



City of Avondale

City Council Meeting

 [**Link to Summary of Council Actions**](#)

 [**Link to Meeting Minutes**](#)



CITY COUNCIL AGENDA

CITY COUNCIL CHAMBERS . 11465 WEST CIVIC CENTER DRIVE . AVONDALE, AZ 85323

Summary of Actions

REGULAR MEETING
February 4, 2019
7:00 PM

CALL TO ORDER BY MAYOR
PLEDGE OF ALLEGIANCE
MOMENT OF REFLECTION

1 ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2 RECOGNITION ITEMS (MAYOR PRESENTATIONS)

a. PROCLAMATION - PROFESSIONAL ENGINEERS WEEK

The Mayor and Council **issued** a Proclamation recognizing the week of February 17-23, 2019 as Professional Engineers Week.

3 UNSCHEDULED PUBLIC APPEARANCES

(Limit three minutes per person. Please state your name.)

4 CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. APPROVAL OF MINUTES

City Council **approved** the December 10, 2018 and December 17, 2018 City Council Meeting minutes. The Council will take the appropriate action.

b. PROFESSIONAL SERVICES AGREEMENT WITH STANLEY CONSULTANTS -4TH STREET LIFT STATION DESIGN SERVICES

City Council **approved** a Professional Service Agreement with Stanley Consultants, Inc. to provide design and post-design services for the 4th Street Lift Station upgrades in the amount of \$123,075 and authorized the Mayor, or City Manager and City Clerk to execute the contract documents. The Council will take appropriate action.

c. PROFESSIONAL SERVICES AGREEMENT WITH TY LIN INTERNATIONAL - DESIGN SERVICES FOR EL MIRAGE AND MC85 RIGHT TURN LANE PROJECT

City Council **approved** a Professional Services Agreement with T.Y. Lin International (T.Y. Lin) to provide design services for the El Mirage Road and Buckeye Road (MC 85) Northbound Right Turn Lane Project in the amount of

\$77,680.96 and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

d. MINOR LAND DIVISION TOLLESON UNION HIGH SCHOOL DISTRICT APPLICATION PL-18-0176

City Council **approved** a request by Mr. Casey Whiteman, with Hilgart Wilson, LLC, for a Minor Land Division (MLD) concerning 69.18 acres of land located at the northwest corner of Avondale Boulevard and Encanto Boulevard. The proposed MLD combines five separate parcels of land into a single 69.18-acre parcel, abandons existing access easements, dedicates public right-of-way, public utilities easements, and access easements to the City of Avondale. The Council will take appropriate action.

e. RESOLUTION 3519-219 - INTERGOVERNMENTAL AGREEMENT FOR SOUTHWEST FAMILY ADVOCACY CENTER WITH BUCKEYE, GOODYEAR AND MARICOPA COUNTY

City Council **adopted** Resolution 3519-219 approving an updated intergovernmental agreement (IGA) replacing the IGA and previous amendments that expired 12/31/18 and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents. The agreement, amongst the partners, explains how each agency shares equally in the operational, maintenance and administrative costs, and outlines each partner's responsibilities related to the policies and procedures of the Southwest Family Advocacy Center. The Council will take the appropriate action.

f. RESOLUTION 3520-219 - THIRD AMENDMENT TO THE 2016-2017 HOME INTERGOVERNMENTAL AGREEMENT

City Council **adopted** Resolution 3520-219 authorizing the Third Amendment to the 2016-2017 HOME Intergovernmental Agreement with Maricopa County to extend the term of the agreement and authorized the Mayor or City Manager and City Clerk to execute the necessary documents. The Council will take the appropriate action.

g. RESOLUTION 3518-219 - TOHONO O'ODHAM NATION GRANT ACCEPTANCE

City Council **adopted** Resolution 3518-219 authorizing the acceptance of grant funding from the Tohono O'odham Nation (TON) in the amount of \$25,000 for a Public Works Traveling Tap Trailer and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents. The Council will take the appropriate action.

5 PUBLIC HEARING AND ORDINANCE 1684-219 - REVISED HARVARD-TOBIN (VERDE TRAILS II) ANNEXATION

City Council **held** a public hearing and **approved** a request by Ms. Carolyn Oberholtzer, with Bergin, Frakes, Smalley, & Oberholtzer, PLLC on behalf of property owner Tobin Living Trust to adopt Ordinance 1684-219 annexing approximately 42 acres of land located east of the southeast corner of Avondale Boulevard and Broadway Road. The Council will take appropriate action.

6 PUBLIC HEARING AND ORDINANCE - REZONING TO PAD (PLANNED AREA DEVELOPMENT) - VERDE TRAILS II (APPLICATION PL-18-0197)

City Council **held** a public hearing and **approved** a request by Ms. Carolyn Oberholtzer, with Bergin, Frakes, Smalley & Oberholtzer, PLLC on behalf of property owner Tobin Living Trust, to adopt Ordinance 1683-219 rezoning approximately 39.4 gross acres located approximately one-quarter (1/4) mile east of the southeast corner of Avondale Boulevard

and Broadway Road from RR-43 (Rural Residential) to PAD (Planned Area Development) for medium density single-family residential use. The Council will take appropriate action.

7 DISCUSSION ITEMS

Council will discuss items listed below and possibly give direction to city staff to research and prepare item for future meeting.

a. **HISTORIC AVONDALE INFRASTRUCTURE PROJECTS**

Staff **presented** an update to Council on Historic Avondale infrastructure projects prioritization, timelines, and budget.

b. **COMPREHENSIVE ANNUAL FINANCIAL REPORT AND SINGLE AUDIT - FISCAL YEAR 2018**

Staff **presented** the results of the City's annual audit for the fiscal year ended June 30, 2018. This item is for information and discussion.

8 EXECUTIVE SESSION

The Council **held** an executive session pursuant to: (i) Ariz. Rev. Stat. § 38-431.03(A)(7) for discussion or consultation with the City Manager in order to consider its position and instruct the City Manager regarding negotiations for the sale/exchange of real property; and (ii) Ariz. Rev. Stat. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding conditional use permits.

9 ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone conference call.

Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council may be audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

De acuerdo con la ley A.R.S. 1-602.A.9, y sujeto a ciertas excepciones legales, se da aviso que los padres tienen derecho a dar su consentimiento antes de que el Estado o cualquier otra entidad política haga grabaciones de video o audio de un menor de edad. Las juntas del Concejo de la Ciudad pueden ser grabadas y por consecuencia, existe la posibilidad de que si hay menores de edad presentes estos aparezcan en estos videos o grabaciones de audio. Los padres puedan ejercitar su derecho si presentan su consentimiento por escrito a la Secretaria de la Ciudad, o pueden asegurarse que los niños no estén presentes durante la grabación de la junta. Si hay algún menor de edad presente durante la grabación, la Ciudad dará por entendido que los padres han renunciado sus derechos de acuerdo a la ley contenida A.R.S. 1-602.A.9.

MINUTES OF THE AVONDALE CITY COUNCIL
CITY OF AVONDALE, ARIZONA
CITY COUNCIL CHAMBER
February 4, 2019

A **Work Session** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 6:00 p.m.

Members Present: Mayor Kenn Weise; Vice Mayor Pat Dennis; Council Members Tina Conde, Bryan Kilgore, Veronica Malone, Curtis Nielson and Mike Pineda.

Members Absent: None.

Other Municipal Officials Present: Charles Montoya, City Manager; Gina Montes, Assistant City Manager; Marcella Carrillo, City Clerk; Andrew McGuire, City Attorney; Jeffrey Scheetz, Chief Information Officer; Pier Simeri, Community Relations Director; Jessica Blazina, Intergovernmental Affairs Administrator; Lindsey Duncan, Finance and Budget Director; Paul Adams, Fire Chief; Cherlene Penilla, Human Resources Director; Christopher Lopez, Neighborhood and Family Services Director; Kirk Haines, Parks and Recreation Director; Dale Nannenga, Chief of Police; Tracy Stevens, Development and Engineering Services Director; Donna Gardner, Community Engagement Manager, and Brett Harris, Chief Building Official.

Audience: Members of the public were present.

1. ROLL CALL

2. INTERNATIONAL BUILDING CODE AMENDMENTS

Brett Harris, Chief Building Official, presented an update of the Municipal Code Chapter 4, Buildings and Building Regulations to the current International Code Council construction codes which include the 2018 Editions of the, International Building Code, International Residential Code, International Mechanical Code, International Plumbing Code, International Fuel Gas Code, International Energy Conservation Code, International Existing Building Code, 2017 Edition of the National Electrical Code, and the Avondale Amendments to these codes.

Presentation included:

- Purpose and Background
- Major Changes to the International Building Code
 - o High Rise Building Standby and Backup Power; Egress Elevators
 - o Resiliency and Construction Requirements for Storm-Shelters
 - o Safety Requirements for Laboratories in Higher Education with Hazardous Materials
 - o Occupant Load Calculation for Mercantile and Office Uses
 - o Educational Door Locking Arrangements
- Major Changes to the International Residential Code

- o Additional Requirements for Roof Mounted Photo Voltaic Systems
- o Direction and Protections for the Installation of Storage Battery Systems
- o Increased Structural Requirements for Deck and Balcony Construction
- o Increases Minimum Percentage of High Efficacy Lighting Outlets to Ninety
- o Requires Dedicated Electrical Circuits for Attached and Detached Garage Outlets
- Next Steps (Discussion, Direction, and Adoption)

In response to questions from Council, Mr. Harris provided information on Section 1010 of the International Building Code. Mr. Harris explained the revisions provide schools with the option to install locking mechanisms on doors without penalty.

In response to questions from Council, Mr. Harris provided additional information on the revisions in Section R327 of the International Residential Code (storage batteries) relating to a stakeholder meeting with Tesla to discuss products and manufacturer warranties. Mr. Harris explained the storage of batteries would only be permitted in a non-habitable space, such as a laundry room.

In response to a discussion regarding storm-shelters, Fire Chief Paul Adams provided information about the additional ADA requirement that is required on a building before it can be designated as an emergency shelter facility.

Vice Mayor Dennis expressed interest in designating a storm-shelter as a pro-active step, in the event of an emergency.

In response to questions from Council, Mr. Harris provided additional information on the following:

- Section 403 of the International Building Code (high-rise buildings)
- Six-year code cycle
- Slide increase in the value of construction
- Effect on impact fees
- Garages circuit amount

3. BUDGET PROCESS OVERVIEW

Lindsey Duncan, Director of Finance and Budget, presented an overview of the 2020 budget development.

Presentation included:

- Budget Process
- Timeline Overview
- State Expenditure Limitation (Home Rule)
- Financial Policies
- Fund Accounting
- Fund Structure

- Council Work Sessions Timeline

Mayor Weise requested staff provide more information on the rainy-day fund and the history behind the fund, debt service figures as they relate to today's Council goals, and information on protecting revenue from year-to-year.

Vice Mayor Dennis requested staff include a list of budget requests that were not approved within the final budget behind the appropriate department's budget information in the final budget book.

In response to questions from Council, Ms. Duncan provided information on the Home Rule Option and the Permanent Base Adjustment expenditure limit options.

4. CITY COUNCIL EDUCATION SUPPORT FUNDING

Donna Gardner, Community Engagement Manager, presented on the utilization of funding intended to support the academic success of students in Avondale, referenced as the Aspire and Achieve Project.

Presentation included:

- Purpose of the Aspire and Achieve Project
- Key Focus Areas
 - o STEAM (Science, Technology, Engineering, Art, Math)
 - o Workforce Readiness
 - o Art and Music
 - o Civic Engagement
 - o College Success
- School Based STEAM Projects
 - o Delivery of STEAM activities to school districts within Avondale
- STEAM Fest Enhancements and other STEAM Enhancements
 - o Student awards, scholarships and STEAM event supplies
- Workforce Readiness
 - o Summer youth employment program expansion and enhancement
- Civic Engagement Scholarships
 - o Scholarships for outstanding commitment to service and civic engagement
- Student Music and Art Expo
 - o Student music and art exhibition series at the Sam Garcia Library

Mayor Weise requested the following:

- Allow all programs to be open to all stakeholders and not limited to students of public schools within the City of Avondale.
- Follow the Summer Youth Employment program closely to ensure it does not deviate from what was presented.
- Scholarship be open to all college programs and not limited to specific programs.

In response to questions from Mayor Weise, Ms. Gardner provided information on the number of new members currently on the Youth Advisory Commission due to the large number of graduating seniors in 2018.

Mayor Weise explained his initial vision for the Music and Art program included funding to teachers to purchase instruments for music programs.

Council Member Kilgore and Council Member Malone both echoed Mayor Weise's comment to have funding start in the classroom.

Council Member Kilgore expressed his gratitude to Mayor Weise for presenting the idea to allocate funds to help education within the community. Council Member Kilgore expressed his support for the Workforce Readiness program, adjusting it to allow students whose families make a little bit more money be a part of the program. Council Member Kilgore expressed his support for the Civic Engagement Scholarships, for youth who are currently serving the city by equipping them with greater skills.

Council Member Malone requested funding go directly to the classroom rather than through the Workforce Readiness program, while allowing schools to compete for funding through a competition at events like the STEM-Fest event. Council Member Malone also requested staff open the scholarships to youth who are participating in the Police and Fire cadet programs. Lastly, Council Member Malone suggested funding be used to send students to STEM programs when students lack funding for the events organized by the teachers.

In response to a question from Council Member Malone, Charles Montoya, City Manager, expressed the difficulty staff is facing to ensure equality with six school districts within the City of Avondale. Mr. Montoya explained specific criteria will be needed to ensure the funding is stretched.

Mayor Weise requested staff bring the item back for a future Work Session in the next 60 days. Mayor Weise also requested a survey be submitted to City Council including who the resources are open to and where the funding should go.

Council Member Dennis requested the various STEAM events provide for the opportunity to have awards go back to the winning school/club. Council Member Dennis echoed Council Member Malone's comments on having the scholarships be open to youth participating in the police and fire cadet programs.

In response to questions from Mayor Weise, Chris Lopez, Neighborhood and Family Services Director, provided additional information on the Summer Youth Employment Program and the various programs offered at the Resource Center, specifically by Goodwill.

Council Member Nielson requested staff focus on promoting the programs to ensure students are aware of the opportunities.

Mayor Weise presented interest in using other cities and town's programs as a guiding basis to a successful program. It was the majority preference to have future programs be open to students from any school within the City of Avondale, giving first preference to public school.

5. ADJOURNMENT

There being no further business before the Council, Mayor Weise moved to adjourn the meeting. Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

Meeting adjourned at 7:21 p.m.

A **Regular Meeting** of the City Council of the City of Avondale, Arizona was convened at 11465 Civic Center Drive in open and public session at 7:38 p.m.

Following a moment of silent reflection, Mayor Kenn Weise led the Pledge of Allegiance.

Members Present: Mayor Kenn Weise; Vice Mayor Pat Dennis; Council Members Tina Conde, Bryan Kilgore, Veronica Malone, Curtis Nielson, and Mike Pineda.

Members Absent: None.

Other Municipal Officials Present: Charles Montoya, City Manager; Gina Montes, Assistant City Manager; Marcella Carrillo, City Clerk; Andrew McGuire, City Attorney; Jeffrey Scheetz, Chief Information Officer; Lindsey Duncan, Finance and Budget Director; Linda Mendenhall, Deputy City Clerk; Tracy Steven, Development and Engineering Services Director; Pier Simeri, Community Relations and Public Affairs Director; Jessica Blazina, Intergovernmental Affairs Administrator; Paul Adams, Fire Chief; Christopher Lopez, Neighborhood and Family Services Director; Kirk Haines, Parks and Recreation Director; Dale Nannenga, Police Chief, and David Janover, City Engineer and Ken Galica, Division Lead Planner.

Audience: Members of the public were present.

1 ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

2 RECOGNITION ITEMS (MAYOR PRESENTATIONS)

a. PROCLAMATION – PROFESSIONAL ENGINEERS WEEK

Tracy Stevens, Development and Engineering Services Director, thanked Council for recognizing the work performed by the Engineers in the Development and Engineering Services Department and Public Works. She introduced staff in attendance.

Mayor Weise stated everything engineering staff do in the City goes unnoticed until something goes wrong and expressed his appreciation for the preventative maintenance measures. Council Member Conde echoed the statements made by Mayor Weise and expressed her appreciation for their work.

Mayor Weise read the proclamation, recognizing the week of February 17 – 23, 2019 as Professional Engineers Week.

3 UNSCHEDULED PUBLIC APPEARANCES

None.

4 CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Mayor Weise asked if any Council Member wished to have an item removed from the Consent Agenda. Having no requests from Council, motion was made by Council Member Kilgore to approve the Consent Agenda, seconded by Council Member Pineda.

Upon vote, the motion carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

a. APPROVAL OF MINUTES

City Council approved the December 10, 2018 and December 17, 2018 City Council Meeting minutes.

b. PROFESSIONAL SERVICES AGREEMENT WITH STANLEY CONSULTANTS - 4TH STREET LIFT STATION DESIGN SERVICES

City Council approved a Professional Service Agreement with Stanley Consultants, Inc. to provide design and post-design services for the 4th Street Lift

Station upgrades in the amount of \$123,075 and authorized the Mayor, or City Manager and City Clerk to execute the contract documents.

c. PROFESSIONAL SERVICES AGREEMENT WITH TY LIN INTERNATIONAL - DESIGN SERVICES FOR EL MIRAGE AND MC85 RIGHT TURN LANE PROJECT

City Council approved a Professional Services Agreement with T.Y. Lin International (T.Y. Lin) to provide design services for the El Mirage Road and Buckeye Road (MC 85) Northbound Right Turn Lane Project in the amount of \$77,680.96 and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents.

d. MINOR LAND DIVISION TOLLESON UNION HIGH SCHOOL DISTRICT APPLICATION PL-18-0176

City Council approved a request by Mr. Casey Whiteman, with Hilgart Wilson, LLC, for approval of a Minor Land Division (MLD) concerning 69.18 acres of land located at the northwest corner of Avondale Boulevard and Encanto Boulevard. The proposed MLD combines five separate parcels of land into a single 69.18-acre parcel, abandons existing access easements, dedicates public right-of-way, public utilities easements, and access easements to the City of Avondale.

e. RESOLUTION 3519-219 - INTERGOVERNMENTAL AGREEMENT FOR SOUTHWEST FAMILY ADVOCACY CENTER WITH BUCKEYE, GOODYEAR AND MARICOPA COUNTY

City Council approved a request to adopt Resolution 3519-219 approving an updated intergovernmental agreement (IGA) replacing the IGA and previous amendments that expired 12/31/18 and authorize the Mayor, or City Manager and City Clerk to execute the necessary documents. The agreement, amongst the partners, explains how each agency shares equally in the operational, maintenance and administrative costs, and outlines each partner's responsibilities related to the policies and procedures of the Southwest Family Advocacy Center.

f. RESOLUTION 3520-219 - THIRD AMENDMENT TO THE 2016-2017 HOME INTERGOVERNMENTAL AGREEMENT

City Council approved a request to adopt Resolution 3520-219 authorizing the Third Amendment to the 2016-2017 HOME Intergovernmental Agreement with Maricopa County to extend the term of the agreement and authorized the Mayor or City Manager and City Clerk to execute the necessary documents.

g. RESOLUTION 3518-219 - TOHONO O'ODHAM NATION GRANT ACCEPTANCE

City Council approved a request to adopt Resolution 3518-219 authorizing the acceptance of grant funding from the Tohono O'odham Nation (TON) in the amount of \$25,000 for a Public Works Traveling Tap Trailer and authorized the Mayor, or City Manager and City Clerk to execute the necessary documents.

Clerks Note: Items 5 & 6 were presented together.

5 PUBLIC HEARING AND ORDINANCE 1684-219 - REVISED HARVARD-TOBIN (VERDE TRAILS II) ANNEXATION

City Council held a public hearing regarding a request by Ms. Carolyn Oberholtzer, with Bergin, Frakes, Smalley, & Oberholtzer, PLLC on behalf of property owner Tobin Living Trust to adopt Ordinance 1684-219 annexing approximately 42 acres of land located east of the southeast corner of Avondale Boulevard and Broadway Road.

Ken Galica, Lead Division Planner, reported on the Harvard-Tobin Annexation and the rezone of approximately 42 acres of land directly adjacent to the Verde Trails Unit I properties. The Verde Trails II project will be 146 single-family detached lots with 23% open space overall and will fully integrate with the Verde Trails Community. The design requirements will ensure the streetscapes are visually interesting and provide ample variety.

Mayor Weise opened the public hearing and asked if anyone wished to comment on the item. Having no requests from those present to address the item, Mayor Weise declared the public hearing closed.

In response to an inquiry by Vice Mayor Dennis, Mr. Galica stated that traffic engineering would address crossing options for the trails.

Council Member Kilgore moved to adopt Ordinance 1684-219 – Revised Harvard-Tobin (Verde Trails II) Annexation; seconded by Council Member Malone.

Upon vote, the motion carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

6 PUBLIC HEARING AND ORDINANCE - REZONING TO PAD (PLANNED AREA DEVELOPMENT) - VERDE TRAILS II (APPLICATION PL-18-0197)

City Council held a public hearing regarding a request by Ms. Carolyn Oberholtzer, with Bergin, Frakes, Smalley & Oberholtzer, PLLC on behalf of property owner Tobin Living Trust, to adopt Ordinance 1683-219 rezoning approximately 39.4 gross acres located approximately one-quarter (1/4) mile east of the southeast corner of Avondale Boulevard and Broadway Road from RR-43 (Rural Residential) to PAD (Planned Area Development) for medium density single-family residential use. The Council will take appropriate action.

Mayor Weise opened the public hearing and asked if anyone wished to comment on the item. Having no requests from those present to address the item, Mayor Weise declared the public hearing closed.

Council Member Kilgore moved to adopt Ordinance 1683-219 and approval of the Application PL-18-197 subject to three (3) conditions as recommended by the Planning Commission on December 20th; seconded by Council Member Malone.

Upon vote, the motion carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

7 DISCUSSION ITEMS

Council discussed items listed below and gave direction to city staff to research and prepare item for future meeting.

a. HISTORIC AVONDALE INFRASTRUCTURE PROJECTS

David Janover, City Engineer, provided an update to Council on Historic Avondale infrastructure projects prioritization, timelines, and budget.

Presentation included:

- Area 1 - 3rd Avenue to Central Avenue; Western to MC85 (\$3,013,750)
- Area 2 - 3rd Avenue/3rd Place to Central; Western to Dooley (\$4,831,500)
- Area 3 - Cashion, 113th to 111th Avenue; Durango to MC85 (\$9,545,750)
- Area 4 - Central to 4th Street; Elm to Harrison (\$5,458,875)
- Area 5 - 1st Street to Central, Whyman to MC85: Greenleaf, and 4th Street to 7th Street, Pacific to Western (\$3,255,000)
- Area 6 - Las Ligas, 127th Avenue to 125th Avenue; Elwood to Illini Street (\$2,790,375)

Mr. Janover reviewed the proposed project timeline and budget information.

Lindsey Duncan, Finance and Budget Director, reported on the funding sources for the improvement projects.

- Streets - \$12 Million – Citywide Street Overlay
- Water - \$16 Million – 10 Million Bond/\$6 Million Water Operations

- Wastewater - \$0.6 Million Wastewater Operations

In response to a question from Council Member Malone, Mr. Janover stated sidewalk improvements are included in the resurfacing of streets.

In response to questions from Vice Mayor Dennis, Mr. Janover responded that the 18-month design timeframe is a typical timeframe due to utility needs. Mr. Janover also explained Las Ligas will not need any additional pavement preservation treatments outside of the planned treatments. Mr. Janover explained using the funds from the Citywide Street Overlay account will not impact other street maintenance needs.

In response to a concern raised by Vice Mayor Dennis with respect to the budget, Mr. Montoya explained the budgeted amount will roll over to the following year and staff conducts an annual pavement maintenance index to determine if additional funds will be requested.

In response to questions from Council Member Nielson, Mr. Janover responded that there is flexibility in modifying waterline projects and if something does need to be shifted, staff will make the necessary changes.

Mr. Montoya echoed Mr. Janover's response, ensuring Council that staff will correct emergency issues with an immediate correction and modify the plan as needed.

In response to questions from Council Member Nielson, Ms. Duncan responded that staff will revisit all the projects in the CIP on an annual basis, ensuring the budgeted amount match the environment and inflation.

Council Member Kilgore expressed his appreciation to staff for listening to council's requests for prioritizing projects and evaluations of each area for improvements.

Mayor Weise echoed Council Member Kilgore's comments. Mayor Weise also thanked Council Member Malone for bringing this matter to Council's attention last year, and expressed concerns with sufficient funds within the budget, flexibility for the projects and HURF funding.

In response to a question from Mayor Weise, Ms. Duncan explained if there was an increase in HURF funding, staff would look at the funding with the all priorities in mind to determine where the additional funding would best support council's policy and needs.

Mr. Montoya explained Development and Engineering will be requesting one additional project manager to ensure timelines and costs are met.

b. COMPRESHENSIVE ANNUAL FINANCIAL REPORT AND SINGLE AUDIT – FISCAL YEAR 2018

Lindsey Duncan, Finance and Budget Director, presented the results of the City's Annual Financial Report (CAFR) and the Annual Audit for 2018.

Presentation included:

- Comprehensive Annual Financial Report (CAFR)
- Communication with Governance
- Single Audit Report
- Highway User Revenue Fund (HURF) Report
- Annual Expenditure Limitation Report (AELR)

Ms. Duncan shared the results of the financial statement indicating 1.7% increase in our total net position from 2017 to 2018 in Avondale's Capital Assets. She indicated that Avondale is in a strong financial position highlighting the 5.5% decrease in total net position from 2017 to 2018 in Avondale's General Fund.

Ms. Duncan explained that the CAFR contains the basic financial statements, management discussion as well as additional information. She reviewed the definitions for the internal controls and deficiencies.

Ms. Duncan reviewed the Communication with Governance, which is a letter regarding the audit written to Council and Management that covered:

- Changes in accounting policies
- Describes estimates
- Describes interaction with staff
- Un-/Corrected misstatements
- Findings and issues referenced

Ms. Duncan reviewed the Communication with Management, which is a letter regarding the audit written to Senior Management covering:

- Comments and suggestions regarding internal control deficiencies:
 - o Inventory
 - o Procurement Cards
 - o Capital Asset Capitalization Policy
 - o Information Technology User Rights
 - o Development Impact Fees

Ms. Duncan reviewed the Single Audit Report findings:

- No questioned costs
- Material weaknesses
 - o Bank reconciliations
 - o Prior period adjustment: long-term storage credits on inventory
 - o Material audit adjustments

Ms. Duncan reviewed the HURF audit, indicating there were no issued noted.

Charles Montoya, City Manager, expressed his concerns to Council regarding the audit.

In response to a question from Mayor Weise, Ms. Duncan stated staff will provide an update to Council on their progress in addressing the deficiencies listed in the audit within the next quarter.

8 EXECUTIVE SESSION

The Council adjourned the meeting to meet in executive session pursuant to: (i) Ariz. Rev. Stat. § 38-431.03(A) (7) for discussion or consultation with the City Manager in order to consider its position and instruct the City Manager regarding negotiations for the sale/exchange of real property; and (ii) Ariz. Rev. Stat. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding conditional use permits.

9 ADJOURNMENT

Council Member Pineda moved to adjourn the meeting into Executive Session; seconded by Council Member Malone.

Upon vote, the motion was carried unanimously 7 to 0.

Council Member Conde	Aye
Council Member Kilgore	Aye
Council Member Malone	Aye
Council Member Nielson	Aye
Council Member Pineda	Aye
Vice Mayor Dennis	Aye
Mayor Weise	Aye

Meeting adjourned at 8:37 p.m.

Mayor Kenn Weise

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session Meeting of the Council of the City of Avondale held on the 4th day of February 2019. I further certify that the meeting was duly called and held and that the quorum was present.

Marcella Carrillo, CMC
City Clerk