



City of Avondale

Energy, Environment and Natural Resources
Commission



[Link to Summary of Council Actions](#)



[Link to Meeting Minutes](#)



**The Energy, Environment and Natural Resources Commission
Avondale Civic Center, 11465 West Civic Center Drive, Sonoran Room
Wednesday, February 26, 2020 at 6:30 P.M.**

Summary of Action

- 1. Roll Call by Staff Liaison at 6:36 PM.**
- 2. Unscheduled Public Appearances. None.**
- 3. Introductions of New and Current Members and Staff. Discussed.**
- 4. Open Meetings Law & Commission Responsibilities Presentation (Linda Mendenhall, City Clerk's Office). Discussed.**
- 5. Elections for Chair and Vice Chair (For Action). Approved.**
- 6. Approval of November 6, 2019 Minutes (For Action). Approved.**
- 7. MSP & Green Business Program Update (Staff Liaison). Discussed.**
- 8. Discussion of Future Agenda Items. Discussed.**
- 9. Adjournment. Meeting Adjourned at 7:24 PM to March 25, 2020 at 6:30 PM.**

Respectfully submitted,

Tiffany Copp,
Senior Management Analyst
Development & Engineering Services

Members will attend either in person or by telephone conference call.

Los miembros asistirán en persona o vía teleconferencia.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaría de la Ciudad al 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.



**The Energy, Environment and Natural Resources Commission
Avondale Civic Center, 11465 West Civic Center Drive, Sonoran Room
Wednesday, February 26, 2020 at 6:30 P.M.**

Minutes

Meeting called to order at 6:36 PM.

1. Roll Call by Staff Liaison

Commissioners Present: Litzzy Hernandez, Ariel Gomez, Paul Lemmon, Bernadette Barba, Rebecca Forstner.

Commissioner Barry Upshaw joined the meeting just before 7 PM.

2. Unscheduled Public Appearances.

None.

3. Introductions of New and Current Members and Staff.

All Commissioners present introduced or re-introduced themselves to one another. Staff members Tiffany Copp, Elisabeth Kahn and Linda Mendenhall also introduced themselves and their roles in the City.

4. Open Meetings Law & Commission Responsibilities Presentation (Linda Mendenhall, City Clerk's Office).

Linda Mendenhall, Deputy City Clerk, provided a presentation on Open Meetings Law & Commission Responsibilities. Ms. Mendenhall discussed best practices and common pitfalls to avoid, to ensure that Commissioners and staff remain compliant with Open Meetings Laws.

5. Elections for Chair and Vice Chair (For Action).

Commissioner Lemmon nominated Commissioner Hernandez to continue as Chair. No other nominations for Chair were received. Commissioner Forstner self-nominated for Vice Chair. No other nominations for Vice Chair were received.

Commissioner Lemmon moved to appoint Commissioner Hernandez as Chair and Commissioner Forstner as Vice Chair. Commissioner Forstner Seconded. The motion carried unanimously.

6. Approval of November 6, 2019 Minutes (For Action).

Commissioner Lemmon moved to approve the November 6, 2019 Minutes of the EENRC. Commissioner Gomez seconded. The motion carried unanimously.

7. MSP & Green Business Program Update (Staff Liaison).

Ms. Copp informed the Commission that the City had formally adopted an Electric Vehicle (EV) Policy and that it was pushed out to staff last week to review and



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acknowledge. Ms. Copp reminded commissioners that the City added three electric vehicles to the fleet last year, as well as installed charging stations at City Hall and the Municipal Operations Service Center (MOSC). Per the EV Policy, staff can charge their personal vehicles for up to four hours in lieu of receiving their dollar a day under the City's Trip Reduction Program.

Ms. Copp notified Commissioners that a contract was put in place with a composting company to try and divert additional waste from trash bins. A marketing campaign is being developed to educate staff about composting and how to successfully participate in the composting program; after which time the composting bins will be placed in the City Hall lunchroom as well as the lunchroom at the MOSC.

Ms. Copp explained the Municipal Sustainability Plan for new Commissioners and how the City's "Green Team", made up of department directors, is working to finalize the goals of that plan. The next meeting of the Green Team is scheduled for the end of March. Ms. Copp will send an email to the Commissioners containing a link to the MSP and the report completed last year.

8. Discussion of Future Agenda Items.

Ms. Copp advised the Commission about a request received from Commissioner Albrigo, who was excused from tonight's meeting, to add infrastructure and cybersecurity as a future agenda item.

Ms. Copp then read this statement from the City's IT Department regarding cybersecurity:

While the City does not discuss its cybersecurity operations outside of the organization for security purposes, it does follow best practices, policies, and procedures to mitigate malicious attacks. The City maintains a cybersecurity posture to safeguard critical and sensitive data, resources, and systems. With the ever-changing and evolving cyber threat landscape, the City consistently evaluates, updates, and enhances its procedures, systems, and toolsets.

Commissioner Lemmon proposed bringing this item back as an agenda item at the next meeting so Commissioner Albrigo can further elaborate on the topic and the connection to the EENRC's mission.

Other future agenda items proposed included an update from Public Works on recycling and water conservation/ the City's water portfolio. Additional water topics included how the City plans for development and what agriculture does to the City's water portfolio. There was a request from Commissioner Upshaw to hear from a representative of the Youth Commission regarding their progress on recycling in the schools.



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Commissioner Forstner proposed some form of green benchmarking or comparing how Avondale is performing sustainably as compared to other cities in the valley.

Commissioners discussed continuing the Zero Waste Day campaign and, in the fall, planning an Earth Day event for next April. Purchasing t-shirts for Commissioners was also discussed so they can be clearly branded at City events when they attend.

Ms. Copp will coordinate with internal staff and the Chair to prepare future agendas which address these topics.

9. Adjournment.

Commissioner Lemmon moved to adjourn the meeting of the EENRC. Commissioner Upshaw seconded. The motion carried unanimously. The meeting adjourned at 7:24 PM.

Respectfully submitted,

Tiffany Copp,
Senior Management Analyst
Development & Engineering Services

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