City of Avondale

City Council Meeting

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City of Avondale

Communities Facilities District Board Meeting

Monday, May 18, 2020

Summary of Board Actions

District Board Members

Kenn Weise, Chairperson

Pat Dennis, Vice Chairperson

Robert Antoniak, Board Member | Tina Conde, Board Member

Bryan Kilgore, Board Member | Kevin Kugler, Board Member

Veronica Malone, Board Member | Curtis Nielson, Board Member

Mike Pineda, Board Member

District Administration

Charles A. Montoya, District Manager

Gina Montes, Assistant District Manager

Michael Wawro, District Attorney

Marcella Carrillo, District Clerk

Online Meeting

Join the meeting and view presentations: https://avondaleaz.zoom.us/j/3083557784

Using a Mobile Device? Download the Zoom Cloud Meeting App

Join the meeting with audio only: Call 301-715-8592 (meeting ID: 308 355 7784)

Summary of Board Actions

Communities Facilities District Board
Online Meeting
Notice & Agenda
Monday, May 18, 2020

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LAKIN COMMUNITY FACILITIES DISTRICT BOARD
REGULAR MEETING
5:45 PM

CALL TO ORDER BY DISTRICT CHAIR

1. **ROLL CALL BY THE DISTRICT CLERK**
2. **APPROVAL OF MINUTES**
   The District Board did not approve the June 3, 2019 and the July 22, 2019 board meeting minutes. The District Board will take appropriate action. Item was inadvertently skipped and not voted upon.
3. **RESOLUTION 1-2020 - RE-NAMING OF COMMUNITY FACILITIES DISTRICT FROM LAKIN TO ALAMAR**
   The District Board adopted Resolution 1-2020, changing the name of the Lakin Community Facilities District (CFD) to Alamar Community Facilities District and making the change retroactive to the date of formation of the Community Facilities District. The Board will take appropriate action.
4. **RESOLUTION 2-2020 - ADOPTION OF THE ALAMAR (FORMERLY LAKIN) COMMUNITY FACILITIES DISTRICT FISCAL YEAR 2021 TENTATIVE BUDGET**
   The District Board adopted Resolution 2-2020 setting forth the fiscal year 2020-2021 tentative budget. The District Board will take appropriate action.
5. **ADJOURNMENT**

Members will attend either in person or by telephone conference call. Los miembros participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

MINUTES OF THE LAKIN (ALAMAR) COMMUNITY FACILITIES DISTRICT BOARD MEETING

CITY OF AVONDALE, ARIZONA
ONLINE MEETING
May 18, 2020

The May 18, 2020 Lakin Communities Facilities District Board meeting was hosted online using the Zoom Cloud Meeting platform. All participants attended by phone or video.

A **Regular Meeting** of the Lakin Communities Facilities District Board of the City of Avondale, Arizona was convened in open and public session at 5:47 p.m.

Members Present: Chairperson Kenn Weise; Vice Chairperson Pat Dennis; Board Members Robert Antoniak, Tina Conde, Bryan Kilgore, Veronica Malone, Curtis Nielson, and Mike Pineda.

Note: All Board Members attended the meeting through phone or video conference.

Members Absent: Board Member Kevin Kugler.

Other Municipal Officials Present: Charles Montoya, District Manager; Gina Montes, Assistant District Manager; Tracy Stevens, Deputy District Manager; Michael Wawro, District Attorney; Marcella Carrillo, District Clerk; Cindy Blackmore, Public Works Director; Jeff Case, Fire Chief; Ken Chapa, Economic Development Services Director; Lindsey Duncan, Finance and Budget Director; Bryan Hughes, Parks and Recreation Director; Dale Nannenga, Police Chief; Cherlene Penilla, Human Resources Director; Jeffrey Scheetz, Chief Information Officer; and Pier Simeri, Marketing and Public Relations Director.

Audience: Approximately 9 members of the public were present.

1. ROLL CALL BY THE DISTRICT CLERK

2. APPROVAL OF MINUTES

The District Board to consider a request to approve the June 3, 2019 and the July 22, 2019 board meeting minutes.

Note from the City Clerk: The approval of the minutes was not voted upon and was inadvertently skipped by the Board. This item will be brought back for a vote at the next meeting.

3. RESOLUTION 1-2020 - RE-NAMING OF COMMUNITY FACILITIES DISTRICT FROM LAKIN TO ALAMAR

The District Board will consider the adoption of Resolution 1-2020, changing the name of the Lakin Community Facilities District (CFD) to Alamar Community Facilities District and making the change retroactive to the date of formation of the Community Facilities District.

Lindsey Duncan, Finance and Budget Director, explained when the district was created in 2018, the district was named under the title of the former landowner as the Lakin Community Facilities District. Since that time, the developer has identified a new name for the community. To prevent future confusion when residents receive their property tax bills and to be consistent

with the name of the community, staff recommends renaming the district to Alamar Community Facilities District.
Chairperson Weise moved to adopt Resolution 1-2020, changing the name of the Lakin Community Facilities District (CFD) to Alamar Community Facilities District and making the change retroactive to the date of formation of the Community Facilities District; Board Member Pineda seconded the motion.

Upon vote, the motion was carried unanimously 8 to 0.

Board Member Kilgore	Aye
Board Member Conde	Aye
Board Member Nielson	Aye
Board Member Malone	Aye
Board Member Pineda	Aye
Board Member Antoniak	Aye
Vice Chairperson Dennis	Aye
Chairperson Weise	Aye

4. RESOLUTION 2-2020 - ADOPTION OF THE ALAMAR (FORMERLY LAKIN) COMMUNITY FACILITIES DISTRICT FISCAL YEAR 2021 TENTATIVE BUDGET

The District Board will consider a request to adopt Resolution 2-2020 setting forth the fiscal year 2020-2021 tentative budget.

Lindsey Duncan, Finance and Budget Director, provided an overview of the fiscal year 2021 tentative budget which mirrors the City's budget process. The tentative budget established the maximum expenditure limitation and may be reduced or realigned but it cannot be increased. The tentative budget may be amended throughout the fiscal year, but it does require board adoption for any major amendments but those are not anticipated.

Since the formation in 2018, the board had not issued any bonds; therefore, a secondary property tax is not required as there are no principle or interest to be paid on the bonds. Staff are waiting for development to continue to occur to raise the valuation of the properties before debt is issued to reimburse the developer for the infrastructure. On the operating side, state statute, as well as the election establishing the district, established a maximum primary rate of $0.30 for every $100 of net accessed value. This raises approximately $5,436 when applying the mentioned rate to the current value. Also included in the tentative budget is an estimate of approximately $24,800 to be collected from the developer for insurance payments. The way the agreement was established, the developer is responsible for the insurance in the event that the primary rate does not raise sufficient funds to cover the cost of the insurance. That estimate is included but will not be charged the full amount if the insurance comes at a lower amount.

The total expenditures and revenues are established at $30,280, being a balanced budget. The major budget needs for fiscal year 2021 include an anticipated district insurance policy premium and miscellaneous district expenses should they be incurred. A public notice was issued on May 15th and will be issued again on May 22nd. The Board will hold a public hearing to adopt the final budget on June 1st and adopt the property tax levy on June 15th.

Chairperson Weise moved to adopt Resolution 2-2020 setting forth the fiscal year 2020-2021 tentative budget; Board Member Malone seconded the motion.
Upon vote, the motion was carried unanimously 8 to 0.

Board Member Kilgore	Aye
Board Member Conde	Aye
Board Member Nielson	Aye
Board Member Malone	Aye
Board Member Pineda	Aye
Board Member Antoniak	Aye
Vice Chairperson Dennis	Aye
Chairperson Weise	Aye

5. ADJOURNMENT

There being no further business before the Board, Board Member Malone moved to adjourn the Regular Meeting; Board Member Nielson seconded the motion.

Upon vote, the motion was carried unanimously 8 to 0.

Board Member Kilgore	Aye
Board Member Conde	Aye
Board Member Nielson	Aye
Board Member Malone	Aye
Board Member Pineda	Aye
Board Member Antoniak	Aye
Vice Chairperson Dennis	Aye
Chairperson Weise	Aye

Meeting adjourned at 5:58 p.m.

_____
Kenn Weise, Chairperson

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Lakin Communities Facilities District Board of the City of Avondale held on the 18th day of May 2020. I further certify that the meeting was duly called and held and that the quorum was present.

_____
Marcella Carrillo, District Clerk