



City of Avondale

City Council Meeting

 [**Link to Summary of Council Actions**](#)

 [**Link to Meeting Minutes**](#)



City of Avondale

City Council Meeting

Monday, June 15, 2020

Summary of Council Actions

Mayor and Council

Kenn Weise, Mayor

Pat Dennis, Vice Mayor

Tina Conde, Council Member | Bryan Kilgore, Council Member

Veronica Malone, Council Member | Curtis Nielson, Council Member

Mike Pineda, Council Member

Administration

Charles A. Montoya, City Manager

Gina Montes, Assistant City Manager

Tracy Stevens, Deputy City Manager

Nicholle Harris, Acting City Attorney

Marcella Carrillo, City Clerk

City Council Chambers

11465 West Civic Center Drive

Avondale, AZ 85323



Summary of Council Actions

City Council Meeting
Notice & Agenda
Monday, June 15, 2020

CITY COUNCIL CHAMBERS | 11465 WEST CIVIC CENTER DRIVE | AVONDALE, AZ 85323

WORK SESSION

Convene immediately following the 5:45 P.M. CFD Board Meeting

CALL TO ORDER BY MAYOR

1. **ROLL CALL BY THE CITY CLERK**

2. **PAVEMENT MANAGEMENT PROGRAM UPDATE**

Staff **updated** the Mayor and City Council on the City's Pavement Management Program and provide information about the overall condition of City streets.

3. **INTRODUCTION OF K9 AEIK AND K9 HANDLER OFFICER BEAU WAGNER**

Staff **introduced** K9 Aeik and K9 Handler Officer Beau Wagner to City Council.

4. **ADJOURNMENT**

Request to Speak: Anyone wishing to address the Council regarding items listed on the agenda or under unscheduled public appearance should fill out a card located at the back of the Council Chambers and hand it to the City Clerk prior to consideration of that agenda item.

REGULAR MEETING

7:00 PM

CALL TO ORDER BY MAYOR PLEDGE OF ALLEGIANCE MOMENT OF REFLECTION

1. ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2. UNSCHEDULED PUBLIC APPEARANCES (Limit three minutes per person. Please state your name.)

3. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. MINUTES

City Council **approved** the May 4, 2020 City Council Meeting Minutes. The Council will take the appropriate action.

b. COUNCIL MEETING SCHEDULE FOR 2021

City Council **approved** the 2020 City Council Meeting Schedule and authorize the City Clerk to add, move, or cancel meetings as-needed at the direction of the City Manager. The Council will take the appropriate action.

c. SERIES 12 LIQUOR LICENSE (RESTAURANT) - ZETA'S GRILL (CHANGE OF OWNERSHIP) City Council recommended **approval** to the Arizona Department of Liquor License and Control of an application for a Series 12 (Restaurant) Liquor License submitted by Amin Mohamed Sadek for the sale of alcoholic beverages at Zeta's Grill located at 2935 North Dysart Road, Suite 105, in Avondale and authorize the Mayor and City Clerk to execute the necessary documents. The Council will take appropriate action.

d. CONTRIBUTIONS ASSISTANCE PROGRAM FISCAL YEAR 2020-2021 FUNDING RECOMMENDATIONS

City Council **approved** the funding recommendations made by the City Council Subcommittee for distribution of the proposed \$110,000 Contributions Assistance Program fund. The Council will take appropriate action.

e. RESOLUTION 1045-0620 - DESIGNATION OF CHIEF FINANCIAL OFFICER FOR THE ANNUAL EXPENDITURE LIMITATION REPORTING SYSTEM (AELR)

City Council **adopted** Resolution 1045-0620 designating the Finance and Budget Director as the Chief Financial Officer for the submittal of the annual expenditure limitation report. The Council will take appropriate action.

f. RESOLUTION 1039-0620 - FIRST AMENDMENT TO FUNDING AGREEMENT FOR THE MILITARY AND VETERANS SUCCESS CENTER - WEST VALLEY

City Council **adopted** Resolution 1039-0620 approving the First Amendment to the funding agreement with the Maricopa County Community Colleges District Foundation for the Veterans Success Project. The Council will take appropriate action.

g. RESOLUTION 1040-0620 - AMENDMENT TO INTERGOVERNMENTAL AGREEMENT WITH THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY

City Council **adopted** Resolution 1040-0620 approving an Amendment to the Intergovernmental Agreement with the Regional Public Transportation Authority for FY 2020 relating to public transportation services, and authorized the Mayor or City Manager and City Clerk to execute the necessary documents. City Council will take the appropriate action.

h. RESOLUTION 1041-0620 - SECOND AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF GLENDALE FOR LANDFILL SERVICES

City Council **adopted** Resolution 1041-0620 approving the second amendment to the Intergovernmental Agreement with the City of Glendale relating to landfill disposal services and authorized the Mayor, or City Manager and the City Clerk to execute the necessary documents. The City Council will take appropriate action.

i. RESOLUTION 1042-0620 - THIRD AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF PHOENIX FOR RECYCLING SERVICES

City Council **adopted** Resolution 1042-0620 authorizing the Third Amendment to the Intergovernmental Agreement with the City of Phoenix for recyclable materials processing services and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take the appropriate action.

j. PROFESSIONAL SERVICES AND EMPLOYMENT AGREEMENT WITH CRAIG L. JENNINGS (PRESIDING JUDGE)

City Council **approved** the Judicial Advisory Board's recommendation of reappointment of Craig L. Jennings as the Presiding Judge and approve a Professional Services and Employment Agreement for an additional two-year appointment and authorized the Mayor and the City Clerk to execute the agreement. The Council will take appropriate action.

k. WATER STORAGE AGREEMENT - CENTRAL ARIZONA WATER CONSERVATION DISTRICT - TONOPAH DESERT RECHARGE PROJECT

City Council **approved** an Agreement for Storage of Water at the Tonopah Desert Recharge Project with the Central Arizona Water Conservation District and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

l. FIFTH AMENDMENT TO THE OFFICE LEASE WITH THE UNIVERSITY OF MEDICAL SCIENCES ARIZONA

City Council **approved** the Fifth Amendment to the Office Lease with the University of Medical Sciences Arizona to remain in the space on a month to month lease until December 31, 2020 and authorized the City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

m. WIRED TELECOMMUNICATIONS LICENSE AND RIGHT-OF-WAY USE AGREEMENT WITH CROWN CASTLE FIBER LLC

City Council **approved** a new Wired Telecommunications License and Right of Way Use Agreement with Crown Castle Fiber LLC to allow the placement of fiber telecommunication infrastructure in the City right of way, and authorized the Mayor or City Manager and City Clerk to execute the necessary documents. The Council will take the appropriate action.

n. RE-PLAT OF BIOLIFE AVONDALE LOTS 1B AND 1C - APPLICATION PL-20-0057

City Council **approved** a request by Mr. Joe Cirone, JMC Engineering, for a Re-Plat of BioLife Avondale Lots 1B and 1C, approximately 2.46 net acres of property located at the northeast corner of McDowell Road and 107th Avenue. The proposed Re-Plat combines two existing lots, 1.93-acre Lot 1B and 0.53-acre Lot 1C, into a single 2.46-acre parcel to accommodate future commercial development in accordance with the property's Planned Area Development (PAD) zoning. The Council will take appropriate action.

o. AUTHORIZATION TO PROCEED WITH ANNEXATION - ENTRADA – APPLICATION PL-19-0227

City Council **approved** a request by Ms. Carolyn Oberholtzer, Bergin, Frakes, Smalley & Oberholtzer, PLLC, on behalf of property owner Avondale Entrada, L.L.C., to begin the annexation process of approximately 203.86 acres generally located at the northwest corner of 107th Avenue and Broadway Road. The properties within the proposed annexation boundary are inclusive of some, but not all, unincorporated land located north of Broadway Road, west of 107th Avenue, south of Miami Avenue, and east of Avondale Boulevard. The Council will take appropriate action.

4. REGULAR AGENDA

a. PUBLIC HEARING - FISCAL YEAR 2020-2021 FINAL BUDGET

City Council **held** a public hearing to receive comment on the final budget for fiscal year 2020-2021 (FY2021) in the amount of \$280,109,400. No Council action is required.

b. PUBLIC HEARING - TRUTH IN TAXATION HEARING AND RESOLUTION 1044-0620 SETTING FORTH THE INTENT TO RAISE THE THE PROPERTY TAX LEVY

City Council **held** a public hearing and **adopted** Resolution 1044-0620 setting forth the City's intent to levy primary property taxes in the amount of \$0.6808 per hundred dollars (\$100) of assessed valuation and secondary property taxes in the amount of \$0.7434 per one hundred dollars (\$100) of assessed valuation and set the property tax adoption for July 27, 2020. The Council will take appropriate action.

c. RESOLUTION 1043-0620 - COMPREHENSIVE FINANCIAL POLICIES

City Council **adopted** Resolution 1043-0620, adopting Comprehensive Financial Policies, replacing a previous Fund Balance Policy therein, and authorized the Mayor, City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

5. ADJOURNMENT

SPECIAL MEETING
Convene immediately following the 7:00 P.M. Regular Meeting

CALL TO ORDER BY MAYOR

1. ROLL CALL BY THE CITY CLERK

2. RESOLUTION 1038-0620 - SETTING FORTH THE FINAL BUDGET FOR FISCAL YEAR 2020-2021

City Council **adopted** Resolution 1038-0620 approving the final budget for fiscal year 2020-2021 (FY2021) in the amount of \$280,109,400. The Council will take appropriate action.

3. ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone conference call.

Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.

MINUTES OF THE AVONDALE CITY COUNCIL
CITY OF AVONDALE, ARIZONA
CITY COUNCIL CHAMBER
June 15, 2020

A **Work Session** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 5:52 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Pat Dennis; Council Members Tina Conde, Veronica Malone, Curtis Nielson, and Mike Pineda.

All Council Members attended the meeting using the Zoom Cloud Meeting platform with the exception of Mayor Kenn Weise who appeared in-person.

Members Absent: Council Member Bryan Kilgore (see note below, joined at 5:55 p.m.).

Other Municipal Officials Present: Charles Montoya, City Manager; Gina Montes, Assistant City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, Acting City Attorney; Marcella Carrillo, City Clerk; Cindy Blackmore, Public Works Director; Jessica Blazina, Intergovernmental Affairs Administrator; Jeff Case, Fire Chief; Ken Chapa, Economic Development Services Director; Lindsey Duncan, Finance and Budget Director; Bryan Hughes, Parks and Recreation Director; Craig Jennings, Judge; Chris Lopez, Neighborhood and Family Services Director; Kevin Murphy, Development and Engineering Services Director; Dale Nannenga, Police Chief; Cherlene Penilla, Human Resources Director; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Approximately five members of the public were present.

1. ROLL CALL BY THE CITY CLERK

Note: Council Member Kilgore joined the meeting at 5:55 p.m.

2. PAVEMENT MANAGEMENT PROGRAM UPDATE

Thomas Struve, Pavement Management Coordinator, provided an update to the Mayor and City Council on the City's Pavement Management Program and provide information about the overall condition of City streets.

Mr. Struve stated that there are 271 centerline miles of road in the system and over six million square yards. The Pavement Management Program has been in place since 2007. In 2015, City Council set a goal to have a PCI rating of an average of 70 in the 2016 Avondale Strategic Plan. In terms of preservation, the Arizona sun is the biggest challenge. Preservation treatments range between 40 to 100 PCI, which is on the less expensive side. Treatments below 40 PCI include asphalt overlay, recycle overlay and reconstruction. Treatments below 40 PCI trigger ADA compliance and may become quite expensive.

Each year, the department compiles a composite list of all street needs. The dollars allotted are divided by the total number of needs to produce the work program. Important tools in the program include fog seal, rejuvenator, crack seal, micro/slurry seal, Fractured Aggregate Surface Treatment (FAST), and mill/overlay. For typical roadways, the department uses first and second preservation treatments between years 5 and 12, and a micro/slurry seal in approximately year 15. When the denigration dips precipitously by year 20, they will perform a mill/overlay rehab process, which restarts the timeline for the road's maintenance. The various rehabilitation timelines for the roadways were presented.

Mr. Struve reviewed the plan to expend \$2 million in each of the next six years to rehabilitate the last six historic Avondale neighborhoods. Approximately 64 percent of total roadways are 18 years old on average. They require inexpensive maintenance for the next six to eight years, meaning that it is a perfect time to complete the six historic neighborhoods. In terms of new roads, 53,055 linear feet (10.05 miles) have been added in the last four years.

The City utilizes preservation products, which are environmentally friendly. In years 2016, 2017 and 2020, they used a tire rubber modified surface sealant, using a total of 2,280 microscopic, ground recycled tires. In addition, FAST is polymerized asphalt cement, also utilizing ground recycled tires (2,720 tires in total) and is sealed with rubber-coated chips.

Mayor Weise inquired on the previous PCI rating of Avondale prior to Mr. Struve coming to Avondale. Mr. Struve was unsure of the exact rating but noted the City decision-makers have made a lot of very good decisions to help the roads of Avondale.

Council Member Nielson asked about the significant number of potholes and cracks in the Cashion area. Mr. Struve stated that he receives up to ten phone calls per month from residents in long-overdue historic residential neighborhoods asking about the status. The department staff does its best to keep up with patches as necessary, which is the best short-term stopgap procedure. Mr. Montoya added that Council appropriates additional amounts for regular maintenance. The departments categorize potholes and complaints for prioritization. Mayor Weise encouraged Council Member Nielson to send an email to department personnel to document the issues and locations of note.

Council Member Nielson noted that re-piping, sewer, and waterline upgrades are also scheduled for the next few years. The assumption is that these jobs are coordinated so that resurfaced streets are not then torn up to complete the piping projects. Mr. Montoya explained that the phased approach is directly intended to make sure the work is done in conjunction with other projects, to avoid duplication of efforts, which he described as the City's one-dig policy.

Councilmember Kilgore complimented Mr. Struve on the presentation and thanked him for taking the time to go through the extensive process and articulate the information to Council. He thanked staff for their efforts over the years and for listening to Council to make necessary adjustments. He noted Council has shared resident comments about

road maintenance and he has been hearing positive comments from residents. He noted that he does hear comments from residents in the Historic Avondale who want certain roads fixed but he understands the roads are on the plan.

Council Member Conde thanked staff for addressing requests from residents for the patching of holes. She asked whether the materials used for paving and resurfacing help to reduce vehicle noise. Mr. Struve confirmed that the rubber-coated chips are sound reducers. Council Member Conde said she was happy to see the repurposing of old tires for roadway use.

Council Member Malone suggested posting regular updates via social media in terms of the street update schedule, which will provide some peace of mind and awareness for residents. Mr. Montoya confirmed that this can be included on social media and other mediums of communication.

Council Member Pineda encouraged the department to develop a tracking mechanism to catalog citizen calls and maintain contact on the schedule for completing projects and patches.

Vice Mayor Dennis stated that only around four out of seven streets in her neighborhood were completed. She asked why all of the streets were not completed at the same time. Mr. Struve stated that he completes a windshield survey of all 3,100 street segments every 12 to 14 months. Within a residential neighborhood, there might be a difference in pavements that are not obvious to the average person. Resources available are used to triage the areas of most need. If Council provides specific areas of concern, he would be able to provide a timeline for when a specific roadway is up for maintenance.

3. INTRODUCTION OF K9 AEIK AND K9 HANDLER OFFICER BEAU WAGNER

Dale Nannenga, Chief of Police, introduced K-9 Aeik and K-9 Handler Officer Beau Wagner to City Council. The addition of K-9 Aeik was made possible through a donation from a couple living in Garden Lakes. Master Trainer Fernandez provided an overview of the K-9 selection and training process. Council Members welcomed K-9 Aeik to the City.

2. ADJOURNMENT

There being no further business before the Council, Vice Mayor Dennis moved to adjourn the Work Session meeting; Council Member Conde seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye

Vice Mayor Dennis	Aye
Mayor Weise	Aye

Meeting adjourned at 6:28 p.m.

A Regular Meeting of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 7:00 p.m.

Mayor Kenn Weise led the Pledge of Allegiance, followed by a moment of silent reflection in remembrance of Detention Officer Alvin “Al” Ramirez, who passed away last week. Mayor Weise noted that Officer Ramirez was on the City Police Force for 16 years. His death was sudden and tragic and is a reminder of the sacrifice of the City’s peace officers. At some point in time, the Council will decide whether it will have a discussion on police policies and procedures. Decisions will be made with input from staff, the Police Chiefs, and Police Department. At that time, Mayor Weise will be relying upon the input and talent of Council Members. The level of quality of the Avondale Police Department is no accident and is due to the dedication of the officers, command staff, City leaders and City Councils present and past.

Members Present: Mayor Kenn Weise; Vice Mayor Pat Dennis; Council Members Tina Conde, Bryan Kilgore, Veronica Malone, Curtis Nielson, and Mike Pineda.

All Council Members attended the meeting using the Zoom Cloud Meeting platform with the exception of Mayor Kenn Weise who appeared in-person.

Members Absent: None.

Other Municipal Officials Present: Charles Montoya, City Manager; Gina Montes, Assistant City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, Acting City Attorney; Marcella Carrillo, City Clerk; Cindy Blackmore, Public Works Director; Jessica Blazina, Intergovernmental Affairs Administrator; Jeff Case, Fire Chief; Lindsey Duncan, Finance and Budget Director; Craig Jennings, Judge; Bryan Hughes, Parks and Recreation Director; Chris Lopez, Neighborhood and Family Services Director; Kevin Murphy, Development and Engineering Services Director; Dale Nannenga, Police Chief; Cherlene Penilla, Human Resources Director; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Two members of the public were present.

1. ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2. UNSCHEDULED PUBLIC APPEARANCES

Jeff Uber introduced himself as a homeless member of the community. He stated that there is a significant homeless situation in Goodyear and Avondale and both cities should be working together now to open an emergency shelter. Mayor Weise asked Mr. Uber to keep an eye on the budget after July 1st and requested staff reach out to Mr. Uber.

3. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Mayor Weise asked if any Council Member wished to have an item removed from the Consent Agenda. Having no requests from Council, motion was made by Vice Mayor Dennis, seconded by Council Member Pineda, to approve the Consent Agenda.

Upon vote, the motion carried unanimously 6 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

Note: Council Member Veronica Malone lost connection to the meeting for approximately two minutes and was absent for the vote.

a. MINUTES

City Council approved the May 4, 2020 City Council Meeting Minutes.

b. COUNCIL MEETING SCHEDULE FOR 2021

City Council approved the 2020 City Council Meeting Schedule and authorized the City Clerk to add, move, or cancel meetings as needed at the direction of the City Manager.

c. SERIES 12 LIQUOR LICENSE (RESTAURANT) - ZETA'S GRILL (CHANGE OF OWNERSHIP)

City Council recommended approval to the Arizona Department of Liquor License and Control of an application for a Series 12 (Restaurant) Liquor License submitted by Amin Mohamed Sadek for the sale of alcoholic beverages at Zeta's Grill located at 2935 North Dysart Road, Suite 105, in Avondale and authorized the Mayor and City Clerk to execute the necessary documents.

d. CONTRIBUTIONS ASSISTANCE PROGRAM FISCAL YEAR 2020-2021 FUNDING RECOMMENDATIONS

City Council approved the funding recommendations made by the City Council Subcommittee for distribution of the proposed \$110,000 Contributions Assistance Program fund.

e. RESOLUTION 1045-0620 - DESIGNATION OF CHIEF FINANCIAL OFFICER FOR THE ANNUAL EXPENDITURE LIMITATION REPORTING SYSTEM (AELR)

City Council adopted Resolution 1045-0620 designating the Finance and Budget Director as the Chief Financial Officer for the submittal of the annual expenditure limitation report.

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h. RESOLUTION 1041-0620 - SECOND AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF GLENDALE FOR LANDFILL SERVICES

City Council adopted Resolution 1041-0620 approving the second amendment to the Intergovernmental Agreement with the City of Glendale relating to landfill disposal services and authorized the Mayor, or City Manager and the City Clerk to execute the necessary documents.

i. RESOLUTION 1042-0620 - THIRD AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF PHOENIX FOR RECYCLING SERVICES

City Council adopted Resolution 1042-0620 authorizing the Third Amendment to the Intergovernmental Agreement with the City of Phoenix for recyclable materials processing services and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents.

j. PROFESSIONAL SERVICES AND EMPLOYMENT AGREEMENT WITH CRAIG L. JENNINGS (PRESIDING JUDGE)

City Council approved the Judicial Advisory Board's recommendation of reappointment of Craig L. Jennings as the Presiding Judge and approved a Professional Services and Employment Agreement for an additional two-year appointment and authorized the Mayor and the City Clerk to execute the agreement.

k. WATER STORAGE AGREEMENT - CENTRAL ARIZONA WATER CONSERVATION DISTRICT - TONOPAH DESERT RECHARGE PROJECT

City Council approved an Agreement for Storage of Water at the Tonopah Desert Recharge Project with the Central Arizona Water Conservation District and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents.

l. FIFTH AMENDMENT TO THE OFFICE LEASE WITH THE UNIVERSITY OF MEDICAL SCIENCES ARIZONA

City Council approved the Fifth Amendment to the Office Lease with the University of Medical Sciences Arizona to remain in the space on a month to month lease until December 31, 2020 and authorized the City Manager and City Clerk to execute the necessary documents.

m. WIRED TELECOMMUNICATIONS LICENSE AND RIGHT-OF-WAY USE AGREEMENT WITH CROWN CASTLE FIBER LLC

City Council approved a new Wired Telecommunications License and Right of Way Use Agreement with Crown Castle Fiber LLC to allow the placement of fiber telecommunication infrastructure in the City right of way, and authorized the Mayor or City Manager and City Clerk to execute the necessary documents.

n. RE-PLAT OF BIOLIFE AVONDALE LOTS 1B AND 1C - APPLICATION PL-20-0057

City Council approved request by Mr. Joe Cirone, JMC Engineering, for approval of a Re-Plat of BioLife Avondale Lots 1B and 1C, approximately 2.46 net acres of property located at the northeast corner of McDowell Road and 107th Avenue. The Re-Plat combined two existing lots, 1.93-acre Lot 1B and 0.53-acre Lot 1C, into a single 2.46-acre parcel to accommodate future commercial development in accordance with the property's Planned Area Development (PAD) zoning.

o. AUTHORIZATION TO PROCEED WITH ANNEXATION - ENTRADA - APPLICATION PL-19-0227

City Council approved a request by Ms. Carolyn Oberholtzer, Bergin, Frakes, Smalley & Oberholtzer, PLLC, on behalf of property owner Avondale Entrada, L.L.C., to begin the annexation process of approximately 203.86 acres generally located at the northwest corner of 107th Avenue and Broadway Road. The properties within the annexation boundary are inclusive of some, but not all, unincorporated land located north of Broadway Road, west of 107th Avenue, south of Miami Avenue, and east of Avondale Boulevard.

4. REGULAR AGENDA

a. PUBLIC HEARING - FISCAL YEAR 2020-2021 FINAL BUDGET

City Council held a public hearing to receive comment on the final budget for fiscal year 2020-2021 (FY2021) in the amount of \$280,109,400.

Lindsey Duncan, Finance and Budget Director, provided a brief overview of the final budget with a comparison to the tentative budget. She presented various changes to the tentative budget. Additional funding was added for the Police Substation at the McDowell retail corridor, allowing for a decrease in the General Fund contingency by \$40,000. The transfer from the General Fund to the Economic Opportunities Fund was then increased. All three actions are associated with the same item. The fiscal year 2020-2021 design for Thomas Road Bridge has been advanced from year-five to year-one of the plan. Also included is an item for administrative awards that are over \$50,000. This mechanism allows the City to execute a portion of its procurement code. Items explicitly lined out in the line item budget that are greater than \$50,000 after adoption by Council, may be administratively approved by the City Manager. Interfund loans may be executed in the event that impact fees, for instance, do not bring in sufficient funds at year one, but have them later. Interfund transfers may move money from the General Fund to the Capital Funds or may be subsidies of operating funds. After today's hearing, Council will be asked to adopt the property tax levy on July 27th.

Mayor Weise opened the public hearing and did not receive any requests to speak. Mayor Weise closed the public hearing and did not receive any comments from Council. No Council action was required.

b. PUBLIC HEARING - TRUTH IN TAXATION HEARING AND RESOLUTION 1044-0620 SETTING FORTH THE INTENT TO RAISE THE PROPERTY TAX LEVY

City Council held a public hearing and considered a request to adopt Resolution 1044-0620 setting forth the City's intent to levy primary property taxes in the amount of \$0.6808 per hundred dollars (\$100) of assessed valuation and secondary property taxes in the amount of \$0.7434 per one hundred dollars (\$100) of assessed valuation and set the property tax adoption for July 27, 2020.

Ms. Duncan stated that school districts collect approximately 75 percent of property taxes, followed by the City at 12 percent, the County at 9 percent and other taxing districts at 4 percent. Property taxes are based on the valuation of the property. The valuations are calculated and established by the County. Taxes are often paid with a monthly mortgage payment through an escrow account.

Avondale is required by State statute to conduct a truth in taxation hearing this evening. The increase in property taxes outside of new construction requires a truth in taxation hearing, which must be held on or before the final budget adoption. The primary property tax levy may be increased at most by 2 percent each year, outside of new construction.

Primary property taxes may be used for any general purpose. Secondary property taxes are restricted to the repayment of bond, principal and interest. Based on assessed valuation, the levy rate for fiscal year 2020-2021 equals \$3.1 million. Council is asked to set the rate at 0.6808 per \$100 of assessed valuation for the primary levy, which is used for operations. The secondary levy is necessary to pay the principal and interest on outstanding bonds. The levy is to be set at approximately \$3.4 million or a rate of 0.7434 per \$100 of assessed valuation.

Mayor Weise opened the public hearing and did not receive any requests to speak. Mayor Weise closed the public hearing and did not receive any comments from Council.

Council Member Nielson moved to adopt Resolution 1044-0620 setting forth the City's intent to levy primary property taxes in the amount of \$0.6808 per hundred dollars (\$100) of assessed valuation and secondary property taxes in the amount of \$0.7434 per one hundred dollars (\$100) of assessed valuation and set the property tax adoption for July 27, 2020; Council Member Vice Mayor Dennis seconded the motion. Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

c. RESOLUTION 1043-0620 - COMPREHENSIVE FINANCIAL POLICIES

City Council adopted Resolution 1043-0620, adopting Comprehensive Financial Policies, replacing a previous Fund Balance Policy therein, and authorize the Mayor, City Manager and City Clerk to execute the necessary documents.

Ms. Duncan stated that these items were previously published in the budget book. Last year, Council was asked to adopt the policies as part of the budget adoption itself. The policies provide structure and guidance for the City's long-term financial planning. Many of the policies and guidelines have been established City practices but have not been formally adopted prior to last year. The City has published them in the annual detailed budget; however, the section was generally more narrative, rather than policy based. As such, the policies have been rewritten. Outside stakeholders and rating agencies evaluate the City on various objective financial benchmarks. Having formalized policies in this area sends a key message that the commitment of the governing body is strong, and that the direction is sustainable for the long term.

The policies will need to be evaluated and updated periodically as the City grows and changes. The document contains nine sections and maintains Council's existing fund balance policy adopted in 2011, with some procedural modifications for the General Fund

reserve as well as the Enterprise Fund reserves. They have established operating policies and practices in the areas of budget development and control, accounting and auditing practices, capital planning, asset replacement and guidance for debt financing and investments.

Vice Mayor Dennis thanked staff for their time and effort in updating the presented policies. Vice Mayor Dennis moved to adopt Resolution 1043-0620, adopting Comprehensive Financial Policies, replacing a previous Fund Balance Policy therein, and authorizing the Mayor, City Manager and City Clerk to execute the necessary documents; Council Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

5. ADJOURNMENT

There being no further business before the Council, Vice Mayor Dennis moved to adjourn the Regular Meeting; Council Member Kilgore seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

Meeting adjourned at 7:21 p.m.

A **Special Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 7:21 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Pat Dennis; Council Members Tina Conde, Bryan Kilgore, Veronica Malone, Curtis Nielson, and Mike Pineda.

All Council Members attended the meeting using the Zoom Cloud Meeting platform with the exception of Mayor Kenn Weise who appeared in-person.

Members Absent: None.

Other Municipal Officials Present: Charles Montoya, City Manager; Gina Montes, Assistant City Manager; Tracy Stevens, Deputy City Manager; Nicholle Harris, Acting City Attorney; Marcella Carrillo, City Clerk; Cindy Blackmore, Public Works Director; Jessica Blazina, Intergovernmental Affairs Administrator; Jeff Case, Fire Chief; Lindsey Duncan, Finance and Budget Director; Craig Jennings, Judge; Bryan Hughes, Parks and Recreation Director; Chris Lopez, Neighborhood and Family Services Director; Kevin Murphy, Development and Engineering Services Director; Dale Nannenga, Police Chief; Cherlene Penilla, Human Resources Director; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Two members of the public were present.

1. ROLL CALL BY THE CITY CLERK

2. RESOLUTION 1038-0620 - SETTING FORTH THE FINAL BUDGET FOR FISCAL YEAR 2020-2021

Lindsey Duncan, Finance and Budget Director, noted that the presentation has already been given and this is the final step in adoption.

Vice Mayor Dennis moved to adopt Resolution 1038-0620 approving the final budget for fiscal year 2020-2021 (FY2021) in the amount of \$280,109,400; Council Member Kilgore seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

2. ADJOURNMENT

There being no further business before the Council, Council Member Nielson moved to adjourn the Regular Meeting; Council Member Conde seconded the motion.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

Meeting adjourned at 7:24 p.m.

Kenn Weise, Mayor

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session, Regular, and Special Meeting of the Council of the City of Avondale held on the 15th day of June 2020. I further certify that the meeting was duly called and held, and that the quorum was present.

Marcella Carrillo, City Clerk