



City of Avondale

Parks and Recreation Advisory Board

 [**Link to Summary of Council Actions**](#)

 [**Link to Meeting Minutes**](#)



**Parks and Recreation Advisory Board
Avondale Civic Center, 11465 West Civic Center Drive, Mojave Conference Room
Wednesday, December 11, 2019 at 6:30 P.M.**

Summary of Actions

1. Roll Call by Staff Liaison

2. Approval of Minutes- **Approved**

The Parks and Recreation Advisory Board will consider the approval of the October 9, 2019 Meeting Minutes.

3. Alamar Park Update – **Discussion Item Only
Information only on the status of Alamar Park**

4. Alamar Park Naming Discussion- **Discussion Item Only
Information on naming process of park. Parks and Recreation Board will have an opportunity to make suggestions of future park name.**

5. Updates from Parks and Recreation Staff- **Discussion Only**

6. Reports from Board Members- **Discussion Only**

7. Future Agenda Items- **Discussion Only**

8. Adjournment

Members will attend either in person or by telephone conference call.

Los miembros asistirán en person o via teleconferencia.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o intérprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta.

Board Members:

Glen Hein- Chair
Katherine Hall- Vice Chair
Dan Rauscher
Oscar DeAlba

Glen Coleman
Janet Beason
Michelle Molina
Arrajane Rivera

Staff Liaisons:

Kirk Haines- Director
Christina Underhill- Assistant Director
Danielle Smith- Recreation Supervisor



Parks and Recreation Advisory Board
Avondale Civic Center, 11465 West Civic Center Drive, Sonoran Conference Room
Wednesday, December 11, 2019 at 6:30 P.M.

Minutes

1. Roll Call by Staff Liaison

Members Present: Chair Glen Hein, Vice Chair Katherine Hall, Dan Rauscher (phoned in), Glenn Coleman, Oscar DeAlba and Janet Beason

Members Absent: Michelle Molina and Arrajanee Rivera

Other Municipal Officials Present: Director, Kirk Haines and Recreation Supervisor, Danielle Smith

2. Approval of Minutes

Motion was made by Member DeAlba and seconded by Member Hall, to approve the minutes from October 9, 2019 Board Meeting. Minutes were approved.

Upon vote, the motion carried unanimously 5 to 0.

Vice Chair Hall	Aye
Board Member Coleman	Aye
Board Member Beason	Aye
Board Member Rauscher	Aye
Board Member DeAlba	Aye

3. Alamar Park Update

Director, Kirk Haines, gave a brief update on the park the City will be partnering with Brookfield Development to build in the upcoming Alamar housing development. The future community park will be roughly 30-40 acres and include amenities similar to those at Festival Fields (lake, playgrounds, ramadas, sports fields, etc.). While partially funded by the housing developer, the park will not be restricted to Alamar residents, but is open to the public, with plans to hold future City special events and activities. The park is in final design stages, with construction to begin in 2020.



4. Alamar Park Naming Discussion

Director, Kirk Haines, informed the Board of the park naming process adopted by the City of Avondale and provided copies of the policy for reference. The Board will be responsible for assisting in this process and providing suggestions to Council. Discussion items included how to go about obtaining suggestions (Board only vs. open to residents), the best way to solicit resident suggestions, themes to follow, notable Avondale residents (military members who have received honors, athletes, etc.) and the overall process of submitting suggestions to Council. Director, Kirk Haines, will obtain more information and provide to the Board so a timeline and process can be determined.

5. Updates from Parks and Recreation Staff

Director, Kirk Haines, informed the Board Assistant Director, Christina Underhill will resign her position effective January 9, 2020. She has accepted a Director position in Colorado. Recruitment for the Assistant Director position will open soon and remain open through early January.

Administrative Assistant, Elisia Daniels, resigned effective December 5, taking a position with the City of Scottsdale. The vacated position was reclassified to a Management Analyst and applications are being reviewed for interviews now with plans to have the position filled by early February.

Movie Night, featuring Elf, is being held in Council Chambers on Friday, December 13.

In response to a question regarding Festival Fields reservations, Recreation Supervisor, Danielle Smith, shared facilities within the park will be available to rent after January 1, 2020.

6. Reports from Board Members

Chair, Glen Hein, on behalf of the entire Board, wanted to thank Assistant Director, Christina Underhill for her work and support. She is greatly appreciated and will be missed. Inquired about farewell party/get together. Director, Kirk Haines, will share information with the Board when available.

Board Member, Glen Coleman, shared he participated in a giving event over Thanksgiving on behalf of the Board. A donation of \$1,000 was provided and allowed for 24 Avondale families to be provided meals prior to the holiday.



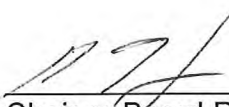
Board Member, Dan Rauscher, shared it was his last meeting as his service to the Board has ended. He thanked everyone and shared it was a pleasure serving.

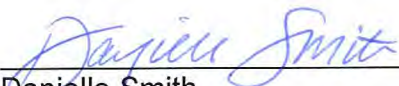
7. Future Agenda Items

Alamar Park Naming Discussion (continued)
Homeless Living in Parks

8. Adjournment

There being no further business, a motion to adjourn was made and seconded, meeting adjourned at 7:07 p.m.



Chair or Board Representative

Danielle Smith
Recreation Supervisor as Staff Liaison

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting held on the 11th day of December 2019. I further certify that the meeting was duly called and held and that the quorum was present.



Danielle Smith
Recreation Supervisor as Staff Liaison