1,620*
Pitney Bowes Meter Leasing			*700*		*700*

Operating Budget Detail

Fund: General Fund

Division: 101 -6200 - Court

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6325 Contractual Maint./Technology	**8,250**	**15,660**	**10,960**	**-**	**10,960**
Contractual Maint./Technology			*2,250*		*2,250*
Supreme Court Network Maintenance Agreement/AZTEC Software			*8,710*		*8,710*
6500 Memberships	**340**	**805**	**805**	**-**	**805**
Annual Dues for State Bar of Arizona			*340*		*340*
Arizona Courts Association			*300*		*300*
Arizona Magistrates Association			*165*		*165*
6510 Mileage Reimbursement	**229**	**280**	**280**	**-**	**280**
6520 Training	**4,170**	**4,695**	**2,760**	**-**	**2,760**
AGTS			*450*		*450*
Annual Judicial Conference			*500*		*500*
Miscellaneous Training			*460*		*460*
Supreme Court/AZ Miscellaneous Education			*1,350*		*1,350*
6540 Meeting Expense	**42**	**170**	**170**	**-**	**170**
6550 Subscriptions	**3,390**	**4,850**	**4,850**	**-**	**4,850**
Pacific Reporter & Digest On-Line			*4,850*		*4,850*
6570 Printing	**1,857**	**2,910**	**2,910**	**-**	**2,910**
6990 Other Miscellaneous	**-**	**120**	**120**	**-**	**120**
Total Contractual Services	**199,774**	**205,575**	**200,060**	**-**	**200,060**
Commodities					
7010 General Office Supplies	**6,666**	**6,500**	**6,500**	**-**	**6,500**
7020 Data Processing Supplies	**-**	**310**	**310**	**-**	**310**
Crystal Reports E-Citation			*310*		*310*
7040 Books and Pamphlets	**241**	**500**	**500**	**-**	**500**
Lexis Nexis Criminal and Traffic Law Manuals.			*500*		*500*
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7085 Technology Software	**300**	**-**	**-**	**-**	**-**
7116 Employee Awards/Recognition	**388**	**170**	**170**	**-**	**170**
7140 Furnishings	**-**	**400**	**400**	**-**	**400**
7200 Uniform Purchase	**18**	**300**	**300**	**-**	**300**
Judicial Robe			*300*		*300*
Total Commodities	**7,613**	**8,180**	**8,180**	**-**	**8,180**
Other					
9999 Restricted Use	**-**	**-**	**1,935**	**-**	**1,935**
FARE Funds Distribution			*1,935*		*1,935*
Total Other	**-**	**-**	**1,935**	**-**	**1,935**

Operating Budget Detail

Fund: General Fund

Division: 101 -6200 - Court

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9863 Transfer Out 603--Equipment	12,480	12,720	12,660	-	12,660
Technology Replacement Contribution			*12,660*		*12,660*
Total Transfers Out	12,480	12,720	12,660	-	12,660
Total Court	1,065,385	1,134,165	1,126,985	-	1,126,985

Division: 101 -6205 - Court Security

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Court Security Officer	0.20	0.20	0.20		
Total Authorized FTE	0.20	0.20	0.20		
Personal Services					
5000 Personal Services	13,602	18,480	18,430	-	18,430
Salaries & Wages	*9,467*	*13,640*	*13,670*		*13,670*
Employee Benefits	*1,814*	*3,150*	*2,990*		*2,990*
Employee Health & Dental	*2,321*	*1,690*	*1,770*		*1,770*
Total Personal Services	13,602	18,480	18,430	-	18,430
Contractual Services					
6281 Risk Management Charges	380	380	380	-	380
6520 Training	-	530	530	-	530
Total Contractual Services	380	910	910	-	910
Transfers Out					
9863 Transfer Out 603--Equipment	1,030	1,070	1,060	-	1,060
Technology Replacement Contribution			*1,060*		*1,060*
Total Transfers Out	1,030	1,070	1,060	-	1,060
Total Court Security	15,012	20,460	20,400	-	20,400

Operating Budget Detail

Fund: Court Payments

Division: 227 -6205 - **Court Security**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Court Security Officer	0.80	0.80	0.80		
Total Authorized FTE	**0.80**	**0.80**	**0.80**		
Personal Services					
5000 Personal Services	**57,377**	**55,180**	**55,340**	**-**	**55,340**
Salaries & Wages	*39,855*	*39,550*	*39,670*		*39,670*
Employee Benefits	*7,750*	*8,870*	*8,600*		*8,600*
Employee Health & Dental	*9,772*	*6,760*	*7,070*		*7,070*
Total Personal Services	**57,377**	**55,180**	**55,340**	**-**	**55,340**
Contractual Services					
6220 Telephone Service	**-**	**520**	**520**	**-**	**520**
Communication Charges			*520*		*520*
6280 Internal Printing/Copy Charges	**22**	**10**	**-**	**-**	**-**
6281 Risk Management Charges	**1,510**	**1,530**	**1,530**	**-**	**1,530**
Total Contractual Services	**1,532**	**2,060**	**2,050**	**-**	**2,050**
Commodities					
7200 Uniform Purchase	**576**	**1,000**	**1,000**	**-**	**1,000**
7990 Other Supplies	**424**	**5,000**	**5,000**	**-**	**5,000**
Court Enhancement Fund			*5,000*		*5,000*
Total Commodities	**1,000**	**6,000**	**6,000**	**-**	**6,000**
Total Court Security	**59,909**	**63,240**	**63,390**	**-**	**63,390**

Operating Budget Detail

Fund: Court Payments

Division: 227 -6210 - **JCEF Payments**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	-	-	-	-	-
Salaries & Wages	-	-			
Employee Benefits	-	-			
Employee Health & Dental	-	-			
Total Personal Services	-	-	-	-	-
Contractual Services					
6180 Other Professional Services	-	15,000	15,000	-	15,000
Total Contractual Services	-	15,000	15,000	-	15,000
Commodities					
7990 Other Supplies	-	1,000	1,000	-	1,000
JCEF Discretionary			*1,000*		*1,000*
Total Commodities	-	1,000	1,000	-	1,000
Other					
9999 Restricted Use	-	50,000	50,000	-	50,000
Total Other	-	50,000	50,000	-	50,000
Total JCEF Payments	-	66,000	66,000	-	66,000

Division: 227 -6220 - **Fill The Gap Payments**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6990 Other Miscellaneous	-	10,000	10,000	-	10,000
Fill the Gap Programs			*10,000*		*10,000*
Total Contractual Services	-	10,000	10,000	-	10,000
Commodities					
7081 Technology Hardware	1,144	-	-	-	-
Total Commodities	1,144	-	-	-	-
Capital Outlay					
8012 Technology - Hardware	68,841	-	-	-	-
Total Capital Outlay	68,841	-	-	-	-
Total Fill The Gap Payments	69,985	10,000	10,000	-	10,000

Operating Budget Detail

Fund: Court Payments

Division: 227 -6230 - **Court Enhancement Fund**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6010 Accounting/Auditing Services	**2,018**	**-**	**-**	**-**	**-**
6070 Interpreter Fees	**-**	**-**	**-**	**-**	**-**
6180 Other Professional Services	**5,000**	**5,170**	**5,170**	**-**	**5,170**
Security Guard Services			*5,170*		*5,170*
6221 Security Services	**122**	**7,400**	**7,400**	**-**	**7,400**
Other Professional Services			*7,400*		*7,400*
6520 Training	**149**	**2,430**	**2,430**	**-**	**2,430**
Total Contractual Services	**7,289**	**15,000**	**15,000**	**-**	**15,000**
Total Court Enhancement Fund	**7,289**	**15,000**	**15,000**	**-**	**15,000**

City Court

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6200 - Court

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Court Administrator	1.00	1.00	1.00		
Court Clerk II	1.00	1.00	1.00		
Total Authorized FTE	**2.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**216,796**	**218,990**	**219,770**	**-**	**219,770**
Salaries & Wages	*160,879*	*167,440*	*167,220*		*167,220*
Employee Benefits	*30,754*	*34,650*	*34,870*		*34,870*
Employee Health & Dental	*25,163*	*16,900*	*17,680*		*17,680*
Total Personal Services	**216,796**	**218,990**	**219,770**	**-**	**219,770**
Contractual Services					
6040 Public Defender	**11,580**	**10,690**	**10,690**	**-**	**10,690**
6070 Interpreter Fees	**1,920**	**2,600**	**2,600**	**-**	**2,600**
6180 Other Professional Services	**13,282**	**14,740**	**14,740**	**-**	**14,740**
Judge ProTem - One Day a Week			*14,740*		*14,740*
6210 Postage	**600**	**1,780**	**1,780**	**-**	**1,780**
6220 Telephone Service	**1,134**	**1,050**	**1,050**	**-**	**1,050**
Communication Charges			*1,050*		*1,050*
6280 Internal Printing/Copy Charges	**1,329**	**1,690**	**-**	**-**	**-**
6281 Risk Management Charges	**3,770**	**3,830**	**3,830**	**-**	**3,830**
6325 Contractual Maint./Technology	**8,000**	**8,000**	**8,000**	**-**	**8,000**
Supreme Court Network Maintenance Agreement/AZTEC Software			*8,000*		*8,000*
6500 Memberships	**180**	**100**	**100**	**-**	**100**
Arizona Courts Association			*80*		*80*
LJCAA Membership Dues			*20*		*20*
6510 Mileage Reimbursement	**-**	**200**	**200**	**-**	**200**
6520 Training	**1,103**	**1,500**	**1,500**	**-**	**1,500**
Supreme Court/AZ Miscellaneous Education			*1,500*		*1,500*
6540 Meeting Expense	**50**	**300**	**300**	**-**	**300**
6550 Subscriptions	**-**	**200**	**200**	**-**	**200**
6570 Printing	**3,092**	**6,470**	**6,470**	**-**	**6,470**
Total Contractual Services	**46,040**	**53,150**	**51,460**	**-**	**51,460**
Commodities					
7010 General Office Supplies	**1,222**	**1,200**	**1,200**	**-**	**1,200**
7140 Furnishings	**-**	**400**	**400**	**-**	**400**
Total Commodities	**1,222**	**1,600**	**1,600**	**-**	**1,600**

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6200 - Court

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9863 Transfer Out 603--Equipment	**1,030**	**1,070**	**1,060**	**-**	**1,060**
Technology Replacement Contribution			*1,060*		*1,060*
Total Transfers Out	**1,030**	**1,070**	**1,060**	**-**	**1,060**
Total Court	**265,088**	**274,810**	**273,890**	**-**	**273,890**

Fire & Medical Department

Intervention Services

Professional Development

Community Risk Reduction

Emergency Management

Department Description

Avondale Fire & Medical's vision is to be recognized as a role model, trend setter and an organization that sets the standard for customer service; is a model of innovation and professionalism; recognizes and embraces diversity; maintains strong ties and involvement with the community; and is a leader in the provision of emergency service intervention.

The department's major organizational divisions are Administration; Intervention Services including Emergency Medical Services, Technical Rescue and Wildland; Community Risk Reduction; Emergency Management; and Professional Development.

A few of its programs and services include:
- Advanced Life Support emergency medical response
- Fire and Technical Rescue emergency incident response
- Citizen and Community assistance response
- Community Life Safety Education
- Community Risk Reduction, Commercial Fire Life Safety Inspections and Fire Incident Investigation
- Child Car Seat Inspections
- Emergency Preparedness and Hazard Mitigation Planning
- Incident Management Team for major community events

The Department also participates in a number of unique regional partnerships including:
- Valley automatic aid dispatch system / Central Arizona Life Safety Response System Council
- Glendale Regional Public Safety Training Center
- Joint training facility with the Goodyear Fire Department
- Special event staffing consortium
- Emergency Services Agreement with ISM Raceway
- Education Services Agreement with Estrella Mountain Community College
- Wildland fire deployment agreement with the Arizona State Forestry Department
- Inspection Services Agreement with the Arizona State Fire Marshals Office
- Logistical support for the Arizona Center for Fire Service Excellence
- Multi-agency unified command coordination for NASCAR race events

Through these and other programs the department accomplishes its mission of providing fire, medical, and other life safety services, including a wide range of non-emergency and non-traditional customer service activities, to those who reside, work, visit or travel through the City of Avondale.

Supplemental Summary: Fire and Medical

FTE	Description	Ongoing	Onetime	Total
-	New Hire-Related Costs	44,940	-	44,940
-	Vehicle Maintenance	20,000	-	20,000
-	Incident Data Recordkeeping System and Fire Investigation Reporting Module	14,000	-	14,000
-	Dispatch Fees	23,000	-	23,000
-	Improved Emergency Access Key System	-	34,900	34,900
-	Wildland Fire Deployment Fund	291,010	-	291,010
-	Part-time Communications Personnel - EOC	34,940	-	34,940
-	Enhanced Ballistic Protection	-	19,890	19,890
-	Protective Clothing Replacement	-	151,150	151,150
-	Crisis Intervention Program	36,000	-	36,000
-	Annual Physicals	17,000	-	17,000
1.0	Support Services Technician	78,960	19,010	97,970
1.0	**Total Requests Fire and Medical**	**559,850**	**224,950**	**784,800**

Detailed Supplemental Report

Supplemental Detail

Title: **Dispatch Fees** Amount: **$23,000**

Category: Inflationary **Related Council Goal:** 0

Staff is asking for $23,000 for increase in the dispatch fees through Phoenix Fire Alarm due to an increase in cost per dispatch and total number of calls dispatched over the past year.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	6330	6251	Contractual Obligations	23,000	0
			Totals	**23,000**	**0**

Title: **Incident Data Recordkeeping System and Fire Investigation Reporting Module** Amount: **$14,000**

Category: Inflationary **Related Council Goal:** 0

Staff is asking for $14,000 for increase in the cost of ongoing support and maintenance for the department's incident data recordkeeping system and the inclusion of the fire investigation reporting module. The cost of the first year of maintenance/support for the system was included in the original contract.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	6310	6325	Contractual Maintenance - Technology	14,000	0
			Totals	**14,000**	**0**

Title: **Vehicle Maintenance** Amount: **$20,000**

Category: Inflationary **Related Council Goal:** 0

Staff is asking for $20,000 for increase in the budget for large vehicle maintenance which is handled by an outside contractor due to the specialized nature of the equipment. The extended warranty for the three newest vehicles just recently expired so we will now absorb additional costs associated with the maintenance on these vehicles.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	6330	6330	Contractual Maintenance/Vehicles	20,000	0
			Totals	**20,000**	**0**

Supplemental Detail

Title: **New Hire-Related Costs** Amount: **$44,940**

Category: Inflationary **Related Council Goal:** 0

Staff is asking for $44,940 in various line items for the hiring of replacement personnel. For a number of years, the department has been in the unique position that we have had very few vacancies or, at the most, only one vacancy per year. As the department has gotten older and we start to see more and more retirements that has begun to change. To hire a new person to fill an existing vacancy can be an expensive process including recruitment, hiring exams, protective clothing and academy costs. We expect to hire on average 3 replacement personnel per year going forward.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	6310	6110	Medical Fees (new hire phys/psych)	5,520	0
101	6310	6180	Other Professional Services (new hire)	4,500	0
101	6325	6520	Training (new hire academy)	13,500	0
101	6310	6540	Meeting Expense (new hire interviews)	3,240	0
101	6330	7230	Protective Clothing (new hire)	18,180	0
			Totals	**44,940**	**0**

Supplemental Detail

Title: **Support Services Technician** Amount: **$97,970**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The department operates 4 stations with 66 shift personnel and 26 vehicles. The personnel, fleet and facilities require a multitude of equipment and supplies to operate and at present the department has a single individual responsible for managing all the activities necessary for a comprehensive support services system. This request would add a technician level individual with the following essential functions: administer fire equipment maintenance; administer and coordinate station maintenance; schedule fleet maintenance; coordinate with external contractors and/or vendors; maintain necessary equipment inventory; coordinate distribution of station supplies, equipment and uniforms; coordinate annual equipment testing and certification; maintain appropriate databases; coordinate with internal and external staff as necessary. This position is critical in order to ensure an adequate level of support for fire and emergency medical service operations.

FTE: 1 Priority: 1

Account Number:				Ongoing	Onetime
101	6310	5010	Half Year Adjustment	0	-35,240
101	6310	5010	Salaries and Wages	49,190	0
101	6310	5016	Cellphone Stipend	1,200	0
101	6310	5110	O.A.S.D.I.	3,050	0
101	6310	5120	Az State Retirement	5,870	0
101	6310	5160	Health Insurance	9,000	0
101	6310	5180	Dental Insurance	600	0
101	6310	5190	Workers' Compensation	860	0
101	6310	5220	Medicare	710	0
101	6310	6282	Equipment Management Charges	2,400	0
101	6310	6325	Microsoft License	380	0
101	6310	7080	IP Phone	0	600
101	6310	7085	Laptop	0	1,650
101	6310	7140	Office Furnishings	0	6,500
101	6310	7200	Uniforms	1,000	0
101	6310	8070	Radio	0	7,500
101	6310	8120	Truck	0	38,000
101	6310	9861	Vehicle Replacement Contribution	4,290	0
101	6310	9863	Technology Replacement Contribution	410	0
			Totals	**78,960**	**19,010**

Supplemental Detail

Title: **Annual Physicals** Amount: **$17,000**

Category: Inflationary **Related Council Goal:** 0

Staff is asking for $17,000 for increase in the cost of annual physicals through the Glendale Health Center and the inclusion of improved cardiac testing. Annual physicals are required for all line personnel the base cost of which has increased by $300 over the previous year. The cardiopulmonary exercise training (CPET) test has been added to the physical which is superior to identifying coronary artery disease (the leading cause of firefighter deaths) than the tests previously conducted.

FTE: Priority: 4

Account Number:				Ongoing	Onetime
101	6310	6110	Medical Fees	17,000	0
			Totals	**17,000**	**0**

Title: **Crisis Intervention Program** Amount: **$36,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

In order to be effective the mental health and well being of public safety personnel is just as important as their physical health. In FY2018-19 the fire and medical department implemented a behavioral health and crisis intervention program contracting with a psychologist specializing in these types of services specifically for public safety personnel. The program provides on-site training for all members, creation and training of a peer support team, on-site meetings with personnel throughout the year and immediate crisis intervention for our personnel to help them deal with traumatic life or work events. The program is very successful and has been well received by department personnel. This request will provide the funding to allow the department to continue the program on an ongoing basis.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	6310	6180	Other Professional Services	36,000	0
			Totals	**36,000**	**0**

Supplemental Detail

Title: **Protective Clothing Replacement** Amount: **$151,150**

Category: Mandates/Regulatory **Related Council Goal:** 0

In order to provide the highest level of protection possible and ensure adequate protective clothing to address cleaning and repair needs each firefighter is issued two full sets of protective clothing including coats and pants with liners. This gear is replaced on a 10-year life cycle with one set being replaced every 5 years. One set of gear for all personnel is due for replacement in FY2020 for all personnel. A full set of protective clothing presently costs $2,400 including tax. This supplemental request will provide funding to replace one set of gear for each firefighter and address the replacement of some other sets that need to be replaced due to damage. The total replacement cost is $172,000; $20,850 in funding will come from the department's protective clothing replacement fund (603-6310-4910) in the Capital Improvement Plan with the remaining $151,150 coming from the general fund.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	6330	7230	Safety Apparel & Equipment	0	151,150
			Totals	**0**	**151,150**

Title: **Enhanced Ballistic Protection** Amount: **$19,890**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The world has become a much more dangerous place for public safety personnel and over 15 years ago Fire and Medical personnel were issued ballistic vests to enhance their protection on a wide variety of violent incidents including shootings, stabbings, and domestic violence. With the rise in armed assailant/mass casualty events across the country we wish to upgrade the level of protection offered by our current vests by adding heavier duty 10 x 12 plates front and back for all personnel at a cost of $320 per vest. Total cost for all personnel would be $19,890 including tax.

FTE: Priority: 7

Account Number:				Ongoing	Onetime
101	6330	7230	Safety Apparel & Equipment	0	19,890
			Totals	**0**	**19,890**

Supplemental Detail

Title: **Part-time Communications Personnel - EOC** Amount: **$34,940**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The fire and medical department utilizes part-time communications personnel from the Phoenix Fire Department dispatch center to staff our unified command center during NASCAR race events. Avondale assumed responsibility for these personnel in this fiscal year and a one-time appropriation was provided to cover the cost. Funding for these personnel going forward will be provided through the emergency services agreement in place between the City of Avondale and ISM Raceway so the appropriation for these part-time positions needs to be converted from one-time to ongoing.

FTE: Priority: 9

Account Number:				Ongoing	Onetime
101	6360	5010	Salaries and Wages	32,400	0
101	6360	5110	Social Security (OASDI)	2,010	0
101	6360	5190	Workmans' Compensation	60	0
101	6360	5220	Medicare	470	0
			Totals	**34,940**	**0**

Supplemental Detail

Title: **Wildland Fire Deployment Fund** Amount: **$291,010**

Category: Available Revenue **Related Council Goal:** 0

The fire and medical department deploys personnel and equipment each year at the request of, and through agreements with, the Arizona State Forester or National Coordinating Center to respond to wildfire or other significant events both within the State of Arizona and other western states. This supplemental request will provide the necessary appropriation to cover the costs of these deployments allowing the city to easily identify those costs. Expenditures are subsequently reimbursed by either the Arizona state fire fund or funds provided through the appropriate federal agencies for out-of-state responses. The proposed appropriation is based on costs for similar deployments over the past several years. Funds are also provided for wildland specific training and certification as well as replacement of various tools and equipment specific to wildland firefighting. These funds are based on a portion of the previous years reimbursement for use of our Type III brush truck.

FTE: Priority: 10

Account Number:				Ongoing	Onetime
101	6333	6520	Training	16,500	0
101	6333	6720	R&M Machinery & Equipment	5,750	0
101	6333	7230	Tools & Equipment	7,500	0
101	6333	7230	Protective Clothing	9,500	0
102	6370	5010	Salaries for deployed personnel	25,000	0
102	6370	5050	Overtime	128,000	0
102	6370	5140	Public Safety Retirement	42,560	0
102	6370	5160	Health Insurance	9,500	0
102	6370	5220	Medicare	2,500	0
102	6370	6330	Vehicle Maintenance	7,500	0
102	6370	6990	Travel costs - hotel	7,500	0
102	6370	6990	Other Miscellaneous	6,500	0
102	6370	7165	Other Equipment	7,500	0
102	6370	7165	Tools and Equipment	2,500	0
102	6370	7230	Protective Clothing	5,500	0
102	6370	7300	Food	2,200	0
102	6370	7420	Fuel	2,500	0
102	6370	7430	Tires, Batteries	2,500	0
			Totals	**291,010**	**0**

Supplemental Detail

Title: **Improved Emergency Access Key System** Amount: **$34,900**

Category: New Program/Enhanced Service **Related Council Goal:** 0

All commercial buildings in the city are required to have an emergency access key box on the exterior of their building. This high security box holds the keys that will allow emergency service personnel access to their occupancy without having to force entry which usually causes significant damage to the building. All boxes are accessed with a single key which is kept on the emergency apparatus. At present there is no mechanism to identify when or by whom the access key has been removed from the apparatus. Staff would like to upgrade the key control mechanism on all vehicles to be able to electronically secure the key which would require a specific, individual code to remove the key. An electronic log would be maintained to clearly identify when and by whom the key on a particular vehicle had been removed. This system will significantly enhance the security of our key access system and is being adopted by our neighboring jurisdictions for their systems as well. The project costs includes adding WiFi capability to each of the fire station apparatus bays in order to regularly update the list of authorized users and provide access record downloads.

FTE: Priority: 12

Account Number:				Ongoing	Onetime
101	6305	7081	Access Key Security Technology	0	34,900
			Totals	**0**	**34,900**

Fire & Medical

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	8,715,109	10,069,502	10,006,470	10,068,980	10,068,980	9,817,670
Contractual Services	1,398,780	1,442,540	1,775,974	1,861,256	1,861,256	1,582,224
Commodities	307,922	296,891	774,800	846,067	846,067	338,416
Capital Outlay	119,496	27,212	-	133,029	133,029	-
Other	-	90	10,000	20,000	20,000	10,000
Transfers Out	864,790	520,390	843,590	843,590	843,590	970,380
Total by Category	**11,406,097**	**12,356,625**	**13,410,834**	**13,772,922**	**13,772,922**	**12,718,690**
Expenditures by Division						
Fire	4,800	4,800	5,000	5,000	5,000	5,000
Community Risk Reduction	475,996	538,206	570,140	581,285	581,285	580,280
Fire - Administration	1,250,603	1,197,523	1,192,414	1,280,608	1,280,608	977,564
Emergency Management	153,873	172,443	166,270	167,915	167,915	243,750
Fire - EOC Ops	184,368	74,779	448,964	537,494	537,494	94,620
Fire - Professional Development	383,595	461,160	522,885	564,455	564,455	718,805
Fire - Intervention Services	8,735,078	9,558,477	9,916,801	10,011,885	10,011,885	9,721,191
Emergency Medical Services	-	-	96,680	109,440	109,440	96,680
Technical Rescue Response	-	-	21,830	21,830	21,830	18,000
Wildland Response	-	-	6,500	15,750	15,750	6,500
ISM Race Fire Overtime	42,754	64,432	141,460	144,460	144,460	107,640
Wildland Fire Deployment	108,827	124,788	173,500	184,000	184,000	-
Other Grants	66,203	160,017	148,390	148,800	148,800	148,660
Total by Division	**11,406,097**	**12,356,625**	**13,410,834**	**13,772,922**	**13,772,922**	**12,718,690**
Expenditures by Fund						
General Fund	9,114,057	9,969,098	11,082,914	11,419,792	11,419,792	10,429,640
Other Grants	66,203	160,017	148,390	148,800	148,800	148,660
Public Safety Dedicated Sales Tax	2,221,037	2,222,710	2,174,530	2,199,330	2,199,330	2,135,390
Volunteer Fire Fighter's Pension	4,800	4,800	5,000	5,000	5,000	5,000
Total by Fund	**11,406,097**	**12,356,625**	**13,410,834**	**13,772,922**	**13,772,922**	**12,718,690**
Authorized Positions by Division						
Community Risk Reduction	4.00	4.00	4.00	4.00	4.00	4.00
Fire - Administration	4.00	5.00	5.00	4.00	5.00	4.00
Emergency Management	1.00	1.00	1.00	1.00	1.00	1.00
Fire - Professional Development	2.00	2.00	2.00	3.00	2.00	3.00
Fire - Intervention Services	64.00	63.00	63.00	63.00	63.00	63.00
Technical Rescue Response	-	2.00	2.00	-	2.00	-
State Fire Training	-	-	-	2.00	-	2.00
Total Authorized FTE	**75.00**	**77.00**	**77.00**	**77.00**	**77.00**	**77.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -6305 - **Community Risk Reduction**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Fire Marshall	1.00	-	-		
Fire Marshal	-	1.00	1.00		
Fire Inspector II	2.00	-	-		
Fire Inspector I	-	-	-		
Community Risk Reduction/Fire Investigator	-	2.00	2.00		
Community Outreach Coordinator	-	1.00	1.00		
Public Education Specialist	1.00	-	-		
Total Authorized FTE	**4.00**	**4.00**	**4.00**		
Personal Services					
5000 Personal Services	**438,383**	**450,040**	**450,990**	**-**	**450,990**
Salaries & Wages	*333,413*	*331,760*	*333,220*		*333,220*
Employee Benefits	*72,298*	*84,480*	*82,410*		*82,410*
Employee Health & Dental	*32,672*	*33,800*	*35,360*		*35,360*
Total Personal Services	**438,383**	**450,040**	**450,990**	**-**	**450,990**
Contractual Services					
6181 Special Events	**25**	**-**	**-**	**-**	**-**
6220 Telephone Service	**-**	**2,090**	**2,090**	**-**	**2,090**
Communication Charges			*2,090*		*2,090*
6280 Internal Printing/Copy Charges	**2,390**	**2,000**	**-**	**-**	**-**
6281 Risk Management Charges	**13,400**	**15,400**	**10,830**	**-**	**10,830**
6282 Equipment Management Charges	**41,326**	**24,100**	**28,460**	**-**	**28,460**
6500 Memberships	**940**	**1,200**	**1,200**	**-**	**1,200**
AFBEA			*200*		*200*
IAAI			*200*		*200*
NFPA			*800*		*800*
6520 Training	**-**	**2,000**	**5,000**	**-**	**5,000**
Comm Risk Reduction continuing education			*4,000*		*4,000*
Continuing Education Programs			*1,000*		*1,000*
6540 Meeting Expense	**3,174**	**3,305**	**3,305**	**-**	**3,305**
Prevention / Community Service Meeting Expenses			*3,305*		*3,305*
6550 Subscriptions	**1,486**	**1,500**	**1,500**	**-**	**1,500**
NFPA Codes			*1,500*		*1,500*
6570 Printing	**159**	**1,200**	**1,200**	**-**	**1,200**
6720 R&M Machinery and Equipment	**4,256**	**660**	**660**	**-**	**660**
Repairs to Life Safety Trailer / Combustible Gas Meter			*660*		*660*
6991 Public Education	**1,114**	**2,845**	**2,845**	**-**	**2,845**
Total Contractual Services	**68,270**	**56,300**	**57,090**	**-**	**57,090**

Operating Budget Detail

Fund: General Fund

Division: 101 -6305 - **Community Risk Reduction**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7040 Books and Pamphlets	**1,185**	**910**	**910**	**-**	**910**
Reference Materials			*910*		*910*
7050 Educational Supplies	**3,626**	**11,000**	**11,000**	**-**	**11,000**
Community Education Event Supplies			*3,000*		*3,000*
CPR Program Supplies			*5,000*		*5,000*
CPR Support materials			*1,000*		*1,000*
First Aid Program Supplies			*2,000*		*2,000*
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**3,961**	**4,000**	**4,000**	**-**	**4,000**
Community Education Specialist			*1,000*		*1,000*
Fire Inspectors			*2,000*		*2,000*
Fire Marshal			*1,000*		*1,000*
7230 Safety Apparel/Equipment	**1,544**	**1,500**	**1,500**	**-**	**1,500**
Inspector / Investigator Personal Protective Equipment			*1,500*		*1,500*
7440 Small Tools and Instruments	**2,611**	**4,500**	**4,500**	**-**	**4,500**
Life Safety Trailer Supplies			*1,000*		*1,000*
Prevention / Investigation Tools and Supplies			*3,500*		*3,500*
7990 Other Supplies	**456**	**2,800**	**2,800**	**-**	**2,800**
Fire Prevention Program Supplies			*2,800*		*2,800*
Total Commodities	**13,383**	**24,710**	**24,710**	**-**	**24,710**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**14,050**	**26,810**	**43,250**	**-**	**43,250**
Vehicle Replacement Contribution			*43,250*		*43,250*
9863 Transfer Out 603--Equipment	**4,120**	**4,280**	**4,240**	**-**	**4,240**
Technology Replacement Contribution			*4,240*		*4,240*
Total Transfers Out	**18,170**	**31,090**	**47,490**	**-**	**47,490**
Total Community Risk Reduction	**538,206**	**562,140**	**580,280**	**-**	**580,280**

Operating Budget Detail

Fund: General Fund

Division: 101 -6310 - **Fire - Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Fire Chief	1.00	1.00	1.00		
Assistant Fire Chief	1.00	1.00	1.00		
Deputy Fire Chief	-	1.00	1.00		
Fire Division Chief	2.00	1.00	-		
Administrative Assistant	1.00	1.00	1.00		
Total Authorized FTE	**5.00**	**5.00**	**4.00**		
Personal Services					
5000 Personal Services	**921,406**	**847,860**	**681,350**	**-**	**681,350**
Salaries & Wages	*691,681*	*607,060*	*492,690*		*492,690*
Employee Benefits	*178,799*	*198,550*	*153,300*		*153,300*
Employee Health & Dental	*50,926*	*42,250*	*35,360*		*35,360*
Total Personal Services	**921,406**	**847,860**	**681,350**	**-**	**681,350**
Contractual Services					
6110 Medical Fees	**48,300**	**61,510**	**61,510**	**-**	**61,510**
Annual Physical Exams			*53,740*		*53,740*
Firefighters Cancer Insurance			*7,770*		*7,770*
6180 Other Professional Services	**7,250**	**-**	**-**	**-**	**-**
6210 Postage	**228**	**500**	**500**	**-**	**500**
6220 Telephone Service	**149**	**8,030**	**8,030**	**-**	**8,030**
6225 Long Distance Phone Service	**-**	**2,000**	**-**	**-**	**-**
6230 Electricity	**37,438**	**27,720**	**27,720**	**-**	**27,720**
6240 Gas	**3,044**	**1,150**	**1,150**	**-**	**1,150**
6250 Water	**6,373**	**3,000**	**3,000**	**-**	**3,000**
6251 Contractual Obligations	**39,892**	**53,590**	**53,590**	**-**	**53,590**
Regional Wireless Cooperative Increase & Upgrade			*37,700*		*37,700*
Regional Wireless Cooperative Participation			*15,890*		*15,890*
6280 Internal Printing/Copy Charges	**3,970**	**3,560**	**-**	**-**	**-**
6281 Risk Management Charges	**13,670**	**18,200**	**15,030**	**-**	**15,030**
6282 Equipment Management Charges	**15,904**	**6,470**	**9,230**	**-**	**9,230**
6325 Contractual Maint./Technology	**14,440**	**14,670**	**14,670**	**-**	**14,670**
Emergency Reporting Data Management Software			*970*		*970*
Image Trend EPCR Software			*7,700*		*7,700*
TeleStaff Staffing Software			*6,000*		*6,000*
6500 Memberships	**3,144**	**3,520**	**3,520**	**-**	**3,520**
AZ Fire Chiefs Association			*750*		*750*
International Association of Fire Chiefs			*2,770*		*2,770*
6540 Meeting Expense	**7,986**	**2,890**	**2,890**	**-**	**2,890**

Operating Budget Detail

Fund: General Fund

Division: 101 -6310 - **Fire - Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6545 Labor/Management Retreat	6,774	9,594	9,594	-	9,594
6570 Printing	51	350	350	-	350
Total Contractual Services	208,613	216,754	210,784	-	210,784
Commodities					
7010 General Office Supplies	3,745	3,000	3,000	-	3,000
7080 Office Equipment	263	440	440	-	440
7081 Technology Hardware	187	-	-	-	-
7085 Technology Software	-	-	-	-	-
7116 Employee Awards/Recognition	7,105	6,000	6,000	-	6,000
7140 Furnishings	2,213	-	-	-	-
7200 Uniform Purchase	3,968	4,000	4,000	-	4,000
Total Commodities	17,481	13,440	13,440	-	13,440
Capital Outlay					
8120 Vehicles	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Other					
9998 Pending Invoices	90	-	-	-	-
9999 Restricted Use	-	10,000	10,000	-	10,000
Contributions			*10,000*		*10,000*
Total Other	90	10,000	10,000	-	10,000
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	-	21,770	21,140	-	21,140
Vehicle Replacement Contribution			*21,140*		*21,140*
9863 Transfer Out 603--Equipment	4,450	4,610	4,570	-	4,570
Technology Replacement Contribution			*4,570*		*4,570*
Total Transfers Out	4,450	26,380	25,710	-	25,710
Total Fire - Administration	1,152,040	1,114,434	941,284	-	941,284

Operating Budget Detail

Fund: General Fund

Division: 101 -6315 - **Emergency Management**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Sr Advisor for Emergency Preparedness and Community Medical Service Initiatives	1.00	-	-		
Senior Advisor for Emergency Preparedness	-	1.00	1.00		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**151,534**	**145,590**	**145,510**	**-**	**145,510**
Salaries & Wages	*116,538*	*113,770*	*113,220*		*113,220*
Employee Benefits	*22,705*	*23,370*	*23,450*		*23,450*
Employee Health & Dental	*12,291*	*8,450*	*8,840*		*8,840*
Total Personal Services	**151,534**	**145,590**	**145,510**	**-**	**145,510**
Contractual Services					
6280 Internal Printing/Copy Charges	**898**	**-**	**-**	**-**	**-**
6281 Risk Management Charges	**2,620**	**2,650**	**2,080**	**-**	**2,080**
6500 Memberships	**927**	**770**	**930**	**-**	**930**
Membership - IAFC			*310*		*310*
Membership - IAEM			*180*		*180*
Membership - NEMA			*360*		*360*
Memberships - AESA			*80*		*80*
6520 Training	**2,835**	**2,800**	**2,800**	**-**	**2,800**
EMI Course			*500*		*500*
IAEM National Conference			*1,300*		*1,300*
Miscellaneous State Programs			*1,000*		*1,000*
6540 Meeting Expense	**-**	**300**	**300**	**-**	**300**
Meeting Expense - Staff Emerg Management Trainin			*300*		*300*
6550 Subscriptions	**4,628**	**5,140**	**5,400**	**-**	**5,400**
Maricopa County Emergency Management Annual Fee			*5,400*		*5,400*
Total Contractual Services	**11,908**	**11,660**	**11,510**	**-**	**11,510**
Commodities					
7010 General Office Supplies	**931**	**950**	**530**	**-**	**530**
7085 Technology Software	**-**	**-**	**-**	**-**	**-**
Total Commodities	**931**	**950**	**530**	**-**	**530**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**8,070**	**8,070**	**86,200**	**-**	**86,200**
Vehicle Replacement Contribution			*86,200*		*86,200*
Total Transfers Out	**8,070**	**8,070**	**86,200**	**-**	**86,200**
Total Emergency Management	**172,443**	**166,270**	**243,750**	**-**	**243,750**

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6320 - **Fire - EOC Ops**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services						
6100	**Finance and Banking Fees**	**70**	**70**	**70**	**-**	**70**
	CAM Charges			*70*		*70*
6101	**Management Fee**	**2,033**	**2,033**	**2,033**	**-**	**2,033**
	Management Fees			*2,033*		*2,033*
6180	**Other Professional Services**	**2,251**	**2,642**	**2,642**	**-**	**2,642**
	CAM Charges			*2,242*		*2,242*
	Water machine lease			*400*		*400*
6210	**Postage**	**16**	**16**	**16**	**-**	**16**
	CAM Charges			*16*		*16*
6220	**Telephone Service** 1	**387**	**3,500**	**3,500**	**-**	**3,500**
6221	**Security Services**	**33**	**34**	**34**	**-**	**34**
	CAM Charges			*34*		*34*
6230	**Electricity** 1	**6,373**	**-**	**-**	**-**	**-**
6250	**Water**	**274**	**-**	**-**	**-**	**-**
6251	**Contractual Obligations** 2	**-**	**2,750**	**5,400**	**-**	**5,400**
	Send Word Now annual subscription			*5,400*		*5,400*
6280	**Internal Printing/Copy Charges**	**-**	**1,000**	**-**	**-**	**-**
6281	**Risk Management Charges**	**960**	**1,070**	**1,110**	**-**	**1,110**
6290	**Contractual Construction**	**-**	**-**	**-**	**-**	**-**
6300	**Contractual Maint./Radio&Comm.**	**-**	**-**	**-**	**-**	**-**
6320	**Contractual Maint./Building & Grounds**	**11,978**	**11,692**	**11,692**	**-**	**11,692**
	CAM Charges			*11,692*		*11,692*
6470	**Other Insurance** 2	**495**	**496**	**496**	**-**	**496**
	CAM Charges			*496*		*496*
6520	**Training**	**-**	**1,000**	**1,000**	**-**	**1,000**
6730	**R&M Buildings** 2	**-**	**15,517**	**15,517**	**-**	**15,517**
	Common Area Maintenance Charges			*6,647*		*6,647*
	R&M Buildings			*8,870*		*8,870*
6820	**R&M Communication Equipment**	**-**	**2,500**	**2,500**	**-**	**2,500**
	Total Contractual Services	**24,870**	**44,320**	**46,010**	**-**	**46,010**
Commodities						
7010	**General Office Supplies** 1	**-**	**2,000**	**2,000**	**-**	**2,000**
7060	**Janitorial Supplies**	**-**	**1,000**	**1,000**	**-**	**1,000**
7080	**Office Equipment** 1	**-**	**3,000**	**3,000**	**-**	**3,000**
7081	**Technology Hardware**	**24,936**	**-**	**-**	**-**	**-**
7085	**Technology Software** 2	**10,377**	**18,000**	**15,350**	**-**	**15,350**
	Computer/Software Licensing			*15,350*		*15,350*
7165	**Other Equipment**	**2,889**	**2,000**	**2,000**	**-**	**2,000**

Operating Budget Detail

Fund: General Fund

Division: 101 -6320 - **Fire - EOC Ops**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7990 Other Supplies	2,292	3,000	3,000	-	3,000
Total Commodities	40,494	29,000	26,350	-	26,350
Capital Outlay					
8012 Technology - Hardware	-	-	-	-	-
8230 Improve/Alter Existing Struct.	9,415	-	-	-	-
Total Capital Outlay	9,415	-	-	-	-
Transfers Out					
9863 Transfer Out 603--Equipment	-	21,400	22,260	-	22,260
Technology Replacement Contribution			*22,260*		*22,260*
Total Transfers Out	-	21,400	22,260	-	22,260
Total Fire - EOC Ops	74,779	94,720	94,620	-	94,620

Operating Budget Detail

Fund: General Fund

Division: 101 -6325 - **Fire - Professional Development**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Fire Captain	2.00	2.00	2.00		
Fire Division Chief	-	-	1.00		
Total Authorized FTE	**2.00**	**2.00**	**3.00**		
Personal Services					
5000 Personal Services	**328,226**	**350,470**	**580,790**	**-**	**580,790**
Salaries & Wages	*244,854*	*271,520*	*459,500*		*459,500*
Employee Benefits	*74,327*	*62,050*	*94,770*		*94,770*
Employee Health & Dental	*9,045*	*16,900*	*26,520*		*26,520*
Total Personal Services	**328,226**	**350,470**	**580,790**	**-**	**580,790**
Contractual Services					
6180 Other Professional Services	**4,800**	**4,750**	**4,750**	**-**	**4,750**
Engineers promotional process			*4,750*		*4,750*
6220 Telephone Service	**-**	**520**	**520**	**-**	**520**
Communication Charges			*520*		*520*
6225 Long Distance Phone Service	**-**	**3,000**	**-**	**-**	**-**
6251 Contractual Obligations	**61,109**	**60,780**	**60,780**	**-**	**60,780**
GRPSTC Annual Operating Cost Increase			*12,500*		*12,500*
Operating Costs - Glendale Regional Public Safety Training Center			*48,280*		*48,280*
6280 Internal Printing/Copy Charges	**407**	**3,570**	**-**	**-**	**-**
6281 Risk Management Charges	**2,330**	**4,550**	**5,900**	**-**	**5,900**
6282 Equipment Management Charges	**1,335**	**1,330**	**1,670**	**-**	**1,670**
6510 Mileage Reimbursement	**-**	**250**	**250**	**-**	**250**
6520 Training	**38,373**	**32,845**	**29,845**	**-**	**29,845**
Career Development Courses			*10,000*		*10,000*
IAFC Conference			*6,700*		*6,700*
Miscellaneous Conferences			*5,270*		*5,270*
National Fire Academy / State Fire School			*2,000*		*2,000*
Peer Fitness Certification			*750*		*750*
Professional development programs			*5,125*		*5,125*
6540 Meeting Expense	**-**	**-**	**-**	**-**	**-**
6550 Subscriptions	**12,570**	**16,170**	**16,170**	**-**	**16,170**
Blue Card			*6,260*		*6,260*
Target Safety			*9,910*		*9,910*
Total Contractual Services	**120,924**	**127,765**	**119,885**	**-**	**119,885**
Commodities					
7040 Books and Pamphlets	**2,222**	**2,400**	**2,400**	**-**	**2,400**
Training Manuals			*2,400*		*2,400*

Operating Budget Detail

Fund: General Fund

Division: 101 -6325 - **Fire - Professional Development**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7200 Uniform Purchase	**2,239**	**2,000**	**2,000**	**-**	**2,000**
Uniform Purchases			*2,000*		*2,000*
7990 Other Supplies	**2,709**	**5,640**	**5,640**	**-**	**5,640**
Disposable Fire Training Materials			*1,720*		*1,720*
Training Supplies			*3,920*		*3,920*
Total Commodities	**7,170**	**10,040**	**10,040**	**-**	**10,040**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**2,780**	**5,970**	**5,970**	**-**	**5,970**
Vehicle Replacement Contribution			*5,970*		*5,970*
9863 Transfer Out 603--Equipment	**2,060**	**2,140**	**2,120**	**-**	**2,120**
Technology Replacement Contribution			*2,120*		*2,120*
Total Transfers Out	**4,840**	**8,110**	**8,090**	**-**	**8,090**
Total Fire - Professional Development	**461,160**	**496,385**	**718,805**	**-**	**718,805**

Operating Budget Detail

Fund: General Fund

Division: 101 -6330 - **Fire - Intervention Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Fire Captain	12.00	11.00	11.00		
Fire Engineer	11.00	11.00	11.00		
Fire Battalion Chief	-	3.00	3.00		
Battalion Chief	2.00	-	-		
Firefighter	23.00	23.00	23.00		
Total Authorized FTE	**48.00**	**48.00**	**48.00**		
Personal Services					
5000 Personal Services	**6,007,987**	**6,007,070**	**5,957,570**	**-**	**5,957,570**
Salaries & Wages	*4,411,804*	*4,145,900*	*4,166,740*		*4,166,740*
Employee Benefits	*1,148,826*	*1,455,620*	*1,366,510*		*1,366,510*
Employee Health & Dental	*447,357*	*405,550*	*424,320*		*424,320*
Total Personal Services	**6,007,987**	**6,007,070**	**5,957,570**	**-**	**5,957,570**
Contractual Services					
6180 Other Professional Services	**18,358**	**11,000**	**11,000**	**-**	**11,000**
Breathing Air Quality Testing			*1,000*		*1,000*
SCBA Flow Testing and Annual Maintenance			*7,500*		*7,500*
SCBA inspection & maintenance			*2,500*		*2,500*
6220 Telephone Service	**2,909**	**22,620**	**22,620**	**-**	**22,620**
Communication Charges			*17,250*		*17,250*
NWPS telephone services			*5,370*		*5,370*
6225 Long Distance Phone Service	**9,683**	**-**	**-**	**-**	**-**
6230 Electricity	**15,059**	**21,150**	**21,150**	**-**	**21,150**
NWPS electricity			*21,150*		*21,150*
6240 Gas	**43**	**4,000**	**4,000**	**-**	**4,000**
NWPS gas			*4,000*		*4,000*
6250 Water	**1,686**	**3,000**	**3,000**	**-**	**3,000**
Water Services			*3,000*		*3,000*
6251 Contractual Obligations	**417,651**	**427,880**	**427,880**	**-**	**427,880**
Contractual Obligations			*8,600*		*8,600*
Phoenix FD Dispatch and CAD Maintenance Fees			*419,280*		*419,280*
6280 Internal Printing/Copy Charges	**2,798**	**2,270**	**-**	**-**	**-**
6281 Risk Management Charges	**163,110**	**183,430**	**115,290**	**-**	**115,290**
6282 Equipment Management Charges	**58,992**	**92,210**	**106,310**	**-**	**106,310**
6325 Contractual Maint./Technology	**2,100**	**16,785**	**16,785**	**-**	**16,785**
Annual software maintenance fees			*12,785*		*12,785*
TeleStaff annual maintenance fee			*4,000*		*4,000*
6330 Contractual Maint./Vehicles	**104,505**	**133,000**	**133,000**	**-**	**133,000**
Contractual fire apparatus repair and maintenance			*133,000*		*133,000*

Operating Budget Detail

Fund: General Fund

Division: 101 -6330 - **Fire - Intervention Services**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services						
6520	**Training**	-	-	-	-	-
6570	**Printing**	38	2,500	2,500	-	2,500
6720	**R&M Machinery and Equipment**	5,724	20,900	20,900	-	20,900
	Extrication equipment inspection & maintenance			*1,000*		*1,000*
	Extrication Equipment Servicing			*3,000*		*3,000*
	Fitness Equipment			*2,000*		*2,000*
	Fitness Equipment Annual Inspection / Service			*5,400*		*5,400*
	Ground ladder inspection & maintenance			*2,500*		*2,500*
	Ground Ladder Structural Integrity Testing			*2,000*		*2,000*
	Station Furniture / Appliances			*5,000*		*5,000*
6730	**R&M Buildings**	3,621	7,410	7,410	-	7,410
	Building Fixtures			*2,660*		*2,660*
	R&M Buildings			*1,750*		*1,750*
	Water Softener Maintenance / Repairs			*3,000*		*3,000*
6820	**R&M Communication Equipment**	7,460	10,020	10,020	-	10,020
	Headsets			*2,520*		*2,520*
	Portable radio maintenance			*7,500*		*7,500*
6991	**Public Education**	-	-	-	-	-
	Total Contractual Services	**813,737**	**958,175**	**901,865**	**-**	**901,865**
Commodities						
7010	**General Office Supplies**	463	1,000	1,000	-	1,000
7060	**Janitorial Supplies**	6,797	9,830	9,830	-	9,830
7085	**Technology Software**	-	-	-	-	-
7116	**Employee Awards/Recognition**	12	-	-	-	-
7140	**Furnishings**	577	4,240	4,240	-	4,240
	Station Furniture and Appliances			*4,240*		*4,240*
7165	**Other Equipment**	805	13,050	13,050	-	13,050
	Firefighting Tools and Equipment			*13,050*		*13,050*
7200	**Uniform Purchase**	45,936	46,050	46,050	-	46,050
7230	**Safety Apparel/Equipment**	52,624	15,050	15,050	-	15,050
	Protective Equipment Repair/Replacement			*5,250*		*5,250*
	Safety Apparel/Equipment			*9,800*		*9,800*
7240	**EMT Supplies**	-	-	-	-	-
7410	**Parts**	3,652	5,000	5,000	-	5,000
	Sales tax on vehicle maintenance parts			*5,000*		*5,000*
7430	**Tires, Tubes and Batteries**	34,068	30,000	30,000	-	30,000
	Apparatus tires			*30,000*		*30,000*
7440	**Small Tools and Instruments**	-	2,000	2,000	-	2,000
	Small Tools and Equipment			*2,000*		*2,000*

Operating Budget Detail

Fund: General Fund

Division: 101 -6330 - **Fire - Intervention Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7990 Other Supplies	**13,449**	**19,006**	**19,006**	**-**	**19,006**
Firefighting Foam			*10,906*		*10,906*
Gas Monitor Cartridges			*3,600*		*3,600*
SCBA Parts and Supplies			*4,500*		*4,500*
Total Commodities	**158,383**	**145,226**	**145,226**	**-**	**145,226**
Capital Outlay					
8630 Equipment	**9,263**	**-**	**-**	**-**	**-**
Total Capital Outlay	**9,263**	**-**	**-**	**-**	**-**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**254,390**	**453,300**	**482,120**	**-**	**482,120**
Vehicle Replacement Contribution			*482,120*		*482,120*
9863 Transfer Out 603--Equipment	**77,490**	**75,510**	**75,300**	**-**	**75,300**
Technology Replacement Contribution			*75,300*		*75,300*
9867 Transfer to 603-6310- Fire Equipment	**60,000**	**60,000**	**60,000**	**-**	**60,000**
Transfer to 603-6310- Cardiac Monitor Replacment Contribution - Fire			*20,000*		*20,000*
Transfer to 603-6310- Self Contained Breathing Apparatus Replacement - Fire			*25,000*		*25,000*
Transfer to 603-6310- Thermal Imaging Camera Replacement - Fire			*15,000*		*15,000*
Total Transfers Out	**391,880**	**588,810**	**617,420**	**-**	**617,420**
Total Fire - Intervention Services	**7,381,250**	**7,699,281**	**7,622,081**	**-**	**7,622,081**

Operating Budget Detail

Fund: General Fund

Division: 101 -6331 - **Emergency Medical Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6180 Other Professional Services	**33,842**	**4,000**	**4,000**	**-**	**4,000**
Bio-hazard Waste Disposal			*1,500*		*1,500*
Cardiac Monitor / EMS Equipment Testing and Certification			*2,500*		*2,500*
6520 Training	**16,596**	**18,760**	**18,760**	**-**	**18,760**
Initial Paramedic Certification			*14,000*		*14,000*
Paramedic / EMT Refresher			*4,760*		*4,760*
Total Contractual Services	**50,438**	**22,760**	**22,760**	**-**	**22,760**
Commodities					
7240 EMT Supplies	**46,173**	**73,920**	**73,920**	**-**	**73,920**
EMS Equipment			*3,000*		*3,000*
EMS Supplies			*62,920*		*62,920*
Pharmaceuticals			*8,000*		*8,000*
Total Commodities	**46,173**	**73,920**	**73,920**	**-**	**73,920**
Total Emergency Medical Services	**96,611**	**96,680**	**96,680**	**-**	**96,680**

Division: 101 -6332 - **Technical Rescue Response**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6281 Risk Management Charges	**-**	**3,830**	**-**	**-**	**-**
6520 Training	**7,000**	**8,000**	**8,000**	**-**	**8,000**
Initial TRT Certification			*8,000*		*8,000*
Total Contractual Services	**7,000**	**11,830**	**8,000**	**-**	**8,000**
Commodities					
7165 Other Equipment	**10,279**	**10,000**	**10,000**	**-**	**10,000**
Firefighting Tools and Equipment			*10,000*		*10,000*
Total Commodities	**10,279**	**10,000**	**10,000**	**-**	**10,000**
Total Technical Rescue Response	**17,279**	**21,830**	**18,000**	**-**	**18,000**

Operating Budget Detail

Fund: General Fund

Division: 101 -6333 - **Wildland Response**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6520 Training	9,522	-	-	-	-
Total Contractual Services	9,522	-	-	-	-
Commodities					
7165 Other Equipment	2,909	3,500	3,500	-	3,500
Firefighting Tools and Equipment			*3,500*		*3,500*
7230 Safety Apparel/Equipment	9,080	3,000	3,000	-	3,000
Total Commodities	11,989	6,500	6,500	-	6,500
Total Wildland Response	21,511	6,500	6,500	-	6,500

Division: 101 -6334 - **State Fire Training**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6281 Risk Management Charges	-	-	3,830	-	3,830
Total Contractual Services	-	-	3,830	-	3,830
Total State Fire Training	-	-	3,830	-	3,830

Operating Budget Detail

Fund: General Fund

Division: 101 -6360 - **ISM Race Fire Overtime**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**42,249**	**84,060**	**82,640**	**-**	**82,640**
Salaries & Wages	*37,719*	*60,000*	*60,000*		*60,000*
Employee Benefits	*3,966*	*24,060*	*22,640*		*22,640*
Employee Health & Dental	*564*	*-*			
Total Personal Services	**42,249**	**84,060**	**82,640**	**-**	**82,640**
Contractual Services					
6180 Other Professional Services	**9,078**	**25,000**	**25,000**	**-**	**25,000**
ISM Unified Command Center			*25,000*		*25,000*
6280 Internal Printing/Copy Charges	**950**	**-**	**-**	**-**	**-**
Total Contractual Services	**10,028**	**25,000**	**25,000**	**-**	**25,000**
Commodities					
7081 Technology Hardware	**8,052**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**-**	**-**	**-**	**-**	**-**
7300 Food	**3,056**	**-**	**-**	**-**	**-**
7990 Other Supplies	**1,047**	**-**	**-**	**-**	**-**
Total Commodities	**12,155**	**-**	**-**	**-**	**-**
Total ISM Race Fire Overtime	**64,432**	**109,060**	**107,640**	**-**	**107,640**

Operating Budget Detail

Fund: Other Grants

Division: 209 -6334 - **State Fire Training**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
AZCFSE Program Coordinator	-	-	2.00		
Total Authorized FTE	-	-	**2.00**		
Personal Services					
5000 Personal Services	**-**	**-**	**148,660**	**-**	**148,660**
Salaries & Wages	*-*	*-*	*108,520*		*108,520*
Employee Benefits	*-*	*-*	*22,460*		*22,460*
Employee Health & Dental	*-*	*-*	*17,680*		*17,680*
Total Personal Services	**-**	**-**	**148,660**	**-**	**148,660**
Total State Fire Training	**-**	**-**	**148,660**	**-**	**148,660**

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6310 - **Fire - Administration**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services						
5000	Personal Services	-	-	-	-	-
	Salaries & Wages	-	-			
	Total Personal Services	-	-	-	-	-
Contractual Services						
6220	Telephone Service	4	-	-	-	-
6230	Electricity	32,761	21,160	21,160	-	21,160
6240	Gas	1,462	4,000	4,000	-	4,000
6250	Water	3,663	3,000	3,000	-	3,000
6260	Sewer	23	-	-	-	-
6281	Risk Management Charges	2,710	3,020	3,120	-	3,120
	Total Contractual Services	40,623	31,180	31,280	-	31,280
Commodities						
7010	General Office Supplies	1,940	2,000	2,000	-	2,000
7060	Janitorial Supplies	2,920	3,000	3,000	-	3,000
	Total Commodities	4,860	5,000	5,000	-	5,000
Transfers Out						
9839	Transfer Out 319--Fire Development	-	-	-	-	-
	Total Transfers Out	-	-	-	-	-
Total Fire - Administration		45,483	36,180	36,280	-	36,280

Fire & Medical

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6330 - Fire - Intervention Services

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Fire Captain	3.00	4.00	4.00		
Fire Engineer	4.00	4.00	4.00		
Battalion Chief	1.00	-	-		
Firefighter	7.00	7.00	7.00		
Total Authorized FTE	**15.00**	**15.00**	**15.00**		
Personal Services					
5000 Personal Services	**1,931,630**	**1,788,490**	**1,765,160**	**-**	**1,765,160**
Salaries & Wages	*1,400,884*	*1,231,220*	*1,230,800*		*1,230,800*
Employee Benefits	*398,745*	*430,540*	*401,760*		*401,760*
Employee Health & Dental	*132,001*	*126,730*	*132,600*		*132,600*
Total Personal Services	**1,931,630**	**1,788,490**	**1,765,160**	**-**	**1,765,160**
Contractual Services					
6220 Telephone Service	**-**	**8,370**	**8,370**	**-**	**8,370**
Communication Charges			*8,370*		*8,370*
6251 Contractual Obligations	**35,050**	**35,050**	**35,050**	**-**	**35,050**
Phoenix Dispatch and Maintenance Fees			*35,050*		*35,050*
6280 Internal Printing/Copy Charges	**1,647**	**2,310**	**-**	**-**	**-**
6281 Risk Management Charges	**46,540**	**56,720**	**36,890**	**-**	**36,890**
6282 Equipment Management Charges	**17,673**	**31,980**	**34,730**	**-**	**34,730**
6325 Contractual Maint./Technology	**-**	**-**	**-**	**-**	**-**
6330 Contractual Maint./Vehicles	**28,799**	**30,000**	**30,000**	**-**	**30,000**
Contractual fire apparatus repair and maintenance			*30,000*		*30,000*
6820 R&M Communication Equipment	**245**	**3,000**	**3,000**	**-**	**3,000**
Portable/Mobile Radio Maintenance			*3,000*		*3,000*
Total Contractual Services	**129,954**	**167,430**	**148,040**	**-**	**148,040**
Commodities					
7200 Uniform Purchase	**22,663**	**22,700**	**22,700**	**-**	**22,700**
Total Commodities	**22,663**	**22,700**	**22,700**	**-**	**22,700**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**43,000**	**110,000**	**114,600**	**-**	**114,600**
Vehicle Replacement Contribution			*114,600*		*114,600*
9863 Transfer Out 603--Equipment	**29,980**	**29,730**	**28,610**	**-**	**28,610**
Technology Replacement Contribution			*28,610*		*28,610*
9867 Transfer to 603-6310- Fire Equipment	**20,000**	**20,000**	**20,000**	**-**	**20,000**
Transfer to 603-6310- Protective Clothing Replacement Fund			*20,000*		*20,000*
Total Transfers Out	**92,980**	**159,730**	**163,210**	**-**	**163,210**
Total Fire - Intervention Services	**2,177,227**	**2,138,350**	**2,099,110**	**-**	**2,099,110**

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6330 - **Fire - Intervention Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total

Economic Development

Commerce

Employment Growth

Business Retention

Department Description

The mission of the Avondale Economic Development Department is to attract and preserve quality retail, commercial, light industrial and office development opportunities that create and enhance employment opportunities and expand the tax base in our community. The four primary areas of focus include:

-To market Avondale as a premier location for retail, commercial, industrial, and office development
-To provide assistance to the development community to attract and retain businesses
-To develop plans and implementation strategies to attract new business opportunities
-To develop and implement a business retention program

Supplemental Summary: Economic Development

FTE	Description	Ongoing	Onetime	Total
	- GPEC Contract Increase	3,000	-	3,000
	- Marketing and Business Development Initiatives	-	185,000	185,000
	- Council & Staff: Event and Table Sponsorships	-	3,000	3,000
	- Fuerza Local	-	24,000	24,000
	- EMSI Labor Market Analytics	5,000	-	5,000
	- Economic Opportunities Fund	-	1,200,000	1,200,000
	Total Requests Economic Development	**8,000**	**1,412,000**	**1,420,000**

Detailed Supplemental Report

Supplemental Detail

Title: **Economic Opportunities Fund** Amount: **$1,200,000**

Category: Council Goals **Related Council Goal:** 0

Provide additional funding for economic development agreements, tenant improvements, appraisals and economic impact analyses

FTE: Priority: 1

Account Number:				Ongoing	Onetime
101	6700	6180	Infill Incentive Program	0	100,000
101	6700	6180	Tenant Improvements, City Owned Facilities	0	100,000
101	6700	6180	Economic Impact Analyses	0	50,000
101	6700	6180	Appraisals	0	20,000
101	6700	6180	Infrastructure Incentives	0	400,000
101	6700	6180	Portillo's Economic Development Agreement	0	530,000
			Totals	**0**	**1,200,000**

Title: **Marketing and Business Development Initiatives** Amount: **$185,000**

Category: Council Goals **Related Council Goal:** 0

Enhance current marketing and business development efforts including regional outreach efforts, marketing campaigns and other strategic alliances.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
101	6700	6525	Marketing and Tourism	0	135,000
101	6700	6525	Marketing & Business Development	0	20,000
101	6700	6525	Website: CoStar available sites	0	30,000
			Totals	**0**	**185,000**

Title: **GPEC Contract Increase** Amount: **$3,000**

Category: Inflationary **Related Council Goal:** 0

Accounts for per capita rate increase

FTE: Priority: 3

Account Number:				Ongoing	Onetime
101	6700	6251	GPEC Contract	3,000	0
			Totals	**3,000**	**0**

Supplemental Detail

Title: **EMSI Labor Market Analytics** Amount: **$5,000**

Category: Council Goals **Related Council Goal:** 0

EMSI provides labor market data and Economic Development utilizes this workforce data in project submittals, specifically the workforce pipeline in the area

FTE: Priority: 4

Account Number:				Ongoing	Onetime
101	6700	6251	EMSI Analytics	5,000	0
			Totals	**5,000**	**0**

Title: **Fuerza Local** Amount: **$24,000**

Category: Council Goals **Related Council Goal:** 0

The Fuerza Local Business Accelerator program is a six-month program designed to teach underserved micro-entrepreneurs business basics for financial literacy and business development.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	6700	6251	Fuerza Local	0	24,000
			Totals	**0**	**24,000**

Title: **Council & Staff: Event and Table Sponsorships** Amount: **$3,000**

Category: Council Goals **Related Council Goal:** 0

Provide funding for City Council members and staff to purchase event and table sponsorships with targeted economic development and community organizations.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	6700	6525	Event & Table Sponsorships	0	3,000
			Totals	**0**	**3,000**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	527,128	556,215	600,590	602,320	602,320	589,610
Contractual Services	981,299	934,130	2,566,184	2,649,914	2,649,914	2,550,733
Commodities	3,694	1,579	1,100	1,700	1,700	1,100
Capital Outlay	115,320	30,000	2,400,000	2,400,000	2,400,000	-
Transfers Out	3,830	4,230	4,390	4,390	4,390	4,350
Total by Category	**1,631,271**	**1,526,154**	**5,572,264**	**5,658,324**	**5,658,324**	**3,145,793**
Expenditures by Division						
Economic Development	1,378,938	1,218,014	5,241,244	5,246,944	5,246,944	2,814,593
City Center Property Management	70,536	82,311	87,100	101,100	101,100	96,450
Avondale Corporate Center	181,797	168,399	225,220	290,480	290,480	234,750
Tierra Madre	-	57,430	18,700	19,800	19,800	-
Total by Division	**1,631,271**	**1,526,154**	**5,572,264**	**5,658,324**	**5,658,324**	**3,145,793**
Expenditures by Fund						
General Fund	1,631,271	1,526,154	5,572,264	5,658,324	5,658,324	3,145,793
Total by Fund	**1,631,271**	**1,526,154**	**5,572,264**	**5,658,324**	**5,658,324**	**3,145,793**
Authorized Positions by Division						
Economic Development	4.00	4.00	4.00	4.00	4.00	4.00
Total Authorized FTE	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -6700 - **Economic Development**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Economic Development Director	1.00	1.00	1.00		
Employment and Business Development Specialist	2.00	-	-		
Employment & Business Development Professional	-	2.00	2.00		
Economic Development Analyst	1.00	1.00	1.00		
Total Authorized FTE	**4.00**	**4.00**	**4.00**		
Personal Services					
5000 Personal Services	**556,215**	**600,590**	**589,610**	**-**	**589,610**
Salaries & Wages	*443,422*	*466,150*	*457,550*		*457,550*
Employee Benefits	*83,578*	*100,640*	*96,700*		*96,700*
Employee Health & Dental	*29,215*	*33,800*	*35,360*		*35,360*
Total Personal Services	**556,215**	**600,590**	**589,610**	**-**	**589,610**
Contractual Services					
6175 Economic Opportunities Fund	**292,459**	**-**	**-**	**-**	**-**
6180 Other Professional Services	**178,555**	**62,290**	**62,290**	**2,027,699**	**2,089,989**
Accelerate Now/Economic Opportunities Fund - Carryover				*2,027,699*	*2,027,699*
Gangplank			*60,000*		*60,000*
Professional Services			*2,290*		*2,290*
6181 Special Events	**-**	**-**	**-**	**-**	**-**
6210 Postage	**-**	**500**	**500**	**-**	**500**
6220 Telephone Service	**2,146**	**1,960**	**1,960**	**-**	**1,960**
Communication Charges			*1,960*		*1,960*
6230 Electricity	**24,759**	**-**	**-**	**-**	**-**
6251 Contractual Obligations	**37,708**	**38,000**	**38,000**	**-**	**38,000**
GPEC			*38,000*		*38,000*
6280 Internal Printing/Copy Charges	**2,616**	**3,260**	**-**	**-**	**-**
6281 Risk Management Charges	**54,410**	**52,650**	**45,190**	**-**	**45,190**
6325 Contractual Maint./Technology	**567**	**860**	**860**	**-**	**860**
ESRI GIS Data Analytics Software			*860*		*860*
6500 Memberships	**20,391**	**20,830**	**20,830**	**-**	**20,830**
AZ Association for Economic Development (2)			*600*		*600*
AZ Forward			*500*		*500*
International Council of Shopping Centers			*200*		*200*
International Economic Development Council (2)			*280*		*280*
Leadership West (1)			*250*		*250*
Southwest Valley Chamber of Commerce			*19,000*		*19,000*
6510 Mileage Reimbursement	**-**	**100**	**100**	**-**	**100**

Operating Budget Detail

Fund: General Fund

Division: 101 -6700 - **Economic Development**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6520 Training	**1,773**	**3,100**	**3,100**	**-**	**3,100**
AAED Luncheons			*600*		*600*
Miscellaneous Training			*2,000*		*2,000*
Seminars			*500*		*500*
6525 Marketing	**6,887**	**11,920**	**11,920**	**-**	**11,920**
Business Retention and Expansion			*1,145*		*1,145*
Council & Staff Business Events			*2,540*		*2,540*
National Business Attraction			*4,000*		*4,000*
PT Graphic Design			*3,000*		*3,000*
Reduced Approps for contribution to Graphics Designer			*(3,000)*		*(3,000)*
Regional Business Attraction			*2,200*		*2,200*
Retail			*2,035*		*2,035*
6540 Meeting Expense	**3,589**	**2,500**	**2,500**	**-**	**2,500**
6550 Subscriptions	**114**	**200**	**200**	**-**	**200**
Phoenix Business Journal			*200*		*200*
6570 Printing	**16**	**1,814**	**1,814**	**-**	**1,814**
6580 Publication of Legal Notices	**-**	**-**	**-**	**-**	**-**
6590 Promotion and Publicity	**-**	**-**	**-**	**-**	**-**
6595 Sponsorships	**-**	**-**	**-**	**-**	**-**
6800 R&M Office Equipment	**-**	**2,570**	**2,570**	**-**	**2,570**
Internal Printing/Copy Charges			*2,570*		*2,570*
Total Contractual Services	**625,990**	**202,554**	**191,834**	**2,027,699**	**2,219,533**
Commodities					
7010 General Office Supplies	**604**	**500**	**500**	**-**	**500**
7085 Technology Software	**900**	**600**	**600**	**-**	**600**
Mobile Computing Devices			*600*		*600*
7116 Employee Awards/Recognition	**75**	**-**	**-**	**-**	**-**
Total Commodities	**1,579**	**1,100**	**1,100**	**-**	**1,100**
Capital Outlay					
8200 Land/ROW Acquisition	**-**	**-**	**-**	**-**	**-**
8230 Improve/Alter Existing Struct.	**30,000**	**-**	**-**	**-**	**-**
Total Capital Outlay	**30,000**	**-**	**-**	**-**	**-**
Transfers Out					
9863 Transfer Out 603--Equipment	**4,230**	**4,390**	**4,350**	**-**	**4,350**
Technology Replacement Contribution			*4,350*		*4,350*
Total Transfers Out	**4,230**	**4,390**	**4,350**	**-**	**4,350**
Total Economic Development	**1,218,014**	**808,634**	**786,894**	**2,027,699**	**2,814,593**

Operating Budget Detail

Fund: General Fund

Division: 101 -6715 - **City Center Property Management**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Contractual Services</u>					
6101 Management Fee	**-**	**3,600**	**5,400**	**-**	**5,400**
Property Management Contract			*5,400*		*5,400*
6180 Other Professional Services	**-**	**-**	**-**	**-**	**-**
6230 Electricity	**-**	**14,000**	**21,000**	**-**	**21,000**
City Center Exterior Lighting & Fire Monitoring Electricity			*19,900*		*19,900*
City Center Monument Sign Electricity			*1,100*		*1,100*
6250 Water	**13,947**	**34,500**	**35,050**	**-**	**35,050**
City Center - Water			*11,620*		*11,620*
City Center Landscaping Water			*23,430*		*23,430*
6320 Contractual Maint./Building & Grounds	**68,364**	**35,000**	**35,000**	**-**	**35,000**
Landscaping, Exterminating, HVAC maintenance			*35,000*		*35,000*
Total Contractual Services	**82,311**	**87,100**	**96,450**	**-**	**96,450**
Total City Center Property Management	**82,311**	**87,100**	**96,450**	**-**	**96,450**

Operating Budget Detail

Fund: General Fund

Division: 101 -6720 - **Avondale Corporate Center**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6101 Management Fee	-	18,000	19,800	-	19,800
Property Management Contract			*19,800*		*19,800*
6180 Other Professional Services	24,839	-	-	-	-
6220 Telephone Service	2,057	-	-	-	-
6221 Security Services	-	-	-	-	-
6230 Electricity	-	65,260	72,260	-	72,260
Avondale Corporate Center			*72,260*		*72,260*
6250 Water	24,567	6,000	6,550	-	6,550
Avondale Corporate Center			*6,550*		*6,550*
6260 Sewer	-	-	-	-	-
6270 Refuse Collection	668	700	700	-	700
Avondale Corporate Center			*700*		*700*
6281 Risk Management Charges	4,720	5,260	5,440	-	5,440
6320 Contractual Maint./Building & Grounds	111,548	130,000	130,000	-	130,000
Avondale Corporate Center Cleaning			*31,980*		*31,980*
Landscaping Grounds			*17,000*		*17,000*
Pest			*5,000*		*5,000*
Power Sweeping			*3,000*		*3,000*
Repair & Maintenance - Building			*30,000*		*30,000*
Repair Maintenance			*40,020*		*40,020*
Security/Alarm			*3,000*		*3,000*
Total Contractual Services	168,399	225,220	234,750	-	234,750
Commodities					
7060 Janitorial Supplies	-	-	-	-	-
Total Commodities	-	-	-	-	-
Total Avondale Corporate Center	168,399	225,220	234,750	-	234,750

Parks, Recreation and Libraries

Parks & Recreation

Library Services

Facilities & Grounds

Department Description

The Parks and Recreation Department's areas of responsibility includes a Recreation division for programs and services, park maintenance and operations, building and facility maintenance, and the Goodyear Farms Cemetery. The Parks and Recreation Mission Statement is Making lives better with dynamic services and spaces to learn, play and connect.

The Recreation division seeks to preserve and enhance the high quality of life for those who live and work in our community. Recreation services include citywide special events, sports programs and leisure classes for all ages, youth camps and programs as well as park and facility rentals and reservations.

The Building Maintenance division is responsible for providing and maintaining clean, safe, and comfortable environments for the citizens and staff of the City of Avondale. Building maintenance services include high quality janitorial services, enhanced appearance and function of all public buildings, compliance with applicable codes, laws, rules, and regulations and preservation and maintainenance of the City of Avondale's assets.

The Grounds Maintenance division is responsible for maintaining all City parks and building grounds in a clean, green and safe condition for the citizens and staff of Avondale. This function is accomplished through a combination of staff and contract maintenance. Grounds maintenance services include cleaning, upgrade and enhancement of City owned grounds, parks and turf areas, including ball fields, soccer fields, basketball courts, volleyball courts, and lighting. Parks services include quality play spaces within neighborhood areas, quality citywide sports facilities for baseball, softball, soccer, trails, open spaces, and community gathering spaces.

Supplemental Summary: Parks & Recreation Dept.

FTE	Description	Ongoing	Onetime	Total
	- Sports Field Supplies	-	25,000	25,000
	- Holiday Lighting	75,000	-	75,000
	- Special Event Production	-	320,000	320,000
	- Young Adult Work Pilot Program- Trails	-	30,000	30,000
11.0	Converting Temporary to Regular Part Time Positions	128,720	-	128,720
2.5	Festival Fields Park Expansion	308,785	107,000	415,785
	- City Hall Space Planning	-	70,000	70,000
	- Transit Parking Lot Shade Canopies	-	38,000	38,000
	- Firehouse door maintenance	-	32,000	32,000
	- Fire suppression and Emergency Lighting inspection and mainteance	-	22,170	22,170
	- Contract increases for various services	80,113	-	80,113
1.0	Building Maintainance Worker	62,330	-	62,330
14.5	**Total Requests Parks & Recreation Dept.**	**654,948**	**644,170**	**1,299,118**

Detailed Supplemental Report

Supplemental Detail

Title: **Contract increases for various services** Amount: **$80,113**

Category: Council Goals **Related Council Goal:** 0

This request will cover Minimum Wage increases for Janitorial, Security and Landscaping services. Included are also contractual increases for two Siemens Energy contracts. One is for the Performance Assurance contract and the other for maintenance of mechanical systems and energy management systems at seven City Facilities.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
101	5420	6221	Guard Service	1,800	0
101	5420	6320	Janitorial	21,233	0
101	5420	6320	Landscaping Building/Park n Ride	20,670	0
101	5420	6320	HVAC Contract (Siemens)	19,960	0
101	5420	6650	Equipment Rental	2,500	0
101	5420	6730	Siemens Performance assurance payment	13,950	0
			Totals	**80,113**	**0**

Supplemental Detail

Title: **Building Maintainance Worker** Amount: **$62,330**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The Facilities team currently has 3 Full Time Employees managing 300,000 sf of City Facilities or one worker to each 100,000 sf. The IFMA reports an avg. of 55,000 sf per worker on their 2016 national survey of government facilities. Work Requests have increased 13%-17% annually since 2014 with no additional staffing. Preventive maintenance and improvements have increasingly been deferred to manage the growing service demand. The cost to outsource HVAC preventive maintenance alone would be $97,625 and could be accomplished by adding one FTE to the team.

This request would add one full time maintenance worker, G06 at $59,900, and provide protective safety equipment - $2,300.

FTE: 1 Priority: 2

Account Number:				Ongoing	Onetime
101	5420	5010	Salaries and Wages	41,950	0
101	5420	5110	OASDI	2,600	0
101	5420	5120	Arizona State Retirement	5,010	0
101	5420	5160	Health Insurance	9,000	0
101	5420	5170	Life Insurance	180	0
101	5420	5180	Dental Insurance	600	0
101	5420	5190	Workman's Compensation	80	0
101	5420	5220	Medicare	610	0
101	5420	7200	Personal Protective Equipment	2,300	0
			Totals	**62,330**	**0**

Supplemental Detail

Title: **Converting Temporary to Regular Part Time Positions** Amount: **$128,720**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The City has benefited from hiring employees in a temporary capacity to fill various needs within its departments. Because temporary positions are not funded through the budget process, it is the responsibility for each department to ensure that the cost can be absorbed within its existing budget. In some cases, these positions are partially or fully grant-funded or may be revenue-generating positions. These employees have played a crucial part in the City's operations, but it has become difficult to absorb the costs for these unfunded positions. Keeping employees in "temporary" positions for extended periods of time has caused confusion and equity issues by keeping them ineligible for merit increases even when they perform the same job function than a peer in a permanent position. In an effort to ensure that the City can continue to retain part-time staff while allowing them to be rewarded for their good work through merit increases, we are asking the City Council to authorize eleven (11.0) full-time equivalents (FTEs) for these already filled positions.

The total impact of this request is 11 additional FTE with 23-part time employees affected. The cost is $353,720, and a budgetary impact of $211,680 annually. Six of the part time positions would be eligible for ASRS retirement, and the remaining 17 positions will remain on a fixed rate of pay, increasing from $12.10/hr. to $13.50/hr. as of July 1, 2019. These fixed rate positions may be adjusted from year to year based on the existing (or changing) minimum wage laws to insure we remain competitive with the minimum hourly wages. The cost to fund these 17 positions will be covered with revenue generated from recreation programs and rentals. Revenue will be tracked monthly to insure the salaries costs are covered. In the event revenue is not keeping pace with expenditures, hours will be reduced to align with the salary expenditures.

FTE: 11 Priority: 3

Account Number:				Ongoing	Onetime
101	8125	5010	Salaries and Wages	312,620	0
101	8125	5110	O.A.S.D.I.	19,450	0
101	8125	5120	Az State Retirement	14,360	0
101	8125	5190	Workers' Compensation	2,800	0
101	8125	5220	Medicare	4,490	0
101	8125	9999	Reduce Appropriations	-225,000	0
			Totals	**128,720**	**0**

Supplemental Detail

Title: **Festival Fields Park Expansion** Amount: **$415,785**

Category: CIP Operating Impact **Related Council Goal:** 0

This request identifies the projected operating costs for the additional park improvements at Festival Fields, which is scheduled to be completed by January 2020. Staffing increases reflect one additional full-time parks maintenance worker (G06), and three (3) .50 FTE Parks Specialist staff for an additional 2.5 FTE. Additional costs also reflect contractual services for mowing and park security, utility costs, and all projected operations and maintenance costs. The park expansion includes approximately 30 acres of park development that includes a splash park area, skate board park and pump track area, basketball, pickleball, two youth sports fields, renovation of the existing multi-use soccer field, 2+ acre lake, several picnic shelters, fitness court area, off-leash dog park, and miscellaneous park amenities.

FTE: 2.5 Priority: 4

Account Number:				Ongoing	Onetime
101	5220	5010	Salaries and Wages	54,290	0
101	5220	5010	Half Year Adjustment	-33,355	0
101	5220	5010	Salaries and Wages	41,950	0
101	5220	5016	Phone stipends	5,000	0
101	5220	5050	Overtime Pay	1,000	0
101	5220	5110	O.A.S.D.I.	2,660	0
101	5220	5110	O.A.S.D.I.	3,360	0
101	5220	5120	Az State Retirement	5,130	0
101	5220	5120	Az State Retirement	6,480	0
101	5220	5160	Health Insurance	9,000	0
101	5220	5180	Dental Insurance	600	0
101	5220	5190	Workers' Compensation	750	0
101	5220	5190	Workers' Compensation	540	0
101	5220	5220	Medicare	620	0
101	5220	5220	Medicare	780	0
101	5220	6160	Pest Control	35,000	0
101	5220	6221	Security Services	27,500	0
101	5220	6250	Potable and non-potable water supply	100,000	0
101	5220	6282	Equipment Maintenance Costs	5,000	0
101	5220	6320	Contract Maintenance - mowing, etc.	50,000	0
101	5220	6500	Memberships	1,000	0
101	5220	6520	Training	1,000	0
101	5220	6640	Uniform rental	1,100	0
101	5220	7060	Janitorial Supplies	4,000	0
101	5220	7140	Office furnishings	0	10,000
101	5220	7230	Safety Apparel/Equipment	2,500	0
101	5220	7450	Paint and Paint Supplies	1,000	0
101	5220	7711	Misc. Tools and Rec. Equipment	0	37,000
101	5220	8630	Utility vehicles, Sand Pro, Top Dresser	0	60,000

Supplemental Detail

101	5220	9999	Remove PT Staff Hrs Appropriations	-18,120	0
			Totals	**308,785**	**107,000**

Title: **Special Event Production** Amount: **$320,000**

Category: Inflationary **Related Council Goal:** 0

The current base budget for special events is $169,390. Of that amount, the city's contract with Goosebump for event coordination and management services is $83,000 annually. All other costs that add up to $375,000 annually are for special event program and production expenses for six signature events and support for three additional specialty events. The following is a breakdown of costs, and projected revenues generated from the various events.

Special Event/Cost/Revenue/
Billy Moore Days/$120,000/$24,600/
WinterFest/$46,000/$5,000/
CulturePop/$70,000/$14,000/
Tres Rios/$55,000/$4,500/
KidFest/$25,000/$8,000/
Fiesta Avondale /$35,000/$7,000/
Veterans Day/$8,500/*$3,500/
Memorial Day/$8,000/$0/
Avondale Cup/$7,500/*$25,000/
*Revenue to Non Profits

In addition to the signature special events, staff also organizes and programs additional events that strive to bring events into neighborhoods and gathering spaces such as the City Hall campus amphitheater, EMCC Performing Arts Center, or other locations. The annual cost for all special events, including those organizations that we partner with is more than $400,000. Since our base budget is $169,390, this request would fund the balance of potential expenses for all special events each year.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	8125	6180	Festival Field Grand Opening	0	30,000
101	8125	6180	Special Events	0	230,000
101	8125	8630	Light Towers	0	60,000
			Totals	**0**	**320,000**

Supplemental Detail

Title: **Holiday Lighting** Amount: **$75,000**

Category: Council Goals **Related Council Goal:** 0

This is an ongoing request is for holiday lighting around the civic center campus. This request would include the holiday light show located in the amphitheater of City Hall which will run starting during the Winterfest event (1st weekend in December) to the first weekend in January.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	8125	6181	Holiday Lighting	75,000	0
			Totals	**75,000**	**0**

Title: **Fire suppression and Emergency Lighting inspection and mainteance** Amount: **$22,170**

Category: Mandates/Regulatory **Related Council Goal:** 0

Every five years a buildings fire suppression system is required to undergo a pressurized inspection. Prevoulsy 5 year inspections were not included in the budget, $6750.

Regular inspection and certification of Emergency Lighting is required by law and documented in the OSHA Code of Federal Regulations and NFPA 70 - National Electric Code. For the protection of our Staff and Buildings Facilities opted to take over this responsibility from the Safety Committee and hire a vendor to perform this work. It is an unbudgeted expense totaling $15,420.

FTE: Priority: 7

Account Number:				Ongoing	Onetime
101	5420	6221	Alarm Monitoring, service & inspection	0	22,170
			Totals	**0**	**22,170**

Title: **Sports Field Supplies** Amount: **$25,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This is a one-time supplemental request for sports field supplies. These supplies include soccer goals and nets. Currently the goals and nets are heavily used and are aging out. They will need to be replaced within the next year. To better enhance the baseball fields every 2-3 years all new bases, pitching mounds and rubber is needed. Also the basketball backboards in various parks need to be updated.

FTE: Priority: 8

Account Number:				Ongoing	Onetime
101	5220	7711	Sports field supplies	0	25,000
			Totals	**0**	**25,000**

Supplemental Detail

Title: **Transit Parking Lot Shade Canopies** Amount: **$38,000**

Category: Council Goals **Related Council Goal:** 0

The commuter parking lot is located next to the American Sports Center on Avondale Blvd. It was designed with 10 cloth canopies to provide shade and 3 decorative canopies over the walkway to the ASC. Risk management replaced 3 canopies we lost in the summer storm season. The remaining cloth is past its life expectancy and needs to be replaced. $38,000

FTE: Priority: 11

Account Number:				Ongoing	Onetime
215	5420	6730	Transit Parking Shade Canopies	0	38,000
			Totals	**0**	**38,000**

Title: **Firehouse door maintenance** Amount: **$32,000**

Category: Council Goals **Related Council Goal:** 0

There are 6 large bay doors at each Fire Station. The springs that lift the doors are at the end of their life expectancy. When springs of this size break they can send shards of metal flying and allow the door to drop suddenly. This request is for funding to replace the overhead door springs at Fire Station 171 and Fire Station 172. $32,000

FTE: Priority: 12

Account Number:				Ongoing	Onetime
101	5420	6730	Door/Gate Service	0	32,000
			Totals	**0**	**32,000**

Title: **Young Adult Work Pilot Program- Trails** Amount: **$30,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

This pilot program is designed to improve Avondale's connectivity to trails/ open space. This program is in partnership with organizations like the Arizona Conservation Corps, REI, Arizona Game and Fish and Natural Restorations. The funding for this program will allow a 6-8 week trail building program located at the Base and Meridian Wildlife Area (Tres Rios). Avondale young adults (ages 18-25) will be employed to teach life and trail building skills. The partnership will help to fund this program. Avondale would like to commit $30,000 to the project to ensure the project will be successful. Other partners may have funding to help extend the program longer than 6-8 week timeframe. The end product is a completed segment of trail along the Salt and Gila River in south Avondale.

FTE: Priority: 14

Account Number:				Ongoing	Onetime
101	5220	6180	Trail Building Program/Partnership	0	30,000
			Totals	**0**	**30,000**

Supplemental Detail

Title: **City Hall Space Planning** Amount: **$70,000**

Category: Council Goals **Related Council Goal:** 0

This request would fund a space needs analysis and be the precursor to reorganizing the Departmental layout and possibly remodeling the interior of City Hall.

FTE: Priority: 17

Account Number:				Ongoing	Onetime
101	5420	6180	City Hall Space Planning	0	70,000
			Totals	**0**	**70,000**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	2,026,600	2,104,480	1,559,652	1,568,592	1,568,592	1,573,930
Contractual Services	3,273,926	3,542,353	3,565,638	3,655,368	3,655,368	3,087,388
Commodities	358,262	366,019	425,070	439,277	439,277	332,670
Capital Outlay	37,585	28,702	75,000	135,315	135,315	85,440
Other	(330,460)	(333,436)	106,650	490,464	490,464	106,650
Transfers Out	138,580	144,160	48,450	48,450	48,450	71,310
Total by Category	**5,504,493**	**5,852,278**	**5,780,460**	**6,337,466**	**6,337,466**	**5,257,388**
Expenditures by Division						
Grounds Maintenance	1,142,238	1,281,010	1,945,160	1,985,840	1,985,840	1,783,478
Building Maintenance	1,566,819	1,555,728	1,824,608	1,871,288	1,871,288	1,837,068
PRL Administration	382,584	426,784	441,687	443,327	443,327	440,307
Library - Sam Garcia	533,914	489,608	-	-	-	-
Library - Civic Center	559,533	548,702	-	-	-	-
Library Administration	347,665	404,023	-	-	-	-
Recreation	941,272	1,135,047	1,569,005	2,015,404	2,015,404	1,196,535
Other Grants	380	376	-	14,607	14,607	-
Library Grants	30,088	11,000	-	7,000	7,000	-
Total by Division	**5,504,493**	**5,852,278**	**5,780,460**	**6,337,466**	**6,337,466**	**5,257,388**
Expenditures by Fund						
General Fund	5,474,025	5,840,902	5,780,460	6,315,859	6,315,859	5,257,388
Other Grants	380	376	-	14,607	14,607	-
Library Projects	30,088	11,000	-	7,000	7,000	-
Total by Fund	**5,504,493**	**5,852,278**	**5,780,460**	**6,337,466**	**6,337,466**	**5,257,388**
Authorized Positions by Division						
Grounds Maintenance	2.00	2.00	9.00	9.00	9.00	9.00
Building Maintenance	4.00	4.00	4.00	4.00	4.00	4.00
PRL Administration	3.00	3.00	3.00	3.00	3.00	3.00
Library - Sam Garcia	6.25	6.25	6.25	-	6.25	-
Library - Civic Center	6.50	6.50	6.50	-	6.50	-
Library Administration	2.00	2.00	2.00	-	2.00	-
Recreation	4.00	3.00	3.00	3.00	3.00	3.00
Total Authorized FTE	**27.75**	**26.75**	**33.75**	**19.00**	**33.75**	**19.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -5220 - **Grounds Maintenance**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Parks Maintenance Supervisor	-	1.00	1.00		
Parks Technician	-	2.00	2.00		
Parks & Recreation Facilities Lead	-	1.00	1.00		
Parks Maintenance Worker	-	-	5.00		
Parks Assistant	-	4.00	-		
Park Assistant	1.00	1.00	-		
Parks & Recreation Facilities Specialist	1.00	-	-		
Total Authorized FTE	**2.00**	**9.00**	**9.00**		
Personal Services					
5000 Personal Services	**121,274**	**587,782**	**540,040**	**-**	**540,040**
Salaries & Wages	*84,511*	*412,720*	*375,710*		*375,710*
Employee Benefits	*17,214*	*87,910*	*84,770*		*84,770*
Employee Health & Dental	*19,549*	*87,152*	*79,560*		*79,560*
Total Personal Services	**121,274**	**587,782**	**540,040**	**-**	**540,040**
Contractual Services					
6160 Pest Control Service	**61,483**	**35,000**	**35,000**	**-**	**35,000**
Pest Control			*19,000*		*19,000*
Pest Control Service			*16,000*		*16,000*
6221 Security Services	**24,663**	**31,250**	**31,250**	**-**	**31,250**
Security			*6,250*		*6,250*
Security Services			*25,000*		*25,000*
6230 Electricity	**138,862**	**196,490**	**196,490**	**-**	**196,490**
City Center Exterior Lighting & Fire Monitoring Electricity			*(4,000)*		*(4,000)*
City Center Monument Sign Electricity			*(1,100)*		*(1,100)*
Electricity			*201,590*		*201,590*
6250 Water	**211,147**	**179,700**	**179,700**	**-**	**179,700**
Splash Pad Water			*20,000*		*20,000*
Splash Pad Water Increase			*30,000*		*30,000*
Water			*129,700*		*129,700*
6280 Internal Printing/Copy Charges	**135**	**20**	**-**	**-**	**-**
6281 Risk Management Charges	**30,470**	**29,150**	**37,970**	**-**	**37,970**
6282 Equipment Management Charges	**1,930**	**6,700**	**8,030**	**-**	**8,030**

Operating Budget Detail

Fund: General Fund

Division: 101 -5220 - **Grounds Maintenance**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6320 Contractual Maint./Building & Grounds	**535,359**	**246,000**	**246,000**	**-**	**246,000**
Az Game & Fish Lake Stocking			*1,000*		*1,000*
Contractual Maint./Building & Grounds			*405,000*		*405,000*
Electrical/Lighting Repairs			*15,000*		*15,000*
Fence Repairs			*10,000*		*10,000*
Graffiti Abatement			*5,000*		*5,000*
Laser Leveling			*15,000*		*15,000*
Mowing			*125,000*		*125,000*
Reduced to account for current budget			*(405,000)*		*(405,000)*
Tall tree trimming/pruning			*75,000*		*75,000*
6325 Contractual Maint./Technology	**654**	**5,260**	**5,260**	**-**	**5,260**
Contractual Maint./Technology			*420*		*420*
Contractual Maint./Technology (2)			*840*		*840*
Work Order & Asset Management System Licenses			*4,000*		*4,000*
6500 Memberships	**-**	**200**	**200**	**-**	**200**
6520 Training	**2,347**	**2,000**	**2,000**	**-**	**2,000**
6640 Uniform Rental	**681**	**500**	**500**	**-**	**500**
6650 Other Rents	**5,468**	**5,000**	**5,000**	**-**	**5,000**
6720 R&M Machinery and Equipment	**3,441**	**-**	**-**	**-**	**-**
6730 R&M Buildings	**381**	**-**	**-**	**-**	**-**
6731 R&M Grounds & Parks	**36,964**	**101,718**	**76,718**	**-**	**76,718**
Playground Inspections			*5,818*		*5,818*
R&M - Grounds and Parks			*58,400*		*58,400*
Turf Renovation Rental Equipment			*12,500*		*12,500*
6745 R&M Wetlands	**-**	**103,760**	**128,760**	**-**	**128,760**
Crystal Gardens Landscaping			*128,760*		*128,760*
Total Contractual Services	**1,053,985**	**942,748**	**952,878**	**-**	**952,878**
Commodities					
7010 General Office Supplies	**258**	**-**	**-**	**-**	**-**
7060 Janitorial Supplies	**5,655**	**8,000**	**8,000**	**-**	**8,000**
7081 Technology Hardware	**-**	**300**	**300**	**-**	**300**
Phone-Voicemail Only (6)			*300*		*300*
7155 Chemicals	**-**	**15,000**	**15,000**	**-**	**15,000**
Weed Spray Chemicals			*15,000*		*15,000*
7230 Safety Apparel/Equipment	**3,680**	**4,500**	**4,500**	**-**	**4,500**
7310 Kitchen & Dining Supplies	**-**	**200**	**200**	**-**	**200**
Kitchen and Dining Supplies			*200*		*200*
7450 Paint and Painting Supplies	**82**	**1,500**	**1,500**	**-**	**1,500**
Paint Supplies			*1,500*		*1,500*

Operating Budget Detail

Fund: General Fund

Division: 101 -5220 - **Grounds Maintenance**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7711 R&M Park Supplies	**66,973**	**154,500**	**154,500**	**-**	**154,500**
Fertilizer, Grass Seed & Soil Amdmt			*25,000*		*25,000*
Irrigation parts			*20,000*		*20,000*
Park Tools			*7,500*		*7,500*
R & M Parts			*102,000*		*102,000*
7990 Other Supplies	**397**	**3,000**	**3,000**	**-**	**3,000**
Total Commodities	**77,045**	**187,000**	**187,000**	**-**	**187,000**
Capital Outlay					
8120 Vehicles	**-**	**-**	**-**	**85,440**	**85,440**
Ford F-150 (2) and Ford F-350 (1) - Carryover				*85,440*	*85,440*
8630 Equipment	**28,702**	**-**	**-**	**-**	**-**
Total Capital Outlay	**28,702**	**-**	**-**	**85,440**	**85,440**
Other					
9998 Pending Invoices	**4**	**-**	**-**	**-**	**-**
9999 Restricted Use	**-**	**18,120**	**18,120**	**-**	**18,120**
Part Time Staff Hours			*18,120*		*18,120*
Total Other	**4**	**18,120**	**18,120**	**-**	**18,120**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**-**	**10,710**	**-**	**-**	**-**
9863 Transfer Out 603--Equipment	**-**	**1,400**	**-**	**-**	**-**
Total Transfers Out	**-**	**12,110**	**-**	**-**	**-**
Total Grounds Maintenance	**1,281,010**	**1,747,760**	**1,698,038**	**85,440**	**1,783,478**

Operating Budget Detail

Fund: General Fund

Division: 101 -5420 - **Building Maintenance**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions						
Facilities Manager		1.00	1.00	1.00		
Lead Building Maintenance Worker		-	1.00	1.00		
Craftsperson		1.00	-	-		
Senior Building Maintenance Worker		-	2.00	2.00		
Building Maintenance Worker		2.00	-	-		
Total Authorized FTE		**4.00**	**4.00**	**4.00**		
Personal Services						
5000	**Personal Services**	**416,837**	**380,880**	**373,710**	**-**	**373,710**
	Salaries & Wages	*304,725*	*274,940*	*273,630*		*273,630*
	Employee Benefits	*70,555*	*72,140*	*64,720*		*64,720*
	Employee Health & Dental	*41,557*	*33,800*	*35,360*		*35,360*
Total Personal Services		**416,837**	**380,880**	**373,710**	**-**	**373,710**
Contractual Services						
6160	**Pest Control Service**	**-**	**-**	**-**	**-**	**-**
6180	**Other Professional Services**	**-**	**4,800**	**4,800**	**-**	**4,800**
6220	**Telephone Service**	**2,040**	**1,560**	**1,560**	**-**	**1,560**
	Communication Charges			*1,560*		*1,560*
6221	**Security Services**	**46,983**	**71,070**	**71,070**	**-**	**71,070**
	Alarm Monitoring, service & inspection			*35,070*		*35,070*
	Guard Service			*36,000*		*36,000*
6230	**Electricity**	**302,040**	**308,800**	**308,800**	**-**	**308,800**
	City Center Exterior Lighting			*4,000*		*4,000*
	Electricity			*295,100*		*295,100*
	Reallocation of Electric Costs - City Facilities			*9,700*		*9,700*
6250	**Water**	**40,981**	**33,500**	**33,500**	**-**	**33,500**
6260	**Sewer**	**881**	**15,400**	**15,400**	**-**	**15,400**
6270	**Refuse Collection**	**19,256**	**25,000**	**25,000**	**-**	**25,000**
	Sanitation Services			*25,000*		*25,000*
6280	**Internal Printing/Copy Charges**	**885**	**610**	**-**	**-**	**-**
6281	**Risk Management Charges**	**11,000**	**11,410**	**11,180**	**-**	**11,180**
6282	**Equipment Management Charges**	**29,230**	**26,120**	**27,830**	**-**	**27,830**
6310	**Contractual Maint./Office Equip**	**39,913**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -5420 - **Building Maintenance**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6320 Contractual Maint./Building & Grounds	**735,315**	**954,718**	**954,718**	**-**	**954,718**
Elevator Service (ThyssenKrupp)			*18,000*		*18,000*
Generator Maintenance (WW Williams)			*15,000*		*15,000*
HVAC Contract (Siemens)			*139,490*		*139,490*
Janitorial			*456,141*		*456,141*
Landscape Maintenance Enhancements at City Facilities and Medians			*20,000*		*20,000*
Landscaping Building/Park n Ride			*85,000*		*85,000*
Landscaping Buildings/Park n Ride			*97,587*		*97,587*
Pest Control (Invader)			*60,000*		*60,000*
Plant Service (the potted plant)			*3,500*		*3,500*
Security Installations and Repairs			*60,000*		*60,000*
6500 Memberships	**1,534**	**1,000**	**1,000**	**-**	**1,000**
Training & Memberships			*1,000*		*1,000*
6640 Uniform Rental	**4,889**	**-**	**-**	**-**	**-**
6650 Other Rents	**3,273**	**4,990**	**4,990**	**-**	**4,990**
Prudential floor mats			*2,490*		*2,490*
Rental Equipment			*2,500*		*2,500*
6730 R&M Buildings	**58,076**	**188,170**	**188,170**	**-**	**188,170**
Door/Gate Service (DH Pace)			*28,000*		*28,000*
Electrical (Ludvik)			*20,000*		*20,000*
Flooring (continental flooring)			*6,670*		*6,670*
furniture (Goodman's)			*5,000*		*5,000*
HVAC Maintenance (Pueblo)			*53,500*		*53,500*
Painting Service (Riddle)			*8,000*		*8,000*
Plumbing Service (Midstate Mechanical)			*20,000*		*20,000*
Roofing			*37,950*		*37,950*
Siemens Performance assurance payment			*6,050*		*6,050*
windows (glass king)			*3,000*		*3,000*
6745 R&M Wetlands	**104,164**	**-**	**-**	**-**	**-**
Total Contractual Services	**1,400,460**	**1,647,148**	**1,648,018**	**-**	**1,648,018**
Commodities					
7060 Janitorial Supplies	**11,412**	**24,500**	**24,500**	**-**	**24,500**
7081 Technology Hardware	**456**	**-**	**-**	**-**	**-**
7165 Other Equipment	**-**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**-**	**7,070**	**7,070**	**-**	**7,070**
Uniforms/Safety Apparel			*7,070*		*7,070*
7230 Safety Apparel/Equipment	**1,024**	**-**	**-**	**-**	**-**
7310 Kitchen & Dining Supplies	**10,635**	**12,000**	**12,000**	**-**	**12,000**
ice and coffee			*12,000*		*12,000*

Parks & Recreation

Operating Budget Detail

Fund: General Fund

Division: 101 -5420 - **Building Maintenance**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities						
7450	**Paint and Painting Supplies**	-	-	-	-	-
7470	**Electrical Supplies**	-	-	-	-	-
7711	**R&M Park Supplies**	44,104	97,500	97,500	-	97,500
	Electrical/lighting			*20,000*		*20,000*
	Flags/signs			*1,000*		*1,000*
	Fountain (Aquatic Environmental)			*10,000*		*10,000*
	Grainger			*11,500*		*11,500*
	HD Supply			*10,000*		*10,000*
	Heating, Ventilating, & Air Conditioning (HVAC)			*15,000*		*15,000*
	Home Depot			*15,000*		*15,000*
	Keys/locks			*5,000*		*5,000*
	Plumbing			*10,000*		*10,000*
	Total Commodities	67,631	141,070	141,070	-	141,070
Capital Outlay						
8050	**Heating/Cooing/Lighting Equip.**	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
Other						
9330	**Facilities Maintenance Charges**	(333,440)	(348,880)	(348,880)	-	(348,880)
	Facilities Charges			*(348,880)*		*(348,880)*
	Total Other	(333,440)	(348,880)	(348,880)	-	(348,880)
Transfers Out						
9861	**Transfer Out 601--Vehicle Replacement**	10	-	18,800	-	18,800
	Vehicle Replacement Contribution			*18,800*		*18,800*
9863	**Transfer Out 603--Equipment**	4,230	4,390	4,350	-	4,350
	Technology Replacement Contribution			*4,350*		*4,350*
	Total Transfers Out	4,240	4,390	23,150	-	23,150
Total Building Maintenance		1,555,728	1,824,608	1,837,068	-	1,837,068

Operating Budget Detail

Fund: General Fund

Division: 101 -8010 - **PRL Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Parks, Recreation & Libraries Services Director	1.00	-	-		
Parks, Recreation & Libraries Director	-	1.00	1.00		
PRLD Assistant Director	1.00	-	-		
Parks, Recreation & Libraries Assistant Director	-	1.00	1.00		
Administrative Assistant	1.00	1.00	1.00		
Total Authorized FTE	**3.00**	**3.00**	**3.00**		
Personal Services					
5000 Personal Services	**380,199**	**395,540**	**399,930**	**-**	**399,930**
Salaries & Wages	*303,435*	*307,760*	*309,990*		*309,990*
Employee Benefits	*57,570*	*62,430*	*63,420*		*63,420*
Employee Health & Dental	*19,194*	*25,350*	*26,520*		*26,520*
Total Personal Services	**380,199**	**395,540**	**399,930**	**-**	**399,930**
Contractual Services					
6180 Other Professional Services	**2,315**	**3,807**	**3,807**	**-**	**3,807**
6190 Other Fees	**-**	**300**	**300**	**-**	**300**
Licenses and Fees			*300*		*300*
6210 Postage	**-**	**200**	**200**	**-**	**200**
6220 Telephone Service	**4,757**	**5,830**	**5,830**	**-**	**5,830**
Communication Charges			*5,830*		*5,830*
6280 Internal Printing/Copy Charges	**5,028**	**1,840**	**-**	**-**	**-**
6281 Risk Management Charges	**20,890**	**20,080**	**17,290**	**-**	**17,290**
6500 Memberships	**660**	**980**	**980**	**-**	**980**
6520 Training	**5,280**	**3,800**	**3,800**	**-**	**3,800**
6540 Meeting Expense	**-**	**-**	**-**	**-**	**-**
6570 Printing	**-**	**250**	**250**	**-**	**250**
Marketing			*250*		*250*
Total Contractual Services	**38,930**	**37,087**	**32,457**	**-**	**32,457**
Commodities					
7010 General Office Supplies	**113**	**500**	**500**	**-**	**500**
7081 Technology Hardware	**192**	**-**	**-**	**-**	**-**
7116 Employee Awards/Recognition	**140**	**-**	**-**	**-**	**-**
Total Commodities	**445**	**500**	**500**	**-**	**500**
Transfers Out					
9863 Transfer Out 603--Equipment	**7,210**	**8,560**	**7,420**	**-**	**7,420**
Technology Replacement Contribution			*7,420*		*7,420*
Total Transfers Out	**7,210**	**8,560**	**7,420**	**-**	**7,420**
Total PRL Administration	**426,784**	**441,687**	**440,307**	**-**	**440,307**

Operating Budget Detail

Fund: General Fund

Division: 101 -8125 - **Recreation**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Recreation Supervisor	-	-	1.00		
Recreation Coordinator	1.00	1.00	2.00		
Recreation Specialist	2.00	-	-		
Recreation Programmer	-	2.00	-		
Administrative Assistant	-	-	-		
Sports Specialist	-	-	-		
Recreation Assistant	-	-	-		
Total Authorized FTE	**3.00**	**3.00**	**3.00**		
Personal Services					
5000 Personal Services	**377,664**	**195,450**	**260,250**	**-**	**260,250**
Salaries & Wages	*316,123*	*140,370*	*192,890*		*192,890*
Employee Benefits	*41,022*	*29,730*	*40,840*		*40,840*
Employee Health & Dental	*20,519*	*25,350*	*26,520*		*26,520*
Total Personal Services	**377,664**	**195,450**	**260,250**	**-**	**260,250**
Contractual Services					
6100 Finance and Banking Fees	**2,792**	**3,000**	**3,000**	**-**	**3,000**
6180 Other Professional Services	**507**	**6,000**	**6,000**	**-**	**6,000**
Online Registration			*6,000*		*6,000*
6181 Special Events	**462,763**	**169,390**	**169,390**	**-**	**169,390**
Event Planning and Development			*2,390*		*2,390*
goosebumps			*172,000*		*172,000*
Reduced Approps for contribution to Graphics Designer			*(5,000)*		*(5,000)*
6182 Sports Program Services	**27,485**	**1,425**	**1,425**	**20,000**	**21,425**
Sports Program Services			*1,425*		*1,425*
Sports Revenue - Carryover				*20,000*	*20,000*
6183 Leisure Activities	**8,663**	**1,425**	**1,425**	**20,000**	**21,425**
Leisure Activities			*1,425*		*1,425*
Leisure Program Revenue - Carryover				*20,000*	*20,000*
6190 Other Fees	**-**	**-**	**-**	**-**	**-**
6210 Postage	**80**	**1,000**	**1,000**	**-**	**1,000**
6220 Telephone Service	**2,104**	**4,000**	**4,000**	**-**	**4,000**
Communication Charges			*4,000*		*4,000*
6225 Long Distance Phone Service	**2,454**	**2,000**	**-**	**-**	**-**
6251 Contractual Obligations	**104,000**	**140,000**	**140,000**	**-**	**140,000**
ASC Covenant Payments			*104,000*		*104,000*
Contractual Obligations			*36,000*		*36,000*
6280 Internal Printing/Copy Charges	**6,025**	**6,290**	**-**	**-**	**-**
6281 Risk Management Charges	**59,270**	**59,200**	**50,750**	**-**	**50,750**

Operating Budget Detail

Fund: General Fund

Division: 101 -8125 - **Recreation**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6282 Equipment Management Charges	42,307	16,980	26,810	-	26,810
6325 Contractual Maint./Technology	-	-	-	-	-
6500 Memberships	65	485	485	-	485
6520 Training	3,509	4,000	4,000	-	4,000
6540 Meeting Expense	-	-	-	-	-
6570 Printing	-	5,000	5,000	-	5,000
Marketing			*5,000*		*5,000*
6595 Sponsorships	-	-	-	-	-
6650 Other Rents	-	750	750	-	750
Total Contractual Services	722,024	420,945	414,035	40,000	454,035
Commodities					
7010 General Office Supplies	1,536	1,000	1,000	-	1,000
7085 Technology Software	6,852	-	-	-	-
7114 Spec Events Supplies/Equip	84	-	-	-	-
7116 Employee Awards/Recognition	-	100	100	-	100
Employee Awards			*100*		*100*
7230 Safety Apparel/Equipment	877	3,000	3,000	-	3,000
Total Commodities	9,349	4,100	4,100	-	4,100
Capital Outlay					
8012 Technology - Hardware	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Other					
9999 Restricted Use	-	437,410	437,410	-	437,410
After- School Programs			*75,000*		*75,000*
Classes and programs			*100,000*		*100,000*
Special Events			*97,410*		*97,410*
Sports Programs			*165,000*		*165,000*
Total Other	-	437,410	437,410	-	437,410
Transfers Out					
9861 Transfer Out 601--Vehicle Replacemen	8,950	8,310	25,690	-	25,690
Vehicle Replacement Contribution			*25,690*		*25,690*
9863 Transfer Out 603--Equipment	17,060	15,080	15,050	-	15,050
Technology Replacement Contribution			*15,050*		*15,050*
Total Transfers Out	26,010	23,390	40,740	-	40,740
Total Recreation	1,135,047	1,081,295	1,156,535	40,000	1,196,535

Neighborhood and Family Services

- Family Services
- Community Development
- Code Enforcement
- Revitalization
- Youth & Community Engagement

Department Description

The Neighborhood and Family Services Department was created to support the development of families and the sustainability of the neighborhoods in which they live. Program areas include Code Enforcement, Housing and Community Development, Revitalization, Youth and Community Engagement, Family Services, and Libraries. In partnership with residents, the department addresses the upkeep and rehabilitation of substandard housing and other property. This includes enforcing property maintenance and zoning regulations in the interest of health and safety, general welfare and blight elimination. The department provides safety net services and prevention programs to families in need. When appropriate, financial tools and education are made available for families to become self-sufficient. The department seeks to bring new services to Avondale through partnerships, collaboration and leveraging of funds. This approach recognizes that the health of the community is a shared responsibility and that no one entity can meet all the needs of Avondale neighborhoods. The Avondale Public Library brings people, information, and ideas together to enrich lives and build community. The Library provides materials in a variety of formats, programming for all ages, and resources to improve the educational and leisure goals of the community. Staff advocates for families, children, youth, senior residents and small businesses by listening to their needs and desires, while working towards programs and strategies to address those needs.

Encouraging community involvement is an important goal of the department. The department is advised by two advisory bodies to assure that we are responsive to community needs. These include the Neighborhood and Family Services Commission and Youth Advisory Commission.

Supplemental Summary: Neighborhood and Family Services

FTE	Description	Ongoing	Onetime	Total
6.0	Conversion of Temporary Positions	370,460	-	370,460
-	Small Grants for Educators	-	50,000	50,000
-	Homeless Outreach Services	20,000	-	20,000
-	Substantial Home Repair Program Base Budget (HOME)	650,000	-	650,000
-	AmeriCorps VISTA	-	46,222	46,222
-	Emergency Home Repair Program Base Budget (CDBG)	175,000	-	175,000
1.0	Assistant Director - Neighborhood and Family Services	167,030	2,250	169,280
-	Replacing Sam Garcia Library's Check-in Sorter	-	24,000	24,000
-	Library Materials Budget	-	75,000	75,000
7.0	**Total Requests Neighborhood and Family Services**	**1,382,490**	**197,472**	**1,579,962**

Detailed Supplemental Report

Supplemental Detail

Title: **Emergency Home Repair Program Base Budget (CDBG)** Amount: **$175,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

As an entitlement community, the City receives an annual allocation of Community Development Block Grant Funds (CDBG) from the US Department of Housing & Urban Development (HUD). The annual allocation can vary significantly based on the the overall federal appropriation and how the City's demographics compare relative to other grantees throughout the country. Further, the City's final allocation is usually not available until after the completion of the annual budgeting process. Altogether, these factors make the budgeting process difficult, and require reconciliation after the fact to align the budget with the actual grant allocation.

Due to the varying level of the City's annual allocation, current base budget levels for the program are typically not sufficient to cover all funds ultimately allocated to the Emergency Home Repair Program. For this reason, NFS requests an ongoing increase of an additional $175,000 to the program's base budget to cover all potential CDBG funds allocable to the program. This ongoing request does not affect the General Fund supplemental, and is strictly contingent upon receipt of sufficient CDBG funds to cover this amount. In all circumstances, NFS and Finance staff will reconcile the City's budget with final grant allocations once they are known.

FTE: Priority:

Account Number:				Ongoing	Onetime
240	7564	6180	Emergency Rehab - construction and construction rel	175,000	0
			Totals	**175,000**	**0**

Supplemental Detail

Title: **Substantial Home Repair Program Base Budget (HOME)** Amount: **$650,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

As a member of the Maricopa HOME Consortium, the City receives an annual allocation of HOME Investment Partnership Program (HOME) funds from Maricopa County. The annual allocation can vary significantly based on the the overall federal appropriation and how the City's demographics compare relative to other grantees throughout the country. Further, the City's final allocation is usually not available until after the completion of the annual budgeting process. Altogether, these factors make the budgeting process difficult, and require reconciliation after the fact to align the budget with the actual grant allocation. In addition to HOME funding through Maricopa County, the City also receives HOME funds from the Arizona Dept. of Housing which are awarded through a competitive application process and not included in the base budget.

Due to the varying level of the City's annual allocation from the County, as well as the competitive nature of ADOH funding, current base budget levels for the program are typically not sufficient to cover all funds ultimately allocated to the Substantial Home Repair Program. For this reason, NFS requests an ongoing increase of an additional $650,000 to the program's base budget to cover all potential HOME funds allocable to the program; $150,000 allocable to the City's Consortium-funded projects and $500,000 allocable to the City's ADOH-funded projects. This ongoing request does not affect the General Fund supplemental, and is strictly contingent upon receipt of sufficient HOME funds from both sources to cover these amounts. In all circumstances, NFS and Finance staff will reconcile the City's budget with final grant allocations once they are known.

FTE: Priority:

Account Number:				Ongoing	Onetime
205	7569	6180	Substantial Home Repair Program - construction and	500,000	0
205	7565	6180	Substantial Home Repair Program - construction and	150,000	0
			Totals	**650,000**	**0**

Title: **Small Grants for Educators** Amount: **$50,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

This funding request is for continuation of the new program started in FY2019 to fund small grants for teachers and/or school programs at Council's direction.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	7502	6991	Education Grants Program	0	50,000
			Totals	**0**	**50,000**

Supplemental Detail

Title: **Conversion of Temporary Positions** Amount: **$370,460**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The City has benefited from hiring employees in a temporary capacity to fill various needs within its departments. Because temporary positions are not funded through the budget process, it is the responsibility for each department to ensure that the cost can be absorbed within its existing budget. In some cases, these positions are partially or fully grant-funded or may be revenue-generating positions. These employees have played a crucial part in the City's operations, but it has become difficult to absorb the costs for these unfunded positions. Keeping employees in "temporary" positions for extended periods of time has caused confusion and equity issues by keeping them ineligible for merit increases even when they perform the same job function than a peer in a permanent position. In an effort to ensure that the City can continue to employ these staff while allowing them to be rewarded for their good work through merit increases, we are asking the City Council to authorized full-time equivalents (FTEs) for these already filled positions.

In Neighborhood and Family Services we would like to convert the following temporary positions to 6.0 FTEs:

The Community Development Coordinator is a full-time (1.0 FTE) grant funded position that works within the Neighborhood and Family Services Department and is responsible for performing technical work to meet the housing rehabilitation needs of the City of Avondale's Neighborhood Stabilization Program (NSP) program.

The Family Education Specialist is a full-time (1.0 FTE) grant funded position that provides outreach for the Avondale Resource Center and early childhood program coordination in the Resource Center and in First Things First, Southwest Maricopa Region. Duties include building partnerships with early childhood and community service providers, assisting residents in finding and applying for services, referrals to community resources, and collaborating within the city departments, local schools, libraries and community organizations.

The Resource Center Coordinator is a full-time (1.0 FTE) grant funded position that oversees the operations of the Care1st Avondale Resource Center. Establishes and Maintains quality partnerships with local non-profit agencies and funders; provide high quality service from all center staff to the community. Duties include coordinating service provision, assisting with identifying and recruiting needed community services, assisting residents in finding and applying for services, overseeing facility operations to include coordinating the community conference room schedule.

The Family Education Assistant is a part-time (1.0 FTE) grant funded position that assists in with outreach for the Avondale Resource Center and early childhood program coordination in the Resource Center and in First Things First, Southwest Maricopa Region. Duties include building partnerships with early childhood and community service providers, assisting residents in finding and applying for services, referrals to community resources, and collaborating within the city departments, local schools, libraries and community organizations.

There are four (4) part-time (.50 FTE) grant funded Senior Program Driver positions. These drivers operate a vehicle daily to deliver meals to individuals who are homebound due to health, physical and/or cognitive impairments. Transports seniors to and from the senior center. Communicates and builds relationships with program participants

Total cost for all positions requested is $370,460.

FTE: 6 Priority:

Account Number:				Ongoing	Onetime
202	7123	5010	Salaries and Wages	32,180	0
202	7121	5010	Salaries and Wages	32,180	0

Supplemental Detail

202	7123	5110	Social Security (OASDI)	2,000	0
202	7121	5110	Social Security (OASDI)	2,000	0
202	7123	5190	Workers Compensation	325	0
202	7121	5190	Workers Compensation	330	0
202	7123	5220	Medicare	465	0
202	7121	5220	Medicare	465	0
209	7554	5010	Salaries and Wages	96,180	0
209	7510	5010	Salaries and Wages	60,320	0
209	7554	5110	Social Security (OASDI)	5,960	0
209	7510	5110	Social Security (OASDI)	3,740	0
209	7510	5120	Arizona State Retirement	7,125	0
209	7554	5120	Arizona State Retirement	11,350	0
209	7510	5160	Health Insurance	8,100	0
209	7554	5160	Health Insurance	16,200	0
209	7554	5180	Dental Insurance	1,500	0
209	7510	5180	Dental Insurance	750	0
209	7554	5190	Workers Compensation	530	0
209	7510	5190	Workers Compensation	600	0
209	7510	5220	Medicare	870	0
209	7554	5220	Medicare	1,390	0
240	7500	5010	Salaries and Wages	63,960	0
240	7500	5110	Social Security (OASDI)	3,970	0
240	7500	5120	Arizona State Retirement	7,550	0
240	7500	5160	Health Insurance	8,100	0
240	7500	5180	Dental Insurance	750	0
240	7500	5190	Workers Compensation	640	0
240	7500	5220	Medicare	930	0
			Totals	**370,460**	**0**

Supplemental Detail

Title: **Assistant Director - Neighborhood and Family Services** Amount: **$169,280**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The Neighborhood and Family Services Department has grown significantly since its creation in 2006. The Department encompasses six Divisions: Libraries, Code Enforcement, Housing and Community Development, Family Services, Revitalization, and Youth Services and Community Engagement. Over the past 12 years, the City has experienced a substantial increase in demand for services that support our most vulnerable populations. More than 57,000 residents rely on services and programs offered at the Resource Center each year.
Currently, the Department manages 4 separate facilities: Sam Garcia Library, Civic Center Library, the Community/Senior Center and the Care1st Avondale Resource Center. The Neighborhood and Family Services' staffing now exceeds 53 FTEs. The Department's size, functions, number of facilities and volume of residents served generates extreme demands for the Director's attention, leaving limited time available for other critical functions. The combination of these factors make it prudent to add an Assistant Director. The addition of an Assistant Director will greatly support the department's ability to manage its many contracts, satisfy grant obligations, support staff development and achieve its strategic goals.

FTE: 1 Priority: 1

Account Number:				Ongoing	Onetime
101	7500	5010	Salaries and Wages	129,720	0
101	7500	5016	Cellphone Stipend	1,200	0
101	7500	5110	O.A.S.D.I.	8,040	0
101	7500	5120	Az State Retirement	15,490	0
101	7500	5160	Health Insurance	9,000	0
101	7500	5180	Dental Insurance	600	0
101	7500	5190	Workers' Compensation	310	0
101	7500	5220	Medicare	1,880	0
101	7500	6325	Microsoft License	380	0
101	7500	7080	IP Phone	0	600
101	7500	7085	Laptop	0	1,650
101	7500	9863	Technology Replacement Contribution	410	0
			Totals	**167,030**	**2,250**

Supplemental Detail

Title: **Homeless Outreach Services** Amount: **$20,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

Over the course of the last several months there has been a noticeable increase in the level of homelessness across the City and within neighboring communities. In response to this increase, the Avondale Police Department and Neighborhood and Family Services Department have conducted research regarding best practices that may help to address the specific needs in Avondale. Through this effort, staff have recommended establishing an agreement with a qualified non-profit organization to provide outreach services for individuals and families experiencing homelessness in our community. The Neighborhood and Family Services Department seeks to establish a contract with a qualified vendor to deliver outreach, transportation, referrals, intake and other services for the homeless population in our community.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
101	7500	6180	Homeless Outreach Services	20,000	0
			Totals	**20,000**	**0**

Title: **Library Materials Budget** Amount: **$75,000**

Category: Council Goals **Related Council Goal:** 0

Between 2012-2014, the Library materials budget for physical materials was $100,000. Since that time, the physical materials budget funding the city receives from Maricopa County has steadily decreased to the extent that the FY 2019 was only $38,500. This reduction in funding has negatively impacted the library's physical collection resulting in over 45% of the collection being at least ten years old. Nonfiction materials serve to provide the public with information to make informed decisions. Having out-of-date, or inaccurate information, in our collection devalues our relevance to the public looking to us to provide quality, accurate information. Additionally, as the current collection was evaluated, it was determined that Avondale spends $0.78 less per capita than the next lowest library in the state (Prescott) and more than a $1 less than neighboring libraries. We also found through the 2016 Library Satisfaction Survey that 19% of patrons were not satisfied with the library's physical collection.
This supplemental would allow the library to refresh the collection with new materials thereby meeting patrons' needs while creating a more favorable first impression for new patrons and become more competitive with neighboring libraries.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
101	8110	7100	Library Books	0	75,000
			Totals	**0**	**75,000**

Supplemental Detail

Title: **Replacing Sam Garcia Library's Check-in Sorter** Amount: **$24,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Sam Garcia Library's check-in sorter will no longer be supported under a maintenance contract as it's reached end of life support per the vendor. Due to the lack of support for this integral piece of equipment, we would like to replace the unit with a new type of return mechanism: A Radio Frequency Identification (RFID) Shelf. This model is much more affordable than a traditional check-in sorter system, but will still be able to handle Sam Garcia's daily check-in volume. If we also purchase an extra shelf, staff will have the option of swapping a full shelf system on the fly without interrupting service to the public. This will allow staff to sort from the system in the back, keeping the disruption to the public at a minimum and allow for light staffing days when the items can't be immediately shelved.

FTE: Priority: 5

Account Number:				Ongoing	Onetime
101	8100	8070	Radio Frequency Identification (RFID) Shelf	0	24,000
			Totals	**0**	**24,000**

Title: **AmeriCorps VISTA** Amount: **$46,222**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The Neighborhood & Family Services Department has submitted an application to the Corporation for National and Community Service. Though the grant application process the City has requested to have AmeriCorps VISTA members placed within a variety of divisions to assist staff in achieving important Strategic Plan goals with a primary focus of Creating a Connected Community. This will be accomplished by developing outlets for residents and businesses to engage in volunteer service opportunities and through the implementation of new programs. The City's application has been approved to continue the project for a sixth year. The award will allow for the placement of six (6) VISTA Members and include a cost share requirement. The cost share requirement stipulates that the host agency covers the cost of two (2) VISTA Members. The Corporation also highly recommends that hosting organizations provide housing stipends to make our AmeriCorps VISTA opportunities more competitive to national and local candidate pools. In order to continue with this strategic plan initiative, staff requests a one-time supplemental for FY20 for two VISTA Members in the amount of $24,622 and $21,600 for housing allowance costs. Total program costs are $46,222 per year. Funding in the amount of $46,222 will be necessary to continue the program in FY20. Any unspent funds from the previous fiscal year will be will be recovered.

FTE: Priority: 6

Account Number:				Ongoing	Onetime
101	7502	6180	Other Professional Services	0	24,622
101	7502	6951	Rental Assistance	0	21,600
			Totals	**0**	**46,222**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	1,926,474	2,076,094	2,964,870	3,524,348	3,524,348	2,875,130
Contractual Services	908,708	1,309,749	1,224,734	4,353,741	4,353,741	2,281,063
Commodities	143,798	176,172	265,422	327,528	327,528	310,877
Capital Outlay	82,085	-	138,000	276,000	276,000	86,000
Other	-	-	155,000	288,658	288,658	155,000
Transfers Out	283,060	299,155	410,360	406,360	406,360	208,680
Total by Category	**3,344,125**	**3,861,170**	**5,158,386**	**9,176,635**	**9,176,635**	**5,916,750**
Expenditures by Division						
Soc. Svcs - Senior Transportation	-	540	2,270	4,540	4,540	510
Neighborhood & Family Services Admin	676,198	634,880	436,070	426,161	426,161	357,140
Family Services	170,679	156,154	208,550	230,952	230,952	208,040
Youth Services Division	47,782	137,908	272,140	295,988	295,988	251,720
Code Enforcement	535,785	585,743	765,910	789,855	789,855	774,110
Revitalization	-	-	235,860	309,410	309,410	254,770
Community Action Program	4,718	5,607	4,540	4,540	4,540	3,830
Youth Commission	14,050	16,092	22,170	40,170	40,170	22,970
Library - Sam Garcia	-	-	594,640	603,363	603,363	538,700
Library - Civic Center	-	-	697,125	778,816	778,816	633,605
Library Administration	-	-	463,370	546,962	546,962	466,960
Senior Nutrition	604,795	597,438	645,714	735,314	735,314	598,165
CDBG	518,439	489,287	538,740	1,906,354	1,906,354	1,081,000
Community Action Program	113,372	155,429	136,640	180,973	180,973	128,000
Home Grant	281,825	729,464	134,217	1,505,908	1,505,908	301,490
Other Grants	376,482	352,628	430	817,329	817,329	295,740
Total by Division	**3,344,125**	**3,861,170**	**5,158,386**	**9,176,635**	**9,176,635**	**5,916,750**
Expenditures by Fund						
General Fund	1,449,212	1,536,924	3,702,645	4,030,757	4,030,757	3,512,355
Senior Nutrition	604,795	597,438	645,714	735,314	735,314	598,165
Community Action Program	113,372	155,429	136,640	180,973	180,973	128,000
Home Grant	281,825	729,464	134,217	1,505,908	1,505,908	301,490
Other Grants	376,482	352,628	430	817,329	817,329	295,740
CDBG	518,439	489,287	538,740	1,906,354	1,906,354	1,081,000
Total by Fund	**3,344,125**	**3,861,170**	**5,158,386**	**9,176,635**	**9,176,635**	**5,916,750**
Authorized Positions by Division						
Congregate Meals	1.80	1.80	1.80	1.80	1.80	1.80
Home Delivered Meals	2.20	2.20	2.20	2.20	2.20	2.20
MCSO	1.90	1.90	1.90	1.90	1.90	1.90

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Authorized Positions by Division						
Soc. Svcs - Senior Transportation	0.60	0.60	0.60	0.60	0.60	0.60
Neighborhood & Family Services Admin	6.00	6.00	3.00	3.00	3.00	3.00
Family Services	2.00	1.00	1.00	1.00	1.00	1.00
Youth Services Division	-	2.00	2.00	2.00	2.00	2.00
Code Enforcement	7.00	6.00	7.00	7.00	7.00	7.00
Revitalization	-	-	2.00	2.00	2.00	2.00
Community Action Program	2.00	2.00	2.00	2.00	2.00	2.00
Library - Sam Garcia	-	-	-	6.00	-	6.00
Library - Civic Center	-	-	-	6.75	-	6.75
Library Administration	-	-	-	2.00	-	2.00
Total Authorized FTE	**23.50**	**23.50**	**23.50**	**38.25**	**23.50**	**38.25**

Operating Budget Detail

Fund: General Fund

Division: 101 -7123 - **Soc. Svcs - Senior Transportation**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6281 Risk Management Charges	540	2,270	510	-	510
Total Contractual Services	540	2,270	510	-	510
Total Soc. Svcs - Senior Transportation	540	2,270	510	-	510

Operating Budget Detail

Fund: General Fund

Division: 101 -7500 - **Neighborhood & Family Services Admin**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Neighborhood & Family Services Director	1.00	1.00	1.00		
Revitalization Project Manager	1.00	-	-		
Community Engagement Coordinator	-	-	-		
Administrative Assistant	2.00	1.00	1.00		
Neighborhood Specialist	1.00	-	-		
Total Authorized FTE	**5.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**524,433**	**260,780**	**259,640**	**-**	**259,640**
Salaries & Wages	*408,163*	*202,870*	*200,950*		*200,950*
Employee Benefits	*76,207*	*41,010*	*41,010*		*41,010*
Employee Health & Dental	*40,063*	*16,900*	*17,680*		*17,680*
Total Personal Services	**524,433**	**260,780**	**259,640**	**-**	**259,640**
Contractual Services					
6060 Attorney Fees	**-**	**-**	**-**	**-**	**-**
6180 Other Professional Services	**1,878**	**2,175**	**2,175**	**-**	**2,175**
Fingerprint Services			*1,175*		*1,175*
Other Professional Services			*1,000*		*1,000*
6197 Homebuyer Assistance	**40,000**	**-**	**-**	**-**	**-**
6220 Telephone Service	**39**	**2,200**	**2,200**	**-**	**2,200**
Communication Charges			*2,200*		*2,200*
6280 Internal Printing/Copy Charges	**4,493**	**3,850**	**-**	**-**	**-**
6281 Risk Management Charges	**18,250**	**16,500**	**9,980**	**-**	**9,980**
6282 Equipment Management Charges	**871**	**780**	**1,320**	**-**	**1,320**
6300 Contractual Maint./Radio&Comm.	**298**	**375**	**375**	**-**	**375**
GPS/Zonar maintenance for dept. vehicle, 1807			*375*		*375*
6500 Memberships	**724**	**550**	**550**	**-**	**550**
6510 Mileage Reimbursement	**41**	**-**	**-**	**-**	**-**
6520 Training	**2,919**	**6,300**	**6,300**	**-**	**6,300**
Department Training			*3,800*		*3,800*
Training			*2,500*		*2,500*
6540 Meeting Expense	**1,148**	**800**	**800**	**-**	**800**
6550 Subscriptions	**-**	**300**	**300**	**-**	**300**
6570 Printing	**246**	**4,300**	**4,300**	**-**	**4,300**
Department Printing			*4,000*		*4,000*
Printing			*300*		*300*
Total Contractual Services	**70,907**	**38,130**	**28,300**	**-**	**28,300**
Commodities					
7010 General Office Supplies	**772**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -7500 - **Neighborhood & Family Services Admin**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7040 Books and Pamphlets	-	-	-	-	-
7080 Office Equipment	-	-	-	-	-
7081 Technology Hardware	-	-	-	-	-
7114 Spec Events Supplies/Equip	-	-	-	-	-
7116 Employee Awards/Recognition	518	-	-	-	-
7200 Uniform Purchase	1,298	6,000	6,000	-	6,000
Department Uniforms- Outreach			*6,000*		*6,000*
7990 Other Supplies	152	-	-	-	-
Total Commodities	2,740	6,000	6,000	-	6,000
Other					
9999 Restricted Use	-	25,000	25,000	-	25,000
Contributions			*25,000*		*25,000*
Total Other	-	25,000	25,000	-	25,000
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	2,220	2,000	4,000	-	4,000
Vehicle Replacement Contribution			*4,000*		*4,000*
9863 Transfer Out 603--Equipment	34,580	34,160	34,200	-	34,200
Technology Replacement Contribution			*34,200*		*34,200*
Total Transfers Out	36,800	36,160	38,200	-	38,200
Total Neighborhood & Family Services Admin	634,880	366,070	357,140	-	357,140

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7501 - **Family Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Family Services Manager	1.00	1.00	1.00		
Youth Services and Community Engagement Supervisor	-	-	-		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**107,176**	**107,900**	**108,810**	**-**	**108,810**
Salaries & Wages	*78,873*	*81,240*	*82,170*		*82,170*
Employee Benefits	*18,361*	*18,210*	*17,800*		*17,800*
Employee Health & Dental	*9,942*	*8,450*	*8,840*		*8,840*
Total Personal Services	**107,176**	**107,900**	**108,810**	**-**	**108,810**
Contractual Services					
6180 Other Professional Services	**38**	**600**	**600**	**-**	**600**
6201 Avondale Crisis & Outreach	**14,573**	**17,000**	**17,000**	**-**	**17,000**
6210 Postage	**171**	**570**	**570**	**-**	**570**
6220 Telephone Service	**78**	**3,590**	**3,590**	**-**	**3,590**
Communication Charges			*3,590*		*3,590*
6230 Electricity	**13,828**	**38,520**	**38,520**	**-**	**38,520**
6250 Water	**824**	**3,350**	**3,350**	**-**	**3,350**
6260 Sewer	**24**	**-**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**616**	**1,170**	**-**	**-**	**-**
6281 Risk Management Charges	**3,050**	**3,000**	**2,800**	**-**	**2,800**
6500 Memberships	**-**	**200**	**200**	**-**	**200**
6510 Mileage Reimbursement	**-**	**150**	**150**	**-**	**150**
6520 Training	**-**	**1,590**	**1,590**	**-**	**1,590**
Professional Development			*1,590*		*1,590*
6540 Meeting Expense	**644**	**970**	**970**	**-**	**970**
6570 Printing	**43**	**100**	**100**	**-**	**100**
6720 R&M Machinery and Equipment	**-**	**860**	**860**	**-**	**860**
6990 Other Miscellaneous	**659**	**1,053**	**1,053**	**-**	**1,053**
Total Contractual Services	**34,548**	**72,723**	**71,353**	**-**	**71,353**
Commodities					
7010 General Office Supplies	**1,260**	**2,327**	**2,327**	**-**	**2,327**
7081 Technology Hardware	**1,123**	**-**	**-**	**-**	**-**
7200 Uniform Purchase	**-**	**250**	**250**	**-**	**250**
Polo shirts for Home visits and Community Outreach events			*250*		*250*
7551 Contributions	**6,897**	**-**	**-**	**-**	**-**
Total Commodities	**9,280**	**2,577**	**2,577**	**-**	**2,577**

Operating Budget Detail

Fund: General Fund

Division: 101 -7501 - **Family Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9999 Restricted Use	-	20,000	20,000	-	20,000
Contributions			*20,000*		*20,000*
Total Other	-	20,000	20,000	-	20,000
Transfers Out					
9863 Transfer Out 603--Equipment	5,150	5,350	5,300	-	5,300
Technology Replacement Contribution			*5,300*		*5,300*
Total Transfers Out	5,150	5,350	5,300	-	5,300
Total Family Services	156,154	208,550	208,040	-	208,040

Operating Budget Detail

Fund: General Fund

Division: 101 -7502 - **Youth Services Division**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Youth Services and Community Engagement Supervisor	1.00	-	-		
Community Engagement Manager	-	1.00	1.00		
Community Engagement Coordinator	1.00	1.00	1.00		
Total Authorized FTE	**2.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**93,876**	**194,760**	**195,500**	**-**	**195,500**
Salaries & Wages	*78,522*	*147,420*	*147,200*		*147,200*
Employee Benefits	*15,354*	*30,440*	*30,620*		*30,620*
Employee Health & Dental	*-*	*16,900*	*17,680*		*17,680*
Total Personal Services	**93,876**	**194,760**	**195,500**	**-**	**195,500**
Contractual Services					
6180 Other Professional Services	**16,833**	**-**	**50**	**16,940**	**16,990**
AmeriCorp VISTA Cost Share			*50*		*50*
AmeriCorps VISTA, Mortgage and Rental Assistance - Carryover				*16,940*	*16,940*
6280 Internal Printing/Copy Charges	**611**	**-**	**-**	**-**	**-**
6281 Risk Management Charges	**-**	**3,830**	**3,830**	**-**	**3,830**
6520 Training	**8,716**	**9,600**	**9,250**	**-**	**9,250**
Kids at Hope Training			*9,250*		*9,250*
6540 Meeting Expense	**518**	**200**	**200**	**-**	**200**
6570 Printing	**552**	**500**	**500**	**-**	**500**
6951 Mortgage and Rental Assistance	**6,300**	**-**	**50**	**14,250**	**14,300**
AmeriCorps VISTA Rental Assistance			*50*		*50*
AmeriCorps VISTA, Mortgage and Rental Assistance - Carryover				*14,250*	*14,250*
Total Contractual Services	**33,530**	**14,130**	**13,880**	**31,190**	**45,070**
Commodities					
7010 General Office Supplies	**-**	**470**	**470**	**-**	**470**
7081 Technology Hardware	**384**	**-**	**-**	**-**	**-**
7085 Technology Software	**6,029**	**6,030**	**6,030**	**-**	**6,030**
Computers and Software Licensing - Volunteer Avondale System			*6,030*		*6,030*
7114 Spec Events Supplies/Equip	**2,499**	**4,850**	**2,700**	**-**	**2,700**
Youth Services			*2,700*		*2,700*
7200 Uniform Purchase	**-**	**150**	**150**	**-**	**150**
7989 Program Incentives	**1,281**	**800**	**800**	**-**	**800**
7990 Other Supplies	**309**	**1,000**	**1,000**	**-**	**1,000**
Total Commodities	**10,502**	**13,300**	**11,150**	**-**	**11,150**

Operating Budget Detail

Fund: General Fund

Division: 101 -7502 - **Youth Services Division**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Capital Outlay					
8011 Technology - Software	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Total Youth Services Division	**137,908**	**222,190**	**220,530**	**31,190**	**251,720**

Operating Budget Detail

Fund: General Fund

Division: 101 -7505 - **Code Enforcement**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Code Compliance Manager	1.00	1.00	1.00		
Senior Code Compliance Officer	-	1.00	1.00		
Code Compliance Specialist	1.00	-	-		
Code Enforcement Officer	4.00	-	-		
Code Compliance Officer	-	4.00	4.00		
Administrative Assistant	-	1.00	1.00		
Neighborhood Preservation Tech	-	-	-		
Total Authorized FTE	**6.00**	**7.00**	**7.00**		
Personal Services					
5000 Personal Services	**450,553**	**582,800**	**576,550**	**-**	**576,550**
Salaries & Wages	*343,236*	*430,760*	*424,400*		*424,400*
Employee Benefits	*65,467*	*92,900*	*90,270*		*90,270*
Employee Health & Dental	*41,850*	*59,140*	*61,880*		*61,880*
Total Personal Services	**450,553**	**582,800**	**576,550**	**-**	**576,550**
Contractual Services					
6160 Pest Control Service	**250**	**570**	**570**	**-**	**570**
Bee Removal			*570*		*570*
6180 Other Professional Services	**30,567**	**92,520**	**84,080**	**-**	**84,080**
Clean and Lien Program: Weeds, Trash, Debris			*19,000*		*19,000*
Graffiti Abatement Contract			*76,000*		*76,000*
Mail Service Processing Fees			*2,500*		*2,500*
Reduced Approps for contribution to Graphics Designer			*(4,000)*		*(4,000)*
Reduced Approps for contribution to Revitalization Division			*(7,000)*		*(7,000)*
Reduced Approps for ongoing LexisNexis skip tracing program			*(720)*		*(720)*
Reduced Approps for ongoing ZONAR (GPS) monitoring system for city trucks			*(1,700)*		*(1,700)*
6210 Postage	**4,765**	**8,000**	**8,000**	**-**	**8,000**
6220 Telephone Service	**-**	**4,020**	**4,020**	**-**	**4,020**
Communication Charges			*4,020*		*4,020*
6270 Refuse Collection	**5,382**	**10,000**	**10,000**	**-**	**10,000**
Dumpster Program			*10,000*		*10,000*
6280 Internal Printing/Copy Charges	**5,884**	**3,570**	**-**	**-**	**-**
6281 Risk Management Charges	**15,270**	**11,990**	**14,080**	**-**	**14,080**
6282 Equipment Management Charges	**9,106**	**13,730**	**16,690**	**-**	**16,690**
6300 Contractual Maint./Radio&Comm.	**1,492**	**1,700**	**1,700**	**-**	**1,700**
Contractual Maint./Radio & Comm.			*1,700*		*1,700*
6320 Contractual Maint./Building & Grounds	**4,745**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -7505 - **Code Enforcement**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6500 Memberships	1,225	1,200	1,200	-	1,200
6520 Training	6,871	1,500	1,500	-	1,500
Code Enforcement Courses / Conferences / Certifications			*1,500*		*1,500*
6540 Meeting Expense	335	-	-	-	-
6550 Subscriptions	532	50	50	-	50
Notary Fee			*50*		*50*
6560 Data Base Subscriptions	1,598	-	2,400	-	2,400
Skip tracing services			*2,400*		*2,400*
6570 Printing	3,328	4,000	3,000	-	3,000
6580 Publication of Legal Notices	40	-	-	-	-
6595 Sponsorships	-	-	-	-	-
6840 Dangerous Structures	2,053	5,000	5,000	-	5,000
Clean and Lien Program: Unsecure Structures			*5,000*		*5,000*
6990 Other Miscellaneous	3,682	1,150	1,150	-	1,150
Community Enhancement Projects			*650*		*650*
County Recorder Fees			*500*		*500*
Total Contractual Services	97,125	159,000	153,440	-	153,440
Commodities					
7010 General Office Supplies	4,693	4,000	2,000	-	2,000
7040 Books and Pamphlets	132	-	500	-	500
7081 Technology Hardware	3,238	1,200	1,200	-	1,200
Mobile Computing Devices			*1,200*		*1,200*
7114 Spec Events Supplies/Equip	10,219	-	1,040	-	1,040
Special Events Supplies/Equip.			*1,040*		*1,040*
7116 Employee Awards/Recognition	-	-	-	-	-
7140 Furnishings	1,356	-	-	-	-
7200 Uniform Purchase	4,597	7,500	7,500	-	7,500
Code Enforcement Uniforms			*7,500*		*7,500*
7440 Small Tools and Instruments	1,040	-	500	-	500
7990 Other Supplies	-	-	-	-	-
Total Commodities	25,275	12,700	12,740	-	12,740
Capital Outlay					
8120 Vehicles	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	5,580	3,920	23,960	-	23,960
Vehicle Replacement Contribution			*23,960*		*23,960*

Operating Budget Detail

Fund: General Fund

Division: 101 -7505 - **Code Enforcement**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9863 Transfer Out 603--Equipment	**7,210**	**7,490**	**7,420**	**-**	**7,420**
Technology Replacement Contribution			*7,420*		*7,420*
Total Transfers Out	**12,790**	**11,410**	**31,380**	**-**	**31,380**
Total Code Enforcement	**585,743**	**765,910**	**774,110**	**-**	**774,110**

Division: 101 -7507 - **Revitalization**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Neighborhood Revitalization Manager	-	1.00	1.00		
Neighborhood Specialist	-	1.00	1.00		
Total Authorized FTE	-	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**6,218**	**175,860**	**183,940**	**-**	**183,940**
Salaries & Wages	*4,742*	*131,840*	*137,730*		*137,730*
Employee Benefits	*939*	*27,120*	*28,530*		*28,530*
Employee Health & Dental	*537*	*16,900*	*17,680*		*17,680*
Total Personal Services	**6,218**	**175,860**	**183,940**	**-**	**183,940**
Contractual Services					
6187 Redevelopment	**-**	**-**	**-**	**60,000**	**60,000**
Acquisition and Demolition Program - Carryover				*60,000*	*60,000*
6280 Internal Printing/Copy Charges	**-**	**-**	**-**	**-**	**-**
6281 Risk Management Charges	**-**	**-**	**3,830**	**-**	**3,830**
6520 Training	**65**	**-**	**1,250**	**-**	**1,250**
6525 Marketing	**-**	**-**	**1,000**	**-**	**1,000**
Marketing and Promotions			*1,000*		*1,000*
6540 Meeting Expense	**499**	**-**	**1,250**	**-**	**1,250**
6570 Printing	**138**	**-**	**500**	**-**	**500**
Total Contractual Services	**702**	**-**	**7,830**	**60,000**	**67,830**
Commodities					
7010 General Office Supplies	**-**	**-**	**500**	**-**	**500**
7114 Spec Events Supplies/Equip	**249**	**-**	**2,500**	**-**	**2,500**
Special Events Supplies/Equip.			*2,500*		*2,500*
7551 Contributions	**265**	**-**	**-**	**-**	**-**
Total Commodities	**514**	**-**	**3,000**	**-**	**3,000**
Total Revitalization	**7,434**	**175,860**	**194,770**	**60,000**	**254,770**

Operating Budget Detail

Fund: General Fund

Division: 101 -7509 - **Community Action Program**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6280 Internal Printing/Copy Charges	1,837	710	-	-	-
6281 Risk Management Charges	3,770	3,830	3,830	-	3,830
Total Contractual Services	5,607	4,540	3,830	-	3,830
Total Community Action Program	5,607	4,540	3,830	-	3,830

Division: 101 -7550 - **Youth Commission**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6520 Training	13,986	9,000	9,000	-	9,000
NLC Congressional City Conference			*9,000*		*9,000*
6525 Marketing	167	120	120	-	120
6540 Meeting Expense	344	700	700	-	700
Total Contractual Services	14,497	9,820	9,820	-	9,820
Commodities					
7010 General Office Supplies	205	200	200	-	200
7114 Spec Events Supplies/Equip	563	480	480	-	480
Global Youth Service Day			*300*		*300*
Teen Summit			*180*		*180*
7551 Contributions	345	-	-	3,000	3,000
Youth Advisory Commission events and conferences - Carryover				*3,000*	*3,000*
7989 Program Incentives	482	470	470	-	470
Youth Program Participant Incentives			*470*		*470*
Total Commodities	1,595	1,150	1,150	3,000	4,150
Other					
9999 Restricted Use	-	9,000	9,000	-	9,000
Contributions			*9,000*		*9,000*
Total Other	-	9,000	9,000	-	9,000
Total Youth Commission	16,092	19,970	19,970	3,000	22,970

Operating Budget Detail

Fund: General Fund

Division: 101 -7551 - **Gila River Indian Community Grant**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7551 Contributions	-	-	-	**400**	**400**
United Way event donation - Carryover				*400*	*400*
Total Commodities	-	-	-	**400**	**400**
Total Gila River Indian Community Grant	-	-	-	**400**	**400**

Operating Budget Detail

Fund: General Fund

Division: 101 -8100 - **Library - Sam Garcia**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Library Operations Manager	-	-	1.00		
Library Branch Manager	1.00	1.00	-		
Librarian	1.00	1.00	1.00		
Library Programs Specialist	-	1.50	1.50		
Library Paraprofessional	1.50	-	-		
Library Assistant	2.25	2.25	2.00		
Library Page	0.50	0.50	0.50		
Total Authorized FTE	**6.25**	**6.25**	**6.00**		
Personal Services					
5000 Personal Services	**258,645**	**400,130**	**357,320**	**-**	**357,320**
Salaries & Wages	*215,625*	*287,790*	*274,090*		*274,090*
Employee Benefits	*38,020*	*59,560*	*56,710*		*56,710*
Employee Health & Dental	*5,000*	*52,780*	*26,520*		*26,520*
Total Personal Services	**258,645**	**400,130**	**357,320**	**-**	**357,320**
Contractual Services					
6100 Finance and Banking Fees	**464**	**600**	**1,100**	**-**	**1,100**
6220 Telephone Service	**7,841**	**3,660**	**3,660**	**-**	**3,660**
Communication Charges			*3,660*		*3,660*
6221 Security Services	**29,304**	**38,000**	**38,000**	**-**	**38,000**
Guard Service			*8,000*		*8,000*
Security Services			*30,000*		*30,000*
6230 Electricity	**44,996**	**50,000**	**50,000**	**-**	**50,000**
6250 Water	**-**	**6,500**	**6,500**	**-**	**6,500**
6280 Internal Printing/Copy Charges	**3,661**	**3,170**	**-**	**-**	**-**
6281 Risk Management Charges	**36,030**	**37,450**	**34,490**	**-**	**34,490**
6283 Technology Replacement Charges	**-**	**-**	**-**	**-**	**-**
6550 Subscriptions	**1,494**	**1,500**	**1,500**	**-**	**1,500**
Magazine Subscriptions			*1,500*		*1,500*
Total Contractual Services	**123,790**	**140,880**	**135,250**	**-**	**135,250**
Commodities					
7010 General Office Supplies	**67**	**-**	**-**	**-**	**-**
7012 Toner	**-**	**-**	**-**	**-**	**-**
7030 Photocopy & Duplicating Supply	**1,511**	**5,950**	**5,450**	**-**	**5,450**
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7090 Audio/Visual Tapes	**595**	**-**	**-**	**-**	**-**
7100 Library Books	**10,387**	**-**	**-**	**-**	**-**
7101 Library Materials	**674**	**-**	**-**	**-**	**-**
7120 Arts & Craft Supplies	**34**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -8100 - **Library - Sam Garcia**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7551 Contributions	**927**	**-**	**-**	**1,000**	**1,000**
Summer Reading Program - Carryover				*1,000*	*1,000*
Total Commodities	**14,195**	**5,950**	**5,450**	**1,000**	**6,450**
Other					
9999 Restricted Use	**-**	**10,000**	**10,000**	**-**	**10,000**
Contributions			*10,000*		*10,000*
Total Other	**-**	**10,000**	**10,000**	**-**	**10,000**
Transfers Out					
9863 Transfer Out 603--Equipment	**30,390**	**27,180**	**29,680**	**-**	**29,680**
Technology Replacement Contribution			*29,680*		*29,680*
Total Transfers Out	**30,390**	**27,180**	**29,680**	**-**	**29,680**
Total Library - Sam Garcia	**427,020**	**584,140**	**537,700**	**1,000**	**538,700**

Operating Budget Detail

Fund: General Fund

Division: 101 -8105 - **Library - Civic Center**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Community Outreach Manager	-	-	1.00		
Library Branch Manager	1.00	1.00	-		
Librarian	1.00	1.00	1.00		
Library Programs Specialist	-	1.50	1.50		
Library Paraprofessional	1.50	-	-		
Library Assistant	2.00	2.00	2.25		
Library Page	1.00	1.00	1.00		
Total Authorized FTE	**6.50**	**6.50**	**6.75**		
Personal Services					
5000 Personal Services	**333,791**	**407,220**	**369,850**	**-**	**369,850**
Salaries & Wages	*271,217*	*291,930*	*284,570*		*284,570*
Employee Benefits	*42,093*	*60,390*	*58,760*		*58,760*
Employee Health & Dental	*20,481*	*54,900*	*26,520*		*26,520*
Total Personal Services	**333,791**	**407,220**	**369,850**	**-**	**369,850**
Contractual Services					
6100 Finance and Banking Fees	**660**	**600**	**600**	**-**	**600**
6220 Telephone Service	**9,961**	**4,180**	**4,180**	**-**	**4,180**
Communication Charges			*4,180*		*4,180*
6230 Electricity	**40,845**	**44,000**	**44,000**	**-**	**44,000**
6250 Water	**16,150**	**10,000**	**10,000**	**-**	**10,000**
6280 Internal Printing/Copy Charges	**10,370**	**9,750**	**-**	**-**	**-**
6281 Risk Management Charges	**17,340**	**18,130**	**18,770**	**-**	**18,770**
6283 Technology Replacement Charges	**-**	**-**	**-**	**-**	**-**
6320 Contractual Maint./Building & Grounds	**-**	**1,465**	**1,465**	**-**	**1,465**
Contractual Maintenance/Building			*1,465*		*1,465*
6550 Subscriptions	**1,275**	**1,700**	**1,700**	**-**	**1,700**
Total Contractual Services	**96,601**	**89,825**	**80,715**	**-**	**80,715**
Commodities					
7012 Toner	**-**	**-**	**-**	**-**	**-**
7030 Photocopy & Duplicating Supply	**1,414**	**6,000**	**6,000**	**-**	**6,000**
7081 Technology Hardware	**41**	**-**	**-**	**-**	**-**
7090 Audio/Visual Tapes	**362**	**-**	**-**	**-**	**-**
7100 Library Books	**18,379**	**-**	**-**	**-**	**-**
7101 Library Materials	**886**	**-**	**-**	**-**	**-**
7140 Furnishings	**2,096**	**-**	**-**	**-**	**-**
7551 Contributions	**3,543**	**-**	**-**	**6,000**	**6,000**
Mobile Library Trailer - Carryover				*6,000*	*6,000*
7990 Other Supplies	**8**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: General Fund

Division: 101 -8105 - **Library - Civic Center**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
Total Commodities	**26,729**	**6,000**	**6,000**	**6,000**	**12,000**
Capital Outlay					
8012 Technology - Hardware	**-**	**-**	**-**	**86,000**	**86,000**
Automatic Sorter - Carryover				*61,000*	*61,000*
RFID security gates - Carryover				*25,000*	*25,000*
Total Capital Outlay	**-**	**-**	**-**	**86,000**	**86,000**
Other					
9999 Restricted Use	**-**	**10,000**	**10,000**	**-**	**10,000**
Private Donations			*10,000*		*10,000*
Total Other	**-**	**10,000**	**10,000**	**-**	**10,000**
Transfers Out					
9863 Transfer Out 603--Equipment	**73,110**	**73,080**	**75,040**	**-**	**75,040**
Technology Replacement Contribution			*75,040*		*75,040*
Total Transfers Out	**73,110**	**73,080**	**75,040**	**-**	**75,040**
Total Library - Civic Center	**530,231**	**586,125**	**541,605**	**92,000**	**633,605**

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -8110 - **Library Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Library Manager	1.00	1.00	1.00		
IT Systems Analyst - Library	1.00	1.00	1.00		
Total Authorized FTE	**2.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**216,070**	**223,770**	**223,850**	**-**	**223,850**
Salaries & Wages	*166,539*	*171,630*	*170,820*		*170,820*
Employee Benefits	*32,219*	*35,240*	*35,350*		*35,350*
Employee Health & Dental	*17,312*	*16,900*	*17,680*		*17,680*
Total Personal Services	**216,070**	**223,770**	**223,850**	**-**	**223,850**
Contractual Services					
6180 Other Professional Services	**1,676**	**1,300**	**300**	**-**	**300**
Digital Records Retention			*1,300*		*1,300*
Other Professional Services			*(1,000)*		*(1,000)*
6183 Leisure Activities	**3,816**	**3,000**	**4,465**	**-**	**4,465**
6190 Other Fees	**1,003**	**1,550**	**1,550**	**-**	**1,550**
Movie Licensing			*1,050*		*1,050*
Youth Development (Tumbleweed)			*500*		*500*
6210 Postage	**1,394**	**1,500**	**1,500**	**-**	**1,500**
6220 Telephone Service	**-**	**1,040**	**1,040**	**-**	**1,040**
Communication Charges			*1,040*		*1,040*
6280 Internal Printing/Copy Charges	**524**	**1,820**	**-**	**-**	**-**
6281 Risk Management Charges	**3,770**	**3,830**	**3,830**	**-**	**3,830**
6310 Contractual Maint./Office Equip	**49,273**	**40,360**	**40,360**	**-**	**40,360**
3M Service Agreement Increase for Library			*5,000*		*5,000*
Library AutomationTechnology			*32,000*		*32,000*
Public Copiers			*3,360*		*3,360*
6320 Contractual Maint./Building & Grounds	**19,481**	**-**	**-**	**-**	**-**
6325 Contractual Maint./Technology	**3,250**	**3,250**	**3,650**	**3,110**	**6,760**
Database exporting service			*400*		*400*
Library website maintenance - Carryover				*3,110*	*3,110*
Website maintenance			*3,250*		*3,250*
6500 Memberships	**8,739**	**9,805**	**9,805**	**-**	**9,805**
American Library Association Memberships			*750*		*750*
Arizona Library Association			*240*		*240*
County Library Council Group Dues (MCLC)			*75*		*75*
ILS Users Group			*100*		*100*
Public Computer Access to Library Materials			*8,640*		*8,640*
6520 Training	**4,296**	**4,000**	**4,685**	**-**	**4,685**

Operating Budget Detail

Fund: General Fund

Division: 101 -8110 - **Library Administration**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services						
6550	**Subscriptions**	**5,498**	**5,750**	**500**	**-**	**500**
Subscription to Online Children's Books				*500*		*500*
6570	**Printing**	**3,467**	**1,000**	**1,000**	**-**	**1,000**
Marketing				*1,000*		*1,000*
Total Contractual Services		**106,187**	**78,205**	**72,685**	**3,110**	**75,795**
Commodities						
7010	**General Office Supplies**	**1,484**	**2,000**	**2,000**	**-**	**2,000**
7085	**Technology Software**	**6,541**	**8,100**	**11,800**	**-**	**11,800**
Database Analytic Software				*5,000*		*5,000*
Public Computer Software Licensing				*3,200*		*3,200*
Year-round Reading Program Software Licensing				*3,600*		*3,600*
7090	**Audio/Visual Tapes**	**-**	**2,400**	**2,400**	**-**	**2,400**
Audio-Visual Materials				*2,400*		*2,400*
7100	**Library Books**	**67,996**	**61,075**	**61,075**	**2,250**	**63,325**
Digital Books				*36,670*		*36,670*
Leased Books				*12,405*		*12,405*
OverDrive - Carryover					*2,250*	*2,250*
Popular Books				*12,000*		*12,000*
7114	**Spec Events Supplies/Equip**	**168**	**-**	**-**	**-**	**-**
7120	**Arts & Craft Supplies**	**902**	**1,000**	**1,000**	**-**	**1,000**
Arts and Crafts Supplies				*1,000*		*1,000*
7551	**Contributions**	**48**	**-**	**-**	**-**	**-**
7990	**Other Supplies**	**1,427**	**2,500**	**2,500**	**-**	**2,500**
Library Material Supplies				*2,500*		*2,500*
Total Commodities		**78,566**	**77,075**	**80,775**	**2,250**	**83,025**
Capital Outlay						
8011	**Technology - Software**	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay		**-**	**-**	**-**	**-**	**-**
Other						
9999	**Restricted Use**	**-**	**81,000**	**81,000**	**-**	**81,000**
Contributions				*75,000*		*75,000*
Private Donations				*6,000*		*6,000*
Total Other		**-**	**81,000**	**81,000**	**-**	**81,000**
Transfers Out						
9863	**Transfer Out 603--Equipment**	**3,200**	**3,320**	**3,290**	**-**	**3,290**
Technology Replacement Contribution				*3,290*		*3,290*
Total Transfers Out		**3,200**	**3,320**	**3,290**	**-**	**3,290**
Total Library Administration		**404,023**	**463,370**	**461,600**	**5,360**	**466,960**

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7120 - **Congregate Meals**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Senior Programs Assistant	-	0.50	0.50		
Recreation Coordinator	0.25	-	-		
Senior Programs Coordinator	-	0.25	0.25		
Senior Programs Specialist	-	0.25	0.25		
Recreation Specialist	0.25	-	-		
Cook	0.80	0.80	0.80		
Recreation Assistant	0.50	-	-		
Total Authorized FTE	**1.80**	**1.80**	**1.80**		
Personal Services					
5000 Personal Services	**98,248**	**102,450**	**102,540**	**-**	**102,540**
Salaries & Wages	*75,635*	*71,400*	*71,190*		*71,190*
Employee Benefits	*14,615*	*15,850*	*15,430*		*15,430*
Employee Health & Dental	*7,998*	*15,200*	*15,920*		*15,920*
Total Personal Services	**98,248**	**102,450**	**102,540**	**-**	**102,540**
Contractual Services					
6190 Other Fees	**325**	**325**	**325**	**-**	**325**
Licenses & Fees			*325*		*325*
6220 Telephone Service	**1,507**	**1,570**	**1,570**	**-**	**1,570**
Communication Charges			*1,570*		*1,570*
6230 Electricity	**5,874**	**6,188**	**6,188**	**-**	**6,188**
6240 Gas	**543**	**800**	**800**	**-**	**800**
6250 Water	**454**	**540**	**540**	**-**	**540**
6260 Sewer	**13**	**200**	**200**	**-**	**200**
6280 Internal Printing/Copy Charges	**378**	**300**	**-**	**-**	**-**
6281 Risk Management Charges	**5,280**	**5,260**	**4,980**	**-**	**4,980**
6520 Training	**8**	**-**	**-**	**-**	**-**
6525 Marketing	**-**	**-**	**-**	**-**	**-**
6570 Printing	**466**	**1,000**	**500**	**-**	**500**
6650 Other Rents	**938**	**900**	**1,000**	**-**	**1,000**
6720 R&M Machinery and Equipment	**584**	**2,100**	**1,950**	**-**	**1,950**
R&M Kitchen			*1,950*		*1,950*
Total Contractual Services	**16,370**	**19,183**	**18,053**	**-**	**18,053**
Commodities					
7010 General Office Supplies	**266**	**500**	**-**	**-**	**-**
7300 Food	**34,548**	**35,325**	**36,080**	**-**	**36,080**
7310 Kitchen & Dining Supplies	**6,143**	**6,235**	**6,530**	**-**	**6,530**
Total Commodities	**40,957**	**42,060**	**42,610**	**-**	**42,610**

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7120 - **Congregate Meals**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9863 Transfer Out 603--Equipment	**2,060**	**2,140**	**3,180**	**-**	**3,180**
Technology Replacement Contribution			*3,180*		*3,180*
Total Transfers Out	**2,060**	**2,140**	**3,180**	**-**	**3,180**
Total Congregate Meals	**157,635**	**165,833**	**166,383**	**-**	**166,383**

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7121 - **Home Delivered Meals**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Recreation Coordinator	0.25	-	-		
Senior Programs Coordinator	-	0.25	0.25		
Senior Programs Specialist	-	0.50	0.50		
Recreation Specialist	0.50	-	-		
Cook	1.20	1.20	1.20		
Senior Programs Driver	-	0.25	0.25		
HDM Driver	0.25	-	-		
Total Authorized FTE	2.20	2.20	2.20		
Personal Services					
5000 Personal Services	**151,800**	**126,710**	**124,275**	**-**	**124,275**
Salaries & Wages	*119,981*	*88,440*	*88,035*		*88,035*
Employee Benefits	*20,774*	*19,680*	*18,980*		*18,980*
Employee Health & Dental	*11,045*	*18,590*	*17,260*		*17,260*
Total Personal Services	**151,800**	**126,710**	**124,275**	**-**	**124,275**
Contractual Services					
6180 Other Professional Services	**-**	**-**	**-**	**-**	**-**
6190 Other Fees	**325**	**325**	**325**	**-**	**325**
License and Fees			*325*		*325*
6230 Electricity	**2,423**	**2,652**	**2,651**	**-**	**2,651**
6240 Gas	**814**	**1,200**	**1,200**	**-**	**1,200**
6250 Water	**661**	**810**	**810**	**-**	**810**
6260 Sewer	**20**	**300**	**300**	**-**	**300**
6280 Internal Printing/Copy Charges	**408**	**300**	**-**	**-**	**-**
6281 Risk Management Charges	**4,260**	**4,350**	**4,310**	**-**	**4,310**
6282 Equipment Management Charges	**10,749**	**12,260**	**14,380**	**-**	**14,380**
6500 Memberships	**-**	**50**	**-**	**-**	**-**
6520 Training	**10**	**-**	**-**	**-**	**-**
6570 Printing	**1,118**	**2,000**	**1,000**	**-**	**1,000**
Printing Costs			*1,000*		*1,000*
6625 Operating Lease	**2**	**2**	**2**	**-**	**2**
6650 Other Rents	**938**	**900**	**1,000**	**-**	**1,000**
6720 R&M Machinery and Equipment	**584**	**2,350**	**2,310**	**-**	**2,310**
R&M Kitchen			*2,310*		*2,310*
6730 R&M Buildings	**-**	**500**	**-**	**-**	**-**
Total Contractual Services	**22,312**	**27,999**	**28,288**	**-**	**28,288**
Commodities					
7010 General Office Supplies	**328**	**500**	**425**	**-**	**425**
Office Supplies			*425*		*425*

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7121 - **Home Delivered Meals**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Commodities</u>					
7200 Uniform Purchase	-	500	500	-	500
7300 Food	43,023	44,300	45,920	-	45,920
7310 Kitchen & Dining Supplies	7,537	8,050	8,120	-	8,120
Dining Supplies			*8,120*		*8,120*
Total Commodities	50,888	53,350	54,965	-	54,965
<u>Capital Outlay</u>					
8120 Vehicles	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
<u>Transfers Out</u>					
9861 Transfer Out 601--Vehicle Replacement	-	4,600	4,560	-	4,560
Vehicle Replacement Contribution			*4,560*		*4,560*
9863 Transfer Out 603--Equipment	2,060	2,140	2,120	-	2,120
Technology Replacement Contribution			*2,120*		*2,120*
Total Transfers Out	2,060	6,740	6,680	-	6,680
Total Home Delivered Meals	227,060	214,799	214,208	-	214,208

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7122 - MCSO

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Senior Programs Assistant	-	0.50	0.50		
Recreation Coordinator	0.25	-	-		
Senior Programs Coordinator	-	0.25	0.25		
Senior Programs Specialist	-	1.15	1.15		
Recreation Specialist	1.15	-	-		
Recreation Assistant	0.50	-	-		
Total Authorized FTE	**1.90**	**1.90**	**1.90**		
Personal Services					
5000 Personal Services	**92,421**	**109,830**	**110,755**	**-**	**110,755**
Salaries & Wages	*73,967*	*77,410*	*77,535*		*77,535*
Employee Benefits	*14,191*	*16,370*	*16,410*		*16,410*
Employee Health & Dental	*4,263*	*16,050*	*16,810*		*16,810*
Total Personal Services	**92,421**	**109,830**	**110,755**	**-**	**110,755**
Contractual Services					
6180 Other Professional Services	**858**	**1,000**	**800**	**-**	**800**
6220 Telephone Service	**166**	**200**	**200**	**-**	**200**
Communication Charges			*200*		*200*
6230 Electricity	**12,437**	**13,260**	**13,260**	**-**	**13,260**
6250 Water	**124**	**150**	**150**	**-**	**150**
6260 Sewer	**4**	**50**	**50**	**-**	**50**
6280 Internal Printing/Copy Charges	**515**	**300**	**-**	**-**	**-**
6281 Risk Management Charges	**4,140**	**4,250**	**4,260**	**-**	**4,260**
6520 Training	**339**	**1,635**	**1,460**	**-**	**1,460**
6525 Marketing	**113**	**500**	**500**	**-**	**500**
6570 Printing	**-**	**-**	**500**	**-**	**500**
6720 R&M Machinery and Equipment	**360**	**500**	**-**	**-**	**-**
Total Contractual Services	**19,056**	**21,845**	**21,180**	**-**	**21,180**
Commodities					
7010 General Office Supplies	**-**	**-**	**-**	**-**	**-**
7110 Recreational Supplies & Equip.	**1,309**	**1,500**	**1,500**	**-**	**1,500**
Recreational Supplies & Equipment			*1,500*		*1,500*
7200 Uniform Purchase	**247**	**-**	**-**	**-**	**-**
7300 Food	**442**	**500**	**500**	**-**	**500**
Total Commodities	**1,998**	**2,000**	**2,000**	**-**	**2,000**
Total MCSO	**113,475**	**133,675**	**133,935**	**-**	**133,935**

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7123 - **Soc. Svcs - Senior Transportation**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Recreation Coordinator	0.25	-	-		
Senior Programs Coordinator	-	0.25	0.25		
Senior Programs Specialist	-	0.10	0.10		
Recreation Specialist	0.10	-	-		
Senior Programs Driver	-	0.25	0.25		
HDM Driver	0.25	-	-		
Total Authorized FTE	**0.60**	**0.60**	**0.60**		
Personal Services					
5000 Personal Services	**62,943**	**40,210**	**37,810**	**-**	**37,810**
Salaries & Wages	*53,386*	*28,810*	*28,560*		*28,560*
Employee Benefits	*6,509*	*6,330*	*6,140*		*6,140*
Employee Health & Dental	*3,048*	*5,070*	*3,110*		*3,110*
Total Personal Services	**62,943**	**40,210**	**37,810**	**-**	**37,810**
Contractual Services					
6280 Internal Printing/Copy Charges	**319**	**-**	**-**	**-**	**-**
6281 Risk Management Charges	**1,140**	**1,160**	**1,150**	**-**	**1,150**
6282 Equipment Management Charges	**27,114**	**22,650**	**29,080**	**-**	**29,080**
6520 Training	**-**	**475**	**727**	**-**	**727**
6625 Operating Lease	**2**	**2**	**2**	**-**	**2**
6730 R&M Buildings	**-**	**-**	**-**	**-**	**-**
Total Contractual Services	**28,575**	**24,287**	**30,959**	**-**	**30,959**
Capital Outlay					
8120 Vehicles	**-**	**-**	**-**	**-**	**-**
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**7,750**	**14,910**	**14,870**	**-**	**14,870**
Vehicle Replacement Contribution			*14,870*		*14,870*
Total Transfers Out	**7,750**	**14,910**	**14,870**	**-**	**14,870**
Total Soc. Svcs - Senior Transportation	**99,268**	**79,407**	**83,639**	**-**	**83,639**

Operating Budget Detail

Fund: Community Action Program

Division: 203 -7509 - **Community Action Program**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Human Services Specialist	-	-	2.00		
Social Services Coordinator	2.00	2.00	-		
Total Authorized FTE	**2.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**61,623**	**118,820**	**110,510**	**-**	**110,510**
Salaries & Wages	*44,161*	*84,420*	*76,900*		*76,900*
Employee Benefits	*8,036*	*17,500*	*15,930*		*15,930*
Employee Health & Dental	*9,426*	*16,900*	*17,680*		*17,680*
Total Personal Services	**61,623**	**118,820**	**110,510**	**-**	**110,510**
Contractual Services					
6070 Interpreter Fees	**170**	**2,500**	**2,500**	**-**	**2,500**
Interpreter Services			*2,500*		*2,500*
6180 Other Professional Services	**-**	**11,000**	**11,000**	**-**	**11,000**
Angel Call center system			*11,000*		*11,000*
6210 Postage	**-**	**-**	**-**	**-**	**-**
6220 Telephone Service	**-**	**1,050**	**1,050**	**-**	**1,050**
Communication Charges			*1,050*		*1,050*
6280 Internal Printing/Copy Charges	**-**	**330**	**-**	**-**	**-**
6325 Contractual Maint./Technology	**4,675**	**-**	**-**	**-**	**-**
6570 Printing	**-**	**-**	**-**	**-**	**-**
Total Contractual Services	**4,845**	**14,880**	**14,550**	**-**	**14,550**
Commodities					
7010 General Office Supplies	**-**	**2,940**	**2,940**	**-**	**2,940**
General Office Supplies			*440*		*440*
Office supplies			*2,500*		*2,500*
Total Commodities	**-**	**2,940**	**2,940**	**-**	**2,940**
Transfers Out					
9863 Transfer Out 603--Equipment	**-**	**-**	**-**	**-**	**-**
Total Transfers Out	**-**	**-**	**-**	**-**	**-**
Total Community Action Program	**66,468**	**136,640**	**128,000**	**-**	**128,000**

Operating Budget Detail

Fund: Home Grant

Division: 205 -7500 - **Neighborhood & Family Services Admin**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**3,076**	**-**	**-**	**-**	**-**
Salaries & Wages	*2,578*	*-*			
Employee Benefits	*498*	*-*			
Total Personal Services	**3,076**	**-**	**-**	**-**	**-**
Contractual Services					
6180 Other Professional Services	**-**	**8,500**	**8,500**	**-**	**8,500**
Total Contractual Services	**-**	**8,500**	**8,500**	**-**	**8,500**
Total Neighborhood & Family Services Admin	**3,076**	**8,500**	**8,500**	**-**	**8,500**

Division: 205 -7565 - **Substantial Rehabilitation**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**-**	**-**	**-**	**-**	**-**
Salaries & Wages	*-*	*-*			
Salaries & Wages	*-*	*-*			
Employee Benefits	*-*	*-*			
Employee Benefits	*-*	*-*			
Total Personal Services	**-**	**-**	**-**	**-**	**-**
Contractual Services					
6180 Other Professional Services	**-**	**125,717**	**125,720**	**100,850**	**226,570**
Substantial Home Repair Program-construction and related expenses - Carryover				*50,850*	*50,850*
Substantial Home Repair Program-construction and related expenses - Carryover				*50,000*	*50,000*
Substantial rehab - construction and related services including but not limited to: hazard testing, environmental review, title, and relocation			*125,720*		*125,720*
Total Contractual Services	**-**	**125,717**	**125,720**	**100,850**	**226,570**
Total Substantial Rehabilitation	**-**	**125,717**	**125,720**	**100,850**	**226,570**

Operating Budget Detail

Fund: Home Grant

Division: 205 -7575 - **Home Local Match**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6180 Other Professional Services	**20,852**	**-**	**-**	**66,420**	**66,420**
HOME match-homebuyer assistance and related costs, rehab construction and related expenses - Carryover				*7,500*	*7,500*
HOME match-homebuyer assistance and related costs, rehab construction and related expenses - Carryover				*15,370*	*15,370*
HOME match-homebuyer assistance and related costs, rehab construction and related expenses - Carryover				*11,350*	*11,350*
HOME match-homebuyer assistance and related costs, rehab construction and related expenses - Carryover				*32,200*	*32,200*
Total Contractual Services	**20,852**	**-**	**-**	**66,420**	**66,420**
Total Home Local Match	**20,852**	**-**	**-**	**66,420**	**66,420**

Operating Budget Detail

Fund: Other Grants

Division: 209 -7599 - **NSP (Neighborhood Stabalization Program)**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Personal Services</u>					
5000 Personal Services	**9,624**	**-**	**-**	**-**	**-**
Salaries & Wages	*8,140*	*-*			
Employee Benefits	*1,484*	*-*			
Total Personal Services	**9,624**	**-**	**-**	**-**	**-**
<u>Contractual Services</u>					
6187 Redevelopment	**1,835**	**-**	**-**	**293,035**	**293,035**
NSP1 program income-redevelopment-construction and related expenses - Carryover				*87,885*	*87,885*
NSP3 program income-redevelopment-construction and related expenses - Carryover				*205,150*	*205,150*
6520 Training	**-**	**-**	**-**	**2,705**	**2,705**
NSP3 program income-redevelopment-construction and related expenses - Carryover				*2,705*	*2,705*
6580 Publication of Legal Notices	**2,089**	**-**	**-**	**-**	**-**
Total Contractual Services	**3,924**	**-**	**-**	**295,740**	**295,740**
<u>Commodities</u>					
7410 Parts	**-**	**-**	**-**	**-**	**-**
Total Commodities	**-**	**-**	**-**	**-**	**-**
Total NSP (Neighborhood Stabalization Program)	**13,548**	**-**	**-**	**295,740**	**295,740**

Operating Budget Detail

Fund: CDBG

Division: 240 -7500 - **Neighborhood & Family Services Admin**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Housing and Community Development Manager	-	1.00	1.00		
CDBG Program Manager	1.00	-	-		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**111,178**	**113,630**	**113,780**	**-**	**113,780**
Salaries & Wages	*89,106*	*86,310*	*86,400*		*86,400*
Employee Benefits	*17,220*	*18,870*	*18,540*		*18,540*
Employee Health & Dental	*4,852*	*8,450*	*8,840*		*8,840*
Total Personal Services	**111,178**	**113,630**	**113,780**	**-**	**113,780**
Contractual Services					
6180 Other Professional Services	**-**	**-**	**-**	**-**	**-**
6220 Telephone Service	**39**	**500**	**500**	**-**	**500**
6280 Internal Printing/Copy Charges	**1,716**	**2,000**	**-**	**-**	**-**
6281 Risk Management Charges	**1,890**	**1,910**	**1,910**	**-**	**1,910**
6500 Memberships	**-**	**1,200**	**1,200**	**-**	**1,200**
6510 Mileage Reimbursement	**-**	**150**	**150**	**-**	**150**
6520 Training	**709**	**3,040**	**3,040**	**-**	**3,040**
6525 Marketing	**-**	**1,000**	**1,000**	**-**	**1,000**
6540 Meeting Expense	**14**	**500**	**500**	**-**	**500**
6550 Subscriptions	**-**	**600**	**600**	**-**	**600**
6560 Data Base Subscriptions	**-**	**500**	**500**	**-**	**500**
Database subscriptions			*500*		*500*
6570 Printing	**453**	**500**	**500**	**-**	**500**
6580 Publication of Legal Notices	**-**	**3,000**	**3,000**	**-**	**3,000**
Total Contractual Services	**4,821**	**14,900**	**12,900**	**-**	**12,900**
Commodities					
7010 General Office Supplies	**602**	**750**	**750**	**-**	**750**
7080 Office Equipment	**-**	**600**	**600**	**-**	**600**
7081 Technology Hardware	**480**	**-**	**-**	**-**	**-**
7085 Technology Software	**-**	**500**	**500**	**-**	**500**
Computers and Software Licensing			*500*		*500*
7114 Spec Events Supplies/Equip	**-**	**-**	**-**	**-**	**-**
7140 Furnishings	**-**	**770**	**770**	**-**	**770**
Office Furnishings			*770*		*770*
Total Commodities	**1,082**	**2,620**	**2,620**	**-**	**2,620**
Transfers Out					
9863 Transfer Out 603--Equipment	**1,030**	**1,070**	**1,060**	**-**	**1,060**
Technology Replacement Contribution			*1,060*		*1,060*

Operating Budget Detail

Fund: CDBG

Division: 240 -7500 - **Neighborhood & Family Services Admin**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
Total Transfers Out	**1,030**	**1,070**	**1,060**	**-**	**1,060**
Total Neighborhood & Family Services Admin	**118,111**	**132,220**	**130,360**	**-**	**130,360**

Division: 240 -7564 - **Emergency Rehabilitation**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**8,208**	**-**	**-**	**-**	**-**
Salaries & Wages	-	-			
Salaries & Wages	-	-			
Salaries & Wages	*6,820*	-			
Employee Benefits	-	-			
Employee Benefits	-	-			
Employee Benefits	*1,388*	-			
Total Personal Services	**8,208**	**-**	**-**	**-**	**-**
Contractual Services					
6180 Other Professional Services	**-**	**137,500**	**137,500**	**504,545**	**642,045**
Emergency Home Repair Program-construction and related services - Carryover				*151,655*	*151,655*
Emergency Home Repair Program-construction and related services - Carryover				*146,410*	*146,410*
Emergency Home Repair Program-construction and related services - Carryover				*206,480*	*206,480*
Emergency Rehabilitation - construction and construction related services including but not limited to: hazard testing, title, environmental review and relocation			*137,500*		*137,500*
Total Contractual Services	**-**	**137,500**	**137,500**	**504,545**	**642,045**
Total Emergency Rehabilitation	**8,208**	**137,500**	**137,500**	**504,545**	**642,045**

Operating Budget Detail

Fund: CDBG

Division: 240 -7598 - **Small Business Revitalization**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6180 Other Professional Services	**1,225**	**39,960**	**39,960**	**201,485**	**241,445**
Other Professional Services			*39,960*		*39,960*
Revitalization-construction and related services - Carryover				*46,305*	*46,305*
Revitalization-construction and related services - Carryover				*40,000*	*40,000*
Revitalization-construction and related services - Carryover				*64,650*	*64,650*
Revitalization-construction and related services - Carryover				*14,790*	*14,790*
Revitalization-construction and related services - Carryover				*35,740*	*35,740*
6520 Training	**-**	**-**	**-**	**-**	**-**
6570 Printing	**275**	**-**	**-**	**2,500**	**2,500**
Revitalization-construction and related services - Carryover				*2,500*	*2,500*
Total Contractual Services	**1,500**	**39,960**	**39,960**	**203,985**	**243,945**
Commodities					
7114 Spec Events Supplies/Equip	**68**	**-**	**-**	**64,650**	**64,650**
Revitalization-construction and related services - Carryover				*64,650*	*64,650*
Total Commodities	**68**	**-**	**-**	**64,650**	**64,650**
Total Small Business Revitalization	**1,568**	**39,960**	**39,960**	**268,635**	**308,595**

Public Works

- Water Operations
- Wastewater Operations
- Water Resource Planning
- Quality & Regulatory Compliance
- Street Maintenance
- Solid Waste & Recycling
- Fleet Services

Department Description

The Public Works Department delivers essential public services to the community through valued customer service, effective operations, and sound planning. We strive to be a highly regarded public service provider, and to be recognized as an industry leader by the community and our peers.

The Department's programs include Water, Wastewater, Sanitation, Streets and Fleet Services. The following divisions combine to support these primary Departmental programs:

The Administration Division oversees daily operations, manages the department budget, optimizes asset management, promotes team building, advances strategic planning, and implements the water and sewer capital improvement program.

The Water Resources Planning Division tracks all water resource issues, advocates policy and direction, participates in regional resource and infrastructure planning, evaluates growth impacts, projects future water demands, and identifies programs and projects to expand water supplies.

The Water Quality and Regulatory Compliance Division ensures all department operations comply with applicable laws and regulations, manages renewable water resources by maintaining compliance with federal and state water laws, promotes water conservation, and operates the Crystal Gardens Water Treatment and McDowell Road Recharge Facilities.

The Water Operations Division provides for the production, storage, treatment, and distribution of potable water supplies to approximately 23,000 customers in compliance with applicable regulations, is responsible for all water system repairs and maintenance activities and ensures meter reading accuracy.

The Wastewater Operations Division ensures the effective operation of the wastewater collection systems and the water reclamation facility in compliance with applicable regulations, and with a primary emphasis on the production of reclaimed water for recharge and/or reuse.

The Sanitation Division provides curbside container service, curbside uncontained service and recycling services. The division strives to operate an environmentally sound program, encouraging recycling and proper disposal of all waste streams. The inspectors ensure the program is in compliance with all regulations.

The Street Maintenance Division provides safe, reliable, clean streets and right of ways throughout the entire community. The program includes street sweeping, potholing, crack sealing and repairs, and all general maintenance designed to extend the life of City streets.

The Fleet Services Division provides preventative maintenance and repairs for the fleet of City-owned vehicles and equipment, manages the City's fuel inventory, develops and maintains the City's vehicle replacement program and provides operational and maintenance cost analysis.

Each Division's activities ensure that the City can provide essential public services to the community through valued customer service, effective operations, and sound planning.

Supplemental Summary: Public Works

FTE	Description	Ongoing	Onetime	Total
-	Fleet Services Rate Study	-	30,000	30,000
-	Sanitation Rate Study	-	20,000	20,000
-	Household Hazardous Waste Event	53,150	-	53,150
1.0	Recycling Coordinator/Inspector	91,610	30,000	121,610
-	SCADA System Upgrades	-	110,000	110,000
-	Salt River Project Fees	30,000	55,000	85,000
-	Laboratory Fees	-	16,100	16,100
-	Replace Epoxy Coating on Floors in Fleet Shop	-	60,000	60,000
-	Increases in Fleet Contractual Maintenance and Parts	71,600	-	71,600
-	Increases in Fuel Costs and Usage	75,000	-	75,000
-	Recycling Processing Fees	-	80,000	80,000
-	Increase in Residential Solid Waste and Recycling Containers	32,000	-	32,000
-	Landfill and Green Waste Disposal Increases	76,500	-	76,500
1.0	**Total Requests Public Works**	**429,860**	**401,100**	**830,960**

Detailed Supplemental Report

Supplemental Detail

Title: **Household Hazardous Waste Event** Amount: **$53,150**

Category: Available Revenue **Related Council Goal:** 0

The City of Avondale works cooperatively with southwest valley cities to hold household hazardous waste events. One event is hosted by Avondale and one by Goodyear. When Avondale is the host the City must contract for and pay the full cost of the event. Each participating city will reimburse Avondale for its portion. When Goodyear hosts the event, Avondale must reimburse Goodyear for our portion. Current appropriations of $22,000 only account for Avondale's portion of both events. This request is to appropriate the full expenditure amounts. Reimbursements will be recorded as revenues to offset expenditures.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
520	6830	6181	Household Hazardous Waste Events-Avondale hoste	53,150	0
			Totals	**53,150**	**0**

Title: **Sanitation Rate Study** Amount: **$20,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The City provides sanitation services to Avondale residents at a flat rate of $20 per month. This rate has been consistent since FY2010-11. With increases in population and changes in the generation of waste and recyclables, staff feels it is important to have a study conducted by an external party to ensure that rates are set at an amount sufficient to generate the required revenues to cover costs of operations. In addition to covering the costs of day-to-day operations, revenues should also allow for funding reserves to ensure timely replacement of assets which will minimize disruptions in operations. Because sanitation services is considered an enterprise operation, it is important that revenues generated are sufficient to ensure full cost-recovery.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
520	6810	6180	Sanitation Rate Study	0	20,000
			Totals	**0**	**20,000**

Supplemental Detail

Title: **Fleet Services Rate Study** Amount: **$30,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The City's Fleet Services division in the Public Works department provides routine and as-needed vehicle maintenance on the city's fleet to ensure vehicles are able to operate smoothly and extend the life-cycle of the vehicles as much as possible. As these operations are considered an internal service to City-wide departments and funds, it is important to ensure that rates are set to an amount that ensures full cost-recovery.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
606	5200	6180	Fleet Services Rate Study	0	30,000
			Totals	**0**	**30,000**

Title: **Landfill and Green Waste Disposal Increases** Amount: **$76,500**

Category: Inflationary **Related Council Goal:** 0

This request is based on the forecasted increase in the amount of material collected by our residential solid waste and green waste programs and Streets division. It will also address a contractual increase in our landfill tipping fees.

Since 2012/13, the average amount of residential contained and bulk waste collected has increased an average of just over 2% per year. This material is sent to the City of Glendale landfill for disposal. The City is in the second year of the current IGA with Glendale and the contract specifies that tipping fees are to increase from $27.50 to $28.25 per ton. This request will fund the projected landfill increases in the city's residential contained and bulk waste services.

This increase in Glendale tipping fees will also affect the City's Streets Division. In the past year the division has been involved with maintaining the City's storm water basins and vacant lots. Also, the amount of material collected from our street sweeping operations has been increasing. This request will fund the projected landfill increases for the Streets Division.

Since the creation of the Green Waste Program in October 2013, the amount of material collected has been increasing annually. We are projecting that this year we will use the entire budget for our Green Waste fees with our vendor Duncan Farms. This request will provide additional funding for the Green Waste Program.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
201	6600	6150	Landfill Fees	6,500	0
520	6800	6150	Landfill Fees	50,000	0
520	6820	6150	Landfill Fees	15,000	0
520	6840	6150	Landfill Fees	5,000	0
			Totals	**76,500**	**0**

Supplemental Detail

Title: **Salt River Project Fees** Amount: **$85,000**

Category: Inflationary **Related Council Goal:** 0

Staff is requesting $30,000 in ongoing funds to cover the cost of Salt River Project (SRP) water. SRP provides one-third of Avondale's water supply. Avondale resides on about 4,700 acres of Salt River Project Association land. With that land the City is entitled to approximately 2-acre feet of water per acre, depending on the annual watershed performance. SRP is a power and water entity that subsidizes their water costs with power profits. The SRP Board has voted to balance the subsidies over the next 10 years. The City should expect an increase of 6% each year for the cost of water and 3.5% increase on water delivery fees.
Staff is requesting $55,000 in onetime funds for NAUSP maintenance costs. The New River - Agua Fria Underground Storage Project (NAUSP) is an SRP operated underground water storage facility. The parties who share ownership of the NAUSP include Avondale, Peoria, Glendale, Chandler, and Salt River Project. Over the past two years the underground storage facility, also called a recharge facility, has been experiencing slowed percolation issues. Salt River Project put together a hydrogeology team to investigate the issue, along with informing the representatives from each city during the process. The outcome of the investigation warranted top soil removal, drilling 30-foot boreholes, and further soil profiling. The total cost of the work, is $550,000 and will be split between all parties by their ownership percentage. In the case of Avondale, our ownership is 10%. Therefore, the onetime increase of $55,000 is requested to cover the added O&M expense. SRP has been monitoring the percolation rate after the work concluded, and the results are very successful.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
501	9112	6275	NAUSP Operations and maintenance fees	0	55,000
501	9112	6350	Salt River Project Water Fees	30,000	0
			Totals	**30,000**	**55,000**

Title: **SCADA System Upgrades** Amount: **$110,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The programmable logic controllers (PLC) for the Water Reclamation Facility supervisory control and data acquisition (SCADA) systems are aging past their recommended ten year life cycle. The PLC's are the technological heart of the SCADA system providing real time data monitoring, remote control and alarming capability of critical facilities and functions throughout the water reclamation facitlity and its processes. The project will upgrade the PLC's at the Water Reclamation Facility for prime efficiency with expanded operations. The new PLC platform is designed with enhanced cyber security controls to keep the safe from outside threats. The PLC's are the running on a coaxial network that is also aging. This project will upgrade the communication network to fiber-optic technology which will drastically improve speed and reliability. The program cost is $110,000, $70,000 for PLC Hardware and $40,000 for fiber optic network conversion.

FTE: Priority: 1

Account Number:				Ongoing	Onetime
503	9235	8620	SCADA System Upgrade	0	110,000
			Totals	**0**	**110,000**

Supplemental Detail

Title: **Recycling Processing Fees** Amount: **$80,000**

Category: Inflationary **Related Council Goal:** 0

Avondale currently has an IGA with the City of Phoenix to process our recyclable materials. The IGA was set up to provide Avondale with compensation for each ton of recyclable material accepted and processed. The recycling industry has experienced changes. The recycling markets are volatile and are in a downward cycle. Commodity prices for cardboard, plastics, metals and paper have all continued to fall over the last five years. There are a number of factors that have contributed to this decline, including a slowing demand from China, over supply, and contamination.

The City of Phoenix requested an adjustment in the terms of the IGA, specifically in the compensation section. This adjustment was necessary as the cost of processing the materials is exceeding what they can be sold for. Staff negotiated new terms of the IGA, which we believe are fair for both parties and will allow the recycling partnership to continue. Council approved the new terms and amended the IGA in January to reflect the necessary adjustments. Staff is requesting $80,000 in funding to cover the cost of processing recylable materials collected in our curbside program. Staff will work closely with Phoenix to monitor the market for recycled materials and keep Council informed of any changes that could impact our operating budget.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
520	6830	6151	Recycling Handling Fees	0	80,000
			Totals	**0**	**80,000**

Title: **Increases in Fuel Costs and Usage** Amount: **$75,000**

Category: Inflationary **Related Council Goal:** 0

The Fleet division manages the City' diesel and unleaded fuel system located at the Municipal Operations Service Center. In addition, we provide fuel cards for employees traveling outside city limits and for Police motorcycles.

Based on projected increases in the miles driven by the City fleet and allowing for increases in average fuel costs, the current fuel budget of $756,000 will not be adequate in FY19/20. We are forecasting a need for an additional $75,000 to meet the anticipated increases in fuel usage and costs.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
606	5200	7420	Fuel Cost Increases	75,000	0
			Totals	**75,000**	**0**

Supplemental Detail

Title: **Laboratory Fees** Amount: **$16,100**

Category: Mandates/Regulatory **Related Council Goal:** 0

In addition to normal water quality monitoring and reporting, the 1996 Safe Drinking Water Act (SDWA) amendments require the City of Avondale Public Water System to monitor for additional contaminants at each of the City's Entry Point to the Distribution System (EPDS) on a cyclical basis. This year the City of Avondale will need to conduct special monitoring for these contaminants at each EPDS:

Volatile Organic Compounds (VOC) - required once every three years,
Inorganic Compounds (IOC) - required once every three years,
Synthetic Organic Chemicals (SOC) - required twice in a three year period.

As part of the SDWA, Lead and Copper Rule, the City is also required to do consumer monitoring for Lead and Copper at customers' homes once every three years. Monitoring to meet this requirement will also take place this fiscal year.

The City will monitor for these contaminants in FY 2019-2020 with estimated additional laboratory costs of $16,086.00.

FTE: Priority: 2

Account Number:				Ongoing	Onetime
501	9115	6120	Laboratory Fees	0	16,100
			Totals	**0**	**16,100**

Title: **Increase in Residential Solid Waste and Recycling Containers** Amount: **$32,000**

Category: Demographic Growth **Related Council Goal:** 0

This request is based on the forecasted increase in the number of new residential solid waste and recycling containers needed in the City and an increased need to replace existing can that have been damaged or become unusable due to age.

The City currently owns and maintains approx. 43,500 solid waste and recycling containers. For the past 5 years, the City has been replacing an average of 2,260 containers annually or 5.2% of the total inventory. In addition, the number of containers provided for new service accounts has also been increasing and is expected to remain around 600 containers annually.

This request will fund the projected increase needed in the residential solid waste and recycling container budget to allow staff to purchase approximately 2,900 new containers annually.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
520	6800	7680	Replacement and new containers	32,000	0
			Totals	**32,000**	**0**

Supplemental Detail

Title: **Increases in Fleet Contractual Maintenance and Parts** Amount: **$71,600**

Category: Inflationary **Related Council Goal:** 0

The request is based on a forecasted increase in the Contractual Maintenance and Parts line items in the City's Fleet budget.

Starting in FY18/19, the City began to utilize a contractor to provide labor for mounting the large tires used by the heavy equipment like solid waste vehicles, street sweepers, road grader, backhoes and dump trucks. Using this contractor freed up our limited Fleet staff resources as well and helped to eliminate a safety hazard for our staff. In FY18/19 we were able to make adjustments in the Fleet budget to fund this contract. Moving forward we are requesting $15,600 in new ongoing funds to continue using this outside labor contract.

The current parts budget of $300,000 per year is not sufficient. Expenditures for the last fiscal years (FY17/18) were at $346,000, we are on trend to spend at the same level as last year. This request of $56,000 in ongoing funding will allow for an expected inflationary increase of approximately 3%.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
606	5200	6330	Outside labor for tire mounting	15,600	0
606	5200	7410	Parts budget increase	56,000	0
			Totals	**71,600**	**0**

Title: **Replace Epoxy Coating on Floors in Fleet Shop** Amount: **$60,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This requested will provided funding to replace the epoxy coating in the City's Fleet Building. The building was originally constructed in 2000. The concrete floors in the Maintenance shop and the Small Equipment room (approx. 8,600 sqft) were originally protected with an epoxy coating system. Due to its age and constant wear, the original epoxy flooring has worn through and has exposed the concrete in many areas.

FTE: Priority: 4

Account Number:				Ongoing	Onetime
606	5200	8230	Improve/Alter Existing Structure	0	60,000
			Totals	**0**	**60,000**

Supplemental Detail

Title: **Recycling Coordinator/Inspector** Amount: **$121,610**

Category: Demographic Growth **Related Council Goal:** 0

Due to the changes occurring in the recycling markets and an updated contract with Phoenix for processing recyclable materials the need for Recycling inspections and public education has increased. Under the new contract Avondale will now be paying per ton of recyclable materials delivered to Phoenix. This is a shift from the past where the City of Avondale was often paid for recyclables. Contamination in the recyclable materials is the number one driver of costs. As a result, Public Works has the need to increase education and inspections in the recycling program to improve the quality of the materials collected. We will be working cooperatively with the City of Phoenix to standardize messaging to the public on proper recycling habits. Our plan is to develop a new education campaign that provides a simple message which can be distributed through multiple outlets, as well as increasing our inspection efforts. An additional recycling coordinator/inspector is requested to help in these efforts.

FTE: 1 Priority: 4

Account Number:				Ongoing	Onetime
520	6830	5010	Salaries and Wages	62,650	0
520	6830	5110	Social Security (OASDI)	3,880	0
520	6830	5120	Arizona State Retirement	7,480	0
520	6830	5160	Health Insurance	9,000	0
520	6830	5170	Life Insurance	270	0
520	6830	5180	Dental Insurance	600	0
520	6830	5190	Workers Compensation	130	0
520	6830	5220	Medicare	910	0
520	6830	6282	Equipment Maintenance Charges	2,400	0
520	6830	8120	Truck	0	30,000
520	6830	9858	Vehicle Replacement Contribution	4,290	0
			Totals	**91,610**	**30,000**

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	7,641,827	7,736,465	8,690,166	8,714,476	8,714,476	8,369,678
Contractual Services	8,447,201	8,216,356	9,970,306	10,014,379	10,014,379	9,689,130
Commodities	3,061,248	3,410,559	4,041,216	4,174,915	4,174,915	4,120,191
Capital Outlay	12,035,449	12,152,295	737,000	1,321,600	1,321,600	788,800
Other	3,020,220	3,202,620	3,202,600	3,202,600	3,202,600	3,202,600
Debt Service	63,985	267,228	1,281,415	2,562,830	2,562,830	1,153,005
Transfers Out	15,767,513	9,611,671	6,027,380	6,027,380	6,027,380	6,597,520
Contingency	-	-	2,550,000	5,100,000	5,100,000	2,550,000
Total by Category	**50,037,443**	**44,597,194**	**36,500,083**	**41,118,180**	**41,118,180**	**36,470,924**
Expenditures by Division						
Fleet Services	2,033,596	2,297,001	2,618,345	2,676,445	2,676,445	2,542,075
Field Operations Administration	124,072	15,223	2,870	2,870	2,870	-
Motor Pool	41,727	31,884	31,960	31,960	31,960	47,750
Streets	1,493,940	1,824,433	2,045,657	2,057,722	2,057,722	2,172,035
Solid Waste	4,206,664	4,606,240	4,461,343	4,973,383	4,973,383	4,664,537
Sanitation-Uncontained	649,696	744,743	692,560	694,410	694,410	765,770
Recycling, Education and Enforcement	279,261	328,426	341,110	345,490	345,490	229,840
Green Waste	260,413	242,052	247,625	249,095	249,095	274,205
Water Distribution	8,208,101	8,338,987	2,643,745	2,665,686	2,665,686	2,693,565
Water Administration	5,332,107	5,620,775	6,035,199	7,290,959	7,290,959	5,745,020
GIS and Land Services	998	88	-	-	-	-
Water Resources	1,532,862	1,554,338	1,892,990	1,951,720	1,951,720	1,819,570
Water Quality	470,123	566,051	687,740	696,748	696,748	648,100
Wetlands Treatment	125,574	144,409	193,410	218,640	218,640	324,130
Water Production	3,342,469	3,149,847	4,245,371	4,225,417	4,225,417	4,120,831
SCADA - Water	-	-	-	104,000	104,000	207,240
Wastewater Collection	1,943,023	1,697,366	2,111,238	2,313,678	2,313,678	2,161,088
Wastewater Administration	11,089,374	3,805,821	4,414,470	6,702,127	6,702,127	4,236,218
Wastewater Lift Stations	8,980	41,442	3,080	3,080	3,080	3,080
SCADA - Sewer	-	-	-	14,000	14,000	66,640
Water Reclamation Facility	8,894,033	9,587,838	3,831,140	3,828,520	3,828,520	3,645,360
SCADA - WWTP	-	-	-	72,000	72,000	103,640
Wastewater	430	230	230	230	230	230
Total by Division	**50,037,443**	**44,597,194**	**36,500,083**	**41,118,180**	**41,118,180**	**36,470,924**
Expenditures by Fund						
General Fund	165,799	47,107	34,830	34,830	34,830	47,750
Highway User Revenue Fund	1,493,940	1,824,433	2,045,657	2,057,722	2,057,722	2,172,035
Water Operations	19,012,234	19,374,575	15,698,535	17,153,250	17,153,250	15,558,536

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditures by Fund						
Sewer Operations	21,935,840	15,132,477	10,359,938	12,933,415	12,933,415	10,216,036
Sanitation	5,396,034	5,921,601	5,742,778	6,262,518	6,262,518	5,934,492
Fleet Services Fund	2,033,596	2,297,001	2,618,345	2,676,445	2,676,445	2,542,075
Total by Fund	**50,037,443**	**44,597,194**	**36,500,083**	**41,118,180**	**41,118,180**	**36,470,924**
Authorized Positions by Division						
Fleet Services	7.50	7.60	7.60	7.60	7.60	7.60
Streets	9.25	9.30	11.30	11.30	11.30	11.30
Solid Waste	14.25	12.50	13.50	13.50	13.50	13.50
Sanitation-Uncontained	3.00	4.00	4.00	4.00	4.00	4.00
Recycling, Education and Enforcement	2.00	2.00	2.00	1.00	2.00	1.00
Green Waste	1.00	2.00	2.00	2.00	2.00	2.00
Water Distribution	14.25	14.25	14.25	14.25	14.25	14.25
Water Administration	6.50	5.80	5.80	5.80	5.80	5.80
Water Resources	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality	4.00	4.00	4.00	4.00	4.00	4.00
Wetlands Treatment	2.00	1.00	1.00	2.00	1.00	2.00
Water Production	6.75	7.75	7.75	7.75	7.75	7.75
Wastewater Collection	7.25	7.25	7.25	7.25	7.25	7.25
Wastewater Administration	1.50	1.80	1.80	1.80	1.80	1.80
Water Reclamation Facility	12.75	12.75	12.75	12.75	12.75	12.75
Total Authorized FTE	**93.00**	**93.00**	**96.00**	**96.00**	**96.00**	**96.00**

Operating Budget Detail

Fund: General Fund

Division: 101 -5280 - Motor Pool

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6281 Risk Management Charges	3,050	2,260	780	-	780
6282 Equipment Management Charges	14,274	18,620	21,400	-	21,400
Total Contractual Services	17,324	20,880	22,180	-	22,180
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	14,560	11,080	25,570	-	25,570
Vehicle Replacement Contribution			*25,570*		*25,570*
Total Transfers Out	14,560	11,080	25,570	-	25,570
Total Motor Pool	31,884	31,960	47,750	-	47,750

Division: 101 -6600 - Streets

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6281 Risk Management Charges	-	-	730	-	730
Total Contractual Services	-	-	730	-	730
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	-	-	18,500	-	18,500
Vehicle Replacement Contribution			*18,500*		*18,500*
Total Transfers Out	-	-	18,500	-	18,500
Total Streets	-	-	19,230	-	19,230

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -6600 - Streets

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Water Resources Director	0.05	-	-		
Public Works Director	-	0.05	0.05		
Field Operations Assistant Director	0.05	-	-		
Public Works Assistant Director	-	0.05	0.05		
Streets Supervisor	-	1.00	1.00		
Street Maintenance Supervisor	1.00	-	-		
Executive Assistant	-	-	-		
Administrative Assistant	0.15	0.15	0.15		
Senior Management Assistant	0.05	-	-		
Senior Management Analyst	-	0.05	0.05		
Lead Equipment Operator	1.00	1.00	1.00		
Field Operations Crew Leader	-	-	-		
Senior Equipment Operator	-	1.00	1.00		
Equipment Operator	7.00	8.00	8.00		
Total Authorized FTE	**9.30**	**11.30**	**11.30**		
Personal Services					
5000 Personal Services	**728,627**	**951,132**	**917,230**	**-**	**917,230**
Salaries & Wages	*535,599*	*661,830*	*653,570*		*653,570*
Employee Benefits	*129,376*	*190,660*	*163,780*		*163,780*
Employee Health & Dental	*63,652*	*98,642*	*99,880*		*99,880*
Total Personal Services	**728,627**	**951,132**	**917,230**	**-**	**917,230**
Contractual Services					
6150 Landfill Fees	**36,467**	**13,500**	**13,500**	**-**	**13,500**
6180 Other Professional Services	**13,163**	**20,000**	**20,000**	**-**	**20,000**
Dead Animal Pickup			*16,000*		*16,000*
Gate Installation/Repair			*4,000*		*4,000*
6190 Other Fees	**-**	**2,000**	**2,000**	**-**	**2,000**
Earth Moving Permit			*2,000*		*2,000*
6220 Telephone Service	**6**	**-**	**-**	**-**	**-**
6221 Security Services	**3,530**	**3,535**	**3,535**	**-**	**3,535**
Streets portion of Security Guard Services			*3,535*		*3,535*
6230 Electricity	**233**	**1,000**	**1,000**	**-**	**1,000**
6250 Water	**27,529**	**20,000**	**20,000**	**-**	**20,000**
6280 Internal Printing/Copy Charges	**904**	**690**	**-**	**-**	**-**
6281 Risk Management Charges	**60,920**	**53,760**	**38,760**	**-**	**38,760**
6282 Equipment Management Charges	**196,840**	**212,810**	**251,150**	**-**	**251,150**

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -6600 - **Streets**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6300 Contractual Maint./Radio&Comm.	**8,486**	**7,680**	**8,800**	**-**	**8,800**
Radio System Maintenance - RWC			*5,400*		*5,400*
Vehicle GPS			*3,400*		*3,400*
6320 Contractual Maint./Building & Grounds	**-**	**45,000**	**-**	**-**	**-**
6325 Contractual Maint./Technology	**-**	**5,000**	**3,200**	**-**	**3,200**
Asset Management			*3,200*		*3,200*
6330 Contractual Maint./Vehicles	**1,791**	**-**	**-**	**-**	**-**
6500 Memberships	**225**	**1,780**	**1,780**	**-**	**1,780**
AZ LTAP			*1,500*		*1,500*
Municipal Signal Association			*280*		*280*
6520 Training	**1,971**	**5,400**	**5,400**	**-**	**5,400**
IMSA Certifications			*400*		*400*
Training			*5,000*		*5,000*
6540 Meeting Expense	**100**	**135**	**135**	**-**	**135**
6570 Printing	**-**	**100**	**100**	**-**	**100**
6640 Uniform Rental	**2,711**	**4,160**	**4,160**	**-**	**4,160**
6712 R&M R.O.W.	**145,986**	**155,295**	**200,295**	**40,000**	**240,295**
R&M ROW - Carryover				*40,000*	*40,000*
ROW Maintenance Contract & Repairs			*200,295*		*200,295*
Total Contractual Services	**500,862**	**551,845**	**573,815**	**40,000**	**613,815**
Commodities					
7010 General Office Supplies	**427**	**500**	**500**	**-**	**500**
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7116 Employee Awards/Recognition	**-**	**200**	**200**	**-**	**200**
7200 Uniform Purchase	**4,081**	**1,540**	**1,540**	**-**	**1,540**
7230 Safety Apparel/Equipment	**7,278**	**8,750**	**8,750**	**-**	**8,750**
7300 Food	**-**	**1,000**	**1,000**	**-**	**1,000**
Ice Delivery			*1,000*		*1,000*
7440 Small Tools and Instruments	**988**	**8,000**	**8,000**	**-**	**8,000**
7480 Bldg & Construction Materials	**1,864**	**2,000**	**2,000**	**-**	**2,000**
Materials & Supplies			*2,000*		*2,000*
7710 Street Maintenance Supplies	**52,554**	**47,000**	**47,000**	**-**	**47,000**
R&M Streets Supplies			*47,000*		*47,000*
7712 R.O.W. Maintenance Supplies	**34,280**	**43,000**	**41,880**	**-**	**41,880**
R.O.W. Maintenance Supplies			*21,880*		*21,880*
Weed Spraying Chemicals			*20,000*		*20,000*
7715 Sidewalk R&M Supplies	**5,818**	**15,000**	**15,000**	**-**	**15,000**
R&M Sidewalks Supplies			*15,000*		*15,000*
Total Commodities	**107,290**	**126,990**	**125,870**	**-**	**125,870**

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -6600 - **Streets**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Capital Outlay					
8070 Communication Equipment	-	-	-	-	-
8630 Equipment	8,519	-	-	-	-
Total Capital Outlay	8,519	-	-	-	-
Other					
9310 Administrative Indirect Charges	169,940	169,940	169,940	-	169,940
Indirect Administrative Charges			*169,940*		*169,940*
9330 Facilities Maintenance Charges	31,530	31,530	31,530	-	31,530
Facilities Charges			*31,530*		*31,530*
Total Other	201,470	201,470	201,470	-	201,470
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	275,605	160,980	311,530	-	311,530
Vehicle Replacement Contribution			*311,530*		*311,530*
9863 Transfer Out 603--Equipment	2,060	2,140	2,120	-	2,120
Technology Replacement Contribution			*2,120*		*2,120*
Total Transfers Out	277,665	163,120	313,650	-	313,650
Total Streets	1,824,433	1,994,557	2,132,035	40,000	2,172,035

Operating Budget Detail

Fund: Water Operations

Division: 501 -5200 - **Fleet Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6281 Risk Management Charges	-	-	110	-	110
Total Contractual Services	-	-	110	-	110
Transfers Out					
9856 Transfer Out 530--Water Replacement	-	-	4,000	-	4,000
Vehicle Replacement Contribution			*4,000*		*4,000*
Total Transfers Out	-	-	4,000	-	4,000
Total Fleet Services	-	-	4,110	-	4,110

Operating Budget Detail

Fund: Water Operations

Division: 501 -9100 - **Water Distribution**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Public Works Superintendent	0.25	0.25	0.25		
Water Distribution Supervisor	1.00	1.00	1.00		
Lead Water Resources Operator	1.00	-	-		
Lead Water Distribution Operator	-	1.00	1.00		
Senior Water Resources Operator	2.00	-	-		
Senior Water Distribution Operator	-	2.00	2.00		
Utility Location Specialist	1.00	1.00	1.00		
Water Resources Operator	7.00	-	-		
Water Distribution Operator	-	7.00	7.00		
Water Resources Mechanic	-	-	-		
Water Meter Technician	-	2.00	2.00		
Customer Service Technician	2.00	-	-		
Total Authorized FTE	**14.25**	**14.25**	**14.25**		
Personal Services					
5000 Personal Services	**995,337**	**1,141,128**	**1,117,278**	**-**	**1,117,278**
Salaries & Wages	*805,917*	*820,428*	*807,978*		*807,978*
Employee Benefits	*95,165*	*200,300*	*183,320*		*183,320*
Employee Health & Dental	*94,255*	*120,400*	*125,980*		*125,980*
Total Personal Services	**995,337**	**1,141,128**	**1,117,278**	**-**	**1,117,278**
Contractual Services					
6100 Finance and Banking Fees	**20,746**	**15,100**	**15,100**	**-**	**15,100**
6150 Landfill Fees	**-**	**-**	**-**	**-**	**-**
6160 Pest Control Service	**1,143**	**2,500**	**2,500**	**-**	**2,500**
Pest Control			*2,500*		*2,500*
6180 Other Professional Services	**8,251**	**9,990**	**9,990**	**-**	**9,990**
6190 Other Fees	**95**	**1,000**	**1,000**	**-**	**1,000**
Permit Fees			*1,000*		*1,000*
6225 Long Distance Phone Service	**3,176**	**2,200**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**2,553**	**4,280**	**-**	**-**	**-**
6281 Risk Management Charges	**62,870**	**57,100**	**55,930**	**-**	**55,930**
6282 Equipment Management Charges	**144,981**	**117,690**	**138,020**	**-**	**138,020**
6300 Contractual Maint./Radio&Comm.	**4,823**	**5,487**	**7,200**	**-**	**7,200**
ZONAR			*7,200*		*7,200*
6325 Contractual Maint./Technology	**5,655**	**5,900**	**5,900**	**-**	**5,900**
Contract Maintenance			*5,900*		*5,900*
6500 Memberships	**261**	**600**	**600**	**-**	**600**

Operating Budget Detail

Fund: Water Operations

Division: 501 -9100 - **Water Distribution**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services						
6520	**Training**	**3,342**	**8,250**	**8,250**	**-**	**8,250**
	Az Water Assoc (AzWA) Annual Conference			*1,000*		*1,000*
	CPM - Sr. Operator			*3,250*		*3,250*
	Operation Seminars and Training			*500*		*500*
	Tri-State Conference			*1,000*		*1,000*
	Workplace Safety Training			*2,500*		*2,500*
6540	**Meeting Expense**	**79**	**100**	**100**	**-**	**100**
6570	**Printing**	**164**	**200**	**200**	**-**	**200**
6610	**Rental Construction Equipment**	**13,191**	**10,000**	**10,000**	**-**	**10,000**
6640	**Uniform Rental**	**4,462**	**5,600**	**5,600**	**-**	**5,600**
6720	**R&M Machinery and Equipment**	**2,739**	**8,000**	**8,000**	**-**	**8,000**
6750	**R&M Water Distribution System**	**20,447**	**40,050**	**40,050**	**-**	**40,050**
6980	**Bad Debt Expense**	**26,429**	**-**	**-**	**-**	**-**
	Total Contractual Services	**325,407**	**294,047**	**308,440**	**-**	**308,440**
Commodities						
7010	**General Office Supplies**	**256**	**330**	**330**	**-**	**330**
7081	**Technology Hardware**	**586**	**-**	**-**	**-**	**-**
7085	**Technology Software**	**-**	**1,000**	**1,000**	**-**	**1,000**
	ITRON meter reading software maintenance agreement			*1,000*		*1,000*
7114	**Spec Events Supplies/Equip**	**-**	**100**	**100**	**-**	**100**
	Resident Appreciation Night			*100*		*100*
7165	**Other Equipment**	**-**	**-**	**-**	**-**	**-**
7200	**Uniform Purchase**	**1,107**	**1,500**	**1,500**	**-**	**1,500**
7230	**Safety Apparel/Equipment**	**9,945**	**7,250**	**7,250**	**-**	**7,250**
7300	**Food**	**1,964**	**2,000**	**2,000**	**-**	**2,000**
	Ice Delivery			*2,000*		*2,000*
7440	**Small Tools and Instruments**	**6,554**	**5,500**	**5,500**	**-**	**5,500**
7450	**Paint and Painting Supplies**	**-**	**500**	**500**	**-**	**500**
	Paint Supplies			*500*		*500*
7490	**Water System Supplies**	**210,921**	**248,155**	**248,155**	**-**	**248,155**
	Fire Hydrant Supplies			*38,000*		*38,000*
	Water Distribution System Supplies			*210,155*		*210,155*
7495	**Meter Equipment**	**290,003**	**360,000**	**363,287**	**-**	**363,287**
7710	**Street Maintenance Supplies**	**19,551**	**23,500**	**23,500**	**-**	**23,500**
	Asphalt			*20,000*		*20,000*
	Other Street Repair Supplies			*3,500*		*3,500*
7990	**Other Supplies**	**1,128**	**1,000**	**1,000**	**-**	**1,000**
	Total Commodities	**542,015**	**650,835**	**654,122**	**-**	**654,122**

Operating Budget Detail

Fund: Water Operations

Division: 501 -9100 - **Water Distribution**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Capital Outlay					
8510 Water System Construction	-	5,000	-	-	-
8630 Equipment	-	-	-	-	-
8998 Amortization Expense	74,514	-	-	-	-
8999 Depreciation Expense	5,868,689	-	-	-	-
Total Capital Outlay	5,943,203	5,000	-	-	-
Other					
9310 Administrative Indirect Charges	377,685	377,685	377,685	-	377,685
Indirect Administrative Charges			*377,685*		*377,685*
Total Other	377,685	377,685	377,685	-	377,685
Transfers Out					
9856 Transfer Out 530--Water Replacement	155,340	118,950	236,040	-	236,040
Technology Replacement Contribution			*44,500*		*44,500*
Vehicle Replacement Contribution			*191,540*		*191,540*
Total Transfers Out	155,340	118,950	236,040	-	236,040
Total Water Distribution	8,338,987	2,587,645	2,693,565	-	2,693,565

Operating Budget Detail

Fund: Water Operations

Division: 501 -9110 - **Water Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Water Resources Director	0.30	-	-		
Public Works Director	-	0.30	0.30		
Field Operations Assistant Director	0.30	-	-		
Public Works Assistant Director	-	0.30	0.30		
Engineering Project Manager	-	1.00	1.00		
Water Resources Project Manager	1.00	-	-		
Public Works Project Inspector	-	1.00	1.00		
Public Works Program Coordinator	1.00	-	-		
PW GIS Technician	1.00	-	-		
GIS Technician	-	1.00	1.00		
SCADA Instrumentation Control Analyst	-	1.00	1.00		
SCADA Specialist	1.00	-	-		
Administrative Assistant	0.90	0.90	0.90		
Executive Assistant	-	-	-		
Senior Management Assistant	0.30	-	-		
Senior Management Analyst	-	0.30	0.30		
Total Authorized FTE	**5.80**	**5.80**	**5.80**		
Personal Services					
5000 Personal Services	**626,098**	**672,840**	**479,020**	**-**	**479,020**
Salaries & Wages	*492,680*	*515,660*	*368,170*		*368,170*
Employee Benefits	*93,952*	*108,170*	*77,270*		*77,270*
Employee Health & Dental	*39,466*	*49,010*	*33,580*		*33,580*
Total Personal Services	**626,098**	**672,840**	**479,020**	**-**	**479,020**
Contractual Services					
6100 Finance and Banking Fees	**10,885**	**10,000**	**10,000**	**-**	**10,000**
6180 Other Professional Services	**160,602**	**199,440**	**199,440**	**15,291**	**214,731**
After Hours Answering Service			*9,000*		*9,000*
Emergency Preparedness Training Exercises			*10,000*		*10,000*
Planning, Engineering and Professional Services			*146,440*		*146,440*
Public Works Safety Committee			*1,000*		*1,000*
Utility Rate Model - Carryover				*15,291*	*15,291*
Water Modeling & Model Maintenance Fee			*33,000*		*33,000*
6190 Other Fees	**3,570**	**8,540**	**11,000**	**-**	**11,000**
ADEQ Certified Operator Fees			*9,000*		*9,000*
Other Fees			*2,000*		*2,000*
6210 Postage	**875**	**2,000**	**2,000**	**-**	**2,000**
6220 Telephone Service	**5,740**	**6,130**	**6,130**	**-**	**6,130**
Communication Charges			*6,130*		*6,130*

Operating Budget Detail

Fund: Water Operations

Division: 501 -9110 - **Water Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6221 Security Services	**10,600**	**14,480**	**25,480**	**-**	**25,480**
Security Guard Services			*25,480*		*25,480*
6225 Long Distance Phone Service	**656**	**-**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**5,043**	**4,365**	**-**	**-**	**-**
6281 Risk Management Charges	**17,265**	**15,750**	**12,010**	**-**	**12,010**
6282 Equipment Management Charges	**2,292**	**1,060**	**1,900**	**-**	**1,900**
6300 Contractual Maint./Radio&Comm.	**226**	**-**	**1,000**	**-**	**1,000**
Contractual Maint./Radio & Comm.			*1,000*		*1,000*
6320 Contractual Maint./Building & Grounds	**1,650**	**-**	**4,000**	**-**	**4,000**
Contractual Maint/Bldg & Grounds			*4,000*		*4,000*
6325 Contractual Maint./Technology	**34,571**	**52,000**	**32,500**	**-**	**32,500**
Asset Management			*30,000*		*30,000*
Utility Rate Model Annual Maintenance			*2,500*		*2,500*
6500 Memberships	**10,273**	**12,000**	**12,000**	**-**	**12,000**
American Water Works Association (AWWA)			*3,000*		*3,000*
Az Small Utilities Association			*1,000*		*1,000*
Other Agency and Individual Memberships			*1,500*		*1,500*
WERF			*2,500*		*2,500*
WRF			*4,000*		*4,000*
6520 Training	**9,126**	**10,483**	**14,500**	**-**	**14,500**
American Water Works Association (AWWA) Annual Conference			*3,275*		*3,275*
Az Water Assoc (AzWA) Annual Conference			*1,000*		*1,000*
Computer Applications Training			*1,500*		*1,500*
CPM			*3,225*		*3,225*
Other Training			*4,500*		*4,500*
Tri-State Conference			*1,000*		*1,000*
6540 Meeting Expense	**2,487**	**2,210**	**3,250**	**-**	**3,250**
6550 Subscriptions	**50**	**-**	**-**	**-**	**-**
6570 Printing	**315**	**5,500**	**5,500**	**-**	**5,500**
Printing			*500*		*500*
Water Supply Awareness Materials			*5,000*		*5,000*
6580 Publication of Legal Notices	**3,169**	**1,340**	**1,340**	**-**	**1,340**
6595 Sponsorships	**-**	**-**	**-**	**-**	**-**
6720 R&M Machinery and Equipment	**480**	**-**	**-**	**-**	**-**
6820 R&M Communication Equipment	**46,097**	**1**	**1**	**-**	**1**
SCADA upgrades, repair, maintenance (moved to 501-9122)			*1*		*1*
Total Contractual Services	**325,972**	**345,299**	**342,051**	**15,291**	**357,342**

Operating Budget Detail

Fund: Water Operations

Division: 501 -9110 - **Water Administration**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities						
7010	**General Office Supplies**	4,681	11,040	11,040	-	11,040
7080	**Office Equipment**	421	500	600	-	600
7081	**Technology Hardware**	11,608	-	-	-	-
7085	**Technology Software**	3,759	15,000	1,000	-	1,000
	Software			*1,000*		*1,000*
7114	**Spec Events Supplies/Equip**	459	1,165	2,998	-	2,998
	Misc Special Events			*1,198*		*1,198*
	United Way			*800*		*800*
	Water Supply Awareness Materials			*1,000*		*1,000*
7116	**Employee Awards/Recognition**	1,904	1,250	4,200	-	4,200
7140	**Furnishings**	102	500	1,000	-	1,000
7200	**Uniform Purchase**	2,727	-	-	-	-
7230	**Safety Apparel/Equipment**	1,886	-	-	-	-
7490	**Water System Supplies**	50,591	-	-	-	-
7990	**Other Supplies**	-	-	-	-	-
	Total Commodities	78,138	29,455	20,838	-	20,838
Capital Outlay						
8011	**Technology - Software**	-	-	-	-	-
8520	**Water Sys. Improve/Major Main.**	-	250,000	250,000	-	250,000
	Citywide Water System Improvements			*250,000*		*250,000*
	Total Capital Outlay	-	250,000	250,000	-	250,000
Other						
9310	**Administrative Indirect Charges**	479,670	479,670	479,670	-	479,670
	Indirect Administrative Charges			*479,670*		*479,670*
9330	**Facilities Maintenance Charges**	86,980	86,980	86,980	-	86,980
	Facilities Charges			*86,980*		*86,980*
9998	**Pending Invoices**	20	-	-	-	-
	Total Other	566,670	566,650	566,650	-	566,650
Debt Service						
9410	**Bond Redemption**	-	33,890	25,665	-	25,665
9420	**Bond Interest Payments**	625	2,095	1,065	-	1,065
	Total Debt Service	625	35,985	26,730	-	26,730
Transfers Out						
9852	**Transfer Out 514--Water Development**	4,002,822	-	-	3,000,000	3,000,000
	Transfer Out Water Construction				*3,000,000*	*3,000,000*
9856	**Transfer Out 530--Water Replacement**	20,380	27,550	44,370	-	44,370
	Technology Replacement Contribution			*27,430*		*27,430*
	Vehicle Replacement Contribution			*16,940*		*16,940*

Operating Budget Detail

Fund: Water Operations

Division: 501 -9110 - **Water Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
Total Transfers Out	4,023,202	27,550	44,370	3,000,000	3,044,370
Contingency					
9900 Contingency	-	-	-	1,000,000	1,000,000
Total Contingency	-	-	-	1,000,000	1,000,000
Total Water Administration	5,620,705	1,927,779	1,729,659	4,015,291	5,744,950

Operating Budget Detail

Fund: Water Operations

Division: 501 -9112 - **Water Resources**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Water Resources Manager	1.00	1.00	1.00		
Total Authorized FTE	**1.00**	**1.00**	**1.00**		
Personal Services					
5000 Personal Services	**121,659**	**132,510**	**133,070**	**-**	**133,070**
Salaries & Wages	*101,158*	*102,920*	*102,920*		*102,920*
Employee Benefits	*19,467*	*21,140*	*21,310*		*21,310*
Employee Health & Dental	*1,034*	*8,450*	*8,840*		*8,840*
Total Personal Services	**121,659**	**132,510**	**133,070**	**-**	**133,070**
Contractual Services					
6060 Attorney Fees	**51,234**	**74,000**	**-**	**-**	**-**
6180 Other Professional Services	**9,998**	**17,000**	**12,000**	**-**	**12,000**
SRP Meter Calibrations			*12,000*		*12,000*
6190 Other Fees	**159**	**2,900**	**2,900**	**-**	**2,900**
License and Fees			*2,900*		*2,900*
6225 Long Distance Phone Service	**328**	**500**	**-**	**-**	**-**
6275 NAUSP	**-**	**50,000**	**40,000**	**-**	**40,000**
NAUSP Operations and Maintenance Fees			*40,000*		*40,000*
6280 Internal Printing/Copy Charges	**1,329**	**380**	**-**	**-**	**-**
6281 Risk Management Charges	**11,890**	**11,360**	**9,320**	**-**	**9,320**
6282 Equipment Management Charges	**2,895**	**1,960**	**2,360**	**-**	**2,360**
6300 Contractual Maint./Radio&Comm.	**315**	**-**	**-**	**-**	**-**
6350 C.A.P. Purch. Water & DWR Fee	**1,248,469**	**1,491,000**	**1,486,000**	**-**	**1,486,000**
6500 Memberships	**72,672**	**77,360**	**77,360**	**-**	**77,360**
AMWUA Membership			*72,360*		*72,360*
Memberships			*1,000*		*1,000*
West Valley Water Assoc. Dues			*4,000*		*4,000*
6520 Training	**496**	**700**	**700**	**-**	**700**
6540 Meeting Expense	**-**	**150**	**150**	**-**	**150**
6590 Promotion and Publicity	**-**	**-**	**20,000**	**-**	**20,000**
Total Contractual Services	**1,399,785**	**1,727,310**	**1,650,790**	**-**	**1,650,790**
Commodities					
7010 General Office Supplies	**104**	**-**	**-**	**-**	**-**
Total Commodities	**104**	**-**	**-**	**-**	**-**
Other					
9310 Administrative Indirect Charges	**28,780**	**28,780**	**28,780**	**-**	**28,780**
Indirect Administrative Charges			*28,780*		*28,780*
Total Other	**28,780**	**28,780**	**28,780**	**-**	**28,780**

Operating Budget Detail

Fund: Water Operations

Division: 501 -9112 - **Water Resources**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9856 Transfer Out 530--Water Replacement	**4,010**	**4,390**	**6,930**	**-**	**6,930**
Technology Replacement Contribution			*2,120*		*2,120*
Vehicle Replacement Contribution			*4,810*		*4,810*
Total Transfers Out	**4,010**	**4,390**	**6,930**	**-**	**6,930**
Total Water Resources	**1,554,338**	**1,892,990**	**1,819,570**	**-**	**1,819,570**

Operating Budget Detail

Fund: Water Operations

Division: 501 -9115 - **Water Quality**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Water Resources Analyst	1.00	-	-		
Water Quality & Compliance Supervisor	-	1.00	1.00		
Environmental Coordinator	-	1.00	1.00		
Regulatory Compliance Coordinator-Cross Connection	1.00	-	-		
Water Conservation Coordinator	-	1.00	1.00		
Water Conservation and Education Specialist	1.00	-	-		
Regulatory Compliance Inspector	-	-	-		
Environmental Technician	1.00	1.00	1.00		
Total Authorized FTE	**4.00**	**4.00**	**4.00**		
Personal Services					
5000 Personal Services	**299,868**	**382,940**	**372,630**	**-**	**372,630**
Salaries & Wages	*237,023*	*281,980*	*275,660*		*275,660*
Employee Benefits	*45,996*	*67,160*	*61,610*		*61,610*
Employee Health & Dental	*16,849*	*33,800*	*35,360*		*35,360*
Total Personal Services	**299,868**	**382,940**	**372,630**	**-**	**372,630**
Contractual Services					
6120 Laboratory Fees	**37,777**	**45,000**	**45,000**	**-**	**45,000**
6180 Other Professional Services	**21,741**	**28,200**	**28,200**	**-**	**28,200**
Conservation Programming			*28,200*		*28,200*
6190 Other Fees	**14,447**	**15,053**	**15,053**	**-**	**15,053**
ADEQ Certifications			*5,000*		*5,000*
State and County Permitting Fees (ADEQ, ADWR, Dept. of Health Svcs, etc.)			*10,053*		*10,053*
6210 Postage	**99**	**500**	**500**	**-**	**500**
Water Conservation Mailings			*500*		*500*
6220 Telephone Service	**-**	**560**	**560**	**-**	**560**
Communication Charges			*560*		*560*
6225 Long Distance Phone Service	**328**	**-**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**7,671**	**6,720**	**-**	**-**	**-**
6281 Risk Management Charges	**8,340**	**8,120**	**7,940**	**-**	**7,940**
6282 Equipment Management Charges	**13,045**	**8,130**	**10,010**	**-**	**10,010**
6300 Contractual Maint./Radio&Comm.	**575**	**947**	**947**	**-**	**947**
Contractual Maint./Radio & Comm			*947*		*947*
6325 Contractual Maint./Technology	**54,000**	**36,000**	**36,000**	**-**	**36,000**
Compliance Management Software Maintenance			*36,000*		*36,000*

Operating Budget Detail

Fund: Water Operations

Division: 501 -9115 - **Water Quality**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6500 Memberships	8,120	9,500	9,500	-	9,500
Other Memberships			*1,000*		*1,000*
Tap Into Quality			*1,500*		*1,500*
Water Use It Wisely			*7,000*		*7,000*
6520 Training	8,633	7,000	7,000	-	7,000
6540 Meeting Expense	-	-	-	-	-
6570 Printing	21,319	25,500	25,500	-	25,500
Consumer Confidence Report			*18,000*		*18,000*
Other Material			*2,500*		*2,500*
Reduced Approps for contribution to Graphics Designer			*(3,000)*		*(3,000)*
Water Conservation Materials/Graphics			*8,000*		*8,000*
6580 Publication of Legal Notices	-	150	150	-	150
Total Contractual Services	196,095	191,380	186,360	-	186,360
Commodities					
7040 Books and Pamphlets	193	1,000	1,000	-	1,000
7081 Technology Hardware	545	550	550	-	550
Software			*550*		*550*
7085 Technology Software	-	150	150	-	150
Hardware			*150*		*150*
7114 Spec Events Supplies/Equip	5,875	5,000	5,000	-	5,000
Special Events Supplies/Equip			*5,000*		*5,000*
7150 Testing Materials/Lab Supplies	1,880	5,500	5,500	-	5,500
7200 Uniform Purchase	304	500	500	-	500
7230 Safety Apparel/Equipment	1,064	1,000	1,000	-	1,000
7410 Parts	9,267	14,850	14,850	-	14,850
Backflow Parts			*14,850*		*14,850*
7440 Small Tools and Instruments	302	-	-	-	-
7490 Water System Supplies	6,017	5,270	5,270	-	5,270
7991 Water Conservation Supplies	4,281	5,000	5,000	-	5,000
Rebates			*5,000*		*5,000*
Total Commodities	29,728	38,820	38,820	-	38,820
Other					
9310 Administrative Indirect Charges	36,130	36,130	36,130	-	36,130
Indirect Administrative Charges			*36,130*		*36,130*
Total Other	36,130	36,130	36,130	-	36,130

Operating Budget Detail

Fund: Water Operations

Division: 501 -9115 - **Water Quality**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9856 Transfer Out 530--Water Replacement	**4,230**	**6,470**	**14,160**	**-**	**14,160**
Technology Replacement Contribution			*4,350*		*4,350*
Vehicle Replacement Contribution			*9,810*		*9,810*
Total Transfers Out	**4,230**	**6,470**	**14,160**	**-**	**14,160**
Total Water Quality	**566,051**	**655,740**	**648,100**	**-**	**648,100**

Operating Budget Detail

Fund: Water Operations

Division: 501 -9119 - **Wetlands Treatment**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Environmental and Public Programs Supervisor	-	-	1.00		
Senior Water Recharge & Wetlands Operator	-	-	1.00		
Water Recharge & Wetlands Operator	1.00	1.00	-		
Total Authorized FTE	**1.00**	**1.00**	**2.00**		
Personal Services					
5000 Personal Services	**44,395**	**66,100**	**181,880**	**-**	**181,880**
Salaries & Wages	*36,232*	*46,220*	*134,900*		*134,900*
Employee Benefits	*7,809*	*11,430*	*29,300*		*29,300*
Employee Health & Dental	*354*	*8,450*	*17,680*		*17,680*
Total Personal Services	**44,395**	**66,100**	**181,880**	**-**	**181,880**
Contractual Services					
6180 Other Professional Services	**3,600**	**4,560**	**3,560**	**-**	**3,560**
Diving Services			*3,560*		*3,560*
6190 Other Fees	**8,500**	**8,500**	**8,500**	**-**	**8,500**
APP annual fee			*8,500*		*8,500*
6280 Internal Printing/Copy Charges	**15**	**30**	**-**	**-**	**-**
6281 Risk Management Charges	**3,280**	**2,500**	**4,240**	**-**	**4,240**
6282 Equipment Management Charges	**13,517**	**16,520**	**19,670**	**-**	**19,670**
6300 Contractual Maint./Radio&Comm.	**276**	**-**	**-**	**-**	**-**
6345 Contractual Maint./Machinery & Equip	**1,230**	**-**	**-**	**-**	**-**
6500 Memberships	**-**	**300**	**600**	**-**	**600**
Az Water Assoc. & Other			*600*		*600*
6520 Training	**1,795**	**5,000**	**6,010**	**-**	**6,010**
ADEQ Certification Training			*510*		*510*
Other Training			*5,000*		*5,000*
Workplace Safety Training			*500*		*500*
6570 Printing	**148**	**1,000**	**1,000**	**-**	**1,000**
6640 Uniform Rental	**822**	**600**	**1,100**	**-**	**1,100**
6745 R&M Wetlands	**4,782**	**14,600**	**15,800**	**-**	**15,800**
R&M - Recharge Basin Grading & Shoreline Maintenance			*15,800*		*15,800*
Total Contractual Services	**37,965**	**53,610**	**60,480**	**-**	**60,480**
Commodities					
7010 General Office Supplies	**947**	**-**	**-**	**-**	**-**
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7150 Testing Materials/Lab Supplies	**3,455**	**-**	**-**	**-**	**-**
7155 Chemicals	**-**	**1,500**	**1,500**	**-**	**1,500**
Chemicals for Algal and Larval Mitigation			*1,500*		*1,500*

Operating Budget Detail

Fund: Water Operations

Division: 501 -9119 - **Wetlands Treatment**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities						
7157	Wetlands Fish Stocking	12,114	24,410	24,000	-	24,000
7165	Other Equipment	2,577	-	-	-	-
7200	Uniform Purchase	916	300	600	-	600
7230	Safety Apparel/Equipment	243	500	800	-	800
7410	Parts	2,408	3,000	3,000	-	3,000
7440	Small Tools and Instruments	2,483	4,100	4,100	-	4,100
7450	Paint and Painting Supplies	46	500	500	-	500
7690	Traffic Signs	-	5,000	4,000	-	4,000
	Wetland Signs			*4,000*		*4,000*
7699	Non-Regulatory Signs	-	-	-	-	-
	Total Commodities	25,189	39,310	38,500	-	38,500
Other						
9310	Administrative Indirect Charges	30,250	30,250	30,250	-	30,250
	Indirect Administrative Charges			*30,250*		*30,250*
	Total Other	30,250	30,250	30,250	-	30,250
Transfers Out						
9856	Transfer Out 530--Water Replacement	6,610	4,140	13,020	-	13,020
	Technology Replacement Contribution			*2,120*		*2,120*
	Vehicle Replacement Contribution			*10,900*		*10,900*
	Total Transfers Out	6,610	4,140	13,020	-	13,020
Total Wetlands Treatment		144,409	193,410	324,130	-	324,130

Operating Budget Detail

Fund: Water Operations

Division: 501 -9122 - **Water Production**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Public Works Superintendent	0.25	0.25	0.25		
Water Production Supervisor	1.00	-	-		
Water Production & Treatment Supervisor	-	1.00	1.00		
Water Production and Treatment Lead	-	1.00	1.00		
Senior Water Production Operator	1.00	-	-		
SCADA Technician	0.50	0.50	0.50		
Water Treatment Operator III	2.00	-	-		
Water Treatment Operator	-	-	-		
Senior Water Production & Treatment Operator	-	2.00	2.00		
Senior Water Resources Mechanic	1.00	-	-		
Senior Water Production Mechanic	-	1.00	1.00		
Water Treatment Operator I	2.00	-	-		
Water Production & Treatment Operator	-	2.00	2.00		
Treatment Operator/Mechanic	-	-	-		
Total Authorized FTE	7.75	7.75	7.75		
Personal Services					
5000 Personal Services	**750,960**	**755,880**	**705,790**	**-**	**705,790**
Salaries & Wages	*567,704*	*556,150*	*523,170*		*523,170*
Employee Benefits	*122,240*	*134,250*	*118,520*		*118,520*
Employee Health & Dental	*61,016*	*65,480*	*64,100*		*64,100*
Total Personal Services	**750,960**	**755,880**	**705,790**	**-**	**705,790**
Contractual Services					
6120 Laboratory Fees	**9,561**	**20,000**	**20,000**	**-**	**20,000**
Laboratory Fees			*7,000*		*7,000*
Quality Control Sampling			*13,000*		*13,000*
6160 Pest Control Service	**-**	**500**	**500**	**-**	**500**
Pest Control Services			*500*		*500*
6180 Other Professional Services	**235,043**	**400,000**	**400,000**	**-**	**400,000**
Annual CO2 System maintenance			*5,000*		*5,000*
Arsenic/Nitrate Brine Disposal			*385,000*		*385,000*
Rain for Rent			*10,000*		*10,000*
6190 Other Fees	**5,330**	**7,500**	**7,500**	**-**	**7,500**
Licenses and Fees			*7,500*		*7,500*
6225 Long Distance Phone Service	**5,134**	**2,500**	**-**	**-**	**-**
6230 Electricity	**1,331,263**	**1,480,000**	**1,480,000**	**-**	**1,480,000**
6250 Water	**8,140**	**7,000**	**7,000**	**-**	**7,000**
6280 Internal Printing/Copy Charges	**622**	**390**	**-**	**-**	**-**
6281 Risk Management Charges	**30,210**	**30,530**	**25,980**	**-**	**25,980**

Operating Budget Detail

Fund: Water Operations

Division: 501 -9122 - **Water Production**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Contractual Services</u>					
6282 Equipment Management Charges	**43,332**	**42,650**	**52,250**	**-**	**52,250**
6300 Contractual Maint./Radio&Comm.	**2,074**	**2,500**	**2,500**	**-**	**2,500**
Vehicle GPS			*2,500*		*2,500*
6320 Contractual Maint./Building & Grounds	**21,862**	**25,000**	**25,000**	**-**	**25,000**
Landscape Maintenance - City Contract			*25,000*		*25,000*
6325 Contractual Maint./Technology	**-**	**-**	**-**	**-**	**-**
6500 Memberships	**83**	**250**	**250**	**-**	**250**
Az Water Association (AzWA)			*250*		*250*
6520 Training	**6,600**	**9,000**	**7,000**	**-**	**7,000**
Training			*6,000*		*6,000*
Training/Certifications			*1,000*		*1,000*
6580 Publication of Legal Notices	**-**	**800**	**800**	**-**	**800**
IFB and Project Legal Notices			*800*		*800*
6610 Rental Construction Equipment	**1,326**	**16,035**	**10,000**	**-**	**10,000**
A to Z Rentals			*10,000*		*10,000*
6640 Uniform Rental	**2,703**	**4,000**	**4,000**	**-**	**4,000**
6650 Other Rents	**-**	**-**	**-**	**-**	**-**
6720 R&M Machinery and Equipment	**9,694**	**19,000**	**19,000**	**-**	**19,000**
Generator Testing			*16,000*		*16,000*
SRP Large Meter Testing			*3,000*		*3,000*
6730 R&M Buildings	**479**	**5,000**	**5,000**	**-**	**5,000**
6740 R&M Wells	**154,864**	**476,555**	**239,555**	**-**	**239,555**
Contract Electrician, Inst., and Other Trades			*25,000*		*25,000*
R&M Air Conditioning			*15,000*		*15,000*
R&M Bulk Chemical Tank Replacement			*50,000*		*50,000*
R&M Tank Cleaning/Maint Service			*75,000*		*75,000*
R&M Wells			*74,555*		*74,555*
6820 R&M Communication Equipment	**-**	**100,000**	**-**	**-**	**-**
Total Contractual Services	**1,868,320**	**2,649,210**	**2,306,335**	**-**	**2,306,335**
<u>Commodities</u>					
7010 General Office Supplies	**470**	**400**	**400**	**-**	**400**
7060 Janitorial Supplies	**598**	**500**	**600**	**-**	**600**
7080 Office Equipment	**-**	**-**	**-**	**-**	**-**
7081 Technology Hardware	**4,328**	**3,000**	**6,000**	**-**	**6,000**
Technology-Hardware Tablets			*6,000*		*6,000*
7085 Technology Software	**-**	**1**	**1**	**-**	**1**
SCADA Firewall Software			*1*		*1*

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9122 - **Water Production**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7155 Chemicals	**37,970**	**60,000**	**60,000**	**-**	**60,000**
Carbon Dioxide			*15,000*		*15,000*
Ferric Chloride			*13,000*		*13,000*
On-site Chlorine Generation - "Container/Packaged" Coarse Salt			*16,000*		*16,000*
Sodium Hydroxide			*16,000*		*16,000*
7158 Chemicals for Nitrate Treatment	**130,851**	**210,000**	**210,000**	**-**	**210,000**
"Bulk/Blown In" Coarse Salt			*210,000*		*210,000*
7200 Uniform Purchase	**304**	**800**	**800**	**-**	**800**
7230 Safety Apparel/Equipment	**3,240**	**3,500**	**4,500**	**-**	**4,500**
Safety Apparel/Equipment			*500*		*500*
Safety Apparel/Equipment PPE Footwear			*4,000*		*4,000*
7300 Food	**538**	**600**	**600**	**-**	**600**
Ice Delivery			*600*		*600*
7420 Fuel	**4,567**	**4,000**	**6,000**	**-**	**6,000**
Generator Fuel			*6,000*		*6,000*
7425 Oil & Lubricants	**4,902**	**5,000**	**7,500**	**-**	**7,500**
Oils & Lubricants			*7,500*		*7,500*
7430 Tires, Tubes and Batteries	**1,383**	**3,000**	**3,000**	**-**	**3,000**
Tires, Lubes, Batteries			*3,000*		*3,000*
7440 Small Tools and Instruments	**749**	**500**	**500**	**-**	**500**
7470 Electrical Supplies	**-**	**-**	**-**	**-**	**-**
7490 Water System Supplies	**124,557**	**218,000**	**248,735**	**-**	**248,735**
Electrical and Motor Parts/Supplies			*65,000*		*65,000*
Mechanical and Pump Parts/Supplies			*87,000*		*87,000*
Treatment Equipment Parts/Supplies			*65,000*		*65,000*
Water System Supplies			*31,735*		*31,735*
7990 Other Supplies	**-**	**1,000**	**1,000**	**-**	**1,000**
Total Commodities	**314,457**	**510,301**	**549,636**	**-**	**549,636**
Capital Outlay					
8012 Technology - Hardware	**-**	**3,000**	**3,000**	**-**	**3,000**
Technology Hardware			*3,000*		*3,000*
8070 Communication Equipment	**-**	**15,000**	**16,800**	**-**	**16,800**
8120 Vehicles	**-**	**-**	**-**	**35,000**	**35,000**
Ford F-350 (1) - Carryover				*35,000*	*35,000*
8520 Water Sys. Improve/Major Main.	**-**	**60,000**	**260,000**	**-**	**260,000**
On-Site- Chlorine Generation System replacement program			*200,000*		*200,000*
Replacement Pumps/Motors			*10,000*		*10,000*
Reservoir Tank Inspection & Repairs			*50,000*		*50,000*

Operating Budget Detail

Fund: Water Operations

Division: 501 -9122 - **Water Production**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Capital Outlay					
8630 Equipment	-	-	-	-	-
Total Capital Outlay	-	78,000	279,800	35,000	314,800
Other					
9310 Administrative Indirect Charges	118,090	118,090	118,090	-	118,090
Indirect Administrative Charges			*118,090*		*118,090*
Total Other	118,090	118,090	118,090	-	118,090
Transfers Out					
9856 Transfer Out 530--Water Replacement	98,020	98,890	126,180	-	126,180
Technology Replacement Contribution			*83,270*		*83,270*
Vehicle Replacement Contribution			*42,910*		*42,910*
Total Transfers Out	98,020	98,890	126,180	-	126,180
Total Water Production	3,149,847	4,210,371	4,085,831	35,000	4,120,831

Division: 501 -9125 - **SCADA - Water**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	-	-	101,330	-	101,330
Salaries & Wages	-	-	*76,630*		*76,630*
Employee Benefits	-	-	*15,860*		*15,860*
Employee Health & Dental	-	-	*8,840*		*8,840*
Total Personal Services	-	-	101,330	-	101,330
Contractual Services					
6281 Risk Management Charges	-	-	1,910	-	1,910
6325 Contractual Maint./Technology	-	-	8,000	-	8,000
6820 R&M Communication Equipment	-	-	60,700	-	60,700
Total Contractual Services	-	-	70,610	-	70,610
Commodities					
7081 Technology Hardware	-	-	20,000	-	20,000
Technology - Hardware			*20,000*		*20,000*
7230 Safety Apparel/Equipment	-	-	300	-	300
7490 Water System Supplies	-	-	15,000	-	15,000
Total Commodities	-	-	35,300	-	35,300
Total SCADA - Water	-	-	207,240	-	207,240

Operating Budget Detail

Fund: Water Operations

Division: 501 -9230 - **Water Reclamation Facility**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9310 Administrative Indirect Charges	**150**	**150**	**150**	**-**	**150**
Indirect Administrative Charges			*150*		*150*
Total Other	**150**	**150**	**150**	**-**	**150**
Total Water Reclamation Facility	**150**	**150**	**150**	**-**	**150**

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9110 - **Water Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9310 Administrative Indirect Charges	**70**	**70**	**70**	**-**	**70**
Indirect Administrative Charges			*70*		*70*
Total Other	**70**	**70**	**70**	**-**	**70**
Total Water Administration	**70**	**70**	**70**	**-**	**70**

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9200 - **Wastewater Collection**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Public Works Superintendent	0.25	0.25	0.25		
Wastewater Collections Supervisor	-	1.00	1.00		
Operations and Service Manager - Collections	1.00	-	-		
Lead Water Resources Operator	1.00	-	-		
Senior Water Resources Operator	2.00	-	-		
Senior Wastewater Collections Operator	-	2.00	2.00		
Lead Wastewater Collections Operator	-	1.00	1.00		
Wastewater Collections Operator	-	2.00	2.00		
Water Resources Mechanic	1.00	-	-		
Mechanic	-	1.00	1.00		
Water Resources Operator	2.00	-	-		
Total Authorized FTE	**7.25**	**7.25**	**7.25**		
Personal Services					
5000 Personal Services	**567,932**	**655,310**	**624,900**	**-**	**624,900**
Salaries & Wages	*444,383*	*477,710*	*457,140*		*457,140*
Employee Benefits	*70,952*	*116,340*	*103,660*		*103,660*
Employee Health & Dental	*52,597*	*61,260*	*64,100*		*64,100*
Total Personal Services	**567,932**	**655,310**	**624,900**	**-**	**624,900**
Contractual Services					
6100 Finance and Banking Fees	**1,261**	**-**	**-**	**-**	**-**
6160 Pest Control Service	**3,026**	**5,000**	**5,000**	**-**	**5,000**
Pest Control Services			*5,000*		*5,000*
6180 Other Professional Services	**7,254**	**-**	**5,000**	**-**	**5,000**
6190 Other Fees	**2,180**	**1,350**	**1,350**	**-**	**1,350**
Maricopa County Air Quality Permits 3 generators			*1,050*		*1,050*
Non-Hazardous Hauling			*300*		*300*
6230 Electricity	**126,352**	**135,000**	**135,000**	**-**	**135,000**
6240 Gas	**486**	**1,500**	**1,500**	**-**	**1,500**
Operating costs for lift stations			*1,500*		*1,500*
6250 Water	**23,195**	**20,000**	**20,000**	**-**	**20,000**
Operating Costs for Lift Stations			*20,000*		*20,000*
6280 Internal Printing/Copy Charges	**969**	**1,020**	**-**	**-**	**-**
6281 Risk Management Charges	**40,210**	**31,460**	**20,630**	**-**	**20,630**
6282 Equipment Management Charges	**37,854**	**75,520**	**85,380**	**-**	**85,380**
6300 Contractual Maint./Radio&Comm.	**1,022**	**10,000**	**10,000**	**-**	**10,000**
Communications Equipment for lift stations			*7,900*		*7,900*
Vehicle GPS			*2,100*		*2,100*

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9200 - **Wastewater Collection**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6320 Contractual Maint./Building & Grounds	**-**	**-**	**3,000**	**-**	**3,000**
Grounds Maintenance			*3,000*		*3,000*
6325 Contractual Maint./Technology	**2,500**	**5,000**	**3,000**	**-**	**3,000**
CCTV Maintenance			*3,000*		*3,000*
6500 Memberships	**65**	**-**	**-**	**-**	**-**
6520 Training	**2,869**	**7,800**	**7,800**	**-**	**7,800**
Az Water Assoc (AzWA) Annual Conference			*1,000*		*1,000*
NASCO Certification Training			*2,800*		*2,800*
Other Seminars/Conferences			*2,000*		*2,000*
Tri-State Conference			*1,000*		*1,000*
Workplace Safety Training			*1,000*		*1,000*
6580 Publication of Legal Notices	**-**	**340**	**340**	**-**	**340**
6610 Rental Construction Equipment	**2,365**	**4,500**	**3,000**	**-**	**3,000**
Barricade Service			*3,000*		*3,000*
6640 Uniform Rental	**2,286**	**2,700**	**2,700**	**-**	**2,700**
6650 Other Rents	**967**	**1,000**	**1,000**	**-**	**1,000**
Emergency Backup Equipment			*1,000*		*1,000*
6720 R&M Machinery and Equipment	**19,126**	**30,000**	**30,000**	**-**	**30,000**
6780 Wastewater Collection System	**18,954**	**40,000**	**40,000**	**-**	**40,000**
6791 Sewer Line Maintenance	**4,842**	**20,000**	**20,000**	**-**	**20,000**
CCTV Services			*10,000*		*10,000*
Vactor Services			*10,000*		*10,000*
6820 R&M Communication Equipment	**-**	**11,000**	**-**	**-**	**-**
Total Contractual Services	**297,783**	**403,190**	**394,700**	**-**	**394,700**
Commodities					
7010 General Office Supplies	**1,028**	**460**	**460**	**-**	**460**
7081 Technology Hardware	**-**	**-**	**-**	**-**	**-**
7085 Technology Software	**107**	**800**	**800**	**-**	**800**
7114 Spec Events Supplies/Equip	**-**	**200**	**200**	**-**	**200**
Resident Appreciation Night			*200*		*200*
7155 Chemicals	**204,396**	**210,000**	**210,000**	**-**	**210,000**
Coarse Salt			*3,000*		*3,000*
Hydrogen Peroxide 27%			*207,000*		*207,000*
7200 Uniform Purchase	**1,129**	**2,000**	**2,000**	**-**	**2,000**
7230 Safety Apparel/Equipment	**7,009**	**6,500**	**6,500**	**-**	**6,500**
7300 Food	**418**	**700**	**500**	**-**	**500**
Ice Delivery			*500*		*500*

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9200 - **Wastewater Collection**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7410 Parts	**71,146**	**116,425**	**113,625**	**-**	**113,625**
PM Materials & Supplies/Services			*45,000*		*45,000*
Wastewater Collection Parts/Supplies			*68,625*		*68,625*
7440 Small Tools and Instruments	**102**	**4,500**	**3,000**	**-**	**3,000**
7990 Other Supplies	**26**	**-**	**-**	**-**	**-**
Total Commodities	**285,361**	**341,585**	**337,085**	**-**	**337,085**
Capital Outlay					
8620 Sewer Sys. Improve/Major Main.	**3,557**	**200,000**	**200,000**	**-**	**200,000**
Manhole Rehabilitation			*100,000*		*100,000*
Sewer System Improvement/Major Maintenance			*100,000*		*100,000*
Total Capital Outlay	**3,557**	**200,000**	**200,000**	**-**	**200,000**
Other					
9310 Administrative Indirect Charges	**350,303**	**350,303**	**350,303**	**-**	**350,303**
Indirect Administrative Charges			*350,303*		*350,303*
Total Other	**350,303**	**350,303**	**350,303**	**-**	**350,303**
Transfers Out					
9857 Transfer Out 531--Sewer	**192,360**	**160,780**	**254,030**	**-**	**254,030**
Technology Replacement Contribution			*8,360*		*8,360*
Vehicle Replacement Contribution			*245,670*		*245,670*
Total Transfers Out	**192,360**	**160,780**	**254,030**	**-**	**254,030**
Total Wastewater Collection	**1,697,296**	**2,111,168**	**2,161,018**	**-**	**2,161,018**

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9210 - **Wastewater Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Water Resources Director	0.30	-	-		
Public Works Director	-	0.30	0.30		
Field Operations Assistant Director	0.30	-	-		
Public Works Assistant Director	-	0.30	0.30		
Executive Assistant	-	-	-		
Administrative Assistant	0.90	0.90	0.90		
Senior Management Assistant	0.30	-	-		
Senior Management Analyst	-	0.30	0.30		
Total Authorized FTE	**1.80**	**1.80**	**1.80**		
Personal Services					
5000 Personal Services	**205,247**	**208,700**	**207,770**	**-**	**207,770**
Salaries & Wages	*158,216*	*160,660*	*159,060*		*159,060*
Employee Benefits	*29,974*	*32,830*	*32,810*		*32,810*
Employee Health & Dental	*17,057*	*15,210*	*15,900*		*15,900*
Total Personal Services	**205,247**	**208,700**	**207,770**	**-**	**207,770**
Contractual Services					
6100 Finance and Banking Fees	**7,862**	**15,000**	**15,000**	**-**	**15,000**
Finance & Banking Fees			*5,000*		*5,000*
Finance and Banking Fees			*10,000*		*10,000*
6180 Other Professional Services	**84,695**	**79,885**	**77,000**	**11,458**	**88,458**
Security, Emergency Preparedness Planning Services			*3,000*		*3,000*
Communications and Automation Planning Services			*5,000*		*5,000*
Planning, Engineering and Professional Services			*67,000*		*67,000*
Public Works Safety Committee			*2,000*		*2,000*
Utility Rate Model - Carryover				*11,458*	*11,458*
6190 Other Fees	**-**	**3,000**	**1,205**	**-**	**1,205**
ADEQ Certified Operator Fees			*1,000*		*1,000*
Licenses & Fees			*205*		*205*
6220 Telephone Service	**3,320**	**850**	**850**	**-**	**850**
Communication Charges			*850*		*850*
6221 Security Services	**10,550**	**15,480**	**15,480**	**-**	**15,480**
Security Guard Services			*13,480*		*13,480*
Security System Monitoring			*2,000*		*2,000*
6280 Internal Printing/Copy Charges	**3,906**	**3,565**	**-**	**-**	**-**
6281 Risk Management Charges	**6,435**	**5,410**	**5,470**	**-**	**5,470**

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9210 - **Wastewater Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6325 Contractual Maint./Technology	36,182	42,500	31,000	-	31,000
ARC GIS			*2,000*		*2,000*
Asset Management Support			*25,000*		*25,000*
Utility Rate Model Annual Maintenance			*4,000*		*4,000*
6500 Memberships	-	2,000	2,000	-	2,000
6520 Training	-	7,020	3,500	-	3,500
ADEQ Certification Training			*500*		*500*
Computer Applications Training			*1,000*		*1,000*
Other Training			*2,000*		*2,000*
6540 Meeting Expense	-	210	210	-	210
6570 Printing	-	3,400	2,000	-	2,000
Printing			*1,000*		*1,000*
Water Supply Awareness materials			*1,000*		*1,000*
6820 R&M Communication Equipment	4,130	-	-	-	-
Total Contractual Services	157,080	178,320	153,715	11,458	165,173
Commodities					
7010 General Office Supplies	-	490	490	-	490
7080 Office Equipment	-	1,000	1,000	-	1,000
7200 Uniform Purchase	-	500	500	-	500
7699 Non-Regulatory Signs	904	-	-	-	-
Total Commodities	904	1,990	1,990	-	1,990
Capital Outlay					
8011 Technology - Software	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Other					
9310 Administrative Indirect Charges	139,810	139,810	139,810	-	139,810
Indirect Administrative Charges			*139,810*		*139,810*
9330 Facilities Maintenance Charges	86,970	86,970	86,970	-	86,970
Facilities Charges			*86,970*		*86,970*
Total Other	226,780	226,780	226,780	-	226,780
Debt Service					
9410 Bond Redemption	-	904,290	799,710	-	799,710
9420 Bond Interest Payments	266,603	341,140	326,565	-	326,565
Total Debt Service	266,603	1,245,430	1,126,275	-	1,126,275
Transfers Out					
9851 Transfer Out 513--Sewer	2,938,237	-	-	1,500,000	1,500,000
Transfer Out Sewer Development				*1,500,000*	*1,500,000*

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9210 - **Wastewater Administration**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9857 Transfer Out 531--Sewer	10,970	8,250	8,230	-	8,230
Technology Replacement Contribution			*8,230*		*8,230*
Total Transfers Out	2,949,207	8,250	8,230	1,500,000	1,508,230
Contingency					
9900 Contingency	-	-	-	1,000,000	1,000,000
Total Contingency	-	-	-	1,000,000	1,000,000
Total Wastewater Administration	3,805,821	1,869,470	1,724,760	2,511,458	4,236,218

Division: 503 -9222 - **Wastewater Lift Stations**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6230 Electricity	38,362	-	-	-	-
6250 Water	-	-	-	-	-
Total Contractual Services	38,362	-	-	-	-
Other					
9310 Administrative Indirect Charges	3,080	3,080	3,080	-	3,080
Indirect Administrative Charges			*3,080*		*3,080*
Total Other	3,080	3,080	3,080	-	3,080
Total Wastewater Lift Stations	41,442	3,080	3,080	-	3,080

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9225 - **SCADA - Sewer**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Personal Services					
5000 Personal Services	**-**	**-**	**50,680**	**-**	**50,680**
Salaries & Wages	-	-	*38,310*		*38,310*
Employee Benefits	-	-	*7,930*		*7,930*
Employee Health & Dental	-	-	*4,440*		*4,440*
Total Personal Services	**-**	**-**	**50,680**	**-**	**50,680**
Contractual Services					
6281 Risk Management Charges	**-**	**-**	**960**	**-**	**960**
6820 R&M Communication Equipment	**-**	**-**	**10,000**	**-**	**10,000**
Total Contractual Services	**-**	**-**	**10,960**	**-**	**10,960**
Commodities					
7081 Technology Hardware	**-**	**-**	**5,000**	**-**	**5,000**
Technology - Hardware			*5,000*		*5,000*
Total Commodities	**-**	**-**	**5,000**	**-**	**5,000**
Total SCADA - Sewer	**-**	**-**	**66,640**	**-**	**66,640**

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9230 - **Water Reclamation Facility**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Public Works Superintendent	0.25	0.25	0.25		
Water Reclamation Facility Supervisor	1.00	1.00	1.00		
Senior Water Reclamation Operator	-	3.00	3.00		
Water Reclamation Facility Operator III	3.00	-	-		
Environmental Coordinator	1.00	1.00	1.00		
Regulatory Compliance Coordinator-Pretreatment	-	-	-		
Water Reclamation Mechanic	-	-	1.00		
Utility Maintenance Mechanic	1.00	-	-		
Water Reclamation Facility Mechanic	-	1.00	-		
Senior Water Reclamation Facility Operator	1.00	-	-		
Lead Water Reclamation Operator	-	1.00	1.00		
SCADA Technician	0.50	0.50	0.50		
Senior Water Reclamation Mechanic	-	1.00	1.00		
Senior Water Resources Mechanic	1.00	-	-		
Electrician	-	1.00	1.00		
Public Works Electrician	1.00	-	-		
Water Reclamation Operator	-	3.00	3.00		
Water Reclamation Facility Operator	3.00	-	-		
Total Authorized FTE	**12.75**	**12.75**	**12.75**		
Personal Services					
5000 Personal Services	**1,031,710**	**1,131,890**	**1,068,900**	**-**	**1,068,900**
Salaries & Wages	*774,470*	*825,670*	*783,730*		*783,730*
Employee Benefits	*168,833*	*198,500*	*176,870*		*176,870*
Employee Health & Dental	*88,407*	*107,720*	*108,300*		*108,300*
Total Personal Services	**1,031,710**	**1,131,890**	**1,068,900**	**-**	**1,068,900**
Contractual Services					
6120 Laboratory Fees	**70,281**	**62,500**	**66,000**	**-**	**66,000**
Digester Gas Sampling Fees			*5,000*		*5,000*
Legend			*50,000*		*50,000*
Wet Testing			*11,000*		*11,000*
6160 Pest Control Service	**938**	**3,000**	**3,250**	**-**	**3,250**
Pest Control			*3,250*		*3,250*
6180 Other Professional Services	**163,180**	**175,000**	**175,000**	**-**	**175,000**
Sludge and Biosolids Hauling			*175,000*		*175,000*

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9230 - **Water Reclamation Facility**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services					
6190 Other Fees	**15,951**	**30,250**	**30,250**	**-**	**30,250**
ADEQ Annual Pre-Treatment Program			*3,000*		*3,000*
Aquifer Protection			*6,000*		*6,000*
AZ NPDES			*15,000*		*15,000*
Maricopa County Air Quality Permits			*4,000*		*4,000*
Maricopa County WTP Works Permit			*2,100*		*2,100*
Septic Hauler			*150*		*150*
6210 Postage	**2,543**	**2,500**	**2,500**	**-**	**2,500**
6221 Security Services	**-**	**1,000**	**1,000**	**-**	**1,000**
Security Monitoring			*1,000*		*1,000*
6225 Long Distance Phone Service	**3,994**	**4,000**	**-**	**-**	**-**
6230 Electricity	**603,567**	**725,000**	**725,000**	**-**	**725,000**
6250 Water	**40,585**	**32,000**	**32,000**	**-**	**32,000**
6280 Internal Printing/Copy Charges	**4,107**	**5,690**	**-**	**-**	**-**
6281 Risk Management Charges	**72,120**	**77,240**	**74,510**	**-**	**74,510**
6282 Equipment Management Charges	**18,387**	**13,470**	**15,520**	**-**	**15,520**
6300 Contractual Maint./Radio&Comm.	**614**	**1,200**	**800**	**-**	**800**
Vehicle GPS system			*800*		*800*
6320 Contractual Maint./Building & Grounds	**3,715**	**7,200**	**8,100**	**-**	**8,100**
6500 Memberships	**660**	**1,050**	**800**	**-**	**800**
6520 Training	**3,949**	**8,900**	**8,900**	**-**	**8,900**
Az Water Assoc (AzWA) Annual Conference			*2,000*		*2,000*
Industrial Pre-Treatment			*2,000*		*2,000*
Other Training			*1,700*		*1,700*
Tri-State Conference			*1,700*		*1,700*
Workplace Safety Training			*1,500*		*1,500*
6540 Meeting Expense	**30**	**500**	**250**	**-**	**250**
6570 Printing	**-**	**200**	**200**	**-**	**200**
6580 Publication of Legal Notices	**-**	**500**	**500**	**-**	**500**
6610 Rental Construction Equipment	**2,017**	**5,000**	**3,500**	**-**	**3,500**
A to Z Rentals			*3,500*		*3,500*
6640 Uniform Rental	**3,443**	**5,000**	**4,000**	**-**	**4,000**
6720 R&M Machinery and Equipment	**1,880**	**10,150**	**7,500**	**-**	**7,500**
Generator Maintenance			*7,500*		*7,500*
6730 R&M Buildings	**1,380**	**8,000**	**5,000**	**-**	**5,000**

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9230 - **Water Reclamation Facility**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services						
6770	**R&M Other**	**72,069**	**155,000**	**155,000**	**-**	**155,000**
	Industrial Pre-Treatment Equipment			*5,000*		*5,000*
	Pump Parts, Bowls, Impeller, etc.			*80,000*		*80,000*
	WRF Electrical Components			*25,000*		*25,000*
	WRF Electrical Motors			*45,000*		*45,000*
6820	**R&M Communication Equipment**	**-**	**30,000**	**-**	**-**	**-**
6980	**Bad Debt Expense**	**16,857**	**-**	**-**	**-**	**-**
	Total Contractual Services	**1,102,267**	**1,364,350**	**1,319,580**	**-**	**1,319,580**
Commodities						
7010	**General Office Supplies**	**577**	**1,000**	**1,000**	**-**	**1,000**
	Reclamation Facility			*1,000*		*1,000*
7040	**Books and Pamphlets**	**-**	**1,000**	**800**	**-**	**800**
	Certification Manuals and Books			*800*		*800*
7060	**Janitorial Supplies**	**-**	**500**	**500**	**-**	**500**
7085	**Technology Software**	**-**	**1,500**	**1,500**	**-**	**1,500**
7150	**Testing Materials/Lab Supplies**	**22,597**	**38,000**	**30,000**	**-**	**30,000**
	Process Control			*20,000*		*20,000*
	Testing Materials/Lab Supplies			*10,000*		*10,000*
7155	**Chemicals**	**549,003**	**630,000**	**645,100**	**-**	**645,100**
	Chemicals			*75,100*		*75,100*
	Polymers (Dewatering)			*150,000*		*150,000*
	Sodium Bisulfite (Dechlorination)			*110,000*		*110,000*
	Sodium Hypochlorite (Disinfection/Odor Control)			*310,000*		*310,000*
7200	**Uniform Purchase**	**-**	**1,100**	**1,100**	**-**	**1,100**
7230	**Safety Apparel/Equipment**	**3,652**	**6,000**	**6,000**	**-**	**6,000**
7300	**Food**	**125**	**1,500**	**1,000**	**-**	**1,000**
	Food / Ice Delivery			*1,000*		*1,000*
7410	**Parts**	**45,971**	**30,000**	**33,000**	**-**	**33,000**
7420	**Fuel**	**8,956**	**5,000**	**5,000**	**-**	**5,000**
	Gas and diesel for generators			*5,000*		*5,000*
7425	**Oil & Lubricants**	**1,441**	**4,000**	**4,000**	**-**	**4,000**
	Oil and Lube			*4,000*		*4,000*
7440	**Small Tools and Instruments**	**12,812**	**2,500**	**2,500**	**-**	**2,500**
	Miscellaneous hand tools and equipment			*2,500*		*2,500*
7470	**Electrical Supplies**	**19,961**	**20,000**	**10,000**	**-**	**10,000**
	Facility Lighting Upgrade program			*10,000*		*10,000*
7491	**Water Reclamation Facility Supplies**	**115,005**	**167,750**	**167,750**	**-**	**167,750**
	PM Materials & Supplies/Services			*65,000*		*65,000*
	Water Reclamation Facility Supplies			*102,750*		*102,750*

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9230 - **Water Reclamation Facility**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
Total Commodities	780,100	909,850	909,250	-	909,250
Capital Outlay					
8999 Depreciation Expense	5,607,679	-	-	-	-
Total Capital Outlay	5,607,679	-	-	-	-
Other					
9310 Administrative Indirect Charges	223,420	223,420	223,420	-	223,420
Indirect Administrative Charges			*223,420*		*223,420*
9330 Facilities Maintenance Charges	32,410	32,410	32,410	-	32,410
Facilities Charges			*32,410*		*32,410*
Total Other	255,830	255,830	255,830	-	255,830
Transfers Out					
9849 Transfer Out 501--Water Fund	725,672	-	-	-	-
9857 Transfer Out 531--Sewer	84,360	82,300	91,580	-	91,580
Technology Replacement Contribution			*61,720*		*61,720*
Vehicle Replacement Contribution			*29,860*		*29,860*
Total Transfers Out	810,032	82,300	91,580	-	91,580
Total Water Reclamation Facility	9,587,618	3,744,220	3,645,140	-	3,645,140

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9235 - SCADA - WWTP

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Personal Services</u>					
5000 Personal Services	**-**	**-**	**50,680**	**-**	**50,680**
Salaries & Wages	-	-	*38,310*		*38,310*
Employee Benefits	-	-	*7,930*		*7,930*
Employee Health & Dental	-	-	*4,440*		*4,440*
Total Personal Services	**-**	**-**	**50,680**	**-**	**50,680**
<u>Contractual Services</u>					
6281 Risk Management Charges	**-**	**-**	**960**	**-**	**960**
6325 Contractual Maint./Technology	**-**	**-**	**22,000**	**-**	**22,000**
6820 R&M Communication Equipment	**-**	**-**	**15,000**	**-**	**15,000**
Total Contractual Services	**-**	**-**	**37,960**	**-**	**37,960**
<u>Commodities</u>					
7081 Technology Hardware	**-**	**-**	**5,000**	**-**	**5,000**
Technology - Hardware			*5,000*		*5,000*
7491 Water Reclamation Facility Supplies	**-**	**-**	**10,000**	**-**	**10,000**
Total Commodities	**-**	**-**	**15,000**	**-**	**15,000**
Total SCADA - WWTP	**-**	**-**	**103,640**	**-**	**103,640**

Division: 503 -9300 - Wastewater

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
<u>Other</u>					
9310 Administrative Indirect Charges	**230**	**230**	**230**	**-**	**230**
Indirect Administrative Charges			*230*		*230*
Total Other	**230**	**230**	**230**	**-**	**230**
Total Wastewater	**230**	**230**	**230**	**-**	**230**

Operating Budget Detail

Fund: Sanitation

Division: 520 -6800 - **Solid Waste**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Water Resources Director	0.25	-	-		
Public Works Director	-	0.25	0.25		
Field Operations Assistant Director	0.25	-	-		
Public Works Assistant Director	-	0.25	0.25		
Solid Waste Supervisor	1.00	-	-		
Sanitation Supervisor	-	1.00	1.00		
Executive Assistant	-	-	-		
Administrative Assistant	0.75	0.75	0.75		
Senior Management Assistant	0.25	-	-		
Senior Management Analyst	-	0.25	0.25		
Lead Equipment Operator	1.00	1.00	1.00		
Senior Equipment Operator	3.00	3.00	3.00		
Equipment Operator	6.00	7.00	7.00		
Total Authorized FTE	**12.50**	**13.50**	**13.50**		
Personal Services					
5000 Personal Services	**1,059,824**	**1,168,966**	**1,150,060**	**-**	**1,150,060**
Salaries & Wages	*797,068*	*830,800*	*830,610*		*830,610*
Employee Benefits	*149,198*	*222,500*	*200,050*		*200,050*
Employee Health & Dental	*113,558*	*115,666*	*119,400*		*119,400*
Total Personal Services	**1,059,824**	**1,168,966**	**1,150,060**	**-**	**1,150,060**
Contractual Services					
6100 Finance and Banking Fees	**4,131**	**5,000**	**5,000**	**-**	**5,000**
Finance & Banking Fees			*5,000*		*5,000*
6140 Animal Control Fees	**-**	**-**	**-**	**-**	**-**
6150 Landfill Fees	**599,694**	**650,000**	**650,000**	**-**	**650,000**
6180 Other Professional Services	**-**	**9,000**	**9,000**	**-**	**9,000**
Answering Service			*9,000*		*9,000*
6190 Other Fees	**4,165**	**3,780**	**3,780**	**-**	**3,780**
Garbage Hauler Permits			*1,680*		*1,680*
Refuse Collection Permit			*2,100*		*2,100*
6220 Telephone Service	**5**	**25**	**25**	**-**	**25**
Communication Charges			*25*		*25*
6221 Security Services	**3,681**	**7,530**	**7,530**	**-**	**7,530**
Security Guard Services			*7,530*		*7,530*
6225 Long Distance Phone Service	**1,439**	**660**	**-**	**-**	**-**
6280 Internal Printing/Copy Charges	**4,780**	**3,410**	**-**	**-**	**-**
6281 Risk Management Charges	**92,690**	**93,660**	**43,410**	**-**	**43,410**
6282 Equipment Management Charges	**579,186**	**648,310**	**779,300**	**-**	**779,300**

Operating Budget Detail

Fund: Sanitation

Division: 520 -6800 - **Solid Waste**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services						
6300	**Contractual Maint./Radio&Comm.**	**17,355**	**14,800**	**16,150**	**-**	**16,150**
	Radio System Maintenance-RWC			*9,850*		*9,850*
	Vehicle GPS System			*6,300*		*6,300*
6325	**Contractual Maint./Technology**	**-**	**5,000**	**3,800**	**-**	**3,800**
	Asset Management			*3,800*		*3,800*
6500	**Memberships**	**618**	**900**	**900**	**-**	**900**
	SWANA - 3 Memberships			*900*		*900*
6520	**Training**	**1,578**	**2,900**	**2,900**	**-**	**2,900**
6540	**Meeting Expense**	**185**	**250**	**250**	**-**	**250**
6640	**Uniform Rental**	**1,787**	**3,840**	**3,840**	**-**	**3,840**
6980	**Bad Debt Expense**	**7,984**	**-**	**-**	**-**	**-**
	Total Contractual Services	**1,319,278**	**1,449,065**	**1,525,885**	**-**	**1,525,885**
Commodities						
7010	**General Office Supplies**	**722**	**100**	**100**	**-**	**100**
7081	**Technology Hardware**	**1,391**	**-**	**-**	**-**	**-**
7085	**Technology Software**	**-**	**-**	**-**	**-**	**-**
7200	**Uniform Purchase**	**3,047**	**1,800**	**1,800**	**-**	**1,800**
7230	**Safety Apparel/Equipment**	**4,601**	**7,740**	**6,390**	**-**	**6,390**
7300	**Food**	**980**	**1,725**	**1,725**	**-**	**1,725**
	Ice Delivery			*1,725*		*1,725*
7440	**Small Tools and Instruments**	**-**	**1,800**	**1,800**	**-**	**1,800**
7680	**Small Sanitation Cont. & Parts**	**119,488**	**123,000**	**123,000**	**-**	**123,000**
	Replacement of refuse and recycling containers-			*123,000*		*123,000*
7990	**Other Supplies**	**-**	**1,250**	**1,250**	**-**	**1,250**
	Oil Dry, degreaser for wash stations, etc.			*1,250*		*1,250*
	Total Commodities	**130,229**	**137,415**	**136,065**	**-**	**136,065**
Capital Outlay						
8999	**Depreciation Expense**	**575,207**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**575,207**	**-**	**-**	**-**	**-**
Other						
9310	**Administrative Indirect Charges**	**562,357**	**562,357**	**562,357**	**-**	**562,357**
	Indirect Administrative Charges			*562,357*		*562,357*
9330	**Facilities Maintenance Charges**	**22,820**	**22,820**	**22,820**	**-**	**22,820**
	Facilities Charges			*22,820*		*22,820*
	Total Other	**585,177**	**585,177**	**585,177**	**-**	**585,177**
Transfers Out						
9849	**Transfer Out 501--Water Fund**	**-**	**-**	**-**	**-**	**-**

Operating Budget Detail

Fund: Sanitation

Division: 520 -6800 - **Solid Waste**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
9854 Transfer Out 524--Sanitation	**362,985**	**50,000**	**-**	**50,000**	**50,000**
Transfer Out 524				*50,000*	*50,000*
9858 Transfer Out 532--Sanitation	**573,540**	**540,050**	**717,350**	**-**	**717,350**
Technology Replacement Contribution			*5,040*		*5,040*
Vehicle Replacement Contribution			*712,310*		*712,310*
Total Transfers Out	**936,525**	**590,050**	**717,350**	**50,000**	**767,350**
Contingency					
9900 Contingency	**-**	**-**	**-**	**500,000**	**500,000**
Total Contingency	**-**	**-**	**-**	**500,000**	**500,000**
Total Solid Waste	**4,606,240**	**3,930,673**	**4,114,537**	**550,000**	**4,664,537**

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -6820 - **Sanitation-Uncontained**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Field Operations Crew Leader	-	-	-		
Senior Equipment Operator	-	-	-		
Equipment Operator	4.00	4.00	4.00		
Total Authorized FTE	**4.00**	**4.00**	**4.00**		
Personal Services					
5000 Personal Services	**314,141**	**305,960**	**290,230**	**-**	**290,230**
Salaries & Wages	*220,138*	*212,140*	*204,530*		*204,530*
Employee Benefits	*56,462*	*60,020*	*50,340*		*50,340*
Employee Health & Dental	*37,541*	*33,800*	*35,360*		*35,360*
Total Personal Services	**314,141**	**305,960**	**290,230**	**-**	**290,230**
Contractual Services					
6150 Landfill Fees	**101,226**	**110,000**	**110,000**	**-**	**110,000**
Bulk Waste Landfill Fees			*110,000*		*110,000*
6190 Other Fees	**360**	**360**	**360**	**-**	**360**
Garbage Hauler Permits 3 @ $120			*360*		*360*
6280 Internal Printing/Copy Charges	**3**	**570**	**-**	**-**	**-**
6281 Risk Management Charges	**33,900**	**24,810**	**19,960**	**-**	**19,960**
6282 Equipment Management Charges	**109,607**	**122,130**	**144,710**	**-**	**144,710**
6300 Contractual Maint./Radio&Comm.	**5,594**	**5,000**	**5,800**	**-**	**5,800**
Radio System Maintenance-RWC			*3,200*		*3,200*
Vehicle GPS System			*2,600*		*2,600*
6520 Training	**-**	**250**	**250**	**-**	**250**
6640 Uniform Rental	**1,387**	**1,280**	**1,280**	**-**	**1,280**
Total Contractual Services	**252,077**	**264,400**	**282,360**	**-**	**282,360**
Commodities					
7200 Uniform Purchase	**346**	**600**	**600**	**-**	**600**
Uniform Purchase - 4 employees @ 150 each			*600*		*600*
7230 Safety Apparel/Equipment	**1,275**	**2,000**	**2,000**	**-**	**2,000**
7440 Small Tools and Instruments	**1,154**	**1,500**	**1,500**	**-**	**1,500**
Total Commodities	**2,775**	**4,100**	**4,100**	**-**	**4,100**
Other					
9310 Administrative Indirect Charges	**65,530**	**65,530**	**65,530**	**-**	**65,530**
Indirect Administrative Charges			*65,530*		*65,530*
Total Other	**65,530**	**65,530**	**65,530**	**-**	**65,530**
Transfers Out					
9858 Transfer Out 532--Sanitation	**110,220**	**52,570**	**123,550**	**-**	**123,550**
Technology Replacement Contribution			*2,120*		*2,120*
Vehicle Replacement Contribution			*121,430*		*121,430*

Operating Budget Detail

Fund: Sanitation

Division: 520 -6820 - **Sanitation-Uncontained**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Transfers Out					
Total Transfers Out	**110,220**	**52,570**	**123,550**	**-**	**123,550**
Total Sanitation-Uncontained	**744,743**	**692,560**	**765,770**	**-**	**765,770**

Operating Budget Detail

Fund: Sanitation

Division: 520 -6830 - **Recycling, Education and Enforcement**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Environmental and Public Programs Supervisor	-	1.00	-		
Solid Waste Inspector/Coordinator	1.00	-	-		
Solid Waste Inspector	1.00	-	-		
Sanitation Inspector	-	1.00	1.00		
Total Authorized FTE	**2.00**	**2.00**	**1.00**		
Personal Services					
5000 Personal Services	**186,540**	**193,700**	**84,400**	**-**	**84,400**
Salaries & Wages	*144,543*	*146,290*	*62,540*		*62,540*
Employee Benefits	*35,857*	*30,510*	*13,020*		*13,020*
Employee Health & Dental	*6,140*	*16,900*	*8,840*		*8,840*
Total Personal Services	**186,540**	**193,700**	**84,400**	**-**	**84,400**
Contractual Services					
6181 Special Events	**22,680**	**18,500**	**22,000**	**-**	**22,000**
Household Hazardous Waste Events - Avondale hosted			*11,000*		*11,000*
Household Hazardous Waste Events - Goodyear hosted			*11,000*		*11,000*
6280 Internal Printing/Copy Charges	**59**	**210**	**-**	**-**	**-**
6281 Risk Management Charges	**35,960**	**35,740**	**29,140**	**-**	**29,140**
6282 Equipment Management Charges	**8,502**	**12,260**	**14,220**	**-**	**14,220**
6300 Contractual Maint./Radio&Comm.	**1,088**	**1,860**	**1,860**	**-**	**1,860**
Radio System Maintenance-RWC			*1,860*		*1,860*
6500 Memberships	**1,012**	**1,240**	**1,240**	**-**	**1,240**
Memberships - VRP, SWANA			*1,240*		*1,240*
6520 Training	**414**	**2,800**	**2,200**	**-**	**2,200**
6570 Printing	**3,672**	**8,100**	**8,100**	**-**	**8,100**
Printing			*10,100*		*10,100*
Reduced Approps for contribution to Graphics Designer			*(2,000)*		*(2,000)*
6640 Uniform Rental	**259**	**800**	**350**	**-**	**350**
Total Contractual Services	**73,646**	**81,510**	**79,110**	**-**	**79,110**
Commodities					
7010 General Office Supplies	**227**	**300**	**350**	**-**	**350**
7200 Uniform Purchase	**248**	**250**	**250**	**-**	**250**
7699 Non-Regulatory Signs	**2,005**	**-**	**-**	**-**	**-**
7990 Other Supplies	**160**	**500**	**500**	**-**	**500**
Total Commodities	**2,640**	**1,050**	**1,100**	**-**	**1,100**

Operating Budget Detail

Fund: Sanitation

Division: 520 -6830 - **Recycling, Education and Enforcement**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9310 Administrative Indirect Charges	**54,110**	**54,110**	**54,110**	**-**	**54,110**
Indirect Administrative Charges			*54,110*		*54,110*
Total Other	**54,110**	**54,110**	**54,110**	**-**	**54,110**
Transfers Out					
9858 Transfer Out 532--Sanitation	**11,490**	**10,740**	**11,120**	**-**	**11,120**
Technology Replacement Contribution			*2,120*		*2,120*
Vehicle Replacement Contribution			*9,000*		*9,000*
Total Transfers Out	**11,490**	**10,740**	**11,120**	**-**	**11,120**
Total Recycling, Education and Enforcement	**328,426**	**341,110**	**229,840**	**-**	**229,840**

Operating Budget Detail

Fund: Sanitation

Division: 520 -6840 - **Green Waste**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Equipment Operator	2.00	2.00	2.00		
Total Authorized FTE	**2.00**	**2.00**	**2.00**		
Personal Services					
5000 Personal Services	**147,651**	**152,050**	**139,950**	**-**	**139,950**
Salaries & Wages	*109,491*	*105,420*	*97,980*		*97,980*
Employee Benefits	*27,321*	*29,730*	*24,290*		*24,290*
Employee Health & Dental	*10,839*	*16,900*	*17,680*		*17,680*
Total Personal Services	**147,651**	**152,050**	**139,950**	**-**	**139,950**
Contractual Services					
6150 Landfill Fees	**20,503**	**30,000**	**30,000**	**-**	**30,000**
Green Waste Fees			*30,000*		*30,000*
6190 Other Fees	**360**	**360**	**360**	**-**	**360**
Garbage Hauler Permit			*360*		*360*
6280 Internal Printing/Copy Charges	**3**	**-**	**-**	**-**	**-**
6281 Risk Management Charges	**5,830**	**5,590**	**5,300**	**-**	**5,300**
6282 Equipment Management Charges	**40,583**	**30,000**	**37,450**	**-**	**37,450**
Equipment Management			*37,450*		*37,450*
6300 Contractual Maint./Radio&Comm.	**2,751**	**2,500**	**2,900**	**-**	**2,900**
Radio System Maintenance-RWC			*1,600*		*1,600*
Vehicle GPS System			*1,300*		*1,300*
6640 Uniform Rental	**568**	**640**	**640**	**-**	**640**
Total Contractual Services	**70,598**	**69,090**	**76,650**	**-**	**76,650**
Commodities					
7200 Uniform Purchase	**144**	**300**	**300**	**-**	**300**
7230 Safety Apparel/Equipment	**4,203**	**1,365**	**1,365**	**-**	**1,365**
7440 Small Tools and Instruments	**726**	**1,000**	**1,000**	**-**	**1,000**
Small Tools & Instruments			*1,000*		*1,000*
Total Commodities	**5,073**	**2,665**	**2,665**	**-**	**2,665**
Other					
9310 Administrative Indirect Charges	**9,230**	**9,230**	**9,230**	**-**	**9,230**
Indirect Administrative Charges			*9,230*		*9,230*
Total Other	**9,230**	**9,230**	**9,230**	**-**	**9,230**
Transfers Out					
9858 Transfer Out 532--Sanitation	**9,500**	**14,590**	**45,710**	**-**	**45,710**
Vehicle Replacement Contribution			*45,710*		*45,710*
Total Transfers Out	**9,500**	**14,590**	**45,710**	**-**	**45,710**
Total Green Waste	**242,052**	**247,625**	**274,205**	**-**	**274,205**

Operating Budget Detail

Fund: Sanitation

Division: 520 -9200 - **Wastewater Collection**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9310 Administrative Indirect Charges	**70**	**70**	**70**	**-**	**70**
Indirect Administrative Charges			*70*		*70*
Total Other	**70**	**70**	**70**	**-**	**70**
Total Wastewater Collection	**70**	**70**	**70**	**-**	**70**

Division: 520 -9230 - **Water Reclamation Facility**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Other					
9310 Administrative Indirect Charges	**70**	**70**	**70**	**-**	**70**
Indirect Administrative Charges			*70*		*70*
Total Other	**70**	**70**	**70**	**-**	**70**
Total Water Reclamation Facility	**70**	**70**	**70**	**-**	**70**

Operating Budget Detail

Fund: Fleet Services Fund

Division: 606 -5200 - **Fleet Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Authorized Positions					
Water Resources Director	0.10	-	-		
Public Works Director	-	0.10	0.10		
Field Operations Assistant Director	0.10	-	-		
Public Works Assistant Director	-	0.10	0.10		
Fleet Services Supervisor	1.00	1.00	1.00		
Executive Assistant	-	-	-		
Administrative Assistant	0.30	0.30	0.30		
Senior Management Assistant	0.10	-	-		
Senior Management Analyst	-	0.10	0.10		
Fleet Services Coordinator	1.00	1.00	1.00		
Automotive Equipment Mechanic	4.00	4.00	4.00		
Equipment Parts Specialist	1.00	1.00	1.00		
Total Authorized FTE	**7.60**	**7.60**	**7.60**		
Personal Services					
5000 Personal Services	**656,476**	**708,710**	**693,880**	**-**	**693,880**
Salaries & Wages	*509,954*	*522,040*	*512,690*		*512,690*
Employee Benefits	*85,499*	*122,480*	*113,970*		*113,970*
Employee Health & Dental	*61,023*	*64,190*	*67,220*		*67,220*
Total Personal Services	**656,476**	**708,710**	**693,880**	**-**	**693,880**
Contractual Services					
6180 Other Professional Services	**2,619**	**6,900**	**5,900**	**-**	**5,900**
Annual Fuel Tank Inspections			*1,200*		*1,200*
RTA and Special Reports			*500*		*500*
Towing			*4,200*		*4,200*
6190 Other Fees	**2,071**	**2,850**	**2,850**	**-**	**2,850**
Air Quality Permit - Fuel			*350*		*350*
Emission Coupons			*2,500*		*2,500*
6210 Postage	**-**	**40**	**40**	**-**	**40**
6220 Telephone Service	**11**	**10**	**10**	**-**	**10**
Communication Charges			*10*		*10*
6221 Security Services	**22,056**	**23,116**	**23,116**	**-**	**23,116**
Security Guard Services			*23,116*		*23,116*
6230 Electricity	**31,184**	**32,000**	**32,000**	**-**	**32,000**
6240 Gas	**5,493**	**5,000**	**5,000**	**-**	**5,000**
6250 Water	**5,588**	**2,500**	**2,500**	**-**	**2,500**
6260 Sewer	**196**	**1,200**	**1,200**	**-**	**1,200**
6280 Internal Printing/Copy Charges	**3,246**	**1,920**	**-**	**-**	**-**
6281 Risk Management Charges	**27,250**	**27,780**	**26,080**	**-**	**26,080**

Operating Budget Detail

Fund: Fleet Services Fund

Division: 606 -5200 - **Fleet Services**

Description		2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Contractual Services						
6282	**Equipment Management Charges**	**11,501**	**5,540**	**10,630**	**-**	**10,630**
6320	**Contractual Maint./Building & Grounds**	**3,347**	**5,200**	**5,200**	**-**	**5,200**
	Fuel Island Maintenance			*3,700*		*3,700*
	Inspect Shop Lifts & Cranes			*1,500*		*1,500*
6325	**Contractual Maint./Technology**	**3,405**	**3,500**	**6,500**	**-**	**6,500**
	RTA license			*6,500*		*6,500*
6330	**Contractual Maint./Vehicles**	**80,237**	**82,350**	**82,350**	**-**	**82,350**
	Hoist & Crane Inspection			*4,000*		*4,000*
	Outsourced Repairs			*78,350*		*78,350*
6500	**Memberships**	**360**	**324**	**324**	**-**	**324**
	Rocky Mountain Fleet Association			*324*		*324*
6520	**Training**	**9,291**	**4,000**	**4,000**	**-**	**4,000**
	ASE Certifications			*1,000*		*1,000*
	Training			*3,000*		*3,000*
6540	**Meeting Expense**	**462**	**150**	**150**	**-**	**150**
6560	**Data Base Subscriptions**	**1,584**	**3,300**	**3,300**	**-**	**3,300**
	All Data License			*1,800*		*1,800*
	Diagnostics Licensing			*1,500*		*1,500*
6570	**Printing**	**407**	**550**	**550**	**-**	**550**
6640	**Uniform Rental**	**1,742**	**2,500**	**2,500**	**-**	**2,500**
6650	**Other Rents**	**1,125**	**1,200**	**1,200**	**-**	**1,200**
	Hand Towels, Rugs, Mops			*1,200*		*1,200*
6720	**R&M Machinery and Equipment**	**4,877**	**5,000**	**5,000**	**-**	**5,000**
	Repairs for wash rack, lifts, compressors, etc.			*5,000*		*5,000*
6730	**R&M Buildings**	**172**	**-**	**-**	**-**	**-**
	Total Contractual Services	**218,224**	**216,930**	**220,400**	**-**	**220,400**
Commodities						
7010	**General Office Supplies**	**193**	**250**	**250**	**-**	**250**
7081	**Technology Hardware**	**-**	**-**	**-**	**-**	**-**
7085	**Technology Software**	**-**	**500**	**500**	**-**	**500**
	Software Licensing			*500*		*500*
7165	**Other Equipment**	**5,553**	**2,000**	**-**	**-**	**-**
7200	**Uniform Purchase**	**-**	**500**	**500**	**-**	**500**
7230	**Safety Apparel/Equipment**	**4,441**	**5,100**	**4,500**	**-**	**4,500**
7410	**Parts**	**346,123**	**300,000**	**300,000**	**-**	**300,000**
7420	**Fuel**	**597,590**	**756,000**	**756,000**	**-**	**756,000**
	Gas & Diesel			*756,000*		*756,000*
7425	**Oil & Lubricants**	**15,806**	**25,000**	**25,000**	**-**	**25,000**

Operating Budget Detail

Fund: Fleet Services Fund

Division: 606 -5200 - **Fleet Services**

Description	2018 Actual	2019 Base	2020 Base	2020 Onetime	2020 Total
Commodities					
7430 Tires, Tubes and Batteries	**120,330**	**140,000**	**140,000**	**-**	**140,000**
Tires, Tubes & Batteries			*140,000*		*140,000*
7440 Small Tools and Instruments	**2,835**	**4,000**	**4,600**	**-**	**4,600**
Shop Tool Allowance			*2,100*		*2,100*
Tool Allowance for Mechanics			*2,500*		*2,500*
7990 Other Supplies	**13,685**	**13,500**	**13,500**	**-**	**13,500**
General Shop Supplies			*13,500*		*13,500*
Total Commodities	**1,106,556**	**1,246,850**	**1,244,850**	**-**	**1,244,850**
Capital Outlay					
8060 Shop Equipment	**-**	**24,000**	**24,000**	**-**	**24,000**
8630 Equipment	**-**	**-**	**-**	**-**	**-**
8999 Depreciation Expense	**14,130**	**-**	**-**	**-**	**-**
Total Capital Outlay	**14,130**	**24,000**	**24,000**	**-**	**24,000**
Other					
9310 Administrative Indirect Charges	**250,155**	**250,155**	**250,155**	**-**	**250,155**
Indirect Administrative Charges			*250,155*		*250,155*
9330 Facilities Maintenance Charges	**42,760**	**42,760**	**42,760**	**-**	**42,760**
Facilities Charges			*42,760*		*42,760*
Total Other	**292,915**	**292,915**	**292,915**	**-**	**292,915**
Transfers Out					
9861 Transfer Out 601--Vehicle Replacement	**3,550**	**6,890**	**10,730**	**-**	**10,730**
Vehicle Replacement Contribution			*10,730*		*10,730*
9863 Transfer Out 603--Equipment	**5,150**	**5,350**	**5,300**	**-**	**5,300**
Technology Replacement Contribution			*5,300*		*5,300*
Total Transfers Out	**8,700**	**12,240**	**16,030**	**-**	**16,030**
Contingency					
9900 Contingency	**-**	**-**	**-**	**50,000**	**50,000**
Total Contingency	**-**	**-**	**-**	**50,000**	**50,000**
Total Fleet Services	**2,297,001**	**2,501,645**	**2,492,075**	**50,000**	**2,542,075**

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

304 Street Construction	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	3,942,082	101,582	1,230,082	824,332	4,087,332	7,186,082
Revenue						
Development Fees	547,000	1,100,000	1,100,000	1,500,000	2,500,000	6,747,000
IGA - MCDOT	0	0	250,000	0	0	250,000
Grant - State	102,000	0	0	0	0	102,000
Revenue Bonds	0	5,500,000	0	0	0	5,500,000
Interest Earned	75,000	75,000	75,000	75,000	75,000	375,000
Transfer In - General Fund	3,500,000	4,200,000	3,000,000	4,000,000	4,000,000	18,700,000
Transfer In - 0.5% Sales Tax	1,000,000	1,000,000	2,000,000	2,000,000	2,000,000	8,000,000
Transfer In - HURF	5,000,000	0	0	0	0	5,000,000
Total Revenue	**10,224,000**	**11,875,000**	**6,425,000**	**7,575,000**	**8,575,000**	**44,674,000**
Total Resources	14,166,082	11,976,582	7,655,082	8,399,332	12,662,332	
Capital Costs						
Development Fee Eligible Projects						
ST1021-Dysart Rd Extension - Whyman Ave to Lower Buckeye Rd	0	0	0	0	0	0
ST1125-Avondale Blvd - McDowell to Encanto	1,000,000	975,000	0	0	0	1,975,000
ST1127-Traffic Signal at 107th and Pierce	0	0	0	0	0	0
ST1146-Van Buren St (North Half) - Fairway Dr to 121st Ave	0	175,000	1,800,000	0	0	1,975,000
ST1166-Avondale Blvd - Lower Buckeye to Miami	0	0	185,000	500,000	0	685,000
ST1170-Traffic Signal and Intersection Improvements at Avondale & Lower Buckeye	0	200,000	500,000	0	0	700,000
ST1171-Traffic Signal and Roadway Improvements at El Mirage & Lower Buckeye	0	0	575,000	0	0	575,000
ST1172-Roadway Improvements on El Mirage - Lower Buckeye Road to Calle Hermosa	0	0	0	0	0	0
ST1181-Traffic Signal - 107th Avenue and Roosevelt Street	0	0	0	0	0	0
ST1187-Traffic Signal - 119th Ave and McDowell	0	550,000	0	0	0	550,000
ST1188-Traffic Signal - 119th Ave and Lower Buckeye	0	0	0	0	0	0
ST1195-Traffic Signal - Central and Lower Buckeye	0	0	0	0	0	0
ST1224-107th Avenue/McDowell Road Widening	2,839,000	0	0	0	0	2,839,000
ST1334-Van Buren - 107th Avenue to Avondale Boulevard	0	0	0	0	0	0
ST1336-Fairway Drive Improvements - Van Buren Street to New Traffic Interchange (Garfield)	2,200,000	1,825,000	0	0	0	4,025,000
ST1381-Traffic Signal - Maricopa Street & Avondale Blvd	698,000	0	0	0	0	698,000
ST1382-McDowell Road & 107th Avenue - Dual Left-turn Lanes	500,000	0	0	0	0	500,000

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

304 Street Construction	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Development Fee Eligible Projects						
ST1383-Traffic Signal - Broadway Rd & Avondale Blvd	0	0	0	0	0	0
ST1449-Traffic Signal - Van Buren Street and 103rd Avenue	0	0	0	0	0	0
ST1459-El Mirage Rd & Buckeye Rd - Install NBR Turn Lane	270,000	0	0	0	0	270,000
ST1600-Dysart Rd Widening - Whyman Ave to Buckeye Rd (MC 85)	0	0	0	0	0	0
Total Development Fee Eligible	**7,507,000**	**3,725,000**	**3,060,000**	**500,000**	**0**	**14,792,000**
Non-Development Fee Eligible Projects						
ST1007- Street Drainage Issues	300,000	150,000	150,000	150,000	150,000	900,000
ST1009-City Wide Street Overlay	600,000	0	0	0	0	600,000
ST1012- Bridge Repairs	200,000	0	0	0	0	200,000
ST1020-Preventative Street Maintenance	1,800,000	600,000	600,000	600,000	2,000,000	5,600,000
ST1164-Streetlight Replacement Program Citywide	344,000	200,000	200,000	200,000	400,000	1,344,000
ST1220-Pedestrian Ramp/Sidewalks Program	600,000	100,000	100,000	100,000	100,000	1,000,000
ST1265-Dysart/McDowell Intersection	0	0	0	0	0	0
ST1275-Western - Central to 4th Ave - Improvements	0	0	0	0	0	0
ST1294-ITS Fiber Backbone Program	250,000	250,000	250,000	250,000	250,000	1,250,000
ST1306-Thomas - 99th Ave to 103rd Ave - Road Improvements	150,000	0	0	0	0	150,000
ST1309-MC85 - Litchfield to Agua Fria Bridge	0	0	0	0	0	0
ST1365-Dysart / Rancho Santa Fe Intersection Improvements	534,000	0	0	0	0	534,000
ST1371-Gateway Program	100,000	0	0	0	0	100,000
ST1374-Bike Retrofit Program	50,000	50,000	50,000	50,000	50,000	250,000
ST1380-Intersection Improvements - Roosevelt St & 99th Ave	0	1,285,000	0	0	0	1,285,000
ST1395-Avondale Boulevard Landscape and Median Improvements Roosevelt to Main Street (MC 85)	0	1,000,000	0	0	0	1,000,000
ST1406-Safe Routes to Schools Program	102,000	0	0	0	0	102,000
ST1460-Wayfinding Signage	0	0	0	0	0	0
ST1465-Dysart Road Median Improvements - I-10 to Van Buren	480,000	0	0	0	0	480,000
TMP9267-Glen Arm Farms Geotechnical Analysis and Pavement Design	0	0	0	0	0	0
TMP9386-Street Light Infill Program	0	50,000	50,000	500,000	50,000	650,000
TMP9387-Palm Lane Road Extension - 117th Avenue to 118th Avenue	85,000	300,000	0	0	0	385,000
TMP9391-Thomas Road Bridge	750,000	1,000,000	0	0	0	1,750,000
TMP9393-HAWK Signal at Avondale Blvd south of Buckeye Rd (MC 85)	0	280,000	0	0	0	280,000

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

304 Street Construction	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Non-Development Fee Eligible Projects						
TMP9398-HAWK Signal at Dysart Road south of Riley Drive	0	0	0	0	0	0
TMP9399-Historic Avondale, Cashion and Las Ligas Improvements Program	212,500	1,756,500	2,370,750	1,962,000	2,476,250	8,778,000
TMP9420-El Mirage Road Bridge	0	0	0	0	0	0
Total Non-Development Fee Eligible	**6,557,500**	**7,021,500**	**3,770,750**	**3,812,000**	**5,476,250**	**26,638,000**
Total Capital Costs	**14,064,500**	**10,746,500**	**6,830,750**	**4,312,000**	**5,476,250**	**41,430,000**
Estimated Ending Balance	101,582	1,230,082	824,332	4,087,332	7,186,082	

Project No: ST1007	**Project Title: Street Drainage Issues**
Funding Source: Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

This program allocates funds to be used for professional design services and physical infrastructure improvements to address unforseen drainage concerns within city limits. Locations to be investigated and addressed include 107th Avenue at Fire Station 172, 107th Avenue & Durango and Indian Springs Road (adjacent to ISM).

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	150,000	150,000	300,000	150,000	150,000	150,000	150,000

Project No: ST1009	**Project Title: City Wide Street Overlay**
Funding Source: Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

This project is an annual program that allocates funds to rehabilitate streets that have deteriorated. The pavement life of these streets can be extended by milling and overlaying. These improvements reduce pavement roughness, mitigate noise, and extend the life of city streets.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	200,000	400,000	600,000	-	-	-	-

Project No: ST1012	**Project Title: Bridge Repairs**
Funding Source: Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

This bi-annual bridge repair program provides improvements to the City's bridges as recommended by the Arizona Department of Transportation's structural bridge group.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	200,000	200,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1020 **Project Title: Preventative Street Maintenance**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This project is an annual program that allocates funds for areas in need of minor repair and maintenance of streets, as well as preservation treatments. Typically these improvements consist of sealing surface cracks, rejuvenating pavements and minor resurfacing.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	200,000	1,600,000	1,800,000	600,000	600,000	600,000	2,000,000

Project No: ST1021 **Project Title: Dysart Rd Extension - Whyman Ave to Lower Buckeye Rd**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

This project will extend Dysart Road from its existing terminus at Whyman Avenue, south to Lower Buckeye Road, in order to provide better circulation for the businesses and residents along Dysart Road south of MC85. Land acquisition will be necessary for the roadway extension. The street section will consist of 80 feet for the right-of-way, four travel lanes, bicycle lanes, curb and gutter, and sidewalks on each side.

This project should coordinate with ST1248 for the installation of a traffic signal at Lower Buckeye & Dysart and WA1231 for the extension of a 12" diameter water line from Whyman Ave to Lower Buckeye Rd.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Utilities-Water/Sewer	-	-	-	-	-	-
Street Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: ST1125 **Project Title: Avondale Blvd - McDowell to Encanto**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

The purpose of this project is to complete the widening of Avondale Boulevard to minor arterial street standards on the west side of the road. These improvements will provide sidewalks and bike lanes to support students in walking and biking to school.

The road will be widened along the west side of Avondale Boulevard from McDowell Road to Encanto Boulevard. The half street improvements will increase Avondale Boulevard capacity from a 2-lane to a 4-lane roadway. The project improvements include vertical curb and gutter, sidewalk, streetlights, a new pavement section, new striping, temporary retention basins, and scuppers. The project will include the tiling of an existing irrigation ditch adjacent to city-owned property, as well as the relocation of existing overhead 12kV electric poles. Landscaping will be included as part of these improvements.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	1,000,000	1,000,000	975,000	-	-	-

Operating Impact:						
Street Maintenance	-	1,000	1,000	1,000	1,000	-
Total Operating Costs	**-**	**1,000**	**1,000**	**1,000**	**1,000**	**-**

Project No: ST1127 **Project Title: Traffic Signal at 107th and Pierce**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

Construct a standard Maricopa County Department of Transportation traffic signal at the intersection of 107th Avenue and Pierce Street. The traffic signal will help improve traffic flow and provide safer access for vehicles exiting the future Roosevelt Park phase 2 development on the west side and the UTI site on the east side of 107th Avenue. The existing intersection is a 3-way intersection with STOP control for the east leg (westbound Pierce Street traffic) only.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Staffing	-	-	-	-	-	-
Equipment Maintenance	-	-	-	-	-	-
Grounds Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: ST1146 **Project Title: Van Buren St (North Half) - Fairway Dr to 121st Ave**

Pct. New Development: 50.00%

Project Description:

This project will widen the north side of Van Buren St from 121st Ave to Fairway Dr to arterial standards, in order to complete improvements in this scalloped section of street. Sewer and water stub-outs will be incorporated into the improvements to serve the adjacent properties. Potential cost for modification of the existing traffic signal is included in the project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	175,000	1,800,000	-	-

Operating Impact:

Street Maintenance	-	-	1,000	1,000	1,000	-
Total Operating Costs	**-**	**-**	**1,000**	**1,000**	**1,000**	**-**

Project No: ST1164 **Project Title: Streetlight Replacement Program Citywide**

Funding Source: Ops. Transfers In

Pct. New Development: 0.00%

Project Description:

This project is a program that allocates money to be used citywide to replace streetlight poles that have reached the end of their lifecycle. It is anticipated that approximately 180 poles will need to be replaced between FY20-FY23. $200k is allocated in FY24 for the next citywide street light pole assessment.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	344,000	-	344,000	200,000	200,000	200,000	400,000

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1166	**Project Title: Avondale Blvd - Lower Buckeye to Miami**		
Funding Source: Development Fees, IGA	Pct. New Development:	50.00%	

Project Description:

This project will improve Avondale Boulevard by widening the east half of the street to minor arterial standards and constructing pavement widening, curb & gutter, sidewalks, street lights, landscaping and a bus pullout on the east leg of the intersection. There is an existing Salt River Project irrigation ditch that will need to be relocated and right-of-way acquisition is anticipated for this project. The existing power lines will be placed underground.

An Intergovernmental Agreement for cost sharing with the Maricopa County Department of Transportation will be required. Anticipate City fronting total project cost and a $200k reimbursement from MCDOT.

This project should coordinate with ST1170 for the construction of a new traffic signal at the intersection of Avondale Blvd and Lower Buckeye Rd. The design for this project and ST1170 will be handled as a single project by one design professional, with construction projects occurring in separate years.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	185,000	500,000	-

Operating Impact:						
Electricity	-	-	-	4,000	4,000	-
Street Maintenance	-	-	-	20,000	20,000	-
Total Operating Costs	**-**	**-**	**-**	**24,000**	**24,000**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1170	**Project Title: Traffic Signal and Intersection Improvements at Avondale & Lower Buckeye**
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

This project will construct a traffic signal using City standard trombone-type specifications at the intersection of Avondale Boulevard and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways, and provide safer access to residents and businesses in the vicinity. There is an existing Salt River Project irrigation ditch that will need to be partially relocated and right-of-way acquisition is anticipated for this project.

An Intergovernmental Agreement for cost sharing with the Maricopa County Department of Transportation will be required. Anticipate City fronting total project cost and a $150k reimbursement from MCDOT.

This project should coordinate with ST1166 for the construction of arterial improvements on the east side of Avondale Blvd south of the intersection. The design for this project and ST1166 will be handled as a single project by one design professional, with construction projects occurring in separate years.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	200,000	500,000	-	-

Operating Impact:						
Staffing	-	-	5,000	5,000	5,000	-
Electricity	-	-	2,500	2,500	2,500	-
Grounds Maintenance	-	-	1,000	1,000	1,000	-
Total Operating Costs	**-**	**-**	**8,500**	**8,500**	**8,500**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1171 **Project Title: Traffic Signal and Roadway Improvements at El Mirage & Lower Buckeye**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

Construct a traffic signal using Maricopa County City standard specifications at the intersection of El Mirage Road and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways, and provide safer access to residents and businesses in the vicinity. The signal will be constructed with the poles at the ultimate arterial section location. The existing business sign at the southwest corner will need to be relocated. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	575,000	-	-

Operating Impact:						
Electricity	-	-	-	2,500	2,500	-
Grounds Maintenance	-	-	-	1,000	1,000	-
Total Operating Costs	**-**	**-**	**-**	**3,500**	**3,500**	**-**

Project No: ST1172 **Project Title: Roadway Improvements on El Mirage - Lower Buckeye Road to Calle Hermosa**

Funding Source: Ops. Transfers In | Pct. New Development: 50.00%

Project Description:

This project will provide roadway widening along the west side of El Mirage Road from Lower Buckeye Road north approximately 1,100 feet. The purpose of this project is to provide sidewalks and bike lanes supporting multiple modes of transit. The half street improvements will increase El Mirage Road's capacity from a 2-lane to a 4-lane roadway. The project improvements include vertical curb and gutter, sidewalk, street lights, a new pavement section, new striping, a temporary retention basin and catch basin with scupper. The north side of Lower Buckeye will also be improved from El Mirage to 123rd Drive. The south side of Lower Buckeye will be improved for approximately 200 feet west of the intersection. Improvements south of Lower Buckeye on El Mirage will extend 250 feet south of the intersection. All improvements to Lower Buckeye Road will be to arterial standards. Existing utility poles and wires on the west side will be placed underground.

This project should coordinate with ST 1171 for the construction of a traffic signal at this location.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Street Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1181	**Project Title:** Traffic Signal - 107th Avenue and Roosevelt Street
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

Construct a traffic signal using a standard Maricopa County Department of Transportation signal at the intersection of 107th Avenue and Roosevelt Parkway. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways, and provide safer access for vehicles exiting adjacent developments.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Electricity	-	-	-	-	-	-
Grounds Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: ST1187	**Project Title:** Traffic Signal - 119th Ave and McDowell
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

Construct a traffic signal using City standard trombone type specifications at the intersection of 119th Avenue and McDowell Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways and provide safer access for vehicles to and from adjacent developments. The City will re-evaluate the traffic impact of Westpoint High School at this location and design the signal and improvements accordingly.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	550,000	-	-	-

Operating Impact:						
Electricity	-	-	2,000	2,000	2,000	-
Grounds Maintenance	-	-	1,000	1,000	1,000	-
Total Operating Costs	**-**	**-**	**3,000**	**3,000**	**3,000**	**-**

Project No: ST1188	**Project Title: Traffic Signal - 119th Ave and Lower Buckeye**
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

Construct a traffic signal using a standard Maricopa County Department of Transportation signal at the intersection of 119th Avenue and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways, and provide safer access for vehicles exiting adjacent neighborhood areas. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Electricity	-	-	-	-	-	-
Grounds Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: ST1195	**Project Title: Traffic Signal - Central and Lower Buckeye**
Funding Source: Development Fees, IGA	Pct. New Development: 100.00%

Project Description:

This project will construct a traffic signal using Maricopa County Department of Transportation (MCDOT) standard specifications at the intersection of Central Avenue and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along Lower Buckeye Road, and provide safe access for vehicles to and from adjacent residential neighborhoods to the north, and the community park to the south. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Electricity	-	-	-	-	-	-
Grounds Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: ST1220 **Project Title: Pedestrian Ramp/Sidewalks Program**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This project is an annual program that allocates money to facilitate the Citywide installation of sidewalk improvements and ADA compliant ramps where needed. This program will also allocate funds to upgrade existing ramps to ADA compliant ramps. In FY 20, an area that has been identified for sidewalk installation is the east side of 107th Avenue from Encanto Blvd extending north approximately 500 feet. This will provide continuous sidewalk on the east side of 107th Avenue.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	350,000	250,000	600,000	100,000	100,000	100,000	100,000

Operating Impact:						
Street Maintenance	1,000	1,000	1,000	1,000	1,000	-
Total Operating Costs	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**	**-**

Project No: ST1224 **Project Title: 107th Avenue/McDowell Road Widening**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

This project will widen McDowell Road west of 107th Avenue for approximately 500 feet along the south side of the road in order to provide a 6-lane major arterial section. Widening will also take place along 107th Avenue south of McDowell Road for approximately 700 feet along the west side of the road in order to provide a 4-lane collector section. Improvements will include: pavement, curb & gutter, scuppers, drainage excavation for temporary retention basins, and a new traffic signal in the southwest corner. Right-of-way will be required along the south side of McDowell Road and along the west side of 107th Avenue due to the roadway widening. The existing Salt River Project structure located in the southwest corner will need to be relocated along with the existing 42-inch and 72-inch Salt River Project irrigation pipe located along McDowell Road and 107th Avenue. Additional right-of-way and easements will have to be acquired as part of the channel relocations.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	2,639,000	200,000	2,839,000	-	-	-	-

Operating Impact:						
Street Maintenance	-	5,000	5,000	5,000	5,000	-
Total Operating Costs	**-**	**5,000**	**5,000**	**5,000**	**5,000**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1265 **Project Title: Dysart/McDowell Intersection**

Funding Source: IGA, Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This project shall improve the intersection to arterial standards with dual left turn lanes. The proposed improvements will increase the left turn storage northbound and southbound to accommodate the traffic by implementing longer storage lengths and dual left turn bays. The dual lefts will improve traffic flow, reduces crashes and delays and provide safer access for vehicles to and from adjacent developments. The existing traffic signal will be replaced to accommodate the widening. It is anticipated that the City will be partnering with the City of Goodyear. The improvements will incorporate recommendations from the Road Safety Assessment conducted by MAG for this intersection.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: ST1275 **Project Title: Western - Central to 4th Ave - Improvements**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This project will reconstruct Western Avenue from Central Avenue to 4th Avenue. The improvements will include replacement of the street pavement section and the addition of storm drain facilities. Reconstruction of driveways, sidewalks and curb and gutter are included in the cost. Staff will work with adjacent property owners to acquire adequate right of way to facilitate the addition of angled parking stalls on the north side of Western Avenue, east of 3rd Ave.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: ST1294 **Project Title: ITS Fiber Backbone Program**

Funding Source: Grants, Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This project will install fiber optic infrastructure and interim equipment to utilize existing wireless communications system, including replacement of the existing wireless communication system. This infrastructure is crucial to running the Traffic Operations Center (TOC). This project will include design, construction, and possible right-of-way acquisition. Upon ultimate completion, this project will include infrastructure for Lower Buckeye, Van Buren Street, Indian School Road, and complete infrastructure on McDowell Road, Avondale Boulevard, and Dysart Road. This will enable the City to interconnect and communicate with all traffic signals and ITS infrastructure to a single location (TOC) for timely, if not instantaneous diagnostics and response as well as for emergency traffic operations.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	100,000	150,000	250,000	250,000	250,000	250,000	250,000

Project No: ST1306 **Project Title: Thomas - 99th Ave to 103rd Ave - Road Improvements**

Funding Source: IGA, Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

The project will add an additional travel lane in each direction on Thomas Road from 99th Ave to 103rd Ave and includes removal and replacememnt of the existing pavement. Improvements will also include a fully landscaped median island, street lighting, and sidewalk along the north side. The section will be evaluated to add an additional lane of capacity if possible. This will increase the life of the existing pavement and improve rideability.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	150,000	-	150,000	-	-	-	-

Project No: ST1309 **Project Title: MC85 - Litchfield to Agua Fria Bridge**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

The project will improve MC85 to minor arterial standards from Litchfield Road to the Agua Fria River Bridge. The improvements include new vertical curb and gutter, sidewalks, streetlights, a new pavement section and new striping and landscaping. MC85 is Avondale's only roadway that meets the highway designation and is a road of regional significance. Undergrounding of the overhead utilities including power and telephone lines are included in the project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: ST1334	**Project Title: Van Buren - 107th Avenue to Avondale Boulevard**
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

This project will improve Van Buren Street between Avondale Boulevard to 107th Avenue, to major arterial roadway standards, to improve the capacity and safety through this corridor. The improvements will include vertical curb and gutter, sidewalk, streetlights, a new pavement section, new striping, temporary retention basis and scuppers. The project will include ROW acquisition.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: ST1336	**Project Title: Fairway Drive Improvements - Van Buren Street to New Traffic Interchange (Gar**
Funding Source: Ops. Transfers In	Pct. New Development: 100.00%

Project Description:

ADOT will construct a new traffic interchange, at Fairway Drive, from I-10 to Garfield St. At the completion of the ADOT project, the City will construct a 5-lane section from Garfield St. to Van Buren St, which will allow for safe and continuous vehicular travel from the proposed T.I. to Van Buren. Improvements along Fairway include sidewalks, lighting, landscaping, striping, signage, landscape irrigation, ITS facilities and other improvements. Right of way acquisition will be required.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	764,000	1,436,000	2,200,000	1,825,000	-	-	-

Operating Impact:						
Street Maintenance	-	3,000	3,000	3,000	3,000	-
Total Operating Costs	**-**	**3,000**	**3,000**	**3,000**	**3,000**	**-**

Project No: ST1365	**Project Title: Dysart / Rancho Santa Fe Intersection Improvements**
Funding Source: IGA, Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

This project will take recommendations from the Road Safety Assessment and design/construct intersection improvements intended to reduce crash frequency and severity. RSA recommendations to be addressed could include, but are not limited to: reconfiguring ramps; installing a northbound right turn lane; adjusting signal phasing/timing and upgrading pavement markings and signing. Relocation of an existing monument sign and signal pole, as well as ROW acquisition will be required to complete the project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	534,000	-	534,000	-	-	-	-

Project No: ST1371 **Project Title: Gateway Program**

Funding Source: Ops. Transfers In | Pct. New Development:

Project Description:

The Street Tree Master plan identifies potential locations throughout the City for entry point/gateway monumentation. This project would fund the design and installation of one gateway improvement per year. The gateway design elements include landscaping, irrigation, hardscape features, monumentation, and up-lighting elements.

In FY 17, the gateway identified at the NEC of Dysart Rd and MC85/Main Street was addressed and the sign component of the project was completed in FY19. Following completion of project SW1389 (Dysart Road Sewer Replacement, Riley to Corral), the Gateway Project landscaping and irrigation improvements will be completed.

Supports:
- The Street Tree Master Plan

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	100,000	100,000	-	-	-	-

Operating Impact:						
Grounds Maintenance	500	500	500	500	500	-
Total Operating Costs	**500**	**500**	**500**	**500**	**500**	**-**

Project No: ST1374 **Project Title: Bike Retrofit Program**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

The Bike Retrofit Program will fund projects that will add buffered bike facilities, striped bike lanes and green bike lane paint where appropriate to existing City streets. Green paint will continue to be installed on Central Avenue at approaches to driveways to increase driver awareness.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	50,000	50,000	50,000	50,000	50,000	50,000

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1380 **Project Title: Intersection Improvements - Roosevelt St & 99th Ave**

Pct. New Development: 0.00%

Project Description:

This project will include an analysis of the existing sub base/base and pavement section, and removal and replacement of this section of roadway, implementing the design recommendations. The purpose of the project is to replace the asphalt concrete pavement in the left turn lanes of the west leg of the intersection due to severe deterioration (rutting) by large trucks stopping at 99th Ave. Portland Cement Concrete Pavement (PCCP) will be considered for use at this location. The ultimate area of base and subbase to be removed and reconstructed covers an area approximately 800' x 50'. The improvements will also include relocation of the existing water line and sewer manhole outside of the new PCCP to reduce future maintenance costs.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	1,285,000	-	-	-

Project No: ST1381 **Project Title: Traffic Signal - Maricopa Street & Avondale Blvd**

Pct. New Development: 100.00%

Project Description:

This project will construct a traffic signal using City standard trombone-type specifications at the intersection of Avondale Blvd and Maricopa St. This project will improve traffic flow, reduce delay and provide safer access to residents and businesses in the vicinity. New curb ramps and pedestrian push buttons meeting the requirements of ADA will be included in the project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	468,000	230,000	698,000	-	-	-	-

Project No: ST1382 **Project Title: McDowell Road & 107th Avenue - Dual Left-turn Lanes**

Pct. New Development: 80.00%

Project Description:

This project will widen approaches to this intersection to allow for the construction of warranted dual left turn lanes for two of the four approaches. Dual left turn lanes will be added to the WB to SB and EB to NB movements. The existing 69kV pole on the NEC of the intersection will be relocated under a separate (non-CIP) project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	500,000	-	500,000	-	-	-	-

Project No:	**ST1383**	**Project Title:**	**Traffic Signal - Broadway Rd & Avondale Blvd**
		Pct. New Development:	100.00%

Project Description:

This project will construct a traffic signal using City standard trombone-type specifications and intersection improvements at the intersection of Avondale Blvd and Broadway Rd. The Buckeye Feeder Canal will need to be tiled and the electric distribution lines buried or relocated in the proximity to the intersection only.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Electricity	-	-	-	-	-	-
Grounds Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No:	**ST1395**	**Project Title:**	**Avondale Boulevard Landscape and Median Improvements Roosevelt to Main St**
Funding Source:	Ops. Transfers In	Pct. New Development:	0.00%

Project Description:

This project will remove and replace all broken median curbing, remove and replace all brick pavers, remove shrubs and unhealthy trees, and supplement with new trees and shrubs and add lighting. The project will beautify one of Avondale's major corridors. The project will be 100% City funded.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	1,000,000	-	-	-

Operating Impact:						
Electricity	-	500	500	500	500	-
Grounds Maintenance	-	5,000	5,000	5,000	5,000	-
Total Operating Costs	**-**	**5,500**	**5,500**	**5,500**	**5,500**	**-**

Project No: ST1406 **Project Title: Safe Routes to Schools Program**

Pct. New Development: 0.00%

Project Description:

The federally-funded SRTS program encourages healthy lifestyle changes for students which includes walking and biking to/from school. In 2016, the City submitted a federal grant application that would help finance the updating of SRTS plans and designated walking route maps for thirteen (13) elementary and middle schools located in Avondale and one affiliated elementary school located in Goodyear which is in very close proximity to two of the Avondale Schools. Updating the SRTS plans for all of these schools help identify deficiencies that could impact walking and biking routes to the neighborhood schools and recommend measures to mitigate those deficiencies through traffic control improvements, sidewalk construction or other measures. The City of Avondale is required to provide funds equaling 5.7% of the total grant award as in-kind services (staff time).

There is no fiscal outlay by the City for these studies. However, recommendations for improvements are specified in the studies for each of the schools, and may result in the addition of projects in the CIP. One such project is TMP9393, which is a HAWK signal at Avondale Blvd south of Buckeye Road, which was a recommendation from the SRTS study for Littleton Elementary School.0

FY 20: grant of $96,200 for four (4) STRS traffic studies, City Share of ($5,800) from staff time spent on the project

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	102,000	102,000	-	-	-	-

Project No: ST1449 **Project Title: Traffic Signal - Van Buren Street and 103rd Avenue**

Funding Source: Development Fees

Pct. New Development: 100.00%

Project Description:

Construct a traffic signal using a Maricopa County Department of Transportation (MCDOT) standard signal at the intersection of Van Buren Street and 103rd Avenue. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways and provide safer access for vehicles to and from adjacent developments. The improvements will include curb, gutter, sidewalk, a temporary drainage basin and bus pullouts on Van Buren Street. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Electricity	-	-	-	-	-	-
Grounds Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1459 **Project Title: El Mirage Rd & Buckeye Rd - Install NBR Turn Lane**

Pct. New Development: 75.00%

Project Description:

This project will add a dedicated turn lane to handle the NB to EB movement at El Mirage Rd and Buckeye Rd (MC85), in order to reduce delay. Additional right of way will be needed, and is included in the project. A relocation of the existing Maricopa County traffic signal at the southeast corner will be required, as well as the relocation of an existing utility pole, fire hydrant and irrigation structure.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	270,000	-	270,000	-	-	-	-

Project No: ST1460 **Project Title: Wayfinding Signage**

Pct. New Development: 0.00%

Project Description:

This project will continue to install wayfinding signs in conformance with the Wayfinding Signage Master Plan. The project includes the continued installation of street sign toppers for Special Districts within Historic Avondale in conformance with the Historic Avondale Design and Development Guidelines. In FY 20, a solar powered lighted Monument Sign is planned to be installed at the north west corner of Thomas Road and 99th Avenue.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: ST1465 **Project Title: Dysart Road Median Improvements - I-10 to Van Buren**

Pct. New Development: 0.00%

Project Description:

This project will remove and replace all broken median curbing, remove and replace brick pavers as needed, remove/replace dead trees and shrubs, and supplement the existing trees with new trees and shrubs. The project will beautify one of Avondale's major corridors. The project will be 100% City funded.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	380,000	100,000	480,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: ST1600 **Project Title: Dysart Rd Widening - Whyman Ave to Buckeye Rd (MC 85)**

Pct. New Development: 100.00%

Project Description:

This project will widen Dysart Road from Whyman Ave north to MC 85 (Buckeye Rd) from 3 lanes to 4 lanes, to provide better response times for emergency services and circulation for the businesses and residents along Dysart Road south of MC85. Land acquisition will be necessary for the roadway widening on the west side between Harrison Dr and the extension of Corral St from the west.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Street Maintenance	-	-	-	-	-	-
Total Operating Costs	-	-	-	-	-	-

Project No: TMP9267 **Project Title: Glen Arm Farms Geotechnical Analysis and Pavement Design**

Pct. New Development: 0.00%

Project Description:

The Glen Arm Farms subdivision is unique, as it is a County rural island, and incorporates ongoing private property irrigation in unlined ditches. Between 60% and 80% of all roadway surfaces within the subdivision have medium to high-severity pavement distresses, because the road surfaces cannot be sustained on top of the constantly saturated sub-soils resulting from the flood irrigation in the subdivision. This project will allow for the preparation of an engineering study, including a geotechnical investigation and pavement analysis, recommending a design whose sub base and base structure will be compatible with saturated soil conditions and should adequately support a paved surface. The study will consider the likelihood of full water main and related service replacements. Full construction drawings are not included in the scope, and will be part of a future project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: TMP9386 **Project Title: Street Light Infill Program**

Pct. New Development: 0.00%

Project Description:

This project is intended to add street light poles with LED fixtures along sections of roadway which are dimly lit due to large gaps between existing street lights.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	50,000	50,000	500,000	50,000

Project No: TMP9387 **Project Title: Palm Lane Road Extension - 117th Avenue to 118th Avenue**

Pct. New Development: 0.00%

Project Description:

This project will construct half-street improvements on the southern portion of Palm Lane between 117th and 118th Avenue. Palm Lane is classified as a major local road which requires 60-feet of ROW and includes 2-travel lanes, bike lanes, and sidewalks. The adjacent southern parcel is an existing electrical switchyard that is jointly owned by APS/SRP. This parcel will not redevelop or construct the southern half street. It is anticipated that the school north of the project limits will construct the northern section of this corridor or work jointly with this project. The project estimate assumes that ROW will need to be purchased to construct the southern half-street to major local road standards. Specific half-street improvements include curb gutter, sidewalk, pavement, drainage, and streetlight improvements. A temporary drainage basin will be installed and an easement for the basin will be purchased with this project.

This project will improve the LOS of this corridor, and improve traffic circulation with the construction of new Tolleson High School. In addition to the proposed half street improvements, a segment of potable waterline needs to be installed in conjunction with this project. Landscaping is not included as part of this project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	85,000	85,000	300,000	-	-	-

Operating Impact:						
Street Maintenance	1,000	1,000	1,000	1,000	1,000	-
Total Operating Costs	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**	**-**

Project No: TMP9391 **Project Title: Thomas Road Bridge**

Pct. New Development: 0.00%

Project Description:

This project will widen Thomas Road to a 4-lane arterial street, including a concrete bridge from approximately 0.5 miles west of the Agua Fria River westerly levee to 0.4 miles east of the easterly levee. The bridge will be approximately 1,300 feet in length spanning the Agua Fria River, and will include lighting, pedestrian and bicycle facilities. The project will require 404 and 408 permits from the United States Army Corps of Engineers through coordination with the Maricopa Flood Control District. Major right of way acquisition will be required for the project. The City anticipates receiving funding for this project as a result of the extension of Prop 400.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	750,000	750,000	1,000,000	-	-	-

Operating Impact:						
Electricity	-	-	-	-	-	-
Street Maintenance	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: TMP9393 Project Title: HAWK Signal at Avondale Blvd south of Buckeye Rd (MC 85)

Pct. New Development: 0.00%

Project Description:

This project will design and install a Pedestrian Hybrid Beacon (PHB), aka HAWK signal, on Avondale Boulevard, approximately 600 feet south of the intersection of MC 85. The project location coincides with an existing designated school crossing near Littleton Elementary School and transit bus stops serving the Southside Zoom transit service. The PHB was part of a list of recommended improvements documented in a Safe Routes to School (SRTS) study report conducted for Littleton Elementary. The crossing serves a large volume of school-aged children before and after school activity on a daily basis as well as the general residential and transit population. The project will consists of two signal poles with mast arms (similar to a traffic signal) with a pedestrian-actuated system to activate the operation of the PHB.

Construction cost is $250,000 plus $30,000 for design.

The City will apply for grant funding through the Federal Urbanized Area Formula Grant (5307) Program. Grant funds for this program are administered by the City of Phoenix. This grant program covers up to 80% of the total project cost (design and construction), with a 20% local match. The City will fund the project and be reimbursed after construction. No additional right-of-way is anticipated with this project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	280,000	-	-	-

Operating Impact:						
Equipment Maintenance	-	5,000	5,000	5,000	5,000	-
Total Operating Costs	**-**	**5,000**	**5,000**	**5,000**	**5,000**	**-**

Project No: TMP9398 Project Title: HAWK Signal at Dysart Road south of Riley Drive

Pct. New Development:	0.00%

Project Description:

This project will design and install a Pedestrian Hybrid Beacon (PHB), aka HAWK Signal, on Dysart Road between Riley Drive and Hill Drive. The PHB will provide a controlled pedestrian access crossing at Dysart Rd to the City's Future Resource and Senior Center.

Additional right-of-way will be required to accommodate the improvements.

The City will apply for grant funding through the Federal Urbanized Area Formula Grant (5307) Program. Grant funds for this program are administered by the City of Phoenix. This grant program covers up to 80% of the total cost of design and construction, with a 20% local match. The City will fund the project and be reimbursed after construction. No additional right-of-way is anticipated with this project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Equipment Replacement	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: TMP9399 Project Title: Historic Avondale, Cashion and Las Ligas Improvements Program

Pct. New Development:	0.00%

Project Description:

This program will address the reconstruction of roads and upgrades of water and sewer facilities in neighborhoods located in Historic Avondale, Cashion and Las Ligas. Six (6) project areas have been identified, and the scope of work will include removal, the replacement of asphalt pavement, the installation of sidewalk, ramp and driveway improvements in accordance with current ADA guidelines, the relocation of existing utility poles and the upgrade of water and sewer facilities. The six areas, include:

Area 1 - 3rd Avenue to Central Avenue, Western Ave to MC 85
Area 2 - 3rd Ave/3rd Pl to Central Avenue, Western to Dooley
Area 3 - Cashion, 113th to 111th Ave, Durango to MC 85
Area 4 - Central to 4th Street, Elm to Harrison
Area 5 - 1st St to Central Avenue, Whyman to MC 85 & Greenleaf, and 4th ST to 7th St, Pacific to Western Ave (includes coordination with the Roosevelt Irrigation District)
Area 6 - Las Ligas, 127th Ave to 125th Ave, Elwood to Illini

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	212,500	212,500	1,756,500	2,370,750	1,962,000	2,476,250

Capital Improvement Plan

Fiscal Years 2020-2024

Street Construction

Project No: TMP9420	**Project Title: El Mirage Road Bridge**
Pct. New Development:	0.00%

Project Description:
Design and construct a bridge on El Mrage Road at the Gila River crossing. Right of way acquisition will be required.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Police Development

308 Police Development	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	7,963,072	97,191	492,191	1,082,191	6,721,191	811,191
Revenue						
Development Fees	146,000	390,000	585,000	634,000	585,000	2,340,000
G.O. Bonds	0	0	0	9,000,000	0	9,000,000
Interest Earned	5,000	5,000	5,000	5,000	5,000	25,000
Transfer In - General Fund	900,000	0	0	0	0	900,000
Total Revenue	**1,051,000**	**395,000**	**590,000**	**9,639,000**	**590,000**	**12,265,000**
Total Resources	9,014,072	492,191	1,082,191	10,721,191	7,311,191	
Capital Costs						
Development Fee Eligible Projects						
PL1161-Property and Evidence Room	8,016,881	0	0	0	0	8,016,881
PL1908-Lakin Ranch Substation	0	0	0	0	1,000,000	1,000,000
PL1999-Command Vehicle	800,000	0	0	0	0	800,000
Total Development Fee Eligible	**8,816,881**	**0**	**0**	**0**	**1,000,000**	**9,816,881**
Non-Development Fee Eligible Projects						
PL1176-Joint Training Facility with Glendale	0	0	0	0	0	0
PL1297-RWC Police Radio Upgrade	0	0	0	0	0	0
PL1407-Detention Center and Police Substation	100,000	0	0	4,000,000	5,500,000	9,600,000
TMP9415-Police Substation	0	0	0	0	0	0
Total Non-Development Fee Eligible	**100,000**	**0**	**0**	**4,000,000**	**5,500,000**	**9,600,000**
Total Capital Costs	**8,916,881**	**0**	**0**	**4,000,000**	**6,500,000**	**19,416,881**
Estimated Ending Balance	97,191	492,191	1,082,191	6,721,191	811,191	

Capital Improvement Plan

Fiscal Years 2020-2024

Police Development

Project No:	**PL1161**	**Project Title:**	**Property and Evidence Room**
Funding Source:	Development Fees	Pct. New Development:	50.00%

Project Description:

The Avondale Police Department is requesting the funds to build a new 10,000 square foot Property and Evidence Room. The Property and Evidence Room is located in the Main Police building and occupies approximately 1500 square feet. Inside the Property and Evidence Room there are separate locations for guns, illegal drugs, a large box refrigerator, and a large box freezer. The current Property and Evidence Room is severely limited in options for expansion. While two containers have been purchased for the Tolleson impound lot only specific items can be placed there due to security, accessibility, and the environment. These containers will only be a stop-gap solution which will only extend the capacity deadline by 1-2 years.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	2,882,331	5,134,550	8,016,881	-	-	-	-

Operating Impact:						
Supplies/Contracts	-	2,500	2,500	2,500	2,500	-
Utilities-Water/Sewer	-	500	500	500	500	-
Electricity	-	15,000	15,000	15,000	15,000	-
Total Operating Costs	**-**	**18,000**	**18,000**	**18,000**	**18,000**	**-**

Project No:	**PL1176**	**Project Title:**	**Joint Training Facility with Glendale**
Funding Source:	Ops. Transfers In	Pct. New Development:	0.00%

Project Description:

This is a shared project between Avondale Police Department and the Glendale Police Department for ongoing employee training to include a driving track, training classrooms and a shooting range for police mandatory qualifications.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: PL1297 **Project Title: RWC Police Radio Upgrade**

Funding Source: Development Fees, Ops. Trar | Pct. New Development: 0.00%

Project Description:

The Federal Government(FCC) has mandated a re-banding of radio frequencies for use by public safety, effective in 2017. Current mobile and portable police radios will not work on the new frequencies and must be replaced prior to 2025. The new radios are necessary for communications involving officer safety, delivery of basic police services to citizens, and interoperability with other police and fire departments throughout the state. The current radios were acquired in 2015. The Avondale Police Department operates on the RWC radio system.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: PL1407 **Project Title: Detention Center and Police Substation**

Pct. New Development: 0.00%

Project Description:

The Avondale Detention Center and Police Substation buildings on Western were built between 1976 and 1986. The facility is located at 519 E. Western Ave. and was remodeled in 2005. Staffing at the detention center consists of two detention supervisors and seven detention officers who work in a 4,600 square ft. facility and process about 4,000 arrests in and out of the facility. The police substation building houses two patrol squads, the Community Action Team (CAT), three sergeants and one lieutenant. The department's use of force video system (MILO) is housed in a room that originally was designed to be a community room.

The cost of maintenance and upkeep of the buildings have continued to increase. The detention facility was never designed from the onset to be a facility to house and book prisoners. There are no locker room for officers to change into uniforms and lockers must be stored in the briefing area. There have been significant maintenance issues with the detention facility, including, plumbing issues, damage to the facility from prisoners, and inadequate security of the prisoners, and security issues such cameras, lighting, and design.

A study will be performed to identify the scope of the project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	100,000	-	100,000	-	-	4,000,000	5,500,000

Operating Impact:						
Supplies/Contracts	-	-	-	-	10,000	-
Utilities-Water/Sewer	-	-	-	-	2,000	-
Electricity	-	-	-	-	5,000	-
Total Operating Costs	**-**	**-**	**-**	**-**	**17,000**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Police Development

Project No: PL1908 **Project Title: Lakin Ranch Substation**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

Lakin Ranch is a residential and commercial development that is still in the preliminary stages. The community is expected to be large enough to host a joint police and fire substation that will be placed in the center of the community to provide public safety (police and fire).

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	1,000,000

Operating Impact:						
Staffing	-	-	-	-	-	-
Supplies/Contracts	-	-	-	-	-	-
Utilities-Water/Sewer	-	-	-	-	-	-
Electricity	-	-	-	-	-	-
Equipment Replacement	-	-	-	-	-	-
Vehicles/Major Equipment	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: PL1999 **Project Title: Command Vehicle**

Funding Source: Development Fees, Ops. Trar | Pct. New Development: 47.00%

Project Description:

This is a state of the art mobile vehicle to be used when a complex operational response to an emergency or crisis situation is necessary. Some of the uses of the command vehicle would include barricaded suspects, processing major crime scenes, natural disasters, major transportation accidents such as plane crashes or train derailments, civil disorder, lost persons and special events management such as PIR. The MCV will be particularly effective in isolated areas where there may be limited or no accessibility to technical resources necessary for effective on-scene management of an incident or event. Part of the funds will pay for a simple covered structure to protect the vehicle from the elements.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	800,000	-	800,000	-	-	-	-

Operating Impact:						
Equipment Maintenance	5,000	10,000	10,000	10,000	10,000	-
Total Operating Costs	**5,000**	**10,000**	**10,000**	**10,000**	**10,000**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Police Development

Project No:	**TMP9415**	**Project Title:**	**Police Substation**
		Pct. New Development:	0.00%

Project Description:

In an effort to have a police presence in the Historic Avondale area, a small substation, which is to be part of the new Detention Center, would benefit the citizens of Avondale. The substation that would be smaller than other current facilities, but still has the resources to have patrol officers work from. The presence increases the visibility of uniformed officers in the area and allows them more interaction with the community. The police department has had a facility in the Historic Avondale area for a great number of years and the current facility was re-purposed into a police substation. The building is approximately 40 years old and the maintenance of the building is in need of substantial repair. A new substation at or near the new Detention Center would allow for officers to have a work area in the beat without having to leave the immediate area and will also provide a workstation for police officers who access the Detention Center for prisoners in order to complete forms and booking information.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	-	-	-
Utilities-Water/Sewer	-	-	-	-	-	-
Electricity	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Park Development

310 Park Development	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	9,980,070	548,070	1,185,070	1,322,070	2,348,070	3,845,070
Revenue						
Development Fees	258,000	519,000	519,000	708,000	1,179,000	3,183,000
Grant - Federal	2,100,000	0	2,850,000	2,500,000	2,700,000	10,150,000
Interest Earned	60,000	18,000	18,000	18,000	18,000	132,000
Transfer In - General Fund	9,500,000	7,500,000	5,500,000	1,000,000	1,000,000	24,500,000
Transfer In 322--One Time Capital	2,500,000	0	0	0	0	2,500,000
Total Revenue	**14,418,000**	**8,037,000**	**8,887,000**	**4,226,000**	**4,897,000**	**40,465,000**
Total Resources	24,398,070	8,585,070	10,072,070	5,548,070	7,245,070	
Capital Costs						
Development Fee Eligible Projects						
PK1338-Future Park - Alamar Development	0	4,000,000	4,000,000	0	0	8,000,000
Total Development Fee Eligible	**0**	**4,000,000**	**4,000,000**	**0**	**0**	**8,000,000**
Non-Development Fee Eligible Projects						
310-Community Center Repurposing	75,000	1,250,000	750,000	0	0	2,075,000
GG1409-Sustain Existing Building Infrastructure	443,000	500,000	500,000	500,000	500,000	2,443,000
PK-1000-Sand Volleyball Courts	100,000	150,000	0	0	0	250,000
PK1027-Friendship Park Enhancements	1,200,000	500,000	0	0	0	1,700,000
PK1029-Multi -Modal Trail System	0	0	2,850,000	2,500,000	2,700,000	8,050,000
PK1105-Festival Fields	17,500,000	0	0	0	0	17,500,000
PK1329-Neighborhood Park Enhancements	850,000	450,000	550,000	200,000	200,000	2,250,000
PK1346-Agua Fria Trail and Trail Head	425,000	0	0	0	0	425,000
PK1408-Van Buren Multi-Use Path	2,200,000	0	0	0	0	2,200,000
PK1462-Crystal Gardens Trail Improvements	220,000	300,000	0	0	0	520,000
PK1464-Sports Field Lighting - Area Lighting	175,000	0	0	0	0	175,000
ST1387-Goodyear Farms Cemetery Improvements	350,000	150,000	100,000	0	0	600,000
TMP9397-Monument Signage	0	100,000	0	0	0	100,000
TMP9402-Courts and Finance Dept. Improvements	312,000	0	0	0	0	312,000
Total Non-Development Fee Eligible	**23,850,000**	**3,400,000**	**4,750,000**	**3,200,000**	**3,400,000**	**38,600,000**
Total Capital Costs	**23,850,000**	**7,400,000**	**8,750,000**	**3,200,000**	**3,400,000**	**46,600,000**
Estimated Ending Balance	548,070	1,185,070	1,322,070	2,348,070	3,845,070	

Capital Improvement Plan

Fiscal Years 2020-2024

Park Development

Project No: 310 **Project Title: Community Center Repurposing**

Pct. New Development:

Project Description:

This request is to repurpose the Community Center once the Neighborhood and Family Services Department relocates into the replacement Resource Center. The first year's request is to assess the existing condition of the facility and identify potential recreational programming and services opportunities. After the programming and community input has been assembled, the consultant team will develop an engineering/architectural plan and cost estimates to develop a strategy for the appropriate modifications.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	75,000	75,000	1,250,000	750,000	-	-

Operating Impact:						
Staffing	-	-	-	250,000	250,000	-
Supplies/Contracts	-	-	-	25,000	25,000	-
Total Operating Costs	**-**	**-**	**-**	**275,000**	**275,000**	**-**

Project No: GG1409	**Project Title: Sustain Existing Building Infrastructure**	Pct. New Development:	0.00%

Project Description:

This funding request will facilitate the ongoing replacement of equipment and building systems at city facilities that are near or have exceeded their useful life. This program request prioritizes replacements to sustain existing infrastructure at the current level of service by addressing systems where the cost to maintain them has become prohibitive and may cause disruption to operations. These prioritized items are based on existing conditions and circumstances. Certain circumstances could alter the priorities such as unanticipated system failures, broken equipment, etc. and adjustments to priorities would be approved by the City Manager.

Prioritized for fiscal year 2019-20 are water heater replacements at Fire Stations 171 and 172; replacement of the mechanical locking systems at the Municipal Operations Service Center, Fleet and Community Center Library, replacement of hardware and control panels for the keyless door access system at all City Facilities; carpet replacement at the Northwest Police Sub-Station; replacement of upholstered and meeting room furniture at Sam Garcia Library; replacement of meeting room seating for City Hall; replacement of the entry gate automation system at the Municipal Operations Service Center; replacement of the fire alarm system at the Court, Police Headquarters and City Hall; replacement of 6 HVAC units, one at the Municipal Operations Service Center, three at the Jail and two at the Western Sub-Station.

Replacements prioritized for future fiscal years include exterior repairs and paint for the Court, Police Headquarters, City Hall and Civic Center Library; replacement of water heaters at Cashion Police Sub-Station and the Municipal Operations Service Center; replacement of carpet at the Civic Center Library; refurbishment of the ASC parking lot; replacement of generators at the Fleet and Fire Station 171; replacement of roofs at the Civic Center Library and Sam Garcia Library; replacement of HVAC units at the Municipal Operations Service Center, Fire Station 171 and Cashion Police Sub-Station.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	443,000	443,000	500,000	500,000	500,000	500,000

Project No: PK-1000	**Project Title: Sand Volleyball Courts**	Pct. New Development:	0.00%

Project Description:

Construction of lighted sand volleyball courts adjacent to the American Sports Centers facility.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	100,000	100,000	150,000	-	-	-

Operating Impact:						
Supplies/Contracts	25,000	25,000	35,000	35,000	35,000	-
Total Operating Costs	**25,000**	**25,000**	**35,000**	**35,000**	**35,000**	**-**

Project No: PK1027	Project Title: Friendship Park Enhancements
Funding Source: Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

Friendship Park is currently going through several stages of renovations. A $3.5M renovation was completed in 2016 which includes new picnicking areas, parking, splash pad, two new playgrounds, an additional restroom building, replacing tennis courts and various site improvements. Park enhancements currently in progress include lighting soccer fields 9 & 10, replacing the western-most restroom building, additional parking, dog park renovations, and irrigation system and field improvements. Planned improvements for Fiscal Year 2019-20 includes resurfacing and lighting basketball courts, replacing basketball court backboards and goals, tennis court LED lighting, renovating the final restroom in the center of the park, fencing and backstop replacements, and shade canopies for the player areas and spectator areas as funding allows. Future planned improvements include changing out the sports field lighting to LED lighting, completing and lighting the perimeter walkway, monument signage at the park entrance, adding pickleball courts, and development of the Field Green area.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	500,000	700,000	1,200,000	500,000	-	-	-

Project No: PK1029	Project Title: Multi -Modal Trail System
Funding Source: Grants, Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

Phased implementation of recreational trails and improvements throughout the West Valley Recreation Corridor. A multi-modal trail system will be developed to provide connectivity between the Agua Fria River, the El Rio WaterCourse Master Plan, Tres Rios, and the City of Avondale Bike, Pedestrian and Trails Master Plan. Development of the trail connections include City of Avondale investment and adjacent development requiring connectivity. Priority trail development is focused along the Agua Fria River between Indian School Road and Lower Buckeye Road. In addition to private development/investment and capital improvement program funding, federal funding will be sought to leverage costs to maximize future development of the trails system along the Agua Fria river.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	2,850,000	2,500,000	2,700,000

Operating Impact:						
Grounds Maintenance	-	-	-	50,000	75,000	-
Total Operating Costs	**-**	**-**	**-**	**50,000**	**75,000**	**-**

Project No: PK1105 **Project Title: Festival Fields**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

Funds requested in the current fiscal year is to renovate the existing restroom facilities with new fixtures, lavatories, drinking fountains, dividers, lighting, hand dryers, etc. Future year's funding is for a new restroom facility if needed, shaded spectator areas, and miscellaneous improvements to aging infrastructure.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	13,500,000	4,000,000	17,500,000	-	-	-	-

Project No: PK1329 **Project Title: Neighborhood Park Enhancements**

Pct. New Development: 0.00%

Project Description:

Park restorations at various neighborhood parks. Planned park improvements for FY 2019-20 includes Donnie Hale Park - basketball court lighting, surfacing, backboards, goals; park benches, trash receptacles; area lighting to include playground area and the walking path through the park; ballfield dugout replacements with shade and spectator shade; off street parking paving, striping and curb stops; ADA accessibility to site improvements - estimated cost at $550,000. Other planned improvements include landscape plants, granite and signage at various parks. Future years improvements will focus on DeConcini Park playground, shelters and structures replacement, Mountain View Park playground replacement and a new picnic shelter to reclaim the well site, replacing trash receptacles, benches and picnic tables, park signage, etc..

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	200,000	650,000	850,000	450,000	550,000	200,000	200,000

Capital Improvement Plan

Fiscal Years 2020-2024

Park Development

Project No: PK1338 **Project Title: Future Park - Alamar Development**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

This project includes land acquisition and construction of a community park in the southern area of the city in cooperation with private development. Park amenities may include lighted sports fields for youth and adult activities; a lake that can be used for irrigation of non-potable water and recreational purposes such as fishing; playgrounds, water play areas such as splash pads, group and individual picnic areas; hard court areas for activities such as tennis, basketball, skating and/or pickleball; multi-purpose areas, landscaping and parking to support the various activities. Design of the project is currently in progress. Public meetings will be conducted to help develop the park program elements in conjunction with needs assessed from the comprehensive master plan.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	4,000,000	4,000,000	-	-

Operating Impact:						
Staffing	-	-	175,000	175,000	175,000	-
Supplies/Contracts	-	-	225,000	150,000	150,000	-
Utilities-Water/Sewer	-	-	130,000	130,000	130,000	-
Grounds Maintenance	-	-	100,000	100,000	100,000	-
Total Operating Costs	**-**	**-**	**630,000**	**555,000**	**555,000**	**-**

Project No: PK1346 **Project Title: Agua Fria Trail and Trail Head**

Funding Source: IGA, Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This proposed project extends an existing path along the eastern Agua Fria levee to the north side of I-10. This proposed trail is part of a larger multi-use path system along Agua Fria that will provide an alternative route for pedestrian and bicyclists to arterial north-south routes such as Dysart Road and Avondale Boulevard. The project improvements involve construction of a paved path approximately 1/4 mile long and 12 to 16-foot wide for pedestrian and bicycle use that will terminate at a trail head just north of I-10. The path system elements include: ramps, lighting, pedestrian amenities, an underpass at I-10 and trail termination amenities. A future phase II project for the construction of a pedestrian bridge across the existing ADOT channel is under consideration, which would provide a connection to the pedestrian and bicycle path system at Friendship Park. Construction revenue includes a developer contribution of $400,000 in FY 2017 and CMAQ funding of $1,265,500 in FY 2017.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	425,000	425,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Park Development

Project No: PK1408 **Project Title: Van Buren Multi-Use Path**

Pct. New Development: 0.00%

Project Description:

This project will design and construct a multi-use path between 127th Avenue and 113th Avenue. The trail will include lighting, landscaping, and other pedestrian and bicycle amenities. Previously, this project included a drainage channel component, which has been removed, and the current project comprises the path only. Federal TAP funding of $2M is available towards construction. Some right of way has previously been aquired.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	2,200,000	-	2,200,000	-	-	-	-

Project No: PK1462 **Project Title: Crystal Gardens Trail Improvements**

Pct. New Development: 0.00%

Project Description:

Crystal Gardens walking paths, irrigation and landscaping is in decline. In 2014 capital funding was established to renovate metal edging to a concrete curb that separates granite walking path and grass. Concrete edging had been replaced in 9 of the 21 cells. The emphasis area in the current fiscal year is renovation and restoration of the irrigation system to repair and renovate aging irrigation system that includes line breaks and worn irrigation valves that cause flooding and water waste. It is estimated that another $750,000 will complete the concrete boarder around each of the remaining cells. The emphasis for Fiscal Year 2019-20 is full replacement of all trash receptacles and relocating them out of irrigated turf areas, and converting [difficult-to-grow-and-maintain] turf areas to riprap or decomposed granite to help with proper drainage through the community. Future years funding will continue to replace metal edging with concrete curbing, and landscape renovations.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	120,000	100,000	220,000	300,000	-	-	-

Project No: PK1464 **Project Title: Sports Field Lighting - Area Lighting**

Pct. New Development: 0.00%

Project Description:

The primary purpose of this program is to assess opportunities to partner with various agencies that have access to sport fields, and have the city install sports field lighting and provide the opportunity to co-locate youth sports programs and activities during off-operating hours for leagues and tournaments. This program would also provide for opportunities to convert existing sports field lighting from its existing system to LED fixtures to reduce energy costs. Potential partners could include APS, SRP, and various school districts. The FY 2019-20 request is for specialized lighting at the City Hall amphitheater to take advantage of stage performances and area security lighting for evening events at this location.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	175,000	-	175,000	-	-	-	-

Operating Impact:						
Electricity	500	500	1,500	1,500	2,500	-
Total Operating Costs	**500**	**500**	**1,500**	**1,500**	**2,500**	**-**

Project No: ST1387 **Project Title: Goodyear Farms Cemetery Improvements**

Pct. New Development: 0.00%

Project Description:

Funds requested for Fiscal Year 2019-20 includes improving landscaping within the cemetery, replacing the gravel parking area with an asphalt parking lot, and controlling dust on the western path used for access to burials. Future improvements include area security lighting, signage, landscaping, and artificial shade over public gathering space.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	100,000	250,000	350,000	150,000	100,000	-	-

Project No: TMP9397	**Project Title: Monument Signage**
Pct. New Development:	

Project Description:

City of Avondale signage along Indian Springs Road to market the City of Avondale entrance into Estrella Mountain Open Space Park. Includes electrical supply, lighting, design, permits, etc.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	100,000	-	-	-

Operating Impact:					
Electricity	-	500	500	500	500	-
Total Operating Costs	**-**	**500**	**500**	**500**	**500**	**-**

Project No: TMP9402	**Project Title: Courts and Finance Dept. Improvements**
Pct. New Development:	0.00%

Project Description:

The Avondale City Court has two Court Rooms. The Court was constructed in 2003 and the Court Rooms were finished in wood paneling and trim. Over their fifteen years of service the wood work has become worn. This project will provide for expert restoration to the existing panels and replacement of wood trim, handrails and casework damaged beyond restoration.

The Court has requested the open office staff workstations be replaced with modern workstations and seating tailored to an increasing collaborative work style. Lower partition walls will facilitate communication and reduced surface area will allow for additional work stations in anticipation of additional staff in future years. The Judges, Prosecutor and Public Defender's office furniture dates to before the construction of the existing Court building. The meeting room furniture dates to the construction of the building in 2003. Replacing the existing office and meeting room furniture will create a modern facility with furnishings comparable to other court facilities. This project could be phased over two years or accomplished in one. There is no cost savings to be recognized by either approach. A phased project would prioritize the open office work station replacements in year one, $80,000 Phase two would replace the office and meeting room furniture, $80,000.

The Finance Department is outgrowing its footprint on the second floor. This project would replace the existing open office workstations with smaller workstations having lower walls. This will maximize space within the Department allowing for additional workstations and increased collaboration.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	312,000	312,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Library Development

311 Library Development	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	(77,344)	82,806	73,956	90,106	112,256	78,406
Revenue						
Development Fees	18,000	49,000	74,000	80,000	74,000	295,000
Interest Earned	100	100	100	100	100	500
Transfer In - General Fund	350,000	150,000	150,000	150,000	100,000	900,000
Total Revenue	**368,100**	**199,100**	**224,100**	**230,100**	**174,100**	**1,195,500**
Total Resources	290,756	281,906	298,056	320,206	286,356	
Capital Costs						
Development Fee Eligible Projects						
TR06-Debt Service for Library	207,950	207,950	207,950	207,950	207,950	1,039,750
Total Development Fee Eligible	**207,950**	**207,950**	**207,950**	**207,950**	**207,950**	**1,039,750**
Total Capital Costs	**207,950**	**207,950**	**207,950**	**207,950**	**207,950**	**1,039,750**
Estimated Ending Balance	82,806	73,956	90,106	112,256	78,406	

Capital Improvement Plan

Fiscal Years 2020-2024

Library Development

Project No: TR06	**Project Title: Debt Service for Library**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

The construction of the regional library for the growing Avondale population required the sale of bonds. These funds will be transferred to the appropriate debt service fund.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	207,950	207,950	207,950	207,950	207,950	207,950

Capital Improvement Plan

Fiscal Years 2020-2024

Fire Dept. Development

319 Fire Dept. Development	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	923,951	311,474	686,474	168,474	770,474	827,474
Revenue						
Development Fees	137,000	365,000	547,000	592,000	547,000	2,188,000
G.O. Bonds	0	0	0	6,000,000	0	6,000,000
Interest Earned	10,000	10,000	10,000	10,000	10,000	50,000
Total Revenue	**147,000**	**375,000**	**557,000**	**6,602,000**	**557,000**	**8,238,000**
Total Resources	1,070,951	686,474	1,243,474	6,770,474	1,327,474	
Capital Costs						
Development Fee Eligible Projects						
FR1040-Lakin Ranch Fire Station	0	0	0	0	500,000	500,000
Total Development Fee Eligible	**0**	**0**	**0**	**0**	**500,000**	**500,000**
Non-Development Fee Eligible Projects						
FR1324-RWC Radio System	0	0	475,000	0	0	475,000
FR1364-Fire Apparatus Refurbishment	232,477	0	0	0	0	232,477
FR19999-Command Vehicle	200,000	0	0	0	0	200,000
TMP9145-Replace Training Facility Support Building	327,000	0	0	0	0	327,000
TMP9389-Relocate / Reconstruct Fire Station 171	0	0	600,000	6,000,000	0	6,600,000
Total Non-Development Fee Eligible	**759,477**	**0**	**1,075,000**	**6,000,000**	**0**	**7,834,477**
Total Capital Costs	**759,477**	**0**	**1,075,000**	**6,000,000**	**500,000**	**8,334,477**
Estimated Ending Balance	311,474	686,474	168,474	770,474	827,474	

Project No: FR1040	**Project Title: Lakin Ranch Fire Station**
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

This project is a full fire/police public safety facility which will be located on El Mirage Road south of Broadway Road. Timing of the facility will be driven by residential development in the area and associated public safety response needs. The station would house an engine company which will serve the far southern portions of Avondale. The space may be designed to house an ambulance through a lease arrangement and may be designed to provide operational support for events at ISM Raceway. An new pumper will be required to open the station. Construction of this type of apparatus takes approximately one year so the vehicle will be ordered to coordinate delivery just prior to opening the station, The total project cost includes all necessary equipment (hose, breathing apparatus, etc.) to put the vehicle in service. It is currently projected that actual construction of project will begin in fiscal year 2025 with a 9-12 month construction time. Staff has worked with the developer on a conceptual site plan to ensure that the site will accommodate fire, police and public needs. Comprehensive project design is currently projected to begin in 2024.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	500,000

Operating Impact:						
Staffing	-	-	-	-	-	-
Utilities-Water/Sewer	-	-	-	-	-	-
Electricity	-	-	-	-	-	-
Equipment Maintenance	-	-	-	-	-	-
Building Maintenance	-	-	-	-	-	-
Vehicles/Major Equipment	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: FR1324	**Project Title: RWC Radio System**
Funding Source: Development Fees	Pct. New Development: 0.00%

Project Description:

The Fire and Medical Department radio system operates on the 800 MHZ/VHF Regional Wireless Cooperative radio system which is managed by the City of Phoenix and has done so for the past 6 years. The mobile and portable radios which are purchased from Motorola Solutions have a useful lifespan of 10 years following which Motorola will no longer support the current model. The department currently has 50 dual band radios which will need to be replaced in FY2022/23 at a projected cost per unit of $9,500. This project will provide the funds necessary to replace those radios.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	475,000	-	-

Project No: FR1364	Project Title: Fire Apparatus Refurbishment

Pct. New Development:	0.00%

Project Description:

In FY2017-18 funds were allocated to refurbish three pumpers in order to extend their useful life by at least an additional 10 years. One pumper has been completed and is now in front line service. For a variety of reasons, one of which were cost over runs, the contract with the original vendor in Nevada was cancelled after the first vehicle was completed. The city subsequently approved a contract with a local vendor to complete the project on the other two vehicles. The second vehicle has been completed however there are now insufficient funds in the project account to complete the final vehicle. $95,000 is available in the project fund and the anticipated cost for completion of the project is $233,000. This request will provide the funds necessary to complete the third vehicle which will provide two reliable reserve apparatus.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	94,477	138,000	232,477	-	-	-	-

Project No: FR19999	Project Title: Command Vehicle

Pct. New Development:	0.00%

Project Description:

This is a state of the art mobile vehicle to be used when a complex operational response to an emergency or crisis situation is necessary. Some of the uses of the command vehicle would include barricaded suspects, processing major crime scenes, natural disasters, major transportation accidents such as plane crashes or train derailments, civil disorder, lost persons and special events management such as PIR. The MCV will be particularly effective in isolated areas where there may be limited or no accessibility to technical resources necessary for effective on-scene management of an incident or event. Part of the funds will pay for a simple covered structure to protect the vehicle from the elements.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	200,000	-	200,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Fire Dept. Development

Project No: TMP9145 **Project Title: Replace Training Facility Support Building**

Funding Source: Grants | Pct. New Development: 0.00%

Project Description:

The fire and medical department has operated a local fire training facility in conjunction with the City of Goodyear for over 10 years located at 4th Street and Lower Buckeye Road adjacent to the fleet maintenance facility. Since the beginning Goodyear has provided the live burn building and Avondale has been responsible for the classroom / restroom support facility. The classroom building is a modular building that was relocated from the old public works yard. It is now almost 40 years old and in dire need of replacement in order to continue to provide adequate classroom/restroom support for the wide variety of activities that occur at the site. It is estimated that to replace the existing facility with a new modular facility with similar capabilities will cost approximately $327,000 which will include removal or demolition of the existing structure.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	327,000	327,000	-	-	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	-	-	-
Utilities-Water/Sewer	-	-	-	-	-	-
Electricity	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: TMP9389 **Project Title: Relocate / Reconstruct Fire Station 171**

Pct. New Development: 0.00%

Project Description:

Fire Station 171 is located in historic Avondale on 5th Street, just south of Western Avenue, behind the current police detention facility/substation. The station was originally constructed in 1985 and went through a major interior renovation in 2006. There has been considerable recent discussion about relocating the police detention facility and Western Avenue substation to a site off Western Avenue. Should that occur the question then becomes what should be done with the rest of the property including the fire station. The current fire station configuration facing 5th street is not conducive to rapid access other than to the south since the construction of the Sam Garcia library several years ago cut off the 5th street connection to Western Avenue. Alternatives that have been briefly discussed have ranged from relocating the fire station to a more accessible location and use the current building for fire department support services; reconfigure the site and build a new station facing Western Avenue; or relocate the fire station and sell the existing property. In any case, general fund revenue will be necessary to accomplish any of the alternatives since the project would not be eligible for development impact fees. Timing and actual costs will be dependent on the alternative selected. The need for this project will be driven by the police department's need to do a major update of their detention facility and substation, and the city council's desire to move the detention facility off of Western Avenue.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	600,000	6,000,000	-

Capital Improvement Plan

Fiscal Years 2020-2024

Improvement District

320 Improvement District	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	-	-	-	-	-	-
Revenue						
Revenue Bonds	0	0	0	30,000,000	0	30,000,000
Total Revenue	**0**	**0**	**0**	**30,000,000**	**0**	**30,000,000**
Total Resources	-	-	-	30,000,000	-	
Capital Costs						
Non-Development Fee Eligible Projects						
ID1046-Improvement District - Durango Channel	0	0	0	30,000,000	0	30,000,000
Total Non-Development Fee Eligible	**0**	**0**	**0**	**30,000,000**	**0**	**30,000,000**
Total Capital Costs	**0**	**0**	**0**	**30,000,000**	**0**	**30,000,000**
Estimated Ending Balance	-	-	-	-	-	

Project No:	**ID1046**	**Project Title:**	**Improvement District - Durango Channel**
Funding Source:	Bond Proceeds	Pct. New Development:	0.00%

Project Description:

The project may include a regional drainage improvement called the Durango Regional Conveyance Channel (DRCC) which will collect storm runoff from a point located near the Buckeye Feeder Canal and Avondale Boulevard and will route the runoff to the ultimate outfall at the Agua Fria River. The project shall include a box culvert crossing at Avondale Boulevard just north of the Buckeye Feeder Canal, the DRCC alignment as proposed by the Developer of Lakin Ranch(inclusive of at least two additional box culvert crossings traversing Broadway Road and El Mirage Road), and the box culvert crossing of Dysart Road along with the outfall channel into the Agua Fria River. The project cost includes land acquisition, design, and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	30,000,000	-

Capital Improvement Plan

Fiscal Years 2020-2024

One-Time Project Fund

322 One-Time Project Fund	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	14,799,041	2,978,334	2,978,334	2,978,334	2,978,334	2,978,334
Revenue						
Transfer In - General Fund	0	0	0	0	0	0
Total Revenue	**0**	**0**	**0**	**0**	**0**	**0**
Total Resources	14,799,041	2,978,334	2,978,334	2,978,334	2,978,334	
Capital Costs						
Non-Development Fee Eligible Projects						
GG1410-Resource Center	11,720,707	0	0	0	0	11,720,707
LB1363-Civic Center Library Study	100,000	0	0	0	0	100,000
Total Non-Development Fee Eligible	**11,820,707**	**0**	**0**	**0**	**0**	**11,820,707**
Total Capital Costs	**11,820,707**	**0**	**0**	**0**	**0**	**11,820,707**
Estimated Ending Balance	2,978,334	2,978,334	2,978,334	2,978,334	2,978,334	

Capital Improvement Plan

Fiscal Years 2020-2024

One-Time Project Fund

Project No: GG1410 **Project Title: Resource Center**

Pct. New Development: 0.00%

Project Description:

This project will provide a new co-located human services facility to replace the existing Care1st Avondale Resource Center and Avondale Senior Center and Administration Offices that exceed service capacity and have reached their useful lifespan. In the near term, Resource Center staff anticipate a heightened need for services. The existing Senior Center is 12,000 sf and the existing Resource Center is approximately 9,000 sf. The new facility is expected to support all the services now offered, and through intentional design and efficient use of space, meet a host of additional human services needs that cannot be presently accommodated in existing facilities, with a building size approaching 30,000 sf. Resource Center staff have identified gaps in service and intend to expand their offerings by partnering with new providers in a new facility. A recent space and conceptual site study conducted by a third party consultant estimates the total project cost to be $11M. The new facility will be located at the southeast corner of Dysart Road & Riley Drive. The property was acquired as a result of a land exchange.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	8,966,000	2,754,707	11,720,707	-	-	-	-

Operating Impact:						
Staffing	-	200,000	200,000	200,000	200,000	-
Supplies/Contracts	-	25,000	25,000	25,000	25,000	-
Utilities-Water/Sewer	-	2,000	2,000	2,000	2,000	-
Electricity	-	5,000	5,000	5,000	5,000	-
Grounds Maintenance	-	3,000	3,000	3,000	3,000	-
Total Operating Costs	**-**	**235,000**	**235,000**	**235,000**	**235,000**	**-**

Project No: LB1363 **Project Title: Civic Center Library Study**

Pct. New Development: 0.00%

Project Description:

A study to better utilize space and maximize public use of this facility.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	100,000	100,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Transit

325 Transit	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	75,000	-	-	-	-	-
Revenue						
Grant - Federal	400,000	0	0	0	0	400,000
Total Revenue	**400,000**	**0**	**0**	**0**	**0**	**400,000**
Total Resources	475,000	-	-	-	-	
Capital Costs						
Non-Development Fee Eligible Projects						
TN1466-Bus Shelters	475,000	0	0	0	0	475,000
Total Non-Development Fee Eligible	**475,000**	**0**	**0**	**0**	**0**	**475,000**
Total Capital Costs	**475,000**	**0**	**0**	**0**	**0**	**475,000**
Estimated Ending Balance	-	-	-	-	-	

Capital Improvement Plan

Fiscal Years 2020-2024

Transit

Project No: TN1466 **Project Title: Bus Shelters**

Pct. New Development: 0.00%

Project Description:

Additional bus shelters are needed along the Zoom north and south routes. This will provide local matching funds ($75,000) for federal transit (ATAN) funding through MAG next spring.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	275,000	200,000	475,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Sewer Development

513 Sewer Development	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	9,130,038	677,055	3,017,055	3,927,055	6,794,055	12,972,055
Revenue						
Development Fees	1,118,000	2,245,000	2,245,000	3,062,000	5,103,000	13,773,000
Enterprise Revenue Bonds	0	0	0	0	0	0
Interest Earned	75,000	75,000	75,000	75,000	75,000	375,000
Transfer In - 0.5% Sales Tax	150,000	150,000	150,000	150,000	150,000	750,000
Transfer In - Wastewater Operating	1,500,000	2,500,000	3,000,000	3,000,000	2,500,000	12,500,000
Total Revenue	**2,843,000**	**4,970,000**	**5,470,000**	**6,287,000**	**7,828,000**	**27,398,000**
Total Resources	11,973,038	5,647,055	8,487,055	10,214,055	14,622,055	
Capital Costs						
Development Fee Eligible Projects						
SW1237-Water Reclamation Facility - Phase II Expansion	0	0	0	0	0	0
SW1369-Secondary Clarifier at Water Reclamation Facility	583,492	0	0	0	0	583,492
Total Development Fee Eligible	**583,492**	**0**	**0**	**0**	**0**	**583,492**
Non-Development Fee Eligible Projects						
SW1047-Citywide Sewer Improvements	900,000	250,000	250,000	250,000	250,000	1,900,000
SW1108-10th Street Lift Station - Force Main Improvements	300,000	0	0	0	100,000	400,000
SW1270-McDowell Road Sewerline Replacement - 119th to Avondale Boulevard	0	0	0	0	0	0
SW1339-Water Reclamation Facility Upgrades	486,963	0	0	0	0	486,963
SW1356-Large Diameter Sewer Line Repair Program	2,520,846	1,000,000	1,000,000	1,000,000	1,000,000	6,520,846
SW1367-Sewer System Improvement Projects	1,810,682	800,000	0	0	0	2,610,682
SW1368-Lift Station Security System Upgrades	100,000	50,000	50,000	50,000	0	250,000
SW1378-Lift Station Rehabilitation Program	999,000	200,000	200,000	200,000	200,000	1,799,000
SW1389-Dysart Road Sewer Replacement - Riley to Corral	2,250,000	0	0	0	0	2,250,000
SW1390-Dysart Road Sewer Replacement - Corral to Lower Buckeye	0	0	460,000	1,820,000	0	2,280,000
SW1391-Relocate Riley Lift Station	595,000	0	0	0	0	595,000
SW1467-WRF Grit System and Order Control System Improvements	0	230,000	2,500,000	0	0	2,730,000
TMP9236-Water Reclamation Facility Operation Building Improvements	750,000	0	0	0	0	750,000
TMP9399-Historic Avondale, Cashion and Las Ligas Improvements Program	0	100,000	100,000	100,000	100,000	400,000
Total Non-Development Fee Eligible	**10,712,491**	**2,630,000**	**4,560,000**	**3,420,000**	**1,650,000**	**22,972,491**
Total Capital Costs	**11,295,983**	**2,630,000**	**4,560,000**	**3,420,000**	**1,650,000**	**23,555,983**

Capital Improvement Plan

Fiscal Years 2020-2024

Sewer Development

513	Sewer Development	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
	Estimated Ending Balance	677,055	3,017,055	3,927,055	6,794,055	12,972,055	

Project No: SW1047	Project Title: Citywide Sewer Improvements
Funding Source: Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

This program provides funding to improve and repair existing sewer lines. As the city's wastewater infrastructure ages, rehabilitation and maintenance becomes more important. In the older areas of the city, many of the original clay pipe sewer lines mains have deficiencies that need to be repaired. The city proactively inspects the wastewater collection system and this program will fund repairing identified deficiencies. Improvements and repairs may be required to ensure compliance with federal, state and local regulations. This will also provide funding to coordinate line extension and repairs with development activities. When possible the repairs for small diameter (4 to 12-inches) lines will be completed using methods like Cured-in-Place pipe (CIPP) lining, which limits the amount of open trenching required. Public Works staff will prioritize the projects based on operational needs and line conditions. The projects will also be coordinated with planned street improvement and development project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	650,000	250,000	900,000	250,000	250,000	250,000	250,000

Project No: SW1108	Project Title: 10th Street Lift Station - Force Main Improvements
Funding Source: Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

The 10th Street Lift Station conveys over one million gallons of wastewater daily from the northwest portion of Avondale. The lift station pumps into a single force main that conveys flows across the Agua Fria River. Due to restricted access, staff is unable to inspect the line to identify deficiencies. In FY19, a deteriorated section of the force main by El Mirage Road was replaced. The FY20 funds will be used to replace a Ductile Iron section of the force main north of Van Buren. The remaining funding will be used to fund the construction of a backup force main crossing the river, or make other collections system improvements to provide a redundant outfall for the Lift Station.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	300,000	300,000	-	-	-	100,000

Project No: SW1237	**Project Title: Water Reclamation Facility - Phase II Expansion**		
Funding Source:	Development Fees	Pct. New Development:	100.00%

Project Description:

This project includes design and construction services required to increase the average daily maximum flow capacity of the Water Reclamation Facility from 9 to 12 million gallon per day (MGD) to address expected growth. Staff will evaluate if the expansion will remain with the current plant process or if new treatment alternatives are more cost effective in meeting emerging water quality regulations. The main project elements will include upgrades to: headworks equipment, instrumentation and electrical, secondary treatment processes, and disinfection and solids handling systems. The FY 2028 funding will be to start the design for the improvements. Construction is estimated to begin in FY 2029.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: SW1270	**Project Title: McDowell Road Sewerline Replacement - 119th to Avondale Boulevard**		
Funding Source:	Ops. Transfers In	Pct. New Development:	0.00%

Project Description:

This project will replace approximately 2,700 feet of a 21-inch sewer line in McDowell Road from 119th Avenue to Avondale Blvd. The original wastewater flows in this line were diverted into a new 24-inch line running south on Avondale Boulevard. The existing 21-inch line is now too large for the anticipated future connections. This could cause the release of noxious odors into the community, corrosion of the system, and a need for ongoing maintenance. Installing a new smaller line will correct these issues. Construction for the new line will be coordinates when development occurs on the north side of McDowell Road, west of Avondale Boulevard.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: SW1339	**Project Title: Water Reclamation Facility Upgrades**		
Funding Source:	Ops. Transfers In	Pct. New Development:	0.00%

Project Description:

The 2015 Water Reclamation Facility Master Plan identified a number of improvements needed to ensure the plant can continue to reliably treat the city's wastewater flows. This is the second year of the identified plant improvements which consist of new primary clarifiers and aeration basin upgrades. This project also includes instrumentation and electrical upgrades as well as the rehabilitation of the operations building. The work is being coordinated with the funding to construct a new primary clarifier, aeration basin upgrades and other upgrades at the facility.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	486,963	-	486,963	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Sewer Development

Project No: SW1356	**Project Title: Large Diameter Sewer Line Repair Program**
	Pct. New Development: 0.00%

Project Description:

Avondale has approximately 38.7 miles of large diameter lines (greater than 15-inches in diameter) in the wastewater collection system. The City lacks the internal resources to inspect and repair these large lines. In FY15, a condition assessment was completed on approximately 20% of the large diameter lines. The assessment identified a number of critical deficiencies that could affect the safety and reliability of the collection system. Since the FY15 assessment, several repairs have been completed. This project will fund the remaining repairs for the identified deficiencies and also fund the continued inspection of the City's large diameter wastewater lines.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	1,520,846	1,000,000	2,520,846	1,000,000	1,000,000	1,000,000	1,000,000

Project No: SW1367	**Project Title: Sewer System Improvement Projects**
Funding Source: Ops. Transfers In	Pct. New Development: 0.00%

Project Description:

These projects will upgrade the existing sewer infrastructure to match current standards, remove public infrastructure from private property and provide for better system operation. The projects are referred to as operational "Hot Spots". A Hot Spot requires continued monitoring and regularly scheduled cleaning to keep the collection system from backing up or potentially overflowing. The following is a list of projects that have been identified:

- 107th Avenue & Westwind - The pipe is at an adverse grade in the intersection – COMPLETED FY19
- Garden Lakes Subdivision, south of Orange Blossom – Adverse grade under RID canal – FY19 Design, FY20 Construction.
- Garden Lakes Parkway - Adverse grade north of the RID canal – FY19 Design, FY20 Construction.
- MC85/Main - Dysart to Central - replacing existing 6-inch sewer lines behind the north and south sidewalks on MC85 with a single 8-inch line in the roadway – FY 20 Design, FY21 Construction

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	1,010,682	800,000	1,810,682	800,000	-	-	-

Project No: SW1368 **Project Title: Lift Station Security System Upgrades**

Pct. New Development: 0.00%

Project Description:

This project provides funding to replace and/or add new security equipment at the City's wastewater lift stations. This will upgrade the security at the lift stations to match the security systems for the City's water sites. The specific equipment required will vary depending on the site but could include card access systems, video cameras and intrusion alarms.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	50,000	50,000	100,000	50,000	50,000	50,000	-

Project No: SW1369 **Project Title: Secondary Clarifier at Water Reclamation Facility**

Funding Source: Development Fees

Pct. New Development: 100.00%

Project Description:

The secondary clarifiers are the final process in the activated sludge system at the WRF. The secondary clarifier allows for the physical separation of solids and liquids. Currently, the WRF has three secondary clarifiers in service. From a hydraulic standpoint, the current secondary clarifiers can effectively satisfy the 9 MGD rated capacity. However, increasing organic loadings are limiting the ability to maintain high quality effluent water. A fourth secondary clarifier would allow for additional capacity during periodic poor settling periods as well as provide redundancy to allow for maintenance activities. The work is being coordinated with the funding to construct a new primary clarifier, aeration basin upgrades and other upgrades at the facility.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	583,492	-	583,492	-	-	-	-

Project No: SW1378 **Project Title: Lift Station Rehabilitation Program**

Pct. New Development: 0.00%

Project Description:

The program provides funding to maintain and upgrade the City's existing wastewater lift stations. These facilities operate in a very corrosive environment where equipment damage and odor generation are ongoing issues. As these facilities age, the equipment will need to be replaced to ensure continued operations. The rehabilitation of the lift stations typically consists of pump/motor replacements, piping and apparatus replacements, instrumentation replacement, generator repairs, and wet-well recoating. Public Works staff has prioritized the projects in the program based on operational needs and facility conditions. The program is designed to allow for the rehabilitation of one site per year.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	799,000	200,000	999,000	200,000	200,000	200,000	200,000

Capital Improvement Plan

Fiscal Years 2020-2024

Sewer Development

Project No: SW1389 **Project Title: Dysart Road Sewer Replacement - Riley to Corral**

Pct. New Development: 0.00%

Project Description:

The existing 8/10-inch diameter sewer line in Dysart Road, between Riley Drive and Corral Street, is functioning near its designed capacity. The 2018 Integrated Utility Master Plan identified that this line needs to be upsized to accommodate future development in the area and to reduce the risk of sewer overflows. A video inspection also identified a section of ductile Iron Pipe (DIP) south of Western Avenue that is severally deteriorated, which is increasing the importance of replacing this line with the upgraded line size. Design for the project started in FY19.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	250,000	2,000,000	2,250,000	-	-	-	-

Project No: SW1390 **Project Title: Dysart Road Sewer Replacement - Corral to Lower Buckeye**

Pct. New Development: 0.00%

Project Description:

The existing 12-inch diameter sewer line in 7th and 4th Streets, is undersized between Corral Street and Lower Buckeye. The 2018 Integrated Utility Master Plan identified that this line needs to be upsized to accommodate future development in the area and to reduce the risk of sewer overflow. This sewer main also crosses under the Rose Terrace Apartments on the southeast corner of Harrison and 4th Street. In the event of a problem, the section of sewer line under the apartments will be very difficult to repair or maintain. This project will fund replacing this section of sewer line with a larger diameter pipe and to realign the pipe to stay within the public right of way.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	460,000	1,820,000	-

Capital Improvement Plan

Fiscal Years 2020-2024

Sewer Development

Project No: SW1391 **Project Title: Relocate Riley Lift Station**

Pct. New Development: 0.00%

Project Description:

The project provides funding to relocate the Riley Drive lift station. The lift station is currently located within the south sidewalk of Riley Drive, which impedes pedestrian passage. A new site will be constructed south of the sidewalk and will included new pumps, control panels, an odor control system, electrical infrastructure, security fencing and other infrastructure. The FY19 funding was programed to purchase a new site and underground the existing overhead power line to the site. With the City looking to purchase the adjacent property for the new Resource Center, the funding to complete the improvements is being moved forward to FY20 to coordinate with the construction of the new Resource Center.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	95,000	500,000	595,000	-	-	-	-

Operating Impact:						
Supplies/Contracts	10,000	10,000	10,000	10,000	10,000	-
Total Operating Costs	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**-**

Project No: SW1467 **Project Title: WRF Grit System and Order Control System Improvements**

Pct. New Development: 0.00%

Project Description:

This project will fund the construction of a second grit removal system and rehabilitation of the existing odor control systems at the Water Reclamation Facility (WRF). The WRF currently has only a single grit removal system. A second grit removal system is required for the long-term protection of downstream equipment by minimizing the accumulation of grit in basins if the existing single grit system were to be out of service. This project will also fund replacing the plant odor control systems, which are nearing the end of their useful lives. These projects were originally included in the next project to increase the capacity of the WRF. Since the plant expansion has been pushed out to the second half of the 10-year Capital Program, staff is proposing to complete these improvements as a separate project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	230,000	2,500,000	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	10,000	10,000	-
Total Operating Costs	**-**	**-**	**-**	**10,000**	**10,000**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Sewer Development

Project No: TMP9236 **Project Title: Water Reclamation Facility Operation Building Improvements**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

The Water Reclamation Facility (WRF) Master Plan evaluated the functionality of the existing Operations building workspace and laboratory. The Operations Building is considered the control center for the facility. The building is 5,100 square feet, which is utilized for office space, operations control room, lunch/conference area, and the facility laboratory. In FY18, staff completed a project to replace the roof, upgrade the old workshop area into a new office space for the staff, and construct a new room for IT network equipment. The FY20 funds will be used to complete the remaining improvements to update the building to meet current building codes and ADA requirement along with upgrades to allow the building to better meet the needs of the operations staff.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	750,000	750,000	-	-	-	-

Project No: TMP9399 **Project Title: Historic Avondale, Cashion and Las Ligas Improvements Program**

Pct. New Development: 0.00%

Project Description:

This program will address the reconstruction of roads and upgrades of water and sewer facilities in neighborhoods located in Historic Avondale, Cashion and Las Ligas. Six (6) project areas have been identified, and the scope of work will include removal, the replacement of asphalt pavement, the installation of sidewalk, ramp and driveway improvements in accordance with current ADA guidelines, the relocation of existing utility poles and the upgrade of water and sewer facilities. The six areas, include:

Area 1 - 3rd Avenue to Central Avenue, Western Ave to MC 85
Area 2 - 3rd Ave/3rd Pl to Central Avenue, Western to Dooley
Area 3 - Cashion, 113th to 111th Ave, Durango to MC 85
Area 4 - Central to 4th Street, Elm to Harrison
Area 5 - 1st St to Central Avenue, Whyman to MC 85 & Greenleaf, and 4th ST to 7th St, Pacific to Western Ave (includes coordination with the Roosevelt Irrigation District)
Area 6 - Las Ligas, 127th Ave to 125th Ave, Elwood to Illini

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	100,000	100,000	100,000	100,000

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

514 Water Development	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	10,981,575	6,057,081	2,250,081	697,081	156,206	764,456
Revenue						
Development Fees	821,000	2,188,000	3,282,000	3,556,000	3,282,000	13,129,000
Revenue Bonds	10,000,000	0	0	0	0	10,000,000
Interest Earned	125,000	100,000	100,000	100,000	100,000	525,000
Transfer In - 0.5% Sales Tax	150,000	150,000	150,000	150,000	150,000	750,000
Transfer In - Water Operating	3,000,000	4,000,000	6,000,000	6,000,000	3,000,000	22,000,000
Total Revenue	**14,096,000**	**6,438,000**	**9,532,000**	**9,806,000**	**6,532,000**	**46,404,000**
Total Resources	25,077,575	12,495,081	11,782,081	10,503,081	6,688,206	
Capital Costs						
Development Fee Eligible Projects						
WA1068-Wellhead Treatment - Gateway Treatment Facility	24,099	0	0	0	0	24,099
WA1090-Well #26 - I-10/Agua Fria River	347,368	0	0	0	0	347,368
WA1131-Well 27 and Transmission line	189,434	0	0	700,000	720,000	1,609,434
WA1133-99th Ave Waterline - Thomas to Encanto	0	0	0	800,000	0	800,000
WA1135-McDowell Rd Waterline - 117th to Avondale	0	0	300,000	0	0	300,000
WA1142-Future Well	0	0	0	0	0	0
WA1214-Well at 107th & Encanto - SRP Shared Well	1,630,566	0	0	0	0	1,630,566
WA1231-Dysart Rd. Waterline - Whyman to Lower Buckeye	0	50,000	400,000	0	0	450,000
WA1285-White Mountain Apache Tribe Water Settlement	2,302,627	0	0	0	0	2,302,627
WA1302-Dysart Rd. Waterline - Roeser Alignment to Southern	0	0	0	0	0	0
WA1315-Future Well	0	0	0	0	0	0
WA1340-Nitrate Removal System for Coldwater Booster Station	0	0	0	0	0	0
WA1468-McDowell Rd 16-inch Waterline - Avondale to 99th Ave	500,000	0	0	0	500,000	1,000,000
WA1469-North Avondale Water Supply	7,361,527	0	0	0	0	7,361,527
WA1470-107th and Roosevelt Treatment Site - Land Purchase	0	0	0	0	0	0
WA1471-Garden Lakes Site - 2nd Reservoir & Booster Improvements	0	0	0	0	0	0
WA1472-Northside Booster Well Site - Land Purchase & DCR	75,000	0	0	0	0	75,000
Total Development Fee Eligible	**12,430,621**	**50,000**	**700,000**	**1,500,000**	**1,220,000**	**15,900,621**

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

514 Water Development	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Non-Development Fee Eligible Projects						
TMP9399-Historic Avondale, Cashion and Las Ligas Improvements Program	101,250	1,325,000	2,775,000	7,096,875	2,703,750	14,001,875
TMP9403-Crystal Gardens Treatment Cells Assessment	250,000	0	0	0	0	250,000
TMP9405-Conversion to AMI Meter System	0	0	0	0	0	0
TMP9406- Zone 2/3 PRV SCADA Upgrades	0	0	0	0	0	0
TMP9407-16-inch WL El Mirage, Elwood to Illini	500,000	0	0	0	0	500,000
TMP9408-16-inch WL El Mirage, Elwood to Lower Buckeye	0	0	0	0	0	0
TMP9409-16-inch WL 107th – Jones to Superior	0	500,000	0	0	0	500,000
TMP9410-16-inch WL 107th Ave, Superior to Lower Buckeye	0	0	0	0	0	0
TMP9411-16-inch WL Dysart Road – Illini to Roeser	0	0	0	0	1,000,000	1,000,000
WA1057-Citywide Water Improvements	250,000	0	0	0	0	250,000
WA1162-CDBG Water Improvements	77,453	0	0	0	0	77,453
WA1169-Rio Vista Waterline Replacement	72,086	1,000,000	2,500,000	0	0	3,572,086
WA1298-Well #7 Site Improvements	575,000	1,000,000	0	0	0	1,575,000
WA1343-Water System Line Replacements and Expansions	1,095,466	1,000,000	1,000,000	1,000,000	1,000,000	5,095,466
WA1344-Zone 1/2 Water Distribution Pressure Zone	0	370,000	1,360,000	0	0	1,730,000
WA1372-Reservoir Coating Repairs and Rehabilitation	2,368,618	750,000	0	0	0	3,118,618
WA1414-Garden Lakes Nitrate Equipment Replacement	0	500,000	2,500,000	0	0	3,000,000
WA1473-Gateway Nitrate Treatment Equipment Replacement	500,000	2,500,000	0	0	0	3,000,000
WA1474-McDowell Recharge Basin Improvements	300,000	0	0	750,000	0	1,050,000
WA1475-Well and Booster Station Metering Upgrades	500,000	250,000	250,000	0	0	1,000,000
WA1476-Rancho Santa Fe Reservoir/Booster Electrical and Control Upgrades	0	0	0	0	0	0
WA1477-Northside Arsenic Treatment System Rehabilitation	0	1,000,000	0	0	0	1,000,000
Total Non-Development Fee Eligible	**6,589,873**	**10,195,000**	**10,385,000**	**8,846,875**	**4,703,750**	**40,720,498**
Total Capital Costs	**19,020,494**	**10,245,000**	**11,085,000**	**10,346,875**	**5,923,750**	**56,621,119**
Estimated Ending Balance	6,057,081	2,250,081	697,081	156,206	764,456	

Project No: TMP9399 **Project Title: Historic Avondale, Cashion and Las Ligas Improvements Program**

Pct. New Development: 0.00%

Project Description:

This program will address the reconstruction of roads and upgrades of water and sewer facilities in neighborhoods located in Historic Avondale, Cashion and Las Ligas. Six (6) project areas have been identified, and the scope of work will include removal, the replacement of asphalt pavement, the installation of sidewalk, ramp and driveway improvements in accordance with current ADA guidelines, the relocation of existing utility poles and the upgrade of water and sewer facilities. The six areas, include:

Area 1 - 3rd Avenue to Central Avenue, Western Ave to MC 85
Area 2 - 3rd Ave/3rd Pl to Central Avenue, Western to Dooley
Area 3 - Cashion, 113th to 111th Ave, Durango to MC 85
Area 4 - Central to 4th Street, Elm to Harrison
Area 5 - 1st St to Central Avenue, Whyman to MC 85 & Greenleaf, and 4th ST to 7th St, Pacific to Western Ave (includes coordination with the Roosevelt Irrigation District)
Area 6 - Las Ligas, 127th Ave to 125th Ave, Elwood to Illini

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	101,250	101,250	1,325,000	2,775,000	7,096,875	2,703,750

Project No: TMP9403 **Project Title: Crystal Gardens Treatment Cells Assessment**

Pct. New Development: 0.00%

Project Description:

In the mid 1990's, the City constructed a 72 acre Wetland Project to treat the City's Salt River Project (SRP) and Central Arizona Project (CAP) water allocations to the aquifer water quality standards. The project is surrounded by the Crystal Gardens development and is an amenity open to the public. The treatment cells that make up the Wetlands were designed with PVC liners to contain the water before it is conveyed to the City's aquifer recharge facility where the water is stored underground. This project will fund an inspection and assessment of the liners in the Wetlands. Depending on the recommendations of the assessment, a future project will be created to fund any required repairs.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	250,000	250,000	-	-	-	-

Project No: TMP9405 **Project Title: Conversion to AMI Meter System**

Pct. New Development: 0.00%

Project Description:

The city currently uses an automatic meter reading (AMR) system to measure the water used by our customers for billing and accounting purposes. The system allows staff to collect consumption data by physically driving near the meter, which then uses a radio signal to transmit the usage data to a receiver. While the data is collected without manually reading the meter, it is still labor intensive and doesn't provide customers with real-time consumption data.

This project will fund the conversion to a new advanced metering infrastructure (AMI) system. AMI systems use a fixed radio system to provide real-time water usage data. These systems improve customer service and enhance water conservation by allowing customers to see their consumption patterns. AMI systems can also help minimize the city's non-revenue water due to leaks in the distribution system or theft. Overall, the conversion to an AMI system will improve water system operations and the management of the city's finite water resources.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: TMP9406 **Project Title: Zone 2/3 PRV SCADA Upgrades**

Pct. New Development: 0.00%

Project Description:

The pressure in the City's water distribution system is reduced generally south of the Elwood alignment to allow the system to operate more efficiently and protect customers. This project will install metering and SCADA equipment at four existing pressure reducing valve (PRV) stations in the City's water distribution system located at: 107th Avenue, Avondale Boulevard, El Mirage Road and Dysart Road. Connecting these sites to the SCADA network will allow operations staff to monitor the function of the sites and collect real-time data on the water distribution system.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

Project No: TMP9407 Project Title: 16-inch WL El Mirage, Elwood to Illini

Pct. New Development:

Project Description:

The 2018 Integrated Utility Master Plan identified the need to construct a 16-inch waterline in El Mirage Road to improve supplies to the City's lower pressure zone. This project will fund the cost to upsize approximately 700 LF of an existing 12-inch waterline in El Mirage Road, from Elwood Street to Illini Street. The project will be coordinated with improvements planned by the adjacent phase of the Alamar development. The waterline construction will be completed prior to widening of El Mirage south of Elwood to minimize costs and disruptions to the public. The project will also add waterline stubs to allow for future waterline replacements in the area. It will also simplify sewer services in the area and coordinate with the City of Goodyear raw water transmission line planned to pass through ther area. This project includes design and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	500,000	500,000	-	-	-	-

Project No: TMP9408 Project Title: 16-inch WL El Mirage, Elwood to Lower Buckeye

Pct. New Development: 0.00%

Project Description:

The 2018 Integrated Utility Master Plan identified the need to construct a 16-inch waterline in El Mirage Road to improve supplies to the City's lower pressure zone. This project will fund the cost to upsize approximately 2,750 LF of an existing 12-inch waterline in El Mirage Road, from Elwood Street to Lower Buckeye Road. This project includes design and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: TMP9409 Project Title: 16-inch WL 107th – Jones to Superior

Pct. New Development: 0.00%

Project Description:

The 2018 Integrated Utility Master Plan identified the need to construct a 16-inch waterline in 107th Avenue to improve supplies the City's lower pressure zone. This project will fund the cost to upsize approximately 1,600 LF of an existing 12-inch waterline in 107th Avenue, from Jones alignment to Superior alignment. The waterline construction will be coordinated with the development of the adjacent property and completed prior to widening of 107th Avenue to minimize costs and disruptions to the public. This project includes design and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	500,000	-	-	-

Project No: TMP9410 **Project Title: 16-inch WL 107th Ave, Superior to Lower Buckeye**

Pct. New Development: 0.00%

Project Description:

The 2018 Integrated Utility Master Plan identified the need to construct a 16-inch waterline in 107th Avenue to improve supplies to the City's lower pressure zone. This project will fund the cost to upsize approximately 2,300 LF of an existing 12-inch waterline, from Superior alignment to Lower Buckeye. This project includes design and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: TMP9411 **Project Title: 16-inch WL Dysart Road – Illini to Roeser**

Pct. New Development: 0.00%

Project Description:

The 2018 Integrated Utility Master Plan identified the need to construct a 16-inch waterline in Dysart Road to improve supplies to the City's lower pressure zone. The existing waterline in this section of Dysart Road necks down from 12 to 6-inches in diameter. This project will fully fund the replacement of 1,300 LF of the existing 12-inch waterline with a new 16-inch line south of Illini Street. The City will also fund the upsizing of 3,400 LF of existing 6/12-inch waterline adjacent to Phases 6 and 7 of the Alamar development south to the Roeser alignment. This project includes design and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	1,000,000

Project No: WA1057 **Project Title: Citywide Water Improvements**

Funding Source: Ops. Transfers In

Pct. New Development: 0.00%

Project Description:

This provides funding for miscellaneous water projects throughout Avondale. Projects typically include replacement of obsolete and deteriorated lines, relocation to eliminate other construction conflicts, and water valve and meter upgrades.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	250,000	-	250,000	-	-	-	-

Project No: WA1068 **Project Title: Wellhead Treatment - Gateway Treatment Facility**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

The City's Well 8A is currently equipped with a pump capable of 3,000 gallons per minute. However, the well is throttled down to 2,000 gallons per minute due to the capacity of the current nitrate treatment system at the Gateway Booster Station. Expanding the existing ion exchange (IX) nitrate treatment system will allow the City to utilize the full capacity of Well 8A.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	24,099	-	24,099	-	-	-	-

Project No: WA1090 **Project Title: Well #26 - I-10/Agua Fria River**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

The project includes design and construction for the new Well #26 located south of I-10 and east of the Agua Fria River. This well is identified in the 2013 Water Infrastructure Master Plan and is important for increasing system capacity and reliability. The site will tie into an existing 20-inch transmission line to convey flows to the Coldwater Booster Station and Reservoir site. This project includes redrilling of an old irrigation well, zonal sampling, well and wellhead design, and construction. The site has already been purchased by the City.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	347,368	-	347,368	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

Project No: WA1131 **Project Title: Well 27 and Transmission line**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

It is necessary for the City to drill and equip new water production wells to meet future water demands and ensure system reliability. The 2018 Integrated Utility Master Plan identified a numbers of future well sites to meet these needs. This project allows for the construction of a new well No. 27 on Thomas Road near the 116th Ave alignment. The City purchased the land for the well in FY18. The project will include a new well casing design and drilling, zonal sampling, wellhead design and construction. This project will also construct approximately 7,000 feet of a new well transmission line in Thomas Road. The line will run from approximately the 116th Avenue alignment west on Thomas Road to 107th Avenue. The line will then turn north on 107th Avenue and connect to the Garden Lakes Booster site.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	
Capital Outlay	189,434	-	189,434	-	-	700,000	720,000	

Operating Impact:						
Supplies/Contracts	-	-	-	-	-	-
Total Operating Costs	-	-	-	-	-	-

Project No: WA1133 **Project Title: 99th Ave Waterline - Thomas to Encanto**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

The distribution system currently dead ends on 99th Avenue, at the Encanto Boulevard alignment. This project consists of the installation of 2,600 linear feet of 16-inch waterline within 99th Avenue from Thomas Road south to Encanto Boulevard. This project was identified in the 2018 Integrated Utility Master Plan. The project will create a looped distribution system around the southwest corner of Thomas Road and 99th Avenue. This line will also improve the distribution of water from the Gateway Booster Station to future development along 99th Avenue. This project includes design and construction and will be coordinated with development activities.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	
Capital Outlay	-	-	-	-	-	800,000	-	

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

Project No: WA1135	**Project Title: McDowell Rd Waterline - 117th to Avondale**
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

There is an existing 12-inch waterline in McDowell Road from 117th Avenue to Avondale Boulevard. The 2018 Integrated Utility Master Plan identified this waterline as being undersized for the future needs of the water distribution system. This project consists of constructing 1,700 linear feet of 16-inch waterline from 117th Ave. to Avondale Blvd. This project will improve distribution of water from the Rancho Santa Fe Booster Station to users south of I-10 and east of the Agua Fria River. This project includes design and construction and will be coordinated with development activities. This project will also tie into the future extension of the 16-inch waterline from Avondale Boulevard to 99th Avenue (CIP Project WA1468).

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	300,000	-	-

Project No: WA1142	**Project Title: Future Well**
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

It is necessary for the City to drill and equip new water production wells to meet future water demands and ensure system reliability. The 2018 Integrated Utility Master Plan identified a numbers of future well sites to meet these needs. Public Works staff will prioritize which site should be constructed based on operational needs and system demands. The project allows for the construction of a new well site. Depending on the specific site, the project could include re-drilling the existing irrigation well, new well design and drilling, zonal sampling, site acquisition, wellhead design and construction, and new well transmission lines to convey the water to a reservoir/booster sites.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

Project No: WA1162 **Project Title: CDBG Water Improvements**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This project provides funding to construct water system improvements in coordination with pavement repair projects in Historic Avondale.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	77,453	-	77,453	-	-	-	-

Project No: WA1169 **Project Title: Rio Vista Waterline Replacement**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This existing waterlines and services in the Rio Vista neighborhood are located within easements located behind the properties. Due to their age, the existing waterlines and service are prone to repeated failures. The easements make it difficult for Public Works staff to maintain and repair the waterlines as they preclude utilizing equipment such as backhoes. The project will relocate existing waterlines from the rear of properties to the street, place new water meters adjacent to the street/sidewalk in the right-of-way and re-establish water services to each property. In FY19 this project funded installing a new 12-inch waterline in 125th Avenue, north of Lower Buckeye, that will be become part of the future improvements in Rio Vista.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	72,086	-	72,086	1,000,000	2,500,000	-	-

Project No: WA1214	**Project Title: Well at 107th & Encanto - SRP Shared Well**
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

It is necessary for the City to drill and equip new water production wells to meet future water demands and ensure system reliability. The 2018 Integrated Utility Master Plan identified a numbers of future well sites to meet these needs. Public Works is working with SPR to construct a new shared well at 107th and Encanto. This will supply water to the Garden Lakes Booster station and provide the City with additional water to blend with the new City of Phoenix water connection.

The project will include re-drilling the existing irrigation well, zonal sampling, wellhead design and construction. The City will construct a new 12-inch well transmission line in 107th to convey the water to Garden Lakes Booster station. The well transmission line will be designed and constructed as part of the North Avondale Water Supply project. The FY19 funds were be used to fund the City's portion of the well drilling and the design of the 107th well transmission line. The FY20 funding will be used to fund the city's portion of the well equipping and constructing the well transmission line.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	530,566	1,100,000	1,630,566	-	-	-	-

Operating Impact:						
Supplies/Contracts	102,600	102,600	102,600	102,600	102,600	-
Electricity	15,000	15,000	15,000	15,000	15,000	-
Total Operating Costs	**117,600**	**117,600**	**117,600**	**117,600**	**117,600**	**-**

Project No: WA1231	**Project Title: Dysart Rd. Waterline - Whyman to Lower Buckeye**
Funding Source: Development Fees	Pct. New Development: 100.00%

Project Description:

The water distribution system currently dead ends in Dysart Road at the Whyman Avenue alignment. This project consists of the installation of 1,300 linear feet of 12-inch waterline in Dysart Road from Whyman Avenue to Lower Buckeye Road where it will tie into an existing 16-inch line on Lower Buckeye. This project was identified in the 2018 Integrated Utility Master Plan and will improve the water distribution system in the area. The project will be coordinated with Streets Project ST1021. This project includes design and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	50,000	400,000	-	-

Operating Impact:						
Staffing	-	-	2,500	2,500	2,500	-
Total Operating Costs	**-**	**-**	**2,500**	**2,500**	**2,500**	**-**

Project No: **WA1285** **Project Title:** **White Mountain Apache Tribe Water Settlement**

Funding Source: Ops. Transfers In | Pct. New Development: 100.00%

Project Description:

Through the White Mountain Apache Tribe Water Settlement, the city will lease 882 acre-feet of water for 100 years. This new water can be used anywhere in the City and is not restricted to on-project (SRP) lands. The water will be included as a source of renewable supply for the City's next Designation of Assured Water Supply and will aid in our continued development.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	1,437,627	865,000	2,302,627	-	-	-	-

Operating Impact:						
Supplies/Contracts	-	320,000	320,000	320,000	320,000	-
Total Operating Costs	**-**	**320,000**	**320,000**	**320,000**	**320,000**	**-**

Project No: **WA1298** **Project Title:** **Well #7 Site Improvements**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This project includes the acquisition of property to expand the existing Well #7 site. The well is located on the west side of El Mirage Road, north of Indian School Road and is the largest capacity well that supplies water to the Northside Booster station. This project will bring the site up to City standards and allow it to be coordinated with the development of the surrounding property. In addition to property acquisition the project includes design and construction of a site wall, emergency generator, electrical cabinets, piping modifications and the undergrounded of the existing overhead electrical power service to the site.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	75,000	500,000	575,000	1,000,000	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

Project No: WA1302 **Project Title: Dysart Rd. Waterline - Roeser Alignment to Southern**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

The waterline in this section of Dysart Road currently serves customers north of Southern Avenue. The waterline necks down from 12 to 6-inches in diameter. The existing waterline is prone to repeated failures and will be undersized as system demands increase with new development. This project consists of the replacement of 3,300 linear feet of the existing line with a 16-inch waterline from approximately the Roeser Road alignment to Southern Avenue. Replacement of this waterline was identified in the 2018 Integrated Utility Master Plan. This project includes design and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Staffing	-	-	-	-	-	-
Total Operating Costs	-	-	-	-	-	-

Project No: WA1315 **Project Title: Future Well**

Funding Source: Development Fees | Pct. New Development: 100.00%

Project Description:

It is necessary for the City to drill and equip new water production wells to meet future water demands and ensure system reliability. The 2013 Water Infrastructure Master Plan identified a numbers of future well sites to meet these needs. Public Works staff will prioritize which site should be constructed based on operational needs and system demands. The project allows for the construction of a new well site. Depending on the specific site, the project could include redrilling the existing irrigation well, new well design and drilling, zonal sampling, site acquisition, wellhead design, and construction.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	-	-	-
Total Operating Costs	-	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

Project No: WA1340 **Project Title: Nitrate Removal System for Coldwater Booster Station**

Funding Source: Development Fees, Ops. Trar | Pct. New Development: 100.00%

Project Description:

Currently, three wells supply water to the Coldwater Booster Station with a fourth added in FY19. Two of the existing wells have elevated levels of nitrate and must be blended prior to entering the distribution system. Plans call for the addition of two more wells to supply water to the site. It is anticipated that these future wells also have elevated level of nitrate, which will limit the city's ability to blend the supply water and restrict the capacity of the Coldwater Booster Station. The addition of a nitrate treatment system will allow the site to operate at its full capacity. This project will construct a new nitrate removal system and expand the disinfection system at the site to accommodate the increased flows.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: WA1343	**Project Title: Water System Line Replacements and Expansions**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This program provides funding to replace and upgrade the water distribution system to ensure continued operation and replace lines and equipment that have exceeded their useful life. These funds may also be used to construct water line extensions, coordinate with street and development projects, address issues identified during inspections, replace deficient water values and upgrade water meters. Public Works staff will prioritize the projects in the program based on operational needs and facility conditions. The projects will also be coordinated with planned street improvements and development projects. The following is a summary of the projects that have been identified:

Harrison from 7th to Dysart – Upgrade the existing 6” water line with an 8” water line
MC85 from Litchfield to Central – Upgrade the existing 6” waterline with a 12” water line which will provide fire protection along MC 85
MC85 from 2nd to 7th – Upgrade the existing 6” water line with a 12” line and complete missing segments to provide fire protection along MC 85
New 16” water line Indian School Rd from 107th to 103rd – This is the city portion of installing this line to provide supply fire protection and a secondary water supply at Indian School Rd and 99th Ave.
Holly Acres - Upgrade existing 4/6" waterlines and services in backyard easements with new 8" lines located in the street
107th from Earl to Canal- Move the waterlines into the streets for protection and accessibility
Glen Arm Farms service line replacements- Replace the existing 145 substandard waterline services. Remove services from backyard easements west of 106th Ave.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	595,466	500,000	1,095,466	1,000,000	1,000,000	1,000,000	1,000,000

Project No: WA1344	**Project Title: Zone 1/2 Water Distribution Pressure Zone**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

This project will construct pressure reducing valve (PRV) stations and install water valves to create a new pressure zone split in the City’s water distribution system. This will allow for an increase of the system pressures in the northeast portion of the city, where more intense development is scheduled to occur, while maintaining the existing system pressures to the south. The PRV stations will be connected to the City’s SCADA network to allow operations staff to monitor the function of the sites and collect system data. Once the Zone 1/2 pressure zone is put into service, the water system operational cost will increase due to the separation of the city’s water production sites.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	370,000	1,360,000	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	2,000,000	2,000,000	-
Total Operating Costs	**-**	**-**	**-**	**2,000,000**	**2,000,000**	**-**

Project No: WA1372 **Project Title: Reservoir Coating Repairs and Rehabilitation**

Funding Source: Ops. Transfers In | Pct. New Development: 0.00%

Project Description:

The water storage in the City's water distribution system is primarily supplied by six above ground steel reservoirs. In FY16, a condition assessment identified a number of critical deficiencies in the reservoir coatings and structural systems. If left uncorrected, these deficiencies could affect the safety and reliability of the water system. This project will fund the repairs for the identified deficiencies and continued inspection of the City's water reservoirs. As of FY20, only two of six operational steel reservoirs have not been rehabilitated. The FY20 funding will be used to repair the 2.5 million gallon (MG) Coldwater west reservoir. The FY21 funding is planned to repair the 0.75 MG Rancho Santa Fe west reservoir.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	1,268,618	1,100,000	2,368,618	750,000	-	-	-

Project No: WA1414 **Project Title: Garden Lakes Nitrate Equipment Replacement**

Pct. New Development: 0.00%

Project Description:

The City's Garden Lakes Booster station was equipped with a nitrate treatment system capable of treating 1,200 gallons per minute (gpm) in 2006. This project will fund the replacement of the original nitrate treatment systems, which will have reached the end of its useful life. The new equipment will ensure the reliability of the site and keep operating costs from escalating. Without the nitrate treatment system, a reduction in the Phoenix water connection to the site would limits the city's ability to blend our well supply water and greatly restrict the capacity of the Garden Lakes booster station.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	500,000	2,500,000	-	-

Project No: WA1468 **Project Title: McDowell Rd 16-inch Waterline - Avondale to 99th Ave**

Pct. New Development: 100.00%

Project Description:

There is an existing 12-inch waterline in McDowell Road from Avondale Boulevard to 99th Avenue. The line was identified in the 2018 Integrated Utility Master Plan as being undersized for the future needs of the water distribution system. This project consists of constructing 8,900 linear feet of 16-inch waterline from Avondale Boulevard to 99th Avenue. This project includes design and construction and will also tie into the future extension of the 16-inch waterline from Avondale Boulevard to 117th Avenue (CIP Project WA1135). The FY2020 funding will be used to construct a section of the waterline from 107th Avenue west to the 111th Avenue alignment to coordinate with the City's ongoing street improvement project.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	500,000	500,000	-	-	-	500,000

Project No: WA1469 **Project Title: North Avondale Water Supply**

Pct. New Development: 100.00%

Project Description:

The City of Avondale currently has a long standing subcontract for 5,416 acre-feet of Colorado River water. Presently, the City is unable to take direct delivery of this water, which limits the overall resilience of the City's water supplies. The City of Phoenix has entered into an intergovernmental agreement with Avondale to treat and transport up to 5 MGD of our Colorado River supply. The 2018 Integrated Utility Master Plan has identified and supports this agreement. In addition to improved system reliability, the introduction of this surface water supply will be less expensive than constructing water treatment processes for the equivalent amount of well water.

As part of the agreement, Avondale will construct and operate the interconnect with the Phoenix distribution system. Accordingly, this project will fund the construction of the following:
-A new metering site at the connection to the Phoenix water system near Indian School Road and 107th Avenue.
-A new 24-inch transmission line from Indian School Road south on 107th Avenue to the Garden Lakes Reservoir/Booster site.
-New pH adjustment and TTHM treatment systems, and other site modifications required to allow the Phoenix water to be brought into the Avondale distribution system.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	761,527	6,600,000	7,361,527	-	-	-	-

Operating Impact:						
Supplies/Contracts	25,000	25,000	25,000	25,000	25,000	-
Electricity	5,000	5,000	5,000	5,000	5,000	-
Total Operating Costs	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**-**

Project No: WA1470 **Project Title: 107th and Roosevelt Treatment Site - Land Purchase**

Pct. New Development: 100.00%

Project Description:

The 2018 Integrated Utility Master Plan identified the need to purchase a new 4-acre site near 107th Avenue and Roosevelt Street. This site will provide centralized treatment for two planned production wells and also contain a storage reservoir and booster station. The identified project will allow for the purchase of the land required prior to development occurring in the area.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: WA1471 **Project Title: Garden Lakes Site - 2nd Reservoir & Booster Improvements**

Pct. New Development: 100.00%

Project Description:

The Garden Lakes Reservoir Booster station will become increasingly more important to the distribution system once the connection to the Phoenix water system is complete and the new north pressure zone is in place. The 2018 Integrated Utility Master Plan identified that the site needs additional reservoir storage and booster capacity to meet the ultimate system demands. This project will fund constructing an additional underground concrete reservoir and increasing booster capacity by 6 MGD. The project is timed with completion of the third well suppling the site to maximize the city's connection to the Phoenix water system.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: WA1472 **Project Title: Northside Booster Well Site - Land Purchase & DCR**

Pct. New Development: 100.00%

Project Description:

The 2018 Integrated Utility Master Plan identified that the Northside Reservoir and Booster station is planned to accept water from one more production well at build-out. The location of the well site is planned to be north of Indian School Road and west of El Mirage Road. The identified project will allow for the purchase of the land required prior to development occurring in the area. The project will also complete a Design Concept Report (DCR) with the layout of the well site and the transmission line required to convey the water to the Northside Reservoir Booster site.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	75,000	-	75,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Water Development

Project No: WA1473 **Project Title: Gateway Nitrate Treatment Equipment Replacement**

Pct. New Development: 0.00%

Project Description:

The Gateway Booster station was equipped with a nitrate treatment system capable of treating 1,300 gallon per minute (gpm) in 2004. In 2018, a new nitrate treatment system was constructed at the site to add an additional 1,700 gpm of capacity. The additional capacity allowed the City to fully utilize the wells supplying water to the site. This project will fund the replacement of the original 1,300 gpm nitrate treatment systems, which will have reached the ends of its useful life.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	500,000	500,000	2,500,000	-	-	-

Operating Impact:						
Supplies/Contracts	-	-	-	-	-	-
Total Operating Costs	**-**	**-**	**-**	**-**	**-**	**-**

Project No: WA1474 **Project Title: McDowell Recharge Basin Improvements**

Pct. New Development: 0.00%

Project Description:

The McDowell Recharge Facility was constructed in 1999 to recharge the City's Salt River Project (SRP) and Central Arizona Project (CAP) water supplies. Modifications were made at a later date to allow treated reclaimed water from the City's Water Reclamation Facility to be brought to the recharge site. In recent years the staff has had issues with obtaining accurate readings from the weir/metering structure that introduces SPR and CAP flows to the site. Additionally, staff continues to experience difficulty with distributing the incoming flows to the designated recharge basins. In FY19, this project funded the installation of a new meter in the SRP/CAP transfer line to the site and improvements to the existing onsite distribution system to the recharge basins. The FY23 funding will be used to complete the ultimate piping improvements at the site.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	300,000	-	300,000	-	-	750,000	-

Project No: WA1475	Project Title: Well and Booster Station Metering Upgrades
Pct. New Development:	0.00%

Project Description:

The City currently operates 5 booster sites and 18 wells that supply water to the distribution system. The majority of the sites currently use older style propeller type meters to measure flows. Also, many of the existing meters are not connected or conducive to the City's SCADA system to allow for remote real-time monitoring or totalizing for flow data. This project will provide funding to replace with existing meters and to make the necessary connections to the City's SCADA system.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	250,000	250,000	500,000	250,000	250,000	-	-

Project No: WA1476	Project Title: Rancho Santa Fe Reservoir/Booster Electrical and Control Upgrades
Pct. New Development:	0.00%

Project Description:

The Rancho Santa Fe Reservoir and Booster station was originally constructed in the late 1990's and currently is the largest water supply source for the City. Many of the electrical and control systems at the site are nearing the end of their useful lives. This project will replace the existing electrical and control systems with new equipment that meets current City standards and will ensure that site can continue to operate safely and reliably.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	-	-	-	-

Project No: WA1477	Project Title: Northside Arsenic Treatment System Rehabilitation
Pct. New Development:	0.00%

Project Description:

The City's Northside Reservoir and Booster station contains an Arsenic Treatment system that was constructed in the mid 2000's. The Arsenic Treatment system is nearing the end of its useful life and the process vessels and media need to be rehabilitated to ensure continued operation. This project will fund the repair or replacement of the coatings, fittings, control valves, and the filter media contained in the three process vessels.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	-	-	1,000,000	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Sanitation Equipment

524 Sanitation Equipment	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	571,345	279,845	330,345	380,845	431,345	481,845
Revenue						
Interest Earned	500	500	500	500	500	2,500
Transfer In - Sanitation Operating	50,000	50,000	50,000	50,000	50,000	250,000
Total Revenue	**50,500**	**50,500**	**50,500**	**50,500**	**50,500**	**252,500**
Total Resources	621,845	330,345	380,845	431,345	481,845	
Capital Costs						
Non-Development Fee Eligible Projects						
SN6800-Sanitation Equipment Purchase	342,000	0	0	0	0	342,000
Total Non-Development Fee Eligible	**342,000**	**0**	**0**	**0**	**0**	**342,000**
Total Capital Costs	**342,000**	**0**	**0**	**0**	**0**	**342,000**
Estimated Ending Balance	279,845	330,345	380,845	431,345	481,845	

Capital Improvement Plan

Fiscal Years 2020-2024

Sanitation Equipment

Project No: SN6800 **Project Title: Sanitation Equipment Purchase**

Pct. New Development: 0.00%

Project Description:

The automated residential sanitation services provided by the City require the use of heavy sideload sanitation vehicles. As homes are added, additional vehicles will be required to expand service to new development.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	342,000	-	342,000	-	-	-	-

Capital Improvement Plan

Fiscal Years 2020-2024

Water Equipment Replacement

530 Water Equipment Replacement	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	2,300,511	1,943,571	1,432,155	1,646,235	1,480,071	1,479,746
Revenue						
Interest Earned	27,600	27,600	27,600	27,600	27,600	138,000
Vehicle Replacement - Water	333,770	182,020	182,020	182,020	182,020	1,061,850
Technology Replacement - Water	163,790	162,540	162,540	162,540	162,540	813,950
Total Revenue	**525,160**	**372,160**	**372,160**	**372,160**	**372,160**	**2,013,800**
Total Resources	2,825,671	2,315,731	1,804,315	2,018,395	1,852,231	
Capital Costs						
Non-Development Fee Eligible Projects						
IT5121-Technology Infrastructure and Communication Systems	337,200	116,000	104,000	93,000	40,000	690,200
VR5200-Vehicle Replacement	544,900	767,576	54,080	445,324	332,485	2,144,365
Total Non-Development Fee Eligible	**882,100**	**883,576**	**158,080**	**538,324**	**372,485**	**2,834,565**
Total Capital Costs	**882,100**	**883,576**	**158,080**	**538,324**	**372,485**	**2,834,565**
Estimated Ending Balance	1,943,571	1,432,155	1,646,235	1,480,071	1,479,746	

Project No: **IT5121** **Project Title:** **Technology Infrastructure and Communication Systems**

Funding Source: Replacement Contributions | Pct. New Development:

Project Description:

These capital expenditures include replacement equipment for the central telecommunications, municipal area network, and wireless networks supporting all municipal facilities in Avondale. Funding levels are set using asset inventories and the annual long-range Infrastructure Systems Plan produced by IT.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	104,200	233,000	337,200	116,000	104,000	93,000	40,000

Project No: **VR5200** **Project Title:** **Vehicle Replacement**

Pct. New Development: 0.00%

Project Description:

This fund is for the scheduled replacement of City Vehicles and heavy equipment. Each year, vehicles are assessed based on the current life to date and condition to determine the best replacement plan. The detailed replacement schedule by vehicle or equipment type for FY 2014-15 is included in the Schedules and Summaries section of this document.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	404,900	140,000	544,900	767,576	54,080	445,324	332,485

Capital Improvement Plan

Fiscal Years 2020-2024

Sewer Equipment Replacement

531 Sewer Equipment Replacement	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	863,792	794,532	872,882	1,064,232	1,255,582	1,132,291
Revenue						
Interest Earned	6,000	6,000	6,000	6,000	6,000	30,000
Vehicle Replacement - Wastewater	275,530	139,600	139,600	139,600	139,600	833,930
Technology Replacement - Wastewater	78,310	75,750	75,750	75,750	75,750	381,310
Total Revenue	**359,840**	**221,350**	**221,350**	**221,350**	**221,350**	**1,245,240**
Total Resources	1,223,632	1,015,882	1,094,232	1,285,582	1,476,932	
Capital Costs						
Non-Development Fee Eligible Projects						
IT5121-Technology Infrastructure and Communication Systems	257,300	111,000	30,000	30,000	20,000	448,300
VR5200-Vehicle Replacement	171,800	32,000	0	0	324,641	528,441
Total Non-Development Fee Eligible	**429,100**	**143,000**	**30,000**	**30,000**	**344,641**	**976,741**
Total Capital Costs	**429,100**	**143,000**	**30,000**	**30,000**	**344,641**	**976,741**
Estimated Ending Balance	794,532	872,882	1,064,232	1,255,582	1,132,291	

Project No: IT5121 **Project Title: Technology Infrastructure and Communication Systems**

Funding Source: Replacement Contributions | Pct. New Development:

Project Description:

These capital expenditures include replacement equipment for the central telecommunications, municipal area network, and wireless networks supporting all municipal facilities in Avondale. Funding levels are set using asset inventories and the annual long-range Infrastructure Systems Plan produced by IT.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	101,300	156,000	257,300	111,000	30,000	30,000	20,000

Project No: VR5200 **Project Title: Vehicle Replacement**

Pct. New Development: 0.00%

Project Description:

This fund is for the scheduled replacement of City Vehicles and heavy equipment. Each year, vehicles are assessed based on the current life to date and condition to determine the best replacement plan. The detailed replacement schedule by vehicle or equipment type for FY 2014-15 is included in the Schedules and Summaries section of this document.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	171,800	-	171,800	32,000	-	-	324,641

Capital Improvement Plan

Fiscal Years 2020-2024

Sanitation Equipment Replacement

532 Sanitation Equipment Replacement	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	3,925,854	3,357,324	3,565,804	3,586,091	4,257,368	5,226,124
Revenue						
Interest Earned	254,870	70,000	70,000	70,000	70,000	534,870
Vehicle Replacement - Sanitation	1,072,985	1,206,780	1,206,780	1,206,780	1,206,780	5,900,105
Technology Replacement - Sanitation	9,280	6,960	6,960	6,960	6,960	37,120
Total Revenue	**1,337,135**	**1,283,740**	**1,283,740**	**1,283,740**	**1,283,740**	**6,472,095**
Total Resources	5,262,989	4,641,064	4,849,544	4,869,831	5,541,108	
Capital Costs						
Non-Development Fee Eligible Projects						
VR5200-Vehicle Replacement	1,905,665	1,075,260	1,263,453	612,463	314,984	5,171,825
Total Non-Development Fee Eligible	**1,905,665**	**1,075,260**	**1,263,453**	**612,463**	**314,984**	**5,171,825**
Total Capital Costs	**1,905,665**	**1,075,260**	**1,263,453**	**612,463**	**314,984**	**5,171,825**
Estimated Ending Balance	3,357,324	3,565,804	3,586,091	4,257,368	5,226,124	

Capital Improvement Plan

Fiscal Years 2020-2024

Sanitation Equipment Replacement

Project No: VR5200 **Project Title: Vehicle Replacement**

Pct. New Development: 0.00%

Project Description:

This fund is for the scheduled replacement of City Vehicles and heavy equipment. Each year, vehicles are assessed based on the current life to date and condition to determine the best replacement plan. The detailed replacement schedule by vehicle or equipment type for FY 2014-15 is included in the Schedules and Summaries section of this document.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	684,000	1,221,665	1,905,665	1,075,260	1,263,453	612,463	314,984

Capital Improvement Plan

Fiscal Years 2020-2024

Vehicle Replacement

601 Vehicle Replacement	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	9,012,778	9,695,653	10,705,372	9,364,380	6,183,271	3,846,221
Revenue						
Interest Earned	162,320	162,320	162,320	162,320	162,320	811,600
Vehicle Replacement - GF	1,564,930	905,540	905,540	905,540	905,540	5,187,090
Vehicle Replacement - HURF	432,640	252,130	252,130	252,130	252,130	1,441,160
Vehicle Replacement - PS	299,700	148,100	148,100	148,100	148,100	892,100
Vehicle Replacement - FAC	7,130	3,120	3,120	3,120	3,120	19,610
Vehicle Replacement - Fleet	10,730	7,520	7,520	7,520	7,520	40,810
Vehicle Replacement - AAA	19,430	19,430	19,430	19,430	19,430	97,150
Total Revenue	**2,496,880**	**1,498,160**	**1,498,160**	**1,498,160**	**1,498,160**	**8,489,520**
Total Resources	11,509,658	11,193,813	12,203,532	10,862,540	7,681,431	
Capital Costs						
Non-Development Fee Eligible Projects						
VR5200-Vehicle Replacement	1,814,005	488,441	2,839,152	4,679,269	3,835,210	13,656,077
Total Non-Development Fee Eligible	**1,814,005**	**488,441**	**2,839,152**	**4,679,269**	**3,835,210**	**13,656,077**
Total Capital Costs	**1,814,005**	**488,441**	**2,839,152**	**4,679,269**	**3,835,210**	**13,656,077**
Estimated Ending Balance	9,695,653	10,705,372	9,364,380	6,183,271	3,846,221	

Capital Improvement Plan

Fiscal Years 2020-2024

Vehicle Replacement

Project No: VR5200 **Project Title: Vehicle Replacement**

Pct. New Development: 0.00%

Project Description:

This fund is for the scheduled replacement of City Vehicles and heavy equipment. Each year, vehicles are assessed based on the current life to date and condition to determine the best replacement plan. The detailed replacement schedule by vehicle or equipment type for FY 2014-15 is included in the Schedules and Summaries section of this document.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	1,249,605	564,400	1,814,005	488,441	2,839,152	4,679,269	3,835,210

Capital Improvement Plan

Fiscal Years 2020-2024

Technology & Equipment Replacement

603 Technology & Equipment Replacement	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Beginning Balance	565,667	715,897	654,307	640,717	391,127	187,537
Revenue						
Interest Earned	6,000	6,000	6,000	6,000	6,000	30,000
Transfer In - General Fund	5,300	5,300	5,300	5,300	5,300	26,500
Technology Replacement - GF	709,570	665,120	665,120	665,120	665,120	3,370,050
Technology Replacement - HURF	18,700	11,790	11,790	11,790	11,790	65,860
Technology Replacement - PS	62,070	59,220	59,220	59,220	59,220	298,950
Technology Replacement - CDBG	1,060	880	880	880	880	4,580
Technology Replacement - Env. Pgm.	1,060	1,280	1,280	1,280	1,280	6,180
Technology Replacement - Risk	2,230	1,870	1,870	1,870	1,870	9,710
Technology Replacement - FAC	33,790	34,950	34,950	34,950	34,950	173,590
Technology Replacement - Fleet	5,300	5,000	5,000	5,000	5,000	25,300
Fire Equipment Replacement	80,000	45,000	45,000	45,000	45,000	260,000
Total Revenue	**925,080**	**836,410**	**836,410**	**836,410**	**836,410**	**4,270,720**
Total Resources	1,490,747	1,552,307	1,490,717	1,477,127	1,227,537	
Capital Costs						
Non-Development Fee Eligible Projects						
FR6330-Fire Equipment Replacement	20,850	0	0	0	0	20,850
IT5120-Technology Equipment Replacement	25,000	25,000	25,000	25,000	25,000	125,000
IT5121-Technology Infrastructure and Communication Systems	729,000	873,000	825,000	1,061,000	1,015,000	4,503,000
Total Non-Development Fee Eligible	**774,850**	**898,000**	**850,000**	**1,086,000**	**1,040,000**	**4,648,850**
Total Capital Costs	**774,850**	**898,000**	**850,000**	**1,086,000**	**1,040,000**	**4,648,850**
Estimated Ending Balance	715,897	654,307	640,717	391,127	187,537	

Project No: **FR6330** **Project Title:** **Fire Equipment Replacement**

Pct. New Development: 0.00%

Project Description:

The Fire Department contributes funding annually to provide for timely replacement of protective clothing, cardiac monitors and self contained breathing apparatus.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	20,850	20,850	-	-	-	-

Project No: **IT5120** **Project Title:** **Technology Equipment Replacement**

Funding Source: Replacement Contributions | Pct. New Development: 0.00%

Project Description:

This fund is for the scheduled replacement of City technology equipment. The Information Technology Department maintains ten-year equipment replacement plans, called the annual PC Replacements Report and the Infrastructure Systems Plan. The detailed replacement budget schedule by equipment type for each fiscal year is included in the Schedules and Summaries section of the City Budget and Annual Financial Plan.

The City's PC allocations are for the accrual of replacement funds for computers assigned to staff, volunteers, and for library patron use. Lifecycles range from four to five years for PCs and up to eight years for some server and network equipment (as defined by equipment specifications).

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	-	25,000	25,000	25,000	25,000	25,000	25,000

Project No: **IT5121** **Project Title:** **Technology Infrastructure and Communication Systems**

Funding Source: Replacement Contributions | Pct. New Development:

Project Description:

These capital expenditures include replacement equipment for the central telecommunications, municipal area network, and wireless networks supporting all municipal facilities in Avondale. Funding levels are set using asset inventories and the annual long-range Infrastructure Systems Plan produced by IT.

Project Costs	Carryover	FY 19-20	Total FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capital Outlay	302,000	427,000	729,000	873,000	825,000	1,061,000	1,015,000

City of Avondale

Recommended Annual Budget

Fiscal Year 2019-2020

FY2019-20 Budget Review Workbook

Tab#	Table
1.	Projection of Financial Condition
2.	Budget Request Summary by Fund
3.	Capital Improvement Plan Summary
4.	Schedule of Interfund Transfers
5.	Schedule of Authorized Positions
6.	Department Summaries

Projection of Financial Condition by Fund
Fiscal Year 2019-2020

Fund	June 30, 2019 Estimated Fund Balance	2019-2020 Estimated Revenue	2019-2020 Estimated Expenditures	2019-2020 Recommended Supplementals*	Transfers - In	Transfers - Out	Asssignment/ Stabilization	June 30, 2020 Estimated Fund Balance
101 General Fund	43,806,440	70,503,000	59,062,312	7,043,150	-	17,510,560	25,803,240	4,890,178
102 Wildland Fire Deployment	-	251,760	-	251,760	-	-	-	-
Total General Fund	**43,806,440**	**70,754,760**	**59,062,312**	**7,294,910**	**0**	**17,510,560**	**25,803,240**	**4,890,178**
Special Revenue								
201 Highway User Revenue Fund	9,802,830	6,156,000	5,433,983	97,110	-	5,451,340	-	4,976,397
202 Senior Nutrition	(60,460)	361,000	573,435	88,395	386,020	24,730	-	-
203 Community Action Program	81,780	102,000	128,000	5,530	67,680	-	-	117,930
205 Home Grant	46,770	850,000	301,490	650,000	54,720	-	-	-
206 State R.I.C.O. W/ Attorney General	1,680	-	-	-	-	-	-	1,680
207 Federal R.I.C.O. With A.G.	2,460	-	-	-	-	-	-	2,460
209 Other Grants	312,600	5,378,845	5,469,400	222,045	-	-	-	-
210 Employee Assistance Fund	72,650	-	-	-	-	-	-	72,650
212 Library Projects	41,230	5,000	-	-	-	-	-	46,230
214 Cemetery Maintenance Fund	237,180	-	15,740	-	-	-	-	221,440
215 Transit Fund	1,475,660	230,000	1,354,120	158,000	200,000	-	-	393,540
216 Co. R.I.C.O. w/Maricopa Atty	7,080	20,000	-	-	-	-	-	27,080
225 Voca Crime Victim Advocate	6,600	-	-	-	-	-	-	6,600
226 Abbott Community Center	90	-	-	-	-	-	-	90
227 Court Payments	491,550	70,000	154,390	2,750	-	-	-	404,410
229 Regional Family Advocacy	(21,730)	1,178,100	1,279,230	228,860	392,640	40,920	-	-
230 0.5% Dedicated Sales Tax	6,517,170	8,522,000	4,000	-	-	3,674,700	-	11,360,470
235 Public Safety Dedicated Sales Tax	9,194,180	8,602,000	7,529,920	1,566,410	-	381,770	-	8,318,080
240 CDBG	113,430	1,363,180	1,079,940	266,490	-	1,060	-	129,120
245 Environmental Programs Fund	830,000	260,000	258,170	6,090	-	1,060	-	824,680
246 Public Arts Fund	181,420	-	166,530	-	25,000	-	-	39,890
703 125 Plan	72,290	-	-	-	-	-	-	72,290
Total Special Revenue	**29,406,460**	**33,098,125**	**23,748,348**	**3,291,680**	**1,126,060**	**9,575,580**	**0**	**27,015,037**

* Supplemental amount includes employee compensation plan and benefit adj

Projection of Financial Condition by Fund
Fiscal Year 2019-2020

Fund	June 30, 2019 Estimated Fund Balance	2019-2020 Estimated Revenue	2019-2020 Estimated Expenditures	2019-2020 Recommended Supplementals*	Transfers - In	Transfers - Out	Asssignment/ Stabilization	June 30, 2020 Estimated Fund Balance
Capital Projects								
303 Street Drainage	-	-	-	-	-	-	-	-
304 Street Construction	3,942,082	724,000	14,064,500	-	9,500,000	-	-	101,582
308 Police Development	7,963,072	151,000	8,916,881	-	900,000	-	-	97,191
310 Parkland	9,980,070	2,418,000	23,850,000	-	12,000,000	-	-	548,070
311 Library Development	(77,344)	18,100	-	-	350,000	-	-	290,756
317 Landscaping Landfill Remediation	50,000	-	-	-	-	-	-	50,000
318 General Government Develop.	(232,334)	-	-	-	-	-	-	(232,334)
319 Fire Development	923,951	147,000	759,477	-	-	-	-	311,474
320 Improvement Districts	-	-	-	-	-	-	-	-
322 One Time Capital	14,799,041	-	11,820,707	-	-	2,500,000	-	478,334
325 Transit	75,000	400,000	475,000	-	-	-	-	-
601 Vehicle Replacement	9,012,778	162,320	1,819,350	-	2,334,560	-	-	9,690,308
603 Equipment Replacement Fund	565,667	6,000	774,850	-	919,080	-	-	715,897
Total Capital Projects	**47,001,983**	**4,026,420**	**62,480,765**	**0**	**26,003,640**	**2,500,000**	**0**	**12,051,278**
Debt Service								
401 General Obligation Bonds	-	3,648,450	3,648,450	-	-	-	-	-
408 Hwy User's Bonds '85/91/98	136,260	-	-	-	-	-	-	136,260
410 Park Issue	104,030	-	-	-	-	-	-	104,030
417 Dysart Road M.D.C.	1,395,030	-	270,950	-	-	-	-	1,124,080
430 0.5% Dedicated Sales Tax	3,939,510	32,000	6,146,210	-	2,174,700	-	-	-
Total Debt Service	**5,574,830**	**3,680,450**	**10,065,610**	**0**	**2,174,700**	**0**	**0**	**1,364,370**

* Supplemental amount includes employee compensation plan and benefit adj

Projection of Financial Condition by Fund
Fiscal Year 2019-2020

Fund	June 30, 2019 Estimated Fund Balance	2019-2020 Estimated Revenue	2019-2020 Estimated Expenditures	2019-2020 Recommended Supplementals*	Transfers - In	Transfers - Out	Asssignment/ Stabilization	June 30, 2020 Estimated Fund Balance
Enterprise								
501 Water Operations	45,104,720	15,615,000	12,118,546	248,740	-	3,497,560	-	44,854,874
503 Sewer Operations	14,316,270	9,876,000	8,362,266	206,620	-	1,853,840	-	13,769,544
513 Sewer Development	9,130,038	1,193,000	11,295,983	-	1,650,000	-	-	677,055
514 Water Development	10,981,575	10,946,000	19,020,494	-	3,150,000	-	-	6,057,081
520 Sanitation	7,599,160	5,204,000	4,986,982	456,650	-	1,132,265	-	6,227,263
524 Sanitation Development	571,345	500	342,000	-	50,000	-	-	279,845
530 Water Equipment Replacement	2,300,511	27,600	882,100	-	497,560	-	-	1,943,571
531 Sewer Equipment Replacement	863,792	6,000	429,100	-	353,840	-	-	794,532
532 Sanitation Eqt. Replacement	3,925,854	254,870	1,905,665	-	1,082,265	-	-	3,357,324
Total Enterprise	**94,793,265**	**43,122,970**	**59,343,136**	**912,010**	**6,783,665**	**6,483,665**	**0**	**77,961,089**
Internal Service								
604 Printer - Copier Service Fund	581,170	-	330,000	-	-	-	-	251,170
605 Risk Management Fund	2,921,270	1,780,460	2,189,840	4,750	-	2,230	-	2,504,910
606 Fleet Services Fund	(209,810)	3,106,195	2,526,195	270,750	-	16,030	-	83,410
607 Worker's Compensation Fund	1,500,000	659,740	132,060	1,530,450	-	-	-	497,230
Total Internal Service	**4,792,630**	**5,546,395**	**5,178,095**	**1,805,950**	**0**	**18,260**	**0**	**3,336,720**
Trust & Agency								
701 Volunteer Fire Fighter's Pension	223,800	3,000	5,000	-	-	-	-	221,800
Total All Funds	**225,599,408**	**160,232,120**	**219,883,266**	**13,304,550**	**36,088,065**	**36,088,065**	**25,803,240**	**126,840,472**

* Supplemental amount includes employee compensation plan and benefit adj

Budget Request Summary by Fund

101 General Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	68,212,000	2,291,000	-	70,503,000
Total Resources	**68,212,000**	**2,291,000**	**-**	**70,503,000**
Department Budget Request				
City Council	278,220	-	28,500	306,720
City Administration	1,366,075	-	-	1,366,075
City Attorney's Office	1,367,840	-	-	1,367,840
Information Technology	2,834,115	-	89,000	2,923,115
Community Relations	525,225	-	-	525,225
Non-Departmental	1,513,899	-	-	1,513,899
Finance & Budget	2,894,720	-	90,720	2,985,440
Human Resources	829,310	-	22,760	852,070
Development & Engineering Services	3,209,335	-	120,000	3,329,335
City Clerk	529,455	-	-	529,455
Police	17,847,200	-	75,677	17,922,877
City Court	1,133,665	-	-	1,133,665
Fire and Medical	9,626,300	-	-	9,626,300
Economic Development	1,113,744	-	2,027,699	3,141,443
Parks & Recreation Dept.	5,060,638	-	125,440	5,186,078
Neighborhood and Family Services	3,136,915	-	192,950	3,329,865
Public Works	22,910	-	-	22,910
Total Budget Request	53,289,566	-	2,772,746	56,062,312
Contingency	-	3,000,000		3,000,000
Transfers Out	3,260,560	14,250,000		17,510,560
Supplemental Requests	2,092,913	3,713,627		5,806,540
Compensation Adjustment	1,236,610	-		1,236,610
Total Estimated Budget	59,879,649	20,963,627	2,772,746	83,616,022
Estimated Balance	**$ 8,332,351**	**($ 18,672,627)**	**($ 2,772,746)**	**($ 13,113,022)**

Supplemental Summary

FY 2019-2020

101 General Fund

Priority	FTE	Description	Ongoing	Onetime	Total
City Administration					
	-	Census 2020	-	15,000	15,000
	-	Veteran's Success Project	-	20,000	20,000
	-	Increased Dues	10,000	2,800	12,800
	0.0	**Total City Administration**	**10,000**	**37,800**	**47,800**
City Attorney's Office					
	1.0	Legal Department	(124,180)	54,260	(69,920)
	-	City Prosecutor	14,000	-	14,000
	1.0	**Total City Attorney's Office**	**(110,180)**	**54,260**	**(55,920)**
Information Technology					
	-	Financial ERP System Upgrade	-	500,000	500,000
	-	Customer Relationship Management System	35,000	30,000	65,000
1	-	Software Maintenance Increases	20,300	-	20,300
2	-	Microsoft OneDrive and Sharepoint Backup	35,000	-	35,000
3	-	Cloud based Disaster Recovery	20,000	-	20,000
4	-	Public Wifi Assessment	-	50,000	50,000
5	-	Network Risk Assessment and Penetration Test	30,000	-	30,000
	-	Digital Asset Management	10,000	-	10,000
	-	Electronic Onboarding and Offboarding	10,500	12,500	23,000
6	-	Single Sign On Software and Services	30,000	-	30,000
7	-	Enhance Cyber Awareness Training	10,000	-	10,000
8	-	Core Network Data Application Analytics	15,000	-	15,000
		Total Information Technology	**215,800**	**592,500**	**808,300**
Community Relations					
1	1.0	Graphic Designer	28,990	-	28,990
2	-	RAVE Review Printing & Mailing Increase	69,810	-	69,810
3	-	Expansion of Citywide Marketing	15,000	-	15,000
4	-	Digital Engagement and Technology Platforms	5,000	-	5,000
	1.0	**Total Community Relations**	**118,800**	**-**	**118,800**
Finance & Budget					
1	-	Development Impact Fee Audit	-	15,000	15,000
2	-	Cost Allocation Plan and Model	-	20,000	20,000
	1.0	Contract Administrator and Contract Management Software	85,880	58,450	144,330
3	-	Procurement Software	30,000	-	30,000
4	-	Budget Software Modules	20,000	10,000	30,000
	1.0	**Total Finance & Budget**	**135,880**	**103,450**	**239,330**

101 General Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Human Resources					
2	-	PTSD Counseling Services, First Responders	25,000	-	25,000
3	-	ADP Benefits Module Ongoing Costs	16,000	-	16,000
6	-	Pre-Employment Assessments	5,500	-	5,500
7	-	Employee Education Assistance	20,000	-	20,000
		Total Human Resources	**66,500**	**-**	**66,500**
Development & Engineering Services					
	-	CIP Construction Manager	-	130,900	130,900
	-	Annexation Services	-	60,000	60,000
1	1.0	Assistant Director of Development and Engineering Services	157,930	3,200	161,130
5	-	Permitting & Application System Contractual Maintenance	16,000	-	16,000
6	-	Zonar/ GPS Contractual Increases	200	-	200
7	-	Engineering Project Management Software	10,500	-	10,500
8	-	Contractual Maintenance/ Office Equipment	500	-	500
	1.0	**Total Development & Engineering Services**	**185,130**	**194,100**	**379,230**
City Clerk					
	0.5	Administrative Clerk - Passports	23,540	-	23,540
1	-	Election Proposition for Future Amenities	-	113,225	113,225
2	-	Boards, Commissions and Committees Recognition Event	7,000	-	7,000
	0.5	**Total City Clerk**	**30,540**	**113,225**	**143,765**
Police					
	1.0	Assistant Police Chief	199,460	32,400	231,860
1	-	Spillman Increase	7,000	-	7,000
4	-	Celebrite	3,400	-	3,400
5	-	Spillman NIBRS and Learning Management	8,500	54,300	62,800
6	-	Body Cameras	51,000	-	51,000
13	-	Eden Cashiering Station	-	11,000	11,000
14	-	Multiple Interactive Learning Objectives (MILO) Range	-	75,000	75,000
	1.0	**Total Police**	**269,360**	**172,700**	**442,060**
City Court					
1	-	Increase to Training	-	5,000	5,000
2	-	Increase to Other Professional Services - PreScreen Evaluations	2,500	-	2,500
4	-	Increase to Other Professional Services - Pro Tem Judges	4,450	-	4,450
6	-	Annual Distribution of Fines/Fees and Restitution Enforcement (FARE) Program Funds	6,065	-	6,065
		Total City Court	**13,015**	**5,000**	**18,015**

101 General Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Fire and Medical					
	-	New Hire-Related Costs	44,940	-	44,940
	-	Vehicle Maintenance	20,000	-	20,000
	-	Incident Data Recordkeeping System and Fire Investigation Reporting Module	14,000	-	14,000
	-	Dispatch Fees	23,000	-	23,000
1	1.0	Support Services Technician	78,960	19,010	97,970
4	-	Annual Physicals	17,000	-	17,000
5	-	Crisis Intervention Program	36,000	-	36,000
6	-	Protective Clothing Replacement	-	151,150	151,150
7	-	Enhanced Ballistic Protection	-	19,890	19,890
9	-	Part-time Communications Personnel - EOC	34,940	-	34,940
10	-	Wildland Fire Deployment Fund	39,250	-	39,250
12	-	Improved Emergency Access Key System	-	34,900	34,900
	1.0	**Total Fire and Medical**	**308,090**	**224,950**	**533,040**
Economic Development					
1	-	Economic Opportunities Fund	-	1,200,000	1,200,000
2	-	Marketing and Business Development Initiatives	-	185,000	185,000
3	-	GPEC Contract Increase	3,000	-	3,000
4	-	EMSI Labor Market Analytics	5,000	-	5,000
5	-	Fuerza Local	-	24,000	24,000
6	-	Council & Staff: Event and Table Sponsorships	-	3,000	3,000
		Total Economic Development	**8,000**	**1,412,000**	**1,420,000**
Parks & Recreation Dept.					
1	-	Contract increases for various services	80,113	-	80,113
2	1.0	Building Maintainance Worker	62,330	-	62,330
3	11.0	Converting Temporary to Regular Part Time Positions	128,720	-	128,720
4	2.5	Festival Fields Park Expansion	308,785	107,000	415,785
5	-	Special Event Production	-	320,000	320,000
6	-	Holiday Lighting	75,000	-	75,000
7	-	Fire suppression and Emergency Lighting inspection and mainteance	-	22,170	22,170
8	-	Sports Field Supplies	-	25,000	25,000
12	-	Firehouse door maintenance	-	32,000	32,000
14	-	Young Adult Work Pilot Program- Trails	-	30,000	30,000
17	-	City Hall Space Planning	-	70,000	70,000
	14.5	**Total Parks & Recreation Dept.**	**654,948**	**606,170**	**1,261,118**
Neighborhood and Family Services					
	-	Small Grants for Educators	-	50,000	50,000
1	1.0	Assistant Director - Neighborhood and Family Services	167,030	2,250	169,280

101 General Fund

Priority		FTE	Description	Ongoing	Onetime	Total
Neighborhood and Family Services						
2		-	Homeless Outreach Services	20,000	-	20,000
3		-	Library Materials Budget	-	75,000	75,000
5		-	Replacing Sam Garcia Library's Check-in Sorter	-	24,000	24,000
6		-	AmeriCorps VISTA	-	46,222	46,222
		1.0	**Total Neighborhood and Family Services**	**187,030**	**197,472**	**384,502**
		22.0	**Total Requests General Fund**	**2,092,913**	**3,713,627**	**5,806,540**
Count:	86	**22.0**	**Grand Totals**	**2,092,913**	**3,713,627**	**5,806,540**

Budget Request Summary by Fund

201 Highway User Revenue Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	6,156,000	-	-	6,156,000
Total Resources	**6,156,000**	**-**	**-**	**6,156,000**
Department Budget Request				
Non-Departmental	5,690	-	-	5,690
Development & Engineering Services	2,994,908	-	325,000	3,319,908
Public Works	1,818,385	-	40,000	1,858,385
Total Budget Request	4,818,983	-	365,000	5,183,983
Contingency	-	250,000		250,000
Transfers Out	451,340	5,000,000		5,451,340
Supplemental Requests	9,300	-		9,300
Compensation Adjustment	87,810	-		87,810
Total Estimated Budget	5,367,433	5,250,000	365,000	10,982,433
Estimated Balance	**$ 788,567**	**($ 5,250,000)**	**($ 365,000)**	**($ 4,826,433)**

Supplemental Summary

FY 2019-2020

201 Highway User Revenue Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Development & Engineering Services					
6	-	Zonar/ GPS Contractual Increases	400	-	400
8	-	Contractual Maintenance/ Office Equipment	2,400	-	2,400
		Total Development & Engineering Services	**2,800**	**-**	**2,800**
Public Works					
1	-	Landfill and Green Waste Disposal Increases	6,500	-	6,500
		Total Public Works	**6,500**	**-**	**6,500**
		Total Requests Highway User Revenue Fund	**9,300**	**-**	**9,300**
Count:	3	**Grand Totals**	**9,300**	**-**	**9,300**

Budget Request Summary by Fund

202 Senior Nutrition

Resources	Ongoing	Onetime	Carryover	Total
Revenues	-	361,000	-	361,000
Transfers In	386,020	-	-	386,020
Total Resources	**386,020**	**361,000**	**-**	**747,020**
Department Budget Request				
Neighborhood and Family Services	573,435	-	-	573,435
Total Budget Request	573,435	-	-	573,435
Transfers Out	24,730	-		24,730
Supplemental Requests	69,945	-		69,945
Compensation Adjustment	18,450	-		18,450
Total Estimated Budget	686,560	-	-	686,560
Estimated Balance	**($ 300,540)**	**$361,000**	**-**	**$60,460**

Supplemental Summary

FY 2019-2020

202 Senior Nutrition

Priority	FTE	Description	Ongoing	Onetime	Total
Neighborhood and Family Services					
	6.0	Conversion of Temporary Positions	69,945	-	69,945
	6.0	**Total Neighborhood and Family Services**	**69,945**	**-**	**69,945**
	6.0	**Total Requests Senior Nutrition**	**69,945**	**-**	**69,945**
Count: 1	**6.0**	**Grand Totals**	**69,945**	**-**	**69,945**

Budget Request Summary by Fund

203 Community Action Program

Resources	Ongoing	Onetime	Carryover	Total
Revenues	-	102,000	-	102,000
Transfers In	67,680	-	-	67,680
Total Resources	**67,680**	**102,000**	**-**	**169,680**
Department Budget Request				
Neighborhood and Family Services	128,000	-	-	128,000
Total Budget Request	128,000	-	-	128,000
Transfers Out	-	-		-
Supplemental Requests	-	-		-
Compensation Adjustment	5,530	-		5,530
Total Estimated Budget	133,530	-	-	133,530
Estimated Balance	**($ 65,850)**	**$102,000**	**-**	**$36,150**

Budget Request Summary by Fund

215 Transit Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	230,000	-	-	230,000
Transfers In	200,000	-	-	200,000
Total Resources	**430,000**	**-**	**-**	**430,000**
Department Budget Request				
Development & Engineering Services	1,254,120	-	100,000	1,354,120
Total Budget Request	1,254,120	-	100,000	1,354,120
Contingency	-	-		-
Transfers Out	-	-		-
Supplemental Requests	120,000	38,000		158,000
Compensation Adjustment	-	-		-
Total Estimated Budget	1,374,120	38,000	100,000	1,512,120
Estimated Balance	**($ 944,120)**	**($ 38,000)**	**($ 100,000)**	**($ 1,082,120)**

Supplemental Summary

FY 2019-2020

215 Transit Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Development & Engineering Services					
	-	Transit Operations - Zoom and Paratransit	120,000	-	120,000
		Total Development & Engineering Services	**120,000**	**-**	**120,000**
Parks & Recreation Dept.					
11	-	Transit Parking Lot Shade Canopies	-	38,000	38,000
		Total Parks & Recreation Dept.	**-**	**38,000**	**38,000**
		Total Requests Transit Fund	**120,000**	**38,000**	**158,000**
Count:	2	**Grand Totals**	**120,000**	**38,000**	**158,000**

Budget Request Summary by Fund

227 Court Payments

Resources	Ongoing	Onetime	Carryover	Total
Revenues	70,000	-	-	70,000
Total Resources	**70,000**	**-**	**-**	**70,000**
Department Budget Request				
City Court	154,390	-	-	154,390
Total Budget Request	154,390	-	-	154,390
	-	-		-
Supplemental Requests	-	-		-
Compensation Adjustment	2,750	-		2,750
Total Estimated Budget	157,140	-	-	157,140
Estimated Balance	**($ 87,140)**	**-**	**-**	**($ 87,140)**

Budget Request Summary by Fund

229 Regional Family Advocacy

Resources	Ongoing	Onetime	Carryover	Total
Transfers In	392,640	-	-	392,640
Revenues	-	1,178,100	-	1,178,100
Total Resources	**392,640**	**1,178,100**	**-**	**1,570,740**
Department Budget Request				
Police	1,226,930	-	52,300	1,279,230
Total Budget Request	1,226,930	-	52,300	1,279,230
Transfers Out	40,920	-		40,920
Supplemental Requests	204,900	-		204,900
Compensation Adjustment	23,960	-		23,960
Total Estimated Budget	1,496,710	-	52,300	1,549,010
Estimated Balance	**($ 1,104,070)**	**$1,178,100**	**($ 52,300)**	**$21,730**

Supplemental Summary

FY 2019-2020

229 Regional Family Advocacy

Priority	FTE	Description	Ongoing	Onetime	Total
Police					
	2.0	Conversion of Temporary Positions	173,750	-	173,750
2	-	Southwest Family Advocacy Center Lease Increase (SWFAC)	31,150	-	31,150
	2.0	**Total Police**	**204,900**	**-**	**204,900**
	2.0	**Total Requests Regional Family Advocacy**	**204,900**	**-**	**204,900**
Count: 2	**2.0**	**Grand Totals**	**204,900**	**-**	**204,900**

Budget Request Summary by Fund

235 Public Safety Dedicated Sales Tax

Resources	Ongoing	Onetime	Carryover	Total
Revenues	8,602,000	-	-	8,602,000
Total Resources	**8,602,000**	**-**	**-**	**8,602,000**
Department Budget Request				
Non-Departmental	4,000	-	-	4,000
Police	4,785,910	-	-	4,785,910
City Court	272,830	-	-	272,830
Fire and Medical	1,972,180	-	-	1,972,180
Total Budget Request	7,034,920	-	-	7,034,920
Contingency	-	495,000		495,000
Transfers Out	381,770	-		381,770
Supplemental Requests	975,600	518,400		1,494,000
Compensation Adjustment	72,410	-		72,410
Total Estimated Budget	8,464,700	1,013,400	-	9,478,100
Estimated Balance	**$ 137,300**	**($ 1,013,400)**	**-**	**($ 876,100)**

Supplemental Summary

FY 2019-2020

235 Public Safety Dedicated Sales Tax

Priority	FTE	Description	Ongoing	Onetime	Total
Police					
3	-	Arizona Automated Fingerprint Identification System (AZAFIS)	2,000	-	2,000
6	-	Body Cameras	-	30,500	30,500
7	5.0	5 Patrol Officers	676,640	391,250	1,067,890
8	1.0	School Resource Officer (SRO)	121,140	17,250	138,390
12	2.0	Two Park Rangers	164,480	79,400	243,880
	8.0	**Total Police**	**964,260**	**518,400**	**1,482,660**
City Court					
3	-	Increase to Public Defender	10,000	-	10,000
4	-	Increase to Other Professional Services - Pro Tem Judges	1,340	-	1,340
		Total City Court	**11,340**	**-**	**11,340**
	8.0	**Total Requests Public Safety Dedicated Sales Tax**	**975,600**	**518,400**	**1,494,000**
Count: 7	**8.0**	**Grand Totals**	**975,600**	**518,400**	**1,494,000**

Budget Request Summary by Fund

240 CDBG

Resources	Ongoing	Onetime	Carryover	Total
Revenues	-	590,000	773,180	1,363,180
Total Resources	**-**	**590,000**	**773,180**	**1,363,180**
Department Budget Request				
Neighborhood and Family Services	306,760	-	773,180	1,079,940
Total Budget Request	306,760	-	773,180	1,079,940
Transfers Out	1,060	-		1,060
Supplemental Requests	260,900	-		260,900
Compensation Adjustment	5,590	-		5,590
Total Estimated Budget	574,310	-	773,180	1,347,490
Estimated Balance	**($ 574,310)**	**$590,000**	**-**	**$15,690**

Supplemental Summary

FY 2019-2020

240 CDBG

Priority		FTE	Description	Ongoing	Onetime	Total
Neighborhood and Family Services						
		6.0	Conversion of Temporary Positions	85,900	-	85,900
		-	Emergency Home Repair Program Base Budget (CDBG)	175,000	-	175,000
		6.0	**Total Neighborhood and Family Services**	**260,900**	**-**	**260,900**
		6.0	**Total Requests CDBG**	**260,900**	**-**	**260,900**
Count:	2	**6.0**	**Grand Totals**	**260,900**	**-**	**260,900**

Budget Request Summary by Fund

245 Environmental Programs Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	260,000	-	-	260,000
Total Resources	**260,000**	**-**	**-**	**260,000**
Department Budget Request				
Development & Engineering Services	200,170	-	8,000	208,170
Total Budget Request	200,170	-	8,000	208,170
Contingency	-	50,000		50,000
Transfers Out	1,060	-		1,060
Supplemental Requests	-	-		-
Compensation Adjustment	6,090	-		6,090
Total Estimated Budget	207,320	50,000	8,000	265,320
Estimated Balance	**$ 52,680**	**($ 50,000)**	**($ 8,000)**	**($ 5,320)**

Budget Request Summary by Fund

501 Water Operations

Resources	Ongoing	Onetime	Carryover	Total
Revenues	15,615,000	-	-	15,615,000
Total Resources	**15,615,000**	**-**	**-**	**15,615,000**
Department Budget Request				
Information Technology	380	-	-	380
Non-Departmental	220	-	-	220
Public Works	11,067,655	-	50,291	11,117,946
Total Budget Request	11,068,255	-	50,291	11,118,546
Contingency	-	1,000,000		1,000,000
Transfers Out	497,560	3,000,000		3,497,560
Supplemental Requests	30,000	71,100		101,100
Compensation Adjustment	147,640	-		147,640
Total Estimated Budget	11,743,455	4,071,100	50,291	15,864,846
Estimated Balance	**$ 3,871,545**	**($ 4,071,100)**	**($ 50,291)**	**($ 249,846)**

Supplemental Summary

FY 2019-2020

501 Water Operations

Priority	FTE	Description	Ongoing	Onetime	Total
Public Works					
1	-	Salt River Project Fees	30,000	55,000	85,000
2	-	Laboratory Fees	-	16,100	16,100
		Total Public Works	**30,000**	**71,100**	**101,100**
		Total Requests Water Operations	**30,000**	**71,100**	**101,100**
Count:	2	**Grand Totals**	**30,000**	**71,100**	**101,100**

Budget Request Summary by Fund

503 Sewer Operations

Resources	Ongoing	Onetime	Carryover	Total
Revenues	9,876,000	-	-	9,876,000
Total Resources	**9,876,000**	**-**	**-**	**9,876,000**
Department Budget Request				
Non-Departmental	70	-	-	70
Public Works	7,350,738	-	11,458	7,362,196
Total Budget Request	7,350,808	-	11,458	7,362,266
Contingency	-	1,000,000		1,000,000
Transfers Out	353,840	1,500,000		1,853,840
Supplemental Requests	-	110,000		110,000
Compensation Adjustment	96,620	-		96,620
Total Estimated Budget	7,801,268	2,610,000	11,458	10,422,726
Estimated Balance	**$ 2,074,732**	**($ 2,610,000)**	**($ 11,458)**	**($ 546,726)**

Supplemental Summary

FY 2019-2020

503 Sewer Operations

Priority	FTE	Description	Ongoing	Onetime	Total
Public Works					
1	-	SCADA System Upgrades	-	110,000	110,000
		Total Public Works	**-**	**110,000**	**110,000**
		Total Requests Sewer Operations	**-**	**110,000**	**110,000**
Count: 1		**Grand Totals**	**-**	**110,000**	**110,000**

Budget Request Summary by Fund

520 Sanitation

Resources	Ongoing	Onetime	Carryover	Total
Revenues	5,204,000	-	-	5,204,000
Total Resources	**5,204,000**	**-**	**-**	**5,204,000**
Department Budget Request				
Non-Departmental	220	-	-	220
Public Works	4,486,762	-	-	4,486,762
Total Budget Request	4,486,982	-	-	4,486,982
Contingency	-	500,000		500,000
Transfers Out	1,082,265	50,000		1,132,265
Supplemental Requests	246,760	130,000		376,760
Compensation Adjustment	79,890	-		79,890
Total Estimated Budget	5,895,897	680,000	-	6,575,897
Estimated Balance	**($ 691,897)**	**($ 680,000)**	**-**	**($ 1,371,897)**

Supplemental Summary

FY 2019-2020

520 Sanitation

Priority	FTE	Description	Ongoing	Onetime	Total
Public Works					
	-	Sanitation Rate Study	-	20,000	20,000
	-	Household Hazardous Waste Event	53,150	-	53,150
1	-	Landfill and Green Waste Disposal Increases	70,000	-	70,000
2	-	Recycling Processing Fees	-	80,000	80,000
3	-	Increase in Residential Solid Waste and Recycling Containers	32,000	-	32,000
4	1.0	Recycling Coordinator/Inspector	91,610	30,000	121,610
	1.0	**Total Public Works**	**246,760**	**130,000**	**376,760**
	1.0	**Total Requests Sanitation**	**246,760**	**130,000**	**376,760**
Count: 6	**1.0**	**Grand Totals**	**246,760**	**130,000**	**376,760**

Budget Request Summary by Fund

605 Risk Management Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	1,733,950	46,510	-	1,780,460
Total Resources	**1,733,950**	**46,510**	**-**	**1,780,460**
Department Budget Request				
Human Resources	1,689,840	-	-	1,689,840
Total Budget Request	1,689,840	-	-	1,689,840
Contingency	-	500,000		500,000
Transfers Out	2,230	-		2,230
Supplemental Requests	-	-		-
Compensation Adjustment	4,750	-		4,750
Total Estimated Budget	1,696,820	500,000	-	2,196,820
Estimated Balance	**$ 37,130**	**($ 453,490)**	**-**	**($ 416,360)**

Budget Request Summary by Fund

606 Fleet Services Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	3,106,195	-	-	3,106,195
Total Resources	**3,106,195**	**-**	**-**	**3,106,195**
Department Budget Request				
Non-Departmental	150	-	-	150
Public Works	2,476,045	-	-	2,476,045
Total Budget Request	2,476,195	-	-	2,476,195
Contingency	-	50,000		50,000
Transfers Out	16,030	-		16,030
Supplemental Requests	146,600	90,000		236,600
Compensation Adjustment	34,150	-		34,150
Total Estimated Budget	2,672,975	140,000	-	2,812,975
Estimated Balance	**$ 433,220**	**($ 140,000)**	**-**	**$293,220**

Supplemental Summary

FY 2019-2020

606 Fleet Services Fund

Priority		FTE	Description	Ongoing	Onetime	Total
Public Works						
		-	Fleet Services Rate Study	-	30,000	30,000
2		-	Increases in Fuel Costs and Usage	75,000	-	75,000
3		-	Increases in Fleet Contractual Maintenance and Parts	71,600	-	71,600
4		-	Replace Epoxy Coating on Floors in Fleet Shop	-	60,000	60,000
		0.0	**Total Public Works**	**146,600**	**90,000**	**236,600**
		0.0	**Total Requests Fleet Services Fund**	**146,600**	**90,000**	**236,600**
Count:	4	**0.0**	**Grand Totals**	**146,600**	**90,000**	**236,600**

Capital Improvement Plan Summary

Fiscal Years 2020-2024

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Fund Balances All	74,775,098	27,458,081	29,291,774	27,589,809	37,784,348	
Capital Plan Revenues						
Intergovernmental Revenues						
Federal Grants & Other Sources	400,000	0	0	0	0	400,000
Federal Grants & Other Sources	2,100,000	0	2,850,000	2,500,000	2,700,000	10,150,000
Other State Sources	102,000	0	0	0	0	102,000
Maricopa County	0	0	250,000	0	0	250,000
Total Intergovernmental Revenues	2,602,000	0	3,100,000	2,500,000	2,700,000	10,902,000
Development Fees						
Street Construction	547,000	1,100,000	1,100,000	1,500,000	2,500,000	6,747,000
Police Development	146,000	390,000	585,000	634,000	585,000	2,340,000
Park Development	258,000	519,000	519,000	708,000	1,179,000	3,183,000
Library Development	18,000	49,000	74,000	80,000	74,000	295,000
Fire Dept. Development	137,000	365,000	547,000	592,000	547,000	2,188,000
Sewer Development	1,118,000	2,245,000	2,245,000	3,062,000	5,103,000	13,773,000
Water Development	821,000	2,188,000	3,282,000	3,556,000	3,282,000	13,129,000
Total Development Fees	3,045,000	6,856,000	8,352,000	10,132,000	13,270,000	41,655,000
Bond Proceeds						
Street Construction	0	5,500,000	0	0	0	5,500,000
Police Development	0	0	0	9,000,000	0	9,000,000
Fire Dept. Development	0	0	0	6,000,000	0	6,000,000
Improvement District	0	0	0	30,000,000	0	30,000,000
Sewer Development	0	0	0	0	0	0
Water Development	10,000,000	0	0	0	0	10,000,000
Total Bond Proceeds	10,000,000	5,500,000	0	45,000,000	0	60,500,000
Investment Income						
Interest Earned	155,500	155,500	155,500	155,500	155,500	777,500
Interest Earned	195,100	128,100	128,100	128,100	128,100	707,500
Salvage	247,190	62,320	62,320	62,320	62,320	496,470
Salvage	12,600	12,600	12,600	12,600	12,600	63,000
Interest Earned	197,000	197,000	197,000	197,000	197,000	985,000
Total Investment Income	807,390	555,520	555,520	555,520	555,520	3,029,470
Operating Transfers In						
Technology Replacement Contribution-	5,300	5,300	5,300	5,300	5,300	26,500
Transfer in 501--Avondale Water	3,000,000	4,000,000	6,000,000	6,000,000	3,000,000	22,000,000
Technology Replacement Contribution	1,165,160	1,070,360	1,070,360	1,070,360	1,070,360	5,446,600
Transfer In 101--General Fund	0	0	0	0	0	0
Transfer In 101--General Fund	1,200,000	5,800,000	6,000,000	2,000,000	2,000,000	17,000,000
Transfer In 101--General Fund	13,050,000	6,050,000	2,650,000	3,150,000	3,100,000	28,000,000
Transfer In 201--Highway Users Fund	5,000,000	0	0	0	0	5,000,000
Transfer In 230-- Dedicated Sales Tax	150,000	150,000	150,000	150,000	150,000	750,000
Transfer In 322--One Time Capital	2,500,000	0	0	0	0	2,500,000

Capital Improvement Plan Summary

Fiscal Years 2020-2024

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total
Operating Transfers In						
Transfer In 520--Sanitation Fund	50,000	50,000	50,000	50,000	50,000	250,000
Transfer In Wastewater Fund	1,500,000	2,500,000	3,000,000	3,000,000	2,500,000	12,500,000
Vehicle Replacement Contributions	3,952,275	2,864,240	2,864,240	2,864,240	2,864,240	15,409,235
Vehicle Replacement Contributions-	64,570	0	0	0	0	64,570
Transfer In 230-- Dedicated Sales Tax	1,150,000	1,150,000	2,150,000	2,150,000	2,150,000	8,750,000
Total Operating Transfers In	32,787,305	23,639,900	23,939,900	20,439,900	16,889,900	117,696,905
Sub-Total	49,241,695	36,551,420	35,947,420	78,627,420	33,415,420	233,783,375
Total Resources	**124,016,793**	**64,009,501**	**65,239,194**	**106,217,229**	**71,199,768**	**355,907,387**
Capital Outlay*						
304 Street Construction	14,064,500	10,746,500	6,830,750	4,312,000	5,476,250	41,430,000
308 Police Development	8,916,881	0	0	4,000,000	6,500,000	19,416,881
310 Park Development	23,850,000	7,400,000	8,750,000	3,200,000	3,400,000	46,600,000
311 Library Development	207,950	207,950	207,950	207,950	207,950	1,039,750
319 Fire Dept. Development	759,477	0	1,075,000	6,000,000	500,000	8,334,477
320 Improvement District	0	0	0	30,000,000	0	30,000,000
322 One-Time Project Fund	11,820,707	0	0	0	0	11,820,707
325 Transit	475,000	0	0	0	0	475,000
513 Sewer Development	11,295,983	2,630,000	4,560,000	3,420,000	1,650,000	23,555,983
514 Water Development	19,020,494	10,245,000	11,085,000	10,346,875	5,923,750	56,621,119
524 Sanitation Equipment	342,000	0	0	0	0	342,000
530 Water Equipment Replacement	882,100	883,576	158,080	538,324	372,485	2,834,565
531 Sewer Equipment Replacement	429,100	143,000	30,000	30,000	344,641	976,741
532 Sanitation Equipment Replacement	1,905,665	1,075,260	1,263,453	612,463	314,984	5,171,825
601 Vehicle Replacement	1,814,005	488,441	2,839,152	4,679,269	3,835,210	13,656,077
603 Technology & Equipment Replacem	774,850	898,000	850,000	1,086,000	1,040,000	4,648,850
Total Expenditures	**96,558,712**	**34,717,727**	**37,649,385**	**68,432,881**	**29,565,270**	**266,923,975**
Estimated Ending Balance	**27,458,081**	**29,291,774**	**27,589,809**	**37,784,348**	**41,634,498**	

****Includes transfers to other funds for debt repayment.***

Schedule of Interfund Transfers

Fiscal Year 2019-2020

Transfer From:	General Fund 101	Highway Users 201	Senior Pgms 202	Advocacy Center 229	Capital Proj Tax 230	Public Safety Tax 235	CDBG 240	Environ-mental Pgms 245	Capital One-Time 322	Water Fund 501	Wastewater Fund 503	Sanitation Fund 520	Risk Mgt Fund 605	Fleet Svc Fund 606	Total
Transfers To Operating Funds															
202 Senior Nutrition	386,020														386,020
203 Community Action Program	67,680														67,680
205 Home Grant	54,720														54,720
215 Transit Fund					200,000										200,000
229 Regional Family Advocacy	392,640														392,640
246 Public Arts Fund	25,000														25,000
Total Transfers to Operating Fund	**926,060**				**200,000**										**1,126,060**
Transfers To Debt Service Funds															
417 Dysart Road M.D.C.															
430 0.5% Dedicated Sales Tax					2,174,700										2,174,700
Total Transfers to Debt Service Fu					**2,174,700**										**2,174,700**
Transfers To Capital Funds															
304 Street Construction	3,500,000	5,000,000			1,000,000										9,500,000
308 Police Development	900,000														900,000
310 Parkland	9,500,000								2,500,000						12,000,000
311 Library Development	350,000														350,000
513 Sewer Development					150,000						1,500,000				1,650,000
514 Water Development					150,000					3,000,000					3,150,000
524 Sanitation Development												50,000			50,000
530 Water Equipment Replacemen										497,560					497,560
531 Sewer Equipment Replacemen											353,840				353,840
532 Sanitation Eqt. Replacement												1,082,265			1,082,265
601 Vehicle Replacement	1,564,930	432,640	19,430	7,130		299,700								10,730	2,334,560
603 Equipment Replacement Fund	769,570	18,700	5,300	33,790		82,070	1,060	1,060					2,230	5,300	919,080
Total Transfers to Capital Funds	**16,584,500**	**5,451,340**	**24,730**	**40,920**	**1,300,000**	**381,770**	**1,060**	**1,060**	**2,500,000**	**3,497,560**	**1,853,840**	**1,132,265**	**2,230**	**16,030**	**32,787,305**
Total Transfers	**17,510,560**	**5,451,340**	**24,730**	**40,920**	**3,674,700**	**381,770**	**1,060**	**1,060**	**2,500,000**	**3,497,560**	**1,853,840**	**1,132,265**	**2,230**	**16,030**	**36,088,065**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
City Administration					
City Administrative Office					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	2.00	2.00	2.00	2.00	2.00
Executive Administrative Assistant	0.00	0.00	1.00	1.00	1.00
Senior Executive Assistant	1.00	1.00	0.00	0.00	0.00
Total City Administrative Office	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
Intergovernmental Affairs					
Intergovernmental Affairs Administrator	0.00	0.00	0.00	1.00	1.00
Executive Management Assistant	0.00	0.00	0.00	1.00	1.00
Total Intergovernmental Affairs	**0.00**	**0.00**	**0.00**	**2.00**	**2.00**
Total City Administration	**4.00**	**4.00**	**4.00**	**6.00**	**6.00**
City Attorney's Office					
City Attorney					
City Attorney	0.00	0.00	0.00	1.00	1.00
Deputy City Attorney	0.00	0.00	0.00	1.00	1.00
Assistant City Attorney	0.00	0.00	0.00	1.00	1.00
Letal Services Supervisor	0.00	0.00	0.00	1.00	1.00
Total City Attorney	**0.00**	**0.00**	**0.00**	**4.00**	**4.00**
Total City Attorney's Office	**0.00**	**0.00**	**0.00**	**4.00**	**4.00**
Information Technology					
Technology Administration					
Chief Information Officer	1.00	1.00	1.00	1.00	1.00
Total Technology Administration	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
IT Infrastructure & Communications					
Assistant Chief Information Officer	0.00	0.00	1.00	1.00	1.00
IT Assistant Director	1.00	1.00	0.00	0.00	0.00
IT Administrator Unix/Windows	1.00	1.00	0.00	0.00	0.00
Senior IT Systems Administrator	0.00	0.00	3.00	3.00	3.00
IT Systems Administrator	2.00	2.00	0.00	0.00	0.00
Senior IT Network Engineer	0.00	0.00	1.00	1.00	1.00
Network Engineer	1.00	1.00	0.00	0.00	0.00
Total IT Infrastructure & Communications	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Information Technology					
IT Business Systems					
Senior IT Applications Developer	0.00	0.00	2.00	2.00	2.00
IT Application Developer	2.00	2.00	0.00	0.00	0.00
IT Systems Analyst	1.00	1.00	2.00	2.00	2.00
IT Application & Business Analyst	1.00	1.00	0.00	0.00	0.00
IT Applications Architect	0.00	0.00	1.00	1.00	1.00
Lead Developer/IT Architect	1.00	1.00	0.00	0.00	0.00
Senior IT Application Administrator	0.00	0.00	0.00	1.00	1.00
Total IT Business Systems	**5.00**	**5.00**	**5.00**	**6.00**	**6.00**
IT Customer Support					
Senior IT Desktop Technician	0.00	0.00	2.00	2.00	2.00
IT Desktop Technician II	2.00	2.00	0.00	0.00	0.00
IT Desktop Technician	0.00	0.00	1.00	1.00	1.00
IT Desktop Technician I	1.00	1.00	0.00	0.00	0.00
Total IT Customer Support	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
GIS					
GIS Manager	1.00	1.00	0.00	0.00	0.00
GIS Analyst	0.00	0.00	2.00	2.00	2.00
GIS/GPS Technician II	1.00	1.00	0.00	0.00	0.00
Total GIS	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
Total Information Technology	**16.00**	**16.00**	**16.00**	**17.00**	**17.00**
Community Relations					
Grants Administration					
Grants Administrator	1.00	1.00	1.00	0.00	0.00
Total Grants Administration	**1.00**	**1.00**	**1.00**	**0.00**	**0.00**
Public Information Office					
Community Relations Director	1.00	1.00	1.00	1.00	1.00
Executive Management Assistant	1.00	1.00	1.00	0.00	0.00
Communications and Marketing Program Manager	0.00	0.00	1.00	1.00	1.00
Public Information Officer	1.00	1.00	0.00	0.00	0.00
Digital Media Program Manager	0.00	0.00	1.00	1.00	1.00
Web Services and Media Coordinator	1.00	1.00	0.00	0.00	0.00
Total Public Information Office	**4.00**	**4.00**	**4.00**	**3.00**	**3.00**
Intergovernmental Affairs					
Asst Director/Intergov Affairs	1.00	1.00	0.00	0.00	0.00
Community Relations Assistant Director/Intergove	0.00	0.00	1.00	0.00	0.00
Total Intergovernmental Affairs	**1.00**	**1.00**	**1.00**	**0.00**	**0.00**
Total Community Relations	**6.00**	**6.00**	**6.00**	**3.00**	**3.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Finance & Budget					
Financial Services					
Finance & Budget Director	1.00	1.00	1.00	0.00	0.00
Finance & Budget Assistant Director	1.00	1.00	1.00	1.00	1.00
Tax Audit Supervisor	0.00	0.00	1.00	0.00	0.00
Privilege Tax Audit Supervisor	1.00	1.00	0.00	0.00	0.00
Senior Accountant	2.00	2.00	2.00	2.00	2.00
Privilege Tax Auditor	1.00	1.00	1.00	0.00	0.00
Accountant	1.00	1.00	2.50	2.50	2.50
Payroll Specialist	1.00	1.00	1.00	2.00	2.00
AP and Payroll Supervisor	0.00	0.00	0.00	1.00	1.00
Senior Account Clerk	5.50	4.50	0.00	0.00	0.00
Accounts Payable Clerk	0.00	0.00	2.00	2.00	2.00
License Inspector	0.00	0.00	1.00	0.00	0.00
Residential Rental Specialist	0.00	0.00	1.00	0.00	0.00
Revenue Collector	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Total Financial Services	**15.50**	**14.50**	**15.50**	**10.50**	**10.50**
Finance Administration					
Finance & Budget Director	0.00	0.00	0.00	1.00	1.00
Finance & Budget Assistant Director	0.00	0.00	0.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
Total Finance Administration	**0.00**	**0.00**	**0.00**	**3.00**	**3.00**
Revenue					
Revenue Manager	0.00	0.00	0.00	1.00	1.00
Accountant/Privilege Tax Auditor	0.00	0.00	0.00	1.00	1.00
Accounting Clerk	0.00	0.00	0.00	2.00	2.00
Total Revenue	**0.00**	**0.00**	**0.00**	**4.00**	**4.00**
Customer Service & Utility Billing					
Customer Service Manager	1.00	1.00	1.00	1.00	1.00
Customer Service Supervisor	1.00	1.00	0.00	0.00	0.00
Water Billing Analyst	0.00	0.00	1.00	0.00	0.00
Senior Customer Service Representative	0.00	0.00	3.00	3.00	3.00
Senior Account Clerk	8.00	7.00	0.00	0.00	0.00
Customer Service Representative	0.00	0.00	3.00	2.00	2.00
Lead Customer Service Representative	0.00	1.00	1.00	1.00	1.00
Customer Service Field Representative	0.00	0.00	1.00	1.00	1.00
Total Customer Service & Utility Billing	**10.00**	**10.00**	**10.00**	**8.00**	**8.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Finance & Budget					
Procurement					
Procurement Manager	0.00	0.00	0.00	1.00	1.00
Senior Buyer	0.00	0.00	0.00	2.00	2.00
Total Procurement	**0.00**	**0.00**	**0.00**	**3.00**	**3.00**
Budget and Research					
Budget Manager	1.00	1.00	1.00	1.00	1.00
Senior Budget Analyst	2.00	2.00	2.00	2.00	2.00
Procurement Officer	1.00	2.00	2.00	0.00	0.00
Total Budget and Research	**4.00**	**5.00**	**5.00**	**3.00**	**3.00**
Total Finance & Budget	**29.50**	**29.50**	**30.50**	**31.50**	**31.50**
Human Resources					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant Director	0.00	0.00	1.00	1.00	1.00
HR Assistant Director	1.00	1.00	0.00	0.00	0.00
Benefits Program Manager	0.00	0.00	1.00	1.00	1.00
Benefits Administrator	1.00	1.00	0.00	0.00	0.00
Senior Human Resources Analyst	0.00	0.00	3.00	3.00	3.00
Senior HR Analyst	3.00	3.00	0.00	0.00	0.00
Human Resources Specialist	0.00	0.00	2.00	2.00	2.00
Human Resources Technician	2.00	2.00	0.00	0.00	0.00
Total Human Resources	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**
Total Human Resources	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**
Development & Engineering Services					
Planning					
Planning Manager	1.00	1.00	1.00	1.00	1.00
Division Lead Planner	0.00	0.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	2.00	2.00	2.00
Planner II	2.00	2.00	0.00	0.00	0.00
Planner	0.00	0.00	1.00	1.00	1.00
Planning and Zoning Specialist	1.00	1.00	0.00	0.00	0.00
Development Services Representative	1.00	1.00	0.00	0.00	0.00
Total Planning	**6.00**	**6.00**	**5.00**	**5.00**	**5.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Development & Engineering Services					
Building Services					
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Building Permit Technician	0.00	0.00	1.00	1.00	1.00
Development Services Representative	0.00	0.00	1.00	1.00	1.00
Senior Building/Fire Inspector	0.00	0.00	2.00	2.00	2.00
Building/Fire Inspector	2.00	2.00	0.00	0.00	0.00
Total Building Services	**4.00**	**4.00**	**6.00**	**6.00**	**6.00**
Development Svcs Administration					
Development & Engineering Services Director	0.00	0.00	1.00	1.00	1.00
Development Services and Engineering Director	1.00	1.00	0.00	0.00	0.00
Management Assistant	1.00	1.00	0.00	0.00	0.00
Management Analyst	0.00	0.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	0.00	0.00	0.00	1.00	1.00
Total Development Svcs Administration	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
Engineering					
City Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Plan Review Manager	1.00	1.00	0.00	0.00	0.00
Engineering Project Manager	2.00	2.00	3.00	3.00	3.00
Construction Manager	0.00	0.00	1.00	1.00	1.00
Construction Project Manager	1.00	1.00	0.00	0.00	0.00
Engineering Inspector	2.00	2.00	2.00	2.00	2.00
Senior Engineering Technician	0.00	0.00	1.00	1.00	1.00
Engineering Technician II	1.00	1.00	0.00	0.00	0.00
Total Engineering	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**
Total Development & Engineering Services	**21.00**	**21.00**	**22.00**	**22.00**	**22.00**
City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.00	0.00	0.00	1.00	1.00
Records Administrator	1.00	1.00	0.00	0.00	0.00
City Clerk Supervisor	0.00	0.00	1.00	0.00	0.00
City Clerk Assistant II	2.00	2.00	0.00	0.00	0.00
City Clerk Specialist	0.00	0.00	4.00	4.00	4.00
Senior Administrative Clerk	2.00	2.00	0.00	0.00	0.00
Total City Clerk	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
Total City Clerk	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Police					
Police - Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Assistant Police Chief	2.00	2.00	1.00	1.00	1.00
Policy and Procedures Analyst	1.00	1.00	0.00	0.00	0.00
Police Sergeant	2.00	2.00	0.00	0.00	0.00
Police Officer	1.00	1.00	1.00	1.00	1.00
Police Crime Analyst	1.00	1.00	0.00	0.00	0.00
Administrative Assistant to the Police Chief	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00
Senior Management Assistant	1.00	1.00	0.00	0.00	0.00
Police Administration Manager	0.00	0.00	1.00	1.00	1.00
Volunteer Coordinator	0.00	0.00	1.00	1.00	1.00
Total Police - Administration	**10.00**	**10.00**	**6.00**	**6.00**	**6.00**
Police - Community Services					
Police Officer	0.00	0.00	0.00	1.00	1.00
Community Services Advocate	0.00	0.00	0.00	1.00	1.00
Community Service Advocate	1.00	1.00	1.00	0.00	0.00
Police Community Services Supervisor	0.00	0.00	0.00	1.00	1.00
Police Community Service Supervisor	0.00	0.00	1.00	0.00	0.00
Community Service Supervisor	1.00	1.00	0.00	0.00	0.00
Public Education Specialist	0.00	0.00	1.00	0.00	0.00
Senior Administrative Clerk	1.00	1.00	0.00	0.00	0.00
Total Police - Community Services	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
Police - Patrol Support					
Police Support Services Supervisor	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00	2.00
Park Ranger	1.00	2.00	1.00	1.00	1.00
Property & Evidence Custodian	2.00	2.00	2.00	2.00	2.00
Total Police - Patrol Support	**6.00**	**7.00**	**6.00**	**6.00**	**6.00**
Police - Professional Standards Bureau					
Policy and Procedures Analyst	0.00	0.00	1.00	1.00	1.00
Police Sergeant	0.00	0.00	2.00	2.00	2.00
Police Officer	0.00	0.00	2.00	2.00	2.00
Total Police - Professional Standards Bureau	**0.00**	**0.00**	**5.00**	**5.00**	**5.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Police					
Police - Communications					
Police Communications Manager	0.00	0.00	1.00	1.00	1.00
Communications Manager	1.00	1.00	0.00	0.00	0.00
Police Communications Supervisor	0.00	0.00	4.00	4.00	4.00
Communications Supervisor	4.00	4.00	0.00	0.00	0.00
CAD-RMS Applications Administrator	1.00	1.00	0.00	0.00	0.00
Police Communications Dispatcher	0.00	0.00	14.00	16.00	16.00
Public Safety Dispatcher	13.00	13.00	0.00	0.00	0.00
911 Call Taker	2.00	2.00	2.00	0.00	0.00
Total Police - Communications	**21.00**	**21.00**	**21.00**	**21.00**	**21.00**
Police - Records					
CAD-RMS Systems Analyst	0.00	0.00	1.00	1.00	1.00
UCR and Alarm Coordinator	0.00	0.00	1.00	1.00	1.00
Police Records Clerk	4.00	4.00	4.00	4.00	4.00
Total Police - Records	**4.00**	**4.00**	**6.00**	**6.00**	**6.00**
Police - Traffic					
Records and Vehicle Impound Supervisor	0.00	0.00	1.00	1.00	1.00
Police Records/30 Day Tow Supervisor	1.00	1.00	0.00	0.00	0.00
Vehicle Impound Coordinator	0.00	0.00	1.00	1.00	1.00
Police Traffic Program Coordinator	1.00	1.00	0.00	0.00	0.00
Total Police - Traffic	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
Police - COPS Hiring ARRA					
Police Officer	5.00	0.00	0.00	0.00	0.00
Total Police - COPS Hiring ARRA	**5.00**	**0.00**	**0.00**	**0.00**	**0.00**
Police - Detention Services					
Detention Supervisor	2.00	2.00	2.00	2.00	2.00
Detention Officer	4.00	4.00	5.00	5.00	5.00
Total Police - Detention Services	**6.00**	**6.00**	**7.00**	**7.00**	**7.00**
Police - Patrol					
Detention Support Services Manager	0.00	0.00	0.00	1.00	1.00
Police Lieutenant	3.00	3.00	4.00	3.00	3.00
Police Sergeant	9.00	9.00	9.00	9.00	9.00
Police Officer	38.00	43.00	41.00	41.00	41.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	0.00	0.00	0.00
Total Police - Patrol	**52.00**	**57.00**	**55.00**	**55.00**	**55.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Police					
Police - Investigations					
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Identification Technician	1.00	1.00	1.00	1.00	1.00
Police Sergeant	4.00	4.00	4.00	4.00	4.00
Police Officer	12.00	12.00	13.00	13.00	13.00
Police Crime Analyst	0.00	0.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Police - Investigations	**19.00**	**19.00**	**21.00**	**21.00**	**21.00**
Police - Community Action Team (CAT)					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	6.00	6.00	5.00	5.00	5.00
Total Police - Community Action Team (CAT)	**7.00**	**7.00**	**6.00**	**6.00**	**6.00**
Police - Agua Fria SRO					
Police Officer	1.00	1.00	1.00	1.00	1.00
Total Police - Agua Fria SRO	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Police - Tolleson Union SRO					
Police Officer	2.00	2.00	2.00	2.00	2.00
Total Police - Tolleson Union SRO	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
Police - GIITEM					
Police Officer	1.00	1.00	1.00	1.00	1.00
Total Police - GIITEM	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Total Police	**139.00**	**140.00**	**142.00**	**142.00**	**142.00**
City Court					
Court					
Municipal Judge	1.00	1.00	1.00	1.00	1.00
Court Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Court Clerk	1.00	1.00	1.00	1.00	1.00
Court Clerk II	1.00	1.00	1.00	1.00	1.00
Court Clerk III	2.00	3.00	3.00	3.00	3.00
Court Clerk I	4.00	4.00	4.00	4.00	4.00
Total Court	**10.00**	**11.00**	**11.00**	**11.00**	**11.00**
Court Security					
Court Security Officer	0.20	0.20	0.20	0.20	0.20
Total Court Security	**0.20**	**0.20**	**0.20**	**0.20**	**0.20**
Total City Court	**10.20**	**11.20**	**11.20**	**11.20**	**11.20**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Fire and Medical					
Community Risk Reduction					
Fire Marshal	0.00	0.00	1.00	1.00	1.00
Fire Marshall	1.00	1.00	0.00	0.00	0.00
Fire Inspector II	1.00	2.00	0.00	0.00	0.00
Fire Inspector I	1.00	0.00	0.00	0.00	0.00
Community Risk Reduction/Fire Investigator	0.00	0.00	2.00	2.00	2.00
Community Outreach Coordinator	0.00	0.00	1.00	1.00	1.00
Public Education Specialist	1.00	1.00	0.00	0.00	0.00
Total Community Risk Reduction	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
Fire - Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	0.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	0.00	1.00	1.00	1.00
Fire Division Chief	1.00	2.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Fire - Administration	**4.00**	**5.00**	**5.00**	**4.00**	**4.00**
Emergency Management					
Senior Advisor for Emergency Preparedness	0.00	0.00	1.00	1.00	1.00
Sr Advisor for Emergency Preparedness and Com	1.00	1.00	0.00	0.00	0.00
Total Emergency Management	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Fire - Professional Development					
Fire Captain	2.00	2.00	2.00	2.00	2.00
Fire Division Chief	0.00	0.00	0.00	1.00	1.00
Total Fire - Professional Development	**2.00**	**2.00**	**2.00**	**3.00**	**3.00**
Fire - Intervention Services					
Fire Captain	12.00	12.00	11.00	11.00	11.00
Fire Engineer	11.00	11.00	11.00	11.00	11.00
Fire Battalion Chief	0.00	0.00	3.00	3.00	3.00
Battalion Chief	3.00	2.00	0.00	0.00	0.00
Firefighter	23.00	23.00	23.00	23.00	23.00
Total Fire - Intervention Services	**49.00**	**48.00**	**48.00**	**48.00**	**48.00**
Total Fire and Medical	**60.00**	**60.00**	**60.00**	**60.00**	**60.00**
Economic Development					
Economic Development Director	1.00	1.00	1.00	1.00	1.00
Employment & Business Development Professional	0.00	0.00	2.00	2.00	2.00
Employment and Business Development Specialist	2.00	2.00	0.00	0.00	0.00
Economic Development Analyst	1.00	1.00	1.00	1.00	1.00
Total Economic Development	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Economic Development					
Total Economic Development	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
Parks & Recreation Dept.					
Grounds Maintenance					
Parks Maintenance Supervisor	0.00	0.00	1.00	1.00	1.00
Parks Technician	0.00	0.00	2.00	2.00	2.00
Parks & Recreation Facilities Lead	0.00	0.00	1.00	1.00	1.00
Parks Maintenance Worker	0.00	0.00	0.00	5.00	5.00
Park Assistant	1.00	1.00	1.00	0.00	0.00
Parks Assistant	0.00	0.00	4.00	0.00	0.00
Parks & Recreation Facilities Specialist	1.00	1.00	0.00	0.00	0.00
Total Grounds Maintenance	**2.00**	**2.00**	**9.00**	**9.00**	**9.00**
Building Maintenance					
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Lead Building Maintenance Worker	0.00	0.00	1.00	1.00	1.00
Craftsperson	1.00	1.00	0.00	0.00	0.00
Senior Building Maintenance Worker	0.00	0.00	2.00	2.00	2.00
Building Maintenance Worker	2.00	2.00	0.00	0.00	0.00
Total Building Maintenance	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
PRL Administration					
Parks, Recreation & Libraries Director	0.00	0.00	1.00	1.00	1.00
Parks, Recreation & Libraries Services Director	1.00	1.00	0.00	0.00	0.00
Parks, Recreation & Libraries Assistant Director	0.00	0.00	1.00	1.00	1.00
PRLD Assistant Director	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total PRL Administration	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
Library - Sam Garcia					
Library Branch Manager	1.00	1.00	1.00	0.00	0.00
Librarian	1.00	1.00	1.00	0.00	0.00
Library Paraprofessional	1.50	1.50	0.00	0.00	0.00
Library Programs Specialist	0.00	0.00	1.50	0.00	0.00
Library Assistant	2.25	2.25	2.25	0.00	0.00
Library Page	0.50	0.50	0.50	0.00	0.00
Total Library - Sam Garcia	**6.25**	**6.25**	**6.25**	**0.00**	**0.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Parks & Recreation Dept.					
Library - Civic Center					
Library Branch Manager	1.00	1.00	1.00	0.00	0.00
Librarian	1.00	1.00	1.00	0.00	0.00
Library Paraprofessional	1.50	1.50	0.00	0.00	0.00
Library Programs Specialist	0.00	0.00	1.50	0.00	0.00
Library Assistant	2.00	2.00	2.00	0.00	0.00
Library Page	1.00	1.00	1.00	0.00	0.00
Total Library - Civic Center	**6.50**	**6.50**	**6.50**	**0.00**	**0.00**
Library Administration					
Library Manager	1.00	1.00	1.00	0.00	0.00
IT Systems Analyst - Library	1.00	1.00	1.00	0.00	0.00
Total Library Administration	**2.00**	**2.00**	**2.00**	**0.00**	**0.00**
Recreation					
Recreation Supervisor	0.00	0.00	0.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	2.00	2.00
Recreation Programmer	0.00	0.00	2.00	0.00	0.00
Recreation Specialist	1.00	2.00	0.00	0.00	0.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00
Sports Specialist	0.50	0.00	0.00	0.00	0.00
Recreation Assistant	0.50	0.00	0.00	0.00	0.00
Total Recreation	**4.00**	**3.00**	**3.00**	**3.00**	**3.00**
Total Parks & Recreation Dept.	**27.75**	**26.75**	**33.75**	**19.00**	**19.00**
Neighborhood and Family Services					
Neighborhood & Family Services Admin					
Neighborhood & Family Services Director	1.00	1.00	1.00	1.00	1.00
Revitalization Project Manager	1.00	1.00	0.00	0.00	0.00
Community Engagement Coordinator	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	2.00	2.00	1.00	1.00	1.00
Neighborhood Specialist	0.00	1.00	0.00	0.00	0.00
Total Neighborhood & Family Services Admin	**5.00**	**5.00**	**2.00**	**2.00**	**2.00**
Family Services					
Family Services Manager	1.00	1.00	1.00	1.00	1.00
Youth Services and Community Engagement Supe	1.00	0.00	0.00	0.00	0.00
Total Family Services	**2.00**	**1.00**	**1.00**	**1.00**	**1.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
101 General Fund					
Neighborhood and Family Services					
Youth Services Division					
Community Engagement Manager	0.00	0.00	1.00	1.00	1.00
Youth Services and Community Engagement Supe	0.00	1.00	0.00	0.00	0.00
Community Engagement Coordinator	0.00	1.00	1.00	1.00	1.00
Total Youth Services Division	**0.00**	**2.00**	**2.00**	**2.00**	**2.00**
Code Enforcement					
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Senior Code Compliance Officer	0.00	0.00	1.00	1.00	1.00
Code Compliance Specialist	1.00	1.00	0.00	0.00	0.00
Code Compliance Officer	0.00	0.00	4.00	4.00	4.00
Code Enforcement Officer	4.00	4.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00
Neighborhood Preservation Tech	1.00	0.00	0.00	0.00	0.00
Total Code Enforcement	**7.00**	**6.00**	**7.00**	**7.00**	**7.00**
Revitalization					
Neighborhood Revitalization Manager	0.00	0.00	1.00	1.00	1.00
Neighborhood Specialist	0.00	0.00	1.00	1.00	1.00
Total Revitalization	**0.00**	**0.00**	**2.00**	**2.00**	**2.00**
Library - Sam Garcia					
Library Operations Manager	0.00	0.00	0.00	1.00	1.00
Librarian	0.00	0.00	0.00	1.00	1.00
Library Programs Specialist	0.00	0.00	0.00	1.50	1.50
Library Assistant	0.00	0.00	0.00	2.00	2.00
Library Page	0.00	0.00	0.00	0.50	0.50
Total Library - Sam Garcia	**0.00**	**0.00**	**0.00**	**6.00**	**6.00**
Library - Civic Center					
Community Outreach Manager	0.00	0.00	0.00	1.00	1.00
Librarian	0.00	0.00	0.00	1.00	1.00
Library Programs Specialist	0.00	0.00	0.00	1.50	1.50
Library Assistant	0.00	0.00	0.00	2.25	2.25
Library Page	0.00	0.00	0.00	1.00	1.00
Total Library - Civic Center	**0.00**	**0.00**	**0.00**	**6.75**	**6.75**
Library Administration					
Library Manager	0.00	0.00	0.00	1.00	1.00
IT Systems Analyst - Library	0.00	0.00	0.00	1.00	1.00
Total Library Administration	**0.00**	**0.00**	**0.00**	**2.00**	**2.00**
Total Neighborhood and Family Services	**14.00**	**14.00**	**14.00**	**28.75**	**28.75**
Total General Fund	**345.45**	**346.45**	**357.45**	**362.45**	**362.45**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
Special Revenue					
201 Special Revenue					
Development & Engineering Services					
Engineering					
Pavement Management Coordinator	1.00	1.00	1.00	1.00	1.00
Total Engineering	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Traffic Engineering					
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Traffic Engineer	0.00	1.00	1.00	1.00	1.00
Signal Technician	1.00	1.00	0.00	0.00	0.00
Senior Traffic Signal Technician	0.00	0.00	1.00	1.00	1.00
Traffic Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Traffic Signal Technician	0.00	0.00	1.00	1.00	1.00
Traffic Signal Technician	0.00	0.00	1.00	1.00	1.00
Streetlight Technician	2.00	2.00	0.00	0.00	0.00
Traffic Operations Technician	2.00	2.00	2.00	2.00	2.00
Total Traffic Engineering	**7.00**	**8.00**	**8.00**	**8.00**	**8.00**
Total Development & Engineering Services	**8.00**	**9.00**	**9.00**	**9.00**	**9.00**
Public Works					
Streets					
Water Resources Director	0.05	0.05	0.00	0.00	0.00
Public Works Director	0.00	0.00	0.05	0.05	0.05
Field Operations Assistant Director	0.05	0.05	0.00	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.05	0.05	0.05
Streets Supervisor	0.00	0.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	0.05	0.15	0.15	0.15	0.15
Executive Assistant	0.05	0.00	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.05	0.05	0.05
Senior Management Assistant	0.05	0.05	0.00	0.00	0.00
Lead Equipment Operator	0.00	1.00	1.00	1.00	1.00
Field Operations Crew Leader	1.00	0.00	0.00	0.00	0.00
Senior Equipment Operator	0.00	0.00	1.00	1.00	1.00
Equipment Operator	7.00	7.00	8.00	8.00	8.00
Total Streets	**9.25**	**9.30**	**11.30**	**11.30**	**11.30**
Total Public Works	**9.25**	**9.30**	**11.30**	**11.30**	**11.30**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
202 Special Revenue					
Neighborhood and Family Services					
Congregate Meals					
Senior Programs Assistant	0.00	0.00	0.50	0.50	0.50
Recreation Coordinator	0.25	0.25	0.00	0.00	0.00
Senior Programs Coordinator	0.00	0.00	0.25	0.25	0.25
Senior Programs Specialist	0.00	0.00	0.25	0.25	0.25
Recreation Specialist	0.25	0.25	0.00	0.00	0.00
Cook	0.80	0.80	0.80	0.80	0.80
Recreation Assistant	0.50	0.50	0.00	0.00	0.00
Total Congregate Meals	**1.80**	**1.80**	**1.80**	**1.80**	**1.80**
Home Delivered Meals					
Recreation Coordinator	0.25	0.25	0.00	0.00	0.00
Senior Programs Coordinator	0.00	0.00	0.25	0.25	0.25
Senior Programs Specialist	0.00	0.00	0.50	0.50	0.50
Recreation Specialist	0.50	0.50	0.00	0.00	0.00
Cook	1.20	1.20	1.20	1.20	1.20
Senior Programs Driver	0.00	0.00	0.25	0.25	0.25
HDM Driver	0.25	0.25	0.00	0.00	0.00
Total Home Delivered Meals	**2.20**	**2.20**	**2.20**	**2.20**	**2.20**
MCSO					
Senior Programs Assistant	0.00	0.00	0.50	0.50	0.50
Recreation Coordinator	0.25	0.25	0.00	0.00	0.00
Senior Programs Coordinator	0.00	0.00	0.25	0.25	0.25
Senior Programs Specialist	0.00	0.00	1.15	1.15	1.15
Recreation Specialist	1.15	1.15	0.00	0.00	0.00
Recreation Assistant	0.50	0.50	0.00	0.00	0.00
Total MCSO	**1.90**	**1.90**	**1.90**	**1.90**	**1.90**
Soc. Svcs - Senior Transportation					
Recreation Coordinator	0.25	0.25	0.00	0.00	0.00
Senior Programs Coordinator	0.00	0.00	0.25	0.25	0.25
Senior Programs Specialist	0.00	0.00	0.10	0.10	0.10
Recreation Specialist	0.10	0.10	0.00	0.00	0.00
Senior Programs Driver	0.00	0.00	0.25	0.25	0.25
HDM Driver	0.25	0.25	0.00	0.00	0.00
Total Soc. Svcs - Senior Transportation	**0.60**	**0.60**	**0.60**	**0.60**	**0.60**
Total Neighborhood and Family Services	**6.50**	**6.50**	**6.50**	**6.50**	**6.50**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
203 Special Revenue					
Neighborhood and Family Services					
Community Action Program					
Human Services Specialist	0.00	0.00	0.00	2.00	2.00
Social Services Coordinator	2.00	2.00	2.00	0.00	0.00
Total Community Action Program	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
Total Neighborhood and Family Services	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
209 Special Revenue					
Fire and Medical					
Technical Rescue Response					
AZCFSE Program Coordinator	0.00	2.00	2.00	0.00	0.00
Total Technical Rescue Response	**0.00**	**2.00**	**2.00**	**0.00**	**0.00**
State Fire Training					
AZCFSE Program Coordinator	0.00	0.00	0.00	2.00	2.00
Total State Fire Training	**0.00**	**0.00**	**0.00**	**2.00**	**2.00**
Total Fire and Medical	**0.00**	**2.00**	**2.00**	**2.00**	**2.00**
215 Special Revenue					
Community Relations					
Transit Operations					
Management Analyst	0.00	0.00	1.00	0.00	0.00
Management Assistant	1.00	1.00	0.00	0.00	0.00
Total Transit Operations	**1.00**	**1.00**	**1.00**	**0.00**	**0.00**
Total Community Relations	**1.00**	**1.00**	**1.00**	**0.00**	**0.00**
Development & Engineering Services					
Transit Operations					
Management Analyst	0.00	0.00	0.00	1.00	1.00
Total Transit Operations	**0.00**	**0.00**	**0.00**	**1.00**	**1.00**
227 Special Revenue					
City Court					
Court Security					
Court Security Officer	0.80	0.80	0.80	0.80	0.80
Total Court Security	**0.80**	**0.80**	**0.80**	**0.80**	**0.80**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
229 Special Revenue					
Police					
Police - Family Advocacy Center					
Family Advocacy Center Manager	0.00	0.00	1.00	1.00	1.00
FAC Manager	1.00	1.00	0.00	0.00	0.00
Police Forensic Interviewer	1.00	1.00	1.00	1.00	1.00
Family Advocacy Center Prevention Specialist	0.00	0.00	1.00	1.00	1.00
Prevention Specialist	1.00	1.00	0.00	0.00	0.00
Family Advocacy Center Victim Advocate	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Police - Family Advocacy Center	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
Total Police	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
235 Special Revenue					
Police					
Police - Traffic					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	5.00	5.00	5.00	5.00	5.00
Total Police - Traffic	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
Police - Detention Services					
Detention Officer	3.00	3.00	3.00	3.00	3.00
Total Police - Detention Services	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
Police - Patrol					
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Officer	23.00	23.00	23.00	23.00	23.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Total Police - Patrol	**26.00**	**26.00**	**26.00**	**26.00**	**26.00**
Police - Investigations					
Identification Technician	0.00	1.00	1.00	1.00	1.00
Police Officer	2.00	2.00	2.00	2.00	2.00
Property & Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Total Police - Investigations	**3.00**	**4.00**	**4.00**	**4.00**	**4.00**
Total Police	**38.00**	**39.00**	**39.00**	**39.00**	**39.00**
City Court					
Court					
Court Administrator	1.00	1.00	1.00	1.00	1.00
Court Clerk II	1.00	1.00	1.00	1.00	1.00
Total Court	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
Total City Court	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
235 Special Revenue					
Fire and Medical					
Fire - Intervention Services					
Fire Captain	3.00	3.00	4.00	4.00	4.00
Fire Engineer	4.00	4.00	4.00	4.00	4.00
Battalion Chief	1.00	1.00	0.00	0.00	0.00
Firefighter	7.00	7.00	7.00	7.00	7.00
Total Fire - Intervention Services	**15.00**	**15.00**	**15.00**	**15.00**	**15.00**
Total Fire and Medical	**15.00**	**15.00**	**15.00**	**15.00**	**15.00**
240 Special Revenue					
Neighborhood and Family Services					
Neighborhood & Family Services Admin					
Housing and Community Development Manager	0.00	0.00	1.00	1.00	1.00
CDBG Program Manager	1.00	1.00	0.00	0.00	0.00
Total Neighborhood & Family Services Admin	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Total Neighborhood and Family Services	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
245 Special Revenue					
Development & Engineering Services					
Environmental Programs					
Environmental & Sustainability Program Manager	0.00	0.00	1.00	1.00	1.00
Environmental Program Manager	1.00	1.00	0.00	0.00	0.00
Total Environmental Programs	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Total Development & Engineering Services	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Total Special Revenue	**89.55**	**93.60**	**95.60**	**95.60**	**95.60**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
Enterprise					
501 Enterprise					
Public Works					
Water Distribution					
Public Works Superintendent	0.25	0.25	0.25	0.25	0.25
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Water Distribution Operator	0.00	0.00	1.00	1.00	1.00
Lead Water Resources Operator	1.00	1.00	0.00	0.00	0.00
Senior Water Distribution Operator	0.00	0.00	2.00	2.00	2.00
Senior Water Resources Operator	2.00	2.00	0.00	0.00	0.00
Utility Location Specialist	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator	0.00	0.00	7.00	7.00	7.00
Water Resources Operator	6.00	7.00	0.00	0.00	0.00
Water Resources Mechanic	1.00	0.00	0.00	0.00	0.00
Water Meter Technician	0.00	0.00	2.00	2.00	2.00
Customer Service Technician	2.00	2.00	0.00	0.00	0.00
Total Water Distribution	**14.25**	**14.25**	**14.25**	**14.25**	**14.25**
Water Administration					
Water Resources Director	0.30	0.30	0.00	0.00	0.00
Public Works Director	0.00	0.00	0.30	0.30	0.30
Field Operations Assistant Director	0.30	0.30	0.00	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.30	0.30	0.30
Engineering Project Manager	0.00	0.00	1.00	1.00	1.00
Water Resources Project Manager	1.00	1.00	0.00	0.00	0.00
Public Works Project Inspector	0.00	0.00	1.00	1.00	1.00
Public Works Program Coordinator	1.00	1.00	0.00	0.00	0.00
GIS Technician	0.00	0.00	1.00	1.00	1.00
PW GIS Technician	1.00	1.00	0.00	0.00	0.00
SCADA Instrumentation Control Analyst	0.00	0.00	1.00	1.00	1.00
SCADA Specialist	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.30	0.90	0.90	0.90	0.90
Executive Assistant	0.30	0.00	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.30	0.30	0.30
Senior Management Assistant	0.30	0.30	0.00	0.00	0.00
Total Water Administration	**6.50**	**5.80**	**5.80**	**5.80**	**5.80**
Water Resources					
Water Resources Manager	1.00	1.00	1.00	1.00	1.00
Total Water Resources	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
501 Enterprise					
Public Works					
Water Quality					
Water Quality & Compliance Supervisor	0.00	0.00	1.00	1.00	1.00
Water Resources Analyst	1.00	1.00	0.00	0.00	0.00
Environmental Coordinator	0.00	0.00	1.00	1.00	1.00
Regulatory Compliance Coordinator-Cross Connect	1.00	1.00	0.00	0.00	0.00
Water Conservation Coordinator	0.00	0.00	1.00	1.00	1.00
Water Conservation and Education Specialist	1.00	1.00	0.00	0.00	0.00
Environmental Technician	0.00	1.00	1.00	1.00	1.00
Regulatory Compliance Inspector	1.00	0.00	0.00	0.00	0.00
Total Water Quality	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
Wetlands Treatment					
Environmental and Public Programs Supervisor	0.00	0.00	0.00	1.00	1.00
Senior Water Recharge & Wetlands Operator	1.00	0.00	0.00	1.00	1.00
Water Recharge & Wetlands Operator	1.00	1.00	1.00	0.00	0.00
Total Wetlands Treatment	**2.00**	**1.00**	**1.00**	**2.00**	**2.00**
Water Production					
Public Works Superintendent	0.25	0.25	0.25	0.25	0.25
Water Production & Treatment Supervisor	0.00	0.00	1.00	1.00	1.00
Water Production Supervisor	1.00	1.00	0.00	0.00	0.00
Water Production and Treatment Lead	0.00	0.00	1.00	1.00	1.00
Senior Water Production Operator	1.00	1.00	0.00	0.00	0.00
SCADA Technician	0.50	0.50	0.50	0.50	0.50
Senior Water Production & Treatment Operator	0.00	0.00	2.00	2.00	2.00
Water Treatment Operator	1.00	0.00	0.00	0.00	0.00
Water Treatment Operator III	0.00	2.00	0.00	0.00	0.00
Senior Water Production Mechanic	0.00	0.00	1.00	1.00	1.00
Senior Water Resources Mechanic	1.00	1.00	0.00	0.00	0.00
Water Production & Treatment Operator	0.00	0.00	2.00	2.00	2.00
Treatment Operator/Mechanic	1.00	0.00	0.00	0.00	0.00
Water Treatment Operator I	1.00	2.00	0.00	0.00	0.00
Total Water Production	**6.75**	**7.75**	**7.75**	**7.75**	**7.75**
Total Public Works	**34.50**	**33.80**	**33.80**	**34.80**	**34.80**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
503 Enterprise					
Public Works					
Wastewater Collection					
Public Works Superintendent	0.25	0.25	0.25	0.25	0.25
Wastewater Collections Supervisor	0.00	0.00	1.00	1.00	1.00
Operations and Service Manager - Collections	1.00	1.00	0.00	0.00	0.00
Lead Water Resources Operator	1.00	1.00	0.00	0.00	0.00
Senior Wastewater Collections Operator	0.00	0.00	2.00	2.00	2.00
Senior Water Resources Operator	2.00	2.00	0.00	0.00	0.00
Lead Wastewater Collections Operator	0.00	0.00	1.00	1.00	1.00
Wastewater Collections Operator	0.00	0.00	2.00	2.00	2.00
Mechanic	0.00	0.00	1.00	1.00	1.00
Water Resources Mechanic	1.00	1.00	0.00	0.00	0.00
Water Resources Operator	2.00	2.00	0.00	0.00	0.00
Total Wastewater Collection	**7.25**	**7.25**	**7.25**	**7.25**	**7.25**
Wastewater Administration					
Water Resources Director	0.30	0.30	0.00	0.00	0.00
Public Works Director	0.00	0.00	0.30	0.30	0.30
Field Operations Assistant Director	0.30	0.30	0.00	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.30	0.30	0.30
Administrative Assistant	0.30	0.90	0.90	0.90	0.90
Executive Assistant	0.30	0.00	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.30	0.30	0.30
Senior Management Assistant	0.30	0.30	0.00	0.00	0.00
Total Wastewater Administration	**1.50**	**1.80**	**1.80**	**1.80**	**1.80**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
503 Enterprise					
Public Works					
Water Reclamation Facility					
Public Works Superintendent	0.25	0.25	0.25	0.25	0.25
Water Reclamation Facility Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Water Reclamation Operator	0.00	0.00	3.00	3.00	3.00
Water Reclamation Facility Operator III	3.00	3.00	0.00	0.00	0.00
Environmental Coordinator	0.00	1.00	1.00	1.00	1.00
Regulatory Compliance Coordinator-Pretreatment	1.00	0.00	0.00	0.00	0.00
Water Reclamation Mechanic	0.00	0.00	0.00	1.00	1.00
Utility Maintenance Mechanic	1.00	1.00	0.00	0.00	0.00
Water Reclamation Facility Mechanic	0.00	0.00	1.00	0.00	0.00
Lead Water Reclamation Operator	0.00	0.00	1.00	1.00	1.00
Senior Water Reclamation Facility Operator	1.00	1.00	0.00	0.00	0.00
SCADA Technician	0.50	0.50	0.50	0.50	0.50
Senior Water Reclamation Mechanic	0.00	0.00	1.00	1.00	1.00
Senior Water Resources Mechanic	1.00	1.00	0.00	0.00	0.00
Electrician	0.00	0.00	1.00	1.00	1.00
Public Works Electrician	1.00	1.00	0.00	0.00	0.00
Water Reclamation Operator	0.00	0.00	3.00	3.00	3.00
Water Reclamation Facility Operator	3.00	3.00	0.00	0.00	0.00
Total Water Reclamation Facility	**12.75**	**12.75**	**12.75**	**12.75**	**12.75**
Total Public Works	**21.50**	**21.80**	**21.80**	**21.80**	**21.80**
520 Enterprise					
Public Works					
Solid Waste					
Water Resources Director	0.25	0.25	0.00	0.00	0.00
Public Works Director	0.00	0.00	0.25	0.25	0.25
Field Operations Assistant Director	0.25	0.25	0.00	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.25	0.25	0.25
Sanitation Supervisor	0.00	0.00	1.00	1.00	1.00
Solid Waste Supervisor	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	0.25	0.75	0.75	0.75	0.75
Executive Assistant	0.25	0.00	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.25	0.25	0.25
Senior Management Assistant	0.25	0.25	0.00	0.00	0.00
Lead Equipment Operator	0.00	1.00	1.00	1.00	1.00
Senior Equipment Operator	2.00	3.00	3.00	3.00	3.00
Equipment Operator	10.00	6.00	7.00	7.00	7.00
Total Solid Waste	**14.25**	**12.50**	**13.50**	**13.50**	**13.50**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
520 Enterprise					
Public Works					
Sanitation-Uncontained					
Field Operations Crew Leader	1.00	0.00	0.00	0.00	0.00
Senior Equipment Operator	1.00	0.00	0.00	0.00	0.00
Equipment Operator	1.00	4.00	4.00	4.00	4.00
Total Sanitation-Uncontained	**3.00**	**4.00**	**4.00**	**4.00**	**4.00**
Recycling, Education and Enforcement					
Environmental and Public Programs Supervisor	0.00	0.00	1.00	0.00	0.00
Solid Waste Inspector/Coordinator	1.00	1.00	0.00	0.00	0.00
Sanitation Inspector	0.00	0.00	1.00	1.00	1.00
Solid Waste Inspector	1.00	1.00	0.00	0.00	0.00
Total Recycling, Education and Enforcement	**2.00**	**2.00**	**2.00**	**1.00**	**1.00**
Green Waste					
Equipment Operator	1.00	2.00	2.00	2.00	2.00
Total Green Waste	**1.00**	**2.00**	**2.00**	**2.00**	**2.00**
Total Public Works	**20.25**	**20.50**	**21.50**	**20.50**	**20.50**
Total Enterprise	**76.25**	**76.10**	**77.10**	**77.10**	**77.10**
Internal Service					
605 Internal Service					
Human Resources					
Risk Management Operations					
Risk Manager	1.00	1.00	1.00	0.60	0.60
Safety Officer	0.00	0.00	0.00	0.20	0.20
Health and Safety Analyst	1.00	1.00	0.00	0.00	0.00
Senior Health and Safety Analyst	0.00	0.00	1.00	0.00	0.00
Total Risk Management Operations	**2.00**	**2.00**	**2.00**	**0.80**	**0.80**
Total Human Resources	**2.00**	**2.00**	**2.00**	**0.80**	**0.80**

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2016-17	Authorized 2017-18	Authorized 2018-19	Amended 2018-19	Estimated 2019-20
606 Internal Service					
<u>Public Works</u>					
Fleet Services					
Water Resources Director	0.10	0.10	0.00	0.00	0.00
Public Works Director	0.00	0.00	0.10	0.10	0.10
Field Operations Assistant Director	0.10	0.10	0.00	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.10	0.10	0.10
Fleet Services Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.10	0.30	0.30	0.30	0.30
Executive Assistant	0.10	0.00	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.10	0.10	0.10
Senior Management Assistant	0.10	0.10	0.00	0.00	0.00
Fleet Services Coordinator	1.00	1.00	1.00	1.00	1.00
Automotive Equipment Mechanic	4.00	4.00	4.00	4.00	4.00
Equipment Parts Specialist	1.00	1.00	1.00	1.00	1.00
Total Fleet Services	**7.50**	**7.60**	**7.60**	**7.60**	**7.60**
Total Public Works	**7.50**	**7.60**	**7.60**	**7.60**	**7.60**
607 Internal Service					
<u>Human Resources</u>					
Workers Compensation Administration					
Risk Manager	0.00	0.00	0.00	0.40	0.40
Safety Officer	0.00	0.00	0.00	0.80	0.80
Total Workers Compensation Administration	**0.00**	**0.00**	**0.00**	**1.20**	**1.20**
Total Human Resources	**0.00**	**0.00**	**0.00**	**1.20**	**1.20**
Total Internal Service	**9.50**	**9.60**	**9.60**	**9.60**	**9.60**
Total Authorized Full-Time Equivalents	**520.75**	**525.75**	**539.75**	**544.75**	**544.75**

*Authorized within current base budget.

City Council

Goals and Guidance

Policy

Community Involvement

Department Description

The Mayor and six City Council members are the elected representatives of the City of Avondale. They are responsible for setting public policy that establishes the direction necessary to meet community needs. The City Council appoints the City Manager, City Attorney, and the City Magistrate.

The City Council goals can span across several fiscal years and are intended to serve as a guide for city staff to develop departmental goals and the objectives necessary to helping achieve those goals for the year.

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	149,145	147,408	170,580	264,620	264,620	208,980
Contractual Services	51,233	50,170	100,045	99,951	99,951	97,030
Commodities	250	91	650	650	650	710
Transfers Out	6,240	6,840	5,900	5,900	5,900	5,850
Total by Category	**206,868**	**204,509**	**277,175**	**371,121**	**371,121**	**312,570**
Expenditures by Division						
City Council	25,465	21,016	25,400	35,000	35,000	25,390
City Council - Nielson	-	-	-	-	-	34,740
City Council - McDonald	9,947	-	-	-	-	-
City Council - Kilgore	31,358	15,376	42,240	56,180	56,180	40,740
City Council - Dennis	13,366	25,073	29,893	38,807	38,807	42,610
City Council - Malone	9,274	29,350	34,566	41,038	41,038	37,240
City Council - Nielson	23,885	22,039	-	-	-	-
City Council - Karlin	15,413	-	-	-	-	-
City Council - Sierra	20,177	19,218	30,794	43,952	43,952	-
City Council - Iwanski	11,735	-	-	-	-	-
City Council - Conde	-	15,707	31,376	39,435	39,435	34,740
City Council - Pineda	7,417	16,121	36,210	52,731	52,731	40,740
City Council - Weise	38,831	40,609	46,696	63,978	63,978	56,370
Total by Division	**206,868**	**204,509**	**277,175**	**371,121**	**371,121**	**312,570**
Expenditures by Fund						
General Fund	206,868	204,509	277,175	371,121	371,121	312,570
Total by Fund	**206,868**	**204,509**	**277,175**	**371,121**	**371,121**	**312,570**

City Administration

Executive Office

Department Description

The City Manager's Office is responsible for carrying out the policy goals set by the City Council, directing the day-to-day operations, as well as serving as the focal point for the executive leadership and direction of the organization. The City Manager holds quarterly meetings for all city employees to attend, ensuring that the most important and up-to date information is passed along, highlighting employee accomplishments, updates to the budget, and special events. Weekly written updates are provided to the Council on customer service issues, intergovernmental relations, and other issues or events affecting the City.

The City Manager's Office supports diversity and education throughout the City by contributing to special events held locally for Avondale residents and businesses.

The City Manager's Office oversees the Marvin Andrews Fellowship Internship Program, which sponsors an undergraduate student that can contribute to the vital workings of our organization. The alliance is a partnership with the Arizona City/County Management Association (ACMA) and Arizona State University which is committed to transforming local government by accelerating the development and dissemination of innovations.

The Intergovernmental Affairs Division coordinates the legislative and external activities and programs of the city of Avondale. The division carries out the state and federal legislative agenda adopted by the City Council, researches and reviews state and federal legislation impacting the city, protects the city's interests in various stakeholder processes and works to resolve City issues with external partners. Intergovernmental Affairs staff the Mayor and Council on the various federal, state and regional policy committees.

The Transit Operations division is responsible for all intergovernmental agreements, grants and contracts for transit and paratransit services as well as the coordination of planning for future transit needs. Transit staff sits on various regional committees working with the regional partners to ensure transit expansion.

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	790,122	812,061	1,006,960	1,009,970	1,009,970	1,668,970
Contractual Services	754,532	940,748	1,085,130	1,084,303	1,084,303	1,237,555
Commodities	1,227	3,420	4,390	4,750	4,750	5,030
Other	(240,770)	(321,640)	(317,640)	(313,640)	(313,640)	(317,640)
Transfers Out	3,940	4,340	7,820	7,820	7,820	7,750
Total by Category	**1,309,051**	**1,438,929**	**1,786,660**	**1,793,203**	**1,793,203**	**2,601,665**
Expenditures by Division						
City Administrative Office	877,551	1,032,981	988,760	993,008	993,008	925,520
Intergovernmental Affairs	-	-	268,940	271,235	271,235	448,305
City Attorney	431,500	405,948	528,960	528,960	528,960	1,227,840
Total by Division	**1,309,051**	**1,438,929**	**1,786,660**	**1,793,203**	**1,793,203**	**2,601,665**
Expenditures by Fund						
General Fund	1,309,051	1,438,929	1,786,660	1,793,203	1,793,203	2,601,665
Total by Fund	**1,309,051**	**1,438,929**	**1,786,660**	**1,793,203**	**1,793,203**	**2,601,665**
Authorized Positions by Division						
City Administrative Office	4.00	4.00	4.00	4.00	4.00	4.00
Intergovernmental Affairs	-	-	-	2.00	-	2.00
Total Authorized FTE	**4.00**	**4.00**	**4.00**	**6.00**	**4.00**	**6.00**

City Attorney

Executive Office

City Prosecutor

Department Description

The City Attorney provides legal advice to the Mayor and the City Council, City Administration, the City departments, and the City's boards and commissions. The department prepares and reviews contracts, ordinances, resolutions, and other legal documents involving the City. The department also represents the City in civil litigation.

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Contractual Services	-	-	-	-	-	140,000
Total by Category	**-**	**-**	**-**	**-**	**-**	**140,000**
Expenditures by Division						
City Prosecutor	-	-	-	-	-	140,000
Total by Division	**-**	**-**	**-**	**-**	**-**	**140,000**
Expenditures by Fund						
General Fund	-	-	-	-	-	140,000
Total by Fund	**-**	**-**	**-**	**-**	**-**	**140,000**
Authorized Positions by Division						
City Attorney	-	-	-	4.00	-	4.00
Total Authorized FTE	**-**	**-**	**-**	**4.00**	**-**	**4.00**

Information Technology

Infrastructure & Communications

Customer Support

Business Systems

GIS

Department Description

The City of Avondale Information Technology Department (IT) provides technology solutions, services, and governance in support of the City's goals and the delivery of exceptional municipal services to the community.

City departments and IT partner to optimize performance, decision-making, and customer service through the use of technology tools. IT staff administers the City's foundation of information and communications technologies that supports City employees in their daily work. This includes network and server infrastructure, business software applications, enterprise data, information systems security, and specialized field technologies key to City operations. As stewards, IT ensures successful execution of the City's technology projects, procurements, contracts, vendor relationships, and policies. Our collective aim: Municipal services that make Avondale a community where our families, businesses, and partners thrive.

The Information Technology Department consists of five divisions and 17 technology professionals. Additionally, the City has two coordinated IT specialists—one in Police and one in Libraries.

IT ADMINISTRATION
- IT Strategic Planning, Policies, and Governance
- Technology Portfolio and Project Management
- Technology-Related Procurement, Vendor, and Contract Management

IT CUSTOMER SUPPORT
- Computing, Telephony, and Reprographics Support
- Core Productivity Software Support
- IT Asset Management
- Special Support for Police, Fire, Family Advocacy Center, Libraries, and Family Services

IT NETWORK OPERATIONS
- Voice/Data/Video/Mobile Communications and Access
- Converged Server and Storage Administration
- Disaster Recovery/Business Resumption
- Information Systems Security
- Specialized Systems for Police CAD/RMS, Premise Security, Council Chambers

IT BUSINESS SYSTEMS
- Administration and Sustaining of Software Solutions
  - -Financials, Human Resources, Payroll, Risk Management, and Development Services
  - -Police, Fire, and Family Advocacy Center
  - -Public Works and Utilities
- Internet Applications and Vendor-Hosted Services

Information Technology

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	1,771,359	1,885,698	2,086,140	2,091,790	2,091,790	2,382,600
Contractual Services	730,099	760,159	971,855	1,156,266	1,156,266	1,058,185
Commodities	71,200	81,870	70,130	119,150	119,150	33,130
Capital Outlay	65,689	15,159	22,000	22,000	22,000	-
Other	(699,180)	(550,420)	(550,420)	(550,420)	(550,420)	(550,420)
Debt Service	46,000	-	-	-	-	-
Transfers Out	27,600	29,500	32,780	32,780	32,780	33,080
Total by Category	**2,012,767**	**2,221,966**	**2,632,485**	**2,871,566**	**2,871,566**	**2,956,575**
Expenditures by Division						
Technology Administration	279,925	378,261	427,525	440,195	440,195	407,025
IT Infrastructure & Communications	864,909	831,749	927,150	1,028,731	1,028,731	922,760
IT Business Systems	484,681	526,113	698,930	747,980	747,980	937,680
IT Customer Support	283,485	232,362	303,720	313,910	313,910	286,130
GIS	99,767	253,481	275,160	340,750	340,750	402,980
Total by Division	**2,012,767**	**2,221,966**	**2,632,485**	**2,871,566**	**2,871,566**	**2,956,575**
Expenditures by Fund						
General Fund	2,012,767	2,221,966	2,632,105	2,870,806	2,870,806	2,956,195
Water Operations	-	-	380	760	760	380
Total by Fund	**2,012,767**	**2,221,966**	**2,632,485**	**2,871,566**	**2,871,566**	**2,956,575**
Authorized Positions by Division						
Technology Administration	1.00	1.00	1.00	1.00	1.00	1.00
IT Infrastructure & Communications	5.00	5.00	5.00	5.00	5.00	5.00
IT Business Systems	5.00	5.00	5.00	6.00	5.00	6.00
IT Customer Support	3.00	3.00	3.00	3.00	3.00	3.00
GIS	2.00	2.00	2.00	2.00	2.00	2.00
Total Authorized FTE	**16.00**	**16.00**	**16.00**	**17.00**	**16.00**	**17.00**

Community Relations

- Public Information
- Intergovernmental Affairs
- Grants Management
- Local Transit Operations
- Municipal Arts Commission

Department Description

The Community Relations Department encompasses the areas of community & media relations, communications, marketing and branding, citizen engagement, public information, special events planning, and web/social media services.

The Department serves as a central source of city information and is the official channel of communication between the city and the public. The Department provides citywide marketing and outreach services, oversight of city web and social media sites, and assists departments with marketing, design and educational materials for various programs, services, outreach and education campaigns, and events.

Professional strategic guidance is provided to the City Council and City Management, as well as city staff, on matters related to media relations and marketing, to enhance, promote and protect Avondale's image and reputation.

Community Relations

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	861,774	906,411	509,140	545,266	545,266	394,920
Contractual Services	924,658	1,181,852	327,379	316,687	316,687	164,850
Commodities	2,540	6,742	5,220	8,270	8,270	4,580
Capital Outlay	115,736	9,100	59,478	118,956	118,956	71,725
Other	-	-	55,680	111,360	111,360	55,680
Transfers Out	7,550	7,320	6,850	6,850	6,850	6,790
Total by Category	**1,912,258**	**2,111,425**	**963,747**	**1,107,389**	**1,107,389**	**698,545**
Expenditures by Division						
Grants Administration	130,401	130,361	-	-	-	-
Public Information Office	676,289	695,167	821,196	881,936	881,936	532,015
Intergovernmental Affairs	235,475	241,316	-	-	-	-
Transit Fund	826,077	1,030,181	-	-	-	-
Public Arts Fund	44,016	14,400	142,551	225,453	225,453	166,530
Total by Division	**1,912,258**	**2,111,425**	**963,747**	**1,107,389**	**1,107,389**	**698,545**
Expenditures by Fund						
General Fund	1,042,165	1,066,844	821,196	881,936	881,936	532,015
Transit Fund	826,077	1,030,181	-	-	-	-
Public Arts Fund	44,016	14,400	142,551	225,453	225,453	166,530
Total by Fund	**1,912,258**	**2,111,425**	**963,747**	**1,107,389**	**1,107,389**	**698,545**
Authorized Positions by Division						
Grants Administration	1.00	1.00	1.00	-	1.00	-
Public Information Office	4.00	4.00	4.00	3.00	4.00	3.00
Transit Operations	1.00	1.00	1.00	-	1.00	-
Intergovernmental Affairs	1.00	1.00	1.00	-	1.00	-
Total Authorized FTE	**7.00**	**7.00**	**7.00**	**3.00**	**7.00**	**3.00**

Non-Departmental

Centralized Costs and Transfers

Contingency

Department Description

The Non-Departmental budget includes activities that are not specified functions of any one department. Some of the expenditures budgeted include: development agreements, contingency, printer/copier fund expenditures and contributions to a variety of non-profit organizations. All general fund transfers to the capital and other funds are included in this budget.

Non-Departmental

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	(158,375)	62,268	130,210	260,420	260,420	-
Contractual Services	1,582,549	1,934,641	7,581,800	6,439,697	6,439,697	6,298,740
Commodities	15,240	65,189	105,000	170,000	170,000	105,000
Capital Outlay	75,779	3,122,057	150,000	150,000	150,000	150,000
Other	4,050	6,350	6,350	558,218	558,218	6,350
Debt Service	-	-	122,219	153,744	153,744	313,899
Transfers Out	13,009,219	25,482,634	16,334,750	16,334,750	16,334,750	24,176,125
Contingency	-	-	3,745,000	6,962,976	6,962,976	3,745,000
Total by Category	**14,528,462**	**30,673,139**	**28,175,329**	**31,029,805**	**31,029,805**	**34,795,114**
Expenditures by Division						
Non-Departmental	8,191,765	24,161,107	16,455,589	21,737,449	21,737,449	26,100,674
Public Arts Fund	-	-	-	5,294	5,294	-
Other Grants	(30,127)	-	5,000,000	2,564,212	2,564,212	5,000,000
Cemetery Maintenance	12,274	12,032	15,740	15,740	15,740	15,740
0.5% Dedicated Sales Tax	6,354,550	6,500,000	6,704,000	6,707,110	6,707,110	3,678,700
Total by Division	**14,528,462**	**30,673,139**	**28,175,329**	**31,029,805**	**31,029,805**	**34,795,114**
Expenditures by Fund						
General Fund	7,633,282	23,789,594	14,155,579	17,404,858	17,404,858	19,713,359
Highway User Revenue Fund	403,310	5,690	255,690	507,470	507,470	5,282,140
Other Grants	(30,127)	-	5,000,000	2,564,212	2,564,212	5,000,000
Cemetery Maintenance Fund	12,274	12,032	15,740	15,740	15,740	15,740
0.5% Dedicated Sales Tax	6,354,550	6,500,000	6,704,000	6,707,110	6,707,110	3,678,700
Public Safety Dedicated Sales Tax	4,550	110,725	500,600	999,600	999,600	537,120
Public Arts Fund	-	-	-	5,294	5,294	-
Water Operations	270	220	1,213,280	2,426,340	2,426,340	53,080
Sewer Operations	90	39,279	70	1,076	1,076	70
Sanitation	190	220	220	220	220	184,755
Printer - Copier Service Fund	148,698	213,458	330,000	395,000	395,000	330,000
Risk Management Fund	1,185	1,771	-	2,735	2,735	-
Fleet Services Fund	190	150	150	150	150	150
Total by Fund	**14,528,462**	**30,673,139**	**28,175,329**	**31,029,805**	**31,029,805**	**34,795,114**

Finance and Budget

- Customer Service and Utility Billing
- Budget and Research
- Finance Operations
- Sales Tax
- Payroll

Department Description

The Finance and Budget Department provides support functions for the city including: fiscal planning and treasury services, utility billing, cash receipts, purchasing, sales tax collection and auditing, accounts payable, development and monitoring of the annual operating and capital budgets, establishing and monitoring internal controls, preparing Comprehensive Annual Financial Report, and facilitating external audits and independent reviews and grant management.

These services provide for the delivery of comprehensive, value-added financial services to internal and external customers ensuring that Avondale is managed in a fiscally effective and efficient manner.

Finance & Budget

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	2,300,459	2,493,209	2,947,906	2,856,669	2,856,669	3,091,050
Contractual Services	965,266	1,191,663	1,453,850	1,646,958	1,646,958	1,381,620
Commodities	15,406	16,065	19,420	27,225	27,225	20,400
Capital Outlay	-	-	120,000	240,000	240,000	-
Other	(1,687,300)	(1,706,510)	(1,507,630)	(1,507,630)	(1,507,630)	(1,507,630)
Transfers Out	29,600	27,770	32,540	32,540	32,540	32,060
Total by Category	**1,623,431**	**2,022,197**	**3,066,086**	**3,295,762**	**3,295,762**	**3,017,500**
Expenditures by Division						
Grants Administration	-	-	146,330	168,825	168,825	1,440
Financial Services	1,475,429	1,471,023	1,843,456	1,849,606	1,849,606	898,180
Finance Administration	-	-	-	-	-	474,205
Revenue	-	-	-	-	-	782,820
Customer Service & Utility Billing	(195,970)	66,889	267,530	269,900	269,900	48,125
Procurement	-	-	-	-	-	398,665
Budget and Research	343,972	484,285	735,970	890,355	890,355	414,065
Other Grants	-	-	72,800	117,076	117,076	-
Total by Division	**1,623,431**	**2,022,197**	**3,066,086**	**3,295,762**	**3,295,762**	**3,017,500**
Expenditures by Fund						
General Fund	1,623,431	2,022,197	2,993,286	3,178,686	3,178,686	3,017,500
Other Grants	-	-	72,800	117,076	117,076	-
Total by Fund	**1,623,431**	**2,022,197**	**3,066,086**	**3,295,762**	**3,295,762**	**3,017,500**
Authorized Positions by Division						
Financial Services	15.50	14.50	15.50	10.50	15.50	10.50
Finance Administration	-	-	-	3.00	-	3.00
Revenue	-	-	-	4.00	-	4.00
Customer Service & Utility Billing	10.00	10.00	10.00	8.00	10.00	8.00
Procurement	-	-	-	3.00	-	3.00
Budget and Research	4.00	5.00	5.00	3.00	5.00	3.00
Total Authorized FTE	**29.50**	**29.50**	**30.50**	**31.50**	**30.50**	**31.50**

Human Resources

Compensation and Benefits

Recruitment and Training

Support Services

Risk Management

Department Description

The Human Resources Department delivers services to ensure that the internal and external customers of the City receive the support they need to accomplish their goals and assignments.

Responsibilities include:

- Coordinate and administer recruitment and employment activities
- Conduct employee onboarding and all transactional processing for employees in ADP
- Administer Classification and Compensation Plan
- Develop and administer comprehensive employee benefits package
- Administer and monitor performance evaluation process
- Coordinate and administer employee tuition reimbursement program
- Administer and apply grievance and discipline procedures
- Develop and administer employee development and training efforts
- Manage employee disability accomodations, leaves and light duty assignments
- Administer Fire and Police MOU
- Administer PSPRS and CORP Boards
- Administer Risk Management programs, including workers' compensation and safety management

Staffing includes an HR Director, an HR Assistant Director, three Sr. HR Analysts, one Benefits Program Manager, two HR Specialists, a Risk Manager, and a Safety Officer.

Human Resources

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	1,042,533	1,119,590	1,185,640	1,282,020	1,282,020	1,188,760
Contractual Services	2,223,388	2,445,374	2,004,051	2,062,704	2,062,704	1,894,524
Commodities	22,852	34,393	32,996	76,346	76,346	21,296
Capital Outlay	26,458	13,382	-	-	-	-
Other	(247,900)	(432,140)	(432,140)	(432,140)	(432,140)	(432,140)
Transfers Out	29,623	10,630	11,360	11,360	11,360	12,320
Contingency	-	-	500,000	1,000,000	1,000,000	500,000
Total by Category	**3,096,954**	**3,191,229**	**3,301,907**	**4,000,290**	**4,000,290**	**3,184,760**
Expenditures by Division						
Risk Management Operations	239,455	708,956	338,120	341,234	341,234	137,070
Premiums and Claims	1,659,518	1,617,357	1,987,460	2,502,951	2,502,951	2,055,000
Workers Compensation Administration	-	-	-	195,000	195,000	130,530
Human Resources	1,197,981	864,916	976,327	961,105	961,105	862,160
Total by Division	**3,096,954**	**3,191,229**	**3,301,907**	**4,000,290**	**4,000,290**	**3,184,760**
Expenditures by Fund						
General Fund	1,197,981	864,916	976,327	961,105	961,105	862,160
Risk Management Fund	1,898,973	2,326,313	2,325,580	2,844,185	2,844,185	2,192,070
Worker's Compensation Fund	-	-	-	195,000	195,000	130,530
Total by Fund	**3,096,954**	**3,191,229**	**3,301,907**	**4,000,290**	**4,000,290**	**3,184,760**
Authorized Positions by Division						
Risk Management Operations	2.00	2.00	2.00	0.80	2.00	0.80
Workers Compensation Administration	-	-	-	1.20	-	1.20
Human Resources	8.00	8.00	8.00	8.00	8.00	8.00
Total Authorized FTE	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**

Development and Engineering Services

- Planning
- Building Safety
- Capital Improvement Program Management
- Traffic Engineering
- Land Services
- Construction Management

Department Description

The Development & Engineering Services Department houses 32 employees and provides planning, building safety, sustainability, and engineering excellence, innovative solutions, and outstanding customer service to build and maintain a high quality of life for the citizens of Avondale. The Department also provides on-going staff support for the City Council, the Planning Commission, the Board of Adjustment, the Energy, Environmental and Natural Resources Commission, and is a resource for developers, site selectors, other governmental agencies and the general public.

The Planning Division provides a variety of services related to current planning, long range planning, land use regulations, land subdivision, site planning, design review, landscape designs, transportation planning, public art, construction plan review, home occupations, permitting, site and landscape inspections, special events and final occupancy clearance. The Division administers the City's Zoning Ordinance, General Plan, Art Master Plan, specific plans, and the Minor Land Division and Subdivision Regulations, as well as the Design Manuals for single-family, multi-family, commercial, and industrial development.

The Building Safety Division administer the city's adopted Building, Fire, Plumbing, Mechanical, Fuel, Gas, Electrical, Accessable, and Energy Codes, as well as providing assistance to residents and developers in all areas of building construction, inspections and permitting. Staff provides technical code assistance, review of construction and fire plans for code compliance and inspections of all the aformentioned codes for construction projects city wide.

The Engineering Division consists of Capital Improvement Program (CIP) Management, Engineering Plan Review, Traffic Engineering, Land Services, and Environmental Programs. Staff is responsible for providing professional engineering services for publicly funded capital infrastructure (streets, traffic control, drainage, water and wastewater projects) including the planning, programming, design and construction management for improvement and expansion of municipal infrastructure. Traffic Engineering operates and maintains traffic signals, streetlights, roadway signs, and pavement markings. Land Services provides oversight for land surveys and support for the acquisitions and dispositions of land, rights-of-way, and easements. Through the Environmental Program, staff ensures the City meets federal, state and local compliance regulations for storm water and air quality and manages the Municipal Sustainability Plan. The Engineering Division also administers several programs including: Street and Roadway Preventative Maintenance, Floodplain Administration and School Safety.

Development & Engineering Services

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	3,025,752	3,275,356	3,678,786	3,687,726	3,687,726	3,665,130
Contractual Services	1,475,240	1,391,479	3,329,430	3,589,890	3,589,890	3,527,270
Commodities	129,045	182,784	437,170	395,700	395,700	279,230
Capital Outlay	141,724	-	-	97,640	97,640	-
Other	150,670	140,670	331,215	521,760	521,760	331,215
Debt Service	-	-	219,008	219,008	219,008	408,688
Transfers Out	101,130	85,870	92,450	92,450	92,450	172,110
Contingency	-	-	50,000	100,000	100,000	50,000
Total by Category	**5,023,561**	**5,076,159**	**8,138,059**	**8,704,174**	**8,704,174**	**8,433,643**
Expenditures by Division						
Planning	687,282	666,157	657,250	751,121	751,121	645,570
Building Services	627,158	636,078	849,546	1,005,736	1,005,736	888,020
Development Svcs Administration	375,058	396,543	407,700	410,260	410,260	548,140
Engineering	1,302,870	1,295,754	1,437,005	1,449,534	1,449,534	1,459,395
Traffic Engineering	1,826,128	1,930,407	3,098,768	3,333,993	3,333,993	3,279,168
Environmental Programs	245	-	-	-	-	-
Transit Fund	-	-	1,394,120	1,400,000	1,400,000	1,354,120
Environmental Programs Fund	204,820	151,220	293,670	353,530	353,530	259,230
Total by Division	**5,023,561**	**5,076,159**	**8,138,059**	**8,704,174**	**8,704,174**	**8,433,643**
Expenditures by Fund						
General Fund	2,846,107	2,846,475	3,197,031	3,459,632	3,459,632	3,389,145
Highway User Revenue Fund	1,972,634	2,078,464	3,253,238	3,491,012	3,491,012	3,431,148
Transit Fund	-	-	1,394,120	1,400,000	1,400,000	1,354,120
Environmental Programs Fund	204,820	151,220	293,670	353,530	353,530	259,230
Total by Fund	**5,023,561**	**5,076,159**	**8,138,059**	**8,704,174**	**8,704,174**	**8,433,643**
Authorized Positions by Division						
Transit Operations	-	-	-	1.00	-	1.00
Planning	6.00	6.00	5.00	5.00	5.00	5.00
Building Services	4.00	4.00	6.00	6.00	6.00	6.00
Development Svcs Administration	3.00	3.00	3.00	3.00	3.00	3.00
Engineering	9.00	9.00	9.00	9.00	9.00	9.00
Traffic Engineering	7.00	8.00	8.00	8.00	8.00	8.00
Environmental Programs	1.00	1.00	1.00	1.00	1.00	1.00
Total Authorized FTE	**30.00**	**31.00**	**32.00**	**33.00**	**32.00**	**33.00**

City Clerk

- Records Management
- Elections
- Licensing
- Passport Services

Department Description

The City Clerk’s Department performs various external functions and provides support functions for all City departments.

The City Clerk is primarily responsible for giving notice of all City Council meetings and maintaining a journal of all council proceedings. The City Clerk is also reponsible for the coordination of the city's primary, general and special elections. Records management and information governance continues to be an area of focus for the City Clerk's staff due to variety of formats in which records are created and the challenges with ensuring records and managed and maintained in accordance with the law. Employee education and staying abreast of available technology is an emphasis for the department.

Other responsibilities include:

- Maintain an updated city code and charter
- Process liquor license applications
- Process annexation requests
- Process applications for Peddler's licenses
- Prepare and publish council agendas, minutes, resolutions and ordinances as required by law
- Cause the publication of legal notices
- Coordinate the appointments of members to the city's boards, commissions and committees
- Facilitate the posting of all board, commission and committee agendas and minutes
- Process internal and external requests for information or public records
- Provide notary services
- Facilitate the execution of contracts/agreements and all other legal documents
- Receive and facilitate review of special event permit applications
- Staff the two reception desks at city hall
- Answer the city's main phone line to answer questions and direct people to the appropriate staff person
- Greet visitors to city hall and direct them to the right location within city hall
- Process passport applications
- Process incoming and outgoing mail
- Maintain reservation calendars for conference rooms at city hall
- Carpool reservations

These duties are performed as required by Charter, Ordinance, or State Law.

City Clerk

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	522,231	546,057	552,040	553,580	553,580	522,280
Contractual Services	121,651	87,707	140,146	154,392	154,392	90,575
Commodities	8,127	9,802	5,600	5,700	5,700	10,100
Capital Outlay	-	-	23,000	23,000	23,000	-
Other	(66,480)	(93,500)	(93,500)	(93,500)	(93,500)	(93,500)
Transfers Out	7,550	8,350	8,670	8,670	8,670	8,590
Total by Category	**593,079**	**558,416**	**635,956**	**651,842**	**651,842**	**538,045**
Expenditures by Division						
City Clerk	541,506	558,416	607,486	622,992	622,992	538,045
Elections	51,573	-	28,470	28,850	28,850	-
Total by Division	**593,079**	**558,416**	**635,956**	**651,842**	**651,842**	**538,045**
Expenditures by Fund						
General Fund	593,079	558,416	635,956	651,842	651,842	538,045
Total by Fund	**593,079**	**558,416**	**635,956**	**651,842**	**651,842**	**538,045**
Authorized Positions by Division						
City Clerk	6.00	6.00	6.00	6.00	6.00	6.00
Total Authorized FTE	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**

Police Department

Patrol

Investigations

Support Services

Community Programs

Department Description

With a staff of 186 employees, which includes 122 sworn police officers and 64 professional staff positions, the Police Department is responsible for delivering public safety-related services to the community. Additionally, the department includes 30 volunteers, 4 part-time employees, and has operational oversight of the Southwest Family Advocacy Center.

Public Safety services are provided to the community through the two organizational divisions within the department. The Operations Division delivers proactive and reactive patrols throughout the city, responds to calls for service from the public, and investigates and enforces criminal and traffic laws. The Support Services Division includes community services, such as crime prevention education, the Communications Bureau, the Detention Facility, Volunteer programs and the Professional Standards Bureau, which includes training, hiring, and recruitment. All of these services work towards providing a safer environment for our citizens to live, work, and raise their families.

Police

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	18,030,145	19,463,009	19,971,747	20,250,980	20,250,980	20,044,560
Contractual Services	2,625,219	2,839,204	3,035,660	3,199,609	3,199,609	2,986,680
Commodities	703,206	564,100	772,532	849,073	849,073	581,447
Capital Outlay	411,938	115,877	184,200	358,990	358,990	77,300
Other	96,780	88,030	298,030	508,030	508,030	298,030
Transfers Out	971,120	782,270	1,062,020	1,062,020	1,062,020	1,243,870
Total by Category	**22,838,408**	**23,852,490**	**25,324,189**	**26,228,702**	**26,228,702**	**25,231,887**
Expenditures by Division						
Police - Administration	2,004,189	2,098,195	1,606,320	1,656,780	1,656,780	1,500,887
Police - Community Services	249,081	209,643	285,420	287,100	287,100	295,080
Police - Patrol Support	485,227	554,010	609,100	635,600	635,600	600,800
Police - Professional Standards Bureau	176,319	88,357	740,980	745,200	745,200	738,860
Police - Communications	1,560,260	1,663,454	2,078,741	2,083,761	2,083,761	1,978,180
Police - Records	214,616	214,338	423,580	424,630	424,630	401,410
Police - Traffic	1,098,370	1,131,161	1,095,640	1,131,740	1,131,740	1,099,740
Police - COPS Hiring ARRA	502,439	45	-	-	-	-
Police - Detention Services	928,237	968,384	1,114,648	1,126,385	1,126,385	1,069,880
Police - Patrol	10,140,619	11,019,049	11,345,440	11,390,596	11,390,596	11,592,370
Police - Investigations	2,856,000	3,198,492	3,396,680	3,399,620	3,399,620	3,408,670
Police - Community Action Team (CAT)	794,739	818,533	782,320	786,860	786,860	818,570
Police - Tolleson Animal Control	-	-	-	-	-	5,280
Police - Agua Fria SRO	95,906	98,174	96,850	97,080	97,080	100,200
Police - Tolleson Union SRO	211,434	217,740	200,310	200,780	200,780	207,260
Police - GIITEM	112,066	131,929	106,580	107,470	107,470	94,550
Regional Family Advocacy	1,177,445	1,318,448	1,441,580	2,058,978	2,058,978	1,320,150
Other Grants	162,755	78,229	-	41,932	41,932	-
R.I.C.O. All Agencies	68,706	44,309	-	54,190	54,190	-
Total by Division	**22,838,408**	**23,852,490**	**25,324,189**	**26,228,702**	**26,228,702**	**25,231,887**
Expenditures by Fund						
General Fund	16,802,534	17,827,968	18,914,317	19,054,530	19,054,530	18,946,447
Other Grants	162,755	78,229	-	41,932	41,932	-
Co. R.I.C.O. w/Maricopa Atty	68,706	44,309	-	54,190	54,190	-
Regional Family Advocacy	1,177,445	1,318,448	1,441,580	2,058,978	2,058,978	1,320,150
Public Safety Dedicated Sales Tax	4,626,968	4,583,536	4,968,292	5,019,072	5,019,072	4,965,290
Total by Fund	**22,838,408**	**23,852,490**	**25,324,189**	**26,228,702**	**26,228,702**	**25,231,887**
Authorized Positions by Division						
Police - Administration	10.00	10.00	6.00	6.00	6.00	6.00
Police - Family Advocacy Center	5.00	5.00	5.00	5.00	5.00	5.00

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Authorized Positions by Division						
Police - Community Services	3.00	3.00	3.00	3.00	3.00	3.00
Police - Patrol Support	6.00	7.00	6.00	6.00	6.00	6.00
Police - Professional Standards Bureau	-	-	5.00	5.00	5.00	5.00
Police - Communications	21.00	21.00	21.00	21.00	21.00	21.00
Police - Records	4.00	4.00	6.00	6.00	6.00	6.00
Police - Traffic	8.00	8.00	8.00	8.00	8.00	8.00
Police - COPS Hiring ARRA	5.00	-	-	-	-	-
Police - Detention Services	9.00	9.00	10.00	10.00	10.00	10.00
Police - Patrol	78.00	83.00	81.00	81.00	81.00	81.00
Police - Investigations	22.00	23.00	25.00	25.00	25.00	25.00
Police - Community Action Team (CAT)	7.00	7.00	6.00	6.00	6.00	6.00
Police - Agua Fria SRO	1.00	1.00	1.00	1.00	1.00	1.00
Police - Tolleson Union SRO	2.00	2.00	2.00	2.00	2.00	2.00
Police - GIITEM	1.00	1.00	1.00	1.00	1.00	1.00
Total Authorized FTE	**182.00**	**184.00**	**186.00**	**186.00**	**186.00**	**186.00**

City Court

Magistrate

Administration

Traffic Division

Civil Division

Criminal Division

Department Description

The Avondale City Court is the judicial branch of the city government. It, like all other courts of limited jurisdiction in the state, is under the supervision and mandates of the Arizona Supreme Court and the Maricopa County Superior Court. By enforcing its orders, the court promotes social order and creates confidence in government.

The Avondale City Court provides a forum for resolution of disputes between the State of Arizona and citizens as well as disputes between citizens. The court hears criminal misdemeanor cases, non-criminal traffic cases, property maintenance, sanitation, parking, fire code and bond forfeiture cases. The court also issues and conducts hearing on orders of protection which are injunctions involving persons with domestic relations, injunctions against harassment and injunctions against workplace harassment. The court decides issues regarding search warrants and their return.

Other Duties of the Court:
- Process and record the filing and disposition of the cases it hears
- Conduct criminal trials and non-criminal (civil) hearings
- Summon jurors and conduct jury trials
- Prepare and schedule court dockets
- Disburse restitution to crime victims
- Set and process bail bonds

City Court

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	1,029,699	1,133,293	1,200,340	1,203,680	1,203,680	1,197,690
Contractual Services	240,622	255,015	301,695	357,702	357,702	294,480
Commodities	15,809	10,979	16,780	24,360	24,360	16,780
Capital Outlay	-	68,841	-	-	-	-
Other	-	-	50,000	100,000	100,000	51,935
Transfers Out	13,740	14,540	14,860	14,860	14,860	14,780
Total by Category	**1,299,870**	**1,482,668**	**1,583,675**	**1,700,602**	**1,700,602**	**1,575,665**
Expenditures by Division						
Court	1,190,073	1,330,473	1,408,975	1,441,182	1,441,182	1,400,875
Court Security	14,192	15,012	20,460	21,030	21,030	20,400
Court Payments	95,605	137,183	154,240	238,390	238,390	154,390
Total by Division	**1,299,870**	**1,482,668**	**1,583,675**	**1,700,602**	**1,700,602**	**1,575,665**
Expenditures by Fund						
General Fund	956,420	1,080,397	1,154,625	1,162,812	1,162,812	1,147,385
Court Payments	95,605	137,183	154,240	238,390	238,390	154,390
Public Safety Dedicated Sales Tax	247,845	265,088	274,810	299,400	299,400	273,890
Total by Fund	**1,299,870**	**1,482,668**	**1,583,675**	**1,700,602**	**1,700,602**	**1,575,665**
Authorized Positions by Division						
Court	12.00	13.00	13.00	13.00	13.00	13.00
Court Security	1.00	1.00	1.00	1.00	1.00	1.00
Total Authorized FTE	**13.00**	**14.00**	**14.00**	**14.00**	**14.00**	**14.00**

Fire & Medical Department

Intervention Services

Professional Development

Community Risk Reduction

Emergency Management

Department Description

Avondale Fire & Medical's vision is to be recognized as a role model, trend setter and an organization that sets the standard for customer service; is a model of innovation and professionalism; recognizes and embraces diversity; maintains strong ties and involvement with the community; and is a leader in the provision of emergency service intervention.

The department's major organizational divisions are Administration; Intervention Services including Emergency Medical Services, Technical Rescue and Wildland; Community Risk Reduction; Emergency Management; and Professional Development.

A few of its programs and services include:
- Advanced Life Support emergency medical response
- Fire and Technical Rescue emergency incident response
- Citizen and Community assistance response
- Community Life Safety Education
- Community Risk Reduction, Commercial Fire Life Safety Inspections and Fire Incident Investigation
- Child Car Seat Inspections
- Emergency Preparedness and Hazard Mitigation Planning
- Incident Management Team for major community events

The Department also participates in a number of unique regional partnerships including:
- Valley automatic aid dispatch system / Central Arizona Life Safety Response System Council
- Glendale Regional Public Safety Training Center
- Joint training facility with the Goodyear Fire Department
- Special event staffing consortium
- Emergency Services Agreement with ISM Raceway
- Education Services Agreement with Estrella Mountain Community College
- Wildland fire deployment agreement with the Arizona State Forestry Department
- Inspection Services Agreement with the Arizona State Fire Marshals Office
- Logistical support for the Arizona Center for Fire Service Excellence
- Multi-agency unified command coordination for NASCAR race events

Through these and other programs the department accomplishes its mission of providing fire, medical, and other life safety services, including a wide range of non-emergency and non-traditional customer service activities, to those who reside, work, visit or travel through the City of Avondale.

Fire & Medical

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	8,715,109	10,069,502	10,006,470	10,068,980	10,068,980	9,817,670
Contractual Services	1,398,780	1,442,540	1,775,974	1,861,256	1,861,256	1,582,224
Commodities	307,922	296,891	774,800	846,067	846,067	338,416
Capital Outlay	119,496	27,212	-	133,029	133,029	-
Other	-	90	10,000	20,000	20,000	10,000
Transfers Out	864,790	520,390	843,590	843,590	843,590	970,380
Total by Category	**11,406,097**	**12,356,625**	**13,410,834**	**13,772,922**	**13,772,922**	**12,718,690**
Expenditures by Division						
Fire	4,800	4,800	5,000	5,000	5,000	5,000
Community Risk Reduction	475,996	538,206	570,140	581,285	581,285	580,280
Fire - Administration	1,250,603	1,197,523	1,192,414	1,280,608	1,280,608	977,564
Emergency Management	153,873	172,443	166,270	167,915	167,915	243,750
Fire - EOC Ops	184,368	74,779	448,964	537,494	537,494	94,620
Fire - Professional Development	383,595	461,160	522,885	564,455	564,455	718,805
Fire - Intervention Services	8,735,078	9,558,477	9,916,801	10,011,885	10,011,885	9,721,191
Emergency Medical Services	-	-	96,680	109,440	109,440	96,680
Technical Rescue Response	-	-	21,830	21,830	21,830	18,000
Wildland Response	-	-	6,500	15,750	15,750	6,500
ISM Race Fire Overtime	42,754	64,432	141,460	144,460	144,460	107,640
Wildland Fire Deployment	108,827	124,788	173,500	184,000	184,000	-
Other Grants	66,203	160,017	148,390	148,800	148,800	148,660
Total by Division	**11,406,097**	**12,356,625**	**13,410,834**	**13,772,922**	**13,772,922**	**12,718,690**
Expenditures by Fund						
General Fund	9,114,057	9,969,098	11,082,914	11,419,792	11,419,792	10,429,640
Other Grants	66,203	160,017	148,390	148,800	148,800	148,660
Public Safety Dedicated Sales Tax	2,221,037	2,222,710	2,174,530	2,199,330	2,199,330	2,135,390
Volunteer Fire Fighter's Pension	4,800	4,800	5,000	5,000	5,000	5,000
Total by Fund	**11,406,097**	**12,356,625**	**13,410,834**	**13,772,922**	**13,772,922**	**12,718,690**
Authorized Positions by Division						
Community Risk Reduction	4.00	4.00	4.00	4.00	4.00	4.00
Fire - Administration	4.00	5.00	5.00	4.00	5.00	4.00
Emergency Management	1.00	1.00	1.00	1.00	1.00	1.00
Fire - Professional Development	2.00	2.00	2.00	3.00	2.00	3.00
Fire - Intervention Services	64.00	63.00	63.00	63.00	63.00	63.00
Technical Rescue Response	-	2.00	2.00	-	2.00	-
State Fire Training	-	-	-	2.00	-	2.00
Total Authorized FTE	**75.00**	**77.00**	**77.00**	**77.00**	**77.00**	**77.00**

Economic Development

Commerce

Employment Growth

Business Retention

Department Description

The mission of the Avondale Economic Development Department is to attract and preserve quality retail, commercial, light industrial and office development opportunities that create and enhance employment opportunities and expand the tax base in our community. The four primary areas of focus include:

-To market Avondale as a premier location for retail, commercial, industrial, and office development
-To provide assistance to the development community to attract and retain businesses
-To develop plans and implementation strategies to attract new business opportunities
-To develop and implement a business retention program

Economic Development

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	527,128	556,215	600,590	602,320	602,320	589,610
Contractual Services	981,299	934,130	2,566,184	2,649,914	2,649,914	2,550,733
Commodities	3,694	1,579	1,100	1,700	1,700	1,100
Capital Outlay	115,320	30,000	2,400,000	2,400,000	2,400,000	-
Transfers Out	3,830	4,230	4,390	4,390	4,390	4,350
Total by Category	**1,631,271**	**1,526,154**	**5,572,264**	**5,658,324**	**5,658,324**	**3,145,793**
Expenditures by Division						
Economic Development	1,378,938	1,218,014	5,241,244	5,246,944	5,246,944	2,814,593
City Center Property Management	70,536	82,311	87,100	101,100	101,100	96,450
Avondale Corporate Center	181,797	168,399	225,220	290,480	290,480	234,750
Tierra Madre	-	57,430	18,700	19,800	19,800	-
Total by Division	**1,631,271**	**1,526,154**	**5,572,264**	**5,658,324**	**5,658,324**	**3,145,793**
Expenditures by Fund						
General Fund	1,631,271	1,526,154	5,572,264	5,658,324	5,658,324	3,145,793
Total by Fund	**1,631,271**	**1,526,154**	**5,572,264**	**5,658,324**	**5,658,324**	**3,145,793**
Authorized Positions by Division						
Economic Development	4.00	4.00	4.00	4.00	4.00	4.00
Total Authorized FTE	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

Parks, Recreation and Libraries

Parks & Recreation

Library Services

Facilities & Grounds

Department Description

The Parks and Recreation Department's areas of responsibility includes a Recreation division for programs and services, park maintenance and operations, building and facility maintenance, and the Goodyear Farms Cemetery. The Parks and Recreation Mission Statement is Making lives better with dynamic services and spaces to learn, play and connect.

The Recreation division seeks to preserve and enhance the high quality of life for those who live and work in our community. Recreation services include citywide special events, sports programs and leisure classes for all ages, youth camps and programs as well as park and facility rentals and reservations.

The Building Maintenance division is responsible for providing and maintaining clean, safe, and comfortable environments for the citizens and staff of the City of Avondale. Building maintenance services include high quality janitorial services, enhanced appearance and function of all public buildings, compliance with applicable codes, laws, rules, and regulations and preservation and maintainenance of the City of Avondale's assets.

The Grounds Maintenance division is responsible for maintaining all City parks and building grounds in a clean, green and safe condition for the citizens and staff of Avondale. This function is accomplished through a combination of staff and contract maintenance. Grounds maintenance services include cleaning, upgrade and enhancement of City owned grounds, parks and turf areas, including ball fields, soccer fields, basketball courts, volleyball courts, and lighting. Parks services include quality play spaces within neighborhood areas, quality citywide sports facilities for baseball, softball, soccer, trails, open spaces, and community gathering spaces.

Parks & Recreation

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	2,026,600	2,104,480	1,559,652	1,568,592	1,568,592	1,573,930
Contractual Services	3,273,926	3,542,353	3,565,638	3,655,368	3,655,368	3,087,388
Commodities	358,262	366,019	425,070	439,277	439,277	332,670
Capital Outlay	37,585	28,702	75,000	135,315	135,315	85,440
Other	(330,460)	(333,436)	106,650	490,464	490,464	106,650
Transfers Out	138,580	144,160	48,450	48,450	48,450	71,310
Total by Category	**5,504,493**	**5,852,278**	**5,780,460**	**6,337,466**	**6,337,466**	**5,257,388**
Expenditures by Division						
Grounds Maintenance	1,142,238	1,281,010	1,945,160	1,985,840	1,985,840	1,783,478
Building Maintenance	1,566,819	1,555,728	1,824,608	1,871,288	1,871,288	1,837,068
PRL Administration	382,584	426,784	441,687	443,327	443,327	440,307
Library - Sam Garcia	533,914	489,608	-	-	-	-
Library - Civic Center	559,533	548,702	-	-	-	-
Library Administration	347,665	404,023	-	-	-	-
Recreation	941,272	1,135,047	1,569,005	2,015,404	2,015,404	1,196,535
Other Grants	380	376	-	14,607	14,607	-
Library Grants	30,088	11,000	-	7,000	7,000	-
Total by Division	**5,504,493**	**5,852,278**	**5,780,460**	**6,337,466**	**6,337,466**	**5,257,388**
Expenditures by Fund						
General Fund	5,474,025	5,840,902	5,780,460	6,315,859	6,315,859	5,257,388
Other Grants	380	376	-	14,607	14,607	-
Library Projects	30,088	11,000	-	7,000	7,000	-
Total by Fund	**5,504,493**	**5,852,278**	**5,780,460**	**6,337,466**	**6,337,466**	**5,257,388**
Authorized Positions by Division						
Grounds Maintenance	2.00	2.00	9.00	9.00	9.00	9.00
Building Maintenance	4.00	4.00	4.00	4.00	4.00	4.00
PRL Administration	3.00	3.00	3.00	3.00	3.00	3.00
Library - Sam Garcia	6.25	6.25	6.25	-	6.25	-
Library - Civic Center	6.50	6.50	6.50	-	6.50	-
Library Administration	2.00	2.00	2.00	-	2.00	-
Recreation	4.00	3.00	3.00	3.00	3.00	3.00
Total Authorized FTE	**27.75**	**26.75**	**33.75**	**19.00**	**33.75**	**19.00**

Neighborhood and Family Services

- Family Services
- Community Development
- Code Enforcement
- Revitalization
- Youth & Community Engagement

Department Description

The Neighborhood and Family Services Department was created to support the development of families and the sustainability of the neighborhoods in which they live. Program areas include Code Enforcement, Housing and Community Development, Revitalization, Youth and Community Engagement, Family Services, and Libraries. In partnership with residents, the department addresses the upkeep and rehabilitation of substandard housing and other property. This includes enforcing property maintenance and zoning regulations in the interest of health and safety, general welfare and blight elimination. The department provides safety net services and prevention programs to families in need. When appropriate, financial tools and education are made available for families to become self-sufficient. The department seeks to bring new services to Avondale through partnerships, collaboration and leveraging of funds. This approach recognizes that the health of the community is a shared responsibility and that no one entity can meet all the needs of Avondale neighborhoods. The Avondale Public Library brings people, information, and ideas together to enrich lives and build community. The Library provides materials in a variety of formats, programming for all ages, and resources to improve the educational and leisure goals of the community. Staff advocates for families, children, youth, senior residents and small businesses by listening to their needs and desires, while working towards programs and strategies to address those needs.

Encouraging community involvement is an important goal of the department. The department is advised by two advisory bodies to assure that we are responsive to community needs. These include the Neighborhood and Family Services Commission and Youth Advisory Commission.

Neighborhood & Family Services

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	1,926,474	2,076,094	2,964,870	3,524,348	3,524,348	2,875,130
Contractual Services	908,708	1,309,749	1,224,734	4,353,741	4,353,741	2,281,063
Commodities	143,798	176,172	265,422	327,528	327,528	310,877
Capital Outlay	82,085	-	138,000	276,000	276,000	86,000
Other	-	-	155,000	288,658	288,658	155,000
Transfers Out	283,060	299,155	410,360	406,360	406,360	208,680
Total by Category	**3,344,125**	**3,861,170**	**5,158,386**	**9,176,635**	**9,176,635**	**5,916,750**
Expenditures by Division						
Soc. Svcs - Senior Transportation	-	540	2,270	4,540	4,540	510
Neighborhood & Family Services Admin	676,198	634,880	436,070	426,161	426,161	357,140
Family Services	170,679	156,154	208,550	230,952	230,952	208,040
Youth Services Division	47,782	137,908	272,140	295,988	295,988	251,720
Code Enforcement	535,785	585,743	765,910	789,855	789,855	774,110
Revitalization	-	-	235,860	309,410	309,410	254,770
Community Action Program	4,718	5,607	4,540	4,540	4,540	3,830
Youth Commission	14,050	16,092	22,170	40,170	40,170	22,970
Library - Sam Garcia	-	-	594,640	603,363	603,363	538,700
Library - Civic Center	-	-	697,125	778,816	778,816	633,605
Library Administration	-	-	463,370	546,962	546,962	466,960
Senior Nutrition	604,795	597,438	645,714	735,314	735,314	598,165
CDBG	518,439	489,287	538,740	1,906,354	1,906,354	1,081,000
Community Action Program	113,372	155,429	136,640	180,973	180,973	128,000
Home Grant	281,825	729,464	134,217	1,505,908	1,505,908	301,490
Other Grants	376,482	352,628	430	817,329	817,329	295,740
Total by Division	**3,344,125**	**3,861,170**	**5,158,386**	**9,176,635**	**9,176,635**	**5,916,750**
Expenditures by Fund						
General Fund	1,449,212	1,536,924	3,702,645	4,030,757	4,030,757	3,512,355
Senior Nutrition	604,795	597,438	645,714	735,314	735,314	598,165
Community Action Program	113,372	155,429	136,640	180,973	180,973	128,000
Home Grant	281,825	729,464	134,217	1,505,908	1,505,908	301,490
Other Grants	376,482	352,628	430	817,329	817,329	295,740
CDBG	518,439	489,287	538,740	1,906,354	1,906,354	1,081,000
Total by Fund	**3,344,125**	**3,861,170**	**5,158,386**	**9,176,635**	**9,176,635**	**5,916,750**
Authorized Positions by Division						
Congregate Meals	1.80	1.80	1.80	1.80	1.80	1.80
Home Delivered Meals	2.20	2.20	2.20	2.20	2.20	2.20
MCSO	1.90	1.90	1.90	1.90	1.90	1.90

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Authorized Positions by Division						
Soc. Svcs - Senior Transportation	0.60	0.60	0.60	0.60	0.60	0.60
Neighborhood & Family Services Admin	6.00	6.00	3.00	3.00	3.00	3.00
Family Services	2.00	1.00	1.00	1.00	1.00	1.00
Youth Services Division	-	2.00	2.00	2.00	2.00	2.00
Code Enforcement	7.00	6.00	7.00	7.00	7.00	7.00
Revitalization	-	-	2.00	2.00	2.00	2.00
Community Action Program	2.00	2.00	2.00	2.00	2.00	2.00
Library - Sam Garcia	-	-	-	6.00	-	6.00
Library - Civic Center	-	-	-	6.75	-	6.75
Library Administration	-	-	-	2.00	-	2.00
Total Authorized FTE	**23.50**	**23.50**	**23.50**	**38.25**	**23.50**	**38.25**

Public Works

- Water Operations
- Wastewater Operations
- Water Resource Planning
- Quality & Regulatory Compliance
- Street Maintenance
- Solid Waste & Recycling
- Fleet Services

Department Description

The Public Works Department delivers essential public services to the community through valued customer service, effective operations, and sound planning. We strive to be a highly regarded public service provider, and to be recognized as an industry leader by the community and our peers.

The Department's programs include Water, Wastewater, Sanitation, Streets and Fleet Services. The following divisions combine to support these primary Departmental programs:

The Administration Division oversees daily operations, manages the department budget, optimizes asset management, promotes team building, advances strategic planning, and implements the water and sewer capital improvement program.

The Water Resources Planning Division tracks all water resource issues, advocates policy and direction, participates in regional resource and infrastructure planning, evaluates growth impacts, projects future water demands, and identifies programs and projects to expand water supplies.

The Water Quality and Regulatory Compliance Division ensures all department operations comply with applicable laws and regulations, manages renewable water resources by maintaining compliance with federal and state water laws, promotes water conservation, and operates the Crystal Gardens Water Treatment and McDowell Road Recharge Facilities.

The Water Operations Division provides for the production, storage, treatment, and distribution of potable water supplies to approximately 23,000 customers in compliance with applicable regulations, is responsible for all water system repairs and maintenance activities and ensures meter reading accuracy.

The Wastewater Operations Division ensures the effective operation of the wastewater collection systems and the water reclamation facility in compliance with applicable regulations, and with a primary emphasis on the production of reclaimed water for recharge and/or reuse.

The Sanitation Division provides curbside container service, curbside uncontained service and recycling services. The division strives to operate an environmentally sound program, encouraging recycling and proper disposal of all waste streams. The inspectors ensure the program is in compliance with all regulations.

The Street Maintenance Division provides safe, reliable, clean streets and right of ways throughout the entire community. The program includes street sweeping, potholing, crack sealing and repairs, and all general maintenance designed to extend the life of City streets.

The Fleet Services Division provides preventative maintenance and repairs for the fleet of City-owned vehicles and equipment, manages the City's fuel inventory, develops and maintains the City's vehicle replacement program and provides operational and maintenance cost analysis.

Each Division's activities ensure that the City can provide essential public services to the community through valued customer service, effective operations, and sound planning.

Public Works

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditure by Category						
Personal Services	7,641,827	7,736,465	8,690,166	8,714,476	8,714,476	8,369,678
Contractual Services	8,447,201	8,216,356	9,970,306	10,014,379	10,014,379	9,689,130
Commodities	3,061,248	3,410,559	4,041,216	4,174,915	4,174,915	4,120,191
Capital Outlay	12,035,449	12,152,295	737,000	1,321,600	1,321,600	788,800
Other	3,020,220	3,202,620	3,202,600	3,202,600	3,202,600	3,202,600
Debt Service	63,985	267,228	1,281,415	2,562,830	2,562,830	1,153,005
Transfers Out	15,767,513	9,611,671	6,027,380	6,027,380	6,027,380	6,597,520
Contingency	-	-	2,550,000	5,100,000	5,100,000	2,550,000
Total by Category	**50,037,443**	**44,597,194**	**36,500,083**	**41,118,180**	**41,118,180**	**36,470,924**
Expenditures by Division						
Fleet Services	2,033,596	2,297,001	2,618,345	2,676,445	2,676,445	2,542,075
Field Operations Administration	124,072	15,223	2,870	2,870	2,870	-
Motor Pool	41,727	31,884	31,960	31,960	31,960	47,750
Streets	1,493,940	1,824,433	2,045,657	2,057,722	2,057,722	2,172,035
Solid Waste	4,206,664	4,606,240	4,461,343	4,973,383	4,973,383	4,664,537
Sanitation-Uncontained	649,696	744,743	692,560	694,410	694,410	765,770
Recycling, Education and Enforcement	279,261	328,426	341,110	345,490	345,490	229,840
Green Waste	260,413	242,052	247,625	249,095	249,095	274,205
Water Distribution	8,208,101	8,338,987	2,643,745	2,665,686	2,665,686	2,693,565
Water Administration	5,332,107	5,620,775	6,035,199	7,290,959	7,290,959	5,745,020
GIS and Land Services	998	88	-	-	-	-
Water Resources	1,532,862	1,554,338	1,892,990	1,951,720	1,951,720	1,819,570
Water Quality	470,123	566,051	687,740	696,748	696,748	648,100
Wetlands Treatment	125,574	144,409	193,410	218,640	218,640	324,130
Water Production	3,342,469	3,149,847	4,245,371	4,225,417	4,225,417	4,120,831
SCADA - Water	-	-	-	104,000	104,000	207,240
Wastewater Collection	1,943,023	1,697,366	2,111,238	2,313,678	2,313,678	2,161,088
Wastewater Administration	11,089,374	3,805,821	4,414,470	6,702,127	6,702,127	4,236,218
Wastewater Lift Stations	8,980	41,442	3,080	3,080	3,080	3,080
SCADA - Sewer	-	-	-	14,000	14,000	66,640
Water Reclamation Facility	8,894,033	9,587,838	3,831,140	3,828,520	3,828,520	3,645,360
SCADA - WWTP	-	-	-	72,000	72,000	103,640
Wastewater	430	230	230	230	230	230
Total by Division	**50,037,443**	**44,597,194**	**36,500,083**	**41,118,180**	**41,118,180**	**36,470,924**
Expenditures by Fund						
General Fund	165,799	47,107	34,830	34,830	34,830	47,750
Highway User Revenue Fund	1,493,940	1,824,433	2,045,657	2,057,722	2,057,722	2,172,035
Water Operations	19,012,234	19,374,575	15,698,535	17,153,250	17,153,250	15,558,536

Budget Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Budget	FY 18-19 Amended	FY 18-19 Estimates	FY 19-20 Budget
Expenditures by Fund						
Sewer Operations	21,935,840	15,132,477	10,359,938	12,933,415	12,933,415	10,216,036
Sanitation	5,396,034	5,921,601	5,742,778	6,262,518	6,262,518	5,934,492
Fleet Services Fund	2,033,596	2,297,001	2,618,345	2,676,445	2,676,445	2,542,075
Total by Fund	**50,037,443**	**44,597,194**	**36,500,083**	**41,118,180**	**41,118,180**	**36,470,924**
Authorized Positions by Division						
Fleet Services	7.50	7.60	7.60	7.60	7.60	7.60
Streets	9.25	9.30	11.30	11.30	11.30	11.30
Solid Waste	14.25	12.50	13.50	13.50	13.50	13.50
Sanitation-Uncontained	3.00	4.00	4.00	4.00	4.00	4.00
Recycling, Education and Enforcement	2.00	2.00	2.00	1.00	2.00	1.00
Green Waste	1.00	2.00	2.00	2.00	2.00	2.00
Water Distribution	14.25	14.25	14.25	14.25	14.25	14.25
Water Administration	6.50	5.80	5.80	5.80	5.80	5.80
Water Resources	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality	4.00	4.00	4.00	4.00	4.00	4.00
Wetlands Treatment	2.00	1.00	1.00	2.00	1.00	2.00
Water Production	6.75	7.75	7.75	7.75	7.75	7.75
Wastewater Collection	7.25	7.25	7.25	7.25	7.25	7.25
Wastewater Administration	1.50	1.80	1.80	1.80	1.80	1.80
Water Reclamation Facility	12.75	12.75	12.75	12.75	12.75	12.75
Total Authorized FTE	**93.00**	**93.00**	**96.00**	**96.00**	**96.00**	**96.00**