



City of Avondale

Parks and Recreation Advisory Board

 [**Link to Summary of Council Actions**](#)

 [**Link to Meeting Minutes**](#)



**Parks and Recreation Advisory Board
Wednesday, May 13, 2020 at 6:30 P.M.**

Online Meeting

Join the meeting: <https://avondaleaz.zoom.us/j/7773818863>

Using a Mobile Device? Download the Zoom Cloud Meeting App

Join the meeting with audio only: Call 301-715-8592 (meeting ID: 777-381-8863)

Agenda

1. Roll Call by Staff Liaison
2. Staff and Board Member Introductions – Discussion Item Only
3. Approval of Minutes - Approved
4. Special Events Update – Discussion Item Only
5. Parks Update – Discussion Item Only
6. Parks and Recreation Advisory Board Bylaws Discussion – Discussion Item Only
7. Parks and Recreation Fee Policy Discussion – Discussion Item Only
8. Updates from Parks and Recreation Staff – Discussion Only – Discussion Item Only
9. Reports from Board Members – Discussion Only – Discussion Item Only
10. Future Agenda Items – Discussion Only – Discussion Item Only
11. Adjournment

Board Members:

Oscar De Alba – Chair	Michelle Molina
Katherine Hall – Vice Chair	Arrajane Rivera
Glen Hein	Monique Ayers
Glenn Coleman	
Janet Beason	

Staff Liaisons:

Bryan Hughes – Director
Dominic DeCono – Management Analyst



Aspiring. Achieving. Accelerating.

Members will attend either in person or by telephone conference call.

Los miembros asistirán en persona o vía teleconferencia.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaría de la Ciudad al 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta.

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Minutes

1. Roll Call by Staff Liaison

Members Present: Chairman Oscar De Alba, Glen Hein, Glen Coleman, Janet Beason, Kathy Hall

Members Absent: Michelle Molina, Monique Ayers and Arrajanee Rivera

Staff Members Present: Director Bryan Hughes and Management Analyst Dominic DeCono.

2. Staff and Board Member Introductions

De Alba: 2nd year on board, happy to help. Coleman: 4th year onboard, enjoy the community. Beason, 1st year on board, learning about parks. Hein, 4th year on board, previous chair. Hall, board 4th year, help others any way I can. Bryan, 25 years in recreation, with Fountain Hills and Florence and helped build facilities to grow each place. Arrived in March.

3. Approval of Minutes

The Parks and Recreation Advisory Board will consider the approval of the February 12, 2020 Meeting Minutes.

Motion: Boardmember Hein
2nd: Boardmember Coleman

Unanimous to approve minutes 5 to 0.

4. Special Events Update

Director Hughes provided an update regarding canceled special events as a result of Covid-19. Tentatively, WaterPalooza is still scheduled on July 4th and Director Hughes explained that events for Fall 2020 are still planned to be held with social distancing measures planned. This will include Cycle Avondale, Billy Moore Days and Winterfest.

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Vice Chair Hall asked if fall events will be impacted as a result of lost revenue. Director Hughes explained the events will continue as usual, with possible sponsorship loss. Director Hughes also mentioned that fees and parks costs will not be raised to supplement lost revenue.

5. Parks Update

Director Hughes gave a presentation regarding updates to various Park facilities. This included court and plaza upgrades to Friendship Park, Festival Fields upgrades (skatepark, basketball and pickleball courts), Dessie Lorenz landscape upgrades and DeConcini Park demolition.

Director Hughes also updated board members regarding a Parks project to install 18 new parks rules signs at all parks with the exception of Friendship Park and Festival Fields. Hughes also touched on future projects, which include Dessie Lorenz Park lighting improvements and a variety of improvements at Donnie Hale Park. These include, ball field improvements, basketball courts, mini pitch courts, lighting and plaza upgrades.

Boardmember Coleman asked about revenue impacting park maintenance, which Director Hughes responded saying that will not happen and park maintenance will continue as usual. Vice Chair Hall asked about when Splash Pads will be open, which Director Hughes responded saying that they will likely open around Memorial Day weekend.

6. Parks and Recreation Advisory Board Bylaws Discussion

Role of the Advisory Board and New Member Orientation

Director Hughes mentioned that Board Bylaws had been mentioned as a future topic item and discussed reviewing the role of the advisory board and conducting a new member orientation. This includes visiting city sites and discussing improvements that would be of value to the Parks and Recreation Department.

Boardmember Beason expressed her agreement and desire to conduct a new member orientation.

7. Parks and Recreation Fee Policy Discussion

Existing Policy Review

Director Hughes mentioned that the Fee policy was a topic for future discussion that the board desired to mentioned and Director Hughes expressed a desire to work with the board to update the policy. Director Hughes also explained the various types of cost recovery and ideas on what the policy could be changed to.

Boardmember Beason asked about how Covid-19 refunds impacted the department budget. Director Hughes and Dominic mentioned that the department has hit all of their revenue goals (with the exception of facility reservations) even with the issued refunds.

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Dominic DeCono – Management Analyst

8. Updates from Parks and Recreation Staff – Discussion Only

Director Hughes briefly touched on how the department reacted to the Covid-19 measures being taken by the city and other communities by providing a timeline of the closure and reopening of various facilities.

Chairman De Alba asked what additional measures were being taken regarding cleaning Parks facilities, to which Director Hughes mentioned additional power washing and disinfectant was being used.

Boardmember Beason asked how the department is enforcing social distancing, to which Director Hughes mentioned that the departments' recreation assistants are monitoring the parks and using additional signage, but also mentioned it will be an on-going challenge.

9. Reports from Board Members – Discussion Only

Boardmember Beason expressed support about the reporting by staff and hoped for additional reports in the future.

Chairman De Alba mentioned when he was walking Friendship Park that he saw lots of loose rusted scrap metal a few weeks ago and asked if parks staff could look into cleaning it up. Director Hughes responded saying clean up will take place.

Councilmember Coleman asked if Avondale was still a member of the tree board, which Director Hughes mentioned that Avondale is still.

10. Future Agenda Items – Discussion Only

Director Hughes mentioned topics that will be discussed in the future such as Alamar Park and APRA Conference. He mentioned there will be opportunities for boardmember participation for these topics in the future.

Boardmember Beason asked if the next meeting will be held at City Hall, to which he responded we are unsure but hopeful.

11. Adjournment

Motion: Boardmember Beason
2nd Boardmember Coleman:

5 to 0

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